



TOWN BOARD REGULAR MEETING

December 10, 2012 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
 - Town Board Member Baker – Parks, Recreation, and Culture Advisory Board; Cache La Poudre Trail Board Alternate
 - Town Board Member Thompson – Planning Commission; Tree Board; Great Western Trail Authority
 - Mayor Pro-Tem Melendez – Downtown Development Authority; Chamber of Commerce; North Front Range/MPO Alternate
 - Town Board Member Rose – Water & Sewer Board; Windsor Housing Authority, Planning Commission Alternate
 - Town Board Member Bishop-Cotner – Historic Preservation Commission; Clearview Library Board
 - Town Board Member Adams – Cache La Poudre Trail Board; Student Advisory Leadership Team (SALT)
 - Mayor Vazquez – North Front Range/MPO
5. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three **(3) minutes**. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.*

B. CONSENT CALENDAR

1. Minutes of the November 26, 2012 Regular Town Board Meeting – P. Garcia
2. Special Event Liquor License Permit – Clearview Library District – P. Garcia
3. Liquor License Renewal – Perfect Pizza Experience dba Pelican Jo's Pizzeria, Hotel & Restaurant – P. Garcia
4. Liquor License Renewal – 7-Eleven dba 7-Eleven Store #39519A, 3.2% Beer Retail (off premises) – P. Garcia
5. List of Bills for November, 2012 – D. Moyer

6. Resolution No. 2012-84 – A Resolution Vacating a Portion of a Utility Easement Located along the Eastern Boundary of Lot 40 of the Bison Ridge Subdivision in the Town of Windsor, CO – B. Walker
7. Resolution No. 2012-85 – A Resolution Appointing the Presiding Judge and Associate Judge for the Town of Windsor Municipal Court, and Confirming the Term of Office for Each – I. McCargar
8. Resolution No. 2012-86 – A Resolution Authorizing the Mayor of the Town to Execute Agreements with Property Owners in the I-25/SH 392 Corridor Activity Center (“CAC”) Pursuant to the Provisions of Ordinance No. 2012-1440 – I. McCargar

C. BOARD ACTION

1. Ordinance No. 2012-1442 – An Ordinance Amending the Windsor Municipal Code with Respect to the Date Upon Which Liquor Occupation Tax Renewal Fees must be Paid
 - Second Reading
 - Legislative action
 - Staff presentation: Patti Garcia, Town Clerk
2. Ordinance No. 2012-1443 – An Ordinance Fixing the Compensation of the Municipal Court Judge and Municipal Court Clerk for the Town of Windsor in Compliance with Sections 13-10-107 and 13-10-108, C.R.S., and Section 2-4-90 of the Windsor Municipal Code
 - First Reading
 - Legislative action
 - Staff presentation: Ian McCargar, Town Attorney
3. Site Plan Presentation – Great Western Industrial Park, Fourth Filing, Lots 1 & 2, Block 3 – 31750 and 31840 Great Western Drive (Blue Water Resources Water Transfer Facility) Site Plan - Alex Yeros, Broe Land Acquisitions 10, LLC, applicant/Jennifer Stanford, Blue Water Resources, LLC, applicant’s representative/Clay Drake, The Great Western Development Company
 - Staff presentation: Josh Olhava, Associate Planner
4. Resolution No. 2012-87 – A Resolution Ratifying, Approving, and Confirming the Terms and Conditions of the Employment Agreement, as Amended, Between the Town of Windsor and Town Manager Kelly E. Arnold
 - Legislative action

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. ADJOURN



TOWN BOARD REGULAR MEETING

November 26, 2012 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Roll Call Mayor Vazquez called the regular meeting to order at 7:03 p.m.

1. Roll Call

Mayor John Vazquez
Mayor Pro-Tem Kristie Melendez
Myles Baker
Don Thompson
Jeremy Rose
Robert Bishop-Cotner
Ivan Adams

Also present:

Town Manager	Kelly Arnold Town
Management Assistant	Lindsey Blomberg
Town Attorney	Ian McCargar
Town Attorney	John Frey
Town Clerk	Patti Garcia
Chief of Police	John Michaels
Business Development Manager	Stacy Johnson
Director of Planning	Joe Plummer
Associate Planner	Brett Walker
Director of Parks & Recreation	Melissa Chew
Art & Heritage Manager	Carrie Knight
Director of Human Resources	Mary Robins
Director of Public Works	Terry Walker
Director of Engineering	Dennis Wagner

2. Pledge of Allegiance

Windsor Boy Scout Troop #57 led the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Town Board Member Thompson motioned to approve the agenda as presented; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows:

**Yeas – Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nays – None. Motion carried.**

4. Board Liaison Reports

- Town Board Member Baker – Parks, Recreation, and Culture Advisory Board (PReCAB); Cache La Poudre Trail Board Alternate
Town Board Member Baker stated the November PReCAB meeting had been cancelled; the next meeting is scheduled for December 4, 2012.
- Town Board Member Thompson – Planning Commission; Tree Board; Great Western Trail Authority
Town Board Member Thompson reported the Planning Commission discussed various subdivisions and site plans for Windshire Park which are also included on the Town Board agenda for review. A proposed amendment to the Windsor Comprehensive Plan in moving certain properties located at the southeast corner of Harmony and 257 from the Windsor Growth

Management Area was approved on a 5-2 vote; the next step will be a meeting between the Windsor and Severance planning commissions. There were no reports for the Tree Board or Great Western Trail Authority.

- Mayor Pro-Tem Melendez – Downtown Development Authority (DDA); Chamber of Commerce; North Front Range/MPO Alternate
Mayor Pro-Tem Melendez reported the DDA approved their budget at their last meeting which is also included on the Town Board agenda for consideration. The DDA also closed on the property at the northeast corner of 4th and Main Street; the DDA has plans for future development of the property in 2014. The DDA is also looking at additional capital projects for 2013 that will be brought to the Town Board for consideration. Ms. Melendez also reported that the Chamber of Commerce and the DDA would be hosting Windsor Wonderland on Saturday, Dec 1 from 2-5 pm at Boardwalk Park.
- Town Board Member Rose – Water & Sewer Board; Windsor Housing Authority, Planning Commission Alternate
Town Board Member Rose had nothing new to report.
- Town Board Member Bishop-Cotner – Historic Preservation Commission; Clearview Library Board
Town Board Member Bishop-Cotner had nothing new to report.
- Town Board Member Adams – Cache La Poudre Trail Board (CLPT); Student Advisory Leadership Team (SALT)
Town Board Member Adams reported on the CLPT and noted that the Windsor sewer interceptor project is about to complete; it was reported that the trail will be closed for a few days over the winter but should not interfere with activities. Also, a retreat has been scheduled for December 5.

SALT provided a report to the Town Board of the events that were held over the past year, how they are working together, and things they have learned over the year. They also updated the Board on future plans for 2013.

- Mayor Vazquez – North Front Range/MPO
Mayor Vazquez reported the MPO meeting would be held on Thursday.

5. Public Invited to be Heard

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*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three **(3) minutes**. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.*

Mayor Vazquez opened the meeting for public comment, to which there was none.

B. CONSENT CALENDAR

1. Minutes of the November 13, 2012 Regular Town Board Meeting and Minutes of the November 19, 2012 Special Town Board Meeting – P. Garcia
2. Liquor License Renewal – Rempe Holdings, Inc., dba Uncorked Wine & Liquor, Retail License – P. Garcia
3. Special Event Liquor License – Our Lady of the Valley Catholic Church – P. Garcia
4. Resolution No. 2012-74 - A Resolution of Support for the Town's Efforts at Seeking a Grant From the Colorado Department of Local Affairs Energy and Mineral Impact Assistance Funds for the Purpose of Building a Water Storage Tank – L. Blomberg

5. Resolution No. 2012-75 - A Resolution Vacating Town-Owned Street Right-Of-Way Located Within the Windshire Park Subdivision in the Town of Windsor, Colorado – B. Walker
Town Board Member Thompson motioned to approve the Consent Calendar as presented; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows:
Yeas –Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.

C. BOARD ACTION

1. Ordinance No. 2012-1441 – An Emergency Ordinance Amending Town of Windsor Ordinance No. 2012-1440 Concerning the Establishment of a Special Fee for the Corridor Activity Center (“CAC”) in the Town of Windsor, Colorado

- Legislative action
- Staff presentation: John Frey, Town Attorney

Mayor Pro-Tem Melendez motioned to adopt Ordinance No. 2012-1441, An Emergency Ordinance Amending Town of Windsor Ordinance No. 2012-1440 Concerning the Establishment of a Special Fee for the Corridor Activity Center (“CAC”) in the Town of Windsor, Colorado; Town Board Member Adams seconded the motion.

Town Attorney McCargar reviewed the ordinance noting that a parcel that in Windsor had inadvertently been included on the Special Fee Ordinance adopted by the City of Fort Collins. The ordinance will add the parcel in question to the chart of properties and fees that was adopted by the Windsor Town Board on November 13, 2012. The City of Fort Collins will remove the parcel from their Special Fee Ordinance. Mr. McCargar reported that due to time constraints and the clerical nature that needed to be made, the ordinance was being presented as an emergency ordinance.

Mayor Vazquez opened the meeting for public comment, to which there was none.

Roll call on the vote resulted as follows:

Yeas –Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.

2. Ordinance No. 2012-1442 – An Ordinance Amending the Windsor Municipal Code with Respect to the Date Upon Which Liquor Occupation Tax Renewal Fees must be Paid

- First Reading
- Legislative action
- Staff presentation: Patti Garcia, Town Clerk

Mayor Pro-Tem Melendez motioned to adopt Ordinance No. 2012-1442; An Ordinance Amending the Windsor Municipal Code with Respect to the Date Upon Which Liquor Occupation Tax Renewal Fees must be Paid, Town Board Member Thompson seconded the motion.

Town Clerk Garcia provided an overview of the ordinance noting it was related to the timing of the collection of occupation tax submitted to the Town of Windsor by liquor licensees. The occupation tax is currently due the first of each year and their renewal and related fees are due at various times throughout the year. The ordinance will permit for the tax to be submitted at the same time as the liquor license renewal and remove the need for duplicate filings and mailings. Staff recommended approval on first reading.

Roll call on the vote resulted as follows:

Yeas –Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.

3. Resolution No. 2012-76 - A Resolution of the Windsor Town Board Approving an Amended Master Plan for the Windshire Park Subdivision to the Town of Windsor, Colorado

- Quasi-judicial action
- Staff presentation: Brett Walker, Associate Planner

Town Board Member Adams motioned approve Resolution No. 2012-76; Town Board Member Thompson seconded the motion.

Associate Planner Walker reviewed the agenda item noting the applicant is proposing to amend the existing master plan for Windshire Park Subdivision. Mr. Walker provided a power point which compared the approved original master plan to the proposed amended master plan. The amended master plan anticipates up to 644 residential units (a reduction from the original master plan), with a residential mix including 80 multi-family units and up to 533 single family detached units. Additionally, there is an 8.5 acre church site, 4.5 acres of open space, and a one acre clubhouse/pool site, and a 2.5 acre part site.

Mr. Walker reported that at their November 21, 2012 meeting, the Planning Commission recommended approval of the amended master to the Town Board.

Mayor Vazquez asked if there were any conditions attached to the recommendation by the Planning Commission to which Mr. Walker replied there were no conditions attached.

Pursuant to questions by the Town Board regarding park operation and maintenance, Mayor Vazquez noted that only the zoning was being considered; assuring compliance and consistency with the comprehensive plan.

Roll call on the vote resulted as follows:

Yeas – Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.

4. Public Hearing – Approval of Final Major Subdivision – Windshire Park Subdivision, Third Filing – Dino DiTullio, Windsor Farms Investment, LLC, applicant

- Quasi-judicial action
- Staff presentation: Brett Walker, Associate Planner

Mayor Pro-Tem Melendez motioned to open the Public Hearing; Town Board Member Thompson seconded the motion. Roll call on the vote resulted as follows:

Yeas – Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.

Associate Planner Walker presented the agenda item and reported the applicant, Dino DiTullio, Windsor Farm Investment, LLC submitted a major subdivision plan, known as Windshire Park, Third Filing, within the Windshire Park, Third Filing, within the Windshire Park Annexation and Master Plan boundary. Mr. Walker noted the property is zoned Residential Mixed Use with a total of 292 lots being proposed; 290 single family and two multi-family lots. This is also a 2.5± acre park site, 23.5± acres of open space and easements, and 17.7± acres for street right of way. A presentation was provided that showed the locations of the single family and multi-family units.

Jim Birdsell, representing the applicant, reported the subdivision will be irrigated out of an irrigation pond in the subdivision; both the subdivision and park will be irrigated using non-potable water. It was also noted that the park design will go through a public review process and will be built by the developer and accepted by the Town.

Mayor Vazquez opened the meeting for public comment, to which there was none.

Mr. Walker stated that the Planning Commission approved the Final Major Subdivision for Windshire Park Subdivision, Third Filing, at their November 21, 2012 meeting and have forwarded the recommendation to the Town Board.

Mayor Vazquez requested all documents related to the public hearing be entered into the record.

Town Board Member Thompson motioned to close the Public Hearing; Town Board Member Baker seconded the motion. Roll call on the vote resulted as follows:

**Yeas –Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.**

5. Resolution No. 2012-77 - A Resolution of the Windsor Town Board Approving the Final Plat for the Windshire Park Subdivision, Third Filing, to the Town of Windsor, Colorado
- Quasi-judicial action
 - Staff presentation: Brett Walker, Associate Planner

Mayor Pro-Tem Melendez motioned to approve Resolution No. 2012-77; Town Board Member Thompson seconded the motion.

Associate Planner Walker stated he had no further information to provide.

Mayor Vazquez requested that all documentation for the agenda item be submitted into the record.

Roll call on the vote resulted as follows:

**Yeas –Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.**

6. Resolution No. 2012-78 - A Resolution of the Windsor Town Board Approving a Site Plan for Lot 1 and Lot 2, Block 32, of the Windshire Park Subdivision, Third Filing, to the Town of Windsor, Colorado
- Quasi-judicial action
 - Staff presentation: Brett Walker, Associate Planner

Mayor Pro-Tem Melendez motioned to approve Resolution No. 2012-78; Town Board Member Adams seconded the motion.

Associate Planner Walker reported the Windsor Housing Authority submitted a site plan proposal for the Windsor Meadows workforce housing project. The property consists of approximately 6.4 acres with 80 units. The applicant is proposing two phases, resulting in 12 three-bedroom units, 54 two-bedroom units, and 14 one-bedroom units. The units will be in 22 buildings in two-building couplets connected by covered breezeways. A community building, playground area, and sports court is proposed. Access through the site will be facilitated by a private street that will connect Windshire Drive on the north to 15th Street to the south.

Mr. Walker reviewed various renderings of the project, noting elevations and color. The preliminary site plan was presented to the Planning Commission on November 21, 2012 at which time they forwarded a recommendation of approval to the Town Board.

John Moore, representing the Windsor Housing Authority, and Matt Goodman, architect, were present to address the Town Board regarding the project.

Mayor Vazquez asked if there would be any perimeter fencing; Mr. Moore responded that fencing was not planned but berming would be provided. Mr. Goodman reported the project is an Enterprise Green Communities project which requires it to be a walkable community.

Mayor Vazquez requested the packet information for the agenda item be submitted into the record.

Roll call on the vote resulted as follows:

**Yeas –Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.**

7. Resolution No. 2012-79 - A Resolution Approving the Schedule of Fees Applicable to Liquor Licensing Administration within the Town of Windsor, Colorado
- Legislative action
 - Staff presentation: Patti Garcia, Town Clerk

Mayor Pro-Tem Melendez motioned to approve Resolution No. 2012-79; Town Board Member Thompson seconded the motion.

Town Clerk Garcia reported that a recent review of the Town of Windsor fee schedule found that fees for various liquor licensing options had not been approved by the Town Board. The resolution does not change or increase any fees; it simply updates the fee schedule to reflect all liquor licensing options. Staff recommended approval of the resolution and related fee schedule.

Roll call on the vote resulted as follows:

**Yeas –Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.**

8. Public Hearing 2013 Budget

- Legislative action
- Staff presentation: Dean Moyer, Director of Finance

Town Board Member Thompson motioned to open the Public Hearing; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows:

**Yeas –Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.**

Director of Finance Moyer provided a power point presentation which identified the various areas of the 2013 budget. Mr. Moyer provided a summary of revenues and expenditures by fund along with a review of the fund revenue summary by source. Mr. Moyer went on to deliver an overview of the fund expenditure breakdown by category and by division. Staffing additions were noted with three positions proposed for 2013; one being a new position (Lead Parks Maintenance), one is going from part-time to fulltime (Fleet Mechanic), and the third position is being established by consolidating responsibilities from several positions into one fulltime position (Community Recreation Center Customer Service Coordinator).

Mr. Moyer went through the capital expenditures and identified the various projects and proposed budgeted amounts. It was noted that the Town did not receive the Great Outdoors Colorado grant (GOCO) that had been applied for on the Northern Lights Park project, but reported that staff felt that the current resources would permit the project to proceed without the grant funds.

Mayor Pro-Tem Melendez inquired about the Northern Lights Park and asked if the project could be postponed or reconsidered. Mr. Moyer stated he did not know of any obligation to build the park other than it being self-imposed. Due to the large number of building permits issued in 2012, the Town received additional park fees that would be a substitute for the grant funds. Town Manager Arnold added that the Town is not under obligation to build the park but that there is an expectation that it will be built. If the project is deferred, it will still come from the same funding source. The maintenance cost was included in the 2013 budget. The Town Board discussed the park development policy and requested it be discussed in 2013. Mayor Vazquez requested Northern Lights Park not be removed from the 2013 budget; the Town Board members concurred.

The Town Board went on to discuss how to proceed with the information provided from the Community Recreation Center feasibility study. A request for \$30,000 for design materials to be used for renderings of the architectural piece was brought forward. The Town Board discussed if this should be a Town Board initiated project or one that is initiated by the citizens. Director of Parks, Recreation and Culture Chew reported the purpose for the renderings would be to educate the public on the project if the Town Board would decide to authorize a question on a ballot.

The Town Board discussed this at length with a request to remove the \$30,000 from the 2013 budget and schedule the topic for a work session in early 2013.

Mayor Vazquez opened the meeting for public comment.

Aaron Lore, Windsor resident, inquired about the staff positions being added and asked if it was cheaper to outsource the work done by a mechanic as opposed to doing it in-house.

Town Manager Arnold responded and reviewed each staff position being proposed. Mr. Arnold noted that the Town has made a commitment to training staff on the equipment and vehicles the Town owns; research has found that it is cheaper to keep it in-house. No local vendors can handle the size of fleet the Town has, along with the specialized technical needs, such as with the police vehicles. The Lead Parks Maintenance worker will continue to supplement the parks staff due to the additional acreage that has been taken on, and the Customer Service Coordinator came in as a proposal to reduce 2.5 seasonal positions into one and will save the Town \$31,000 per year providing the seasonal positions do not get added back in.

Town Board Member Bishop-Cotner motioned to close the Public Hearing; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows:

Yeas – Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.

9. Resolution No. 2012-80 - A Resolution Summarizing Expenditures And Revenues For Each Fund, And Adopting A Budget For The Town Of Windsor, Colorado, For The Calendar Year Beginning On The First Day Of January, 2013, And Ending On The Last Day Of December, 2013, And Appropriating Sums Of Money To The Various Funds And Spending Agencies, In The Amount And For The Purpose As Set Forth Below, For The Town Of Windsor, Colorado, For The 2013 Budget Year

- Legislative action
- Staff presentation: Dean Moyer, Director of Finance

Town Board Member Bishop-Cotner motioned to approve Resolution No. 2012-80; Town Board Member Baker seconded the motion.

