



## TOWN BOARD WORK SESSION

June 3, 2013 – 6:00 P.M.

301 Walnut Street, First Floor Conference Room, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

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**GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.**

**Members of the public in attendance who have a question related to an agenda item are requested to allow the Town Board to discuss the topic and then be recognized by the Mayor prior to asking their question.**

### **AGENDA**

- 6:00 p.m. 1. Tekton Pipeline – K. Arnold
- 6:45 p.m. 2. 25 mph speed limit discussion – D. Wagner & J. Michaels
- 7:25 p.m. 3. Future Meetings Agenda



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## MEMORANDUM

**Date:** June 3, 2013  
**To:** Mayor and Town Board  
**From:** Kelly Arnold, Town Manager  
**Re:** Teckton oil/gas pipeline  
**Item #:** Work Session - 1

**Background / Discussion:**

Earlier this month, the Town Board was informed of interest by Teckton to construct an oil/gas pipeline from their drilling sites within the community to one central holding tank site. This work session will be for Teckton to describe the project and need for public right-of-way. It is informational only and does not require any Town Board action.

The purpose of the pipeline is to minimize the impact at each drilling site and reduce the number of tanks, trucks, and other related oil/gas services that are generally needed at oil/gas pad sites.

Staff and Teckton representatives have met with Colorado Oil/Gas Conservation Commission (COGCC) staff about the proposed pipeline. They were receptive to the proposal and felt that this indeed could minimize the impacts to the community. The only question of significance is what agency will be the regulatory body. It will be either COGCC or the Department of Transportation (DOT). COGCC will be answering that question in a meeting with DOT.

Town public right-of-way is needed to get to the central collection tank site. The Town Engineer administratively issues excavation permits for construction in right-of-way. This project would need a permit for the right-of-way in purple on the attached map.

**Financial Impact:**

There is no financial impact to the Town except for the \$10/permit issued for the excavation in right-of-way.

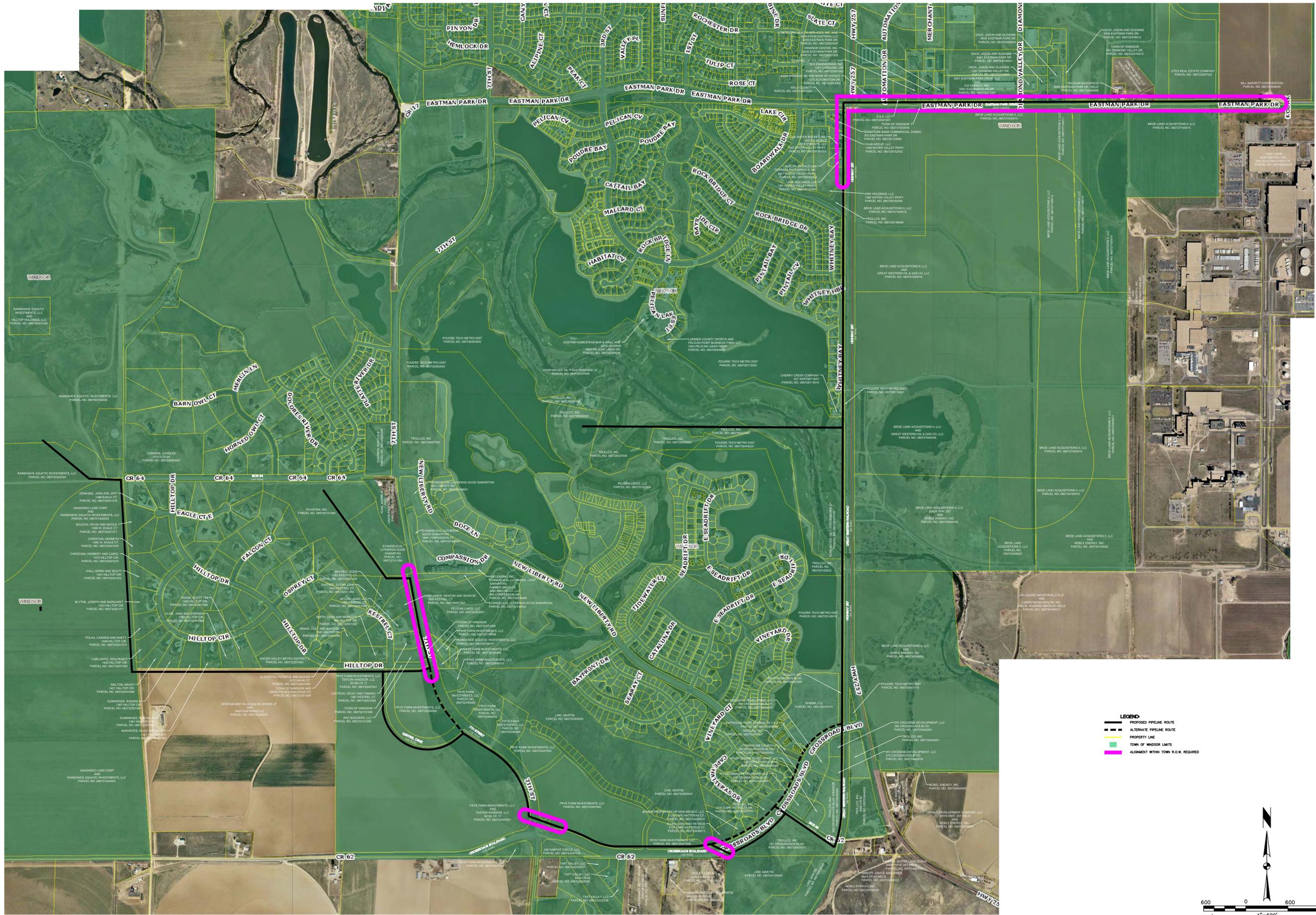
There should be street maintenance savings with fewer trucks and other related oil/gas tanks using Town streets.

