

**Historic Preservation Commission
Regular Meeting Minutes
Wednesday, January 13, 2010, at 5:45 p.m.**

A. Call to order.

1. Roll Call.

Vice Chair Melissa Lohry called the regular meeting of the Historic Preservation Commission to order on Wednesday, January 13, 2010 at 5:45 p.m. The meeting was held in the Town Hall Conference Room at Town Hall, 301 Walnut Street, Windsor, Colorado.

The following Commission members were present:

Melissa Lohry, Chair
Robin Martinez
Sandy Squicquero

Robert Bishop-Cotner - Town Board Liaison joined the meeting via phone conference during item D1, communications.

The following town staff was present:

Joseph Plummer, Director of Planning
Elizabeth Fields, Associate Planner
Joy Liberty-Anglado, Permit Technician, Recording Secretary

2. Review of Agenda by the Commission and Addition of Items of New Business to the Agenda for Consideration by the Commission.

By common consent the members approved the agenda as presented.

3. Town Board Report:

There was no Town Board report.

4. PUBLIC INVITED TO BE HEARD.

There was no one from the public in attendance.

B. Consent Calendar.

1. Approval of Minutes.

Ms. Martinez made a motion to approve the October 14, 2009 minutes as written. Ms. Squicquero seconded the motion. Motion carried unanimously.

C. Commission Action/Review.

1. Action/ Election of Officers for 2010 (Chair, Vice-Chair, Secretary)

The board discussed that all members should be present for this action and determined to postpone this item until the following meeting or when all members are present.

2. Action/ Adoption of new applications for Certificate of Alteration and Designation of a Historic Landmark

Ms. Fields stated that last spring she had started updating the two applications and that the applications were reviewed, but not adopted by the Commission. Ms. Fields stated that she would like to get the applications adopted and on the town website as soon as possible, so they would be available to the public.

Ms. Martinez made a motion to approve the adoption of the new applications for Certificate of Alteration and Designation of a Historic Landmark as presented. Ms. Squicquero seconded the motion. Motion carried unanimously.

3. Review/ Digitizing the Beacon archives

Ms. Fields stated that Ms. Carrie Knight has set up meetings with both the library and the Beacon to discuss funding and storage of the news papers. Ms. Fields stated that she would continue to update the Board on the status of this project.

D. Communications.

1. **Communications form Town Board liaison.**

Mr. Bishop-Cotner called and discussed the town board and downtown property owners work session scheduled for Monday January 18th, to talk about how to move forward with the downtown master plan.

Mr. Bishop-Cotner continued with stating that if anyone on the board had questions about medicinal marijuana that they were welcome to ask. The board and staff discussed if the moratorium would be extended and for how long. Mr. Bishop-Cotner stated that the Board will be voting to extend the moratorium through June. It was also discussed as to which of these businesses in the town were operating legally and what the town board is doing about the one that is open illegally. Mr. Bishop-Cotner stated that the town board has been discussing the third facility and is trying to come up with a solution, for now the illegal operating business is being fined \$600 per day. Mr. Bishop-Cotner stated that the maps with areas that these types of businesses could possible locate are online to review and he encouraged the Commission members to look over them.

2. Communications from Town Staff.

a. Art and Heritage Center Open House – January 15, 2010 from 6 to 9 pm.

The board and staff discussed the open house for the Art and Heritage Center and how the building will be staffed.

Ms. Fields continued with asking the board if they would be interested in a walk through at the First United Methodist church when the renovations are complete. The board discussed that they would be interested in a walk through. Ms. Fields stated that she would try and set something up with the church and update the board with dates and times.

Ms. Fields stated that Ms. Knight has provided the Commission with a copy of a historic preservation project that teens did in California. The board discussed the possibility of having this as an option for the teens in Windsor as well.

Ms. Fields added that the town board and downtown property owners will discuss their likes and dislikes of the downtown master plan at the work session on Monday January 18th to hopefully find a compromise that works.

Mr. Plummer stated that there is a Windsor Fine Arts Festival board that has met with staff and is putting together the first annual Fine Arts Festival to be held on July 31st and August 1st of this year.

3. Communications from Chairperson and Commission.

No communications

E. Adjourn.

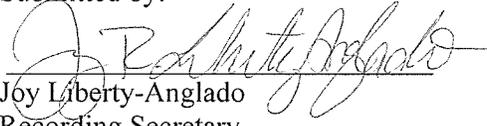
Ms. Martinez motioned the meeting be adjourned. Ms. Squicquero seconded the motion. Motion carried unanimously.

There being no further business, the meeting was adjourned at 6:20 p.m.

CERTIFICATION:

Approved by the Windsor Historic Preservation Commission on the 10th day of February 2010.

Submitted by:


Joy Liberty-Anglado
Recording Secretary