



**WINDSOR DOWNTOWN DEVELOPMENT AUTHORITY**

P.O. BOX 381, Windsor, CO 80550

[www.windsordda.com](http://www.windsordda.com)

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**BOARD OF DIRECTORS MEETING**

**December 18, 2013 – 7:30 a.m.**

**301 Walnut Street, First Floor Conference Room, Windsor, CO 80550**

**Agenda**

- A. Call to Order
- B. Roll Call
- C. Public Invited to be Heard
- D. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
- E. Approval of Minutes from the November 20, 2013 Board of Directors Meeting – P. Garcia
- F. Report of Bills & Financial Report – P. Garcia
- G. Report from Sub-Committees
  - 1. Marketing Committee
    - i. Windsor Wonderland debrief – K. Melendez
  - 2. Beautification Committee
    - i. DDA-owned lots - Concept Plan status including update pursuant to December 11 meeting – B. Winter
  - 3. Parking Committee
    - i. Update regarding meeting with Fehr & Peers – B. Walker
- H. Communications
  - Historic Mill Feasibility Study – RFP review process
  - Schedule work session to discuss 2014 Work Plan
  - 2014 regular and committee meeting schedule
- I. Adjourn



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### BOARD OF DIRECTORS MEETING

November 20, 2013 – 7:30 a.m.

301 Walnut Street, First Floor Conference Room, Windsor, CO 80550

#### Minutes

A. Call to Order

Chairman Winter called the meeting to order at 7:30 a.m.

B. Roll Call

Chairman Bob Winter  
Vice Chairman Dan Stauss  
Secretary/Treasurer Craig Peterson  
Kristie Melendez  
Dean Koehler  
Jason Shaeffer  
Sean Pike

Also present:

Town Manager	Kelly Arnold
Town Clerk	Patti Garcia
Management Assistant	Kelly Unger
Associate Planner	Brett Walker

C. Public Invited to be Heard

Chairman Winter opened the meeting for public comment, to which there was none.

D. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

There were no changes to the Agenda as presented.

E. Approval of Minutes from the October 16, 2013 Board of Directors Meeting – P. Garcia

**Secretary/Treasurer Peterson motioned to approve the Minutes as presented; Board Member Shaeffer seconded the motion. Roll call on the vote resulted as follows:**

**Yeas - Winter, Stauss, Koehler, Petersen, Melendez, Shaeffer, Pike  
Nays - None. Motion carried.**

F. Report of Bills & Financial Report – P. Garcia

Town Clerk Garcia presented the report of bills noting that the year to date amount paid to Mantooh Marketing was approximately \$3,500. The financial report was also included in the packet materials which indicated that September 2013 sales tax collections were about \$500 below September 2012 collections. Ms. Garcia also stated that the year to date sales tax collections were above 2012 numbers by about \$1,700. Revenue is where it is expected for September at 76.4%.

**Secretary/Treasurer Peterson motioned to approve the Bills as presented; Board Member Melendez seconded the motion. Roll call on the vote resulted as follows:**

**Yeas - Winter, Stauss, Koehler, Petersen, Melendez, Shaeffer, Pike  
Nays - None. Motion carried.**



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G. Resolution No. 2013-DDA04 – A Resolution Approving an Intergovernmental Agreement between the Windsor Downtown Development Authority and Colorado Special Districts Liability Pool – P. Garcia

Town Clerk Garcia reported on the Resolution and related Intergovernmental Agreement noting that approval would provide the DDA coverage under its own insurance policy. The policy has been reviewed by legal counsel and requires execution by the Chairman and Secretary/Treasurer. Ms. Garcia noted the policy amount listed and included in the 2014 budget of \$1,296.99 per year may increase as the DDA operating budget increased due to the addition of the façade program in 2014. The DDA directed to have Patti Garcia and Bob Winter listed as representatives on the policy.