Director of Finance Moyer reviewed the resolution noting that approval will adopt the 2013 budget for the Town of Windsor. Staff recommended approval of the resolution.

Roll call on the vote resulted as follows:

Yeas – Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.

10. Resolution No. 2012-81 - A Resolution Levying General Property Taxes For The Taxable Year 2012 To Help Defray The Costs Of Government For The Town Of Windsor, Colorado, For The 2013 Budget Year (Weld County)

- Legislative Action
- Staff presentation: Dean Moyer, Director of Finance

Town Board Member Bishop-Cotner motioned to approve Resolution NO. 2012-81; Town Board Member Thompson seconded the motion.

Director of Finance Moyer stated the resolution spells out the assessed valuation in Weld County which is at 12.03 mills and has not changed in over ten years. . Staff recommended approval of the resolution as presented.

Roll call on the vote resulted as follows:

Yeas – Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nayes – None. Motion carried.

11. Resolution No. 2012-82 - A Resolution Levying General Property Taxes For The Taxable Year 2012 To Help Defray The Costs Of Government For The Town Of Windsor, Colorado, For The 2013 Budget Year (Larimer County)

- Legislative action
- Staff presentation: Dean Moyer, Director of Finance

Town Board Member Bishop-Cotner motioned to approve Resolution NO. 2012-82; Town Board Member Thompson seconded the motion.

Director of Finance Moyer stated the resolution was similar to the previous one but for Larimer County as Windsor resides in both counties.

Roll call on the vote resulted as follows:

**Yeas – Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nays – None. Motion carried.**

12. Resolution No. 2012-83 – A Resolution of the Town Board of the Town of Windsor, Colorado, Approving the 2013 Windsor Downtown Development Authority Budget; Making Annual Appropriations for the Windsor Downtown Development Authority for the Fiscal Year Ending December 31, 2012; and Fixing the Mill Levy for the Windsor DDA District for the Fiscal Year Ending December 31, 2013

- Legislative action
- Staff presentation: Kelly Arnold, Town Manager

Town Board Member Bishop-Cotner motioned to approve Resolution No. 2012-83; Town Board Member Adams seconded the motion.

Director of Finance Moyer reported that the Downtown Development Authority approved their budget at their meeting on Wednesday, November 21, 2012; their bylaws require that the Town Board formally accept their budget. The mill is set at one mill; the incremental property tax was \$9,000 last year and should be around \$16,000 for this year.

Roll call on the vote resulted as follows:

**Yeas – Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams
Nays – None. Motion carried.**

13. Financial Report – October 2012

- Staff Presentation: Dean Moyer, Director of Finance

Director of Finance Moyer reviewed the financial report that was included in the Town Board packet noting that sales tax collections exceed those for 2007, 2008, and 2009. Building permits have exceeded the budgeted amount as well. Mr. Moyer estimated that sales tax collections will come in between \$5.3M and \$5.7 for 2012 and noted that the vendor base has not changed over the years. Mr. Moyer reported on the expenditures stating that operations were at 72% of budget and capital is at 83%. A breakdown of the General Fund budget was also provided.

D. COMMUNICATIONS

1. Communications from the Town Attorney
No communications.

2. Communications from Town Staff

Director of Public Works Walker reported on the work being done at the railroad crossing at SH257 and Walnut near Universal Forest Projects will be done by Friday at 5 pm. Mr. Walker noted that signage was up for notification purposes. Business Development Manager Johnson stated that she had notified the Great Western industrial park tenants and the charter school of the work being done; she stated she is working to be more proactive for the businesses and residents.

3. Communications from the Town Manager
No communications.

4. Communications from Town Board Members

The Town Board congratulated the Windsor High School football team for a great first year competing at the 4A level.

E. ADJOURN

Town Board Member Thompson motioned to adjourn at 9:07 p.m.; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows:

Yeas – Baker, Thompson, Rose, Vazquez, Melendez, Bishop-Cotner, Adams

Nayes – None. Motion carried.

Patti Garcia, Town Clerk



MEMORANDUM

Date: December 10, 2012
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Patti Garcia, Town Clerk
Re: Liquor License Special Event Permit – Clearview Library District
Item #: B.2.

Background / Discussion:

Clearview Library District has applied for a Special Event Liquor License to serve alcohol at two events at Clearview Library located at 720 3rd Street, Windsor, CO 80550. The request is for the following dates and times:

January 12, 2013	5 p.m. – 6:30 p.m.
February 5, 2013	7 p.m. – 8:30 p.m.

An email from the Library District that outlines the purpose and intent of the events is attached.

The application has been reviewed and is in order. Required posting of the premise and publication of the application has been done in accordance with state liquor law requirements. The respective license fee has been submitted to the Town Clerk's office. The application was turned over to the Windsor Police Department for investigation. The Department's records reflect no adverse information that would affect this license.

A special event permit may not be issued to any organization for more than fifteen days per calendar year - CRS 12-48-105(3). If approved, this will be considered as two special event permits for Clearview Library District for calendar year 2013.

Pursuant to the adoption of Resolution No. 2011-31, the final approval of the application is considered by the local licensing authority (Town Board). Information regarding the decision of the local licensing authority will be forwarded to the state liquor enforcement office.

Financial Impact:

None

Relationship to Strategic Plan (optional):

Develop, grow, and strengthen the local retail and industrial economy.

Recommendation:

Staff recommends approval of the request.

Attachments:

Application and Premise Diagram
Email from Library District

Town of Windsor
 Town Clerk
 301 Walnut Street
 Windsor, CO 80550

APPLICATION FOR A SPECIAL EVENTS ALCOHOL PERMIT

Department Use Only

In order to Qualify for a Special Events Permit, you MUST BE NONPROFIT
 AND ONE OF THE FOLLOWING:

- | | | |
|------------------------------------|---|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input checked="" type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input checked="" type="checkbox"/> Municipality owning Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:

- MALT, VINOUS AND SPIRITUOUS LIQUOR \$100
 FERMENTED MALT BEVERAGE (3.2% BEER) \$100

DO NOT WRITE IN THE SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT

Clearview Library District

State Sales Tax Number

098067029000

2. MAILING ADDRESS (of Organization or Political Candidate)

720 3rd street
 Windsor, CO 80550

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT

720 3rd street
 Windsor, CO 80550

NAME

DATE OF BIRTH

HOME ADDRESS

PHONE NUMBER

4. PRES./SEC OF ORG. OR POLITICAL CANDIDATE

Ann Kling

8 Dec 1951

1814 86th Ave
 Greeley, CO 80634

720-227-3412

5. EVENT MANAGER

Alexandria Godina

26 Sept 1986

5520 Fossil Ridge Dr W
 Fort Collins, CO 80525

962-201-4133

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR

NO YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE

NO YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED YES NO

Date 12 Jan 2013

Date 5 Feb 2013

Date 8 March 2013

Date

Date

Hours 5-6:30

Hours 7-8:30

Hours 5:30-7:30

Hours

Hours

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct and complete to the best of my knowledge

SIGNATURE

Ann Kling

TITLE

Director

DATE

11/27/12

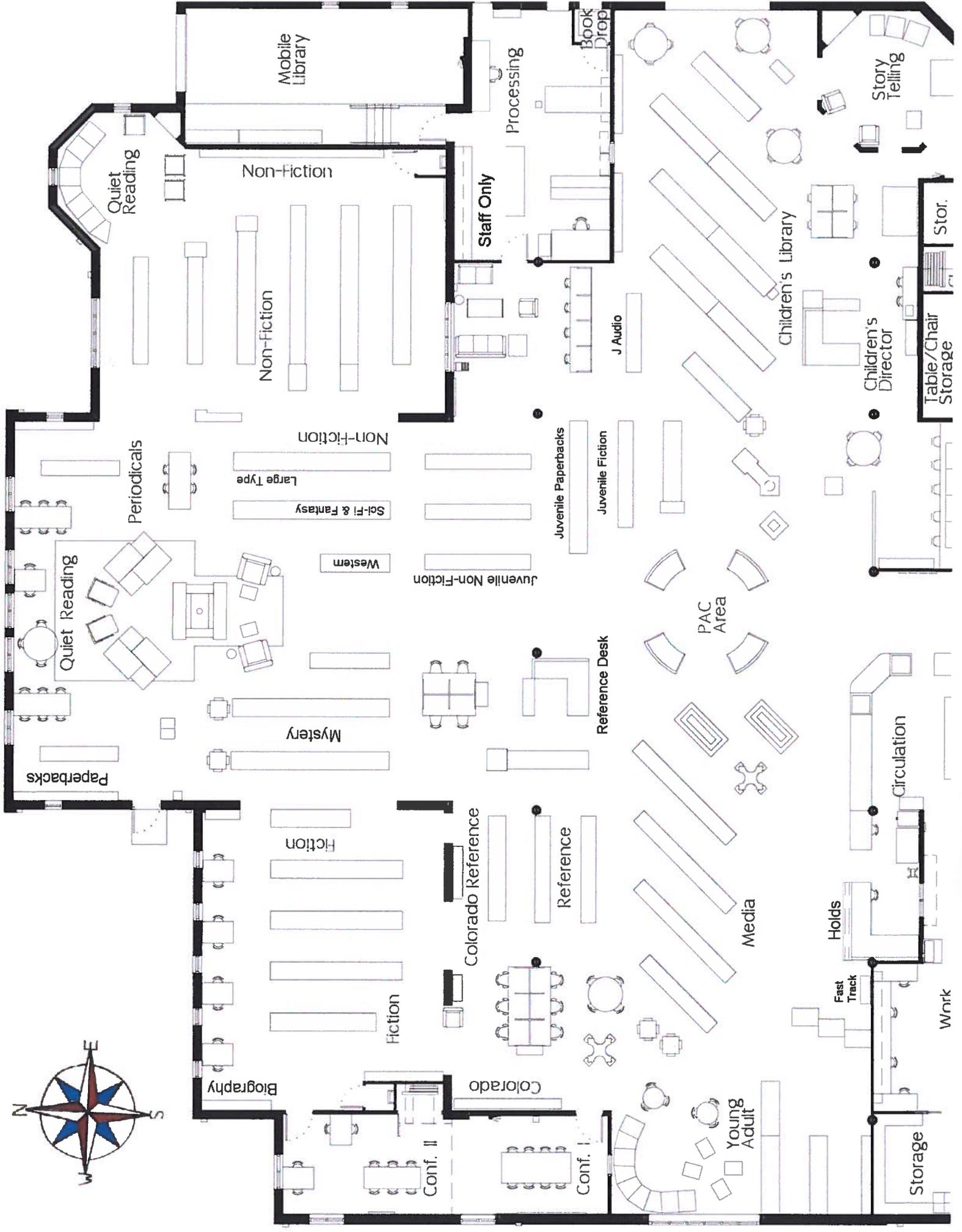
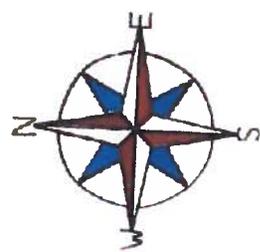
REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY

The forgoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provision of Title 12, Article 48, C.R.S., as amended

SIGNATURE

TITLE

DATE



Patti Garcia

Subject: FW: liquor license for library

Here is a short paragraph about our hopes for our upcoming series of adult events.

The library is an integral part of a community, offering literature and information to both entertain and to broaden one's horizons, free computers to bridge the digital divide, and programs to both entertain and enlighten patrons. While seniors and families with young children most often see the benefits of library use, the Clearview Library District would like to offer services to everyone in the community. To do so, we must branch out and provide programs which we have not previously presented. In keeping with our vision of community collaboration, the library would like to partner with local businesses, such as High Hops Brewery, and local authors, such as Julie Pech, to give patrons a chance to sample the local brews and learn home brewing techniques, or to hear about the benefits of chocolate and wine can have on one's health. Our High Hops Brewery event will be held after regular library hours, and the chocolate and wine program will be held during our final hour of operation that day. An after hours program from local Irish whiskey enthusiast is in the plans for March. There will not be any public tastings at this event, but he will discuss whiskey and have it on the premises. We scheduled these programs for times when children are not likely to be near the building. All programs will provide samples only, not full servings, of the featured alcohol. We will be vigilant in checking identification at all of these events; we have a staff member who has undergone TIPS training. Our hope is to create a more enticing environment at the library, in order to draw in more patrons, and thus to create a more well-informed and content community.

Andrea, Clearview Library



MEMORANDUM

Date: December 10, 2012
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Patti Garcia, Town Clerk
Re: Liquor License Renewal – Perfect Pizza Experience dba Pelican Jo's Pizzeria
Item #: B.3.

Background / Discussion:

Perfect Pizza Experience dba Pelican Jo's Pizzeria, Windsor, CO has applied for a renewal of their Hotel & Restaurant Liquor License. The current license has an expiration date of December 12, 2012 and the application was received by the Town of Windsor prior to it expiring. The application has been reviewed by the Town Clerk's office and the respective license fees have been submitted.

The application was turned over to the Windsor Police Department for investigation. The Department's review did not find any issues that would affect the consideration of the renewal.

The application was also provided to the Finance Department. The Department's review did not present any unfavorable information which would affect the status of the license.

Financial Impact:

None

Relationship to Strategic Plan (optional):

Develop, grow, and strengthen the local retail and industrial economy.

Recommendation:

Staff recommends approval of the liquor license renewal.

Attachments:

None.



MEMORANDUM

Date: December 10, 2012
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Patti Garcia, Town Clerk
Re: Liquor License Renewal – 7-Eleven dba 7-Eleven Store #39519A
Item #: B.4.

Background / Discussion:

7-Eleven dba 7-Eleven Store #39519A, Windsor, CO has applied for a renewal of their 3.2% Beer Retail License (Off Premise) . The current license has an expiration date of December 4, 2012 and the application was received by the Town of Windsor prior to it expiring. The application has been reviewed by the Town Clerk's office and the respective license fees have been submitted.

The application was turned over to the Windsor Police Department for investigation. The Department's review did not find any issues that would affect the consideration of the renewal.

The application was also provided to the Finance Department. The Department's review did not present any unfavorable information which would affect the status of the license.

Financial Impact:

None

Relationship to Strategic Plan (optional):

Develop, grow, and strengthen the local retail and industrial economy.

Recommendation:

Staff recommends approval of the liquor license renewal.

Attachments:

None.

TOWN OF WINDSOR

REPORT OF BILLS

November, 2012

At the regular meeting of the Town Board of the Town of Windsor, Colorado, held in the Town Hall Board Room on December 10, 2012 the following claims were presented, examined, and approved by the Windsor Town Board.

VENDOR	DESCRIPTION	FUND	AMOUNT
1st Bank of Northern Colorado	Bi-weekly employee payroll deductions	GF	8,619.76
A-1 Chipseal Co	Patch repair project	CIP	2,768.43
ABSO	Background screening Oct 2012	GF	1,181.40
Accuracy, Inc	supplies	GF	85.00
Accutest Mountain States, Inc.	Trihalomethanes & HHA5 test	WF	864.00
Agland	Fuel	FMF	9,035.26
Agricultural Consultants Inc	lab testing	SF	62.00
Alphagraphics	printing Arbor day calendars/Strategic plan	GF	4,189.91
American Family Life Insurance	Employee Payroll deduction	GF	845.78
American Red Cross	Learn to Swim	GF	359.00
American Waterworks Assoc	Dues	GF	85.00
Anderson Consulting Engineers, Inc	West Trib master channel prelim desing/davis drain rehab	SDF	38,273.40
Anderson, Luz	Basketball Registration refund	GF	50.00
Apex Legal Svc	Will maker class	GF	414.00
Aqua Sierra, Inc.	EP Aeration system maintenance	GF	895.00
Arapahoe Rental	propane	FMF	51.30
Arapahoe Rental	Table Rental, Stump grinder rental, sod cutter rental	GF	689.57
AT& T Mobility	phone service	GF	75.75
AT&T	phone service	SF	35.57
Auto-Chlor Systems of Colo	CRC Dishwasher rinse	FS	63.00
B&G Equipment, Inc.	blades, bolts, nuts	FMF	302.65
Ballstadt, Scott	mileage reimbursement	GF	38.86
Bank of Northern Colo	Bi-weekly employee payroll deductions	GF	8,555.14
Barefoot Farms, Inc.	Tree wells, irrigation	DDA	3,070.00
Barela, Teddy	NYSICA Membership Reimbursement	GF	20.00
Barnes Group, Inc.	cleaner	FMF	113.95
Benning, Dennis	Storm drain refund	SDF	16.96
BHA Design Inc	SH392/l-25 Community ID signs	CIF	2,700.36
Big R of Greeley	Uniform/Boots	GF	139.99
Big R of Greeley	Wire rolls	GF	294.04
Blanding Dirt work	meter rental refund	WF	2,100.00
Bob Harris Music	senior new year's eve band	GF	400.00
Bobcat of the Rockies	mirror head/install Block heater	FMF	300.29
Bomgaars Supply	bench vice/uniform	GF	96.98
Bomgaars Supply	uniform	SDF	79.99
BP Energy Company	Sales Tax Refund	CIP	80,533.25
BP Energy Company	Sales Tax Refund	CRCF	13,422.20
BP Energy Company	Sales Tax Refund	GF	120,799.88
Bunting Disposal	trash svc Oct/Nov 2012	CCRF	92.00
Bunting Disposal	trash svc Oct/Nov 2012	GF	666.60
Bunting Disposal	trash svc Oct/Nov 2012	SF	28.75
Canteen Vending Svcs	Coffee svc	GF	156.72
Canteen Vending Svcs	Coffee svc	GF	263.06
Carrier Corporation	Service work HVAC CRC	FS	1,456.43
Carrier Corporation	Service work HVAC CRC	FS	784.58
Cash-Wa Distributing	CRC kitchen supplies	CCRF	500.59
Cash-Wa Distributing	Business expo concess/senior patio picnic supplies	GF	936.04

