



## **KERN BOARD REGULAR MEETING**

March 25, 2013

Immediately following Town Board Regular Meeting  
Town Board Chambers - 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

### **AGENDA**

1. Call to Order
2. Roll Call of Directors Present
3. Approval of Minutes January 14, 2013 Board of Directors Meeting – P. Garcia
4. Approval of Bills – D. Moyer
5. Resolution No. 2013-KB01 - A Resolution Authorizing the Board President to Execute Documents Necessary for the Transfer of Miscellaneous Parcels Owned by the Kern Reservoir and Ditch Company in the Vicinity of Second Street within the Town of Windsor, Colorado
6. Communications
7. Adjourn



## KERN BOARD REGULAR MEETING

January 14, 2013

Immediately following Town Board Regular Meeting  
Town Board Chambers - 301 Walnut Street, Windsor, CO 80550

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### MINUTES

1. Call to Order  
President Vazquez called the meeting to order at 6:37 p.m.
2. Roll Call of Directors Present  
President John Vazquez  
Vice President Kristie Melendez  
Secretary/Treasurer Jeremy Rose  
Myles Baker  
Don Thompson  
Robert Bishop-Cotner  
Ivan Adams  
  
Also present:  
Town Manager  
Kelly Arnold  
Town Attorney Ian McCargar  
Town Clerk Patti Garcia
3. Approval of Minutes November 13, 2012 Board of Directors Meeting – P. Garcia  
**Board Member Thompson motioned to approve the minutes as presented; Secretary/Treasurer Rose seconded the motion. Roll call on the vote resulted as follows:**  
**Yeas – Melendez, Baker, Rose, Thompson, Bishop-Cotner, Adams, Vazquez**  
**Nays – None. Motion carried.**
4. Approval of Bills – D. Moyer  
**Board Member Thompson motioned to approve the bills as presented; Secretary/Treasurer Rose seconded the motion. Roll call on the vote resulted as follows:**  
**Yeas – Melendez, Baker, Rose, Thompson, Bishop-Cotner, Adams, Vazquez**  
**Nays – None. Motion carried.**
5. Communication from Board of Directors  
Town Attorney McCargar stated he had scheduled a meeting with Brad Grasmick and Front Range regarding lease agreements. Mr. McCargar also reported that Director of Engineering Wagner would be bringing some property transactions before the Kern Board of Directors of consideration in the near future.

Due to the cancellation of the March 11, 2013 regular Town Board meeting, Town Manager Arnold recommended a motion to reschedule the next meeting of the Kern Reservoir and Ditch Company to March 25, 2013.

**Board Member Thompson motioned to reschedule the next meeting of the Kern Reservoir and Ditch Company Board of Directors meeting to March 25, 2013; Secretary/Treasurer Rose seconded the motion. Roll call on the vote resulted as follows:**

**Yeas – Melendez, Baker, Rose, Thompson, Bishop-Cotner, Adams, Vazquez  
Nays – None. Motion carried.**

6. Adjourn

**Board Member Thompson motioned to adjourn the meeting at 6:43 p.m.; Secretary/Treasurer Rose seconded the motion. Roll call on the vote resulted as follows:**

**Yeas – Melendez, Baker, Rose, Thompson, Bishop-Cotner, Adams, Vazquez  
Nays – None. Motion carried.**

---

Patti Garcia, Town Clerk

KERN RESERVOIR & DITCH CO

REPORT OF BILLS

12/31/12-3/15/13

At the regular meeting of the Kern Reservoir & Ditch Authority,  
Colorado, held in the Windsor Town Hall Board Room on March 25, 2013  
the following claims were presented, examined, and approved by the KERN Advisory.

| VENDOR                         | DESCRIPTION                                   | INVOICE # | AMOUNT     |
|--------------------------------|---|-----------|------------|
| Hix Insurance Assoc Inc        | Kern Reservoir & Ditch Co liability insurance | 16242     | \$2,207.00 |
| Clear Water Solutions          | General Water Services-Non potable            | 3550      | \$1,344.43 |
| Clear Water Solutions          | General Water Services-Non potable            | 3546      | \$2,368.86 |
| Clear Water Solutions          | Decree Acctg/General water services           | 3587      | \$1,262.73 |
| Clear Water Solutions          | General Water Services-Non potable            | 3588      | \$3,824.35 |
| Xcel Energy                    | utlities                                      | Dec-12    | \$31.37    |
| Xcel Energy                    | utlities                                      | Jan-13    | \$16.18    |
| Xcel Energy                    | utlities                                      | 13-Jan    | \$32.01    |
| Xcel Energy                    | utlities                                      | Feb-13    | \$47.44    |
| BH Eaton Co                    | Parshal flume at Eastman Park                 | 1st half  | \$2,881.00 |
| New Cache La Poudre Irrigating | Water assessment                              | 9477      | \$1,040.00 |
| Frachetti Engineering Inc      | Engineering svcs-SCADA                        | 4016      | \$3,335.00 |

TOTAL DISBURSEMENT REQUEST

\$18,390.37

TOTAL

\$18,390.37



301 Walnut Street  
 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

2013

|                           |       |
|---------------------------|-------|
| <i>Finance Department</i> |       |
| Vendor #                  | 6810  |
| Obligation #              | 98049 |

## PAYMENT REQUEST

|  |        |
|--|--------|
| INVOICE NUMBER: 16242  | Notes: |
| VENDOR: Hix Insurance Associates, Inc.                           |        |
| DBA:<br>(IF OTHER THAN VENDOR)                                   |        |
| Address: 3005 Center Green Dr.<br>Suite 120<br>Boulder, CO 80301 |        |
| Phone: 303-444-4666  |        |
| Fax:   |        |

| INVOICE DATE      | PROCESSED BY | SUPERVISOR APPROVAL | DEPT. HEAD APPROVAL  |
|-------------------|--------------|---------------------|----------------------|
| December 31, 2012 | D. Wagner    |                     | <i>Dennis Wagner</i> |

| BUDGET LINE ITEM |       |          |         | DESCRIPTION                                    | TOTAL             |
|------------------|-------|----------|---------|--|-------------------|
| FUND             | DEPT. | FUNCTION | PROJECT |  |                   |
| 14               | 484   | 6246     |         | Kern Reservoir & Ditch Co. liability insurance | \$2,207.00        |
|                  |       |          |         |  |                   |
|                  |       |          |         |  |                   |
|                  |       |          |         |  |                   |
|                  |       |          |         |  |                   |
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|                  |       |          |         |  |                   |
|                  |       |          |         |  |                   |
|                  |       |          |         |  |                   |
|                  |       |          |         | <b>TOTAL</b>                                   | <b>\$2,207.00</b> |

KRDC EXPENSE

**Insurance Assoc., Inc.-Boulder**  
3005 Center Green Dr. Ste 120  
Boulder, CO 80301  
Phone : 303-444-4666 Fax : 303-444-8481

|                        |    |               |
|------------------------|----|---------------|
| <b>INVOICE # 16242</b> |    | <b>Page 1</b> |
| ACCOUNT NO.            | OP | DATE          |
| KERNR-1                | LH | 12/31/12      |
| PRODUCER               |    |               |
| Charles Hix            |    |               |
| BALANCE DUE ON         |    |               |
| 01/18/13               |    |               |

**Kern Reservoir & Ditch Co.**  
Dennis Wagner  
301 Walnut St  
Windsor, CO 80550

| itm #  | Eff Date | Trn | Type | Policy #           | Description              | Producer         | Amount      |
|--------|----------|-----|------|--------------------|--------------------------|------------------|-------------|
| 451709 | 01/01/13 | REN | PCKG | GPPA-PF-9000037-03 | 13/14 GPP Renewal Policy | Charles Hix      | \$ 2,207.00 |
|        |          |     |      |                    |                          | Invoice Balance: | \$ 2,207.00 |

Please make check payable to Hix Insurance Associates Inc.  
Thank you for your consideration and business.



