



TOWN BOARD WORK SESSION
October 15, 2012 – 6:00 P.M.
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the public in attendance who have a question related to an agenda item are requested to allow the Town Board to discuss the topic and then be recognized by the Mayor prior to asking their question.

AGENDA

- | | | |
|-----------|----|--|
| 6:00 p.m. | 1. | Oil & Gas website presentation – S. Ballstadt & S. Tometich |
| 6:15 p.m. | 2. | A Woman’s Place funding request – Lotte Muster |
| 6:35 p.m. | 3. | Community Recreation Center ad hoc committee report – D. Moyer & T. Fotsch |
| 7:20 p.m. | 4. | Future Meetings agenda |
| | 5. | Adjourn |



MEMORANDUM

Date: October 15, 2012
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
Joseph P. Plummer, AICP, Director of Planning
From: Scott Ballstadt, AICP, Chief Planner
Subject: Presentation of Development Map including Oil and Gas Locations
Item #: Work Session Item #1

Discussion:

During recent discussions with applicants for oil and gas conditional use grants, the Town Board directed staff to create a system whereby the general public can more easily access information regarding oil and gas wells in Windsor. Information regarding individual wells, inspections and various reports is currently available on the Colorado Oil and Gas Conservation Commission (COGCC) website; however, it can sometimes be challenging to find this information unless one frequently uses the COGCC GIS site.

Therefore, the Town's GIS and Planning staff have created a new oil and gas icon and related information to be added to the Town's Community Projects and Development Map which will identify oil and gas sites in Windsor and will link to summary information. The summary information will provide hyperlinks to COGCC information about each specific oil and gas well on the site. Applicable contact information for the Colorado Department of Public Health and Environment (CDPHE) Air Pollution Control Division is also provided so that interested parties may request copies of Air Pollutant Emissions Notices (APENs) for specific oil and gas sites. Enclosed please find a copy of a summary information document as an example.

The intent is to make this information more readily available, transparent and user friendly for the general public.

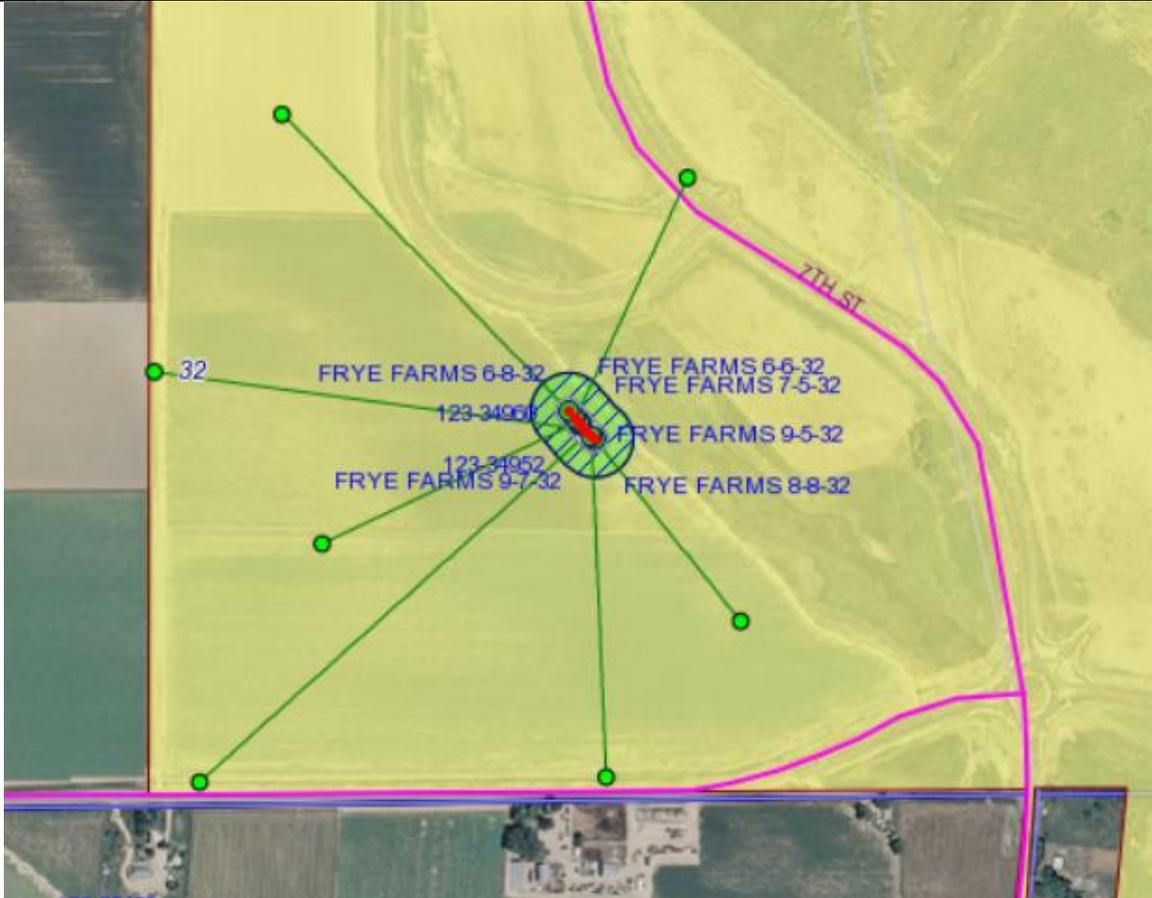
encl: example oil and gas summary information document

pc: Dean Moyer, Director of Finance and Information Systems
Scott Tometich, GIS Specialist
Elizabeth Fields, Associate Planner
Brett Walker, Associate Planner