VENDOR	DESCRIPTION	FUND	AMOUNT
Century Link	utilities	GF	616.66
Century Link	Utilities	CCRF	1,231.50
Century Link	Utilities	CRCF	476.03
Century Link	Utilities	GF	405.45
Century Link	Utilities	GF	492.04
Century Link	Utilities	SF	103.51
Century Link	Utilities	SF	436.20
Chematox	BAC/CASE	GF	17.50
Chematox	Testing	GF	52.50
Chematox	Drug screening/physical	GF	470.00
Chew, Melissa	Athletic Conference, per diem	GF	603.60
CIRSA	Workmans comp claims reimburse	GF	2,198.56
City of Ft. Collins	ice buster	GF	6,534.00
City of Greeley	water purchased	WF	6,187.17
Clear Water Svcs	Water Svcs	KERN	2,752.94
Clear Water Svcs	Non potable water svcs	KERN	4,643.90
Clearview LLC	Contracted Window cleaning	FS	415.00
Clearview LLC	Window Cleaning at CRC & Town Hall	FS	3,745.00
CMS Mechanical Services, Inc.	HVAC Service	SF	345.75
Coet, Eric	NYSCA Membership Reimbursement	GF	20.00
Colo Parks & Rec Assoc	Teen summit for 6 kids	GF	540.00
Colorado Coach Transportation	senior trip transportation	GF	250.00
Colorado Foundation for Water Ed	Membership Dues	WF	50.00
Colorado Machinery, LLC	cutting edge	FMF	267.25
Colorado Machinery, LLC	John Deere 301SK equipment x 2	FMF	16,099.88
Colorado Machinery, LLC	Hardware/blades	FMF	370.43
Colorado Machinery, LLC	Backhoe Bucket	GF	700.00
Colorado State University	lab tests	SF	1,561.00
Coloradoan Media Group	Advertising	CRCF	211.76
Coloradoan Media Group	Advertising/Fees	GF	3.18
Coloradoan Media Group	public notices	GF	192.30
Comcast Holdings Corp	CRC Cable/internet	CRCF	232.38
Comcast Holdings Corp	internet	ITF	196.95
Concentra	Testing	GF	90.00
Concentra	drug screening/physical	GF	114.50
Copper Creek Architectural Products	Elevator inspections CRC/TH	FS	300.00
Coren Printing	name badges/business cards	CRCF	58.00
Coren Printing	candy bags	DDA	1,341.08
Coren Printing	Name tags/name plates for new employees	GF	65.00
Coren Printing	business cards	GF	202.00
Country Johns	portable restroom svc	GF	508.00
Country Johns	Portable Restroom Service	GF	649.94
Dale's Environmental Svcs	clean lift station	SF	562.50
Dana Kepner Company, Inc.	Repair clamp	SF	206.43
Dana Kepner Company, Inc.	Repair clamp	WF	51.34
Data West Corporation	billmaster/epay web host water billing	ITF	585.00
Data West Corporation	billmaster/epay web host water billing	WF	365.00
Dataprint	Water bill contract svcs	SDF	1,361.91
Dataprint	Water bill contract svcs	SF	1,361.90
Dataprint	Water bill contract svcs	WF	1,696.00
DBC Irrigation Supply	K-rain sprinkler heads, sprinkler supplies, main line repair	GF	2,496.46
DBC Irrigation Supply	Irrigation Meter	PIF	1,652.53
Dohn Construction	repair work PD	FS	925.00
Domino's Pizza	SALT/Teen night supplies	GF	167.24
Don Kehn Construction, Inc.	Roadbase/pipe bedding	GF	1,064.76
Dressel, Debbie	mileage reimbursement	GF	83.25
Duran Excavating, Inc.	Greeley #2 Ditch Trail	CTF	77,400.00
DXP Enterprises	hose socket & coupling	FMF	16.32
Earth Engineering Consultants Inc.	Windsor Trail testing	CTF	2,822.50

VENDOR	DESCRIPTION	FUND	AMOUNT
Earth Engineering Consultants Inc.	Headworks/lift station testing	SF	785.00
Elite Awards & Trophies	ASB Fall Trophies	GF	474.00
Emil, Kim	legal svcs-Town Prosecutor	GF	4,755.00
Ennovate Corporation	System monitoring fee	GF	375.00
Enviropest	pest control	FS	66.00
Enviropest	pest control	FS	112.00
Enviropest	pest control	GF	46.00
Enviropest	pest control	WF	150.00
Epic Sports	equipment	CIF	8,348.08
ESY Ray & Assoc	Court interpreting	GF	66.30
Faris Machinery Company	brooms	FMF	2,585.00
Farnsworth Group, Inc	WWTP Headworks construction Admin	SF	17,102.58
Fastenal Company	parts	FMF	40.56
Fastenal Company	hardware	FS	5.92
Ferguson Enterprises, Inc.	Christmas lights for downtown	GF	1,160.00
Forestry Suppliers, Inc.	rope bags	GF	55.75
Fredricy, Brandy	CRC Rental refund	CRCF	100.00
Frey McCargar Plock & Root	Legal svcs	GF	3,000.00
Frey McCargar Plock & Root	Legal svcs	GF	24,000.00
Front Range Fire Protection Inc	annual fire supp system test	FS	3,890.00
Ft. Collins Wholesale Nursery	tree replacements CRC/PD	GF	450.00
Ft. Collins-Loveland Water District	Bison Ridge park water	GF	18.08
Ft. Collins-Loveland Water District	water purchased	WF	27,989.22
Gallegos Sanitation	Dumpster	GF	80.60
Gallegos Sanitation	yard dumpster-farmhouse	GF	214.94
Garden Valley Vet Hospital	animal control svcs	GF	120.00
Garden Valley Vet Hospital	dog	GF	120.00
Garden Valley Vet Hospital	animal control svcs	GF	240.00
Garretson's	tape	FS	6.99
Garretson's	mushball equip	GF	67.96
Garretson's	softballs	GF	211.67
General Air	Welding supplies	GF	598.47
GR Marlot & Associates	Bench	GF	1,075.00
Great Western Railway of Colo	Railroad crossing repair	CIF	41,448.00
Greatland Corp	supplies	GF	642.54
Greeley Tent & Awning	mower awning	GF	286.23
Greeley Tribune	advertising	GF	90.00
Grogan, Seth	Turkey ball umpires	GF	1,470.00
Hach Company	Lab supplies	SF	308.38
Hach Company	Supplies/Chemicals	SF	308.38
Hageman Earth Cycle inc	Contracted brush site svc	GF	6,135.00
Hamilton Linen	rental linens	CCRF	174.21
Hamilton Linen	rental linens	CRCF	296.99
Harmony Gardens	tree replacements CRC/PD	GF	1,490.00
Hensley Battery LLC	Batteries	FMF	435.54
Hensley Battery LLC	batteries, battery core	FMF	692.11
Highland Park Lanes	adaptive bowling	GF	148.40
Hillyard Inc.	Cleaning supplies, paper towels, C-3 Machine repair	FS	2,403.78
Hirsch, Rosalyn	Senior Trip refund	GF	25.00
Hoffman, Ron	gloves	GF	364.00
Holt Investments	Braceros sign	GF	296.35
Home Depot	light bulbs	GF	19.94
Horizon Distributors, Inc.	filter, blades, belts	FMF	333.65
Hotsy Equipment of N. Colo	Nozzles	FMF	29.85
Humane Society of Weld Cty	dog	GF	109.83
James Dennison	TCLP Waste stream test	GF	250.00
Jax	uniform	GF	113.97
Jerry's Auto Upholstery	seat repair	FMF	165.00
Johnsen-Mitchamore, Shannon	Refund - Youth Basketball	GF	50.00

VENDOR	DESCRIPTION	FUND	AMOUNT
Joseph G Pollard Co	Self stirring DO probe	SF	641.49
Joshua Olvava	Moving Expense Reimbursement	GF	1,033.46
K&W Printing	Fabricate & retrofit Development Sign	GF	140.00
K&W Printing	fabricating new development signs	GF	760.00
Kathleen Kerrigan	Refund - Cancelled class	GF	49.00
Kellison Corp	Cracksealing/patching	CIP	1,101.42
Kenz & Leslie Dist.	Oil/fuel additives	FMF	611.70
Keyworth, Terri	NYSOA Membership Reimbursement	GF	20.00
Kimberly Ann Emil	Town Prosecutor Services	GF	4,560.00
King Soopers	supplies/staff development	CCRF	82.22
King Soopers	Misc food and supplies	GF	742.88
King Surveyors	Drafting Svcs	CIF	31.50
King Surveyors	Drafting Svcs	CIF	129.00
King Surveyors	Windsor Trail Upgrades	CTF	516.00
King Surveyors	Stake trail at Greeley #2	CTF	1,414.50
King Surveyors	Survey	DDA	1,500.00
King Surveyors	stake property lines	GF	345.00
Kinsco	police uniforms	GF	582.89
L.L. Johnson Distributing Company	toro parts, coolant reservoir, blade set	FMF	772.82
L.L. Johnson Distributing Company	Field Chalk and Paint	GF	834.00
Lake Canal Company of Colorado	Crossing Agreement	WF	3,000.00
Landtech Contractors, Inc.	Park Landscape Maintenance	GF	936.00
Larimer County Sales & Use Tax	Use Tax Collections Reimbursement	GF	7,334.87
Larimer Cty Boys & Girls club	show stage security deposit refund	GF	250.00
Larimer Cty Sales & Use Tax	sales tax	GF	1,080.78
Lawrence Jones Custer Grasmick	Legal svcs	GF	2,118.50
Lawson Products	Cords/flap disc/copper plate	FMF	176.29
Lawson Products	clamp/supplies	FMF	509.09
Lewan & Associates, Inc.	IT Svcs	ITF	2,500.00
Lewan & Associates, Inc.	Network Upgrade Project, software/equipment	ITF	70,802.21
Lewan & Associates, Inc.	Network Upgrade Project, software/equipment	ITF	24,483.70
Li'l Flower Shop	flowers	GF	148.90
Liley, Rogers, & Martell	Legal svcs	DDA	237.25
Lind & Ottenhoff	Legal services - oil & gas	GF	1,944.15
Lind & Ottenhoff	legal svcs oil/gas	GF	2,044.35
LL Johnson Dist Co	proleague red supply	GF	293.00
Loren Rutz Inc	playground wood chips	GF	2,437.50
Mac Equipment	wheels	FMF	235.46
Mac Equipment	parts/credit	FMF	286.16
Mantooth Mktg. Co	flat rate mktg	DDA	1,666.67
Manweiler Hardware	paint	FMF	14.82
Manweiler Hardware	maint supplies	FS	7.88
Manweiler Hardware	parts/supplies	GF	624.79
Manweiler Hardware	tools/maint supplies	SF	57.27
Manweiler Hardware	Tools	WF	83.14
McCauley Constructors	parks construction second installment	PIF	231,212.90
McCauley Constructors	parks construction	PIF	613,579.15
Michael Manning	Judge services	GF	1,400.00
Michael Manning	Municipal Court Judge Svcs	GF	1,400.00
Michael Todd & co	signs	GF	120.94
Michelin North America	tires	FMF	1,073.80
Mines & Associates	Employee Assistance program	CCRF	12.96
Mines & Associates	Employee Assistance program	CRCF	12.96
Mines & Associates	Employee Assistance program	FMF	9.72
Mines & Associates	Employee Assistance program	FMF	9.72
Mines & Associates	Employee Assistance program	FS	22.68
Mines & Associates	Employee Assistance program	FS	22.68
Mines & Associates	Employee Assistance program	GF	226.80
Mines & Associates	Employee Assistance program	GF	230.04

VENDOR	DESCRIPTION	FUND	AMOUNT
Mines & Associates	Employee Assistance program	ITF	6.48
Mines & Associates	Employee Assistance program	ITF	6.48
Mines & Associates	Employee Assistance program	SDF	3.24
Mines & Associates	Employee Assistance program	SDF	3.24
Mines & Associates	Employee Assistance program	SF	9.72
Mines & Associates	Employee Assistance program	SF	9.72
Mines & Associates	Employee Assistance program	WF	9.72
Mines & Associates	Employee Assistance program	WF	9.72
Moore, Kelly	Preschool class pay	GF	252.00
Morey's Glass	rock chip repairs	FMF	70.00
Morey's Glass	credit for iron rtnd	SF	(29.00)
Morey's Glass	iron	WF	15.14
Moyer, Dean	mileage reimbursement	GF	59.94
Moyer, Dean	CGFOA Conference per diem	GF	62.00
NAPA	parts	FMF	192.66
NAPA - Windsor	diesel fluid, stock order, starter rope, brake away kit	FMF	988.51
NAPA - Windsor	Oil	SF	35.90
National Alliance for Youth Sports	NYSKA Certifications	GF	400.00
National Meter & Automation	meter transmitters, bodies/paint	WF	8,511.60
National Meter & Automation	couples, trasmit, meter bodies	WF	10,483.22
National Recreation & Park Assoc	membership renewal	GF	150.00
Nelson, Sabrina	Unclaimed Property Reimbursement	GF	60.79
Newco, Inc	Ballast & starter CRC	FS	197.15
Newegg Inc	fargo ID printer	ITF	1,291.46
North Front range MPO	UPWP contract svcs	GF	479.71
North Weld County Water District	water purchased	WF	67,524.75
Northern Colo Water	2013 Regional Tramis/treat	WF	11,818.00
Northern Colorado Economic Develop	annual luncheon	GF	40.00
Northern Colorado Economic Develop	Annual Luncheon	GF	40.00
O'Connell Resources, Inc	meter rental refund	WF	2,100.00
Odle, Cyndi	Travel reimbursement	GF	161.13
Office Depot	Office supplies	CRCF	0.86
Office Depot	Office supplies	FMF	18.52
Office Depot	Office supplies	FMF	55.92
Office Depot	Office supplies	FS	2.56
Office Depot	Office supplies	GF	184.87
Office Depot	Office supplies	GF	307.76
Office Depot	Office supplies	GF	348.42
Office Depot	Office supplies	GF	921.86
Office Depot	Office supplies	ITF	1.28
Office Depot	Office supplies	SDF	6.30
Office Depot	Office supplies	SF	25.86
Office Depot	Office supplies	WF	139.30
OJ Watson Co	cutting edge	FMF	137.16
Old National Bank	Energy Efficiency Lease purchase	FS	3,455.41
O'Reilly Auto Parts	cooling temp sensor	FMF	13.48
Pace Investments	Postage	GF	1.99
Pace Investments	Shipping	GF	8.01
Pace Investments	Office supplies	SF	60.97
Pace Investments	mailing	WF	26.06
Parker Ag	Bio-solids removal	SF	20,913.86
Patti Garcia	CMCA Conference per diem	GF	62.00
Payflex Systems	Medical spending acct.	GF	378.50
Pedersen, Elva	baton classes 2 months pay	GF	312.20
Peoples, Mary	Refund - Senio Activity	GF	18.00
Pestrite Pest Mgmt	pest control	FS	99.00
Pioneer Sand Company	rock	GF	94.59
Pioneer Sand Company	pea gravel	GF	205.18
Pioneer Sand Company	Red breeze, landscaping materials, rocks for Treasure Island	GF	537.25

VENDOR	DESCRIPTION	FUND	AMOUNT
Poudre Valley Health Care, Inc.	Blood draws	GF	236.00
Poudre Valley REA	Utilities	GF	315.46
Poudre Valley REA	Utilities	GF	3,271.56
Poudre Valley REA	Utilities	GF	5,535.98
Poudre Valley REA	Utilities	GF	5,536.25
Poudre Valley REA	Utilities	SF	2,819.00
Poudre Valley REA	Utilities	SF	14,289.96
Poudre Valley REA	Utilities	SF	17,253.39
Poudre Valley REA	Utilities	WF	29.09
Poudre Valley REA	Utilities	WF	32.11
Poudre Valley REA	Utilities	WF	782.02
Power to Play Sports	Basketball Registrations	GF	945.00
Precision Concrete Cutting	sidewalk repair/BW park	GF	1,686.39
Professional Management Systems	Classification/Compensation Review	GF	9,750.00
Proforce Mktg inc	taser holder	GF	75.85
Qwest Corporation	telephone svc	CCRF	4.75
Qwest Corporation	telephone svc	GF	158.94
Qwest Corporation	telephone svc	WF	1.70
Red Dog Signs and Wraps	Bittersweet Harvest Signage, Recycle Site Signs	GF	1,276.25
Reh Jr Inc	uniforms	FMF	179.98
Rex Oil Co	oil kits	FMF	236.10
Rex Oil Co	Engine oil	FMF	1,881.30
Richard Ochoa	Nov. Teen night services	GF	250.00
RN Civil Construction	WWTP headworks/pump stn	SF	218,120.00
Robert Bates Assoc Inc	3MG water tank design	WF	16,183.68
Ronald & Carol E. Hoffman	Gloves	GF	40.00
Rotary Club of Windsor	Membership Dues	GF	165.00
Safebuilt	permit fees Oct 2012	GF	91,367.57
Safety-Kleen Corp	Annual Service	FMF	386.00
Safeway	Mtg food	GF	32.34
Safeway	Town Board mtg. food	GF	32.34
Safeway	meeting supplies	GF	116.76
Sam's Club	SALT Event supplies	GF	48.90
Sam's Club	business expo supplies	GF	497.22
Schneider's Paving	Railroad crossing renewal	CIF	12,375.00
Schonstedt Instrument Co, Inc	repair locator	WF	303.57
Schonstedt Instrument Co, Inc	repair locator	WF	303.57
Scott Hook Franchise-Snap On Tools	Snap On Tools	FMF	4,323.99
Scott Hook Franchise-Snap On Tools	transmission flusher, tool, parts	FMF	5,066.54
Scott's Electric & Bucket Svc	Electric SVC-Welcom Signs	CIP	1,834.00
Scott's Electric & Bucket Svc	lighting parts PD	FS	138.29
Scott's Electric & Bucket Svc	Service Calls	FS	643.50
Scott's Electric & Bucket Svc	Reconnect Time Clock for Park, Locates at DV Pump House	GF	209.00
Scott's Electric & Bucket Svc	Service Calls	SF	530.31
Scott's Electric & Bucket Svc	fuses/phase monitor/drive fail	SF	1,198.43
Securitas Security Services	rental security	CRCF	284.43
Smithsonian Institution	Braceros Exhibit	GF	1,500.00
Sportsman's Warehouse	uniform	GF	279.96
Sportsman's Warehouse	Uniforms, 2-ply felt	SF	259.97
Spradley Barr	parts	FMF	197.20
Standard Insurance Co	Empoyer monthly premium Oct	GF	2,751.58
Staples Advantage	Office supplies	GF	148.82
Staples Advantage	Office supplies	ITF	648.37
State of Colorado	Wage assignment	GF	51.69
State of Colorado	Wage assignment	GF	51.69
State of Colorado	Wage assignment	GF	356.10
State of Colorado	Wage assignment	GF	356.11
State of Colorado	CRC Elevator Certification, Town Hall Elevator Certification	FS	60.00
Stephanie Egbert	Senior Foot Care	GF	210.00

VENDOR	DESCRIPTION	FUND	AMOUNT
Stewart & Stevenson	Freight	FMF	19.55
Stewart & Stevenson	filters	FMF	680.88
Suburban Propane	Install tank, propane	SF	364.44
T&T Tire of Windsor	flat repair	FMF	15.00
T&T Tire of Windsor	alignment	FMF	49.95
Terracon Consultants inc	Geotech testing for parks	PIF	8,181.90
Tharpe Cabinet Corporation	Sales Tax Refund	CIP	198.77
Tharpe Cabinet Corporation	Sales Tax Refund	CRCF	33.13
Tharpe Cabinet Corporation	Sales Tax Refund	GF	298.16
The Pawnee Group	car wash tokens	FMF	66.95
The Water Shed	Grass trimmers	FMF	688.11
The Water Shed	credit/PVC, supplies	GF	(58.19)
Timberline Electric	motor drive/labor	SF	7,207.35
Traffic Master	Windsor trail traffic consulting	CTF	990.40
Traffic Master	Signs, barricades, traffic control	DDA	165.60
Trane U.S. Inc.	HVAC Repair	FS	8,270.82
Tri-Tech Security	Security system svc CRC	FS	45.00
Tri-Tech Security	Fire Alarm Monitoring	FS	132.00
Trugreen	pallet of ice melt	GF	441.00
Turner, Cheryl	mileage reimbursement	GF	54.35
Turner, Cheryl	CGFOA Conference per diem	GF	62.00
Turner, Cheryl	mileage/parking reimbursement-	GF	73.71
UMB Purchasing Card	cooking/storage supplies/senior trip lodging/meals	CCRF	473.32
UMB Purchasing Card	Sign setback variance app fee/planning dept	CIF	250.00
UMB Purchasing Card	Building permit for irrigation	DDA	48.88
UMB Purchasing Card	Staff development, lodging for Snow Rodeo	GF	126.44
UMB Purchasing Card	heavy duty dump cart, sign permit	GF	193.97
UMB Purchasing Card	EDC Fall Conference, parking, regional economic develop	GF	287.63
UMB Purchasing Card	Motor grader blade installation tool	GF	429.00
UMB Purchasing Card	APA Conference, CCCMA luncheon, CGFOA Conference	GF	689.33
UMB Purchasing Card	CPRA Conference lodging	GF	717.81
UMB Purchasing Card	Fitness bands, conference lodging	GF	792.71
UMB Purchasing Card	Senior Citizen Activities, Halloween Activities	GF	932.07
UMB Purchasing Card	Halloween supplies, haunted house	GF	1,096.11
UMB Purchasing Card	Bracero Posters, digital hand scanner, audio tour brochures	GF	1,194.48
UMB Purchasing Card	PeopleTrak Training	GF	1,644.22
UMB Purchasing Card	Strategic Plan prints, ICMA Conference lodging	GF	1,924.70
UMB Purchasing Card	APA Conference, CCCMA luncheon	GF	1,936.53
UMB Purchasing Card	APA Year-End Seminar, Membership fees	GF	2,081.25
UMB Purchasing Card	Asure ID 7 Express - Software	ITF	347.35
UMB Purchasing Card	Operator Seminars	SF	209.59
United Way	Monthly employee donation	GF	15.00
United Way	Employee Donations	GF	15.00
USA Blue book	switch/wipes	SF	282.77
USA Blue book	replacement gasket	WF	66.50
USA Mobility	on call pager service`	GF	13.33
Utility Notification Center	Locate transmissions	WF	468.51
Varner, Tony	CRC room reservation reimbursement	CCRF	50.00
Vartec	phone service	GF	8.81
Vartec	phone service	SF	1.26
Verizon Wireless	cell phone svc	CCRF	40.66
Verizon Wireless	cell phone svc	GF	1,217.44
Verizon Wireless	cell phone svc	ITF	40.01
Verizon Wireless	cell phone svc	SF	40.01
Vermeer Sales & Service	Tree spade rental	GF	2,919.90
Victory Sales	shirts	DDA	96.00
Victory Sales	Cara Shirts, Mud Volleyball T-shirts	GF	408.33
Victory Sales	ASB Fall league tournament	GF	449.16
Victory Sales	labor day 5K shirts/shorts	GF	594.44

