



TOWN BOARD REGULAR MEETING

May 14, 2012 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

MINUTES

A. CALL TO ORDER

1. Roll Call

Mayor John Vazquez
Mayor Pro-Tem Kristie Melendez
Myles Baker
Don Thompson
Robert Bishop-Cotner
Ivan Adams
Jeremy Rose (by telephone)

Also present:

Town Manager
Town Attorney
Town Clerk
Business & Development Manager
Chief of Police
Director of Planning
Associate Planner
Director of Parks & Recreation
Director of Public Works
Director of Finance
Director of Engineering
Director of Human Resources
Management Intern

Kelly Arnold
Ian McCargar
Patti Garcia
Stacy Johnson
John Michaels
Joe Plummer
Elizabeth Fields
Melissa Chew
Terry Walker
Dean Moyer
Dennis Wagner
Mary Robins
Lindsey Blomberg

2. Pledge of Allegiance

Town Board Member Baker led the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Town Board Member Thompson motioned to approve the Agenda as presented; Mayor Pro-Tem Melendez seconded the motion. Roll call on the vote resulted as follows:

Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez

Nays – None. Motion carried.

4. Board Liaison Reports

- Town Board Member Baker – Parks, Recreation and Culture Advisory Board (PReCAB); Cache La Poudre Trail Board Alternate
Town Board Member Baker reported at the last PReCAB meeting that parking names were approved with a recommendation forwarded to the Town Board for consideration. The June meeting will consist of a tour of parks and related facilities and the July meeting has been scheduled for July 10 due to the July 4 holiday. Mr. Baker noted that the summer concert series starts on June 7 at Boardwalk Park, Diamond Valley Park has been very busy and local restaurants have requested a calendar of events so they can be prepared. The museum at Boardwalk Park opened May 10 with Open House/Open Door tours on Saturdays.
- Town Board Member Thompson – Planning Commission; Tree Board; Great Western Trail Board
 - ✓ Town Board Member Thompson stated the Planning Commission met two weeks ago; the only item on the agenda was the Conditional Use Grant for temporary parking related to Heaven Fest and is item C.1 and C.2. on the Town Board agenda.
 - ✓ Mr. Thompson reported that the Tree Board would be meeting next week.

- ✓ The Great Western Trail would be meeting on Tuesday morning and they would be discussing the \$100,000 GOCO grant that was received to upgrade the trail.
 - Mayor Pro-Tem Melendez – Downtown Development Authority (DDA); Chamber of Commerce; North Front Range/MPO Alternate
 - ✓ Mayor Pro-Tem Melendez reported the DDA would be meeting on Wednesday at 7:30 a.m. There are three active committees that meet on a regular basis: the Marketing Committee meets the fourth Wednesday of the month at 7:30 a.m., the Beautification Committee meets on the first Thursday of the month at 8:00 a.m. and the Parking Committee meets the second Wednesday of the month at 7:30 a.m. Jason Shaeffer has been appointed to one of the two vacancies on the DDA Board; applications are being accepted for one four-year term that is still vacant.
 - ✓ The Chamber of Commerce is hosting Meet the Leaders on Tuesday from 5:30-7:30 at Austin's, the All Town BBQ will be held on June 7 from 5-7 p.m. in conjunction with the summer concert series.
 - ✓ Ms. Melendez noted several reports from the MPO; a letter was sent by the MPO for Regulation 11 stating that federal funding is not in jeopardy regarding the INM Program in the north front range area; the City of Loveland was awarded \$383,000 for fiscal year 2013 for a regional bus transfer center; the Articles of Association were approved were several new appendices attached. Project reviews were looked at noting three had been delayed projects, projects identified were the Poudre River Trail and the Loveland I25/US 34 Crossroads project which were approved. The Timnath/Harmony project will be reviewed at the June meeting. The Transportation Commission Report noted a focus on I70 and the deterioration of the infrastructure.
 - Town Board Member Rose – Water & Sewer Board; Planning Commission Alternate
No report.
 - Town Board Member Bishop-Cotner – Historic Preservation Commission (HPC); Clearview Library Board
Town Board Member Bishop-Cotner reported the HPC met last Wednesday. There will be a presentation at the Art & Heritage Center on Thursday starting at 6:30 p.m.
 - Town Board Member Adams – Cache La Poudre Trail Board (CPTB); Student Advisory Leadership Team (SALT) report on 4th Monday of the month
 - ✓ Town Board Member Adams attended the CPTB meeting earlier in the month; he also attended the Poudre River Trail-athon and noted there were approximately 350 people in attendance. Mr. Adams stated that regardless of the cool weather it was a good day with great things happening.
 - ✓ Mr. Adams will be meeting with PReCAB Director Chew and Recreation Manager Fotsch regarding SALT. It was noted that there was a teen night on May 11 at the CRC with over 700 youth attending.
 - Mayor Vazquez – North Front Range/MPO
No report.
5. Proclamation Honoring David Persons
Mayor Vazquez read the Proclamation. David Persons addressed the Town Board and meeting attendees and noted he appreciated his time working in Windsor.
 6. Police Week Proclamation
Mayor Vazquez read the Proclamation.
 7. Public Invited to be Heard
David Deckers, 35 Rochester Drive, Windsor addressed the Town Board regarding the Model Traffic Code at Chapter 8, Article 2, related to trailers, boats and other vehicles that may be parked on the streets in Windsor and