301 Walnut Street  
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 Office 970-674-2400  
 Fax 970-674-2456

2013

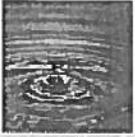
| Finance Department |       |
|--------------------|-------|
| Vendor #           | 5551  |
| Obligation #       | 98393 |

## PAYMENT REQUEST

|  |                     |
|--|---------------------|
| <b>INVOICE NUMBER:</b> 3550  | <b>Notes:</b>       |
| <b>VENDOR:</b> Clear Water Solutions                                 |                     |
| <b>DBA:</b><br>(IF OTHER THAN VENDOR)                                |                     |
| <b>Address:</b> 8010 S. County Road 5, Ste. 105<br>Windsor, CO 80528 |                     |
| <b>Phone:</b> (970) 223-3706   | <b>KRDC EXPENSE</b> |
| <b>Fax:</b>  |                     |

| INVOICE DATE | PROCESSED BY | SUPERVISOR APPROVAL | DEPT. HEAD APPROVAL |
|--------------|--------------|---------------------|---------------------|
| 1/18/2013    | Wade Willis  | <i>[Signature]</i>  | <i>[Signature]</i>  |

| BUDGET LINE ITEM |       |          |         |                                      |                   |
|------------------|-------|----------|---------|--------------------------------------|-------------------|
| FUND             | DEPT. | FUNCTION | PROJECT | DESCRIPTION                          | TOTAL             |
| 14               | 484   | 6253     | N/A     | General Water Services - Non-potable | \$1,344.43        |
|                  |       |          |         |                                      |                   |
|                  |       |          |         |                                      |                   |
|                  |       |          |         |                                      |                   |
|                  |       |          |         |                                      |                   |
|                  |       |          |         |                                      |                   |
|                  |       |          |         |                                      |                   |
|                  |       |          |         | <b>TOTAL</b>                         | <b>\$1,344.43</b> |



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**Clear Water Solutions**  
 8010 S County Road 5 Ste 105  
 Windsor, CO 80528  
 970-223-3706

Town of Windsor  
 301 Walnut Street  
 Windsor, Co 80550  
 Wade Willis

Invoice number 3550  
 Date 01/18/2013

Project **09-280 WINDSOR GENERAL WATER SERVICES NON POTABLE 2012**

Billing Period: 12/14/12 – 1/13/13

A detail of the value provided by Clear Water Solutions, Inc. during this billing period is as follows:

Phase A: General Water Services

- Reviewed Non-Potable plan recommendations and researched Boardwalk Park Poudre Plan Wells #1 and #7 and responded to Wade
- Talked with Brad on Poudre Plan issues
- Review Kern accounting potential changes and develop estimate for Kern notice procedures

Please do not hesitate to contact us with any questions regarding this invoice or your project.

**Invoice Summary**

| Description                                      | YTD Billed      | Current Billed  |
|--|-----------------|-----------------|
| <b>A GENERAL WATER SERVICES</b>                  | 8,232.39        | 1,200.00        |
| <b>EQUIPMENT SUPPLIES &amp; GENERAL EXPENSES</b> | 412.07          | 74.43           |
| <b>ADMINISTRATION</b>                            | 505.00          | 70.00           |
| <b>REIMBURSABLE EXPENSES</b>                     | 19.89           | 0.00            |
| <b>CREDIT FOR OVERPAYMENT ON INVOICE 3440</b>    | -280.00         | 0.00            |
| <b>Total</b>                                     | <b>8,889.35</b> | <b>1,344.43</b> |

**General Water Services**

Professional Fees

|           | Hours | Rate   | Billed Amount |
|-----------|-------|--------|---------------|
| Principal | 8.00  | 150.00 | 1,200.00      |

| Description                                      | YTD Billed    | Current Billed |
|--|---------------|----------------|
| <b>EQUIPMENT SUPPLIES &amp; GENERAL EXPENSES</b> | 412.07        | 74.43          |
| <b>ADMINISTRATION</b>                            | 505.00        | 70.00          |
| <b>Total</b>                                     | <b>917.07</b> | <b>144.43</b>  |

Invoice total **1,344.43**



301 Walnut Street  
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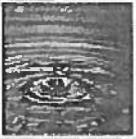
| Finance Department |        |
|--------------------|--------|
| Vendor #           | 5551   |
| Obligation #       | 9,8394 |

## PAYMENT REQUEST

|  |                     |
|--|---------------------|
| <b>INVOICE NUMBER:</b> 3546  | <b>Notes:</b>       |
| <b>VENDOR:</b> Clear Water Solutions                                 |                     |
| <b>DBA:</b><br>(IF OTHER THAN VENDOR)                                |                     |
| <b>Address:</b> 8010 S. County Road 5, Ste. 105<br>Windsor, CO 80528 |                     |
| <b>Phone:</b> (970) 223-3706   |                     |
| <b>Fax:</b>  | <b>KRDC EXPENSE</b> |

| INVOICE DATE | PROCESSED BY | SUPERVISOR APPROVAL | DEPT. HEAD APPROVAL |
|--------------|--------------|---------------------|---------------------|
| 1/18/2013    | Wade Willis  | <i>[Signature]</i>  | <i>[Signature]</i>  |

| BUDGET LINE ITEM |       |          |         |                        |                   |
|------------------|-------|----------|---------|------------------------|-------------------|
| FUND             | DEPT. | FUNCTION | PROJECT | DESCRIPTION            | TOTAL             |
| 14               | 484   | 6253     | N/A     | General Water Services | \$756.36          |
| 14               | 484   | 6253     | N/A     | Decree Accounting      | \$1,612.50        |
|                  |       |          |         |                        |                   |
|                  |       |          |         |                        |                   |
|                  |       |          |         |                        |                   |
|                  |       |          |         |                        |                   |
|                  |       |          |         |                        |                   |
|                  |       |          |         |                        |                   |
|                  |       |          |         | <b>TOTAL</b>           | <b>\$2,368.86</b> |



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8010 S County Road 5 Ste 105  
Windsor, CO 80528  
970-223-3706

Kern Reservoir & Ditch Co  
301 Walnut Street  
Windsor, Co 80550  
Wade Willis

Invoice number 3546  
Date 01/18/2013  
Project **08-210 KRDC GENERAL WATER SERVICES 2012**

6253

Billing Period: 12/14/12 – 1/13/13

A detail of the value provided by Clear Water Solutions, Inc. during this billing period is as follows:

Phase A: Decree Accounting  
- Worked on decree accounting and reviewed reservoir releases for augmentation

Please do not hesitate to contact us with any questions regarding this invoice or your project.

**Invoice Summary**

| Description                                      | YTD Billed       | Current Billed  |
|--|------------------|-----------------|
| <b>A DECREE ACCOUNTING</b>                       | 32,710.00        | 1,612.50        |
| <b>B KERN JUNIOR WATER RIGHT</b>                 | 6,132.50         | 0.00            |
| <b>C MISCELLANEOUS</b>                           | 9,673.75         | 487.50          |
| <b>EQUIPMENT SUPPLIES &amp; GENERAL EXPENSES</b> | 1,644.30         | 148.86          |
| <b>ADMINISTRATION</b>                            | 2,400.00         | 120.00          |
| <b>REIMBURSEABLE EXPENSES</b>                    | 17.55            | 0.00            |
| <b>Total</b>                                     | <b>52,578.10</b> | <b>2,368.86</b> |

**Decree Accounting**

Professional Fees

|                      | Hours | Rate   | Billed Amount |
|----------------------|-------|--------|---------------|
| Principal            | 10.75 | 150.00 | 1,612.50      |
| <b>Miscellaneous</b> |       |        |               |
| Professional Fees    |       |        |               |
| Principal            | 3.25  | 150.00 | 487.50        |

| Description                                      | YTD Billed      | Current Billed |
|--|-----------------|----------------|
| <b>EQUIPMENT SUPPLIES &amp; GENERAL EXPENSES</b> | 1,644.30        | 148.86         |
| <b>ADMINISTRATION</b>                            | 2,400.00        | 120.00         |
| <b>Total</b>                                     | <b>4,044.30</b> | <b>268.86</b>  |



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 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

| Finance Department |       |
|--------------------|-------|
| Vendor #           | 5551  |
| Obligation #       | 98787 |