VENDOR	DESCRIPTION	FUND	AMOUNT
Vision Service Plan Insurance	Employer's share of vision benefit	GF	1,745.86
W.W. Grainger, Inc.	Ballast/filters/lamps CRC	FS	1,281.30
W.W. Grainger, Inc.	Batteries	FS	339.50
Waste Management of Colorado	Town Hall Recycle Service	FS	42.66
Waste Management of Colorado	Recycle Site Pulls	GF	1,096.11
Weld Co Clerk & Recorder	filing fees	GF	21.00
Weld Co Clerk & Recorder	filing fees	GF	42.00
Weld Co Clerk & Recorder	filing fees	GF	56.00
Weld County Drug Task Force	Municipal Court Collections	GF	1,575.00
Weld Cty Dept of Public Health	swimming pool inspection	GF	200.00
Weld Cty Dept of Public Health	water samples	WF	1,272.00
Weld Cty School Dist RE4	magazine renewals	CRCF	387.00
Well Being, LLC	Recreation Class Supplies	GF	35.00
Westgate Hospitality	Pool use for classes	GF	250.00
Williams Equipment Company	Debris hose	FMF	648.00
Williams Equipment Company	wand/excavation nozzle	GF	700.36
Windsor Ace Hardware	keys	CCRF	3.99
Windsor Ace Hardware	fasteners/bolts/tape	GF	27.96
Windsor Chamber of Commerce	Rewards	GF	80.00
Windsor Chamber of Commerce	Sponsorship transfer-Manweiler's	GF	100.00
Windsor Hardware	Air compressor/weather stripping	FMF	307.98
Windsor Hardware	broom/vac, fasteners	FS	61.55
Windsor Hardware	parts/cleaner	FS	182.34
Windsor Hardware	Lights	GF	27.96
Windsor-Severance Fire Rescue	Fire Department Building Permit Collections	GF	4,075.00
Winter Equipment Company, Inc.	snow plow blades	FMF	6,560.00
Wireless Advanced Comm	power cable/strobe tubes	FMF	81.75
Wireless Advanced Communications	police equipment, install speaker	FMF	16,283.66
Woolpert, Inc.	GIS strategic plan	ITF	4,352.00
WW Grainger	filters HVAC	FS	26.40
WW Grainger	30 Gallon storage cabinet	GF	677.82
Xcel Energy	Utilities	CRCF	5,099.97
Xcel Energy	Utilities	GF	2,995.47
Xcel Energy	Utilities	GF	5,128.99
Xcel Energy	Utilities	GF	7,639.30
Xcel Energy	Utilities	GF	30,152.84
Xcel Energy	Kern	KERN	15.35
Xcel Energy	Utilities	NPWF	31.23
Xcel Energy	Utilities	SF	204.86
Xcel Energy	Utilities	SF	235.52
Xerox Corporation	copier maintenance	ITF	2,812.77
Yoder, Ryan	NYSICA Membership Reimbursement	GF	20.00
Zak George Landscaping	Depot Deck final installment	CIF	8,365.00
Zep Sales & Svc	supplies	GF	280.14
Zexhags Inc	AHC cleaning	GF	125.00
Zexhags Inc	Building cleaning	GF	504.00
Zexhags Inc	cleaning AHC	GF	662.00
	TOTAL CASH DISBURSED		<u>\$2,317,769.32</u>
	PAYROLL (wages/ 2 pay periods)		\$319,358.70
	TOTAL		<u>\$ 2,637,128.02</u>



MEMORANDUM

Date: December 10, 2012
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Joseph P. Plummer, AICP, Director of Planning
Brett Walker, Associate Planner
Re: Resolution 2012-84 Vacating a Portion of a utility easement located along the eastern boundary of Lot 40 of the Bison Ridge Subdivision in the Town of Windsor, Colorado
Item #: B.6

Background / Discussion:

The applicant, James Craig Fleming, is requesting that the Town vacate a portion of a utility easement located along the eastern boundary of his property. The applicant has constructed a deck in the easement, and would like to keep the deck located within the easement.

The Town's Engineering Department and Public Works Department has signed the enclosed Exhibit C, disclaiming interest in the easement. Additionally, utility providers have also signed Exhibit C.

Fiscal Impact: None

Relationship to Strategic Plan: N/A

Recommendation: Approval of Resolution

Attachments: Resolution, petition and exhibits

pc: James Craig Fleming, applicant

TOWN OF WINDSOR

RESOLUTION NO. 2012- 84

A RESOLUTION VACATING A PORTION OF A UTILITY EASEMENT LOCATED ALONG THE EASTERN BOUNDARY OF LOT 40 OF THE BISON RIDGE SUBDIVISION IN THE TOWN OF WINDSOR, COLORADO

WHEREAS, the Windsor Town Board has received from the affected property owner a petition to vacate a portion of the ten (10)-foot utility easement located along the eastern boundary of Lot 40 of the Bison Ridge Subdivision in the Town of Windsor, Colorado (“Petition”); and

WHEREAS, the Petition and exhibits thereto are designated “Exhibit A”, are attached hereto and are incorporated herein by this reference as if set forth fully; and

WHEREAS, by written acknowledgement (attached hereto as Exhibit B and incorporated herein by this reference as if set forth fully), the affected utility providers have disclaimed any interest in the future use or continued maintenance of the portion of the utility easement which is the subject of the Petition; and

WHEREAS, the Town Board has concluded that the portion of the utility easement which is the subject of the Petition is of no continuing use or benefit to the Town and, therefore, can be vacated without injury to the public interest.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. The portion of the ten (10)-foot utility easement located along the eastern boundary of Lot 40 of the Bison Ridge Subdivision as shown on the attached Petition and is without present or future value to the Town and should be vacated.
2. The Town of Windsor and other affected utility providers have disclaimed any interest in the future use or continued maintenance of said portion of the utility easement described and outlined in said Petition.
3. The Town hereby vacates the portion of the utility easement described on said Petition.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 10th day of December, 2012.

TOWN OF WINDSOR, COLORADO

By: _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

EXHIBIT A

A part of Lot 40, Bison Ridge Subdivision as recorded March 22, 2002 under Reception No. 2002-0032081, Larimer County Clerk and Records Office, being located in the Northeast Quarter of Section Twenty-five (25), Township Six North (T.6N.), Range Sixty-eight West (R.68W.), Sixth Principal Meridian (6th P.M.), Town of Windsor, County of Larimer, State of Colorado, being more particularly described as follows:

COMMENCING at the Northeast Corner of said Lot 40 and assuming the North line of said Lot as bearing North 90°00'00" West, a distance of 118.72 feet with all bearings contained herein relative thereto;

THENCE North 90°00'00" West, along said North line, a distance of 5.28 feet to the **POINT OF BEGINNING**;

THENCE South 18°43'52" East, a distance of 23.30 feet;

THENCE South 71°16'08" West, a distance of 5.00 feet to the Westerly line of an existing 10.00 foot wide Utility and Drainage Easement;

THENCE North 18°43'52" West, along said Westerly line, a distance of 25.00 feet to the North line of said Lot 40;

THENCE North 90°00'00" East, along said North line, a distance of 5.28 feet to the **POINT OF BEGINNING**.

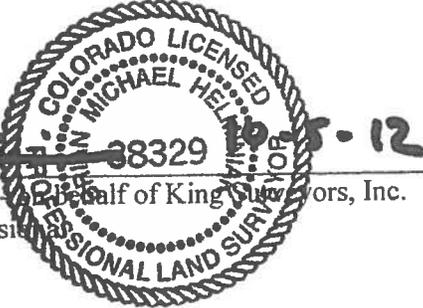
Said described parcels contain 121 Square Feet, more or less.

SURVEYORS STATEMENT

I, Brian Michael Helminiak, a Colorado Licensed Professional Land Surveyor do hereby state that this Property Description was prepared under my personal supervision and checking, and that it is true and correct to the best of my knowledge and belief.



Brian Michael Helminiak, in and to the effect of King Surveyors, Inc.
Colorado Licensed Professional Land Surveyor #38329



KING SURVEYORS, INC.

650 Garden Drive
Windsor, Colorado 80550
(970) 686-5011

PETITION TO VACATE EASEMENT

We the undersigned, being the owners of the property described as Lot 40, BISON RIDGE SUBDIVISION, Larimer Count, State of Colorado (also known as 1429 Folsum Drive, Windsor, CO 80550) hereby request that the TOWN OF WINDSOR vacate the easement located as specified in the attached Exhibit A and Exhibit A-1, for the following reasons(s):

To accommodate the construction of a raised deck. The proposed deck is intended to provide additional outdoor living space as well as feasible accommodating accessibility.

Date	Owners Signature	Mailing Address
<u>10-5-2012</u>	<u>J. Craig Fleming</u>	<u>1429 Folsum Drive, Windsor, CO 80550</u>
<u>10-5-2012</u>	<u>Phyllis L. Fleming</u>	<u>1429 Folsum Drive, Windsor, CO 80550</u>

EXHIBIT B

The following utility providers hereby disclaim by written acknowledgement any interest in the future use or continued maintenance of that portion of the ten (10) foot utility easement located along the east property line of Lot 40, Bison Ridge Subdivision as described in "Exhibit A" and shown in "Exhibit A-1".

	<u>11-15-2012</u>
Fort Collins Loveland Water District	Date
	<u>11-15-12</u>
CenturyLink Communications	Date
	<u>11-15-12</u>
Poudre Valley REA	Date
	<u>11-15-12</u>
Xcel Energy	Date
	<u>10-10-12</u>
Engineering Department, Town of Windsor, Colorado	Date
	<u>10-16-12</u>
Public Works Department, Town of Windsor, Colorado	Date

TOWN OF WINDSOR

RESOLUTION NO. 2012-85

A RESOLUTION APPOINTING THE PRESIDING JUDGE AND ASSOCIATE JUDGE FOR THE TOWN OF WINDSOR MUNICIPAL COURT, AND CONFIRMING THE TERM OF OFFICE FOR EACH

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality with all powers and authority provided under Colorado law; and

WHEREAS, the Town is served by its Municipal Court, a duly-qualified court of record pursuant to § 2-4-20 of the Windsor Municipal Code; and

WHEREAS, § 2-4-10 (a) of the Windsor Municipal Code, governs the term of office for the Presiding Judge and Associate Judge of the Windsor Municipal Court; and

WHEREAS, § 9.2 of the Windsor Home Rule Charter calls for the Town Board to appoint the Presiding Judge of the Windsor Municipal Court by an affirmative vote of two-thirds (2/3rds) of the Town Board Members then in office; and

WHEREAS, the Town Board has concluded that the appointment of the Presiding Judge and Associate Judge for the Windsor Municipal Court is proper at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. Michael Manning is hereby appointed to serve as the Presiding Judge of the Windsor Municipal Court, effective January 1, 2013.
2. Teresa Ablao is hereby appointed to serve as an Associate Judge of the Windsor Municipal Court, effective January 1, 2013.
3. The term of office for the Presiding Judge and Associate Judge shall of such duration as is provided in § 2-4-10 (a) of the Windsor Municipal Code, subject to the provisions of § 4.9 (E) of the Windsor Home Rule Charter.

Upon motion duly made, seconded and carried by an affirmative vote of _____ Town Board Members presently in office, the foregoing Resolution was adopted this 10th day of December, 2012.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

TOWN OF WINDSOR

RESOLUTION NO. 2012-86

BEING A RESOLUTION AUTHORIZING THE MAYOR OF THE TOWN TO EXECUTE AGREEMENTS WITH PROPERTY OWNERS IN THE I-25/SH 392 CORRIDOR ACTIVITY CENTER (“CAC”) PURSUANT TO THE PROVISIONS OF ORDINANCE NO. 2012-1440

WHEREAS, on November 13, 2012 the Windsor Town Board adopted Ordinance No 2012-1440 (“the Special Fee Ordinance”) providing for the creation of a Special Fee to be paid by the owners of properties in the CAC; and

WHEREAS, the Special Fee Ordinance affords the property owners in the CAC the opportunity to enter into certain agreements with the Town relating to the provisions of that Ordinance; and

WHEREAS, the Special Fee Ordinance requires that all such agreements must be approved by the Town no later than December 31, 2012; and

WHEREAS, the Town Board’s last regular meeting for 2012 is to be held on December 10, 2012; and

WHEREAS, it is anticipated that some agreements requiring Town approval will be received after December 10, 2012; and

WHEREAS, the Town Board desires to authorize the Mayor to approve and execute agreements reached with property owners relating to the Special Fee Ordinance on behalf of the Town.

NOW THEREFORE BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. That the Mayor of the Town is hereby authorized to sign on the Town’s behalf, agreements on submitted to the Town pursuant to the provisions of the Special Fee Ordinance.
2. That the Mayor’s signature on such agreements shall have the effect of fully approving such agreements on behalf of the Town.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 10th day of December, 2012.

TOWN OF WINDSOR, COLORADO

By _____
Mayor

ATTEST:

Town Clerk



MEMORANDUM

Date: December 10, 2012
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Patti Garcia, Town Clerk
Re: Liquor Licensing – Collection of Occupation Tax
Item #: C.1.

Background / Discussion:

This will be second reading of Ordinance No. 2012-1442; final adoption of the ordinance will change the collection date of the Liquor License Occupation Tax to coincide with the liquor license renewal; this will allow licensees to submit both their renewal application and fees along with their Occupation Tax at the same time. This change in collection date will not create additional expense to the business owner and would allow them to complete all liquor licensing actions once per year.

Financial Impact:

None.

Relationship to Strategic Plan:

Diversify, Grow, and Strengthen the Local Retail and Industrial Economy

Recommendation:

Move to adopt Ordinance No. 2012-1442, An Ordinance Amending the Windsor Municipal Code with Respect to the Date Upon Which Liquor Occupation Tax Renewal Fees must be Paid

Attachments:

Ordinance No. 2012-1442

TOWN OF WINDSOR

ORDINANCE NO. 2012-1442

AN ORDINANCE AMENDING THE WINDSOR MUNICIPAL CODE WITH RESPECT TO THE DATE UPON WHICH LIQUOR OCCUPATION TAX RENEWAL FEES MUST BE PAID

WHEREAS, the Town of Windsor (hereinafter, "Town") is a Colorado home rule municipality, with all powers and authority attendant thereto; and

WHEREAS, Chapter 6, Article I of the Windsor Municipal Code ("Code") contains provisions applicable to occupational licensing of retail liquor outlets within the Town; and

WHEREAS, Code Section 6-1-70 (a) provides that liquor occupation tax renewal fees are due on the first day of January each year; and

WHEREAS, the Town Clerk has indicated that, in order to reduce confusion and administrative duplication, the due date for payment of liquor occupation license renewal fees should correspond with the due dates for each liquor vendor's liquor license renewal; and

WHEREAS, the Town Board, being mindful of the need to deliver services efficiently and the benefits of reducing confusion for the public, has concluded that the within Code amendment is advisable in this regard.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

Section 6-1-70 (a) of the Windsor Municipal Code is hereby repealed, amended and readopted to read as follows:

Such tax shall be due and payable to the Town Clerk on the same date as the liquor license renewal fee is due for each licensee, and shall be deemed delinquent thirty (30) days after the liquor license renewal date appearing in the Town's liquor license records. Prepayment of said tax may be made in during the month preceding the liquor license renewal due date.

Introduced, passed on first reading, and ordered published this 26th day of November, 2012.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

Introduced, passed on second reading, and ordered published this 10th day of December, 2012.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk



MEMORANDUM

Date: December 10, 2012
To: Mayor and Town Board
Via: Regular meeting packets
From: Ian D. McCargar, Town Attorney
Re: Compensation of Municipal Judge and Municipal Court Clerk
Item #: C.2.

Background / Discussion:

The statutes governing qualified municipal courts of record require that the compensation of the Municipal Judge and Office of the Municipal Court Clerk be set by ordinance. This requirement has also been incorporated into the Town's Municipal Code. The Town Board has previously approved the 2013 Annual Budget, within which compensation for the Municipal Judge and Municipal Court Clerk's Office has been fixed. However, in order to comply with the requirements of state law and the Code, an Ordinance approving those appropriations is required.

The attached Ordinance Fixing the Compensation of the Municipal Court Judge and Municipal Court Clerk incorporates the appropriations for these offices from the 2013 Annual Budget, thus satisfying the requirements of law.

Financial Impact: Already budgeted for 2013

Relationship to Strategic Plan: Safe community

Recommendation: Adopt on first reading the attached Ordinance; simple majority required.