inconsistencies between the Traffic Code and the Municipal Code regarding requirements. Mayor Vazquez requested Town Attorney McCargar to review both documents to assure consistency.

Wendell Bradley, 608 Meadow Drive, Windsor, provided a handout to the Town Board titled "Testimony" regarding fracking and addressed the Town Board regarding his concerns.

Sherry Gramberg, 235 1st Street, Unit J, Windsor, addressed the Board regarding her concerns with the Windsor Housing Authority (WHA) and encouraged the board members to attend their meetings. Ms. Gramberg also noted that from November, 2011 to February, 2012 she was not able to find where the meetings were being held and did not find that agendas were posted on their website. Ms. Gramberg also voiced concern regarding the WHA study that was provided to the Town Board and believes the consultants were using outdated data. Mayor Vazquez responded that the initial information in the report was incorrect but the WHA made the corrections and had hired a third-party consultant to verify the revised data; the Town Board was comfortable with the findings in the report. Mr. Vazquez stated he would suggest to John Moore, WHA Chair, to have consistent, regular postings of meetings.

Doug Patterson, Windsor resident, stated that if the WHA did not post the meetings they were in violation of the open meetings law and requested an investigation as to their practices.

Curt Gramberg, 235 1st Street, Unit J, voiced concern regarding the WHA and those that would be occupying their proposed complex as there are vacancies in other multi-family units in Windsor. Mr. Gramberg also requested an advocate for the continued train issues stating that the railroad is using east Windsor for a switch yard. He has spoken to Great Western and others that are involved with no resolve. Mayor Vazquez stated that he would be in contact with Mr. Gramberg to discuss the problem and requested Town Manager Arnold to look for alternatives.

Diane West, Windsor resident, brought forward concerns regarding the Town selling water to the oil and gas industry and voiced concerns regarding air quality related to the same industry.

B. CONSENT CALENDAR

1. Minutes of the April 23, 2012 Regular Town Board Meeting – P. Garcia
2. Advisory Board Appointments – P. Garcia
3. Liquor License Renewal – Picasso and Wine, Beer & Wine License – P. Garcia
4. Liquor License Renewal – Backdraft Inc., Tavern License – P. Garcia
5. Resolution 2012-33 - A Resolution Designating The Windsor Beacon as the Primary Publisher of Legal Publications for the Town, and Designating Northern Colorado Communications Group as the Town's Secondary Publisher – P. Garcia
6. List of Bills for April 2012 – D. Moyer

Town Board Member Thompson motioned to approve the Consent Calendar as presented; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows:

Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez

Nays – None. Motion carried.

