



KERN BOARD REGULAR MEETING

November 13, 2012

Immediately following Town Board Regular Meeting
Town Board Chambers - 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

AGENDA

1. Call to Order
2. Roll Call of Directors Present
3. Approval of Minutes September 10, 2012 Board of Directors Meeting – P. Garcia
4. Approval of Bills – D. Moyer
5. Communications from Board of Directors
6. Adjourn



KERN BOARD REGULAR MEETING
September 10, 2012 – 6:45 p.m. or
Immediately following Town Board work session
Town Board Chambers - 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

MINUTES

1. Call to Order
2. Roll Call

President John Vazquez
Vice President Kristie Melendez
Secretary/Treasurer Jeremy Rose
Myles Baker
Don Thompson
Robert Bishop-Cotner
Ivan Adams

Also present:
Town Attorney
Town Clerk
Director of Finance

Town Manager Kelly Arnold
Ian McCargar
Patti Garcia
Dean Moyer
3. Approval of Minutes from July 9, 2012 Board of Directors Meeting – P. Garcia
**Board Adams motioned to approve the minutes as presented; Board Member Thompson seconded the motion. Roll call on the vote resulted as follows:
Yeas – Melendez, Baker, Rose, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.**
4. Approval of Bills – D. Moyer
**Secretary/Treasurer Rose motioned to approve the bills as presented; Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows:
Yeas – Melendez, Baker, Rose, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.**
5. Communications from Board of Directors
None.
6. Adjourn
**Board Member Thompson motioned to adjourn the meeting; Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows:
Yeas – Melendez, Baker, Rose, Thompson, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion carried.**

Patti Garcia, Town Clerk

KERN RESERVOIR & DITCH CO.

REPORT OF BILLS

10/01/12-11/07/12

At the regular meeting of the Board of Trustees of the Kern Reservoir & Ditch Co. of Windsor, Colorado, held in the Windsor Town Hall Board Room on November 14, 2012 the following claims were presented, examined, and approved by the Kern Reservoir Board.

VENDOR	DESCRIPTION	INVOICE #	AMOUNT
Clear Water Rights, Inc	Non-pot water services	3440	\$ 350.54
Clear Water Rights, Inc	SCADA Improvements	3440	\$ 280.00
Clear Water Rights, Inc	Non-pot water services	3439	\$ 372.15
Clear Water Rights, Inc	Decree Accounting	3439	\$ 4,507.50
Clear Water Rights, Inc	Non-pot water services	3465	\$ 52.40
Clear Water Rights, Inc	Non-pot water services	3460	\$ 2,307.94
Clear Water Rights, Inc	Decree Accounting	3460	\$ 445.00
Xcel	Utilities		\$ 64.52

TOTAL DISBURSEMENT REQUEST	<u>\$ 8,380.05</u>
TOTAL	<u>\$ 8,380.05</u>



301 Walnut Street
 Windsor Colorado 80550
 Office 970-674-2400
 Fax 970-674-2456

Finance Department	
Vendor #	5551
Obligation #	96499

PAYMENT REQUEST

INVOICE NUMBER: 3440	Notes:
VENDOR: Clear Water Solutions	
DBA: (IF OTHER THAN VENDOR)	
Address: 8010 S. County Road 5, Ste. 105 Windsor, CO 80528	
Phone: (970) 223-3706	
Fax:	

KRDC EXPENSE

INVOICE DATE	PROCESSED BY	SUPERVISOR APPROVAL	DEPT. HEAD APPROVAL
9/19/2012	Wade Willis	<i>Wade Willis</i>	

BUDGET LINE ITEM					
FUND	DEPT.	FUNCTION	PROJECT	DESCRIPTION	TOTAL
14	484	6253	N/A	Non-pot water services	\$350.54
14	484	8456	N/A	SCADA Improvements	\$280.00
				TOTAL	\$630.54



clearWATERsolutions
water rights • planning • engineering

Clear Water Solutions
8010 S County Road 5 Ste 105
Windsor, CO 80528
970-223-3706

Town of Windsor
301 Walnut Street
Windsor, Co 80550
Wade Willis

Invoice number 3440
Date 09/19/2012

Project **09-280 WINDSOR GENERAL WATER SERVICES NON POTABLE 2012**

Billing Period: 8/11/12 – 9/14/12

A detail of the value provided by Clear Water Solutions, Inc. during this billing period is as follows:

Phase A: General Water Services
- Review Kyger storage and water rights

Please do not hesitate to contact us with any questions regarding this invoice or your project.