**Board Member Melendez motioned to approve Resolution No. 2103-DDA04; Secretary/Treasurer Peterson seconded the motion. Roll call on the vote resulted as follows:**

**Yeas - Winter, Stauss, Koehler, Petersen, Melendez, Shaeffer, Pike**

**Nayes - None. Motion carried.**

H. Report from Sub-Committees

1. Marketing Committee

i. Farmer's Market update – *verbal update*

Board Member Melendez reported on information she received at a meeting with Town Clerk Garcia and Art & Heritage Manager Knight regarding the Farmer's Market. It was acknowledged that there are opportunities to improve the event through marketing, updating processes and procedures and potentially adding booths for demonstrations or interactive activities. Ms. Knight's office has offered to support the Farmer's Market on a higher level this year along with working with the CSU-Weld County Extension in submitting reports on vendor contacts and with the Town for sales tax reporting purposes. The DDA Board noted the need for port-a-potties at the weekly event and requested staff to research costs to provide that service for 2014. The DDA members concurred that they would support having the event in the DDA area in 2014.

ii. Internship opportunity

Management Assistant Unger addressed the DDA members regarding the research she had done on the opportunity to hire an intern for the DDA in 2014. She attended the Monfort School of Business Employer's meeting and learned about their internship program; all graduates are required to participate a minimum of 50 hours. Ms. Unger also noted that it is recommended to pay an intern approximately \$10 per hour with actual costs at \$15 in order to cover taxes, etc. In her discussions with finance and human resources, it was determined that the intern could be hired by the Town of Windsor with the salary deducted from the administrative expense line item in the DDA budget. The estimated cost to hire an intern for 50 hours would be \$750. The DDA discussed the idea with Ms. Unger explaining the job duties of the position would include the creation of a complete business and email list of the DDA, work on the website, establishment of a newsletter and other duties as assigned.

Board Member Melendez recommended that an intern be hired and start with a term of 50 hours. Chairman Winter advised that the program could be started and evaluated in the spring to determine on how to proceed.



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**Board Member Koehler motioned to approve the hiring on an intern with an expenditure of up to \$750 for 2014; Secretary/Treasurer Peterson seconded the motion. Roll call on the vote resulted as follows:**

**Yeas - Winter, Stauss, Koehler, Petersen, Melendez, Shaeffer, Pike**

**Nays - None. Motion carried.**

Board Member Melendez also reported on Windsor Wonderland which will be held on December 7, 2013. The DDA will have a table/booth at the event at which DDA businesses can place their coupons or flyers at. It was noted that Manweiler's would be providing a "give away" at the event and Ms. Melendez encouraged other businesses owners to participate. Ms. Melendez passed around a draft of a rack card that included local retail businesses, salons and restaurants that would be available for distribution. The Chamber of Commerce has also expressed interest in distributing the rack cards on behalf of the DDA. The cost for printing 500 of the cards locally is over \$200; using a printer outside of Windsor is \$106.

**Secretary/Treasurer Peterson motioned to authorize the expenditure of \$106 for the printing of 500 rack cards; Board Member Koehler seconded the motion. Roll call on the vote resulted as follows:**

**Yeas - Winter, Stauss, Koehler, Petersen, Melendez, Shaeffer, Pike**

**Nays - None. Motion carried.**

### 2. Beautification Committee

- i. DDA-owned lots - Concept Plan status including update of October 23, 2013 meeting at Nana Bea's – *verbal update*

Chairman Winter reported on the event at Nana Bea's at which three concept plans were presented for the lots the DDA purchased between 4<sup>th</sup> and 5<sup>th</sup> Streets north of Main. Attendees were provided an opportunity to vote for their favorite concept plan with most votes going towards mid to high density development. Chairman Winter stated he knew of three individuals that did not vote but were supportive of the parking only option. Due to the need for tax increment funds to sustain the DDA, Mr. Winter advised that the DDA would never make it if the property was only used for parking. Eric Peratt, DDA property and business owner, was present and provided input related to the need to keep visibility open to Windsor Lake as his discussions with developers and homebuilders have found that it would be missed opportunity if it is not visible. The DDA discussed visibility along with parking options if the property is developed. Board Member Koehler noted that drainage reports that should be incorporated to the concept plans will be presented at the December 11 Beautification Committee meeting and may help dictate where parking can be.

Town Manager Arnold recommended that the DDA set up a process around the first of the year on how to proceed. Policy questions will need to be answered related to what the DDA is going to commit to. It was also noted that it may be beneficial to establish a focus group of neutral developers and realtors to pitch the concept to in order to receive feedback. A focus group may find issues in the high density approach or provide insight into what would be an appropriate use and/or density.

- ii. Information received regarding undergrounding - *verbal update*



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Associate Planner Walker reported the quote for the undergrounding from Xcel came in around \$152,000. A formal quote has not been received to date. Mr. Arnold informed the DDA members that the quote would be good for one year.

