



## TOWN BOARD REGULAR MEETING

June 24, 2013 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

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### AGENDA

#### A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
  - Town Board Member Baker – Parks, Recreation & Culture Advisory Board; Cache La Poudre Trail Board Alternate
  - Town Board Member Thompson – Planning Commission; Tree Board; Great Western Trail Authority
  - Mayor Pro-Tem Melendez – Downtown Development Authority; Chamber of Commerce; North Front Range/MPO Alternate
  - Town Board Member Rose – Water & Sewer Board; Windsor Housing Authority, Planning Commission Alternate
  - Town Board Member Bishop-Cotner – Historic Preservation Commission; Clearview Library Board
  - Town Board Member Adams – Cache La Poudre Trail Board; Student Advisory Leadership Team (SALT)
  - Mayor Vazquez – North Front Range/MPO
5. Proclamation – Parks and Recreation Month
6. Public Invited to be Heard

*Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.*

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three **(3) minutes**. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.*

#### B. CONSENT CALENDAR

1. Minutes of the June 10, 2013 Regular Town Board Meeting – P. Garcia
2. Liquor License Renewal – Okole Maluna, LLC dba Okole Maluna Hawaiian Grill, Hotel & Restaurant Liquor License – M. Lee
3. Liquor License Renewal – Los Agaveros, Inc. dba Pueblo Viejo Family Mexican Restaurant, Hotel & Restaurant Liquor License – M. Lee
4. Liquor License Renewal – American Pizza Partners LP dba Pizza Hut, 3.2 % Beer On Premises Liquor License – M. Lee
5. Approval of Submission of Grant for Waste Water Treatment Plant – T. Walker
6. Resolution No. 2013-33 - A Resolution Approving an Oil and Gas Lease, and Related Terms, Between the Town of Windsor, Colorado, and Grizzly Petroleum Company, LLC, and Authorizing the Mayor to Execute Same (“Grizzly Lease #3”) – I. McCargar

7. Resolution No. 2013-34 – A Resolution Approving the Extension of an Oil and Gas Lease, and Related Terms, between the Town of Windsor, Colorado and Great Western Leasing, LLC, and Authorizing the Mayor to Execute the Same – I. McCargar

### **C. BOARD ACTION**

1. Ordinance No. 2013-1456 – An Ordinance Amending the Windsor Municipal Code for the Purpose of Approving the Delegation of the Local Liquor Licensing Authority Duties to an Individual Familiar with Liquor Licensing and Learned in the Law
  - Second reading
  - Legislative action
  - Staff presentation: Ian McCargar, Town Attorney
2. Resolution No. 2013-29 - A Resolution Appointing Teresa Ablao to Serve as the Town of Windsor Local Liquor Licensing Authority Pursuant to the Provisions of the Colorado Liquor Code and Pursuant to Chapter 6, Article I of the Windsor Municipal Code
  - Legislative action
  - Staff presentation: Ian McCargar, Town Attorney
3. Public Hearing - Request for an Extension of Conditional Use Grant Approval for Temporary Modular Classrooms in the Single Family (SF-1) zoning district – Vineyard Church – 1450 Westwood Drive – Hans H. Breur, Executive Pastor, Vineyard Church of the Rockies, applicant
  - Quasi-judicial
  - Staff presentation: Josh Olhava, Associate Planner
4. Request for an Extension of Conditional Use Grant Approval for Temporary Modular Classrooms in the Single Family (SF-1) zoning district – Vineyard Church – 1450 Westwood Drive – Hans H. Breur, Executive Pastor, Vineyard Church of the Rockies, applicant
  - Quasi-judicial
  - Staff presentation: Josh Olhava, Associate Planner
5. Site Plan Extension Request – Greenspire Subdivision, Second Filing, Lot 1, Block 1 – the Church of Jesus Christ of Latter-Day Saints (LDS Church) – Alan Palmer, LDS Church, applicant/ Tim Nuetzel, Short Elliott Hendrickson Inc., and Scott L. Nielson, NBW Architects, applicant’s representatives
  - Quasi-judicial
  - Staff presentation: Josh Olhava, Associate Planner
6. Site Plan Presentation – Eagle Crossing Subdivision, Second Filing, Lot 5, Block 1 (7-11) Site Plan – Jimmy Wall, Verdad Real Estate, Inc., applicant/John Meyers, Jr., TST, Inc., applicant’s representative
  - Staff presentation: Brett Walker, Associate Planner
7. Resolution No. 2013-35 - A Resolution Making Certain Findings Of Fact Concerning The Providence Farm Annexation To The Town Of Windsor, Colorado; Determining Substantial Compliance With Section 31-12-101, C.R.S., “The Municipal Annexation Act Of 1965”; And Establishing Dates For Public Hearings Before The Planning Commission And The Town Board Of The Town Of Windsor, Colorado With Regard To The Providence Farm Annexation
  - Legislative Action
  - Staff Presentation: Josh Olhava, Associate Planner
8. Resolution No. 2013-36 - A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for the Town of Windsor, Colorado, For 2012, an Addendum to Resolution No. 2013-08.
  - Legislative Action
  - Staff Presentation: Dean Moyer, Director of Finance

9. Resolution No. 2013-37 - A Resolution Accepting the Audit Report For 2012 Prepared by Anton Collins Mitchell LLP, Certified Public Accountants

- Legislative Action
- Staff Presentation: Dean Moyer, Director of Finance

10. Financial Report – D. Moyer

**D. COMMUNICATIONS**

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

**E. EXECUTIVE SESSION**

An executive session pursuant to § 24-6-402 (4) (e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. (Water storage acquisition; Kelly Arnold)

**F. ADJOURN**