



## TOWN BOARD REGULAR MEETING

August 13, 2012 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

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### AGENDA

#### A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
  - Town Board Member Baker – Parks, Recreation and Culture Advisory Board; Cache La Poudre Trail Board Alternate
  - Town Board Member Thompson – Planning Commission; Tree Board; Great Western Trail Board
  - Mayor Pro-Tem Melendez – Downtown Development Authority; Chamber of Commerce; North Front Range/MPO Alternate
  - Town Board Member Rose – Water & Sewer Board; Windsor Housing Authority, Planning Commission Alternate
  - Town Board Member Bishop-Cotner – Historic Preservation Commission; Clearview Library Board
  - Town Board Member Adams – Cache La Poudre Trail Board; Student Advisory Leadership Team (SALT)
  - Mayor Vazquez – North Front Range/MPO
5. Public Invited to be Heard

*Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.*

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three **(3) minutes**. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.*

#### B. CONSENT CALENDAR

1. Minutes of the July 23, 2012 Regular Town Board Meeting – P. Garcia
2. Liquor License Special Event Permit – Windsor Rotary/Harvest Festival – Main Park – P. Garcia
3. Liquor License Special Event Permit – Windsor Rotary/Harvest Festival – Boardwalk Park – P. Garcia
4. Liquor License Renewal – Los Agaveros Inc. dba Pueblo Viejo Family Mexican Restaurant, Hotel & Restaurant – P. Garcia
5. Liquor License Renewal – Dillon Companies, Inc. dba King Soopers #104, 3.2% Beer Retail Off-Premises – P. Garcia
6. Liquor License Renewal – Mini Mart Inc. dba Loaf 'N Jug #848, 3.2% Beer Retail (Off Premises) – P. Garcia
7. Liquor License Renewal – Okole Maluna, LLC dba Okole Maluna Hawaiian Grill, Hotel & Restaurant – P. Garcia
8. Advisory Board Appointments – P. Garcia
  - Sean Pike to the Downtown Development Authority for a 4-year term expiring April 2016
  - Anita Drake to the Historic Preservation Commission for a vacated term expiring March 2013
9. Report of Bills – D. Moyer
10. Resolution No. 2012-53 – A Resolution Extending the Deadline for the Town of Windsor and the City of Fort Collins to Take Actions Under the Terms and Conditions of an Intergovernmental Agreement between the Town and the City Pertaining to the Development of the Interstate Highway 25 and State Highway 392 Interchange and the Area Surrounding that Interchange – J. Frey

11. Amendment to Great Western Leasing, LLC, Oil and Gas Lease (Diamond Valley) – I. McCargar

**C. BOARD ACTION**

1. Liquor License Renewal – Sports Center Discount Liquor, Tavern License
  - Legislative action
  - Staff presentation: John Michaels, Chief of Police
2. Ordinance No. 2012-1434 - Amending the Sign Regulations in Article IX, Chapter 16 of the Windsor Municipal Code regarding window signage
  - Second reading
  - Legislative action
  - Staff presentation: Scott Ballstadt, Chief Planner
3. Ordinance No. 2012-1435 – Repealing, Amending and Re-adopting Section 16-30-80 of Chapter 16 of the Windsor Municipal Code with Respect to Fees and Financial Requirements for Wireless Telecommunications Facility Applications
  - Second reading
  - Legislative action
  - Staff presentation: Ian McCargar, Town Attorney
4. Resolution No. 2012-54 – Accepting a Deed for Park Land (Northern Lights Park)
  - Legislative action
  - Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
5. Resolution No. 2012-55 – Supporting a Grant Agreement with Great Outdoors Colorado for the Poudre River Initiative Grant and Authorizing Town Manager to Execute the Same
  - Legislative action
  - Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
6. Resolution No. 2012-56 – Supporting a Great Outdoors Colorado Grant Application for Northern Lights Park Construction
  - Legislative action
  - Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
7. Resolution No. 2012-57 - Accepting the Windsor Housing Authority Strategic Housing Plan as the Guiding Document for Workforce Housing Projects, Housing Projects for Senior Citizens and Housing Projects for Citizens with Disabilities in the Town of Windsor, Colorado – J. Plummer
  - Legislative action
  - Staff presentation: Joe Plummer, Director of Planning
8. Public Hearing – Request to Consider Amendments to Conditions of Approval for the Conditional Use Grant for oil and gas well facilities – Water Valley West Subdivision, Lot 4 - Janni Keidel, Great Western Oil and Gas Company, LLC, applicant/Martin Lind, Raindance Aquatic Investments, LLC, surface property owner
  - Quasi-judicial action
  - Staff presentation: Scott Ballstadt, Chief Planner
9. Request to Consider Amendments to Conditions of Approval for the Conditional Use Grant for oil and gas well facilities – Water Valley West Subdivision, Lot 4 - Janni Keidel, Great Western Oil and Gas Company, LLC, applicant/Martin Lind, Raindance Aquatic Investments, LLC, surface property owner
  - Quasi-judicial action
  - Staff presentation: Scott Ballstadt, Chief Planner
10. Request from Windsor Housing Authority for the Town of Windsor to Act as the Contract Agency in the Application and Oversight of a Community Development Block Grant of \$308,000 Towards the Acquisition of Property for the Windshire Workforce Housing Project
  - Legislative action

- Staff presentation: Joe Plummer, Director of Planning/John Moore, Chairman, Windsor Housing Authority

**D. COMMUNICATIONS**

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

**E. ADJOURN**