Invoice Summary

Description	YTD Billed	Current Billed
A GENERAL WATER SERVICES	2,743.35	300.00
EQUIPMENT SUPPLIES & GENERAL EXPENSES	194.64	33.04
ADMINISTRATION	347.50	17.50
REIMBURSABLE EXPENSES	11.70	0.00
Total	3,297.19	350.54

General Water Services

Professional Fees

	Hours	Rate	Billed Amount
Principal	2.00	150.00	300.00

Description	YTD Billed	Current Billed
EQUIPMENT SUPPLIES & GENERAL EXPENSES	194.64	33.04
ADMINISTRATION	347.50	17.50
Total	542.14	50.54

Invoice total **350.54**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
3440	09/19/2012	350.54	350.54				
	Total	350.54	350.54	0.00	0.00	0.00	0.00



301 Walnut Street
 Windsor Colorado 80550
 Office 970-674-2400
 Fax 970-674-2456

Finance Department	
Vendor #	5551
Obligation #	96504

PAYMENT REQUEST

INVOICE NUMBER: 3439	Notes:
VENDOR: Clear Water Solutions	
DBA:	
(IF OTHER THAN VENDOR)	
Address: 8010 S. County Road 5, Ste. 105	KRDC EXPENSE
Windsor, CO 80528	
Phone: (970) 223-3706	KRDC EXPENSE
Fax:	

INVOICE DATE	PROCESSED BY	SUPERVISOR APPROVAL	DEPT. HEAD APPROVAL
9/19/2012	Wade Willis	<i>Wade Willis</i>	<i>Wade Willis</i>

BUDGET LINE ITEM					
FUND	DEPT.	FUNCTION	PROJECT	DESCRIPTION	TOTAL
14	484	6253	N/A	Non-pot water services	\$372.15
14	484	6253	N/A	Decree Accounting	\$4,507.50
				TOTAL	\$4,879.65



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Clear Water Solutions
8010 S County Road 5 Ste 105
Windsor, CO 80528
970-223-3706

Kern Reservoir & Ditch Co
301 Walnut Street
Windsor, Co 80550
Wade Willis

Invoice number 3439
Date 09/19/2012

Project **08-210 KRDC GENERAL WATER SERVICES 2012**

Billing Period: 8/11/12 – 9/14/12

A detail of the value provided by Clear Water Solutions, Inc. during this billing period is as follows:

Phase A: Decree Accounting

- Review projections and decree accounting
- Review quantities for backfill and correspondence with New Cache
- Analyze year end run reservoir levels and bringing in CBT
- Review year end run spreadsheet to New Cache
- Coordinate end of season CBT water transfer and levels
- Complete July 2012 accounting
- Update end of season reservoir plans and coordinated CBT delivery
- Various communications with Dale @ New Cache and Windsor Staff
- Finalize end of season calculations with New Cache
- Complete South Outlet releases by color to Mark Simpson
- Begin August accounting

Please do not hesitate to contact us with any questions regarding this invoice or your project.

Invoice Summary

Description	YTD Billed	Current Billed
A DECREE ACCOUNTING	25,277.50	4,507.50
B KERN JUNIOR WATER RIGHT	3,407.50	0.00
C MISCELLANEOUS	8,776.25	0.00
EQUIPMENT SUPPLIES & GENERAL EXPENSES	1,131.32	132.15
ADMINISTRATION	2,160.00	240.00
REIMBURSEABLE EXPENSES	11.70	0.00
Total	40,764.27	4,879.65

Decree Accounting

Professional Fees

	Hours	Rate	Billed Amount
Principal	16.75	150.00	2,512.50
Senior Project Manager II	14.25	140.00	1,995.00
Phase subtotal			4,507.50

Kern Reservoir & Ditch Co
 Project 08-210 KRDC GENERAL WATER SERVICES 2012

Invoice number 3439
 Date 09/19/2012

Description	YTD Billed	Current Billed
EQUIPMENT SUPPLIES & GENERAL EXPENSES	1,131.32	132.15
ADMINISTRATION	2,160.00	240.00
Total	3,291.32	372.15

Invoice total **4,879.65**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
3439	09/19/2012	4,879.65	4,879.65				
	Total	4,879.65	4,879.65	0.00	0.00	0.00	0.00

We thank you for your business!