**Recommendation:**

Since this work session is informational, it is recommended that the Town Board listen to the proposal and ask any questions as it relates to the proposal so the Board can better understand.

**Attachment:**

- Map of proposed pipeline and excavation areas in public right-of-way.



REVISIONS	
DATE	DESCRIPTION

DRAWN	DAP
CHECKED	SFH
DESIGNED	DAP
FILENAME	Pipeline Exhibit (NonGWP)

**OVERALL PIPELINE ROUTE EXHIBIT**  
**TEKTON ENERGY**  
**WINDSOR, CO**

**TST**  
**TST, INC.**  
CONSULTING ENGINEERS  
760 Whalers Way  
Fort Collins, Colorado  
Phone: 970.226.0557  
Fax: 970.226.0204

JOB NO. 1204.0001.00  
SCALE 1"=600'  
DATE MAY 2013  
SHEET 1 of 1



## MEMORANDUM

**Date:** June 3, 2013  
**To:** Mayor and Town Board  
**Via:** Kelly Arnold, Town Manager  
**From:** Dennis Wagner, Chief Michaels  
**Re:** Residential speed limits  
**Item #:** Work Session - 2

### Background / Discussion:

At the Town Board work session on March 4<sup>th</sup>, the possibility of allowing Home Owner Associations to request 25 mph speed limits on local streets within their respective subdivision was discussed. To facilitate further discussion on this topic, staff developed the attached map on which existing HOA's are shaded in color. Staff recommends that Collector and Arterial streets remain at their existing posted speed limits and are delineated in red. Other streets are black. The maps can be used during the work session to mark-up various scenarios.

Following is information previously included in staff's memo for the March 4<sup>th</sup> work session.

Staff polled other municipalities for residential speed limit standards and the results are tabulated below.

Fort Collins	local streets - 25 mph; minor collectors 25-30; major collectors 30-35
Loveland	was 30 mph until adoption of a new standard a few years ago; now it is 25 mph
Greeley	local streets - 30 mph
Johnstown	local streets – 25 mph
Milliken	local streets – 25 mph

The Model Traffic Code, which is the basis for traffic laws across the country, states that the maximum speed in a residential district shall be 30 mph unless "*local authorities determine upon the basis of a traffic investigation or survey or upon the basis of appropriate design standards...that any speed specified or established as authorized under sections 1101 to 1104 is greater or less than is reasonable or safe under the road and traffic conditions...said authority shall determine and declare a reasonable and safe speed limit...which shall be effective when appropriate signs...are erected...*".