C. BOARD ACTION

1. Public Hearing – Conditional Use Grant for temporary parking in the Limited Industrial (I-L) zoning district for Heaven Fest – Fossil Ridge Subdivision, Second Filing – Glenn Couch, Uniprop, applicant/Glen Ballew, Heaven Fest, applicant's representative
 - Quasi-judicial action
 - Staff presentation: Elizabeth Fields, Associate Planner

Town Board Member Thompson motioned to open the public hearing; Town Board Member Baker seconded the motion. Roll call on the vote resulted as follows:

Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez

Nays – None. Motion carried.

Associate Planner Fields reviewed the power point presentation that was included in the Town Board packet regarding the Heaven Fest event. It was noted the will be held in Loveland in the same location as it was held in 2011. The parking plan and layout of the event is similar to the 2011 event with no major issues reported last year. Ms. Fields reported on how traffic would flow including the four ingress and four egress points and a central pedestrian crossing. The Planning Commission voted to recommend to the Town Board approval of the conditional use grant at their May 3, 2012 meeting with the four conditions listed:

- 1) All activities shall follow all requirements of the Windsor Police Department and all approved traffic plans for traffic control, parking and /or other activities.
- 2) The applicant shall install 50 feet of road base stone at all of the ingress/egress locations so that excess dirt and mud are tracked onto the public roadways, such dirt and mud will be cleaned up within 24 hours of the end of the event.
- 3) All proposed site lighting shall be full cut-off and directed away from the residential properties that are located to the east of the subject property.
- 4) The conditional use grant will expire September 1 2012.

Town Board Member Baker inquired about dust mitigation to which Ms. Fields noted Item 2 of the standards and requirements for conditional use grants which state the applicant will prepare the lot for parking by mowing the field down to a height of about 3 inches and clearing away any stubble, to limit fire hazards. Mr. Baker also asked about informing the homeowner's associations regarding the events to which Ms. Fields responded that written notice will be sent to all property owners within one hundred feet of the subject property boundary on April 20, 2012.

Glen Ballew, applicant, addressed the Town Board and noted that there were no significant changes from 2011 and that the venue served the needs of the event well.

Town Board Member Thompson asked if there had been any feedback regarding noise in 2011. Mr. Ballew responded that there had not been any feedback regarding noise, which is a single day event.

Town Attorney McCargar requested permission of the applicant to include all packet materials into the public hearing record; Mr. Ballew approved the request.

Town Board Member Bishop-Cotner motioned to close the public hearing; Town Board Member Thompson seconded the motion. Roll call on the vote resulted as follows:

**Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.**

2. Recommendation to Town Board - Conditional Use Grant for temporary parking in the Limited Industrial (I-L) zoning district for Heaven Fest – Fossil Ridge Subdivision, Second Filing – Glenn Couch, Uniprop, applicant/Glen Ballew, Heaven Fest, applicant's representative

- Quasi-judicial action
- Staff presentation: Elizabeth Fields, Associate Planner

Town Board Member Thompson motion to approve the Conditional Use Grant Conditional Use Grant for temporary parking in the Limited Industrial (I-L) zoning district for Heaven Fest – Fossil Ridge Subdivision, Second Filing; Town Board Member Bishop-Cotner seconded the motion.

Associate Planner Fields stated at the May 3, 2012 Planning Commission meeting it was voted to recommend the Town Board approve the conditional use grant with the four conditions listed.

Mayor Pro-Tem Melendez commented that based on 2011 history of the event, there were no concerns or issues and recommends approval.

Roll call on the vote resulted as follows:

**Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.**

3. Ordinance No. 2012-1431 - An Ordinance Imposing Limitations upon the Sale of Treated Water through Water Hydrants and Water Hydrant Metering Devices within the Town of Windsor, Colorado, and Finding that Cause Exists for the Passage of an Emergency Ordinance Pursuant to Section 4.11 of the Windsor Home Rule Charter

- Legislative action
- Staff Presentation: Kelly Arnold, Town Manager; Ian McCargar, Town Attorney
Town Board Member Thompson motioned to approve Ordinance No. 2012-1431, An Ordinance Imposing Limitations upon the Sale of Treated Water through Water Hydrants and Water Hydrant Metering Devices within the Town of Windsor, Colorado, and Finding that Cause Exists for the Passage of an Emergency Ordinance Pursuant to Section 4.11 of the Windsor Home Rule Charter; Town Board Member Bishop-Cotner seconded the motion.

