



TOWN BOARD REGULAR MEETING

November 14, 2011 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
 - Town Board Member Bishop-Cotner – Historic Preservation Commission; Planning Commission Alternate
 - Town Board Member Carrigan – Water & Sewer Board
 - Mayor Pro-Tem O’Neill – Library Board; Planning Commission; North Front Range/MPO Alternate
 - Town Board Member Melendez – Chamber of Commerce; Cache La Poudre Trail Board; Downtown Development Authority
 - Town Board Member Thompson – Parks & Recreation Board; Great Western Trail Board; Tree Board
 - Mayor Vazquez – North Front Range/MPO; Student Advisory Leadership Team (SALT Report on 4th Monday of the month)
5. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes of the October 24, 2011 Regular Town Board Meeting – P. Garcia
2. Liquor License Renewal – Guadalajara Family Mexican Restaurant, Hotel/Restaurant Liquor License – P. Garcia
3. Liquor License Renewal – El Alazan Mexican Restaurant, Hotel/Restaurant Liquor License – P. Garcia
4. Report of Bills – D. Moyer

C. BOARD ACTION

1. Ordinance No. 2011-1419 - Ordinance Annexing Certain Territory known as the “Windsor Highlands Eleventh Annexation” to the Town of Windsor, Colorado – Martin Lind, Raindance Aquatic Investments, LLC, applicant/Pat McMeekin, Water Valley Land Company, applicant’s representative
 - Legislative action
 - Second Reading
 - Staff presentation: Scott Ballstadt, Chief Planner
2. Public Hearing – Ordinance Amending Chapters 16 and 17 of the Windsor Municipal Code to amend the definitions of easements and structures and to add regulations prohibiting the encroachment of structures into easements
 - Legislative action
 - Staff presentation: Joe Plummer, Director of Planning
3. Ordinance No. 2011-1420 - Ordinance Amending Chapters 16 and 17 of the Windsor Municipal Code to amend the definitions of easements and structures and to add regulations prohibiting the encroachment of structures into easements
 - Legislative action
 - First Reading
 - Staff presentation: Joe Plummer, Director of Planning

4. Ordinance No. 2011-1421 – An Ordinance Extending and Amending the Provisions of Chapter 7, Article IX of the Windsor Municipal Code with Respect to the Keeping of Backyard Chicken Hens
 - Legislative action
 - First Reading
 - Staff presentation: Ian McCargar, Town Attorney

5. Ordinance No. 2011-1422 – An Ordinance of the Town of Windsor, Colorado, Authorizing the Issuance of Refunding Bonds for the Purpose of Refunding, at Lower Interest Rates, Outstanding Sales and Use Tax Revenue Bonds, Series 2002 to Generate a Debt Service Savings to the Town; Continuing the Pledge of Certain Town Sales and Use Tax Revenues for the Payment of the Town’s Financial Obligation Represented by the Outstanding Bonds; and Providing Details and Approving Documents in Connection with the Bonds
 - Legislative action
 - Staff presentation: Dean Moyer, Director of Finance

6. Resolution No. 2011-45 - Resolution Approving the Final Plat of the Highland Meadows Golf Course Subdivision, Fourth Filing in the Town of Windsor, Colorado
 - Quasi-judicial action
 - Staff presentation: Diana Aungst, Associate Planner

7. Resolution No. 2011-46 - A Resolution Amending the Town of Windsor’s Open Records Policy
 - Legislative action
 - Staff presentation: Patti Garcia, Town Clerk

8. Resolution No. 2011-47 - A Resolution Authorizing the Conduct of a Mail Ballot Election for the Town of Windsor’s Regular Municipal Election Scheduled for April 3, 2012
 - Legislative action
 - Staff presentation: Patti Garcia, Town Clerk

9. Public Hearing – Request by Craig Colberg for review of administrative decision denying a variance under Section 103 of the Town of Windsor Design Criteria and Construction Specifications, Division I Streets, 7916 Windsong Drive, Windsor, Colorado
 - Quasi-judicial action
 - Staff presentation: Dennis Wagner, Director of Engineering, Ian McCargar, Town Attorney

10. Consideration of request by Craig Colberg for review of administrative decision denying a variance under Section 103 of the Town of Windsor Design Criteria and Construction Specifications, Division I Streets, 7916 Windsong Drive, Windsor, Colorado
 - Quasi-judicial action
 - Staff presentation: Dennis Wagner, Director of Engineering; Ian McCargar, Town Attorney

11. Request for Termination of Conservation Easement
 - Staff presentation: Melissa Chew, Director of Parks & Recreation; Martin Lind

12. Financial Report
 - Staff presentation: Dean Moyer, Director of Finance

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. ADJOURN