



HISTORIC PRESERVATION COMMISSION REGULAR MEETING
February 13, 2013, 5:45 P.M.
First Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Monday prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
3. Public Invited to be Heard

B. CONSENT CALENDAR

1. Approval of Minutes of the November 7, 2012 Historic Preservation Commission meeting.

C. BOARD ACTION

1. Election of Officers: Chair, Vice-Chair & Secretary

D. COMMUNICATIONS

1. Communications from the Historic Preservation Commission
2. Communications from Town Board liaison
3. Communications from the staff
 - a. Expiration of commission member terms – Anita Drake and Ann Lynn-McAbee.

E. ADJOURN

** Please note that items on the Consent Calendar will not be discussed unless requested by the Historic Preservation Commissioners or by applicants who have business listed on the Consent Calendar.*

Upcoming Meeting Dates

<u>Wednesday, March 13, 2013</u>	5:45 P.M.	Regular Historic Preservation Commission meeting**
<u>Wednesday, April 10, 2013</u>	5:45 P.M.	Regular Historic Preservation Commission meeting**
<u>Wednesday, May 8, 2013</u>	5:45 P.M.	Regular Historic Preservation Commission meeting**

** Does not include any Historic Preservation Commission work sessions which may be requested and may also be scheduled for these dates.

WORK SESSION AGENDA

1. A recap of the joint work session discussions with the Windsor Downtown Development Authority from January 16, 2013. – J. Olhava & B. Walker
2. Follow up from the Windsor Downtown Development Authority's open house meeting from January 23, 2013. – J. Olhava & B. Walker
3. Discuss information from the Saving Places Conference and Commission Assessment and Mentoring Program (CAMP) Workshop. – All attendees
4. Status update on the 2012-2013 Work Plan Items:
 - a. Complete and publish some Op-ed pieces on Historic Preservation for the local papers – B. Walker
 - b. Consideration of future projects and/or educational opportunities – B. Walker & J. Olhava



PRESS RELEASE

WINDSOR, CO - (January 29, 2013)

The Town of Windsor is searching for motivated, civic-minded people to assist the community. Applications are currently being accepted for the following advisory board openings:

Board of Adjustment: One full member term expiring September, 2016 and one alternate term expiring September, 2016. The Board of Adjustment meets the fourth Thursday of each month at 7 p.m. at the Windsor Town Hall. Applicants must be a resident of the Town of Windsor.

Downtown Development Authority: 2-4 year terms expiring April, 2017. The Downtown Development Authority meets on the third Wednesday of each month at 7:30 a.m. at the Windsor Town Hall. Applicants must reside, be a business lessee or own real property in the DDA district.

Historic Preservation Commission – 2-4 year terms expiring March, 2017 and 1 vacated term expiring March, 2014. The Historic Preservation Commission meets on the second Wednesday of each month at 5:45 p.m.

Planning Commission: 1-4 year term expiring March, 2014 and 2 vacated alternate terms, 1 expiring March, 2015 and 1 expiring March, 2016. The Planning Commission meets the first Thursday and third Wednesday of each month at 7 p.m. at the Windsor Town Hall. Applicants must be a resident of the Town of Windsor.

Water & Sewer Board: 2-4 year terms expiring March, 2017. The Water & Sewer Board meets the 2nd Wednesday of even months at 6:30 a.m. at the Windsor Town Hall. Applicants must be resident of the Town of Windsor.

Past agendas and meeting minutes can be found at www.windsorgov.com under Government then Boards and Commissions.

Interested applicants must submit an application which can be obtained at www.windsorgov.com or picked up at the Windsor Town Hall. Completed applications can be mailed to: Patti Garcia, Town Clerk, Town of Windsor, 301 Walnut Street, Windsor, CO 80550 or emailed to pgarcia@windsorgov.com.

Applications are to be submitted by February 15, 2013 at 5 p.m. with interviews scheduled shortly thereafter.

For additional information please contact Patti Garcia at (970) 674-2404.

Submitted by:
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Town Clerk
Town of Windsor
301 Walnut Street
Windsor, CO 80550
970/674-2404
pgarcia@windsorgov.com



Windsor Historic Preservation Commission
2012-2013 Work Program

	Project	Timeframe/Details
1	Preserve America Designation	Confer with Carrie Knight on timeframe – 2012-2013
2	Identify and prioritize structures within the Downtown Survey for local, state and/or national landmarks	3 rd Quarter 2012
3	Complete and publish some Op-ed pieces on Historic Preservation for the local papers	4 th Quarter 2012 - 2013
4	CLG Event 1 – Educational seminar for Windsor homeowners of the benefits of preserving and landmarking historic homes	1 st Quarter 2013 (February or March)
5	CLG Event 2 – Set up tent or table outside the Art and Heritage Center during the first concert in the park	June, 2013
6	Ordinance Amendment – Demolition of Structures 50 years old or older	TBD
7	Ordinance Amendment – Criteria for who can designate a structure, any citizen vs. owner of record	TBD
8	Complete survey of residential properties	Long term goal 2013-2014