Attachments:

Ordinance Fixing the Compensation of the Municipal Court Judge and Municipal Court Clerk for the Town of Windsor in Compliance with Sections 13-10-107 and 13-10-108, C.R.S., and Section 2-4-90 of the Windsor Municipal Code

TOWN OF WINDSOR

ORDINANCE NO. 2012-1443

AN ORDINANCE FIXING THE COMPENSATION OF THE MUNICIPAL COURT JUDGE AND MUNICIPAL COURT CLERK FOR THE TOWN OF WINDSOR IN COMPLIANCE WITH SECTIONS 13-10-107 AND 13-10-108, C.R.S., AND SECTION 2-4-90 OF THE WINDSOR MUNICIPAL CODE

WHEREAS, the Town of Windsor (hereinafter, "Town") is a Colorado home rule municipality, with all powers and authority attendant thereto; and

WHEREAS, the Town's Home Rule Charter, at Section 9.2, provides for the establishment of the Windsor Municipal Court (hereinafter, "Court") and the office of Municipal Judge (hereinafter, "Judge"); and

WHEREAS, by Ordinance No. 2010-1392, the Town Board established the Court as a statutory "court of record", subject to the requirements of the Colorado Revised Statutes; and

WHEREAS, § 13-10-107, C.R.S., requires that the compensation of the Municipal Judge and Municipal Court Clerk be fixed by ordinance; and

WHEREAS, Windsor Municipal Code Section 2-4-90 provides:

In conjunction with the annual budgeting process, the Town Board shall on an annual basis by ordinance budget and appropriate such moneys as may be necessary for the proper operation of the Municipal Court. Such appropriations shall include the fixing of compensation for the Municipal Court Judge and any Assistant Judge assigned to the Municipal Court, with due regard for the limitations established in Section 9.2(D) of the Home Rule Charter. Such appropriations shall include the fixing of compensation for the office of the Municipal Court Clerk.

and

WHEREAS, the Town Board has approved the annual budget for fiscal year 2013, in which the compensation for the Municipal Judge and Municipal Court Clerk have been approved; and

WHEREAS, the Town Board wishes by this Ordinance to incorporate by reference the previously-budgeted 2013 annual compensation for both the Municipal Judge and the Municipal Court Clerk in compliance with the within-referenced Code and statutory requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

Section 1. The compensation of the Municipal Court Judge and Municipal Court Clerk for the 2013 fiscal year shall be as stated in the 2013 Annual Budget previously approved by the Town Board.

Section 2. Nothing herein shall be deemed a waiver or modification of the provisions of Section 9.2 (D) of the Town of Windsor Home Rule Charter.

Introduced, passed on first reading, and ordered published this 10th day of December, 2012.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

Introduced, passed on second reading, and ordered published this 14th day of January, 2013.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk



MEMORANDUM

Date: December 10, 2012
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
Joseph P. Plummer, AICP, Director of Planning
From: Josh Olhava, Associate Planner
Subject: Site Plan Presentation - Great Western Industrial Park Subdivision, Fourth Filing, Lots 1 & 2, Block 3 (Blue Water Resources Water Transfer Facility)
Location: 31750 and 31840 Great Western Drive, South of Eastman Park Drive
Item #s: C.3

Background:

Mr. Alex Yeros of Broe Land Acquisitions 10, LLC and Ms. Jennifer Stanford of Blue Water Resources, LLC, represented by Mr. Clay Drake of The Great Western Development Company, are proposing a water transfer facility in the Heavy Industrial (I-H) zoning district which will serve the construction and oil and gas industries. The water that is being hauled off-site comes from three existing wells located north of the facility. These wells will supply water to the proposed on-site storage pond that supports the water transfer facility.

The facility will be open 24 hours a day and includes six self-service water-loading bays along with restrooms for the use of the truck drivers. Loading of trucks will typically be completed during normal business hours (7 a.m. – 7 p.m.) seven days a week. At full operational capacity, the facility will be capable of loading approximately 200 water trucks over a 24-hour period. No employees will be on site.

The current presentation is intended for the Town Board's information. Should the Town Board have any comments or concerns pertaining to this project, please refer such comments to staff during the presentation so that they may be addressed during staff's review of the project. The site plan will be reviewed and approved administratively by staff.

Conformance with Vision 2025: The proposed application is consistent with various elements of the Vision 2025 document.

Conformance with Strategic Plan: The proposal advances the Strategic Plan Vision #3: "Windsor has a strong local economy with diverse business sectors that provide jobs and services for residents"

Notification: The Municipal Code does not require notification as this item is for presentation purposes

Recommendation: No recommendation as this item is for presentation purposes.

Blue Water Resources Water Transfer Facility SPP TB memo 12-10-12

Enclosures: Application materials

pc: Alex Yeros, Broe Land Acquisition, LLC, applicant
Jennifer Stanford, Blue Water Resources, LLC, applicant's representative
Clay Drake, The Great Western Development Company

TOWN OF WINDSOR PLANNING DEPARTMENT
301 Walnut Street, Windsor, CO 80550
Phone: 970-674-2415; Fax: 970-674-2456

For office use only:
Project ID No.

LAND USE APPLICATION FORM

Land use applications shall include all items listed in the application submittal checklist and the Town of Windsor Municipal Code. The Town of Windsor Planning Department reserves the right to refuse to accept incomplete submittals. Please see the Town's Municipal Code (Code) for submittal requirements.

APPLICATION TYPE:

- ANNEXATION
- MASTER PLAN
- REZONING
- MINOR SUBDIVISION
- LOT LINE ADJUSTMENT
- MAJOR SUBDIVISION
- SITE PLAN
- ADMINISTRATIVE SITE PLAN
- SITE PLAN - Qualified Commercial or Industrial (Fast Track)

STATUS:

- (for MAJOR SUBDIVISIONS and SITE PLANS *only*)
- Preliminary
 - Final

PROJECT NAME*: Blue Water Resources Water Transfer Facility

LEGAL DESCRIPTION*: Lots 1 and 2, Block 3, Great Western Industrial Park Subdivision, Fourth Filing

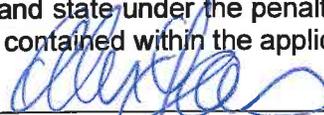
PROPERTY ADDRESS (if available): 31840 Great Western Drive, Windsor, CO 80550

PROPERTY OWNER (APPLICANT):	
Owner's Name(s)*:	<u>Alex Yeros</u>
Company:	<u>Broe Land Acquisitions 10, LLC</u>
Address*:	<u>252 Clayton St, Fourth Floor, Denver, CO 80206</u>
Primary Phone #*:	<u>(303) 393-0033</u>
Secondary Phone #:	<u></u>
Fax #*:	<u>(303) 393-0041</u>
E-Mail*:	<u>ayeros@broe.com</u>

OWNER'S AUTHORIZED REPRESENTATIVE:	
Representative's Name:	<u>Jennifer Stanford</u>
Company:	<u>Blue Water Resources, LLC</u>
Address:	<u>2005 Howard Smith Ave East, Windsor, CO 80550</u>
Primary Phone #:	<u>(303) 398-0377</u>
Secondary Phone #:	<u>(970) 291-1167</u>
Fax #:	<u>(866) 351-2567</u>
E-Mail:	<u>jstanford@broe.com</u>

All correspondence will only be sent to the owner's authorized representative. It is the sole responsibility of the representative to distribute correspondence to the owner and other applicable parties, i.e. engineers, architects, surveyors, attorneys, consultants, etc.

I hereby depose and state under the penalties of perjury that all statements, proposals, and/or plans submitted with or contained within the application are true and correct to the best of my knowledge.

Signature:  Date: 10/26/12

**Proof of owner's authorization is required with submittal if signed by Owner's Authorized Representative.

Print Name(s) Alex Yeros

*Required fields

BROE

LAND ACQUISITIONS 10, LLC

252 Clayton Street
Denver, CO 80206
Telephone 303-393-0033
Facsimile 303-393-0041
www.broe.com

October 25, 2012

RE: Site Plan Application

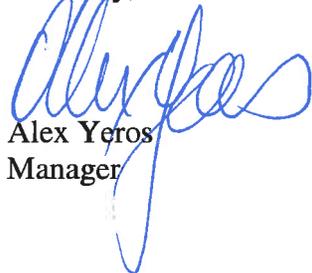
To Whom It May Concern:

As a manager of Broe Land Acquisitions 10, LLC, the property owner of Lots 1 and 2, Block 3, Great Western Industrial Park Subdivision, 4th filing, I hereby name Jennifer Stanford of Blue Water Resources, LLC as an authorized representative for such lots. The address for such properties is: 31840 Great Western Drive, Windsor, CO 80550 and 31750 Great Western Drive, Windsor CO 80550.

Blue Water Resources, LLC will be leasing this property from Broe Land Acquisitions 10, LLC within the next month. Blue Water Resources, LLC contact information is:

Jennifer Stanford
Vice President – Business Development
Blue Water Resources, LLC
2005 Howard Smith Ave. East
Windsor, CO 80550
303-398-0377
jstanford@bwresources.com

Sincerely,



Alex Yeros
Manager

SITE PLAN NARRATIVE

BLUE WATER RESOURCES WATER TRANSFER FACILITY

LOTS 1 AND 2, BLOCK 3, GREAT WESTERN INDUSTRIAL PARK SUBDIVISION, FOURTH FILING

LOCATION

The subject property is located in the Northeast Quarter of Section 26, Township 6 North, Range 67 West of the 6th P.M. More specifically, the property is located at 31840 and 31750 Great Western Drive, south of Eastman Park Drive on the east side of Windsor. The project is located on Lots 1 and 2, Block 3, of the Great Western Industrial Park Subdivision, Fourth Filing (GWIP). Hexcel Corporation is located to the west of this property; existing Great Western Oil and Gas equipment is to the south; Brockway Glass Container, Inc. is to the east; and farmland is to the north.

PROPOSED LAND USE

The proposed land use is a water transfer facility that will serve the construction and oil and gas industries. The proposed use is a permitted use within the current Heavy Industrial (I-H) zoning. The proposed land use will utilize approximately 7.3 acres of Lots 1 and Lot 2, Block 3, of the GWIP. No employees will be on-site. The facility will be open 24 hours a day and includes six self-service water-loading bays along with restrooms for the use of the truck drivers. Access to the facility will include one entry and one exit drive, allowing for one-way traffic flow through the facility.

The water that is being hauled off-site comes from three existing wells located north of the facility. These wells will supply water to the proposed on-site storage pond that supports the water transfer facility. Delivery of the water from the pond to the trucks will be via a gravity line from the pond to a wet well and a pumping system from the wet well to the water-loading bays.

TRAFFIC

The facility will operate 24 hours a day, 365 days a year. Loading of trucks will typically be completed during normal business hours (7 a.m. – 7 p.m.) seven days a week. However, since oil and gas well operations are completed 24 hours a day, the facility will operate 24 hours a day. At full operational capacity, the facility will be capable of loading approximately 200 water trucks over a 24-hour period. The majority of loading will be during normal business hours.

PROPOSED STRUCTURES

The site will consist of a 40' L × 30' W pump house with a wet well and pumping system. The pump house will include restrooms for the drivers. The wet well and pump area will be locked and only accessible to maintenance personnel.

UTILITIES AND STORMWATER DRAINAGE

The proposed pump house will be serviced by the existing potable water and sanitary sewer mains located at the northwest corner of the site. There are also adequate dry utilities in the area to service the needs of the facility. All storm drainage will be routed to the existing

drainage swale on the west side of the property that drains to a regional detention pond for the GWIP. The detention pond is located south of Lots 1 and 2.

LANDSCAPING

Landscaping will buffer the loading station area from Great Western Drive. Landscaping will include a variety of drought tolerant shrubs and trees. Open space and landscaping within the development will also include native dry land grasses. A trail is designed along the frontage of the property as shown on the Site Plan.

NOT APPLICABLE SITE PLAN APPLICATION ITEMS

- \$325.00 Corridor Plan architectural review fee does not apply to this project.
- A block scale model is not applicable to this type of project.
- Architectural elevations and specifications are currently being developed and will be submitted prior to approval of the facility.
- CDOT permits do not apply to this project.
- Lot line adjustments are not a part of this project, therefore a survey of the property is not included.



Great Western Industrial Park

Subdivision, Fourth Filing, Lots 1 & 2 Site Plan

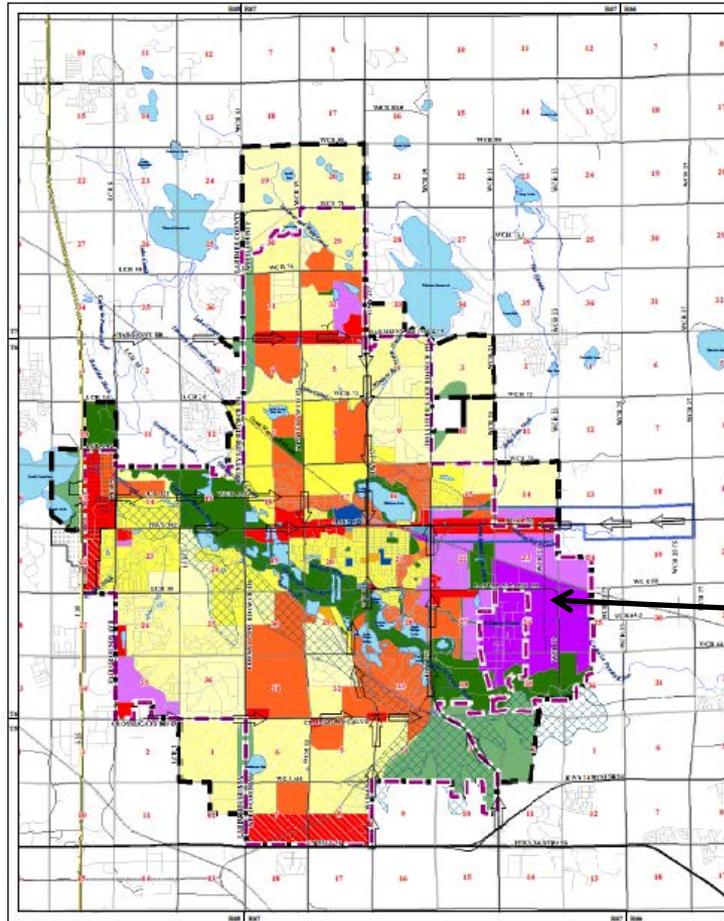
Blue Water Resources Water Transfer Facility
31840 Great Western Drive

Josh Olhava
December 10, 2012

Town Board

Item C.3

Land Use Map



Subject Property

LEGEND

Low Density Estate Single Family Residential (E-1)	Neighborhood & General Commercial	Parks, Open Space, Mineral Extractions & Floodplains	Community Influence Area
High Density Estate Single Family Residential (E-2)	Central Business District	Other Public/Semi Private	Growth Management Area
Single Family Residential	Employment Corridor	Community Separator	Windsor, Greeley, Severance IGA Area
Multi-Family Residential	Light Industrial	Lakes, Rivers, Ditches	Arterial Entryways
Residential Mixed Use	Heavy Industrial	Bluff Region	Corridor Activity Center (CAC)
Schools	Schools		



Blue Water Resources

BLUE WATER RESOURCES WATER TRANSFER FACILITY

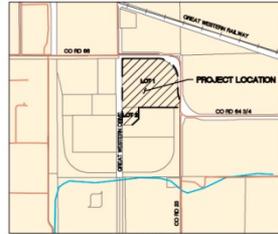
LOT 1 AND LOT 2, BLOCK 3, GREAT WESTERN INDUSTRIAL PARK, FOURTH FILING, SECTION 26, TOWNSHIP 6 NORTH, RANGE 67 WEST
 TOWN OF WINDSOR, COLORADO
 SITE ADDRESS: 31840 GREAT WESTERN DRIVE, WINDSOR, CO 80550
 ZONING: I-H

SHEET LIST TABLE		REVISIONS			
SHEET NUMBER	SHEET TITLE	A	B	C	D
1	COVERSHEET				
2	SITE PLAN				

DEVELOPER
 BLUE WATER RESOURCES, LLC
 3000 BOWEN ROAD, WINDSOR, CO 80550
 PHONE: 970-498-8831 FAX: 970-498-8482

OWNER
 BROOK LAND ACQUISITIONS 10, LLC
 232 CLAYTON ST., FOURTH FLOOR
 DENVER, CO 80202
 PHONE: 303-733-0833 FAX: 303-733-0841

ENGINEER
 LAMP RYNEARSON & ASSOCIATES, INC.
 4715 INNOVATION DRIVE
 FORT COLLINS, COLORADO 80525
 PHONE: 970-226-0342 FAX: 970-226-0879



LOCATION MAP

CONTACTS

CITY
 TOWN OF WINDSOR
 301 WALNUT STREET
 WINDSOR, CO 80550

DEVELOPMENT REVIEW
 DENNIS WINDNER, PE
 DIRECTOR OF ENGINEERING
 970-474-2408

PARKS AND OPEN SPACE
 MADE WELLS
 PARKS AND OPEN SPACE MANAGER
 970-474-2434

WINDSOR SEVERANCE FIRE RESCUE
 SANDRA FREDERIKSEN
 DISPATCH CHIEF/FIRE MARSHAL
 300 21ST STREET
 WINDSOR, CO 80550
 970-498-2428

COMCAST COMMUNICATIONS
 SON WAPPENMAN
 2321 CALVERT AVENUE
 FORT COLLINS, CO 80521
 970-387-0243

KOEL ENERGY
 AL BOWEN
 3001 E. HORSFORDS RD.
 FORT COLLINS, CO 80525
 970-225-7889

CENTURYLINK
 DEB HORNAN
 2320 ALPHEAUNTON WAY
 FORT COLLINS, CO 80525
 970-490-7306

DESCRIPTION

A PLAT OF A PARCEL OF LAND IN THE TOWN OF WINDSOR, COUNTY OF WELLS, COLORADO, LOCATED IN THE NORTHWEST 1/4, SECTION 26, T 6 N, R 67 W, OF THE 8 P.M. AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

LOT 1 AND LOT 2, BLOCK 3, SUBDIVISION GREAT WESTERN INDUSTRIAL PARK, FOURTH FILING, RECORDED IN THE COUNTY OF WELLS, COLORADO, ON DECEMBER 3, 2008, UNDER RECEPTION NUMBER 3892743.

ACKNOWLEDGEMENT OF OWNERSHIP INTEREST

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED, BEING ALL THE OWNERS, LIENHOLDERS, AND HOLDERS OF ANY INTEREST AS SET FORTH BY THE TOWN OF WINDSOR, OF THE LAND DESCRIBED HEREIN, HAVE CAUSED SAID LAND TO BE SITE PLANNED AS INDICATED ON THIS SITE PLAN. THE WHOLE SITE PLAN IS IDENTIFIED IN ACCORDANCE WITH THE WINDSOR MANUPORUM CODE (10) HEREBY ACKNOWLEDGED THAT ALL CONSTRUCTION, USE AND DEVELOPMENT OF THIS PROPERTY WILL BE IN STRICT ACCORDANCE WITH THIS SITE PLAN, (10) HEREBY ACKNOWLEDGING THAT THE DEVELOPER, OWNER, CONTRACTOR AND OTHER PERSONS WHOSE INTERESTS ARE SET FORTH IN THIS SITE PLAN, SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS, APPROVALS AND OTHER APPLICABLE LAWS OF THE STATE OF COLORADO, AND FOR ALL WORK BY THESE PRESENTS THAT IS UNDERTAKEN HEREON, AND SHALL BE THE SAID OUT AND SITE PLANNED UNDER THE NAME OF BLUE WATER RESOURCES WATER TRANSFER FACILITY.

IN WITNESS WHEREOF, WE HAVE HERETO SET OUR HANDS AND SEALS THIS ____ DAY OF _____, 20__.

BROOK LAND ACQUISITIONS 10, LLC
 ALEX TEROS

NOTARIAL CERTIFICATE
 STATE OF _____
 COUNTY OF _____
 THE FOREGOING INSTRUMENT WAS KNOWN AND WITNESSED BEFORE ME BY _____ THIS ____ DAY OF _____, 20__.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC: _____

EASEMENT APPROVAL

UTILITY EASEMENTS ARE ADEQUATE AS SHOWN AND ARE HEREBY APPROVED.
 TOWNSHIP OF WINDSOR _____ CENTURION/COMCAST/KOEL ENERGY _____
 PUBLIC WORKS DEPARTMENT _____

ENGINEERING DEPARTMENT APPROVAL

APPROVED THIS ____ DAY OF _____, 20__
 DIRECTOR OF ENGINEERING _____

PLANNING DEPARTMENT APPROVAL

APPROVED THIS ____ DAY OF _____, 20__
 DIRECTOR OF PLANNING _____

TOWN MANAGER'S APPROVAL

APPROVED THIS ____ DAY OF _____, 20__
 TOWN MANAGER _____

PUBLIC WORKS DEPARTMENT APPROVAL

APPROVED THIS ____ DAY OF _____, 20__
 DIRECTOR OF PUBLIC WORKS _____

MAYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT A SITE PLAN OF THE PROPERTY DESCRIBED HEREIN IS APPROVED BY THE TOWN OF WINDSOR PASSED AND ADOPTED ON APPROVED THIS ____ DAY OF _____, 20__
 AND THAT THE MAYOR OF THE TOWN OF WINDSOR, ON BEHALF OF THE TOWN OF WINDSOR, HEREBY ACKNOWLEDGES AND ADOPTS THE SAID SITE PLAN UPON WHICH THIS CERTIFICATE IS ENDORSED FOR ALL PURPOSES INDICATED THEREON.