Oil and Gas Conditional Use Grant (CUG) Application

Legal Description:	South Hill Subdivision, Tract A
Well Name:	Frye Farms
General Location:	Approximately 1,400 feet west of 7 th Street and approximately 1,100 feet north of Crossroads Boulevard
CUG Approval:	4/23/12



Operator:	Tekton Windsor, LLC
Operator Contact:	Clayton Doke, Peterson Energy Management, Inc. (970) 669-7411

Colorado Oil and Gas Conservation Commission (COGCC) information:

Links to COGCC info regarding individual wells:	<p>Frye Farms 6-6-32 http://cogcc.state.co.us/cogis/FacilityDetail.asp?facid=12334960&TYPE=WELL</p> <p>Frye Farms 6-8-32 http://cogcc.state.co.us/cogis/FacilityDetail.asp?facid=12334952&TYPE=WELL</p> <p>Frye Farms 7-5-32 http://cogcc.state.co.us/cogis/FacilityDetail.asp?facid=12335324&TYPE=WELL</p> <p>Frye Farms 8-6-32 http://cogcc.state.co.us/cogis/FacilityDetail.asp?facid=12334946&TYPE=WELL</p> <p>Frye Farms 7-7-32 http://cogcc.state.co.us/cogis/FacilityDetail.asp?facid=12334945&TYPE=WELL</p> <p>Frye Farms 9-5-32 http://cogcc.state.co.us/cogis/FacilityDetail.asp?facid=12335324&TYPE=WELL</p> <p>Frye Farms 9-7-32 http://cogcc.state.co.us/cogis/FacilityDetail.asp?facid=12335028&TYPE=WELL</p> <p>Frye Farms 8-8-32 http://cogcc.state.co.us/cogis/FacilityDetail.asp?facid=12334959&TYPE=WELL</p>
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Colorado Department of Public Health and Environment (CDPHE) information:	
Link to CDPHE Air Pollution Control Division:	http://www.colorado.gov/cs/Satellite/CDPHE-AP/CBON/1251596445624 If you have questions regarding the oil and gas industry permitting process, please contact the APCD at 303-692-3150 and ask for a member of the Oil & Gas permitting unit. A copy of documentation related to this well head can also be requested from the APCD at the same number, and speaking to the Records Manager.
Colorado Air Quality Commission Annual Reports:	http://www.colorado.gov/cs/Satellite?c=Page&childpagename=CDPHE-AQCC%2FCBONLayout&cid=1251592949477&pagename=CBONWrapper
Additional Resources:	
Frac Focus Chemical Disclosure Registry:	http://fracfocus.org/ FracFocus is the national hydraulic fracturing chemical registry. The site was created to provide the public access to reported chemicals used for hydraulic fracturing within their area.


Weld County's domestic violence agency

Dear Members of the Board,

The Town of Windsor continues to be a very much appreciated supporter of A Woman's Place. As we have in the past, we are requesting continued funding from the Town of Windsor. In the past we have been the grateful recipients of funding in the amount of \$5,000, and would like to ask for continued funding at the same level.

In 2011 AWP provided safe shelter, legal advocacy, crisis support and counseling to 9 residents of Windsor. In addition, our legal advocate and volunteer attorney provided five civil protection order clinics in Windsor to any interested community members, free of charge.

The cost for A Woman's Place to serve victims and survivors of domestic violence equates to approximately \$1,000 per client per stay. This amount is figured by taking our yearly shelter operating costs divided by the number of clients served in a year. Our shelter has been at capacity since late April of 2011, and we expect that our client numbers will exceed those served in 2011 due to the continued increase in need in client services throughout the last 18 months. We continue to offer Windsor residents our full range of services confidentially and free of charge, and outreach to the Windsor Community through local community and professional presentations, and civil protection order clinics available to victims and survivors at the Weld County Courts complex.

Thank you for your consideration,



Lotte Muster,
Executive Director
A Woman's Place, Inc.

