



TOWN BOARD WORK SESSION
March 4, 2013 – 6:00 P.M.
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the public in attendance who have a question related to an agenda item are requested to allow the Town Board to discuss the topic and then be recognized by the Mayor prior to asking their question.

AGENDA

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| 6:00 p.m. | 1. | Speed limit discussion follow up – J. Michaels & D. Wagner |
| 6:45 p.m. | 2. | Boardwalk Park summer operations discussion – J. Michaels & M. Chew |
| 7:15 p.m. | 3. | March 25, 2013 Town Board agenda and meeting presider – K. Arnold
<i>No packet documentation attached</i> |
| 7:25 p.m. | 4. | Review of National Citizen Survey optional questions – K. Arnold
<i>No packet documentation attached</i> |
| 7:30 p.m. | 5. | Future Meetings Agenda |



MEMORANDUM

Date: March 4, 2013
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Dennis Wagner, Director of Engineering & John Michaels, Chief of Police
Re: Residential speed limits
Item #: Work session - 1

Background / Discussion:

Staff polled other municipalities for residential speed limit standards and the results are tabulated below.

Fort Collins	local streets - 25 mph; minor collectors 25-30; major collectors 30-35
Loveland	was 30 mph until adoption of a new standard a few years ago; now it is 25 mph
Greeley	local streets - 30 mph
Johnstown	local streets – 25 mph
Milliken	local streets – 25 mph

The Model Traffic Code, which is the basis for traffic laws across the country, states that the maximum speed in a residential district shall be 30 mph unless “local authorities determine upon the basis of a traffic investigation or survey or upon the basis of appropriate design standards...that any speed specified or established as authorized under sections 1101 to 1104 is greater or less than is reasonable or safe under the road and traffic conditions...said authority shall determine and declare a reasonable and safe speed limit...which shall be effective when appropriate signs...are erected...”.

Alteration of the 30 mph standard speed limit will necessitate an ordinance and installation of new signs.

Due to the scope of analyzing all Windsor streets for the number of signs needed to change from the existing 30 mph standard to 25 mph, staff has prepared a map of only that part of Windsor in Larimer County and will have it available for the March 4th work session along with the costs associated with sign posting. It is expected to be indicative of the scale of converting all residential Windsor streets to 25 mph.

The booklet titled “Speeding in Residential Areas” that Chief Michaels handed out to the board provides good information on this topic.

Police Department statistics:

Over the last 2 years there were 17 accidents involving cars vs pedestrians, bikes or skateboards. In approximately 50% of those incidents the driver of the motor vehicle was not at fault.

In 2012, the Police Department wrote 2,651 citations for traffic offenses and gave out 3,827 warning tickets.

The speed trailer is used as an education tool and in 2012 it was operational from March until the end of September at 15 different locations. In 2013 it is anticipated to be used at 20-24 locations.



MEMORANDUM

Date: March 4, 2013
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: John Michaels, Chief of Police
Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
Re: Boardwalk Park Operations
Item #: 2.a.

Background / Discussion:

Staff has implemented several strategic processes to increase the visibility and effectiveness of enforcing rules and regulations in Windsor parks, especially Boardwalk Park. These include:

- Cross training Parks, Recreation & Culture staff to assist in “educating” the public about various rules and regulations
- Additional 3 weekends June – July patrol hours (2 officers) by Windsor Police Department (included in PD overtime budget)
- Additional 7 weekends June – July patrol hours (2 officers) Weld County Sheriff Reserves (included in PD contractual budget)
- Greeley Police Department Gang Unit assisted Windsor PD with training on what to watch for and how to interact with gang members.
- The Department of Parole will continue to assist with a presence in parks to identify parole violators and implement further restrictions or jail for violation.
- The Weld County Warrant Division will continue to assist with monitoring individuals who have outstanding warrants. These non-uniformed officers know the wanted suspects.
- Establishing a protocol to indicate that when an individual commits a crime in Windsor parks (such as disorderly conduct, disturbing the peace, or assault) and is arrested, notation on the bonding form requests to exclude that person from the park until the case has reached a disposition.
- Implementing a Park Ambassador volunteer program that puts extra eyes and ears in the park and assists in “educating” the public about various rules and regulations.