Town Manager Arnold led the discussion noting the ordinance is a culmination of ideas deliberated during a previous meeting. The concept was to capture some method of restricting the amount of water used on a monthly basis through hydrant meters that are for in-town use only.

Town Attorney McCargar reported the ordinance restricts water sales to 64,000 gallons per month per single user and the water can only be used in Windsor. It also states that a town-issued hydrant meter must be issued in order to get the water. The meters that are currently checked out by all users will be required to be turned in to the Public Works Department for meter reads and will be re-issued under the new policy. The deposit for the hydrant meters is increased from \$2,000 to \$2,100 and the ordinance establishes that violation of the requirements is a citable offense.

Town Manager Arnold stated the 64,000 gallons per month was based off of the average monthly water use by the construction industry. There are two companies currently drilling in Windsor, one does not have any desire to purchase Town water and the other company supports the Town's decision. The additional \$100 deposit is to cover the additional cost of the backflow preventers installed on the hydrant meters.

Mayor Vazquez explained that due to the water agreements with Greeley, the Town may exceed their water use and the Town would get hit with a significant rate increase that would be permanent. Mr. Vazquez believes the effort is a good strategy and does not believe it will adversely affect any of the Town's current customers.

Roll call on the vote resulted as follows:

**Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.**

4. Ordinance No. 2012-1432 - An Ordinance Revising the Daily Use and Volume Rates Imposed upon Persons and Entities Leasing Hydrant Water Meters from the Town of Windsor, Colorado

- Legislative action
- Staff presentation: Kelly Arnold, Town Manager; Ian McCargar, Town Attorney
Town Board Member Thompson motioned to approve Ordinance No. 2012-1432, An Ordinance Revising the Daily Use and Volume Rates Imposed upon Persons and Entities Leasing Hydrant Water Meters from the Town of Windsor, Colorado on first reading; Town Board Member Bishop-Cotner seconded the motion.

Town Attorney McCargar stated that pursuant to the Town of Windsor Charter, setting rates for water utilities requires two readings. The ordinance would increase the daily use fee for hydrant meters to \$12 per day and increase the volume fee to \$7.40 per thousand gallons. The \$7.40 figure takes the current second-tier water rate of \$4.93 per thousand gallons and applies the Code's standard 1.5 multiplier for out-of-town users.

Mayor Vazquez brought up discussion points related to setting up a water load out area for raw water and leasing out some of the Town's water inventory.

Roll call on the vote resulted as follows:

Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.

5. Resolution No. 2012-34 - A Resolution Approving Agreement for Extra Territorial Municipal Utility Service between the Town of Windsor and Windsor Renewal I LLC

No documentation included in the Town Board packet

- Legislative action
- Staff presentation: Kelly Arnold, Town Manager; Ian McCargar, Town Attorney
Town Manager Arnold reported that Musket Corp wants approval of a facility that requires sewer service. Staff is currently working with Broe and Great Western which are requesting some items that staff cannot agree on. If an agreement can be reached, staff will bring it forward for consideration at a later meeting.

6. Resolution No. 2012-35 - Naming Neighborhood Park Sites

- Legislative action
- Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
Town Board Member Bishop-Cotner motioned to approve Resolution No. 2012-35; Town Board Member Baker seconded the motion.

Director of Parks, Recreation & Culture Chew reviewed the memorandum in the Town Board packet and reported on the public process and the opportunity that was provided to citizens to vote on park names.

Roll call on the vote resulted as follows:

Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.

7. Resolution No. 2012-36 - Approving IGA for Non-Potable Water Rates at Brunner Farm Park and Founders Green Park

- Legislative action
- Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
Town Board Member Bishop-Cotner motioned to approve Resolution No. 2012-36; Town Board Member Adams seconded the motion.