### 3. Parking Committee

#### I. Communications

- Historic Mill Feasibility Study – Interview & selection process  
Town Clerk Garcia noted that RFP's were due to the Town by 5 pm on November 27 with interviews scheduled after January 1, 2014. DDA members would requested to review the submittals include Board Members Melendez and Pike, Vice Chair Stauss and Secretary/Treasurer Peterson.
- Schedule work session to discuss 2014 Work Plan  
This will be scheduled in January, 2014.
- Review November and December regular and committee meeting schedule  
Town Clerk Garcia reviewed the meeting schedule and noted the following updates:

November 27	Marketing Committee - Cancelled
December 4	Work Session with Lucia Liley to discuss façade program
December 11	Beautification & Parking Committee meetings
December 18	Regular Meeting
December 25	Marketing Committee – Cancelled

The DDA members discussed bike racks on the sidewalks; staff will review options as bike racks on the sidewalks in the DDA is not currently allowed. The DDA also discussed the City of Greeley Art on Loan program; Secretary/Treasurer Peterson will look into the program and report back to the board. Town Manager Arnold noted that Art & Heritage Manager Knight has been interested in this concept as well.

Associate Planner Walker reported that pursuant to the letter the DDA submitted to the planning commission regarding parking regulations, staff is looking at the process to get those regulations reviewed. A meeting has been set up with Fehr and Peers on Wednesday, December 11, 2013 and staff will report back on progress.

#### J. Adjourn

One a motion duly made, the meeting was adjourned at 8:45 a.m.

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Patti Garcia, Town Clerk

Downtown Development Authority

REPORT OF BILLS

11/16-11/29/13

*At the regular meeting of the Downtown Development Authority,  
Colorado, held in the Windsor Town Hall Board Room on December 18, 2013  
the following claims were presented, examined, and approved by the DDA*

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>INVOICE #</b>	<b>AMOUNT</b>
Arapahoe Rental	generator rental for Salsa on 5th	319625	\$ 183.15
Liley, Rogers & Martell	legal services 11/1/13	12444	\$ 306.00
C+B Design	concept plan-phase 1-3 DDA owned lots	CB201-01	\$ 4,100.00

TOTAL DISBURSEMENT REQUEST \$ 4,589.15

TOTAL \$ 4,589.15

## 19 DOWNTOWN DEVELOPMENT AUTHORITY

Date	Transaction	Jnl	Description	Ref 1	Ref 2	Ref 3	Posted Amount
486-6213-000	PUBLIC RELATIONS/ADVERTISING						
11/15/2013	40578T-0000001	PJ	ARAPAHOE RENTAL	103435	319625		183.15
486-6213-000	PUBLIC RELATIONS/ADVERTISING						183.15
486-6252-000	LEGAL SERVICES						
11/15/2013	40578T-0000023	PJ	LILEY, ROGERS, & MARTELL, LLC	103446	12444		306.00
486-6252-000	LEGAL SERVICES						306.00
486-6253-000	CONTRACT SERVICES						
11/29/2013	40598T-0000122	PJ	C+B DESIGN LLC	103604	CB201-01		4,100.00
486-6253-000	CONTRACT SERVICES						4,100.00
19 DOWNTOWN DEVELOPMENT AUTHORITY							4,589.15



301 Walnut Street  
 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

<b>Finance Department</b>	
Vendor #	1782
Obligation #	103435

## PAYMENT REQUEST

INVOICE NUMBER: 319625	Res: 23204
VENDOR: Arapahoe Rental	Con: 319625
DBA:	
(IF OTHER THAN VENDOR)	
ADDRESS: 1700 E County Line Road Littleton CO 80126	
Phone:	<b>DDA EXPENSE</b>
Fax:	

INVOICE DATE	PROCESSED BY	SUPERVISOR APPROVAL	DEPT. HEAD APPROVAL
10/5/13	Patti Garcia		P Garcia

BUDGET LINE ITEM					
FUND	DEPT.	FUNCTION	PROJECT	DESCRIPTION	TOTAL
19	486	6213		Generator rental for Salsa on 5 <sup>th</sup>	183.15
<b>TOTAL</b>					<b>\$ 183.15</b>