301 Walnut Street
 Windsor Colorado 80550
 Office 970-674-2400
 Fax 970-674-2456

Finance Department	
Vendor #	5551
Obligation #	96756

PAYMENT REQUEST

INVOICE NUMBER: 3465	Notes:
VENDOR: Clear Water Solutions	
DBA: (IF OTHER THAN VENDOR)	
Address: 8010 S. County Road 5, Ste. 105 Windsor, CO 80528	
Phone: (970) 223-3706	KRDC EXPENSE
Fax:	

INVOICE DATE	PROCESSED BY	SUPERVISOR APPROVAL	DEPT. HEAD APPROVAL
10/17/2012	Wade Willis	<i>[Signature]</i>	

BUDGET LINE ITEM					
FUND	DEPT.	FUNCTION	PROJECT	DESCRIPTION	TOTAL
14	484	6253	N/A	Non-pot water services	\$52.40
				TOTAL	\$52.40



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Clear Water Solutions
8010 S County Road 5 Ste 105
Windsor, CO 80528
970-223-3706

Town of Windsor
301 Walnut Street
Windsor, Co 80550
Wade Willis

Invoice number 3465
Date 10/17/2012

Project **09-280 WINDSOR GENERAL WATER SERVICES NON POTABLE 2012**

Billing Period: 9/14/12 – 10/12/12

A detail of the value provided by Clear Water Solutions, Inc. during this billing period is as follows:

Phase A: General Water Services

- Reviewed Kyger proposal and meet with Dennis Wagner and Kelly Arnold on 9-24-12

Please do not hesitate to contact us with any questions regarding this invoice or your project. This invoice provides a credit for an overpayment from the Town last month.

Invoice Summary

Description	YTD Billed	Current Billed
A GENERAL WATER SERVICES	3,043.35	300.00
EQUIPMENT SUPPLIES & GENERAL EXPENSES	209.54	14.90
ADMINISTRATION	365.00	17.50
REIMBURSABLE EXPENSES	11.70	0.00
CREDIT FOR OVERPAYMENT ON INVOICE 3440	-280.00	-280.00
Total	3,349.59	52.40

General Water Services

Professional Fees

Description	Hours	Rate	Billed Amount
	Principal	2.00	150.00

Description	YTD Billed	Current Billed
EQUIPMENT SUPPLIES & GENERAL EXPENSES	209.54	14.90
ADMINISTRATION	365.00	17.50
Total	574.54	32.40

Invoice subtotal	332.40
Invoice adjustment	-280.00
Invoice total	52.40

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
3465	10/17/2012	52.40	52.40				
	Total	52.40	52.40	0.00	0.00	0.00	0.00

We thank you for your business!



301 Walnut Street
 Windsor Colorado 80550
 Office 970-674-2400
 Fax 970-674-2456

Finance Department

Vendor #

~~200000~~ 5551

Obligation #

96803

PAYMENT REQUEST

INVOICE NUMBER: 3460	Notes:
VENDOR: Clear Water Solutions	
DBA: <i>Clear Water Rights, Inc</i> (IF OTHER THAN VENDOR)	
Address: 8010 S. County Road 5, Ste. 105 Windsor, CO 80528	KRDC EXPENSE
Phone: (970) 223-3706	
Fax:	

INVOICE DATE	PROCESSED BY	SUPERVISOR APPROVAL	DEPT. HEAD APPROVAL
10/17/2012	Wade Willis	<i>[Signature]</i>	<i>[Signature]</i>

BUDGET LINE ITEM					
FUND	DEPT.	FUNCTION	PROJECT	DESCRIPTION	TOTAL
14	484	6253	N/A	Non-pot water services	\$2,307.94
14	484	8456 ✓	N/A	Decree Accounting	\$445.00
				TOTAL	\$2,752.94



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Clear Water Solutions
8010 S County Road 5 Ste 105
Windsor, CO 80528
970-223-3706

Kern Reservoir & Ditch Co
301 Walnut Street
Windsor, Co 80550
Wade Willis

Invoice number 3460
Date 10/17/2012

Project **08-210 KRDC GENERAL WATER SERVICES 2012**

Billing Period: 9/14/12 – 10/12/12

A detail of the value provided by Clear Water Solutions, Inc. during this billing period is as follows:

Phase A: Decree Accounting
- Reviewed decree accounting

Phase B: Junior Water Right
- Worked on map details and researched Osterhout Outlet Pipe location
- Made revisions to Osterhout Reservoir and Windsor Lake Drainage Map (Decree Exhibit A)
- Finished revisions to Osterhout Reservoir and Windsor Lake Drainage Map Decree Exhibit A)
- Communicated with Brad Grasmick regarding the response to Boulder and Centennial
- Corresponded with Windsor staff in regards to junior water right issues
- Meet with Brad Grasmick on responses to Boulder and Centennial
- Researched questions from Brad Grasmick regarding Boulder and Centennial comments on proposed decree
- Composed final letter to Brad Grasmick on Boulder and Centennial comments on decree
- Updated Exhibit A for junior decree and discussed with Brad Grasmick Greeley's comments
- Reviewed correspondence regarding objection to City of Greeley case and reviewed formal objection
- Signed verification at LJCG
- Researched Kern Junior uses and reviewed response to Boulder and Centennial

Phase C: Miscellaneous
- Followed up with Windsor and HI lease

Please do not hesitate to contact us with any questions regarding this invoice or your project.

Invoice Summary

Description	YTD Billed	Current Billed
A DECREE ACCOUNTING	25,722.50	445.00
B KERN JUNIOR WATER RIGHT	5,495.00	2,087.50
C MISCELLANEOUS	8,811.25	35.00
EQUIPMENT SUPPLIES & GENERAL EXPENSES	1,190.91	59.59
ADMINISTRATION	2,280.00	120.00
REIMBURSEABLE EXPENSES	17.55	5.85
Total	43,517.21	2,752.94

Decree Accounting

Professional Fees

	Hours	Rate	Billed Amount
Principal	2.50	150.00	375.00
Senior Project Manager II	0.50	140.00	70.00
Phase subtotal			445.00

Kern Junior Water Right

Professional Fees

	Hours	Rate	Billed Amount
Principal	8.75	150.00	1,312.50
Senior Project Manager II	5.00	140.00	700.00
Water Resource Engineer II	0.75	100.00	75.00
Phase subtotal			2,087.50

Miscellaneous

Professional Fees

	Hours	Rate	Billed Amount
Senior Project Manager II	0.25	140.00	35.00

Reimbursable Expenses

Reimbursables

	Billed Amount
Miles	5.85

Description	YTD Billed	Current Billed
EQUIPMENT SUPPLIES & GENERAL EXPENSES	1,190.91	59.59
ADMINISTRATION	2,280.00	120.00
Total	3,470.91	179.59

Invoice total **2,752.94**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
3460	10/17/2012	2,752.94	2,752.94				
	Total	2,752.94	2,752.94	0.00	0.00	0.00	0.00

We thank you for your business!



301 Walnut Street
 Windsor, CO 80550
 Office 970-674-2400
 Fax 970-674-2456

Finance Department	
Vendor #	552
Obligation #	96395

PAYMENT REQUEST

INVOICE NUMBER:	Notes:
VENDOR: Public Service Company of Colorado	
DBA: (IF OTHER THAN VENDOR)	TO DEAN MOYER FOR APPROVAL
Address: PO BOX 9477 MPLS, MN 55484-9477	WRITE SEPARATE CHECK FOR THIS EXPENSE
Phone:	KRDC Expense
Fax:	

INVOICE DATE	PROCESSED BY	SUPERVISOR APPROVAL	DEPT. HEAD APPROVAL
10/05/12	Cheryl Turner		<i>DM</i>

BUDGET LINE ITEM					
FUND	DEPT.	FUNCTION	PROJECT	DESCRIPTION	TOTAL
14	484	6260		Utilities	
				107A N Chimney Park Dr Unit Kern	16.43
				1A Main St Unit Kern	15.71
				561 E Garden Drive	16.19
				TOTAL	\$ 64.52



P O BOX 840
DENVER, CO. 80201
(800) 481-4700

Customer Name TOWN OF WINDSOR	Service Address 1A MAIN ST UNIT KERN WINDSOR, CO 80550	Account No. 53-0029078-2	Date Due Oct 16, 2012	Amount Due \$15.71
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Account Activity

Date of Bill	Sep 26, 2012	Previous Balance	\$15.71
Number of Payments Received	1	Total Payments	(\$15.71)
Number of Days in Billing Period	30	Balance Forward	\$0.00
Statement Number	341324883	+ Current Bill	\$15.71
Premise Number	304241529	Current Balance	\$15.71