Director of Parks, Recreation & Culture Chew reported on the resolution noting staff has been working on solidifying non-potable water rates for Brunner Farm Park. The Brunner Farm Park agreement solidifies the rate currently being assessed for the Founders Green Park site as well. The charge for non-potable water for both parks will be \$2.50 per \$1,000 gallons of water which is the lowest tier in the New Windsor Metropolitan District water rates. The agreement provides for the Town being charged at the lowest tiered rate but does subject the Town to future rate increases, if implemented. Staff will allocate the appropriate funds each year for non-potable water at Founders Green and Brunner Farm Parks. It was noted that the Intergovernmental Agreement has already been executed by the New Windsor Metropolitan District Board of Directors.

Roll call on the vote resulted as follows:

Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.

8. Resolution No. 2012-37 - Approving IGA for Non-Potable Water Rates at Northern Lights Park

- Legislative action
- Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
Town Board Member Bishop-Cotner motioned to approve Resolution No. 2012-37; Town Board Member Thompson seconded the motion.

Director of Parks, Recreation & Culture Chew reported on the Intergovernmental Agreement for non-potable water at Northern Lights Park. The agreement with Winter Farm Metropolitan District secures

the rate at \$200 per year which is the same rate paid by individual homeowners. In order for the Town to connect to the park site irrigation, a one-time fee of \$1,250 is to be paid.

Roll call on the vote resulted as follows:

Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.

9. Resolution No. 2012-38 - Approving an Intergovernmental Agreement by and Between the State of Colorado and the Town of Windsor and Authorizing the Expenditure by the Town of Matching Funds for Replacement of the Bridge on Weld County Road 21 at the Greeley No. 2 Canal

- Legislative action
- Staff presentation: Dennis Wagner, Director of Engineering
Mayor Vazquez disclosed that location of the bridge referenced in the agenda item is adjacent to his property and he recused himself from the discussion.

Town Board Member Bishop-Cotner motioned to approve Resolution No. 2012-38; Town Board Member Thompson seconded the motion.

Director of Engineering Wagner reported on the resolution noting that federal funds were awarded to Windsor for the replacement of the existing bridge on Weld County Road 21 across from the Greeley No. 2 Canal. The estimated cost of the replacement is \$618,750 with funds awarded in the amount of \$495,000. The balance of \$123,750 will be paid by Windsor with \$12,000 included in the 2012 budget and the remainder in the 2013 5-year capital improvement plan. Mr. Wagner noted the timing of the project is important as it can only be done during the winter when there is no water in the Canal. Approval of the resolution will keep the project moving forward.

Mr. Wagner reported that the same program was used in replacing the bridge on the #2 Canal on 15th Street. The state ranks the bridges and low ranking bridges allow for application for funding; just a handful of bridges receive an award. It was noted the bridge would be the same width as the 15th Street bridge.

Roll call on the vote resulted as follows:

Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.

Mayor Vazquez returned to the Town Board Chambers.

10. Discussion of Ad Hoc Committee Concerning Financial Strategy for CRC Feasibility Study Findings

- Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture; Kelly Arnold, Town Manager

Director of Parks, Recreation & Culture Chew reported that after the joint work session with the Parks, Recreation & Culture Advisory Board, staff met to discuss the formation of an “Ad Hoc” committee to consider funding options. Staff additionally provided a recommendation of a mission statement that paralleled that of the design process along with recommendations of individuals with specific interests that would be represented in the Ad Hoc committee. It is anticipated that the Ad Hoc committee would meet over the next two to three months along with staff representatives including Ms. Chew, Tara Fotsch – Recreation Manager, and Dean Moyer – Director of Finance. The sample application for Ad Hoc committee members includes requests for background information that would support the purpose of the committee. It is anticipated the group would come before the Town Board to provide a recommendation for funding options.

Town Board Member Adams stated he likes the committee selection idea and the proposed process.

Town Manager Arnold stated this would be brought back to a work session at the end of June to refine the scope, if needed. He also recommended that the Town Board think about the benefit of the group to look at this project along with the existing outdoor pool as well as any needs from the school district.

Mr. Arnold believes it is fair to look at the impact to the private side and public side of existing facilities. If that is something of interest it could be added to the tasks of the Ad Hoc committee.

