



TOWN BOARD REGULAR MEETING

March 25, 2013 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
 - Town Board Member Baker – Parks, Recreation, and Culture Advisory Board; Cache La Poudre Trail Board Alternate
 - Town Board Member Thompson – Planning Commission; Tree Board; Great Western Trail Authority
 - Mayor Pro-Tem Melendez – Downtown Development Authority; Chamber of Commerce; North Front Range/MPO Alternate
 - Town Board Member Rose – Water & Sewer Board; Windsor Housing Authority, Planning Commission Alternate
 - Town Board Member Bishop-Cotner – Historic Preservation Commission; Clearview Library Board
 - Town Board Member Adams – Cache La Poudre Trail Board; Student Advisory Leadership Team (SALT)
 - Mayor Vazquez – North Front Range/MPO
5. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three **(3) minutes**. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.*

B. CONSENT CALENDAR

1. Minutes of the February 25, 2013 Regular Town Board Meeting – P. Garcia
2. Liquor License Renewal – Angkor Liquors, Inc. dba Angkor Liquors, Retail Liquor License – P. Garcia
3. Liquor License Renewal – Picasso and Wine, Inc. dba Picasso and Wine, Beer & Wine License – P. Garcia
4. Liquor License Renewal – Windsor Concepts, LLC, dba Stuff a Burger Bar, Hotel & Restaurant License – P. Garcia
5. Liquor License Renewal – Vanmoo Co dba Sala Thai Restaurant, Beer & Wine License – P. Garcia
6. Advisory Board Appointments – P. Garcia
7. Resolution No. 2013-14 - A Resolution Approving and Accepting an Easement for Access, Egress and Utilities within the Great Western Industrial Park Subdivision, Fourth Filing, Lot 1, Block 3 – I. McCargar
8. Resolution No. 2013-15 - A Resolution Reappointing Kimberly A. Emil as Windsor Town Prosecutor, Appointing Scott Patton as Deputy Town Prosecutor, extending the Professional Services Agreement between the Town of Windsor and Kimberly A. Emil, Attorney at Law – I. McCargar
9. Cancellation of May 27, 2013 Town Board meeting – P. Garcia
10. Report of Bills, February 2013 – D. Moyer

C. BOARD ACTION

1. Short Form Grant Application – Northern Colorado Energy Star Homes
 - Applicant presentation: Vicki Wagner
2. Short Form Grant Application – Relay for Life (American Cancer Society)
 - Applicant presentation: Megan Clarkson, Relay for Life Chairperson
3. Long Form Grant Application – Harvest Fest
 - Applicant presentation: Casey Johnson, Harvest Festival Chairman
4. Special Event Partnership Request – Windsor Severance Library Foundation Board - Clearview Library District
 - Applicant presentation: Carol Heinkel, Library Book Sale Chair
5. Ordinance No. 2013-1447 - An Ordinance Approving an Intergovernmental Agreement Amending Certain Provisions of the First Amended Intergovernmental Agreement Pertaining to the Development of the Interstate 25/State Highway 392 Interchange
 - Second reading
 - Legislative action
 - Staff presentation: Ian McCargar/John Frey, Town Attorney
6. Resolution No. 2013-16 - A Resolution Adopting the Town of Windsor 2012 Parks and Open Space Regulations with Respect to The Conduct of Persons Within Town-Owned Recreational Facilities
 - Legislative action
 - Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture and John Michaels, Chief of Police
7. Ordinance No. 2013-1451 - An Ordinance Amending Chapters 10 and 11 of the Windsor Municipal Code with Respect to Regulations Applicable to the Conduct of Persons Within Town-Owned Parks and Open Space Areas
 - First reading
 - Legislative action
 - Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture and John Michaels, Chief of Police
8. Public Hearing – Ordinance Adopting by Reference the 2012 International Building Code; 2012 International Existing Building Code; 2012 International Residential Code; 2012 International Mechanical Code; 2012 International Plumbing Code; 2012 International Fuel Gas Code; 2012 International Property Maintenance Code; 2009 International Energy Conservation Code, as Amended by the Town of Windsor, Colorado; and the 2011 National Electrical Code, as Amended by the Town of Windsor, Colorado
 - Legislative action
 - Staff presentation: Joe Plummer, Director of Planning
9. Ordinance No. 2013-1452 - An Ordinance Adopting by Reference the 2012 International Building Code; 2012 International Existing Building Code; 2012 International Residential Code; 2012 International Mechanical Code; 2012 International Plumbing Code; 2012 International Fuel Gas Code; 2012 International Property Maintenance Code; 2009 International Energy Conservation Code, as Amended by the Town of Windsor, Colorado; and the 2011 National Electrical Code, as Amended by the Town of Windsor, Colorado
 - First Reading
 - Legislative action
 - Staff presentation: Joe Plummer, Director of Planning

10. Resolution No. 2013-17 - A Resolution Approving the First Amendment to the Windsor Highlands Ninth Annexation Agreement, and Authorizing the Mayor to Execute the same on behalf of the Town of Windsor
 - Legislative action
 - Staff presentation: Scott Ballstadt, Chief Planner

11. Resolution 2013-18 - Approving an Intergovernmental Agreement Between the Town of Severance, Colorado and the Town of Windsor, Colorado, with Respect to Land Use Cooperation in the Vicinity of the Intersection of Colorado State Highway 257 and Weld County Road 74, and Authorizing the Mayor to Execute Same
 - Legislative action
 - Staff presentation: Joe Plummer, Director of Planning/Ian McCargar, Town Attorney

12. February Financial Report
 - Staff Presentation: Kelly Arnold, Town Manager

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. ADJOURN