WINDSOR TOWN CLERK _____ ATTEST: _____

PREPARER'S CERTIFICATE

I CERTIFY THAT THIS SITE PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION.
 SIGNATURE _____
 PREPARER OF SITE PLAN
 DANIEL B. HELL
 PRINT NAME

NOTICE OF OTHER DOCUMENTS

ALL PERSONS TAKE NOTICE THAT CERTAIN DOCUMENTS HAVE BEEN EXECUTED PERTAINING TO THIS DEVELOPMENT WHICH CREATE CERTAIN RIGHTS AND OBLIGATIONS OF THE DEVELOPMENT. THE DEVELOPER AND/OR SUBSEQUENT OWNERS OF ALL OR PORTION OF THE DEVELOPMENT SITE, MANY OF WHICH OBLIGATIONS CONSTITUTE PROMISES AND COVENANTS THAT RUN WITH THE LAND, THESE DOCUMENTS ARE OF RECORD AND ARE ON FILE WITH THE DIRECTOR OF PLANNING OF THE TOWN OF WINDSOR AND SHOULD BE CLOSELY EXAMINED BY ALL PERSONS INTERESTED IN PURCHASING ANY PORTION OF THE DEVELOPMENT SITE.

02102031.00 BLUE WATER RESOURCES WATER TRANSFER FACILITY SITE PLAN SUBMITTAL 10/26/12



4715 Innovation Drive 970.226.0342 | P
 Fort Collins, CO 80525 970.226.0879 | F
 www.LRA-inc.com

This document is a PRELIMINARY version which has never been issued. This metric should not be considered a certified document.



Site Plan

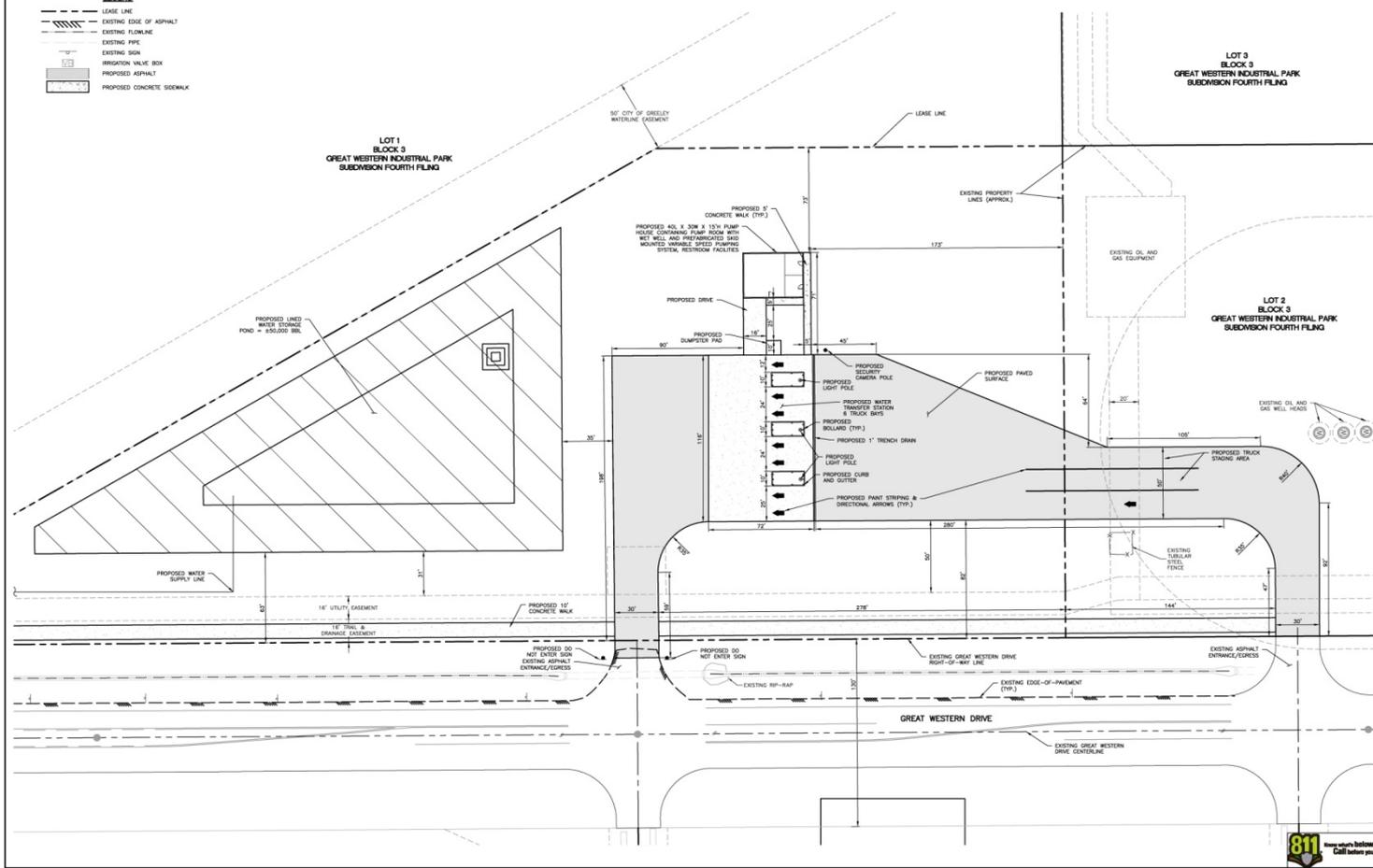
In accordance with Sec. 17-8-10 of the Municipal Code

BLUE WATER RESOURCES WATER TRANSFER FACILITY SITE PLAN
 LOT 1 AND LOT 2, BLOCK 3, GREAT WESTERN INDUSTRIAL PARK, FOURTH FLING, SECTION 26, TOWNSHIP 6 NORTH, RANGE 67 WEST
 TOWN OF WINDSOR, COLORADO
 SITE ADDRESS: 31840 GREAT WESTERN DRIVE, WINDSOR, CO 80550
 ZONING: I-H



LEGEND

- LEASE LINE
- - - - EXISTING EDGE OF ASPHALT
- ==== EXISTING FLOWLINE
- EXISTING PIPE
- EXISTING SIGN
- IRRIGATION VALVE BOX
- PROPOSED ASPHALT
- ▨ PROPOSED CONCRETE SIDEWALK



Drawn by	AK
Designed by	
Reviewed by	
Scale	AS SHOWN
Revision	
1	A-SUBMITTAL 12/28/12

This document is a PRELIMINARY version which has never been sealed. This means it should not be used for any construction or other document.

4715 Inverness Drive, 970.298.0243 | P
 Fort Collins, CO 80526 970.228.0879 | F
 www.L.R.A.-inc.com



SITE PLAN

job number	0212031-00
book	page
date	12/28/12
sheet	2 of 2

A:\Projects\2012\0212031-00\0212031-00_SitePlan.dwg, 12/28/12 10:48 AM, User: Tamiya, Title: Site Plan, Version: 1.0



TOWN OF WINDSOR

RESOLUTION NO. 2012-87

A RESOLUTION RATIFYING, APPROVING, AND CONFIRMING THE TERMS AND CONDITIONS OF THE EMPLOYMENT AGREEMENT, AS AMENDED, BETWEEN THE TOWN OF WINDSOR AND TOWN MANAGER KELLY E. ARNOLD

WHEREAS, the Town of Windsor (“Town”) is by its Home Rule Charter structured as a “council-manager” form of government, under which the Town Manager is responsible for operations and is accountable to the Town Board; and

WHEREAS, the Town’s Home Rule Charter provides that the Town Board shall review the job performance of the Town Manager on an annual basis, which reviews have customarily taken place late in the fourth quarter of each calendar year; and

WHEREAS, the Town Board has reviewed the 2012 job performance of the Town Manager, and has concluded that the Town Manager continues to perform at a high level, such that his employment contract should be extended; and

WHEREAS, the Town Board initially approved the Town Manager’s Employment Agreement by Resolution No. 2009-09; and

WHEREAS, by Resolution No. 2011-55, the Town Board approved the First Amendment to the Town Manager’s Employment Agreement; and

WHEREAS, the Town Board wishes to reaffirm the Town Manager’s Employment Agreement, subject to the provisions of the Home Rule Charter, and further subject to the attached Second Amendment to Employment Agreement Dated January 12, 2009.

NOW, THEREFORE, be it resolved by the Town Board of the Town of Windsor, Colorado, as follows:

1. Kelly E. Arnold shall be reappointed to serve as Town Manager as provided in and subject to the Town’s Home Rule Charter.
2. Mr. Arnold’s service to the Town shall be governed by the terms of the Employment Agreement dated January 12, 2009, approved by Resolution 2009-09, as amended by the attached Second Amendment to Employment Agreement Dated January 12, 2009.
3. The Mayor is hereby authorized to execute the attached Second Amendment on behalf of the Town.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 10th day of December, 2012.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

**SECOND AMENDMENT
TO
EMPLOYMENT AGREEMENT DATED JANUARY 12, 2009**

THIS AMENDMENT TO EMPLOYMENT AGREEMENT DATED JANUARY 12, 2009, is dated December 10, 2012, and is between the Town of Windsor, Colorado, a Colorado Home Rule Municipality (“Town”), and Kelly E. Arnold, Town Manager.

In accordance with the terms of the Town of Windsor Home Rule Charter, the parties wish to memorialize certain understandings with respect to the ongoing relationship between the Town and Mr. Arnold. Therefore, except as specifically set forth below, the parties reaffirm all provisions of the Employment Agreement dated January 12, 2009, which provisions are incorporated herein by this reference as if set forth fully.

Notwithstanding the foregoing, the parties agree that Section 6 (a) of the Employment Agreement dated January 12, 2009, shall be amended to read as follows:

Subject to the terms and conditions regarding termination as set forth elsewhere in this Employment Agreement, the Town agrees to pay the Employee as Town Manager a base annual salary of One-hundred-forty-four-thousand Eight-hundred Seventy-five dollars (\$144,875.00), effective January 1, 2013.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

TOWN OF WINDSOR, COLORADO

John S. Vazquez, Mayor

Kelly E. Arnold, Town Manager

ATTEST:

Patti Garcia, Town Clerk

APPROVED AS TO FORM:

Ian D. McCargar, Town Attorney

December 6, 2012

Scott Ballstadt
Chief Planner
Town of Windsor

Re: 675 Southwood Lane Conditional Use Grant

Dear: Scott

Thanks for your letter regarding the concrete slab and tent removal.

As I mentioned in my email, there are some very positive discussions under way with two different parties to purchase the property known as the Bible Campus on Southwood Lane. Stan Everitt, the managing owner of Double E&G, the property to the west, is involved in the discussions and also supportive of the ideas and changes being discussed. If they happen to satisfaction, there is discussion to acquire the property area between the water's edge and the concrete slab to be added into 675 Southwood Lane. Of course if that happens then that eliminates the issues with the slab crossing the current property line to the west.

The school used the tent all summer for a meeting area for their meals which has worked very well in accommodating their students. The new buyers would want this amenity to remain in place, so with these factors under discussion, it is practical to leave the pad as is until it is understood for all parties how the new deal is finalized.

There are also plans being discussed for removing the current small classroom building and rebuilding a kitchen and restrooms in its place. The slab would remain in its current spot to serve as a large patio area.

For this reason I am requesting that the Town Board consider extending the CUG until the end of April to provide time to finalize and close a deal with a buyer. As part of this transaction, a plan would be submitted to the Town of Windsor to settle the issue of the property line infringement with Double E&G to the west.

If a new owner does not come to fruition, it is better to remove the concrete slab after the winter is over to provide warmer temperatures for laying the required new sod in the spring.

Thanks again for your follow up, I apologize for not bringing you into the loop sooner. Please submit this letter as our request for an extension of the deadline for removing the concrete slab as required under the Conditional Use Grant until April 30, 2013.

Kind Regards,

Gary Young
Riva Del Lago, LLC
675 Southwood Lane
Windsor, CO 80550



MEMORANDUM

Date: December 4, 2012
To: Town Board
From: Amy Porter, Special Events Coordinator
Re: November Special Event Monthly Report

Events in Planning:

- Farmers Market-2 hours
- Windsor Wonderland-18.5 hours
- USA Pro Cycling Challenge-7.5 hours
- Relay for Life-1.5 hours

Events Conducted:

none

Monthly Fiscal Implications/Sales Tax:

Sales Tax:

See attached document from finance

Town-Generated Revenue:

See attached document from finance for sales tax. Program revenue tracked separately.

Comments:

2012 SPECIAL EVENT TOTAL SALES TAX REPORTED \$7,957.57

**LICENSED RETAIL SUMMER EVENTS AT BOARDWALK PARK + FARMER'S MARKET
(INSIDE DDA)**

Jr. Jam (6/16) – 3 retail vendors	\$ 49.91
Farmer's Markets (6/30-9/22) – avg. 16 retail vendors/week	\$1,784.37
Taste of Windsor (7/19) – 10 retail vendors	\$ 265.36
Fine Arts Festival (7/27-29) – 71 retail vendors (Sent 16 collection letters. As of Nov. 9 th we still have 5 non-filers)	\$1,215.64
TOW Concessions Concerts in the Park (6/7-7/26)	\$1,591.81
TOW Concessions Concerts in the Park (8/2 final show)	\$ 7.28
TOW Concessions for 4 th of July	\$2,549.47
2 independent vendors contracted for Concerts in the Park + July 4th	\$ 201.22
Kona Ice = \$119.46 Total	
June Concerts = \$41.00	
July Concerts = \$78.46	
August Concert = \$00.00	
All Time Favorites, #3877 = \$81.76	
June Concerts = \$30.03	
July Concerts = \$51.73	
August Concert = \$00.00	
Oktoberfest (9/15) – 10 retail vendors	\$ 253.13
Dash of the Dead (10/20) 2 retail vendors	\$ 2.50
Windsor Wonderland (12/1) – 3 retail vendors:	\$ 36.85

SPECIAL EVENTS IN OTHER LOCATIONS:

Wine Festival (8/25) \$1,168.97 Held at Main Park (all 30 vendors paid)
Harvest Festival (9/01-03) \$2,693.69 Held at Main Park (Total of 93 vendors and sent collection letters to 9 of those who were non-filers. As of Nov. 9th, there are 2 remaining non-filers)
Harvest Festival @ Eastman Park (car show) = \$63.82
Harvest Festival @ Diamond Valley (mud vball) = \$26.78
Christmas in Windsor @ Rec Center = \$1,965.90



MEMORANDUM

Date: December 10, 2012
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Terry Walker, Director Public Works
Re: Costs for lighted street name signs
Item #:

Background / Discussion:

The question was asked to staff by the Mayor as to what the proposed cost would be to add lighted street name signs on Main Street at 7th street, 13th street, 15th street and 17th street.

I talked with Jim Thrush and Larry Haas with CDOT and their position would be that they would allow us to put up the lighted signs. We would have to submit a design to Larry and once approved it would be up to the town to purchase, install and maintain these signs as CDOT will not be responsible for them in any way. Larry did say that his crews would respond to any emergency situation that would pose a public safety hazard such as the sign coming loose and dangling over traffic but it would be up to the town to get the sign replaced if damaged.

Financial Impact:

Staff has looked into the cost of six foot LED illuminated signs that would be double sided. With Town of Windsor logo, green background with white letters including the mounting hardware. Staff however, has not looked into the cost of running power to each street light and how that would need to be set up with Xcel Energy for metering purposes. The cost for each sign is \$2,075.00. Another point worth mentioning is the town does not have a bucket truck that could be used for maintenance, so any maintenance would need to be contracted out.

	Budget	Proposed	Note
Revenue	\$0	\$	
Expense	\$83000	\$	Signs only
Net		\$	

Relationship to Strategic Plan

N/A

Staff Recommendation

Staff has no recommendation at this time.

Attachments

N/A



Windsor FFA Chapter

Windsor High School
P.O. Box 609
1100 W. Main St.
Windsor, CO 80550
970-686-8130
leah.thomas@weldre4.k12.co.us
melinda.spaur@weldre4.k12.co.us



November 19, 2012

TB communications

Windsor Town Board
c/o Kelly Arnold
301 Walnut St.
Windsor, CO 80550

Mr. Arnold,

We would like to take this time to apologize for the meal the Windsor FFA BBQ Pit Crew served at the special community meeting located at Windsor High School on November 13th. Due to some unexpected circumstances, the meal was definitely not up to our normal standards. Our goal has always been to provide excellent food and superb service. Please note that corrections have been made within the BBQ Pit Crew, and that a mistake like this will not be made again. We thank you for supporting our student organization and hope to work with you again in the future on other projects our students may pursue.

Sincerely,

Melinda Spaur

Melinda Spaur
Agricultural Education Teacher/FFA Advisor

Leah G. Thomas

Leah Thomas
Agricultural Education Teacher/FFA Advisor

Travis Hart

Travis Hart
Windsor FFA BBQ Pit Crew Chairman

Cody Brown

Cody Brown
Windsor FFA BBQ Pit Crew Member



TB communications
Here is the budget for
the Sanitation District
followed by the Water District.
KH

November 28, 2012

Mr. Kelly Arnold
Town Manager
Town of Windsor
301 Walnut Street
Windsor, CO 80550

RE: 2013 Operating Budget

Dear Mr. ^{Kelley} Arnold:

✓ In accordance with the Colorado Revised Statutes as amended, on November 14, 2012, the Board of Directors of the South Fort Collins Sanitation District adopted an operating budget for the fiscal year 2013. The enclosed copy of the budget and enabling resolutions are submitted for your review.

If you require additional information, please feel free to contact me at 970.226.3104 x 101.