## PAYMENT REQUEST

|   |                     |
|---|---------------------|
| <b>INVOICE NUMBER:</b> 3587                     | <b>Notes:</b>       |
| <b>VENDOR:</b> Clear Water Solutions            |                     |
| <b>DBA</b>                                      |                     |
| (IF OTHER THAN VENDOR)                          |                     |
| <b>Address:</b> 8010 S. County Road 5, Ste. 105 |                     |
| Windsor, CO 80528                               |                     |
| <b>Phone:</b> (970) 223-3706                    |                     |
| <b>Fax:</b>                                     | <b>KRDC EXPENSE</b> |

| INVOICE DATE | PROCESSED BY | SUPERVISOR APPROVAL | DEPT. HEAD APPROVAL |
|--------------|--------------|---------------------|---------------------|
| 2/20/2013    | Wade Willis  | <i>[Signature]</i>  | <i>[Signature]</i>  |

| BUDGET LINE ITEM |       |          |         |                        |                   |
|------------------|-------|----------|---------|------------------------|-------------------|
| FUND             | DEPT. | FUNCTION | PROJECT | DESCRIPTION            | TOTAL             |
| 14               | 484   | 6253     | N/A     | Decree Accounting      | \$480.00          |
| 14               | 484   | 6253     | N/A     | General Water Services | \$782.73          |
|                  |       |          |         |                        |                   |
|                  |       |          |         |                        |                   |
|                  |       |          |         |                        |                   |
|                  |       |          |         |                        |                   |
|                  |       |          |         | <b>TOTAL</b>           | <b>\$1,262.73</b> |



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8010 S County Road 5 Ste 105  
Windsor, CO 80528  
970-223-3706

Kern Reservoir & Ditch Co  
301 Walnut Street  
Windsor, Co 80550  
Wade Willis

Invoice number 3587  
Date 02/20/2013

Project **08-210 KRDC GENERAL WATER SERVICES 2013**

Billing Period: 1/14/13 – 2/10/13

A detail of the value provided by Clear Water Solutions, Inc. during this billing period is as follows:

Phase A: Decree Accounting

- Decree accounting
- Discussed with Brad decree from Boulder and provided him with Latham excerpt

Phase B: Kern Junior Water Right

- Reviewed Boulder/Centennial comments
- Conference with Brad Grasmick

Phase C: Miscellaneous

- Worked on Great Western opposition
- Investigated potential leases
- Review CBT and Broe proposal

Please do not hesitate to contact us with any questions regarding this invoice or your project.

**Invoice Summary**

| Description                                      | YTD Billed      | Current Billed  |
|--|-----------------|-----------------|
| <b>A DECREE ACCOUNTING</b>                       | 480.00          | 480.00          |
| <b>B KERN JUNIOR WATER RIGHTS</b>                | 225.00          | 225.00          |
| <b>C MISCELLANEOUS</b>                           | 440.00          | 440.00          |
| <b>EQUIPMENT SUPPLIES &amp; GENERAL EXPENSES</b> | 117.73          | 117.73          |
| <b>ADMINISTRATION</b>                            | 0.00            | 0.00            |
| <b>REIMBURSABLE EXPENSES</b>                     | 0.00            | 0.00            |
| <b>Total</b>                                     | <b>1,262.73</b> | <b>1,262.73</b> |

**Decree Accounting**

Professional Fees

|           | Hours | Rate   | Billed Amount |
|-----------|-------|--------|---------------|
| Principal | 3.00  | 160.00 | 480.00        |

**Kern Junior Water Rights**

Professional Fees

|                           | Hours | Rate   | Billed Amount |
|---------------------------|-------|--------|---------------|
| Senior Project Manager IV | 1.50  | 150.00 | 225.00        |

**Miscellaneous**

Professional Fees

|           | Hours | Rate   | Billed Amount |
|-----------|-------|--------|---------------|
| Principal | 2.75  | 160.00 | 440.00        |

| Description                                      | Prior Billed | Current Billed |
|--|--------------|----------------|
| <b>EQUIPMENT SUPPLIES &amp; GENERAL EXPENSES</b> | 0.00         | 117.73         |
| <b>Total</b>                                     | 0.00         | 117.73         |

Invoice total **1,262.73**

**Aging Summary**

| Invoice Number | Invoice Date | Outstanding | Current  | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|----------|---------|---------|---------|----------|
| 3587           | 02/20/2013   | 1,262.73    | 1,262.73 |         |         |         |          |
|                | Total        | 1,262.73    | 1,262.73 | 0.00    | 0.00    | 0.00    | 0.00     |

*We thank you for your business!*



301 Walnut Street  
 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

| Finance Department |       |
|--------------------|-------|
| Vendor #           | 5551  |
| Obligation #       | 98788 |

## PAYMENT REQUEST

|   |                     |
|---|---------------------|
| <b>INVOICE NUMBER:</b> 3588                     | <b>Notes:</b>       |
| <b>VENDOR:</b> Clear Water Solutions            |                     |
| <b>DBA</b>                                      |                     |
| (IF OTHER THAN VENDOR)                          |                     |
| <b>Address:</b> 8010 S. County Road 5, Ste. 105 |                     |
| Windsor, CO 80528                               |                     |
| <b>Phone:</b> (970) 223-3706                    |                     |
| <b>Fax:</b>                                     | <b>KRDC EXPENSE</b> |

| INVOICE DATE | PROCESSED BY | SUPERVISOR APPROVAL | DEPT. HEAD APPROVAL |
|--------------|--------------|---------------------|---------------------|
| 2/20/2013    | Wade Willis  | <i>[Signature]</i>  | <i>[Signature]</i>  |

| BUDGET LINE ITEM |       |          |         |                                      |                   |
|------------------|-------|----------|---------|--------------------------------------|-------------------|
| FUND             | DEPT. | FUNCTION | PROJECT | DESCRIPTION                          | TOTAL             |
| 14               | 484   | 6253     | N/A     | General Water Services - Non-potable | \$3,824.35        |
|                  |       |          |         |                                      |                   |
|                  |       |          |         |                                      |                   |
|                  |       |          |         |                                      |                   |
|                  |       |          |         |                                      |                   |
|                  |       |          |         | <b>TOTAL</b>                         | <b>\$3,824.35</b> |



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**Clear Water Solutions**  
 8010 S County Road 5 Ste 105  
 Windsor, CO 80528  
 970-223-3706

Town of Windsor  
 301 Walnut Street  
 Windsor, Co 80550  
 Wade Willis

Invoice number 3588  
 Date 02/20/2013

Project **09-280 WINDSOR GENERAL WATER SERVICES NON POTABLE 2013**

Billing Period: 1/14/13 – 2/10/13

A detail of the value provided by Clear Water Solutions, Inc. during this billing period is as follows:

**Phase A: General Water Services**

- Meeting with FRE, Brad Grasmick and Ian McCarger 1-17-13
- Meeting with Town and Kyger Pit owners 1-18-13
- Reviewed agreements for Kyger Pit
- Meeting with Town and Kyger Pit owners 2-4-13
- Investigate Boardwalk well irrigation issues
- Research possibility to irrigated neighboring property with Cemetery wells

Please do not hesitate to contact us with any questions regarding this invoice or your project.

