



PARKS, RECREATION & CULTURE ADVISORY BOARD REGULAR MEETING
December 4, 2012 – 7:00 P.M.
301 Walnut Street, Town Board Chambers
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

1. Roll Call

The following PReCAB members were present:

Rebecca Holder-Otte
Carlene Irion
John Pankonin
Regan Price
C. Debbi Waltman
Phil Boatright
Shannan DeJesus

Staff present: Parks, Recreation & Culture Director Melissa Chew
Recreation Manager Tara Fotsch
Art & Heritage Manager Carrie Knight
Museum Curator Katie Bates
Administrative Specialist Sandra Sheffler

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board – No new items were added to the agenda.

3. Liaison Reports

Town Board Report (Melissa Chew for Town Board Member Myles Baker)

- Town Board Member Baker was not in attendance.
- Ms. Chew reported the Board approved the 2013 budget on November 26, 2012. The general fund Parks budget and Parks Construction budget were combined for 2013. A new full time position for parks maintenance was approved. Community Recreation Center reorganization resulted in significant savings, a decrease in seasonal staff and an increase in full time and part time staff. Summer Concert budget was moved from Art & Heritage into Special Events.
- \$30,000 for the Community Recreation Center models was not approved as Town Board did not hear enough public input to make the expansion a priority. However, Town Board will continue to discuss and can allocate funds for the models at any point during the year if they desire. Ms. Chew offered to answer individual questions after the meeting.
- Discussions about changing park rules and regulations regarding alcohol, grills and tents has been tabled until other alternatives can be explored.
- The Highway 392 ribbon cutting was held on November 30, 2012.

School Board Report (School Board Member Carlene Irion)

- School District, Town Board and the Fire Department held a joint meeting regarding the continuing efforts to bring the community together.
- School Board attended the Colorado Association of School Boards convention in Colorado Springs where there were great speakers and presentations.
- Current strategic initiatives include the continuation of looking into technology and the bond for 2013; growth and a future new high school and education regarding upcoming boundary changes.

Student Advisory Leadership Team Report (Recreation Manager Tara Fotsch)

- SALT will be providing a monthly newsletter for updates. A SALT representative will attend the PReCAB meeting on a quarterly basis to further provide updates and answer any questions.
- Representatives are currently working on recruiting for the team and also attended their annual retreat at the Easter Seals Camp where they worked on their 2013 goals.
- Meetings have been arranged to allow Town Board member Adams to attend as they appreciate his leadership.

4. Public Invited to be Heard
There was no public comment.

B. CONSENT CALENDAR

1. Minutes from past meetings

Ms. Price moved to approve the Minutes from the October 2, 2012 meeting as written. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

C. BOARD ACTION

1. De-Accession of Museum Items (C. Knight and K. Bates)

The Town of Windsor Museum is formally established by Ordinance, and thus subject to operations and maintenance in correlation with established standards as recommended by the American Museum Association. According to these standards, the collections are routinely evaluated in regards to condition, object duplication, and whether or not an item is appropriate to fulfilling the mission statement or can be adequately cared for by museum staff. This is a critical process in maintaining and ensuring the future health of the museum and its collections. Once de-accessioned, these items will be offered first right of refusal to the original donor. If the original donor is unknown, the items will be offered to area museums, sent to public auction or disposed of as appropriate.

Mr. Pankonin moved to adopt resolution 2012-xxx deaccessioning various items from the Town of Windsor Museum collections as presented. Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

D. BOARD REVIEW

1. The Monthly Report was presented to update the Board on various projects and programming. Ms. Chew offered to answer any questions.

E. COMMUNICATIONS

1. Communications from Town Parks, Recreation & Culture Management Staff

Director of Parks, Recreation & Culture (M. Chew)

- A Safe Routes to School Grant has been submitted for the completion of the 7th Street trail from New Liberty Road to Eastman Park.
- Ms. Chew attended a conference in New Orleans put on by the National Alliance for Youth Sports, Athletic Business, International Council on Active Aging and the Medical Fitness Association.

- Construction of three neighborhood parks is nearing completion. Dedications will be held in the spring.
- Paving of the #2 Ditch Trail is nearing completion.
- The 2013 Arbor Day calendar has arrived and was handed out.

Recreation (T. Fotsch)

- The YMCA has accepted a proposal and will be back in Windsor for summer camp in 2013.
- A partnership with Poudre Valley Medical Fitness Center will result in swimming classes being moved to that facility.

Art & Heritage (C. Knight)

- Windsor Wonderland was held on December 1, 2012 and the Depot registered 515 visitors.
- Special Events Coordinator, Amy Porter, has been working very hard and representing the town in the Northern Colorado bid for the Pro-Challenge Bike Race.
- The Farmer's Market will continue in 2013.
- A Colorado Creates grant has been received for the 2013 Summer Concert Series.
- Bittersweet Harvest, The Bracero Program 1942 – 1964, a bilingual exhibit on loan from the Smithsonian National Museum of American History, will be displayed at the Art & Heritage Center until January 27, 2013. This exhibit explores the bracero program, the largest guest worker program in American history. Between 1942 and 1964, millions of Mexican nationals came to the U.S. on short-term labor contracts, which offered them much-needed work and economic opportunity. Their dramatic story reveals an important but overlooked chapter in our nation's history—which remains highly relevant today.
- La Raza de Colorado: La Historia", an Emmy Award Winning Rocky Mountain PBS documentary will be shown on December 15, 2012. Rocky Mountain PBS will also be on site for the showing.
- A grant has enabled the visit of a conservator to look at the museum scrap book collection and make recommendations on the future care of the collection.

2. Communications from Parks, Recreation & Culture Advisory Board Members

Ms. Price moved to reschedule the January 1, 2013 meeting to January 8, 2013 pending any action items or call of the chair. Mr. Pankonin seconded the motion. All members present voted Aye. Motion carried.

F. ADJOURN

Ms. Price moved to adjourn the meeting at 7:50 p.m. until the January meeting or call of the chair. Mr. Boatright seconded the motion. All members present voted Aye. Motion carried.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 5th day of February, 2013.

Submitted by:


Sandra Sheffler, Administrative Specialist