P.O. Box 70 – Greeley, Colorado 80632
Information/Donations: (970) 351-0476 – Toll Free: 1-866-356-4226
Fax: (970-351-6686 – 24-hour Crisis Line: (970) 356-4226
Web Site: www.awpdv.org
Email: info@awpdv.org

ORGANIZATION BACKGROUND

A Woman's Place (AWP) is the only agency in Weld County that provides a continuum of services specifically designed to provide safe shelter and services to victims/survivors of domestic violence, and ultimately to assist them in achieving self-sufficiency. The mission of AWP is *to shelter and help empower victims/survivors of domestic abuse to become safe, secure and self-reliant; and through education and collaboration, to mobilize our community to help prevent domestic violence.* A Woman's Place was founded in 1978. After incorporating as a non-profit agency along with the donation of an older home by the Greeley Urban Renewal Authority, we opened our safe-house in 1981. In 2003 a completed renovation/addition project doubled the size of our safe-house. In 2005 we created a 30 day self-sufficiency program designed to assist women and their children, who are homeless due to domestic violence, to lead safer lives and access resources necessary to becoming economically independent. In 2007 we expanded our legal advocacy services, including establishing a presence in the Courthouse where we can be more available to victims of domestic violence seeking protection orders. Consequently, by 2009 our Legal Advocacy program doubled, and it continues to increase as our presence at the Courthouse provides an essential service to victims seeking protection orders. In 2008 we created a Prevention and Intervention Counseling program that provides individual and/or group counseling and support to adults and children who are victims of domestic violence. In 2009 we were included in a grant with Crossroads Safe House and Bringing Justice Home which enables clients to access attorneys on a part time basis with assistance in complex and critical legal matters. Also, in 2009 AWP began expanding our internship program to include masters level counseling interns, and to date, this program has become a vital part of our service provision. In 2011, AWP expanded services to an offsite location addressing the increasing demand for nonresidential services. AWP hired a Program Coordinator to implement prevention and intervention programming including counseling services. We are able to offer services to children, adolescents, and adults in a location that does not compromise the safety and confidentiality of our residents at our Safehouse.

CURRENT PROGRAMS

A Woman's Place serves a diverse population of domestic violence victims. Some have been rendered homeless, without financial resources, due to the abuse. In 2011 AWP provided 3,413 nights of stay to 219 women and children who were victims of domestic violence. Our legal advocacy provided over 2,500 legal advocacy services, and our counseling program provided 1,496 individual counseling sessions. We have a 24-hour dedicated phone line for crisis calls, and in 2011 we handled 10,480 phone calls. In 2011 nine women/families identified themselves as Windsor residents. This represents 2% of our clients served in 2011.

PO Box 71, Greeley, CO 80632 | www.awpdv.org | info@awpdv.org



Our Mission: to shelter and help empower victims/survivors of domestic abuse to become safe, secure and self-reliant; and through education and collaboration, to mobilize our community to help prevent domestic violence.

City of Windsor funds support core client services and more specialized support and prevention purpose areas, which include: emergency shelter; screenings and intakes; crisis intervention and crisis line coverage 24 hours per day, 365 days per year with access to a confidential language line; crisis and domestic violence advocacy; prevention and intervention individual and group counseling for residents and non-residents including adults, children, and adolescents; life skills programs, including domestic violence education and support groups, financial literacy, job skills and parenting education and support groups; resource referral and assistance; comprehensive legal advocacy services; outreach and education to professional and community agencies, family and friends presentation, and prevention training to youth. In order to maintain a client-centered approach, all of our services remain free of charge and are available in English and Spanish. AWP will also be available for presentations and trainings on domestic violence as well as provide resources for the town of Windsor and its residents.

We are deeply appreciative of the ongoing support from the Town of Windsor to support the ongoing operations of our residential facility and nonresidential programs which together provide safe shelter and a range of professional services for victims of domestic violence.

2011 Annual Report

A WOMAN'S PLACE



Dear Friends,

On behalf of the board of directors, staff, volunteers and clients of A Woman's Place (AWP), we are pleased to present our *2011 Annual Report*.

In light of reductions in funding, we have continued to focus our resources on core services offered through our safe shelter. We are still providing all vital services to victims of domestic violence free of charge, and through our confidential location, operating 24/7 fully staffed.

We hope that you find this annual report informative, please feel free to contact us if you have any questions or feedback.

Sincerely,

A Woman's Place, Staff & Board

Mission Statement

The mission of A Woman's Place is to shelter and help empower victims/survivors of domestic abuse to become safe, secure and self-reliant; and through education and collaboration, to mobilize our community to help prevent domestic violence.

AWP Board of Directors

Steve Nelson
Regina Adams
Steve Reams

Jim Stevenson
Katherine Mestas
Brandi Lynn Nieto

Rob Merz
Renee Jaccaud
Dr. Brad Edgren

Diane Tallman
Lynn Settje
Kathryn Brown
Dianne Spencer

2011 Highlights

In 2011, we served 413 individuals. We provided 3,413 nights of stay to 219 shelter clients, and provided non residential services to 194 clients. We took 10,480 phone calls, provided 2,451 legal advocacy and protection order service with 1,532 over the phone and 919 in person at the safehouse and courthouse, 654 individual and group services to children and teens, 544 hours of individual, group, and family counseling to 210 women and 59 children/adolescent victims of domestic violence, and 3,677 advocacy services to victims of domestic violence in 2011.