Sincerely,

SOUTH FORT COLLINS SANITATION DISTRICT

Michael D. DiTullio
District Manager

MDD/slh

Enclosures

SOUTH FORT COLLINS SANITATION DISTRICT

2013 OPERATING BUDGET

ACCT. NO.	REVENUES	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 ADOPTED	
	BEGINNING BALANCE - OPERATING	7,654,066	6,364,686	8,458,249	7,222,129	
	OPERATING REVENUE:					
3010	SERVICE CHARGES	3,377,938	3,330,000	3,500,000	3,500,000	
3150	MISCELLANEOUS INCOME	218,769	5,000	22,000	5,000	
3270	REVENUE - SPRING CANYON	65,320	66,000	66,000	66,000	
3280	PROPERTY TAXES - 0.50 mills	280,499	260,000	260,000	260,000	
	TOTAL OPERATING REVENUE	3,942,526	3,661,000	3,848,000	3,831,000	4.6% Increase
	TOTAL OPERATING FUNDS AVAILABLE	11,596,592	10,025,686	12,306,249	11,053,129	
	BEGINNING BALANCE - NON-OPERATING	10,156,948	14,377,936	13,649,778	17,484,528	
	NON-OPERATING REVENUE:					
3551	INTEREST ON INVESTMENTS	105,024	70,000	100,000	65,000	
3552	UNREALIZED GAIN (LOSS) ON INVESTMENTS	(315)				
	REALIZED GAIN (LOSS) ON INVESTMENTS	89				
3560	TAP FEES	3,012,750	585,000	1,995,750	675,000	
3570	IMPACT FEES	496,000	75,000	402,000	100,000	
3590	INCLUSION FEES	-				
	SALE OF ASSET	-				
	TOTAL NON-OPERATING REVENUE	3,613,548	730,000	2,497,750	840,000	15.1% Increase
	TOTAL NON-OPERATING FUNDS AVAILABLE	13,770,496	15,107,936	16,147,528	18,324,528	
	TOTAL FUNDS AVAILABLE	25,367,088	25,133,622	28,453,777	29,377,657	

SOUTH FORT COLLINS SANITATION DISTRICT

2013 OPERATING BUDGET

ACCT. NO.	EXPENSES	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 ADOPTED	
	<u>PRETREATMENT</u>					
4510	WAGES	61,597	65,600	65,600	68,000	
4520	PAYROLL TAXES	4,776	5,250	5,250	5,440	
4530	RETIREMENT	3,587	3,950	3,950	4,080	
4540	INSURANCE - MEDICAL	15,096	15,100	15,100	15,100	
4550	INSURANCE - LIFE	463	500	500	575	
4560	WORKER'S COMP INS	1,310	1,440	1,440	1,600	
4570	CELL PHONES	368	450	200	450	
4580	CONSULTING	-	2,500	1,000	2,500	
4590	DUES & SUBSCRIPTIONS	-	100	50	100	
4600	EDUCATION & TRAINING	894	2,500	1,000	2,500	
4610	FUEL	489	750	750	750	
4620	LAB TESTING	3,484	25,000	10,500	25,000	
4630	LEGAL	-	1,000	500	1,000	
4640	MISCELLANEOUS	-	2,000	1,000	2,000	
4650	OFFICE SUPPLIES	386	800	500	800	
4660	PUBLIC EDUCATION	-	500	250	500	
4670	REPAIR & MAINTENANCE - VEHICLES	53	300	100	300	
	<u>PRETREATMENT</u>	<u>92,503</u>	<u>127,740</u>	<u>107,690</u>	<u>130,695</u>	<u>2.3% Increase</u>

SOUTH FORT COLLINS SANITATION DISTRICT

2013 OPERATING BUDGET

ACCT. NO.	EXPENSES	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 ADOPTED	
	TREATMENT:					
6000	WAGES	358,467	430,500	350,000	446,000	
6010	ON-CALL & OVERTIME	29,260	36,000	36,000	40,000	
6020	PAYROLL TAXES	28,247	37,310	37,310	38,880	
6030	MEDICAL INSURANCE	76,008	76,000	76,000	76,000	
6040	LIFE INSURANCE	2,550	3,000	2,800	3,800	
6050	RETIREMENT	19,699	25,830	21,000	26,760	
6060	WORKER COMPENSATION	4,676	8,400	5,100	9,300	
6070	BIOMONITORING	4,900	15,000	15,000	15,000	
6080	BIOSOLIDS REMOVAL	123,268	115,000	130,000	135,000	
6090	CHEMICALS	72,810	80,000	80,000	85,000	
6100	DUES & SUBSCRIPTIONS	401	2,500	1,000	2,500	
6110	EDUCATION & TRAINING	3,059	5,000	2,500	5,000	
6120	FUEL - STANDBY POWER	2,661	3,500	3,500	3,500	
6130	FUEL - VEHICLE	5,786	8,000	6,000	8,000	
6140	INSURANCE - LIABILITY	26,313	30,000	28,000	31,500	
6150	INSURANCE - PROPERTY	21,314	23,000	23,000	24,150	
6160	LAB TESTING	18,557	30,000	25,000	30,000	
6170	MISCELLANEOUS EXPENSES	443	500	510	500	
6180	OFFICE SUPPLIES	623	750	750	750	
6190	PERMITS	11,504	25,000	25,000	25,000	
6200	POWER - PLANT	324,116	400,000	375,000	415,000	
6210	CELL PHONES	1,840	2,000	1,500	2,000	
6220	REPAIR & MAINTENANCE - BUILDING	10,041	10,000	10,000	40,000	
6230	REPAIR & MAINTENANCE - PLANT	65,735	50,000	50,000	110,000	
6240	REPAIR & MAINTENANCE - VEHICLES	3,593	3,000	3,000	3,000	
6245	SERVICE CONTRACTS	-	12,500	5,000	12,500	
6250	SUPPLIES	1,911	2,000	2,200	2,000	
6260	TELEPHONE	4,402	4,500	4,000	4,500	
6270	TRASH REMOVAL	11,514	15,000	15,000	17,000	
6280	UNIFORMS	2,206	3,000	2,500	3,000	
6285	WATER QUALITY MONITORING	1,561	2,000	2,000	2,000	
6290	WATER USAGE	3,465	5,000	6,500	7,000	
	TOTAL TREATMENT	1,240,930	1,464,290	1,345,170	1,624,640	11.0% Increase

SOUTH FORT COLLINS SANITATION DISTRICT

2013 OPERATING BUDGET

ACCT. NO.	EXPENSES	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 ADOPTED	
	ADMINISTRATION:					
8000	DIRECTORS FEES	5,500	8,000	8,000	8,000	
8010	DIRECTORS EXPENSES	4,729	9,000	9,000	9,000	
8030	AUDIT	5,500	6,000	5,500	6,000	
8050	COLLECTION FEES	5,460	5,500	5,500	6,000	
8060	CONTINGENCY	1,508	10,000	5,000	10,000	
8070	CUSTOMER RELATIONS	-	1,000	500	1,000	
8080	DUES & SUBSCRIPTIONS	7,428	8,000	8,000	8,000	
8090	EDUCATION & TRAINING	-	1,500	1,000	1,500	
8100	LEGAL	1,432	10,000	3,000	10,000	
8110	MANAGEMENT FEES - FCLWD	374,955	385,000	385,000	402,000	
8120	MISCELLANEOUS EXPENSES	668	1,000	500	1,000	
8130	TRAVEL	344	3,000	500	3,000	
	TOTAL ADMINISTRATION	407,524	448,000	431,500	465,500	3.9%
	TOTAL OPERATING EXPENSES	2,334,160	2,799,690	2,584,120	2,995,285	Increase 7.0%
	NET OPERATING INCOME	1,608,366	861,310	1,263,880	835,715	Increase -3.0%
	ENDING BALANCE - BEFORE TRANSFER TO CAPITAL	9,262,432	7,225,996	9,722,129	8,057,844	Decrease
	TRANSFER TO CAPITAL	(804,183)	(2,500,000)	(2,500,000)	(417,858)	
	ENDING BALANCE - OPERATIONS	8,458,249	4,725,996	7,222,129	7,639,987	
OPERATIONS SUMMARY:						
	BEGINNING BALANCE	7,654,066	6,364,686	8,458,249	7,222,129	
	REVENUE	3,942,526	3,661,000	3,848,000	3,831,000	
	EXPENSES	(2,334,160)	(2,799,690)	(2,584,120)	(2,995,285)	
	TRANSFER TO CAPITAL	(804,183)	(2,500,000)	(2,500,000)	(417,858)	
	ENDING BALANCE	8,458,249	4,725,996	7,222,129	7,639,987	



RESOLUTION TO ADOPT BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE SOUTH FORT COLLINS SANITATION DISTRICT, COLORADO, ("SFCSD") FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2013, AND ENDING ON THE LAST DAY OF DECEMBER, 2013.

WHEREAS, the Board of Directors of the SFCSD has appointed Michael DiTullio, District Manager, to prepare and submit a proposed budget to said governing body on November 14, 2012, and:

WHEREAS, Michael DiTullio, District Manager, has submitted a proposed budget to the governing body of SFCSD on November 14, 2012, and:

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 14, 2012, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH FORT COLLINS SANITATION DISTRICT, COLORADO:

Section 1. That estimated expenditures for each fund are as follows:

General Fund	\$ 17,105,285
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Section 2. That estimated revenues for each fund are as follows:

General Fund	
From sources other than general property tax	\$ 29,117,657
From the general property tax levy	<u>\$ 260,000</u>
Total General Fund	<u>\$ 29,377,657</u>

Section 3. That the budget as submitted, amended, and hereinabove summarized by fund, hereby is approved and adopted as the budget of the SFCSD for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Chairman and the District Manager and shall be made a part of the public records of the District.

ADOPTED, this 14th day of November, A.D., 2012.

Eldon P. Savage

Eldon Savage, Chairman
South Fort Collins Sanitation District

ATTEST:

Michael D. DiTullio

Michael D. DiTullio, Secretary / District Manager





RESOLUTION TO SET MILL LEVY

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2013, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE SOUTH FORT COLLINS SANITATION DISTRICT, FORT COLLINS, COLORADO, ("SFCSD") FOR THE 2013 BUDGET YEAR.

WHEREAS, the Board of Directors of the SFCSD has adopted the annual budget in accordance with the Local Government Budget Law; and

WHEREAS, the amount of money necessary to balance the budget for General Operations is \$260,000; and

WHEREAS, the amount of money necessary to balance the budget for general obligation bonds and interest is now \$ -0-; and

WHEREAS, the 2011 valuation for assessment for the SFCSD as certified by the County Assessor is \$514,301,321.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH FORT COLLINS SANITATION DISTRICT, FORT COLLINS, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the SFCSD during the 2013 budget year, there is hereby levied a tax of .50 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2013.

Section 3. That the District Manager is hereby authorized and directed to immediately certify to the County Commissioners of Larimer County, Colorado, the mill levy for the SFCSD as hereinabove determined and set. A copy of this Resolution furnished to the Larimer County Commissioners shall be the District's Certificate of Levy.

ADOPTED, this 14th day of November, A.D. 2012.

Eldon P. Savage
Eldon Savage, Chairman
South Fort Collins Sanitation District

ATTEST:

Michael D. DiTullio
Michael D. DiTullio, Secretary / District Manager





RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR SOUTH FORT COLLINS SANITATION DISTRICT, COLORADO ("SFCSD"), FOR THE 2013 BUDGET YEAR.

WHEREAS, the Board of Directors of SFCSD has adopted the annual budget in accordance with Local Government Budget Law; and

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of SFCSD.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH FORT COLLINS SANITATION DISTRICT;

That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

<u>General Fund</u>	
Operating Expense	\$ 2,995,285
Capital Outlay & Debt	\$ <u>14,110,000</u>
Total General Fund	\$ <u><u>17,105,285</u></u>

Eldon P. Savage
Eldon Savage, Chairman
South Fort Collins Sanitation District

ADOPTED, this 14th day of November, A.D. 2012

ATTEST:

Michael D. DiTullio
Michael D. DiTullio, Secretary / District Manager
South Fort Collins Sanitation District





November 28, 2012

Mr. Kelly Arnold
Town Manager
Town of Windsor
301 Walnut Street
Windsor, CO 80550

RE: 2013 Operating Budget

Dear Mr. Arnold: *Kelly*

In accordance with the Colorado Revised Statutes as amended, on November 20, 2012 the Board of Directors of the Fort Collins-Loveland Water District adopted an operating budget for the fiscal year 2013. The enclosed copy of the budget and enabling resolutions are submitted for your review.

If you require additional information, please feel free to contact me at 970.226.3104 X 101.

Sincerely,

FORT COLLINS-LOVELAND WATER DISTRICT

Michael D. DiTullio
District Manager

MDD/slh

Enclosures

FORT COLLINS - LOVELAND WATER DISTRICT

2013 OPERATING BUDGET

ACCT. NO.	REVENUES	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 ADOPTED	%AGE INCREASE (DECREASE)
	BEGINNING BALANCE - OPERATIONS	2,760,739	4,503,554	4,901,854	7,004,820	
	OPERATING REVENUE:					
	WATER SALES					
3011	METERED REVENUE	6,472,292	6,300,000	7,300,000	7,500,000	
3014	TOWN OF WINDSOR	305,156	330,000	330,000	350,000	
3020	WATER RENTAL	183,024	110,000	189,000	110,000	
3150	MISCELLANEOUS	146,838	100,000	55,000	100,000	
3200	MANAGEMENT FEES - SFCSD	374,955	383,351	383,351	401,713	
	TOTAL OPERATING REVENUE	7,482,265	7,223,351	8,257,351	8,461,713	17.1%
	TOTAL OPERATING FUNDS AVAILABLE	10,243,004	11,726,905	13,159,205	15,466,533	
	BEGINNING BALANCE - NON-OPERATING	15,342,876	15,124,276	17,488,483	14,500,376	
3510	PROPERTY TAXES (1.500 mills)	918,850	886,000	870,000	880,000	
3551	INTEREST ON INVESTMENTS	85,876	65,000	70,000	65,000	
3560	TAP FEES - RAW WATER	2,231,000	750,000	3,200,000	750,000	
3561	TAP FEES - PLANT INVESTMENT FEES	2,548,368	750,000	2,500,000	760,000	
3570	METER FEES	93,569	35,000	120,000	35,000	
3580	IMPACT FEES	277,200	100,000	375,000	154,000	
3905	GAIN ON SALE OF ASSET	-	-	292,603	-	
	TOTAL NON-OPERATING REVENUE	6,154,863	2,586,000	7,427,603	2,644,000	2.2%
	TOTAL NON-OPERATING FUNDS AVAILABLE	21,497,739	17,710,276	24,916,086	17,144,376	
	TOTAL FUND AVAILABLE	31,740,743	29,437,181	38,075,291	32,610,909	

FORT COLLINS - LOVELAND WATER DISTRICT

2013 OPERATING BUDGET

ACCT. NO.	EXPENSES	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 ADOPTED	%AGE INCREASE (DECREASE)
	ENGINEERING					
5000	ENGINEERING WAGES	198,503	205,000	205,000	212,175	
5010	PAYROLL TAXES	16,602	16,000	16,000	16,560	
5020	MEDICAL INSURANCE	36,000	36,000	36,000	36,000	
5030	LIFE INSURANCE	1,606	2,200	2,200	2,277	
5040	RETIREMENT	13,035	14,100	14,100	14,594	
5050	WORKER'S COMPENSATION INS	1,614	2,500	2,500	2,588	
5060	CELL PHONE SERVICE	752	825	825	825	
5070	DUES AND SUBSCRIPTIONS	1,546	2,300	2,300	2,300	
5080	EDUCATION & TRAINING	1,119	6,000	6,000	7,725	
5090	FUEL	1,667	2,000	2,000	2,000	
5100	MISCELLANEOUS	0	1,000	500	1,000	
5115	REPAIR & MAINTENANCE - EQUIPMENT	0	1,000	500	1,000	
5120	REPAIR & MAINTENANCE - VEHICLES	214	1,000	500	1,000	
5125	SOFTWARE MAINTENANCE	5,340	8,000	7,500	16,250	
5130	SUPPLIES	831	1,000	1,000	1,000	
	TOTAL ENGINEERING	278,829	298,925	296,925	317,293	6.14%

FORT COLLINS - LOVELAND WATER DISTRICT

2013 OPERATING BUDGET

ACCT. NO.	EXPENSES	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 ADOPTED	%AGE INCREASE (DECREASE)
	NON-OPERATING EXPENSES:					
9011	INTEREST ON BONDS (2012 ISSUE)	365,746	376,000	376,000	365,000	
9012	DEBT SERVICE - BOND PRINCIPAL (2012 ISSUE)	705,000	735,000	735,000	750,000	
9020	INTEREST ON CWCB NOTES	10,704	10,410	10,410	10,200	
9030	DEBT SERVICE - CWCB NOTES	6,856	7,200	7,200	7,500	
9040	INTEREST - WARSON & TREIBER	12,034	12,100	12,100	12,100	
	CAPITAL PURCHASES & PROJECTS					
9110	SOURCE & TREATMENT	221,484	370,000	250,000	1,057,607	
9120	WATER / WATER PROJECTS	1,677,640	4,000,000	4,500,000	4,500,000	
9130	METERS	302,403	350,000	300,000	350,000	
9140	DISTRIBUTION	289,375	4,000,000	4,000,000	1,500,000	
9141	DISTRIBUTION - REPLACEMENT					
9150	OPERATION EQUIPMENT	391,805	300,000	150,000	300,000	
9160	OFFICE EQUIPMENT & SOFTWARE	51,559	50,000	50,000	50,000	
9170	BUILDING IMPROVEMENTS	0	50,000	25,000	175,000	
	TOTAL NON-OPERATING EXPENSES	4,034,606	10,260,710	10,415,710	9,077,407	-11.5%
	NON-OPERATING INCOME (LOSS)	2,120,257	(7,674,710)	(2,988,107)	(6,433,407)	-16.2%
	NON-OPERATING CASH BEFORE TRANSFER FROM OPERATING	17,463,133	7,449,566	14,500,376	8,066,969	
	TRANSFER FROM OPERATING	0	0	0	0	
	ENDING CASH - NON-OPERATING	17,463,133	7,449,566	14,500,376	8,066,969	
	NON-OPERATING SUMMARY					
	BEGINNING BALANCE	15,342,876	15,124,276	17,488,483	14,500,376	
	REVENUE	6,154,863	2,586,000	7,427,603	2,644,000	
	EXPENSES	(4,034,606)	(10,260,710)	(10,415,710)	(9,077,407)	
	TRANSFER FROM OPERATING	-	-	-	-	
	ADJUSTMENTS FOR BUDGET TO CASH BASIS	25,350				
	ENDING BALANCE	17,488,483	7,449,566	14,500,376	8,066,969	
	ENDING BALANCES:					
	OPERATIONS	4,901,854	5,296,170	7,004,820	7,375,287	
	CAPITAL	17,488,483	7,449,566	14,500,376	8,066,969	
	COMBINED ENDING BALANCES	22,390,337	12,745,736	21,505,196	15,442,256	21.2%



RESOLUTION TO ADOPT BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE FORT COLLINS-LOVELAND WATER DISTRICT, COLORADO, ("FCLWD") FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2013, AND ENDING ON THE LAST DAY OF DECEMBER, 2013.

WHEREAS, the Board of Directors of the FCLWD has appointed Michael DiTullio, District Manager, to prepare and submit a proposed budget to aid governing body at the proper time; and

WHEREAS, Michael DiTullio, District Manager, has submitted a proposed budget to the governing body of FCLWD on November 20, 2012, for consideration by said governing body; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 20, 2012, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT COLLINS-LOVELAND WATER DISTRICT, COLORADO:

Section 1. That estimated expenditures for each fund are as follows:

General Fund	\$ 17,168,653
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Section 2. That estimated revenues for each fund are as follows:

General Fund	
From sources other than general property tax	\$ 31,730,909
From the general property tax levy	<u>\$ 880,000</u>

Total General Fund	<u>\$ 31,730,909</u>
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Section 3. That the budget as submitted, amended, and hereinabove summarized by fund, hereby is approved and adopted as the budget of the FCLWD for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Chairman and the District Manager and shall be made a part of the public records of the District.

ADOPTED, this 20th day of November, A.D., 2012.



James Borland, Chairman
Fort Collins-Loveland Water District

ATTEST:



Michael D. DiTullio, District Manager



RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE FORT COLLINS-LOVELAND WATER DISTRICT, COLORADO ("FCLWD"), FOR THE 2013 BUDGET YEAR.

WHEREAS, the Board of Directors of FCLWD has adopted the annual budget in accordance with Local Government Budget Law; and

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the FCLWD.

