



PARKS & RECREATION ADVISORY BOARD REGULAR MEETING
March 1, 2011 - 7:00 P.M.
First Floor Conference Room – 301 Walnut Street
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

1. Roll Call

The following PRAB members were present:

Phil Boatright
Sandi Squicquero
Carlene Irion
John Pankonin
Regan Price
Rebecca Holder-Otte

Absent:

Jackie Compton (excused)

Also present:

Town Board Liaison	Don Thompson
Parks & Recreation Director	Melissa Chew
Parks & Open Space Manager	Wade Willis
Recreation Manager	Tara Fotsch
Administrative Specialist	Sandra Sheffler

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Chew added item D.3. Development Reviews to the agenda. Ms. Irion moved to approve the amended agenda. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Report (Town Board Member Don Thompson)

- Town Board approved a Resolution amending the Municipal Code with respect to the assessment of court costs in certain cases filed in the Windsor Municipal Court. Upon conviction, anyone who appears or enters a plea due to a plea agreement or are found guilty at trial will pay court costs of \$20.00.
- A team is being assembled to look at the Library District's By-Laws.
- The Downtown Development Authority was approved and the Board should be seated within the next 30 days.
- Great Western Trail Board voted down a citizen request to allow equestrian usage of the trail.

School Board Report (School Board Member Carlene Irion)

- Ms. Irion reported the State has announced a cut in funding for school districts statewide. The school district feels that they are good, but they want to be great. Budget talks and future planning will be underway.
- Congratulations to the Windsor High School Wrestling Team – they won the State Championship.

Student Advisory Leadership Team Report

- Miranda Lohry, President of SALT, and Monique VandenBos were present at the meeting. Ms. Lohry reported that SALT is working towards more structure in their meetings. Teen Night was a huge success again. There were approximately 480 youth in attendance. Chocolate roses, heart shaped suckers and Secret Valentines were sold for Valentine's Day. June 4th will be a volunteer day at Hearts & Horses. They will be tearing down last year's haunted house and beginning to build this

year's haunted house. The Teen Flashlight Easter Egg Hunt will be April 16, 2011. The SALT Facebook is up and running.

- Ms. Chew reported the High School group is working on a Battle of the Bands competition and the Island Party at Water Valley South.

4. Public Invited to be Heard

Sue Liley, Louis Liley and Glynn Sisson, residents of Windsor, were in attendance at this meeting. Ms. Liley, Ambassador to the Town of Windsor for the USA Pickleball Association, spoke about pickleball, the history and the future of the sport and getting people involved. There is a group of people, both residents and non-residents, who gather at the Community Recreation Center to play pickleball a couple of nights per week. The group is interested in doing some fundraising and has asked that the town invest in a location for outdoor pickleball to be played. They proposed a site at Eastman Park and supplied a drawing of the proposed courts and their dimensions. Ms. Liley engaged the group in discussion and invited everyone to come join them at the Recreation Center to join in and see how much fun pickleball is.

B. CONSENT CALENDAR

1. Minutes from past meetings

Mr. Pankonin moved to approve the Minutes from the January 4, 2011 meeting as written. Ms. Squicquero seconded the motion. All members present voted Aye. Motion carried.

C. BOARD ACTION

1. Election of Officers

The By-Laws for the Parks & Recreation Advisory Board call for officers to be elected from the Board membership each year. Officers include Chair and Vice-Chair.

Mr. Pankonin moved to nominate Phil Boatright as Chair. Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

Ms. Squicquero nominated Ms. Irion as Vice-Chair. Ms. Irion graciously declined the nomination.

Ms. Irion moved to nominate John Pankonin as Vice-Chair. Ms. Squicquero seconded the motion. All members present voted Aye. Motion carried.

2. Westwood Village Trail Connection

The Trail Master Plan calls for an eventual connection from the Poudre River Trail to occur in through the Westwood Village subdivision and connect approximately to Covenant Park. This is the number one priority on the Master Plan for trail connections. A map was presented with two potential alignments. Each one would require conversing with landowners to try and effect easements suitable for trail alignment and construction. Ms. Chew stated that she would like staff to begin pursuing these easement conversations to determine a preferred alignment and plan for future construction.

