



PARKS, RECREATION & CULTURE ADVISORY BOARD REGULAR MEETING
October 2, 2012 – 7:00 P.M.
301 Walnut Street, Town Board Chambers
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

1. Roll Call

The following PReCAB members were present:

Rebecca Holder-Otte
Carlene Irion
John Pankonin
Regan Price
C. Debbi Waltman

Absent:

Phil Boatright (excused)

Staff present:

Parks, Recreation & Culture Director
Director of Finance

Melissa Chew
Dean Moyer

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Mr. Pankonin moved to accept the agenda as presented, Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Report (Town Board Member Myles Baker)

- Town Board Member Baker was not in attendance.
- Ms. Chew reported the Board will meet on Saturday to review the 2013 budget in detail.

School Board Report (School Board Member Carlene Irion)

- Mr. Rick Klimek received the McGuffey Award from CASB for work “above and beyond” on the School Board. Ms. Irion congratulated Mr. Klimek for a job well done.
- TCAP scores met benchmark ratings on achievement, academic growth, post-secondary readiness, and academic test preparation, and are approaching in academic growth gaps. The District will visit individual schools to observe classroom conditions. The Board is concentrating on putting programs in place to assure compliance with all standards.
- A bond issue will not be placed on the November ballot. That issue will be addressed next year, and the Board will develop an interim plan to address funding needs.

Student Advisory Leadership Team Report (Parks, Recreation & Culture Director Melissa Chew)

- Ms. Chew reported SALT is preparing for their annual haunted house in October.

4. Public Invited to be Heard

There was no public comment.

B. CONSENT CALENDAR

Ms. Irion moved to accept the Consent Calendar as presented, Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

C. BOARD REVIEW

1. 2013 Budget Overview and Park Improvement Fund Budget (D. Moyer and M. Chew)

Mr. Moyer presented an overview of the proposed 2013 Budget. He explained the budget process and timelines, noting the focus on operations begins in July, followed by review by the Town Board in October, with final approval in November. Mr. Moyer added revenue data is added late in the year to allow inclusion of the most current and applicable figures for projections. He delineated historic changes in the budget and mill levy, and briefly explained revenue streams for the Town. He also highlighted upcoming projects and programs.

Ms. Chew presented details on the Park Improvement Fund Budget, with specific reference to those issues of most interest to the PReCAB members. She also reviewed upcoming Parks & Recreation projects and proposals. Ms. Holder-Otte questioned if Parks projects will be impacted by proposed water rate increases. Ms. Chew explained that as a general rule, parks are irrigated with non-potable water, so rate changes would not apply in those cases.

Ms. Price moved to recommend approval of the 2013 Budget as presented, Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

2. 2013 Fee Increase Recommendations (M. Chew)

Ms. Chew summarized the existing rate structure in place for Parks & Recreation programs. She reviewed proposed changes to the existing rate schedule. Board members identified concerns including:

- Affordability for families
- Recovery rates for programs
- Impact of increases on youth attendance
- Proposed changes for aquatics

Ms. Chew noted the last fee increases were implemented over three years ago. She reminded the Board they have discussed and approved the pyramid pricing structure at a previous meeting, reiterating the Town Board will review the Budget in full on October 6.

Ms. Price moved to recommend proposed fee increases as presented, Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

D. COMMUNICATIONS

1. Communications from Town Parks, Recreation & Culture Management Staff

Director of Parks, Recreation & Culture (M. Chew)

- The Community Recreation Center Ad Hoc Committee will present a recommendation to Town Board on October 15. The recommendation will include ideas on timing and funding.
- Tournaments have been successful in 2012, and continue into the fall season at Diamond Valley.
- The Greeley #2 Ditch Improvement project contracts have been delivered to Duran Excavating for signatures. They are ready to begin work in October.
- After a lengthy discussion, several proposals for changes to regulations at Boardwalk Park will be presented to Town Board in the near future, including: only permanently installed grills allowed, no tents allowed after 6:00 p.m., and alcohol only allowed through sale by vendors with a Special Events Liquor License in effect. An Ordinance to that effect will be drafted and presented to Town Board at a future meeting.

2. Communications from Parks, Recreation & Culture Advisory Board Members

Ms. Irion questioned if the meeting scheduled for November 6 would be postponed/cancelled due to Election Day. Ms. Chew noted at this time, there are no pressing agenda items scheduled for that meeting.

Ms. Irion moved to cancel the November 6, 2012 meeting of PReCAB, Ms. Waltman seconded the motion. All members present voted Aye. Motion carried.

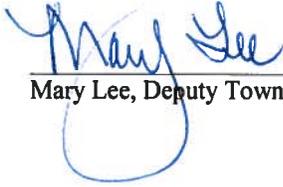
E. ADJOURN

Upon a motion duly made, the Regular Meeting was adjourned.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 4th day of December,
2012

Submitted by:



Mary Lee, Deputy Town Clerk