**Invoice Summary**

| Description                                      | YTD Billed      | Current Billed  |
|--|-----------------|-----------------|
| <b>A GENERAL WATER SERVICES</b>                  | 3,316.70        | 3,316.70        |
| <b>B KERN MEASURING DEVICES/FLOWS</b>            | 0.00            | 0.00            |
| <b>EQUIPMENT SUPPLIES &amp; GENERAL EXPENSES</b> | 235.47          | 235.47          |
| <b>ADMINISTRATION</b>                            | 240.00          | 240.00          |
| <b>REIMBURSABLE EXPENSES</b>                     | 32.18           | 32.18           |
| <b>Total</b>                                     | <b>3,824.35</b> | <b>3,824.35</b> |

**General Water Services**

Professional Fees

|                                   | Hours | Rate   | Billed Amount |
|-----------------------------------|-------|--------|---------------|
| Principal                         | 20.00 | 160.00 | 3,200.00      |
| Senior Water Resource Engineer IV | 1.00  | 105.00 | 105.00        |

Reimbursables

|                       | Billed Amount   |
|-----------------------|-----------------|
| Miles                 | 11.70           |
| <b>Phase subtotal</b> | <b>3,316.70</b> |

**Reimbursable Expenses**

Reimbursables

|  | Billed<br>Amount  |
|--|-------------------|
| Miles  | 32.18             |
|  | Prior<br>Billed   |
|  | Current<br>Billed |
| <b>EQUIPMENT SUPPLIES &amp; GENERAL EXPENSES</b> | 0.00              |
| <b>ADMINISTRATION</b>                            | 0.00              |
| <b>Total</b>                                     | <b>0.00</b>       |

Invoice total **3,824.35**

**Aging Summary**

| Invoice Number | Invoice Date | Outstanding | Current  | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|----------|---------|---------|---------|----------|
| 3588           | 02/20/2013   | 3,824.35    | 3,824.35 |         |         |         |          |
|                | Total        | 3,824.35    | 3,824.35 | 0.00    | 0.00    | 0.00    | 0.00     |

*We thank you for your business!*







|   |   |                                    |                                 |                                     |
|---|---|------------------------------------|---------------------------------|-------------------------------------|
| <b>Customer Name</b><br>TOWN OF WINDSOR | <b>Service Address</b><br>1A MAIN ST UNIT KERN<br>WINDSOR, CO 80550 | <b>Account No.</b><br>53-0029078-2 | <b>Date Due</b><br>Jan 22, 2013 | <b>Amount Due</b><br><b>\$15.36</b> |
|---|---|------------------------------------|---------------------------------|-------------------------------------|

**Account Activity**

|                                  |              |                        |                |
|----------------------------------|--------------|------------------------|----------------|
| Date of Bill                     | Dec 31, 2012 | Previous Balance       | \$15.43        |
| Number of Payments Received      | 1            | Total Payments         | (\$15.43)      |
| Number of Days in Billing Period | 31           | Balance Forward        | \$0.00         |
| Statement Number                 | 352317588    | + Current Bill         | \$15.36        |
| Premise Number                   | 304241529    | <b>Current Balance</b> | <b>\$15.36</b> |

**Electric Service - Account Summary**

|                     |              |                    |                       |                   |
|---------------------|--------------|--------------------|-----------------------|-------------------|
| Invoice Number      | 0452961621   | Commercial Service | 18 kWh x 0.039200     | \$0.71            |
| Meter No            | 000054702613 | GRSA               |                       | \$1.61            |
| Rate                | C            | Commercial Service | Trans Cost Adj        | 18 kWh x 0.000040 |
| Days in Bill Period | 31           |                    | Elec Commodity Adj    | 18 kWh x 0.032120 |
| Current Reading     | 367          | Actual 12/28/2012  | Demand Side Mgmt Cost | 18 kWh x 0.001290 |
| Previous Reading    | 349          | Actual 11/27/2012  | Purch Cap Cost Adj    | 18 kWh x 0.006850 |
| Kilowatt-Hours Used | 18           |                    | Service & Facility    | \$10.75           |
|                     |              |                    | Renew. Energy Std Adj | \$0.26            |
|                     |              |                    | <b>Subtotal</b>       | <b>\$14.05</b>    |
|                     |              |                    | Franchise Fee         | 3.00%             |
|                     |              |                    | Sales Tax             | \$0.88            |
|                     |              |                    | <b>Total Amount</b>   | <b>\$15.36</b>    |

**Comparison Information**

|          |                   | <b>Billing Period</b> | <b>Kwh Usage/Month</b> | <b>Avg. Daily Temp.</b> |
|----------|-------------------|-----------------------|------------------------|-------------------------|
| Electric | \$15.36 per month | This Year             | 18                     | 32°                     |
|          | \$0.50 per day    | Last Year             | 18                     | 25°                     |

**Customer Messages**

Thank you for your payment.

**KRDC EXPENSE**



301 Walnut Street  
 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

| <u>Finance Department</u> |       |
|---------------------------|-------|
| Vendor #                  | 552   |
| Obligation #              | 98328 |

## PAYMENT REQUEST

|  |  |
|--|--|
| <b>INVOICE NUMBER:</b> Jan 2013                                  | <b>Notes:</b>                                |
| <b>VENDOR:</b> Public Service Company of Colorado →              |  |
| <b>DBA:</b> <i>Xcel</i><br><small>(IF OTHER THAN VENDOR)</small> | <b>TO DEAN MOYER FOR APPROVAL</b>            |
| <b>Address:</b> PO BOX 9477<br>MPLS, MN 55484-9477               | <b>WRITE SEPARATE CHECK FOR THIS EXPENSE</b> |
|  | <b>KRDC Expense</b>                          |
| <b>Phone:</b>  |  |
| <b>Fax:</b>  |  |

| INVOICE DATE | PROCESSED BY | SUPERVISOR APPROVAL | DEPT. HEAD APPROVAL |
|--------------|--------------|---------------------|---------------------|
| 1/23/13      | S Swanson    |                     | <i>DM</i>           |

| BUDGET LINE ITEM |       |          |         |  |                |
|------------------|-------|----------|---------|--|----------------|
| FUND             | DEPT. | FUNCTION | PROJECT | DESCRIPTION                                  | TOTAL          |
| 14               | 484   | 6260     |         | Utilities                                    |                |
|                  |       |          |         | 5300289665- 107A N Chimney Park Dr Unit Kern |                |
|                  |       |          |         | 5300290782- 1A Main St Unit Kern             |                |
|                  |       |          |         | 5300290793- 561 E Garden Drive               | 16.18          |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
| <b>TOTAL</b>     |       |          |         |  | <b>\$16.18</b> |





301 Walnut Street  
 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

| Finance Department |        |
|--------------------|--------|
| Vendor #           | 552    |
| Obligation #       | 9 8442 |

## PAYMENT REQUEST

|  |                                       |
|--|---------------------------------------|
| INVOICE NUMBER: Jan.1 2013                             | Notes:                                |
| VENDOR: Public Service Company of Colorado <i>Xcel</i> |                                       |
| DBA:<br>(IF OTHER THAN VENDOR)                         | <b>TO DEAN MOYER FOR APPROVAL</b>     |
| Address: PO BOX 9477<br>MPLS, MN 55484-9477            | WRITE SEPARATE CHECK FOR THIS EXPENSE |
|  | <b>KRDC Expense</b>                   |
| Phone:   |                                       |
| Fax:   |                                       |

| INVOICE DATE | PROCESSED BY | SUPERVISOR APPROVAL | DEPT. HEAD APPROVAL |
|--------------|--------------|---------------------|---------------------|
| 01/30/13     | S Swanson    |                     | <i>DM</i>           |

| BUDGET LINE ITEM |       |          |         | DESCRIPTION                                  | TOTAL              |
|------------------|-------|----------|---------|--|--------------------|
| FUND             | DEPT. | FUNCTION | PROJECT |  |                    |
| 14               | 484   | 6260     |         | Utilities                                    |                    |
|                  |       |          |         | 5300289665- 107A N Chimney Park Dr Unit Kern | 16.40              |
|                  |       |          |         | 5300290782- 1A Main St Unit Kern             | 15.61              |
|                  |       |          |         | 5300290793- 561 E Garden Drive               |                    |
|                  |       |          |         |  |                    |
|                  |       |          |         |  |                    |
|                  |       |          |         |  |                    |
|                  |       |          |         |  |                    |
|                  |       |          |         |  |                    |
|                  |       |          |         |  |                    |
|                  |       |          |         | <b>TOTAL</b>                                 | <del>\$16.01</del> |

*32.01* ✓

| Customer Name   | Service Address                                       | Account No.  | Date Due     | Amount Due     |
|-----------------|---|--------------|--------------|----------------|
| TOWN OF WINDSOR | 107A N CHIMNEY PARK DR UNIT KERN<br>WINDSOR, CO 80550 | 53-0028966-5 | Feb 20, 2013 | <b>\$16.40</b> |

**Account Activity**

|                                  |              |                        |                  |
|----------------------------------|--------------|------------------------|------------------|
| Date of Bill                     | Jan 30, 2013 | Previous Balance       | \$16.01          |
| Number of Payments Received      | 1            | Total Payments         | <u>(\$16.01)</u> |
| Number of Days in Billing Period | 32           | Balance Forward        | \$0.00           |
| Statement Number                 | 355937988    | + Current Bill         | <u>\$16.40</u>   |
| Premise Number                   | 304241524    | <b>Current Balance</b> | <b>\$16.40</b>   |