These numbers reflect increases in some very important areas. We provided over 300 more nights of shelter than in 2010, meaning that although we had fewer shelter clients than the previous year, individuals and families stayed with us for longer. Our legal program saw an increase in services of 66%, due to the transition of a part time legal advocacy position to a full time position in January 2011. Also, we had an increase of nearly 2,000 phone calls from the previous year, which reflects a trend we've witnessed over the last three years and one which we expect to continue.

AWP Programs

All programs are free and confidential

Advocacy

- Crisis intervention
- 24 hr/day crisis line with interpretation service
- Individual and group education classes
- Safe shelter 365 days a year
- Case Management
- Parenting and life skills classes

Legal Advocacy

- Temporary protection order help
- Referrals to legal services
- Permanent protection order help

Counseling

- Individual and group counseling for adults, children and adolescents
- Educational groups

Outreach

- Community education
- Classroom presentations
- Technical trainings for human services professionals

AWP in Numbers

Main Funding Sources	
Grants	\$316,235.34
Foundations	\$86,714.27
Fundraisers	\$12,324.50
Friends of AWP Contributions	\$65,000.00
Private Donations/Corporate Drives	\$41,879.22

Main Expenditures	
Advertising	\$1,808.67
Household/Contract Labor/Repairs	\$26,103.89
Fundraising	\$2,012.94
Total Payroll Expenditures	\$334,464.34
Insurance	\$47,652.68
Phone/Language Line	\$10,499.80
Utilities	\$12,626.19

AWP in Numbers

Advocacy & Counseling Services Provided	
Group Services	285
Individual Services	1,659
Advocacy Services	3,677

Clients Served	
Residential Clients	219
Non Residential Clients	194
Total Nights of stay	3,413

Legal Advocacy	
Legal Advocacy & Protection Order Services	2,451

Volunteers & Interns	
New Volunteers	17
Continuing Volunteers	14
Total Volunteer Hours (2011)	1,014

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 04/23/12
 Accrual Basis

**A WOMANS PLACE INC.
 Profit & Loss Budget vs. Actual
 January through December 2011**

	Jan - Dec 11	Budget
Ordinary Income/Expense		
Income		
Weld County Community Garden Gr	300.00	
Designations - Corporate Drives	12,023.50	6,000.00
DONATIONS	29,555.72	12,000.00
FOUNDATIONS		
Community First Foundation	2,714.27	
Gannet Foundation	4,000.00	
Paul S.Bomberger Jr. Foundation	2,500.00	2,500.00
Anschutz Foundation	5,000.00	
Verizon	20,000.00	7,000.00
Littler Children's Fund	1,000.00	
El Pomar Foundation	0.00	10,000.00
Women's Fund - Weld	1,500.00	1,000.00
Monfort Foundation	50,000.00	
Total FOUNDATIONS	86,714.27	20,500.00
FUND RAISER		
For Goodness Sake	500.00	
Friends of a Woman's Place	65,000.00	40,000.00
CHEERS		
Cheers Concert	100.00	
Cheers Sponsors	3,000.00	2,000.00
Cheers Ticket Sales	3,160.50	3,000.00
Cheers Silent Auction	2,564.00	2,500.00
Cheers Raffle	3,000.00	3,500.00
Total CHEERS	11,824.50	11,000.00
FUND RAISER - Other	0.00	100.00
Total FUND RAISER	77,324.50	51,100.00
GRANTS		
OVP	57,492.22	76,720.00
VAWA - Recovery Act	3,571.16	2,400.00
DAAP/ACT/DVP	80,109.39	79,200.00
Town of Windsor	5,000.00	5,000.00
City of Greeley	15,999.96	16,000.00
City of Dacono	1,000.00	500.00
Weld County Housing Authority		
Emergency Shelter Grant	18,858.93	15,000.00
CSBG - Comm Servi Block Grant	6,052.02	19,002.00
CSBG-Special	15,000.00	
Total Weld County Housing Authority	39,910.95	34,002.00
United Way		
Emergency Food & Shelter Grant	10,500.00	10,000.00
UW- Safety Net Grant	16,700.00	16,700.00
UW - Youth Grant/Client Assist.	1,150.00	
Total United Way	28,350.00	26,700.00
VALE - Weld	78,700.00	79,000.00
VALE Scholarships	2,362.88	1,800.00
VALE Weld Equipment Grant	3,738.78	
Total GRANTS	316,235.34	321,322.00
Miscellaneous	0.00	
Total Income	522,153.33	410,922.00
Gross Profit	522,153.33	410,922.00
Expense		
Overflow Shelter Expense	500.00	

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04/23/12

Accrual Basis

A WOMANS PLACE INC.
Profit & Loss Budget vs. Actual
 January through December 2011