Mr. Pankonin moved to direct staff to begin Westwood Village Trail Connection Options discussions with respective landowners. Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

D. BOARD DISCUSSION ITEMS

1. YMCA Survey

The YMCA survey is underway! The questionnaires have been mailed and are being evaluated currently. On March 8th GreenPlay, LLC will be conducting a series of focus groups, to share the preliminary results and gather further information and opinions. This information is in addition to the statistically valid

information that will be gained from the survey. Results of the survey may be available at the April meeting.

2. Monthly Report

The Monthly Report was presented to update the Board on various projects and programming. Ms. Chew offered to answer any questions.

3. Development Reviews

Mr. Willis presented information a current development reviews and offered to answer any questions.

E. COMMUNICATIONS

1. Communications from Town Parks & Recreation Management Staff

Parks & Recreation Director (M. Chew):

- A Great Outdoors Colorado grant application will be submitted before March 4, 2011 for the Diamond Valley Plaza and Field Lights project.
- Larimer County Department of Natural Resources has obtained conservation easements on the sections commonly known as Three Bells One and Three Bells Two, which are east of Ptarmigan and north of the existing trail. The easement will protect an eagle nest in the area and the future trail. Town of Windsor supported this concept due to one of the parcels being in the Windsor GMA and it being a critical component to aligning the trail north of town in the future.

Art & Heritage (M. Chew):

- The Colorado Creative Institute Grant is nearly ready to submit. This grant is a request for supplemental funding for the Town's Performing Arts Series, which includes the Summer Concert Series, 4th of July Concert and Oktoberfest. Mr. Knight will return to work on March 7, 2011 and review the final application before submitting it by March 10, 2011.
- The Board was asked if they were comfortable holding regular meetings on the 3rd Floor in the Town Board Chambers to make it more comfortable for the times when public presents for questions or information. The general discussion proved to be in agreement that the 1st Floor Conference Room had inadequate space to accommodate any public attending a meeting.

Recreation (T. Fotsch):

- Summer/seasonal employment opportunities will be posted on the website in the next day or two. With coaches, umpires, lifeguards, and concessions nearly 150 staff members will be hired.
- The climbing wall is up and staff has been trained. They are also working on getting some full-body harnesses to use for adaptive programming.

Parks & Open Space (W. Willis):

- The Boardwalk Park Concessions/Restroom building bids are due soon. The job will be awarded in the near future with the hopes of beginning construction towards the middle or end of March and completion for Memorial Day weekend.
- Proposal's for designing the Diamond Valley Restroom Plaza area. These will be reviewed and the two apparent low bidders will be interviewed to confirm they understood the full scope of the project.

2. Communications from Parks & Recreation Advisory Board Members

- Chair Boatright talked about ways of becoming more involved and making a presence in the community.
- Chair Boatright mentioned that he toured the Poudre Valley Health Systems Medical Fitness Center. He stated it was a very nice facility, very plush and almost Country Club-like. He liked the style of lockers and the size of the child care area. However, their focus is on health and wellness and is it not a family friendly public recreation facility where a child can go to one activity while the parents are doing an adult activity. Ms. Holder-Otte stated that it doesn't meet

the needs of her family at all. She has a child that is too old for the child care center and too young for the fitness equipment and there is no in-between age programming to accommodate her. The medical fitness focus is prominent at this time, although the facility does have a 10-year plan to implement family oriented programs.

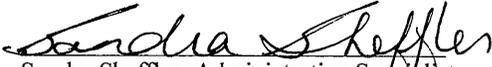
F. ADJOURN

Ms. Squicquero moved to adjourn the meeting at 8:37 p.m., until the April 5, 2011 meeting, or call of the chair. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

CERTIFICATION:

Approved by the Windsor Parks and Recreation Advisory Board on the 7th day of June, 2011.

Submitted by:


Sandra Sheffler, Administrative Specialist