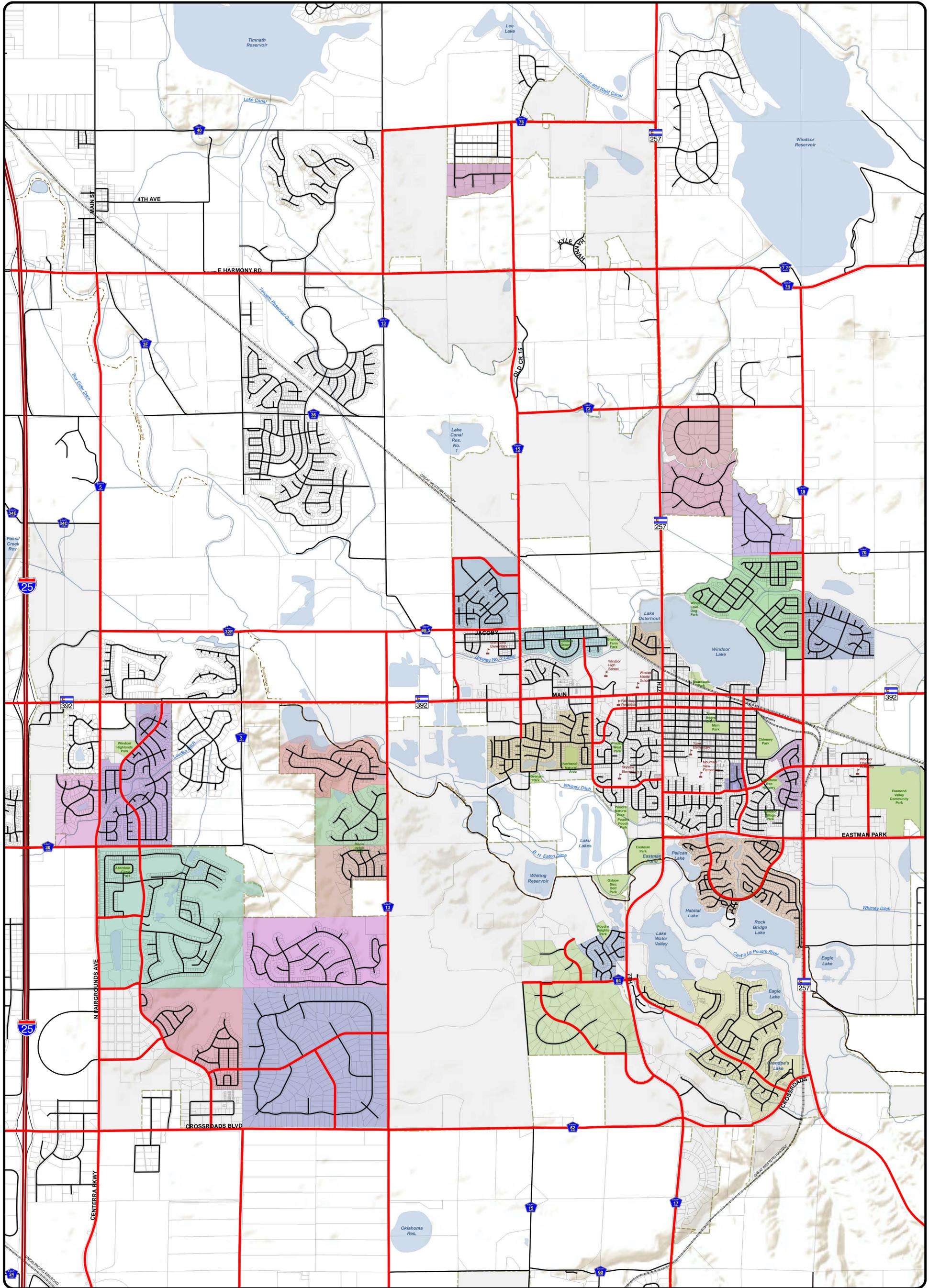
Alteration of the 30 mph standard speed limit will necessitate an ordinance and installation of new signs.

Police Department statistics:

Over the last 2 years there were 17 accidents involving cars vs pedestrians, bikes or skateboards. In approximately 50% of those incidents the driver of the motor vehicle was not at fault.

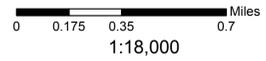
In 2012, the Police Department wrote 2,651 citations for traffic offenses and gave out 3,827 warning tickets.

The speed trailer is used as an education tool and in 2012 it was operational from March until the end of September at 15 different locations. In 2013 it is anticipated to be used at 20-24 locations.



# HOAs and Streets

 Collector & Arterial Streets ≥ 30 mph  Windsor Corporate Limits - 24.6 sqmi



This map was created for illustrative purposes only. Any repercussions from the misuse or misrepresentation of this map or its contents, whether intentional or not, are the sole responsibility of the user.  
 Updated: 5/13/2013  
 Created by: stometich  
 Created by: stometich  
 File: HOA(24x36-P)



## FUTURE TOWN BOARD MEETINGS

Work Sessions & Regular Meetings will be held in the Board Chambers unless otherwise noted.

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June 10, 2013 5:30 p.m. - First floor conference room	Board/Manager/Attorney Monthly Meeting
June 10, 2013 7:00 p.m.	Town Board Meeting
June 17, 2013 6:00 p.m.	Town Board Work Session 2012 Audit Report Presentation Economic Development update
June 24, 2013 6:00 p.m.	Town Board Work Session
June 24, 2013 7:00 p.m.	Town Board Meeting
July 1, 2013 6:00 p.m.	Town Board Work Session
July 8, 2013 5:30 p.m. - First floor conference room	Board/Manager/Attorney Monthly Meeting
July 8, 2013 6:00 p.m.	Town Board Meeting Kern Board Meeting
July 15, 2013 6:00 p.m.	Town Board Work Session CIP tour Great Western Railroad meeting
July 22, 2013 6:00 p.m.	Town Board Work Session
July 22, 2013 7:00 p.m.	Town Board Meeting
July 29, 2013	Fifth Monday
August 5, 2013 6:00 p.m.	Town Board Work Session
August 12, 2013 5:30 p.m. - First floor conference room	Board/Manager/Attorney Monthly Meeting
August 12, 2013 7:00 p.m.	Town Board Meeting
August 19, 2013 6:00 p.m.	Town Board Work Session
August 26, 2013 6:00 p.m.	Town Board Work Session
August 26, 2013 7:00 p.m.	Town Board Meeting
June 18-21, 2013	<b><u>Additional Events</u></b> CML Annual Conference

### **Future Work Session Topics**

N/A