	Jan - Dec 11	Budget
Vehicle		
Repair & Maintenance	282.00	
Parking Tickets	39.00	
parking	26.00	
Fuel	116.18	
Plates	68.97	
Total Vehicle	532.15	
Client Assistance		
United Way	367.49	
Total Client Assistance	367.49	
Appreciation		
Board Appreciation	125.85	
Volunteer Appreciation	165.91	
Employee Appreciation	325.39	
Total Appreciation	617.15	
Marketing & Development	200.00	
Outreach	489.21	1,000.00
Language Line	2,895.00	3,500.00
Accounting/Audit	10,555.00	10,500.00
Advertising		
Brochures	1,105.32	1,000.00
Newsletters (Postage Included)	703.35	1,000.00
Total Advertising	1,808.67	2,000.00
Computer Support	48.68	
Background Check	1,489.50	500.00
Bank Charge	144.57	100.00
Contract Labor		
Accounting	9,560.83	10,000.00
Lawn Service	1,605.00	1,200.00
Grant Writer	0.00	5,500.00
Legal Services	0.00	1,500.00
Security	379.38	600.00
Total Contract Labor	11,545.21	18,800.00
Drug Screening	163.00	400.00
Dues & Subscriptions	1,739.43	2,000.00
Education & Training		
Education Offsite	1,570.23	
Education & Training - Other	1,253.12	2,500.00
Total Education & Training	2,823.35	2,500.00
Fuel	20.00	
Fundraiser Expense		
Raffle	850.00	750.00
Cheers	1,062.94	2,500.00
License/Permits	100.00	100.00
Total Fundraiser Expense	2,012.94	3,350.00
Garden	293.03	250.00
Google Transaction Fees	88.80	
Groceries/Household Supplies	4,279.26	3,500.00
Insurance		
Fees Manitory for CO	259.28	150.00
Vision	609.79	750.00
Dental	1,897.60	1,800.00
Liability	12,729.18	12,000.00
Life	583.04	800.00
Medical	25,881.83	27,650.00
Worker's Compensation	5,691.96	5,000.00
Total Insurance	47,652.68	48,150.00
Licenses & Permits	506.00	500.00
Miscellaneous Expense	154.87	200.00

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04/23/12

Accrual Basis

A WOMANS PLACE INC.
Profit & Loss Budget vs. Actual
January through December 2011

	Jan - Dec 11	Budget
Non Resident Client Emerge Fund		
Groceries	0.00	300.00
Transportation	402.00	1,500.00
Lodgeing	260.00	
Total Non Resident Client Emerge Fund	662.00	1,800.00
Office Supplies	5,014.14	3,000.00
Payroll Expense		
QuickBooks Payroll Subscription	0.00	390.00
Direct Deposit Fee	440.50	350.00
FICA & Medicare	22,077.98	23,750.00
Simple IRA Match	4,121.59	5,000.00
Unemployment	8,971.69	12,300.00
Wages	298,852.58	310,500.00
Total Payroll Expense	334,464.34	352,290.00
Postage	638.31	1,200.00
Rent	46.00	
Repairs & Maintenance		
Pest Control	6,536.28	
Building & Equipment Repairs	2,911.29	5,000.00
Security Repairs	831.85	600.00
Total Repairs & Maintenance	10,279.42	5,600.00
Small Tools & Equipment	4,581.42	
Telephone	7,604.80	6,000.00
Travel		
Mileage Reimbursement	1,174.32	300.00
Mileage	208.46	
Parking	10.00	
Total Travel	1,392.78	300.00
Utilities		
Cable	64.63	
Electric	6,904.95	8,000.00
Gas	2,065.77	3,500.00
Trash Removal	1,089.85	800.00
Water	2,500.99	3,000.00
Total Utilities	12,626.19	15,300.00
Vehicle Expense	0.00	1,200.00
Total Expense	468,235.39	483,940.00
Net Ordinary Income	53,917.94	-73,018.00
Other Income/Expense		
Other Income		
Insurance Rebate-WC	1,511.47	
Dividend/Capital Gain Income	3,633.29	
Interest Income		
Farmers Bank of Ault	398.63	
PointsWest/Signature Bank	244.79	
BOC	6.00	
First Farm Bank	204.43	
Edward Jones	7,914.39	
Total Interest Income	8,768.24	
UNREALIZED GAINS/LOSSES	7,942.57	
In Kind Donation		
Clothing	518.00	
Food	878.00	
Household	4,567.00	
Total In Kind Donation	5,963.00	
Total Other Income	27,818.57	

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04/23/12

Accrual Basis

A WOMANS PLACE INC.
Profit & Loss Budget vs. Actual
January through December 2011

	<u>Jan - Dec 11</u>	<u>Budget</u>
Other Expense		
Accrued Wages Y/E	-13,700.14	
Depreciation Expense	33,658.20	
IN KIND DONATION EXPENSE		
CLOTHING	518.00	
FOOD	878.00	
HOUSEHOLD	4,567.00	
Total IN KIND DONATION EXPENSE	5,963.00	
Total Other Expense	25,921.06	
Net Other Income	1,897.51	
Net Income	<u>55,815.45</u>	<u>-73,018.00</u>



MEMORANDUM

Date: October 15, 2012
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Dean Moyer, Director of Finance
Re: Detail of Outside Agency Funding Budget
Item #: Work Session - 1

Background / Discussion:

The 2012 Budget included a line item for outside agency funding. As the name suggests, this line is used for funding agencies requests to the Town Board at the Board's discretion. Detailed below is the activity and remaining balance as of October 15, 2012. The chart reflects only cash we have paid or will pay out on these requests.

