



## TOWN BOARD WORK SESSION

October 14, 2013 – 5:30 P.M.

301 Walnut Street, First Floor Conference Room, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

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**GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.**

**Members of the public in attendance who have a question related to an agenda item are requested to allow the Town Board to discuss the topic and then be recognized by the Mayor prior to asking their question.**

### AGENDA

#### Town Board/Manager/Attorney Monthly Meeting

6:00 p.m. Redistricting discussion – P. Garcia

6:50 p.m. Future Board Meetings Agenda

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**MEMORANDUM**

**Date:** October 14, 2013  
**To:** Mayor and Town Board  
**Via:** Kelly Arnold, Town Manager  
**From:** Patti Garcia, Town Clerk/Assistant to Town Manager  
**Re:** Redistricting discussion  
**Item #:** Work session - 1

**Background / Discussion:**

The establishment of election districts for the Town of Windsor was adopted by the Town voters in November, 2007 and became effective for Town Board elections beginning in April, 2008. The geographic districts are based on the number of registered voters for each district, and are not expressly tied to raw population. The Town Charter states at Section 3.1 that “no later than 180 days before each regular biennial election, the Town Clerk shall determine if the number of registered electors in the district containing the lowest number of registered electors is less than eighty-five (85) percent of the number of registered electors in the District containing the highest number”. Although the number is to be reviewed every two years, the district boundaries cannot be changed more often than once every six years “unless such change is necessary to conform to constitutional apportionment requirements”. Additionally, the Charter states that no change in district boundaries shall create a vacancy during the term of any Town Board member in office at the time of the change (TOW Charter 3.1.C.).

The constitutional apportionment requirements are related to the “one man-one vote” principles of the United States Constitution; as long as there is no constitutional problem requiring reapportionment, the Charter amendment prohibits redistricting no more often than every six years. Generally, raw population figures drive the constitutional analysis.

In order to transition to districts, the Charter required that a Districting Commission be formed. Their directive was to establish six geographical districts for the 2008 election of Town Board members. Upon establishment of the districts, the duties of the Districting Commission were concluded. The Charter is silent as to the redistricting process; the only direction provided is that the Town Clerk is to determine if the numbers of registered voters in the districts are in compliance with the Charter requirements within 180 days before the election. This exercise was completed on September 19, 2013 and well within the 180 day timeframe.

Below is a breakdown of the number of registered electors in each district using the current district map; District 6 is the highest with 3,181. Using the formula in the Charter, 85% of 3,181 is 2,703 – only District 1 and 6 are in compliance.

Number of registered electors in each district using the current district map:

	District 1	District 2	District 3	District 4	District 5	District 6
Electors	2,880	2,221	2,619	2,089	1,992	3,181

Pursuant to this information, the Town’s GIS department was tasked with creating a revised district map. Staff spent over 20 hours on analysis of the electoral information, reviewing options, and developing the best option for consideration. They used the current voter registration data from both Weld and Larimer counties and took into account the current district

map and potential growth areas in Windsor. The proposed revision meets the 85% requirement set by the Charter with minor changes to the district lines.

Number of registered electors using the draft redistricting scenario:

	District 1	District 2	District 3	District 4	District 5	District 6
Electors	2,452	2,560	2,381	2,673	2,653	2,332

The largest district in the revised map is District 4; 85% of 2,673 is 2,272 – all districts would be in compliance with the Charter requirements.