In December, further discussion provided direction to staff to research the possibility of securing the beach to monitor use, and for licensing the premise “Boardwalk Park”.

In order to monitor beach activity, it might be important to fence the beach and provide staff to check for payment or residency (depending on the terms). Attached is a map showing potential for fencing the swim beach. Costs include:

1) Swim Beach Fencing (\$7,500 to \$18,000)

Swim beach perimeter for fencing is approximately 605 linear feet.

- Chain link installed – \$10,000 to \$12,000
- Wrought iron installed - \$15,000 to \$18,000
- Post and dowel installed - \$9,500
- Recycled post and dowel 2 rail - \$5,500 + shipping
- Recycled post and dowel 3 rail - \$7,500 + shipping

Note: fencing is not a guarantee barrier as people might climb over a fence. Also, any fencing creates a visual barrier to the beach, swim portion of the lake and the south west portion of the lake for safety and security.

2) Swim Beach Monitoring (\$7,512 or more)

- Costs \$xx for Windsor residents - \$xx for non-residents (daily, punch pass, season)
- Passes must be purchased at the CRC (no available mechanism on site to verify residency)

Staff salary (\$5,512)

Memorial Day through Labor Day (13 weeks)

Monday – Friday 12-7 (7 hours) $7 \times 5 \times 13 = 455$

Saturday – Sunday 10-7 (9 hours) $9 \times 2 \times 13 = 234$

TOTAL $689 \text{ hours} \times \$8.00 \text{ per hour} = \$5,512$

Note: these are likely the busiest hours of the swim beach, but the beach is open from 5am to 10pm (park hours), making this very difficult to administer. Individuals might be established on the beach prior to staff arriving and then be asked to pay or show passes. The staff would not be police trained for any possible negative encounters; park visitors who resist complying would require police intervention.

Minimal other costs for wristbands or passes to indicate residency (\$1,000 - \$2,000)

You have also discussed potential changes to the existing rules and regulations for all parks, including:

- Grills prohibited allowed except in grills provided (grills would be installed at Boardwalk Park).
- Alcohol prohibited. (Special Event liquor licensing will allow for a variety of options and types of alcohol on selected venues).
- Tents restricted after 6pm.

Financial Impact:

Up to \$26,000. This is not a budgeted item.

Relationship to Strategic Plan:

Goal 1.A., Goal 1.B.