Financial Impact:

2012 Budget Figure	\$62,372.00
-	
NoCO Energy Star Homes, Inc.	\$1,000.00
Harvest Festival (cash only items)	\$370.00
Fine Arts Festival (cash only items)	\$8,919.50
Lauren Project	\$6,000.00
Lauren Project - return of previous funding	(\$14.75)
Alzheimer's Association	\$364.00
Christopher Birdwell Memorial	\$10,000.00
Balance as of October 15, 2012	\$35,733.25



MEMORANDUM

Date: October 22, 2012
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
Dean Moyer, Director of Finance and IT
Tara Fotsch, Manager of Recreation
Re: CRC Ad Hoc Committee Recommendation
Item #: 3.a. Ad Hoc Committee Recommendations

Background / Discussion:

As you know, in May 2012 Town Board appointed an Ad Hoc Committee “to recommend a sound financial package for the construction and subsequent operation of recreational amenities that will build community, provide affordable aquatics and wellness opportunities for families and transform the center to become an intergenerational destination for Windsor residents.”

The Ad Hoc Committee contained representatives from various backgrounds and interests. Along with staff, this group has met over the past several months to review data from various sources. Minimally this included:

- 2011 YMCA Recreation Needs Survey
- 2012 CRC Expansion Feasibility Study
- Financial data
- Cost Recovery Model
- Partnership Guidelines

The Ad Hoc Committee has prepared a presentation that outlines a proposed financing strategy, addresses the facility subsidy, potential conflict with private industry and recommends the next steps in order to move forward. Although various members of the committee will be present, the presentation will be made by Brent Phinney and Bob Cockerill.

Financial Impact:

The presentation will outline financial commitments of staff time and future funding.

Relationship to Strategic Plan:

Goal 1: Build Community Spirit and Pride.

Recommendation:

For discussion...provide direction to staff as to next steps.

Attachments:

- b. Ad Hoc Committee Recommendation Power Point
- c. Ad Hoc Committee members



Community Recreation Center Expansion

Ad Hoc Committee
Recommendations
October 15, 2012

3. Ad Hoc Committee Report



Original CRC Footprint Planned for Expansion

- Natatorium (aquatics component with lap lanes and play features)
- Fitness/ Wellness (circuit and free weights, cardio vascular, classes)
- Performing Arts

YMCA Survey of March 2011

- 2011 Survey (by RRC Associates, Inc., partner w/ YMCA)
When asked to rate each option's importance on a 5-point scale (1 being "not at all important" and 5 being "very important"), the following are rated the highest overall:
 - Indoor leisure pools with aquatic play features (78 percent of respondents rate it "very important," a 4 or 5 on a 5-point scale)
 - Swimming pools with lap lanes for fitness swimming / competition (73 percent)
 - Weight training space (64 percent)
 - Cardio space (63 percent)



Feasibility Study Completed April 2012 Construction

■ **Scenario 1:**

■ Building	\$9,643,000
■ Site	\$474,697
■ Development	\$2,349,072
■ Contingency	\$1,246,677
■ Project Cost	\$13,713,446
■ <u>Office finishing (2nd floor)</u>	<u>\$300,000</u>
■ TOTAL	\$14,013,446



Feasibility Study Completed April 2012 Additional Operations

The Ad Hoc Committee focused on Scenario 1 at the direction of the Board.

	Scenario 1 Aquatics/Fitness/Gym Expansion	Scenario 2 Aquatics Only Expansion
Expenses		
Personnel Services	\$483,872	\$344,117
Supplies	\$47,500	\$36,500
Services	\$117,714	\$65,138
Capital	\$25,963	\$17,830
Total	\$675,049	\$463,584
Revenues		
Admissions	\$516,800	\$200,600
Facility Rentals	\$15,000	\$10,000
Child Care	\$7,500	\$4,500
Vending	\$10,000	\$10,000
Fitness Programming	\$45,000	\$0
Aquatics Lessons/Programs/Parties	\$50,200	\$50,200
Total	\$644,500	\$275,300
Surplus/Deficit	(\$30,549)	(\$188,284)
Cost Recovery	95%	59%



Feasibility Study Completed April 2012

Complete Operations

"It is important to understand the impact that expansion has on the overall budget. Overall operational subsidies will increase by \$30,000 with Scenario 1. Cost recovery will increase from 14% to about 63%."
BRS, April 23, 2012