**Electric Service - Account Summary**

|                     |                       |                       |                      |                |
|---------------------|-----------------------|-----------------------|----------------------|----------------|
| Invoice Number      | 0457104700            | Commercial Service    | 27 kWh x 0.039200    | \$1.06         |
| Meter No            | 000065829114          | GRSA                  |                      | \$1.79         |
| Rate                | C Commercial Service  | Trans Cost Adj        | 24.47 kWh x 0.000790 | \$0.02         |
| Days in Bill Period | 32                    | Trans Cost Adj        | 2.53 kWh x 0.000040  | \$0.00         |
| Current Reading     | 523 Actual 01/29/2013 | Elec Commodity Adj    | 24.47 kWh x 0.033460 | \$0.82         |
| Previous Reading    | 496 Actual 12/28/2012 | Elec Commodity Adj    | 2.53 kWh x 0.032120  | \$0.08         |
| Kilowatt-Hours Used | 27                    | Demand Side Mgmt Cost | 24.47 kWh x 0.001720 | \$0.04         |
|                     |                       | Demand Side Mgmt Cost | 2.53 kWh x 0.001290  | \$0.00         |
|                     |                       | Purch Cap Cost Adj    | 24.47 kWh x 0.005910 | \$0.14         |
|                     |                       | Purch Cap Cost Adj    | 2.53 kWh x 0.006850  | \$0.02         |
|                     |                       | Service & Facility    |                      | \$10.75        |
|                     |                       | Renew. Energy Std Adj |                      | \$0.28         |
|                     |                       | <b>Subtotal</b>       |                      | <b>\$15.00</b> |
|                     |                       | Franchise Fee         | 3.00%                | \$0.45         |
|                     |                       | Sales Tax             |                      | \$0.95         |
|                     |                       | <b>Total Amount</b>   |                      | <b>\$16.40</b> |

**Comparison Information**



| Customer Name   | Service Address                           | Account No.  | Date Due     | Amount Due     |
|-----------------|---|--------------|--------------|----------------|
| TOWN OF WINDSOR | 1A MAIN ST UNIT KERN<br>WINDSOR, CO 80550 | 53-0029078-2 | Feb 20, 2013 | <b>\$15.61</b> |

**Account Activity**

|                                  |              |                        |                  |
|----------------------------------|--------------|------------------------|------------------|
| Date of Bill                     | Jan 30, 2013 | Previous Balance       | \$15.36          |
| Number of Payments Received      | 1            | Total Payments         | <u>(\$15.36)</u> |
| Number of Days in Billing Period | 32           | Balance Forward        | \$0.00           |
| Statement Number                 | 355938016    | + Current Bill         | <b>\$15.61</b>   |
| Premise Number                   | 304241529    | <b>Current Balance</b> | <b>\$15.61</b>   |

**Electric Service - Account Summary**

|                     |                       |                       |                      |                |
|---------------------|-----------------------|-----------------------|----------------------|----------------|
| Invoice Number      | 0457104750            | Commercial Service    | 19 kWh x 0.039200    | \$0.74         |
| Meter No            | 000054702613          | GRSA                  |                      | \$1.74         |
| Rate                | C Commercial Service  | Trans Cost Adj        | 17.22 kWh x 0.000790 | \$0.01         |
| Days in Bill Period | 32                    | Trans Cost Adj        | 1.78 kWh x 0.000040  | \$0.00         |
| Current Reading     | 386 Actual 01/29/2013 | Elec Commodity Adj    | 17.22 kWh x 0.033460 | \$0.58         |
| Previous Reading    | 367 Actual 12/28/2012 | Elec Commodity Adj    | 1.78 kWh x 0.032120  | \$0.06         |
| Kilowatt-Hours Used | 19                    | Demand Side Mgmt Cost | 17.22 kWh x 0.001720 | \$0.03         |
|                     |                       | Demand Side Mgmt Cost | 1.78 kWh x 0.001290  | \$0.00         |
|                     |                       | Purch Cap Cost Adj    | 17.22 kWh x 0.005910 | \$0.10         |
|                     |                       | Purch Cap Cost Adj    | 1.78 kWh x 0.006850  | \$0.01         |
|                     |                       | Service & Facility    |                      | \$10.75        |
|                     |                       | Renew. Energy Std Adj |                      | <u>\$0.26</u>  |
|                     |                       | <b>Subtotal</b>       |                      | <b>\$14.28</b> |
|                     |                       | Franchise Fee         | 3.00%                | \$0.43         |
|                     |                       | Sales Tax             |                      | \$0.90         |
|                     |                       | <b>Total Amount</b>   |                      | <b>\$15.61</b> |

**Comparison Information**

|          |                   |                | Billing Period | Kwh Usage/Month | Avg. Daily Temp. |
|----------|-------------------|----------------|----------------|-----------------|------------------|
| Electric | \$15.61 per month | \$0.49 per day | This Year      | 19              | 29°              |
|          |                   |                | Last Year      | 19              | 35°              |

**Customer Messages**

Thank you for your payment.

**KRDC EXPENSE**

032013 174



301 Walnut Street  
 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

|                           |       |
|---------------------------|-------|
| <i>Finance Department</i> |       |
| Vendor #                  | 552   |
| Obligation #              | 98839 |

## PAYMENT REQUEST

|   |                                       |
|---|---------------------------------------|
| INVOICE NUMBER: 02 22 2013                    | Notes:                                |
| VENDOR: Xcel Energy                           |                                       |
| DBA:<br><small>(IF OTHER THAN VENDOR)</small> | <b>TO DEAN MOYER FOR APPROVAL</b>     |
| Address: PO BOX 9477<br>MPLS, MN 55484-9477   | WRITE SEPARATE CHECK FOR THIS EXPENSE |
| Phone:  | <b>KRDC Expense</b>                   |
| Fax:  |                                       |

| INVOICE DATE | PROCESSED BY | SUPERVISOR APPROVAL | DEPT. HEAD APPROVAL |
|--------------|--------------|---------------------|---------------------|
| 02/22/13     | S Swanson    |                     | <i>DM</i>           |

| BUDGET LINE ITEM |       |          |         |  |                |
|------------------|-------|----------|---------|--|----------------|
| FUND             | DEPT. | FUNCTION | PROJECT | DESCRIPTION                                  | TOTAL          |
| 14               | 484   | 6260     |         | Utilities                                    |                |
|                  |       |          |         | 5300289665- 107A N Chimney Park Dr Unit Kern | 16.05          |
|                  |       |          |         | 5300290782- 1A Main St Unit Kern             | 15.45          |
|                  |       |          |         | 5300290793- 561 E Garden Drive               | 15.94          |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
|                  |       |          |         |  |                |
| <b>TOTAL</b>     |       |          |         |  | <b>\$47.44</b> |





**PUBLIC SERVICE COMPANY OF COLORADO**  
 P O BOX 840  
 DENVER, CO. 80201  
 (800) 481-4700

Feb 3/4

| Customer Name   | Service Address                           | Account No.  | Date Due     | Amount Due     |
|-----------------|---|--------------|--------------|----------------|
| TOWN OF WINDSOR | 1A MAIN ST UNIT KERN<br>WINDSOR, CO 80550 | 53-0029078-2 | Mar 19, 2013 | <b>\$15.45</b> |

| Account Activity                 |              |                        |  |                |
|----------------------------------|--------------|------------------------|--|----------------|
| Date of Bill                     | Feb 27, 2013 | Previous Balance       |  | \$15.61        |
| Number of Payments Received      | 1            | Total Payments         |  | (\$15.61)      |
| Number of Days in Billing Period | 29           | Balance Forward        |  | \$0.00         |
| Statement Number                 | 359370623    | + Current Bill         |  | <u>\$15.45</u> |
| Premise Number                   | 304241529    | <b>Current Balance</b> |  | <b>\$15.45</b> |

| Electric Service - Account Summary |              |                    |                       |                   |
|------------------------------------|--------------|--------------------|-----------------------|-------------------|
| Invoice Number                     | 0460971848   | Commercial Service | 17 kWh x 0.039200     | \$0.67            |
| Meter No                           | 000054702613 | GRSA               |                       | \$1.74            |
| Rate                               | C            | Commercial Service | Trans Cost Adj        | 17 kWh x 0.000790 |
| Days in Bill Period                | 29           |                    | Elec Commodity Adj    | 17 kWh x 0.033460 |
| Current Reading                    | 403          | Actual 02/27/2013  | Demand Side Mgmt Cost | 17 kWh x 0.001720 |
| Previous Reading                   | 386          | Actual 01/29/2013  | Purch Cap Cost Adj    | 17 kWh x 0.005910 |
| Kilowatt-Hours Used                | 17           |                    | Service & Facility    | \$10.75           |
|                                    |              |                    | Renew. Energy Std Adj | <u>\$0.26</u>     |
|                                    |              |                    | <b>Subtotal</b>       | <b>\$14.13</b>    |
|                                    |              |                    | Franchise Fee         | 3.00%             |
|                                    |              |                    | Sales Tax             | <u>\$0.89</u>     |
|                                    |              |                    | <b>Total Amount</b>   | <b>\$15.45</b>    |