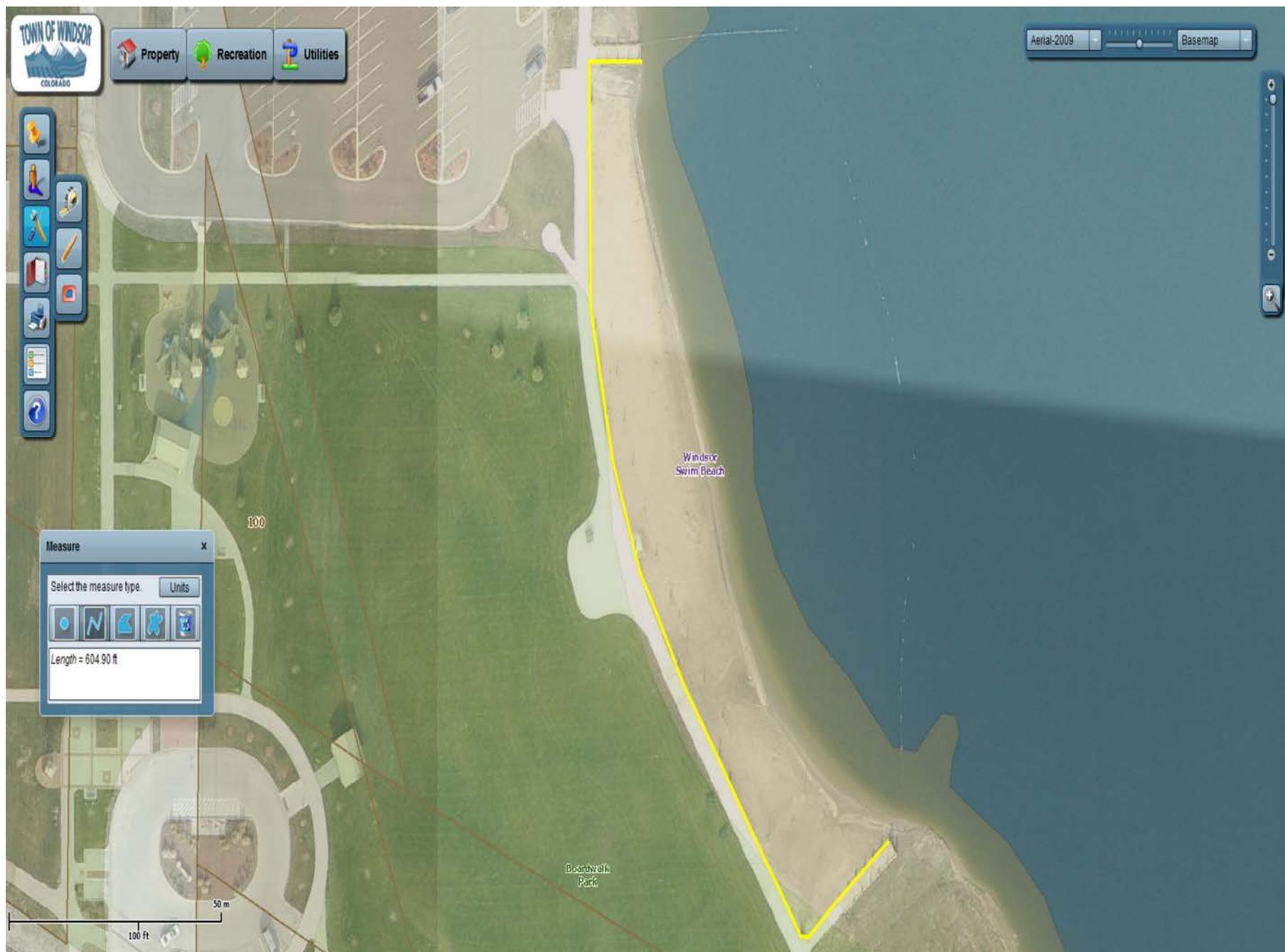
Recommendation:

For discussion and provide direction to staff.

In the event Town Board does not adopt new rules, it is imperative to adopt the revised wording for park hours, glass bottles, and operation of motor vehicles in order to accommodate current operations and events. This can be done by repealing and readopting the current ordinance and can be brought before you separately.

Attachments:

- b. Swim Beach fencing





FUTURE TOWN BOARD MEETINGS

Work Sessions & Regular Meetings will be held in the Board Chambers unless otherwise noted.

March 11, 2013	Work Session and Town Board Meeting Cancelled
March 18, 2013 5:30 p.m.	Town Board Work Session Workforce Housing Apartments Groundbreaking Work session on adoption of 2012 International Building Codes – J. Plummer/S. Ballstadt USA Pro Cycling Challenge update and IGA review – K. Arnold
March 25, 2013 6:00 p.m.	Town Board Work Session Liquor licensing authority discussion Economic Development Quarterly Update
March 25, 2013 7:00 p.m.	Town Board Meeting Kern Board Meeting
April 1, 2013 6:00 p.m.	Town Board Work Session
April 8, 2013 5:30 p.m. - First floor conference room	Board/Manager/Attorney Monthly Meeting
April 8, 2013 7:00 p.m.	Town Board Meeting
April 15, 2013 6:00 p.m.	Town Board Work Session
April 22, 2013 6:00 p.m.	Town Board Work Session
April 22, 2013 7:00 p.m.	Town Board Meeting
April 29, 2013	Fifth Monday
May 6, 2013 6:00 p.m.	Town Board Work Session
May 13, 2013 5:30 p.m. - First floor conference room	Board/Manager/Attorney Monthly Meeting
May 13, 2013 7:00 p.m.	Town Board Meeting
May 20, 2013 6:00 p.m.	Town Board Work Session
May 27, 2013	Memorial Day

Additional Events

March 6, 2013	Chamber of Commerce Annual Dinner – attending: Thompson, Vazquez, Adams, Melendez, Rose, Bishop-Cotner, Arnold
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Future Work Session Topics

Drought preparedness plan
CRC Expansion Feasibility follow up – April 1 (tentative)