# ARAPAHOE RENTAL

1700 E. County Line Rd.  
 Littleton, CO 80126  
 Fax: (303) 795-1759  
**(303) 798-1328**

201 Main Street  
 Windsor, CO 80550  
 Fax: (970) 686-9490  
**(970) 686-7990**

<b>DAMAGE WAIVER</b>	
For 11% charge of Rental contract, owner will assume risks of loss as provided on reverse. Damage Waiver is NOT insurance	
<input type="checkbox"/>	Decline

RENTED TO		JOB LOCATION		TICKET #	
TOWN OF WINDSOR 301 WALNUT ST WINDSOR CO 80550		970-381-4139 CRAIGS CELL		Res# 23204 Con# 319625 Loc 300	
JOB CONTACT/PHONE	ID2	PHONE	OUT	DATE	TIME
		W (970) 686-7476 F (970) 686-7180		10/05/13	1:01 PM LW
ID#3	PO/JOB #	RECEIVED BY	RETURNED		
0		CRAIG PETERSON		10/06/13	10:37 AM EM

\*\*\*FINAL\*\*\*

Page: 1

QTY	ITEM#	MIN	HOURLY	OVNITE	8-HOUR	DAY	WEEK	4 WEEK	EXT AMT	NET AMT
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Rental Text : SALSA ON 5TH  
 DDA  
 PATTY GARCIA  
 1 3611-7777 GENERATOR LARGE DCA45 TOWABLE 165.00 165.00  
 ----- Payments -----

MONDAY - SATURDAY 7:00-5:00PM	RENT	165.00
CLOSED SUNDAY	SALES	0.00
CUSTOMER ASSUMES ALL RISKS FOR LOADING AND UNLOADING VEHICLES	OTHER	0.00
	DW/FEES	18.15
	ADDL TAX	0.00
	SALES TAX	0.00
	DEPOSIT	0.00

I have read and understand the terms and conditions on both sides of this agreement and certify that those printed on the other side are agreed to as if printed above my signature. There are no oral or other representations not included herein. Unless declined, I also agree to the damage waiver charges. I have received a copy of this agreement.  
 METERED RATES OVERRIDE DAILY RATES, SEE REVERSE FOR EXPLANATION.

TOTAL DUE 183.15  
 AMT BILLED 183.15

LESSEE X \_\_\_\_\_  
 Customer is responsible for all tire damage, fuel, cleaning, hitch inspection, loading and unloading of vehicle and rollover damage.



301 Walnut Street  
 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

<u>Finance Department</u>	
Vendor #	6299
Obligation #	103446

## PAYMENT REQUEST

INVOICE NUMBER: 12444	
VENDOR: Liley Rogers & Martell LLC	
DBA:	
(IF OTHER THAN VENDOR)	
Address: 300 South Howe's Street Fort Collins, CO 80521	
Phone:	DDA EXPENSE
Fax:	

INVOICE DATE	PROCESSED BY	SUPERVISOR APPROVAL	DEPT. HEAD APPROVAL
11/1/13	Patti Garcia		P Garcia <i>[Signature]</i>

BUDGET LINE ITEM					
FUND	DEPT.	FUNCTION	PROJECT	DESCRIPTION	TOTAL
19	486	6252		Legal services – 11/1/2013	306.00
<b>TOTAL</b>					<b>\$ 306.00</b>

**Liley Rogers & Martell, LLC**

300 South Howes Street  
Fort Collins, CO 80521

Town of Windsor  
c/o Patti Garcia  
301 Walnut Street  
Windsor, CO 80550

November 1, 2013

Re: DDA  
Invoice #12407 Summary of Charges Due

Previous Balance	\$ 120.00
Payment – 10/7/13 -Thank you, No.66583	(\$ 120.00)
Services Rendered per Invoice #12444	<u>\$ 306.00</u>
Total Balance Due	<u>\$ 306.00</u>