Revenues (including Taxes and Forwarded Balance)	Current 2012 Budget	Scenario 1 Projected	Total
Taxes (Sales/Use)	\$382,886		\$382,886
Program /Admission Fees	\$75,850	\$644,500	\$720,350
GF Transfers (operations)	\$400,000		\$400,000
CIP Transfers (debt service)	\$200,000		\$200,000
Balance Forwarded (varies annually)	\$250,983	\$644,500	\$250,983
TOTAL	\$1,309,719	\$644,500	\$1,954,219
Expenses			
Personnel	\$397,675	\$483,872	\$863,547
Operations / Maintenance	\$145,207	\$165,214	\$310,421
CIP Improvement Fund	\$0	\$25,963	\$25,963
Debt Service and Transfers	\$638,265	\$0	\$638,265
TOTAL	\$1,163,147	\$675,049	\$1,838,196
Total Surplus / Deficit	\$146,572	(\$30,549)	\$116,023



Feasibility Study Completed April 2012

Complete Operations

"It is important to understand the impact that expansion has on the overall budget. Overall operational subsidies will increase by \$30,000 with Scenario 1. Cost recovery will increase from 14% to about 63%."
BRS, April 23, 2012

Revenues (non-tax)	Current 2012 Budget	Scenario 1 Projected	Total
Program, Admission Fees	\$75,850	\$644,500	\$720,350
Expenses (O&M only)			
Personnel	\$379,675	\$483,874	\$863,547
Operation and Maintenance	\$145,207	\$165,214	\$310,421
CIP Improvement Fund	\$0	\$25,963	\$25,963
TOTAL	\$524,882	\$675,049	\$1,199,931
Total Surplus / Deficit	(\$440,032)	(\$30,549)	(\$479,581)
Cost Recovery	14%	95%	60% 



Ad Hoc Committee

- Appointed in June following Feasibility Study Final Report
- Comprised of individuals representing various interests of the community; assisted by Board and staff liaisons
- Mission as defined by Town Board: ***"The mission of the ad hoc CRC Expansion Financial Feasibility Committee is to recommend a sound financial package for the construction and subsequent operation of recreational amenities that will build community, provide affordable aquatics and wellness opportunities for families and transform the center to become an intergenerational destination for Windsor residents."***



Financial Recommendations

- Funding should be a collaboration of efforts and sources
- Raise funds through alternate sources
 - Grants (DOLA, CDBG, Health Initiatives)
 - Sponsorships (Corporate or Private, possible naming or themeing)
 - Partnerships (per Guidelines, LOI in 2013)
- Balance up to \$14 million in bonds via tax
 - Sales Tax question on April 2014 ballot
 - Include funding for capital replacement program
- Allocate \$30,000 in 2013 Budget for conceptual plans and models for use in public education

Sales Tax Recommendations

Excerpt from 2011 Survey:

- **The survey asked** “*Recognizing that adding new programs and facilities takes investment, how likely would you be to vote for the following in order to allow addition, expansion, or improvement of programs or facilities desired by your household?*”
 - Support for a Town sales tax increase was stronger than a Town property tax increase (64 percent of respondents indicated they **would probably or definitely vote ‘yes’ for a sales tax increase**, while 41 percent indicated they would probably or definitely vote **‘yes’ for a property tax increase**).
 - Support for the tax increases (sales tax, and to a lesser extent, a property tax), was slightly higher among younger respondents and households with children living at home.



Sales Tax Recommendations

(20 Years @ 4.5%)

Note:

.1% increase in sales tax generates \$190,000.

Any "cash" contribution reduces the interest payments over the life of the loan.

Total bond \$14,000,000	Annual payment of \$1,062,851
Sales Tax % increase required to make annual payments	0.55940%
Required to make up \$30K shortfall	0.01370%
Total increase to Sales Tax %	0.57310%
Which would make the rate in Windsor (Weld)	6.67%
Which would make the rate in Windsor (Larimer)	7.27%
Total bond \$11,000,000	Annual payment of \$835,097
Sales Tax % increase required to make annual payments	0.43952%
Sales Tax % increase required to make annual payments	0.43952%
Required to make up \$30K shortfall	0.01370%
Total increase to Sales Tax %	0.45322%
Which would make the rate in Windsor (Weld)	6.55%
Which would make the rate in Windsor (Larimer)	7.15%



Sales Tax Rate Comparisons

(includes 2.9% State, and applicable county tax)

Sales tax rates:

■ Loveland (shops at Centerra)	7.50%
■ Fort Collins (at least – TIF's exist)	7.35%
■ Windsor (current – Larimer)	6.7%
■ Loveland (not the shops at Centerra)	6.50%
■ Timnath	6.50%
■ Greeley	6.36%
■ Windsor (current – Weld)	6.1%
<hr/>	
■ Windsor (@ \$14,000,000 bond – Larimer)	7.27%
■ Windsor (@ \$14,000,000 bond – Weld)	6.67%
■ Windsor (@ \$11,000,000 bond – Larimer)	7.15%
■ Windsor (@ \$11,000,000 bond – Weld)	6.55%



Summary

Ad Hoc Committee:

- We believe that now is the time to start to educate the public and share the concept of an expanded recreation center.
- We believe that it is good stewardship and good faith effort to pursue alternative funding sources to the fullest extent feasible.
- We believe that sales tax dollars may be imperative to fund some portion or all of the expansion, and that the community is ready to support this effort.