Electric Service - Account Summary

Invoice Number	0440679383	Commercial Service	17 kWh x 0.064500	\$1.10
Meter No	000054702613	GRSA		\$1.66
Rate	C Commercial Service	Trans Cost Adj	17 kWh x 0.000040	\$0.00
Days in Bill Period	30	Elec Commodity Adj	17 kWh x 0.026650	\$0.45
Current Reading	313	Demand Side Mgmt Cost	17 kWh x 0.001290	\$0.02
Previous Reading	296	Purch Cap Cost Adj	17 kWh x 0.006850	\$0.12
Kilowatt-Hours Used	17	Service & Facility		\$10.75
		Renew. Energy Std Adj		\$0.27
		Subtotal		\$14.37
		Franchise Fee	3.00%	\$0.44
		Sales Tax		\$0.90
		Total Amount		\$15.71

Comparison Information

			Billing Period	Kwh Usage/Month	Avg. Daily Temp.
Electric	\$15.71 per month	\$0.52 per day	This Year	17	68°
			Last Year	18	64°

Customer Messages

Thank you for your payment.

KRC EVIDENCE

044688 1/1

00001100 1100 11 000100 1100 11 0001 01



Customer Name TOWN OF WINDSOR	Service Address 561 E GARDEN DR WINDSOR, CO 80550-3148	Account No. 53-0029079-3	Date Due Oct 10, 2012	Amount Due \$16.19
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Account Activity				
Date of Bill	Sep 20, 2012	Previous Balance		\$16.19
Number of Payments Received	1	Total Payments		(\$16.19)
Number of Days in Billing Period	30	Balance Forward		\$0.00
Statement Number	340630986	+ Current Bill		\$16.19
Premise Number	304241530	Current Balance		\$16.19

Electric Service - Account Summary				
Invoice Number	0439873769	Commercial Service	21 kWh x 0.064500	\$1.35
Meter No	000061706925	GRSA		\$1.70
Rate	C Commercial Service	Trans Cost Adj	21 kWh x 0.000040	\$0.00
Days in Bill Period	30	Elec Commodity Adj	21 kWh x 0.026650	\$0.56
Current Reading	377 Actual 09/20/2012	Demand Side Mgmt Cost	21 kWh x 0.001290	\$0.03
Previous Reading	356 Actual 08/21/2012	Purch Cap Cost Adj	21 kWh x 0.006850	\$0.14
Kilowatt-Hours Used	21	Service & Facility		\$10.75
		Renew. Energy Std Adj		\$0.28
		Subtotal		\$14.81
		Franchise Fee	3.00%	\$0.45
		Sales Tax		\$0.93
		Total Amount		\$16.19

Comparison Information				
		Billing Period	Kwh Usage/Month	Avg. Daily Temp.
		This Year	21	70°
Electric	\$16.19 per month	Last Year	0	66°
	\$0.54 per day			

Customer Messages

Thank you for your payment.

KRDC EXPENSE

038981 1/1



Customer Name	Service Address	Account No.	Date Due	Amount Due
TOWN OF WINDSOR	107A N CHIMNEY PARK DR UNIT KERN WINDSOR, CO 80550	53-0028966-5	Oct 16, 2012	\$16.43

Account Activity			
Date of Bill	Sep 26, 2012	Previous Balance	\$16.66
Number of Payments Received	1	Total Payments	<u>(\$16.66)</u>
Number of Days in Billing Period	30	Balance Forward	\$0.00
Statement Number	341324989	+ Current Bill	<u>\$16.43</u>
Premise Number	304241524	Current Balance	\$16.43

Electric Service - Account Summary				
Invoice Number	0440678739	Commercial Service	23 kWh x 0.064500	\$1.48
Meter No	000065829114	GRSA		\$1.72
Rate	C Commercial Service	Trans Cost Adj	23 kWh x 0.000040	\$0.00
Days in Bill Period	30	Elec Commodity Adj	23 kWh x 0.026650	\$0.61
Current Reading	421 Actual 09/26/2012	Demand Side Mgmt Cost	23 kWh x 0.001290	\$0.03
Previous Reading	398 Actual 08/27/2012	Purch Cap Cost Adj	23 kWh x 0.006850	\$0.16
Kilowatt-Hours Used	23	Service & Facility		\$10.75
		Renew. Energy Std Adj		\$0.28
		Subtotal		\$15.03
		Franchise Fee	3.00%	\$0.46
		Sales Tax		\$0.94
		Total Amount		\$16.43

Comparison Information				
		Billing Period	Kwh Usage/Month	Avg. Daily Temp.
		This Year	23	68°
Electric	\$16.43 per month \$0.55 per day	Last Year	25	64°

Customer Messages

Thank you for your payment.

KRDC EXPENSE

044701 174