# Liley Rogers & Martell, LLC

300 South Howes Street  
Fort Collins, CO 80521  
FED ID# 06-1666312

Town of Windsor  
c/o Kelly Arnold  
301 Walnut Street  
Windsor, CO 80550



**CONFIDENTIAL**

November 04, 2013

In Reference To: DDA

Invoice #12444

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
9/25/2013	LAL	Emails from and to Josh Liley regarding process for adjusting property tax mill levy	0.30 180.00/hr	54.00
9/30/2013	JCL	Email to and from Patti regarding process for changing mill levy	0.20 120.00/hr	24.00
10/1/2013	JCL	Telephone conference with with Patti regarding mill levy and budget resolutions	0.10 120.00/hr	12.00
10/3/2013	JCL	Email from Patti regarding review of resolutions for budget and mill levy increase	0.20 120.00/hr	24.00
10/15/2013	JCL	Telephone conference with Patti regarding review/approval of services contract with C+B Design; review contract, prepare comments; call with Patti regarding comments on contract, conditional Board approval of contract; email to Patti regarding proposed motion language for conditional approval of contract	1.10 120.00/hr	132.00
	JCL	Email from Patti regarding Board packet from October 16th Board meeting; review packet; call with Patti regarding monthly check-in	0.40 120.00/hr	48.00
10/17/2013	JCL	Email from Patti regarding Board approval of contract, contacting C+B Design about changes to contract	0.10 120.00/hr	12.00
		Subtotal of charges		<u>\$306.00</u>
		For professional services rendered		\$306.00
		Previous balance		\$120.00

	<u>Amount</u>
Accounts receivable transactions	
10/7/2013 Payment - Thank You No. 66583	<u>(\$120.00)</u>
Total payments and adjustments	<u>(\$120.00)</u>
Balance due	<u><u>\$306.00</u></u>



301 Walnut Street  
 Windsor, CO 80550  
 Office 970-674-2400  
 Fax 970-674-2456

<u>Finance Department</u>	
Vendor #	6944
Obligation #	103604

## PAYMENT REQUEST

INVOICE NUMBER: CB201-01	
VENDOR: C+B Design	
DBA:	
(IF OTHER THAN VENDOR)	
ADDRESS: 3268 Syracuse Street Denver, CO 80238	
Phone: 720-280-4349	DDA EXPENSE
Fax:	

INVOICE DATE	PROCESSED BY	SUPERVISOR APPROVAL	DEPT. HEAD APPROVAL
10/31/2013	Patti Garcia		P Garcia 

BUDGET LINE ITEM				DESCRIPTION	TOTAL
FUND	DEPT.	FUNCTION	PROJECT		
19	486	6253		Concept plan – Phase 1, 2, & 3 for DDA owned lots/4 <sup>th</sup> & 5 <sup>th</sup> Street	4,100.00
<b>TOTAL</b>					<b>\$4,100.00</b>



design +  
consensus +  
solutions +

3268 Syracuse Street  
Denver, CO 80238  
www.cplushdesign.com

31 October 2013

Patti Garcia  
c/o Windsor Downtown Development Authority  
PO Box 381  
Windsor, CO 80550

**RE: Windsor DDA 4th/5th Street Property**  
C+B Job # CB201 / Invoice #CB201-01

Patti,

The following is invoice #CB201-01 for the above referenced project. Included are professional fees for work completed through October 31, 2013. Please note that reimbursable expenses are included in the fee for this contract.

<b>Invoice Summary</b>	<b>Contract Amount</b>	<b>% Complete</b>	<b>Previously Earned</b>	<b>Earned This Invoice</b>
<b>Phase 1: Background Information-Gathering</b>				
	\$1,100.00	100%	\$0.00	<b>\$1,100.00</b>
<b>Phase 2: Stakeholder Outreach</b>				
	\$1,200.00	100%	\$0.00	<b>\$1,200.00</b>
<b>Phase 3: Preliminary Design Options</b>				
	\$3,600.00	50%	\$0.00	<b>\$1,800.00</b>
<b>Invoice Total</b>				<b>\$4,100.00</b>

<b>Previous Balance</b>				<b>\$0.00</b>
<b>Payments Received To Date</b>				<b>\$0.00</b>
<b>ACCOUNT BALANCE</b>				<b>\$4,100.00</b>

Please call should you have any questions regarding this invoice. Thank you for this opportunity to work with you!

Sincerely,

Kristin Cypher  
Owner



Volume 1, Issue 10 October, 2013

## Windsor DDA Revenue

Windsor Downtown  
Development  
Authority

Windsor DDA Revenue Summary October 31, 2013	Collections	Budget	% of Budget
Property Tax Mill Levy	\$4,160	\$4,006	103.84%
Incremental Property Tax	\$15,546	\$16,603	93.63%
Interest	\$17	\$250	6.80%
Town of Windsor Funding	\$208,333	\$250,000	83.33%
<b>Total</b>	<b>\$228,056</b>	<b>\$270,859</b>	<b>84.20%</b>