Therefore, we recommend that Town Board direct staff to secure conceptual plans and models, begin pursuing alternative sources, and prepare for a ballot question in April 2014.



In closing....

Thank you for the opportunity to review the various studies and materials provided, in order to consider this community benefit. We look forward to the next steps!



Staff Liaisons (non-voting):

1. Melissa M. Chew, Director of Parks, Recreation & Culture
mchew@windsorgov.com / (970) 674-2423
2. Tara Fotsch, Manager of Recreation
tfotsch@windsorgov.com / (970) 674-3512
3. Dean Moyer, Director of Finance
dmoyer@windsorgov.com / (970) 674-2418

Town Board Liaison (non-voting):

1. Myles Baker (District 1 and PReCAB liaison) mbaker@windsorgov.com

Public Members (voting):

1. Regan Price (PReCAB - Aquatics, Fitness / Wellness, Gymnasium Sports - Adult, Gymnasium Sports - Youth, Preschool, Weld Re-4 School District, Youth / Teens)
2. Rebecca Holder-Otte (PReCAB - Aquatics, Fitness / Wellness, Gymnasium Sports - Youth, Weld Re-4 School District)
3. Tempy Bowman (School District - Aquatics, Gymnasium Sports - Adult, Gymnasium Sports - Youth, Weld Re-4 School District, Youth / Teens)
4. Pauline Brown (Fitness/Wellness Instructor)
5. Erica Brown (Public - Aquatics, Chamber of Commerce (business community), Fitness / Wellness, Gymnasium Sports - Adult, Gymnasium Sports - Youth, Preschool, Youth / Teens)
6. Ashley Stiles (Public – Business community)
7. Bob Cockerill (Public - Active Adults, Aquatics, Chamber of Commerce (business community),Fitness / Wellness)
8. Kami Fockler (Public - Aquatics, Fitness / Wellness, Weld Re-4 School District, Youth / Teens)
9. Brent Hextell (Public - Active Adults, Aquatics, Chamber of Commerce (business community), Fitness / Wellness, Gymnasium Sports - Adult, Gymnasium Sports - Youth, Preschool, Weld Re-4 School District, Youth / Teens)
10. Anne L'Orange (Private Health Club – Fitness/Wellness) RESIGNED
11. Jamie Hardy (Public - Aquatics, Chamber of Commerce (business community),, Fitness / Wellness, Gymnasium Sports - Adult, Gymnasium Sports - Youth, Weld Re-4 School District, Youth / Teens)
12. Carol Heinkel (Public - Active Adults, member of original Ad Hoc Committee for current facility)
13. Brent Phinney (DDA and Chamber of Commerce – Aquatics ,Fitness / Wellness)



FUTURE TOWN BOARD MEETINGS

Work Sessions & Regular Meetings will be held in the Board Chambers unless otherwise noted.

October 22, 2012 6:00 p.m.	Town Board Work Session Budget Wrap Up DDA Budget Presentation
October 22, 2012 7:00 p.m.	Town Board Meeting
October 29, 2012	Fifth Monday
November 5, 2012 6:00 p.m.	Town Board Work Session Dormant Land Use Projects Update – J. Plummer Liquor licensing - fee review & collection of occupation tax – P. Garcia
Tuesday, November 13, 2012 Windsor High School – Fireside Room 5:30 p.m.	Joint meeting with Fire, School and Library Districts
Tuesday, November 13, 2012 7:00 p.m.	Town Board Meeting Kern Board Meeting
November 19, 2012 6:00 p.m.	Town Board Work Session Economic Development Update – S. Johnson Greenspire discussion
November 26, 2012 6:00 p.m.	Town Board Work Session
November 26, 2012 7:00 p.m.	Town Board Meeting
December 3, 2012 6:00 p.m.	Town Board Work Session Outside agency funding requests application process
December 10, 2012 5:30 p.m.	Board/Manager/Attorney Monthly Meeting
December 10, 2012 7:00 p.m.	Town Board Meeting
December 17, 2012 6:00 p.m.	Town Board Work Session
December 24, 2012	Town Board Meeting – Cancelled

Additional Events

October 17, 2012 6:30 p.m. Embassy Suites, Loveland	Dinner hosted by Colorado Department of Transportation – Attending: Ivan Adams RSVP's required by October 12, 2012
November 14, 2012 11:30 a.m. – 1:30 p.m. Hilton Fort Collins	NCEDC Annual Meeting RSVP's required by November 6, 2012

Future Work Session Topics

Golf carts follow up