

Parks & Recreation Advisory Board
Regular Meeting
April 6, 2010 at 7:20 p.m.
301 Walnut Street, Town Board Room

A. Call to Order.

1. Roll Call.

Chairman Thompson called the regular meeting of the Parks and Recreation Advisory Board to order on Tuesday, April 6, 2010 at 7:48 p.m. This meeting was held in the Town Board Chambers at 301 Walnut Street, Windsor, Colorado.

The following Parks and Recreation Advisory Board members were present:

Don Thompson - Chair
Phil Boatright
Lori Zuccolin
Trish Hunter
Carlene Irion
John Pankonin

Jackie Compton was absent (excused)

The following Town staff was present:

Melissa Chew, Parks & Recreation Director
Wade Willis, Parks & Open Space Manager
Tara Fotsch, Recreation Manager
Carrie Knight, Art & Heritage Manager
Sandra Sheffler, Administrative Assistant

The following Town Board member was present:

Nancy Weber

Chairman Thompson announced Ms. Weber's departure from Town Board, with this being her last meeting as liaison for the Parks & Recreation Advisory Board. He presented her with a bouquet of flowers for her years of service and thanked her for her support and contributions over the last few years. Ms. Weber thanked PRAB for their hard work and for making Town Board's job much easier. She also thanked Parks & Recreation staff for giving 110% consistently and for doing such a great job for the Town.

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board.

Ms. Zuccolin moved to accept the agenda as presented. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

3. Youth Advisory Board Report

Ms. Fotsch reported a transition in the Youth Advisory Board with the high school members mentoring the middle school members and combining into one group. The transition should be complete within the next month.

There was a Flashlight Teen Easter Egg Hunt at Eastman Park on Friday night, April 2, 2010. The students walked door-to-door asking for sponsorships and received approximately \$1,000 for the event, which was very well attended.

An Island Party at Water Valley is in the planning process. The students have been meeting with Mr. Lind and Mayor Vazquez to accomplish this.

4. School Board Report

Ms. Irion had no report.

5. Town Board Report

Ms. Weber had no report.

6. Public invited to be heard.

Windsor resident Don Reichert was present. Mr. Reichert spoke on behalf of the Windsor Fine Arts Festival in regards to the proposed Public Art Plan that was presented at a work session prior to this meeting. He clarified a few points about artists having their own liability insurance on their art pieces, talked about what attracts artists to an area, and mentioned the upcoming Windsor Fine Arts Festival coming up later this summer. Chairman Thompson thanked Mr. Reichert for his input and encouraged him to keep the Parks & Recreation Advisory Board apprised of their events.

B. Consent Calendar

1. Approval of Minutes.

Mr. Boatright moved to approve the Minutes from the March 2, 2010 meeting as written. Ms. Zuccolin seconded the motion. All members present voted Aye. Motion carried.

C. Board Action/Review Items

1. Action / Public Art Plan

For several years, Windsor has contemplated the idea of public art. Three pieces are actually placed in the Town currently, at various park and public locations. The purpose of the Public Art Plan is to identify means of acquisition, determining placement, maintenance and de-accessioning of art. The document was researched and prepared by Dulcie Willis, graduate intern from Goucher College. Mrs. Willis introduced this plan at a work session prior to this meeting.

Ms. Zuccolin moved to recommend Town Board adopt Resolution 2010-xxx regarding the Public Art Plan prepared in April 2010. Mr. Boatright seconded the motion. All members present voted Aye. Motion carried.

D. Communications

1. Communications from Town Parks & Recreation Management Staff

- Ms. Fotsch announced that a letter went out to all of last year's boating permit holders, both motorized and non-motorized, informing them of a new policy put in place by the Parks & Recreation Department. This policy gives the boat patrol staff the right to revoke or suspend individual boating privileges for unsafe practices on the lake. Once a permit is revoked, that boater is no longer entitled to be on the lake and will be charged with trespassing if necessary. Additionally, non-motorized vessels have been restricted to the no-wake area.

The Summer Link went out last week. There are a lot of new programs including adult tennis and golf programs.

A questionnaire from the United States Tennis Association (USTA) has been filled out and submitted in regards to lighting at the tennis courts. Once the questionnaire has been reviewed the hope is that USTA will send an invitation to fill out a grant application for assistance with the installation of lighting for the courts.

- Mr. Willis gave an update on the Frisbee Golf Course at the Oxbow, which has been mostly completed by volunteers. Tee boxes and baskets are installed and signage is in process. This course is getting great reviews and is attracting many people from outlying areas.

Covenant Park is on schedule to have a soft opening mid-June. The weather has been a big factor in the completion of this project.

Xcel Energy is installing light poles Boardwalk Park.

- Ms. Knight announced the Museum Mission Statement has been approved by Town Board.

The Summer Concert Series begins June 10 with the Hazel Miller Band. A complete list of performers is in the Summer Link.

A joint lecture with the Windsor-Severance Historical Society was held at the Art & Heritage Center on March 12. This was very well attended with 57 people.

Unpacking and cataloging the museum collections continues on the second floor of the Art & Heritage Center.

- Ms. Chew gave updates on the renovation of Town Hall.

2. Communications from Chairperson and Board

There were no further communications from the Board.

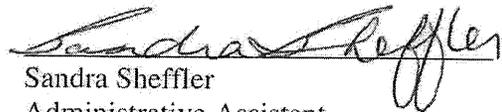
E. Adjourn.

Ms. Zuccolin moved to adjourn the meeting at 8:12 p.m., until the May 4, 2010 meeting, or call of the chair. Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

CERTIFICATION:

Approved by the Windsor Parks and Recreation Advisory Board on the 6th day of July, 2010.

Submitted by:


Sandra Sheffler
Administrative Assistant