050318 1/1

| Comparison Information |                   |                |                       |                        |                         |
|------------------------|-------------------|----------------|-----------------------|------------------------|-------------------------|
|                        |                   |                | <b>Billing Period</b> | <b>Kwh Usage/Month</b> | <b>Avg. Daily Temp.</b> |
| Electric               | \$15.45 per month | \$0.53 per day | This Year             | 17                     | 30°                     |
|                        |                   |                | Last Year             | 18                     | 31°                     |



| Customer Name   | Service Address                           | Account No.  | Date Due     | Amount Due     |
|-----------------|---|--------------|--------------|----------------|
| TOWN OF WINDSOR | 561 E GARDEN DR<br>WINDSOR, CO 80550-3148 | 53-0029079-3 | Mar 14, 2013 | <b>\$15.94</b> |

**Account Activity**

|                                  |              |                        |                  |
|----------------------------------|--------------|------------------------|------------------|
| Date of Bill                     | Feb 22, 2013 | Previous Balance       | \$16.18          |
| Number of Payments Received      | 1            | Total Payments         | <u>(\$16.18)</u> |
| Number of Days in Billing Period | 30           | Balance Forward        | \$0.00           |
| Statement Number                 | 358838612    | + Current Bill         | <u>\$15.94</u>   |
| Premise Number                   | 304241530    | <b>Current Balance</b> | <b>\$15.94</b>   |

**Electric Service - Account Summary**

|                     |                       |                       |                   |                |
|---------------------|-----------------------|-----------------------|-------------------|----------------|
| Invoice Number      | 0460345642            | Commercial Service    | 22 kWh x 0.039200 | \$0.86         |
| Meter No            | 000061706925          | GRSA                  |                   | \$1.77         |
| Rate                | C Commercial Service  | Trans Cost Adj        | 22 kWh x 0.000790 | \$0.02         |
| Days in Bill Period | 30                    | Elec Commodity Adj    | 22 kWh x 0.033460 | \$0.74         |
| Current Reading     | 490 Actual 02/22/2013 | Demand Side Mgmt Cost | 22 kWh x 0.001720 | \$0.04         |
| Previous Reading    | 468 Actual 01/23/2013 | Purch Cap Cost Adj    | 22 kWh x 0.005910 | \$0.13         |
| Kilowatt-Hours Used | 22                    | Service & Facility    |                   | \$10.75        |
|                     |                       | Renew. Energy Std Adj |                   | <u>\$0.27</u>  |
|                     |                       | <b>Subtotal</b>       |                   | <b>\$14.58</b> |
|                     |                       | Franchise Fee         | 3.00%             | \$0.44         |
|                     |                       | Sales Tax             |                   | <u>\$0.92</u>  |
|                     |                       | <b>Total Amount</b>   |                   | <b>\$15.94</b> |

**Comparison Information**

|          |                   |                | Billing Period | Kwh Usage/Month | Avg. Daily Temp. |
|----------|-------------------|----------------|----------------|-----------------|------------------|
| Electric | \$15.94 per month | \$0.53 per day | This Year      | 22              | 33°              |
|          |                   |                | Last Year      | 0               | 31°              |

000061706925 1/1



301 Walnut Street  
 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

| <i>Finance Department</i> |       |
|---------------------------|-------|
| Vendor #                  | 353   |
| Obligation #              | 98735 |

## PAYMENT REQUEST

|   |                     |
|---|---------------------|
| <b>INVOICE NUMBER:</b> 1st 1/2                      | <b>Notes:</b>       |
| <b>VENDOR:</b> BH Eaton Ditch Company               |                     |
| <b>DBA</b>  |                     |
| (IF OTHER THAN VENDOR)                              |                     |
| <b>Address:</b> 1625 Pelican Lakes Point, Suite 201 |                     |
| Windsor, CO 80550                                   |                     |
| <b>Phone:</b>                                       | <b>KRCS EXPENSE</b> |
| <b>Fax:</b>   |                     |

| INVOICE DATE | PROCESSED BY | SUPERVISOR APPROVAL | DEPT. HEAD APPROVAL |
|--------------|--------------|---------------------|---------------------|
| 2/22/2013    | Wade Willis  | <i>[Signature]</i>  | <i>[Signature]</i>  |

| BUDGET LINE ITEM |       |          |         |                     |                   |
|------------------|-------|----------|---------|---------------------|-------------------|
| FUND             | DEPT. | FUNCTION | PROJECT | DESCRIPTION         | TOTAL             |
| 14               | 484   | 8456     | N/A     | Parshal flume at EP | \$2,881.00        |
|                  |       |          |         |                     |                   |
|                  |       |          |         |                     |                   |
|                  |       |          |         |                     |                   |
|                  |       |          |         |                     |                   |
|                  |       |          |         | <b>TOTAL</b>        | <b>\$2,881.00</b> |

**Town of Windsor**

**Job: Installation of 9"x18" Parshall flume with all concrete wingwalls  
And structures with 12" wetwell and staff gauge at Eastman  
Park location**

|                |   |            |
|----------------|---|------------|
| <b>Item 1:</b> | 9x18 Parshall flume   | \$1,482.00 |
| <b>Item 2:</b> | Labor and material to install<br>Flume and concrete structure | \$3,100.00 |
| <b>Item 3:</b> | Backhoe w/operator 8 hrs @ \$85.00                            | \$ 680.00  |
| <b>Item 4:</b> | Administration and inspection                                 | \$ 500.00  |

**Total due**

**\$5,762.00**

*1st half*  
\$ 2881-

---

Payable to: **B.H. Eaton Ditch Company**  
**1625 Pelican Lakes Point, Ste 201**  
**Windsor, CO 80550**

50% due at commencement of work; remainder due at completion



**New Cache La Poudre Irrigating Company**

33040 Railroad Ave  
 P.O. Box 104  
 Lucerne, CO 80646  
 (970) 352-0222

|                                  |                               |
|----------------------------------|-------------------------------|
| <b>CUSTOMER #</b><br>KERNDI      | <b>BILL #</b><br>9477         |
| <b>BALANCE DUE</b><br>\$1,040.00 | <b>DUE DATE</b><br>03/11/2013 |
| <b>AMOUNT ENCLOSED</b>           |                               |
| \$                               |                               |

Make checks payable to: New Cache La Poudre Irrigating Company

Kern Ditch & Reservoir Co.  
 c/o Town Of Windsor  
 301 Walnut  
 Windsor, CO 80550

CURRENT PHONE:

CURRENT EMAIL:

| BILL # | BILL DATE  | DUE DATE   | PREVIOUS BALANCE | PAYMENTS | CURRENT CHARGES | SERVICE CHARGES | BALANCE DUE |
|--------|------------|------------|------------------|----------|-----------------|-----------------|-------------|
| 9477   | 03/11/2013 | 03/11/2013 | \$0.00           | \$0.00   | \$1,040.00      | \$0.00          | \$1,040.00  |

| DESCRIPTION       | ACCOUNT # | RATE     | QUANTITY | AMOUNT     |
|-------------------|-----------|----------|----------|------------|
| NCLPIC Assessment | SH268-00  | \$130.00 | 8.000    | \$1,040.00 |

**KRDC EXPENSE**

The above assessments are due at the Company's Office by March 11, 2013. Notice and demand for payment is hereby made. All assessments are delinquent by May 1, 2013 except the Cache La Poudre Reservoir Company Special Assessment which is delinquent June 1, 2013.

