



PARKS, RECREATION & CULTURE ADVISORY BOARD REGULAR MEETING
September 4, 2012 – 7:00 P.M.
301 Walnut Street, Town Board Chambers
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

1. Roll Call

The following PReCAB members were present:

Phil Boatright
Rebecca Holder-Otte
Carlene Irion
John Pankonin
Regan Price

Absent:

Howard Robinson (excused)
C. Debbi Waltman (excused)

Staff present:

Parks, Recreation & Culture Director Melissa Chew
Parks & Open Space Manager Wade Willis

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Mr. Boatright moved to remove the Consent Calendar portion of the meeting due to the attached minutes already having been approved. The August minutes will be attached to the next meeting for approval. Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Report (Myles Baker, Town Board Member)

- Windshire Park project will continue through the staff review process.
- Windsor Strategic Plan – “One Windsor, One Community” was number one interest among residents attending the public meeting.
- Town Board has approved four more Conditional Use Grants for oil and gas leases.

School Board Report (School Board Member Carlene Irion)

- The new school year starts August 14, 2012 and registration enrollment was up 5%, with 4795 students registered in August.
- Karen Trusler has received the Woman of Distinction award.
- School Board will postpone an IT Bond Issue on the November election until 2013. The Board will address how to fund current needs without the Bond Issue.

Student Advisory Leadership Team Report (Parks, Recreation & Culture Director Melissa Chew)

- SALT participated in the Harvest Festival Parade.

4. Public Invited to be Heard

There was no public present.

B. CONSENT CALENDAR

The Consent Calendar items were removed from the meeting per the motion in Section A.2.

C. BOARD REVIEW

1. Windsor Strategic Plan (Melissa Chew & Myles Baker)

Ms. Chew gave a brief overview of the Strategic Planning process, noting the Town Board is seeking input from all of the local Advisory Boards and Commissions.

Mr. Baker presented the goals, mission, objectives and plan of action portions of the Strategic Plan, with specific reference to those issues of most interest to the PReCAB Members.

PReCAB members commented:

- Harvest Festival participation was up among those residents living in the western sections of Windsor certainly fits the “One Windsor, One Community” concept.
- Limiting Gas & Oil consumption of available water resources is a good idea – members questioned water being pumped from lakes in Water Valley. Staff noted that is non-potable water, and is privately owned.
- Parking and traffic in the downtown area are an issue to development of that area. Ms. Chew clarified the Town’s role in monitoring traffic along Highway 392. Mr. Baker also addressed employee parking in downtown, noting the Downtown Development Authority is studying traffic and parking in the area.
- Local water treatment would be very expensive. Members questioned if local treatment would be financially feasible. Ms. Chew commented a treatment facility could be of regional importance, and could involve many entities. She added parks are irrigated with non-potable water, and water rights are included in the development process.
- Members questioned regulations for train whistles, and expressed concerns about the noise levels.

Mr. Baker urged the PReCAB members to forward any additional comments to the Town. Ms. Chew noted members may comment at: www.windsorgov.com/communityvoice. Mr. Baker pointed out links to Oil & Gas information on the Town’s web site.

2. Statewide Bicycle and Pedestrian Plan (Wade Willis)

Mr. Willis gave an overview of the State Bicycle and Pedestrian Plan, encouraging members to review the complete document on the State’s web site. He pointed out the key objective of the plan is to “create and implement an approach to evaluating competing projects that is consistent, defensible, and reflective of the needs and perspectives of various stakeholder groups.” Their vision is: “The Colorado Department of Transportation intends to increase bicycling and walking activity levels, for both transportation and recreational purposes, through both infrastructure projects and promotional programs, to help achieve the broadly established and supported economic, public health, environmental, and quality of life benefits.” Mr. Willis highlighted how this plan could impact Windsor neighborhoods, with enhanced safety, increased recreational opportunities and health benefits, reduce fossil fuel consumption, and maximize transportation investments. He shared some traffic statistics related to pedestrian and bicycle traffic. Mr. Willis encouraged members to read the full study online and he will forward their comments to the State. He pointed out that local users are our best resource for feedback, and the Town welcomes those comments.

D. COMMUNICATIONS

1. Communications from Town Parks, Recreation & Culture Management Staff

Director of Parks, Recreation & Culture (M. Chew)

- The Community Recreation Center Ad Hoc Committee will meet on September 6. They will present a recommendation to the Town Board on October 15. The recommendation will include ideas on timing and funding.
- There was an injury on the Poudre River Trail at Highway 257. The injured party was not in compliance with safety regulations (did not use pedestrian crossing light). There are plans for a

pedestrian underpass in the area to be constructed sometime in the future via development agreement.

- The Town Board has asked for a preliminary budget for a trail from New Liberty Road at 7th Street to the Poudre River Trail.
- The Farmers Market will continue on Saturdays through September 22.

Recreation (M. Chew on behalf of T. Fotsch):

- The Business Expo will take place on September 25.
- Harvest Festival events included Mud Volleyball, the Windsor Cruise-In, and the Labor Day 5K.
- Proceeds from the Cruise-In and Mud Volleyball support the scholarship program.

Art & Heritage (M. Chew on behalf of C. Knight):

- Oktoberfest will take place on September 15 at Boardwalk Park.
- A Windsor Athletics Hall of Fame exhibit will be open at the Community Recreation Center until November 7.

Parks & Open Space Manager (W. Willis):

- Mr. Willis distributed a document from Pam Smith of the Healthy Weld 2020 Program showing bike routes/paths throughout Weld County.
- Parks staff provided support for the Harvest Festival, which was very successful.
- A 10 foot wide trail will be constructed behind the high school and Recreation Center. The project bids will be due by September 25.
- Park construction is underway, and is being managed by the Engineering Department.
- The Larimer County master plan for County Road 13 would include a trail connecting to the Poudre Trail. Timelines for that proposal are not available. There are no immediate plans for trail construction along Jacoby Road, but will most likely happen in the distant future.

2. Communications from Parks, Recreation & Culture Advisory Board Members

There were no additional communications from the Board Members.

E. ADJOURN

Upon a motion duly made, the Regular Meeting was adjourned.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 2nd day of October, 2012.

Submitted by:


Sandra Sheffler, Administrative Specialist