



TOWN BOARD REGULAR MEETING

September 23, 2013 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
 - Town Board Member Baker – Parks, Recreation & Culture Advisory Board; Cache La Poudre Trail Board Alternate
 - Town Board Member Thompson – Planning Commission; Tree Board; Great Western Trail Authority
 - Mayor Pro-Tem Melendez – Downtown Development Authority; Chamber of Commerce; North Front Range/MPO Alternate
 - Town Board Member Rose – Water & Sewer Board; Windsor Housing Authority, Planning Commission Alternate
 - Town Board Member Bishop-Cotner – Historic Preservation Commission; Clearview Library Board
 - Town Board Member Adams – Cache La Poudre Trail Board; Student Advisory Leadership Team (SALT)
 - Mayor Vazquez – North Front Range/MPO
5. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three **(3) minutes**. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.*

B. CONSENT CALENDAR

1. Minutes of the September 9, 2013 Regular Town Board Meeting – M. Lee
2. Advisory Board Appointments – P. Garcia

C. BOARD ACTION

1. Resolution No. 2013-52 - A Resolution of the Windsor Town Board Expressing Support for the Construction of a New County Office Building in Downtown Loveland
 - Legislative action
 - Presentation: Tom Donnelly, Larimer County Commissioner

2. Ordinance No. 2013-1457 - An Ordinance amending Chapters 15, 16 and 17 of the Windsor Municipal Code to update application submittal requirements for electronic submittals, referral processes, and building permit document submittal, fee references, and building permit expiration.
 - Second Reading
 - Legislative action
 - Staff Presentation: Brett Walker, Associate Planner
3. Ordinance No. 2013-1458 – An Ordinance amending Chapter 16 of the Windsor Municipal Code to allow for residential uses on the upper floors of businesses in the Central Business (CB) zoning district
 - Second Reading
 - Legislative action
 - Staff Presentation: Brett Walker, Associate Planner
4. Ordinance No. 2013-1459 – An Ordinance Amending Chapter 8 of the Windsor Municipal Code for the Purpose of Allowing Greater Neighborhood Involvement in the Setting of Speed Limits within Residential Areas of the Town of Windsor, Colorado
 - First Reading
 - Legislative action
 - Staff Presentation: Kelly Unger, Management Assistant & Ian McCargar, Town Attorney
5. Ordinance No. 2013-1460 – An Ordinance Amending Section 8-6-20(b)(2) of the Windsor Municipal Code with Respect to Eligible Applicants for Golf Car Permits within the Town of Windsor, Colorado
 - First Reading
 - Legislative action
 - Staff Presentation: Ian McCargar, Town Attorney
6. Public Hearing – Rezoning certain property known as Windsor Commons Subdivision Second Filing, Lot 3 – 1101 Automation Drive – Karin Adams, JAKA Properties LLC, applicant/Garry A. Wilkening, Wilkening Storage LLC and Michael Kortendick, AICP, Landform, Inc., applicant’s representatives
 - Quasi-judicial
 - Staff Presentation: Josh Olhava, Associate Planner
7. Ordinance No. 2013-1461 – Rezoning certain property known as Windsor Commons Subdivision Second Filing, Lot 3 – 1101 Automation Drive – Karin Adams, JAKA Properties LLC, applicant/Garry A. Wilkening, Wilkening Storage LLC and Michael Kortendick, AICP, Landform, Inc., applicant’s representatives
 - First Reading
 - Quasi-judicial
 - Staff Presentation: Josh Olhava, Associate Planner
8. Public Hearing – Approval of Final Major Subdivision – Water Valley South Subdivision, 15th Filing – Mark Foster, applicant/Trollco, Inc., property owner
 - Quasi-judicial
 - Staff Presentation: Brett Walker, Associate Planner
9. Resolution No. 2013-53 – A Resolution of the Windsor Town Board Approving the Final Plat for the Water Valley South Subdivision, 15th Filing – Mark Foster, applicant/Trollco, Inc., property owner
 - Quasi-judicial
 - Staff Presentation: Brett Walker, Associate Planner
10. Site Plan Presentation – Highlands Industrial Park Subdivision Second Filing, Lots 3 & 4, Block 3 - Elder Construction – 7370 and 7380 Greendale Road – Tom Elder, Elder Holdings LLC, applicant/Cathy Mathis, The Birdsall Group, applicant’s representative
 - Staff Presentation: Josh Olhava, Associate Planner

11. Resolution No. 2013-54 – A Resolution Approving an Intergovernmental Agreement Between the Town of Windsor and the Colorado Department of Transportation with Respect to Grant Funding for the “Safe Routes to Schools” Trail Connection within the Town of Windsor, Colorado (7th Street Trail Project)
 - Legislative action
 - Staff Presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
12. Resolution No. 2013-55 – A Resolution Approving an Intergovernmental Agreement between the Town of Windsor and the Windsor-Severance Fire Rescue District with Respect to Training, Collaboration and Communication to Assure Public Safety within the Town of Windsor, Colorado
 - Legislative action
 - Staff Presentation: Terry Walker, Director of Public Works
13. Resolution No. 2013-56 – Resolution Authorizing the Town Manager to Execute Documents Associated with Grant Funding for the Law Ditch Pre-Disaster Mitigation Project (FEMA Project No. PDMC-PJ-08-CO-2011-003) Within the Town of Windsor, Colorado
 - Legislative action
 - Staff Presentation: Dennis Wagner, Director of Engineering
14. Financial Report
 - Staff Presentation: Dean Moyer, Director of Finance & Information Systems

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. ADJOURN