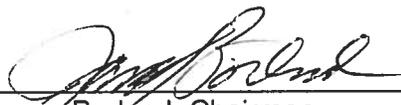
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT COLLINS-LOVELAND WATER DISTRICT;

That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

General Fund

Current Operating Expense	\$	8,091,246
Capital Outlay	\$	7,932,607
Debt Service	\$	<u>1,144,800</u>
Total General Fund	\$	<u><u>16,691,445</u></u>

ADOPTED, this 20th day of November A.D., 2012.


James Borland, Chairman
Fort Collins-Loveland Water District

ATTEST:


Michael D. DiTullio, Secretary
Fort Collins-Loveland Water District



RESOLUTION TO SET MILL LEVY

A RESOLUTION CERTIFYING THE GENERAL PROPERTY TAXES FOR THE YEAR 2013, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE FORT COLLINS - LOVELAND WATER DISTRICT, FORT COLLINS, COLORADO, ("FCLWD") FOR THE 2013 BUDGET YEAR.

WHEREAS, the Board of Directors of the FCLWD has adopted the annual budget in accordance with the Local Government Budget Law; and

WHEREAS, the amount of money necessary to balance the budget for General Operations is \$0; and

WHEREAS, the amount of money necessary to balance the budget for revenue bonds and interest is now \$880,000; and

WHEREAS, the 2012 valuation for assessment for the FCLWD as certified by the County Assessor is \$553,472,221.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT COLLINS - LOVELAND WATER DISTRICT, FORT COLLINS, COLORADO:

- Section 1. That for the purpose of meeting all revenue bonds and interest expenses of the FCLWD during the 2013 budget year, there is hereby levied a tax of 1.50 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2013.
- Section 2. That the District Manager is hereby authorized and directed to immediately certify to the County Commissioners of Larimer County, Colorado, the mill levy for the FCLWD as hereinabove determined and set. A copy of this Resolution furnished to the Larimer County Commissioners shall be the District's Certificate of Levy.

ADOPTED, this 20th day of November, A.D. 2012.



James Borland, Chairman
Fort Collins - Loveland Water District

ATTEST:



Michael D. DiTullio, District Manager



RESOLUTION TO SET MILL LEVY

A RESOLUTION CERTIFYING THE GENERAL PROPERTY TAXES FOR THE YEAR 2013, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE FORT COLLINS - LOVELAND WATER DISTRICT, FORT COLLINS, COLORADO, ("FCLWD") FOR THE 2013 BUDGET YEAR.

WHEREAS, the Board of Directors of the FCLWD has adopted the annual budget in accordance with the Local Government Budget Law; and

WHEREAS, the amount of money necessary to balance the budget for General Operations is \$0; and

WHEREAS, the amount of money necessary to balance the budget for revenue bonds and interest is now \$19; and

WHEREAS, the 2012 valuation for assessment for the FCLWD as certified by the County Assessor is \$12,660.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT COLLINS - LOVELAND WATER DISTRICT, FORT COLLINS, COLORADO:

- Section 1. That for the purpose of meeting all revenue bonds and interest expenses of the FCLWD during the 2013 budget year, there is hereby levied a tax of 1.50 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2013.
- Section 2. That the District Manager is hereby authorized and directed to immediately certify to the County Commissioners of Weld County, Colorado, the mill levy for the FCLWD as hereinabove determined and set. A copy of this Resolution furnished to the Weld County Commissioners shall be the District's Certificate of Levy.

ADOPTED, this 20th day of November, A.D. 2012.



James Borland, Chairman
Fort Collins - Loveland Water District

ATTEST:



Michael D. DiTullio, District Manager



8000 E. Iliff Ave.
Denver, CO 80231

November 21, 2012

VIA FACSIMILE

Kelly Arnold
Town Manager
Town of Windsor
301 Walnut St.
Windsor, CO 80550
Fax No. 970-686-7180

TB Communications

RE: Comcast Programming Contract Renewal Website

Dear Kelly,

The channels that we provide to our customers are carried pursuant to contracts with the owners of those channels. These contracts expire from time to time, and one or more may be scheduled to expire in any given month. Negotiating programming rights agreements is a routine part of our business. We have successfully negotiated renewals of thousands of such agreements without incident.

In order to keep our communities informed of potential programming changes, Comcast has created a webpage containing upcoming programming contract expirations. The webpage is available at www.xfinitytv.com/contractrenewals and will display those channels for which programming contracts are scheduled to expire in the near future. The same information is available by calling (866) 216-8634.

At Comcast we are committed to providing our customers with the best in entertainment; we fully expect that we will be able to reach an agreement with the owners of these channels to continue carrying them well into the future. Should that situation change we will notify you immediately.

As always, if you should have any questions or concerns regarding this matter, or any matter, please feel free to contact me at 303-603-2012.

Sincerely,

Glenn Walker
Franchise Compliance Specialist



8000 E. Platte Ave.
Denver, CO 80231

November 28, 2012

VIA FACSIMILE

Kelly Arnold
Town Manager
Town of Windsor
301 Walnut St.
Windsor, CO 80550
Fax No. 970-686-7180

TB communications

RE: Important Information – Price Changes

Dear Kelly,

As part of our commitment to provide customers in our community with the best entertainment and communications experience, we continue to invest in making our services even better. Here are some highlights of the many services available to our customers, as well as some of the improvements we've made in the past year:

- XFINITY On Demand™ – with thousands of top shows, hit movies and more—with 90% FREE.
- We now offer many free help and how-to videos. Customers may visit www.youtube.com/xfinity to learn how to program a remote control or DVR, manage parental controls, sign up for paperless billing, and so much more.

We've improved our online experience. Visit our new and improved website at www.comcast.com/myaccount, where customers can login or set up a user name. Through the website, customers can managed account preferences, equipment settings, pay their bill, manage appointments and get help whenever they need it. Customers can also watch favorite programs online, set their DVR, and add favorite shows to their queue. Customers can also use our mobile site at m.comcast.com from a smartphone to manage appointments, check their balance, and receive text alerts.

Of course, we back up our services with the Comcast Customer Guarantee. We promise to provide a consistently superior experience, including 24/7 customer service, two-hour appointment windows and on-time arrival—or we'll credit the customer \$20 or give them a free premium channel for three months.

While we continue to make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 1, 2013, new prices will apply to select* Video services and equipment as indicated in the attachment.

As always, if you should have any questions or concerns regarding this matter, or any matter, please feel free to contact me at 303-603-2012.

Sincerely,

Glenn Walker
Franchise Compliance Specialist
Enc.

**If a customer is currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice™ plans, the prices for those specific services will not be affected during the applicable period.*

COMCAST PRICE INFORMATION Northern Colorado/Mountains, CO

Serving the cities of: Apple Tree Park (MHP), Aspen, Basalt, Carbondale, Eagle County, Fraser, Garfield County, Glenwood Springs, Granby, Grand County, Grand Lake, Hot Sulphur Springs, New Castle, Pitkin County, Rifle, Silt, Silver Creek, Snowmass Village, Town of Basalt in Pitkin County, Winter Park, Arrowhead, Avon, Beaver Creek, Blue River, Breckenridge, Cordillera, Dillon, Eagle River Mobile Home Park, Edwards, Frisco, Homestead, Keystone, Lake Creek, Minturn, Silverthorne, Singletree, Smith Creek, Summit County, Unimorp Fagle, Vail, Doraño, Evanston, Firestone, Fort Collins, Frederick, Ft. Lupton, Larimer County, Timnath, Weld County, Evans, Garden City, La Salle, Weld County, Windsor and Greeley, CO

Dear Valued Customer:

December, 2012

All of us at Comcast are committed to improving your entertainment and communications experience, and we continue to invest in making your services even better. While we continue to make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 1, 2013, new prices will apply to select Video and Internet services and equipment as indicated in this letter.

We want to make sure you are getting the most out of your XFINITY® services. Here are some highlights of the many services available to you, as well as some of the improvements we've made in the past year:

- XFINITY On Demand™—gives you thousands of top shows, hit movies and more—with **90% FREE**.
- XFINITY delivers the fastest Internet. You get **reliably fast speed—even during peak use periods**—so you have the speed you need to connect all your devices at the same time.
- We now offer many **free help and how-to videos**. Visit www.youtube.com/xfinity to learn how to program your remote control or your DVR, manage parental controls, sign up for paperless billing, and so much more.
- We've improved our online experience. We invite you to visit our new and improved website: www.comcast.com/myaccount to login or set up your user name. You can manage your account preferences, equipment settings, pay your bill, manage appointments, and get help whenever you need it. You can also watch your favorite programs online, set your DVR, and add your favorite shows to your Queue.

Plus, visit our mobile site at m.comcast.com from your smartphone to manage appointments, check your balance, and receive text alerts.

Of course, we back up our services with the Comcast Customer Guarantee™. We promise to provide you a consistently superior experience, including 24/7 customer service, two-hour appointment windows and on-time arrival—or we'll give you a free premium channel for three months.

Still have questions? Visit us at www.comcast.com/questions or call us at 866-290-6135. Thank you for choosing Comcast. We value you as a customer, and we look forward to continuing to serve you.

** If you are currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice™ plans, the prices for those specific services will not be affected during the applicable period.*

BASIC SERVICES (per month)

	Current Price	New Price
Limited Basic	\$ 22.28	\$ 24.39

BASIC AND DIGITAL ANCILLARY SERVICES (per month)

	Current Price	New Price
Sports Entertainment Package	\$ 8.99	\$ 9.99
HD DVR Service	\$ 16.95	\$ 17.95
Digital Additional Outlet Service	\$ 8.75	\$ 9.25
with HD	\$ 8.75	\$ 9.25
with HD DVR Service	\$ 16.95	\$ 17.95
with AnyRoom® DVR Service (1 outlet)	\$ 8.00	\$ 9.25
with AnyRoom® DVR Service (2 outlets)	\$ 16.00	\$ 18.50
with AnyRoom® DVR Service (3 outlets)	\$ 24.00	\$ 27.75
Digital Adapter Additional Outlet Service (1st and 2nd additional outlets)*	\$ 0.00	\$ 1.99

DIGITAL SERVICES (per month)

	Current Price	New Price
Digital Starter	\$ 63.99	\$ 66.49
Digital Preferred	\$ 81.99	\$ 84.49
Digital Preferred Plus	\$117.99	\$118.99
Digital Premier	\$137.99	\$138.99

XF TRIPLE PLAY PACKAGES (per month)

	Current Price	New Price
Starter XF Triple Play Bundle	\$139.95	\$144.95
Preferred XF Triple Play Bundle	\$149.95	\$154.95
HD Preferred XF Triple Play Bundle	\$159.95	\$164.95
HD Preferred Plus XF Triple Play Bundle	\$179.95	\$184.95
HD Premier XF Triple Play Bundle	\$209.95	\$214.95
HD Complete XF Triple Play Bundle	\$239.95	\$244.95

TRIPLE PLAY PACKAGES (per month)

	Current Price	New Price
Economy Triple Play XF	\$ 84.85	\$ 89.85

XFINITY INTERNET (per month)

	Current Price	New Price
Performance	\$ 62.95	\$ 64.95
Performance - with XFINITY TV or Voice Service	\$ 48.95	\$ 51.95
Blast!®	\$ 72.95	\$ 74.95
Blast!® - with XFINITY TV or Voice Service	\$ 58.95	\$ 61.95

Certain services available separately or as a part of other levels of service. Service is subject to Comcast's standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment or package. Prices shown are for residential service only and do not include federal, state and local taxes, FCC user and franchise fees or Regulatory Recovery fees or other related costs, and are subject to change. Not all services are available in all areas. If you are a video service customer and you own a compatible digital converter or CableCARD device, please call 1-800-XFINITY for pricing information or visit www.comcast.com/equipmentpolicy. After a notice of an increase in rates, you may change your level of service at no additional charge for a period of 30 days from the effective date of the change. Otherwise, a fee may apply. Please refer to your billing statement for your Local Franchise Authority's name and address.

5000, 5020, 5040, 5080, 5080, 5100, 5120, 5140, 5160, 5180, 5200, 5220, 5240, 5280, 5280, 5300, 5310, 5320, 5340, 5350, 5360, 5370, 5380, 5400, 5420, 5440, 5500, 5510, 5520, 5530, 5540, 5550, 5560, 5570, 5580, 5590, 5700, 5720, 5740, 5760, 5780, 5820, 5830, 5840, 5850, 5860, 5870, 5880, 5910, 6000, 6100, 6300, 6460, 6580, 6600, 6620, 6640, 6660, 0710, 0720, 0730, 0740, 0750, 0760, 0770 SAACF2VC

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTION (per month unless noted)

	Current Price	New Price		Current Price	New Price
BASIC AND DIGITAL ANCILLARY SERVICES			DOUBLE PLAY PACKAGES (continued)		
Expanded Basic	\$ 41.71	\$ 42.10	Double Play Bundle (Premier Video + Voice Unlimited)	\$ 182.84	\$ 183.94
Standard Cable	\$ 63.99	\$ 66.49	MultiLatino Double Play		
Selecto	\$ 10.00	\$ 16.95	(MultiLatino Plus + Performance Internet)	\$ 88.95	\$ 81.90
Digital Additional Outlet Service (2 outlets)	\$ 17.50	\$ 18.50	MultiLatino Double Play		
Digital Additional Outlet Service (3 outlets)	\$ 20.00	\$ 27.75	(MultiLatino Plus + Blast Internet)	\$ 138.89	\$ 141.89
DIGITAL SERVICES			MultiLatino Double Play		
Starter Video Bundle	\$ 63.99	\$ 66.49	(MultiLatino Ultra + Performance Internet)	\$ 123.85	\$ 128.85
2000 Silver HBO	\$ 129.99	\$ 138.98	MultiLatino Double Play (MultiLatino Ultra + Blast Internet)	\$ 155.84	\$ 158.84
2001 Digital Gold Package			Preferred Plus Double Play		
(Preferred Plus Video + 2 Premium Channels)	\$ 119.99	\$ 124.47	(Preferred Plus Video + Performance Internet)	\$ 164.94	\$ 170.94
2001 Digital Gold Package			MultiLatino Double Play		
(Preferred Plus Video + Premium Channel)	\$ 129.99	\$ 139.98	(MultiLatino Max + Performance Internet)	\$ 108.90	\$ 111.90
2001 Digital Gold Package			TRIPLE PLAY PACKAGES		
(Preferred Plus Video + Premium Channel			Economy Bundle	\$ 79.85	\$ 89.85
+ 1 Digital Add'l Outlet Service)	\$ 129.99	\$ 138.24	Economy Bundle Package	\$ 79.99	\$ 89.85
2001 Digital Silver Package (Starter + Starz + HBO)	\$ 108.99	\$ 117.97	Standard Cable Bundle	\$ 145.89	\$ 158.39
2001 Digital Silver Package (Starter + Starz + Showtime)	\$ 108.99	\$ 117.97	Standard Cable Bundle - PFL	\$ 146.89	\$ 149.39
Digital Bronze Package	\$ 97.98	\$ 106.47	Value Plus Bundle	\$ 134.99	\$ 143.39
Digital Bronze with HBO	\$ 101.98	\$ 97.98	Starter Bundle	\$ 145.89	\$ 144.95
Digital Classic Extra	\$ 24.00	\$ 30.69	Starter Bundle - PFL	\$ 146.89	\$ 149.39
Digital Gold Package			Preferred Bundle		
(Preferred Video + 2 Premium Channels)	\$ 119.99	\$ 124.47	(Preferred Video + Performance Internet + Voice Unlimited)	\$ 163.89	\$ 176.39
Digital Gold Package			Preferred Bundle		
(Preferred Video + 4 Premium Channels)	\$ 77.99	\$ 80.72	(Preferred Video + PFL Performance Internet +		
Digital Gold Star Package	\$ 102.99	\$ 111.45	Voice Unlimited)	\$ 164.89	\$ 167.39
Digital Platinum Package			HD Starter Bundle	\$ 139.95	\$ 144.95
(Premier + (1 outlet) Digital Additional Outlet Service)	\$ 92.99	\$ 109.20	HD Preferred Triple Play	\$ 149.95	\$ 154.95
Digital Platinum Package (Premier + TMC)	\$ 145.99	\$ 148.99	Preferred Plus Bundle		
Digital Platinum Package 2001	\$ 145.99	\$ 148.99	(Preferred Plus video + Performance Internet +		
Digital Silver Package	\$ 129.99	\$ 138.98	Voice Unlimited)	\$ 198.89	\$ 210.89
Dish Winback Package			Premier Bundle		
(Digital Preferred with HBO and equipment)	\$ 106.98	\$ 108.74	(Premier + Performance Internet + Voice Unlimited +		
Family Tier Package	\$ 39.93	\$ 42.04	Digital Additional Outlet Service)	\$ 243.83	\$ 250.14
Gold Package (Preferred Plus with Showtime)	\$ 129.99	\$ 138.98	Paquete Triple		
HBO + Showtime + Starz + Cinemax + Digital Converter	\$ 71.99	\$ 79.96	(Starter with MultiLatino + Performance Internet +		
Preferred With HBO	\$ 98.98	\$ 99.49	Voice Unlimited)	\$ 162.84	\$ 175.34
Premium Pack	\$ 30.00	\$ 35.00	Paquete Triple		
Premium Package (HBO/Showtime/Starz)	\$ 30.00	\$ 35.00	(Starter with MultiLatino + PFL Performance Internet +		
Premium Package (HBO/Starz/Encore)	\$ 57.95	\$ 59.97	Voice Unlimited)	\$ 160.84	\$ 166.34
Silver Package with HBO and Cinemax	\$ 129.99	\$ 138.98	Preferred Plus Bundle		
Spectacor Digital	\$ 8.75	\$ 9.25	(Preferred Plus video + PFL Performance Internet +		
DOUBLE PLAY PACKAGES			Voice Unlimited)	\$ 200.89	\$ 201.89
Limited Basic with Blast Internet	\$ 59.85	\$ 86.34	Premier Bundle		
Double Play Bundle (Starter + Voice Unlimited)	\$ 105.94	\$ 111.44	(Premier + Performance Internet + Voice Unlimited)	\$ 238.88	\$ 240.14
Double Play Bundle			BULK TENANT		
(Performance Internet + Voice Unlimited)	\$ 93.90	\$ 96.90	Preferred Plus Package	\$ 58.98	\$ 62.50
Double Play Bundle			Tenant Premier Package	\$ 81.99	\$ 72.50
(Performance Internet + Voice Unlimited)			Tenant Total Premium Package	\$ 90.99	\$ 92.49
(when subscribing to Video)	\$ 93.90	\$ 91.90	HD Starter Tenant	\$ 83.99	\$ 89.95
Double Play Bundle (Starter + Performance Internet)	\$ 117.94	\$ 118.44	Tenant (HD Preferred Triple Play)	\$ 98.94	\$ 99.95
Double Play Bundle			Tenant (HD Preferred Plus Triple Play)	\$ 123.99	\$ 129.95
(Starter Video + Performance Internet)	\$ 112.94	\$ 118.44	Tenant (HD Premier Triple Play)	\$ 155.99	\$ 159.95
Double Play Bundle			Tenant (HD Preferred Plus Bundle Triple Play)	\$ 113.99	\$ 129.95
(Preferred Video + Performance Internet)	\$ 130.94	\$ 136.44	Digital Preferred Plus Package	\$ 57.98	\$ 62.50
Double Play Bundle (Preferred Video + Voice Unlimited)	\$ 126.94	\$ 129.44			
Double Play Bundle					
(Premier Video and Performance Internet)	\$ 186.94	\$ 190.94			