All delinquent accounts shall be assessed an additional assessment of one and one-half percent (1 1/2%) or one dollar (\$1.00), whichever is greater, on the date on which the account becomes delinquent and on the last day of each month thereafter until the account is paid in full, and during which time the account is delinquent no water shall be delivered or transferred until the account is paid in full.

|  |      |       |       |       |         |           |               |             |
|--|------|-------|-------|-------|---------|-----------|---------------|-------------|
| Please provide the projected acreage numbers for the 2013 crop year. |      |       |       |       |         |           |               |             |
| 2013   | Corn | Beans | Beets | Grain | Alfalfa | Vegetable | Other Specify | Total Acres |
| Flood  |      |       |       |       |         |           |               |             |
| Sprinkler  |      |       |       |       |         |           |               |             |
| Drip   |      |       |       |       |         |           |               |             |
| Fallow   |      |       |       |       |         |           |               |             |
| Please return one copy of this completed form with your payment      |      |       |       |       |         |           |               |             |



301 Walnut Street  
 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

| <u>Finance Department</u> |       |
|---------------------------|-------|
| Vendor #                  | 6837  |
| Obligation #              | 99056 |

## PAYMENT REQUEST

|   |               |
|---|---------------|
| <b>INVOICE NUMBER:</b> 4016               | <b>Notes:</b> |
| <b>VENDOR:</b> Frchetti Engineering, Inc. |               |
| <b>DBA</b>                                |               |
| (IF OTHER THAN VENDOR)                    |               |
| <b>Address:</b> 5325 S. Valentia Way      |               |
| Greenwood Village, CO 80111               |               |
| <b>Phone:</b>                             |               |
| <b>Fax:</b>                               | KRDC EXPENSE  |

| INVOICE DATE | PROCESSED BY | SUPERVISOR APPROVAL | DEPT. HEAD APPROVAL |
|--------------|--------------|---------------------|---------------------|
| 2/25/2013    | Wade Willis  | <i>[Signature]</i>  | <i>[Signature]</i>  |

| BUDGET LINE ITEM |       |          |         |                              |                   |
|------------------|-------|----------|---------|------------------------------|-------------------|
| FUND             | DEPT. | FUNCTION | PROJECT | DESCRIPTION                  | TOTAL             |
| 14               | 484   | 8456     | N/A     | Engineering services - SCADA | \$3,335.00        |
|                  |       |          |         |                              |                   |
|                  |       |          |         |                              |                   |
|                  |       |          |         |                              |                   |
|                  |       |          |         |                              |                   |
|                  |       |          |         | <b>TOTAL</b>                 | <b>\$3,335.00</b> |

Frchetti Engineering, Inc.  
 5325 S. Valentia Way  
 Greenwood Village, CO 80111

# Invoice

|   |
|---|
| Bill To   |
| Town of Windsor<br>301 Walnut Street<br>Windsor, Colorado 80550 |

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 2/25/2013 | 4016      |

|                 |
|-----------------|
| Project         |
| Task 1 - Design |

| Item               | Description  | Est Amt  | Prior Amt | Qty | Curr %  | Total... | Amount   |
|--------------------|--|----------|-----------|-----|---------|----------|----------|
| FEE - T&M Estim... | WDSR:W13-0084-Kern Reservoir & Ditch Co(SCADA):Task 1 - Design<br><br>Professional Engineering Services - Kern Reservoir & Ditch Company Flow Measurement/SCADA Improvements - Design<br><br>Summary of Work Performed: Design, coordination with J-2, submittals. CADD work on drawings.<br><br><i>14 - Scada</i> | 3,335.00 |           |     | 100.00% | 100.00%  | 3,335.00 |

|              |  |            |
|--------------|--|------------|
| <b>Total</b> |  | \$3,335.00 |
|--------------|--|------------|

|       |
|-------|
| Terms |
|       |

|                         |            |
|-------------------------|------------|
| <b>Payments/Credits</b> | \$0.00     |
| <b>Balance Due</b>      | \$3,335.00 |



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## MEMORANDUM

**Date:** March 25, 2013  
**To:** Kern Reservoir and Ditch Company Board of Directors  
**Via:** Kern Reservoir and Ditch Company meeting materials  
**From:** Ian D. McCargar, Windsor Town Attorney  
**Re:** Transfer of miscellaneous parcels to adjoining owners (Second Street)  
**Item #:** 5

**Background / Discussion:**

Staff has been approached with a request by property owners along Second Street to consider a transfer of some small Kern-owned parcels to them. The total land area to be transferred is as follows:

Folbrecht: 1986.49 square feet  
Noel: 1618.40 square feet  
Roberson: 1136.70 square feet  
TOTAL 4741.59 square feet, or 0.10885 acres

The attached map depicts the various parcels and existing lots. This area is at the foot of Second Street, is one of the earliest Town subdivisions, and has historically been unclear in terms of land ownership. If the Kern were to go through with the proposed transactions, the Kern will still retain sufficient property in this area, thus assuring that the dam and surrounding areas are controlled by the Kern for operational reasons.

The primary benefit to the Town and the Kern is that, upon transfer of the parcels, the owners of the affected property will follow through with a Minor Subdivision application, the result of which will be a clean-up of the title issues that have plagued this area historically. Town staff feels this is enough of a benefit to justify the Kern's transfer of the parcels. As you can see, the land area is not significant in terms of acreage.

We anticipate that the survey work will most certainly take place before the next Kern Board meeting. Assuming we can finalize the Kern documents (purchase and sale contracts, quit claim deeds) in the next month or so, staff will want the ability to go forward with the transactions. Staff is requesting that the Kern Board authorize Board President Vazquez to sign documents necessary for these transfers in the interim.

**Financial Impact:** None.

**Recommendation:** Vote to authorize Board President Vazquez to execute purchase and sale contracts and quit claim deeds to carry out the transfers referred to above.

**Attachments:** Map depiction, Second Street properties

KERN RESERVOIR AND DITCH COMPANY

RESOLUTION NO. 2013-KB01

A RESOLUTION AUTHORIZING THE BOARD PRESIDENT TO EXECUTE DOCUMENTS NECESSARY FOR THE TRANSFER OF MISCELLANEOUS PARCELS OWNED BY THE KERN RESERVOIR AND DITCH COMPANY IN THE VICINITY OF SECOND STREET WITHIN THE TOWN OF WINDSOR, COLORADO

WHEREAS, the Kern Reservoir and Ditch Company (“Kern”) is the owner of Kern Reservoir and its surrounding related property; and

WHEREAS, the Kern property adjacent to certain platted lots located on Second Street is of limited operational value to the Kern; and

WHEREAS, the platted lots along Second Street have historically suffered from confused boundaries and title issues; and

WHEREAS, the Kern has been approached by four property owners (“Owners”) whose property on Second Street abuts the Kern’s property in this vicinity, with a proposal for transfer of small parcels to each Owner; and

WHEREAS, the Town of Windsor has reached an understanding with the Owners, under which the parcels will be surveyed and, assuming the Kern approves the transfer of the small parcels to each Owner, the Owners will agree to seek Minor Subdivision approval for the resulting lots; and

WHEREAS, the approval of a Minor Subdivision for the resulting parcels promotes the interests of the Owners, the Town and the Kern, such that the where ownership and title issues will be clarified; and

WHEREAS, the Kern Board of Directors wishes to approve the transfers of these small parcels, and wishes to authorize the Board President to execute necessary documents to carry out the transfers.

NOW, THEREFORE, BE IT RESOLVED BY THE KERN RESERVOIR AND DITCH COMPANY BOARD OF DIRECTORS AS FOLLOWS:

1. The Kern Board of Directors hereby generally approves the transfer of the following land area to each Owner identified below:

|            |                                       |
|------------|---------------------------------------|
| Folbrecht: | 1986.49 square feet                   |
| Noel:      | 1618.40 square feet                   |
| Roberson:  | 1136.70 square feet                   |
| TOTAL      | 4741.59 square feet, or 0.10885 acres |

2. The Board President is hereby authorized to execute such documents as are necessary to carry out the transfers described above on behalf of the Kern Reservoir and Ditch Company, subject to the requirement that the parcels so transferred shall not be developed or improved with structures.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 25<sup>th</sup> day of March, 2013.

