



Joint Work Session  
City of Fort Collins & Town of Windsor  
Elected Officials

**November 2, 2011 7:30-9:30**

**Drake Centre Conference Room  
802 West Drake Road  
Fort Collins**

SH 392/I-25 Interchange Project  
Project Update and Intergovernmental Agreement  
(IGA) Discussion

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**Purpose of the Work Session:**

- 1) Provide an update on recent project progress;
  - Construction progress and current construction schedule
  - Provide the opportunity to discuss the implementation of certain provisions of the Intergovernmental Agreement, including the creation of Corridor Activity Center (“CAC”) boundaries and the establishment of the Development Fee assessment formula for properties within the CAC.
  - Provide the opportunity to discuss the amendment of the IGA to eliminate the Public Improvement Fee (“PIF”) requirement.
  - Provide the opportunity to discuss proposed enhanced improvements to the CAC.

**7:30- 7:40 Introductions**

- Opening Remarks – Darin Atteberry, City Manager, Fort Collins, Kelly Arnold, Town Manager, Windsor
- Agenda Introduction, Proposed Discussion Format & Desired Outcomes – Rick Richter, Project Manager, Fort Collins, and John Frey, Project Manager, Windsor

## **7:40-7:50 Project Update**

- Construction progress to date – Rick Richter
- Current schedule for completion and CDOT traffic management plan – Rick Richter
- Review of construction costs and allocation of construction costs – Rick Richter

## **7:50-8:15 Implementation of Sections 2 and 4 of the Fort Collins-Windsor IGA (CAC boundaries and assessment of the Development Fee)**

- Review of Foster Evaluation LLC Study – John Frey and Rick Richter
- Establishment of CAC boundaries – John Frey and Rick Richter
- Proposed Development Fee formula and procedure for assessment – John Frey and Rick Richter
- Next steps and proposed schedule for adoption – John Frey and Kraig Ecton

## **8:15-8:45 Review of Proposed Interchange Enhancements and Proposed Funding Plan for Enhancements**

- Enhancements description and proposed schedule for construction – Bruce Hendee, City of Fort Collins
- Proposed funding of enhancements by the City and the Town – John Frey and Kraig Ecton

## **8:45-9:30 Questions and Comments**

## **9:30 Adjourn**