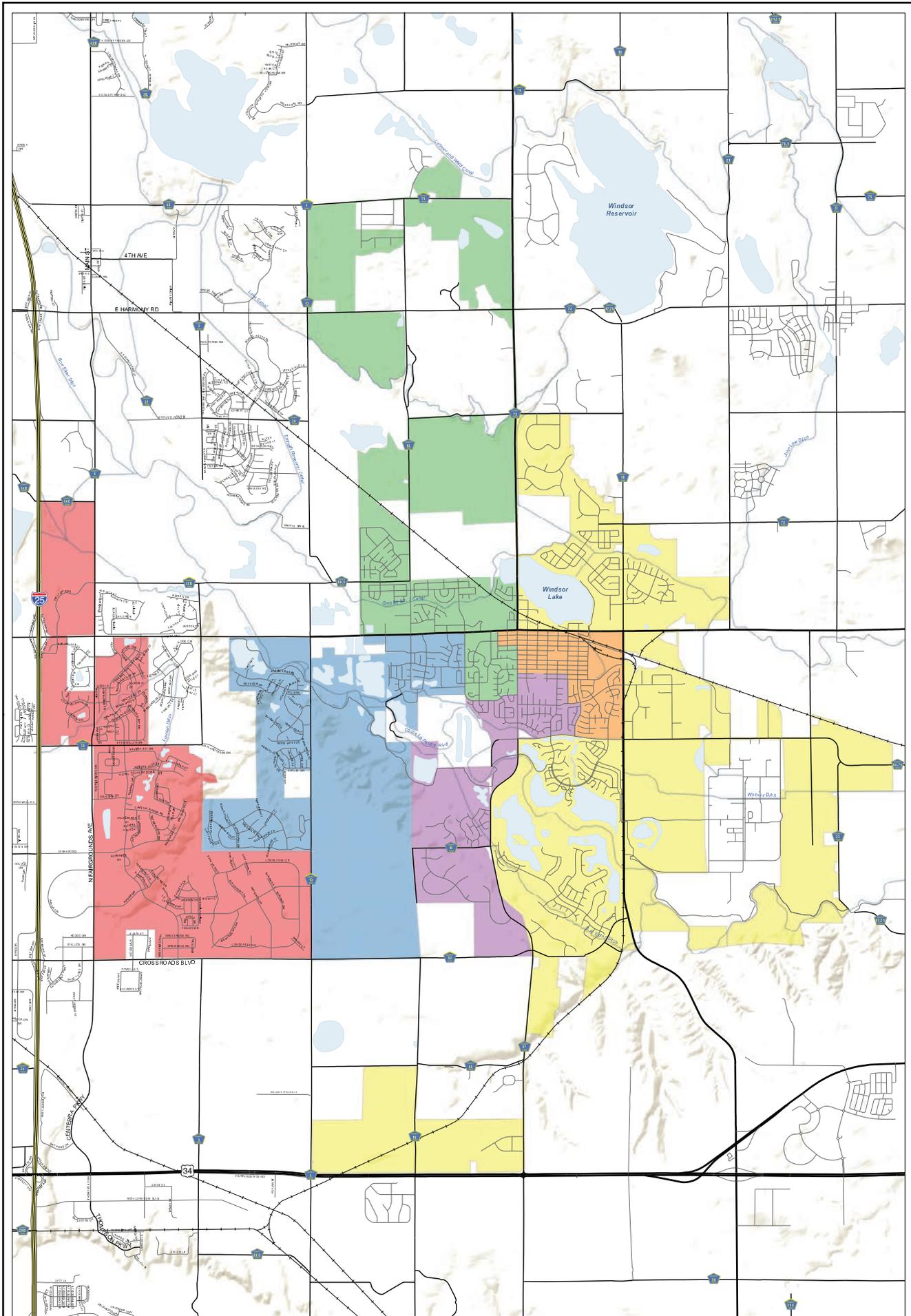
The timeframe for redistricting is as follows:

October 28, 2013     1<sup>st</sup> reading of redistricting ordinance  
November 12, 2013   2<sup>nd</sup> reading of redistricting ordinance  
November 25, 2013   New districts in place

Hard copies of the current and proposed district maps will be available at the work session for your review and discussion.