KERN RESERVOIR AND DITCH COMPANY

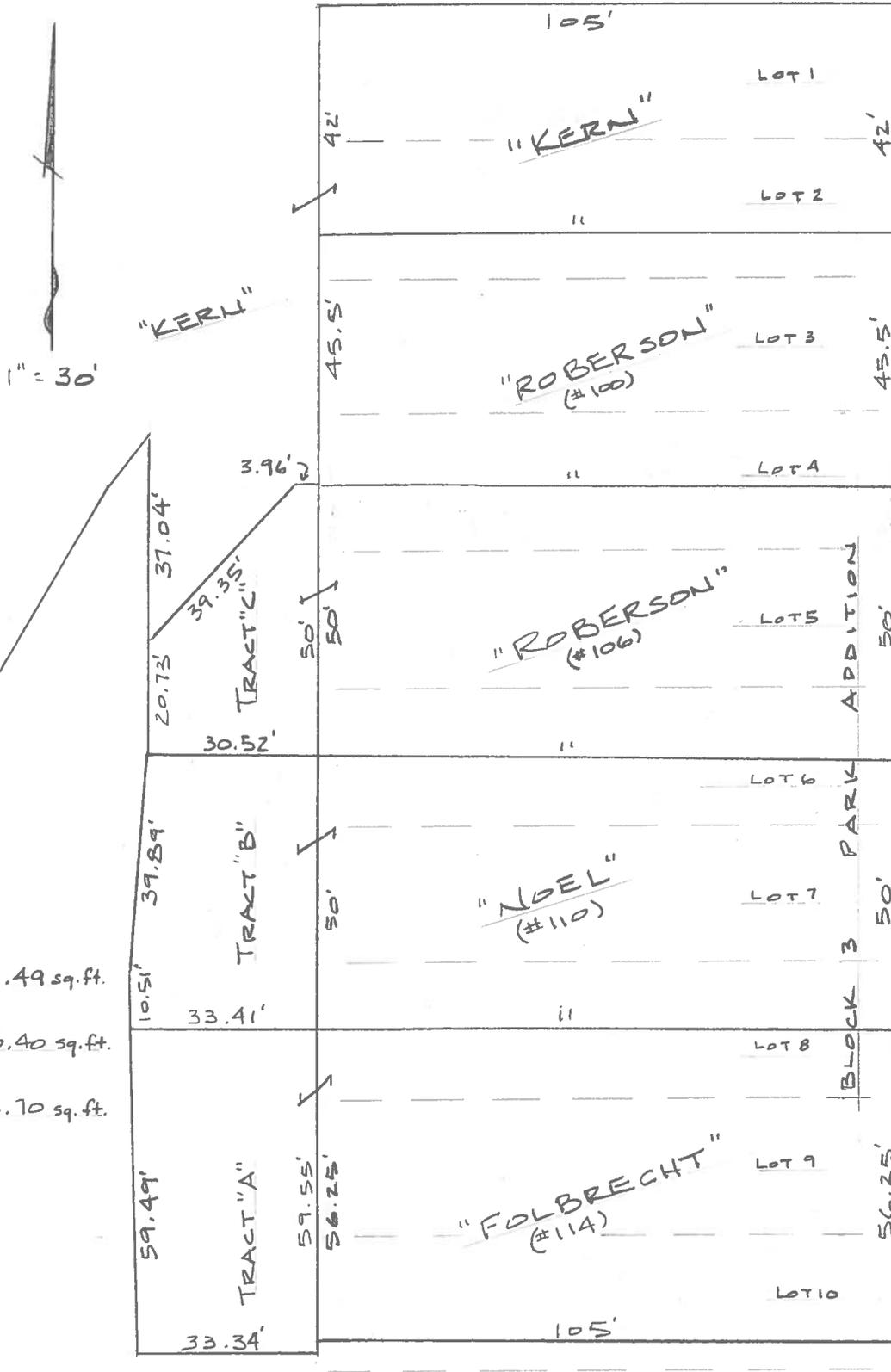
\_\_\_\_\_  
Kristie Melendez, Vice-President

ATTEST:

\_\_\_\_\_  
Jeremy Rose, Secretary

# EXHIBIT "A"

## SECOND STREET TRACTS



"A" = 1,986.49 sq. ft.

"B" = 1,618.40 sq. ft.

"C" = 1,136.70 sq. ft.

SECOND ST (75')

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# LAWRENCE JONES CUSTER GRASMICK LLP

## Memorandum

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**Date:** March 25, 2013  
**To:** Kern Reservoir and Ditch Company Board  
**From:** BCG  
**Re:** Status of Addition of School's Wells and Louden Shares to the Kern Augmentation Plan

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This memo will update the Board on the status of including the School District's wells and water supplies into the Kern Reservoir Augmentation Plan Decreed in case no. 02CW301 (the "Kern Augmentation Plan") pursuant to the Intergovernmental Agreement between the Town and the School dated January 9, 2012.

On January 23, 2013 we filed a notice to add the Louden Shares owned by the School to the Kern augmentation plan. No one objected to the addition and the Division Engineer approved it on February 27, 2013. A copy of the Division Engineer's letter is attached to this memo.

On March 29, 2012 we filed an application to add the School's wells to the Kern Augmentation Plan. The Louden Irrigation and Canal Company and the City of Greeley filed statements of opposition. (The School is in the case but they are not opposing). Louden has indicated they do not have any concerns with the proposed decree we have prepared. The City of Greeley is the only party with outstanding issues. We have responded to the City's most recent concerns and are awaiting their response. Greeley is required to provide us with their responses by April 26, 2013, at which time we will have a better understanding as to whether there are any remaining outstanding issues.



DEPARTMENT OF NATURAL RESOURCES

DIVISION OF WATER RESOURCES

FILED Document - District Court  
2002CW301

CO Weld County District Court 19th JD

Filing Date: Feb 27 2013 03:54PM MST

Filing ID: 49840014

John W. Hickenlooper  
Governor

Mike King  
Executive Director

Dick Wolfe, P.E.  
Director/State Engineer

David L. Nettles, P.E.  
Division Engineer

Mr. Brad Grasmick, Esq.  
Lawrence Jones Custer Grasmick LLP  
5245 Ronald Reagan Blvd., Suite 1  
Johnstown, CO 80534

**RE: NOTICE OF USE OF WATER RIGHTS FOR AUGMENTATION  
CASE NO. 02CW301**

Dear Mr. Grasmick,

On January 23, 2013, Notice of Use ("Notice") for additional sources was filed with the Division One Water Court for the Kern Reservoir and Ditch Company plan of augmentation, as decreed in Case No. 03CW301. The intent of the Notice is to add 13 direct flow Loudon Irrigation and Reservoir Company (Louden) shares that were changed in the decree entered in 03CW046 on behalf of Weld County School District.

The Notice complies with Paragraph 21.1 of the Kern Reservoir and Ditch Company decree, and no objection was filed.

The Division Engineer and/or staff reviewed the Notice and hereby approve the above referenced water rights as a source in the Kern Reservoir and Ditch Company plan for augmentation with the condition the water is used in accordance with the terms and conditions of the Kern Reservoir and Ditch Company decree.

Please contact Kathy Trask at the telephone number listed below if you have any questions regarding this letter.

Dated this 27<sup>th</sup> day of February 2013.

David L. Nettles, P.E.  
Division Engineer

cc: Rachel Kullman, Clear Water Solutions, Inc, 8010 S County Rd 5, Ste 105, Windsor, CO 80550

ec: Mark Simpson, Water Commissioner District 3  
Caren Aguilar, Accounting and Reservoir Administrator  
Laserfiche (0102578)

Water Division 1 • Greeley

810 9<sup>th</sup> Street, Suite 200 • Greeley, CO 80631 • Phone: 970-352-8712 • Fax: 970-392-1816  
<http://water.state.co.us>