Town Board Member Thompson noted the mission statement is very broad and would take more than two or three months to accomplish.

Mayor Vazquez agreed the mission statement was broad but stated that a methodical, all-inclusive approach is needed before it is presented to the community. If the Ad Hoc committee feels it is too much for one group to complete, then possibly it gets broken down into sub-committees.

Mr. Vazquez recommended staff bring a scope of work that the Ad Hoc committee will accomplish; once the Town Board is comfortable with how the Ad Hoc committee should look like then determination can be made as to the length of time to complete.

Town Manager Arnold stated that the mission should accomplish the scope of work; if the Town Board would like to add to it then they can do so before the Ad Hoc committee meets.

Ms. Chew noted the mission states the committee is to bring for recommendation a sound financial package to the Town Board along with guidance to the Ad Hoc committee noting the process would include open forum type meetings with community groups, special interest groups, potential partners or other similar, private businesses in order to allow input to the proposal as already designed and to facilitate dialogue on the possible financial scenarios.

Mayor Vazquez stated he would like to have some sort of idea or timeframe that a report from the Ad Hoc committee would be provided; Town Manager Arnold noted that for budget purposes there should be information available by August/September, 2012.

Mayor Pro-Tem Melendez recommended adding a representative from the Chamber of Commerce to represent the interests of the business community.

Town Board Member Bishop-Cotner stated that he would like the committee to establish the scope of work and encouraged the Town Board to "let them run with it".

Town Board Member Adams stated that he has the confidence with staff to provide the needed guidance to the committee.

Town Board Member Baker stated a clear timeframe would provide a guideline for completion.

Town Manager Arnold offered that the topic be discussed at a work session in about 30 days, look at the applications and ratify the committee members.

Ms. Chew reported the Ad Hoc committee application will be placed on the Town's website for access.

Aaron Lore, Windsor resident, stated he would hate to the Town of Windsor spend money on a project that, based on the feasibility study, a minority of the residents agreed to.

D. COMMUNICATIONS

1. Communications from the Town Attorney

Town Attorney McCargar reported the Severance Intergovernmental Agreement is being looked at by both parties and is still being worked on at the staff level.

2. Communications from Town Staff

- Engineering – Director of Engineering Wagner provided an update of the I25/SH392 interchange project noting the real work will start in two weeks.
- Public Works – Mayor Vazquez inquired regarding the recycling center and problems with getting recycling materials up into the bins and wondered if a ramp or something of that nature could be installed. Director of Public Works Walker stated he would check with CIRSA and advise what options are available.

Mr. Vazquez also asked for a cost variation of plowing the snow from all the streets, including cul-de-sacs, as opposed to what is currently done.

- Parks, Recreation & Culture – Director of Parks, Recreation & Culture Chew stated she was working on public relations efforts for the SH392 overlay project noting the email blast going out to the Chamber and business license mailing lists along with information in the June utility bills. The local paper has agreed to do a feature story on the project and will add main header information on the front page and a link to the CDOT site. Ms. Chew also noted the final report for Diamond Valley that was included in Communications and stated that any unused funds would stay in the Community Park Fund. Mayor Vazquez brought up the ADA requirements that were discussed at a previous work session; Ms. Chew and Town Manager Arnold will set up a meeting to discuss options for implementation.

3. Communications from the Town Manager

Town Manager Arnold stated that he and Director of Engineering Walker attended a meeting regarding a regional water treatment plant; the estimate for a feasibility study was over \$110,000. The next step will be to get a commitment from a majority of the group to get it started. He will report back to the Town Board on how much it will cost Windsor, he estimates approximately \$16,000 if eight groups get involved. It was noted the work would take about six months to complete.

4. Communications from Town Board Members

Town Board Member Baker noted a Windsor resident had been nominated as Larimer County Volunteer of the Year.

E. ADJOURN

Town Board Member Bishop-Cotner motioned to adjourn; Town Board Member Thompson seconded the motion. Roll call on the vote resulted as follows:

Yeas – Melendez, Baker, Thompson, Bishop-Cotner, Adams, Vazquez

Nays – None. Motion carried.



Patti Garcia, Town Clerk