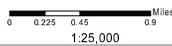
**Attachments:**

- Current District Map
- Draft Redistrict Map



# Voting Districts

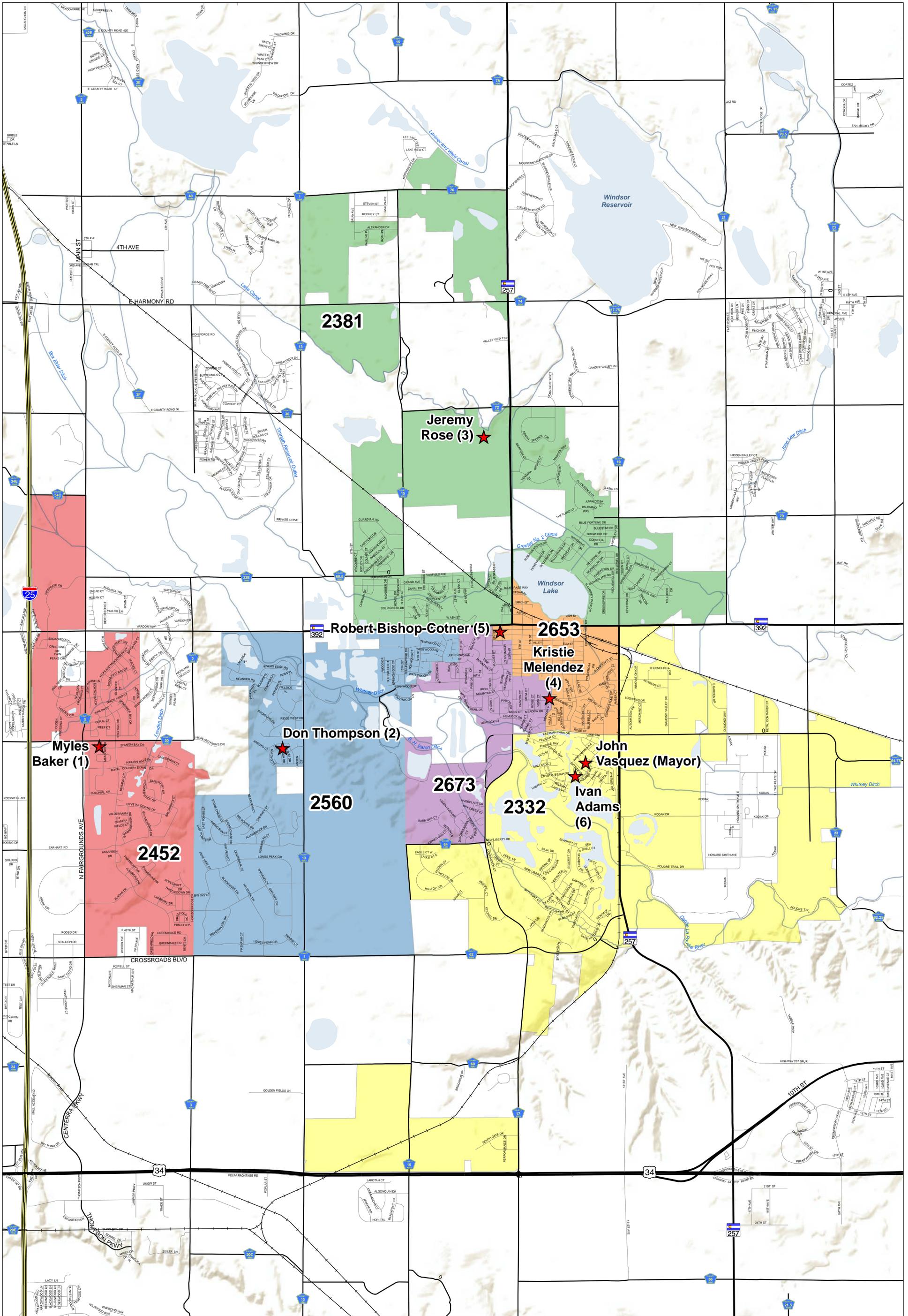
District # 1 2 3 4 5 6



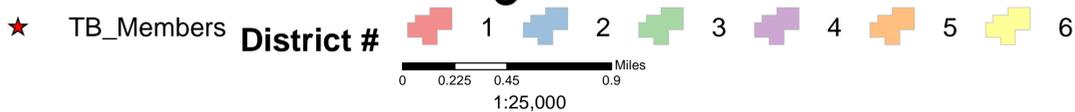
1:25,000



This map was created for the purpose of...  
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 File: WindsorVotingDistricts224347.pri



# Re-Districting Scenario I



This map was created for illustrative purposes only. Any repercussions from the misuse or misrepresentation of this map or its contents, whether intentional or not, are the sole responsibility of the user.

Updated: 10/8/2013  
 Created by: stonetech  
 Created by: stonetech  
 File: Re-districtingScenarioIb(22x34-F)



## FUTURE TOWN BOARD MEETINGS

Work Sessions & Regular Meetings will be held in the Board Chambers unless otherwise noted.

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October 21, 2013 6:00 p.m.	Town Board Work Session CRC – Financing & Potential Resources to Construct Expansion Center
October 28, 2013 6:00 p.m.	Town Board Work Session Joint meeting with DDA/review of DDA budget
October 28, 2013 7:00 p.m.	Town Board Meeting
November 4, 2013 6:00 p.m.	Town Board Work Session CRC – Wrap Up Discussion & Determine Future
November 11, 2013	Veteran’s Day – Town Hall closed
November 12, 2013 (Tuesday) 5:30 p.m.	Board/Manager/Attorney Monthly Meeting
November 12, 2013 (Tuesday) 7:00 p.m.	Town Board Meeting Kern Board Meeting
November 18, 2013 6:00 p.m.	Town Board Work Session Flood plain prevention ordinance
November 25, 2013 6:00 p.m.	Town Board Work Session
November 25, 2013 7:00 p.m.	Town Board Meeting
December 2, 2013 6:00 p.m.	Town Board Work session
December 9, 2013 5:30 p.m./First floor conference room	Board/Manager/Attorney Monthly Meeting
December 9, 2013 7:00 p.m.	Town Board Meeting
December 16, 2013 6:00 p.m.	Town Board Work Session
December 23, 2013 6:00 p.m.	Town Board Work Session
December 23, 2013 7:00 p.m.	Town Board Meeting
December 30, 2013	Fifth Monday

### Additional Events

October 12, 2013	Budget work session
October 23, 2013	CML Fall District Meeting – Loveland, CO
October 29, 2013, 6 pm	Weld Town/County Dinner – attending: John Vazquez, Ivan Adams, Kristie Melendez

### Future Work Session Topics

Museum strategic plan  
Golf cart district application – Highland Meadows  
Model Traffic Code 2010 update  
Economic Development Update