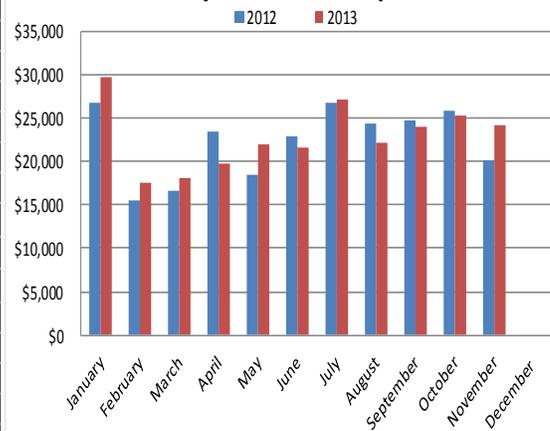
### Special points of interest:

- Year to date sales tax collections through November 2013 totaled \$251,176. This was roughly \$5,773 above the 2012 collection of \$245,403.
- November 2013 sales tax collections were roughly \$4000 above November 2012 collections.
- Revenue is slightly above where we expect it to be after October at 84.20%.

## Windsor DDA Expenditures

Windsor DDA Expenditures Summary October 31, 2013	Expenditures	Budget	% of Budget
<b>Operations</b>			
Office Supplies	\$347	\$300	115.62%
Public Relations/Advertising	\$15,790	\$25,000	63.16%
Board Development	\$0	\$1,000	0.00%
Dues/Fees/Subscriptions	\$2,679	\$500	535.80%
Travel/Mileage	\$0	\$100	0.00%
Legal Services	\$3,421	\$10,000	34.21%
Contract Services	\$3,239	\$20,000	16.20%
Publishing/Recording	\$0	\$300	0.00%
Printing/Binding	\$73	\$500	14.60%
Study Review/Consultant	\$0	\$5,000	0.00%
Administrative Transfer	\$16,667	\$20,000	83.34%
<b>Operations Total</b>	<b>\$42,216</b>	<b>\$82,700</b>	<b>51.05%</b>
<b>Capital</b>			
Site Improvements	\$116,335	\$116,752	99.64%
Buildings & Structures	\$2,848	\$116,752	2.44%
<b>Capital Total</b>	<b>\$119,183</b>	<b>\$233,504</b>	<b>51.04%</b>
<b>Grand Total</b>	<b>\$161,399</b>	<b>\$316,204</b>	<b>51.04%</b>

### Monthly Sales Tax Comparison



## Windsor Downtown Development Authority

P.O. Box 381  
Windsor, CO 80550  
Email: info@windsordda.com

**Were on the web  
windsordda.com**

Welcome to Windsor



## DDA Mission Statement

*“It is the mission of the Windsor DDA to create a prosperous, vibrant, energetic, and clean town center, by marketing downtown opportunities, retaining and expanding current business opportunities, preserving downtown charm, and enhancing physical appearance and amenities through partnerships with the community and stakeholders.”*



## PLAN OF DEVELOPMENT PROJECTS

*The projects, facilities, programs and functions to be established and provided in the district will benefit and promote the health, safety, prosperity, security and general welfare of all occupants and owners thereof and will prevent deterioration of property values, will prevent the growth of blighted areas, and will be of special benefit to all property within the district.*

- A. The promotion of, participation in, and assistance to private and public developments consistent with the priorities of the DDA by all means permitted by federal, state and local laws and regulations, including but not limited to, land assemblage, and/or acquiring, constructing, reconstruction, rehabilitating, equipping, selling and leasing space.
- B. Public facilities and improvements as necessary to complement private developments.
- C. A parking program to provide sufficient public parking to service all occupants and owners within the district.
- D. A pedestrian and vehicular circulation system.
- E. A beautification program.
- F. A convention/exhibition facility to be built in conjunction with private development of a downtown hotel and banquet hall.

### DDA Board

Bob Winter, Chairman — Bob@windsordda.com  
Dan Stauss, Vice Chairman — Dan@windsordda.com  
Craig Petersen, Secretary/Treasurer — Craig@windsordda.com  
Dean Koehler — Dean@windsordda.com  
Jason Shaeffer — Jason@windsordda.com  
Sean Pike — Sean@windsordda.com  
Kristie Melendez, TOW Board Liaison — Kristie@windsordda.com

Term: April 2017  
Term: April 2014  
Term: April 2014  
Term: April 2017  
Term: April 2016  
Term: April 2016