



## TOWN BOARD REGULAR MEETING

January 27, 2014 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

### Minutes

#### A. CALL TO ORDER

Mayor Vazquez called the regular meeting to order at 7:04 p.m.

1. Roll Call	Mayor Mayor Pro-Tem	John Vazquez Kristie Melendez Myles Baker Don Thompson Jeremy Rose Ivan Adams Robert Bishop-Cotner
	Absent	

Also present:	Town Manager Town Attorney Town Clerk Chief of Police Director of Finance Director of Planning Management Intern Director of Engineering Chief Planner Associate Planner	Kelly Arnold Ian McCargar Patti Garcia John Michaels Dean Moyer Joe Plummer Kelly Unger Dennis Wagner Scott Ballstadt Josh Olhava
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- Pledge of Allegiance  
Members of Windsor Cub Scout Pack 57 and Webelos Den 1 presented the colors, and led the Pledge of Allegiance.
- Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board  
**Mr. Thompson moved to approve the agenda as presented; Mayor Pro-Tem Melendez seconded the motion. Roll call on the vote resulted as follows:  
Yeas – Baker, Thompson, Rose, Melendez, Adams, Vazquez  
Nays – None. Motion passed.**
- Board Liaison Reports
  - Town Board Member Baker – Parks, Recreation & Culture Advisory Board; Cache La Poudre Trail Board Alternate  
Mr. Baker reported PReCAB will meet next on February 4.
  - Town Board Member Thompson – Planning Commission; Tree Board; Great Western Trail Authority  
Mr. Thompson told Members the Tree Board will meet on January 28 to discuss Arbor Day and to elect officers for 2014. He noted the GWTA met on January 15. He added their continued focus is on trail upgrades, with the bid package due back next week. Mr. Thompson also shared the Planning Commission met on January 15 to consider the Conditional Use Grant seen on this evening's agenda as Board Action Items 3 and 4. The Commission forwarded a recommendation of denial for the CUG.

2014 Planning Commission officers will be: Chair – Gale Schick, Vice-Chair – Victor Tallon and Secretary – Wayne Frelund.

- Mayor Pro-Tem Melendez – Downtown Development Authority; Chamber of Commerce; North Front Range/MPO Alternate  
Mayor Pro-Tem Melendez reported The Chamber will meet next on February 5. She added the DDA Board will meet on February 19. Ms. Melendez reported a consultant has been selected to conduct the Mill Feasibility Study, set to begin in February. The DDA will also meet in January 29 to discuss the façade program.
- Town Board Member Rose – Water & Sewer Board; Windsor Housing Authority, Planning Commission Alternate  
Mr. Rose had nothing new to report at this time.
- Town Board Member Bishop-Cotner – Historic Preservation Commission; Clearview Library Board  
Mr. Bishop-Cotner was not in attendance.
- Town Board Member Adams – Cache La Poudre Trail Board; Student Advisory Leadership Team (SALT)  
Mr. Adams told Board Members the Cache La Poudre Trail Board will meet next Thursday. He applauded SALT for their Community Service activities and donations to those in need. He also shared the tutoring project is very successful.
- Mayor Vazquez – North Front Range/MPO  
Mayor Vazquez told Members the next MPO meeting will be in February.

5. Public Invited to be Heard

There was no public comment.

**B. CONSENT CALENDAR**

1. Minutes of the January 13, 2014 Regular Town Board Meeting – M. Lee
2. Advisory Board appointments – P. Garcia

**Mr. Adams moved to approve the Consent Calendar as presented; Mr. Baker seconded the motion. Roll call on the vote resulted as follows:**

**Yeas – Baker, Thompson, Rose, Melendez, Adams, Vazquez**

**Nays – None. Motion passed.**

**C. BOARD ACTION**

**NOTE:** the official record of this evening’s proceedings shall include applications, staff / Commission memos and recommendations, packet materials and supporting documents, and all testimony received.

1. Ordinance No. 2014-1466 – An Ordinance Repealing and Readopting Article I of Chapter 8 of the Windsor Municipal Code and Adopting by Reference the 2010 Edition of the “Model Traffic Code for Colorado”, Promulgated by the Colorado Department of Transportation, Safety and Traffic Engineering Branch, 4201 East Arkansas Avenue, EP 700, Denver, Colorado 80222, with Amendments, Repealing all Ordinances in Conflict therewith, and Providing Penalties for Violation Thereof  
***Super-majority vote required for adoption on second reading***
  - Second Reading

- Legislative action
  - Staff presentation: John Michaels, Chief of Police
- Mayor Pro-Tem Melendez moved to approve Ordinance 2014-1466; Mr. Adams seconded the motion.**

Chief Michaels briefly addressed the Board reminding them this Ordinance would update the Model Traffic Code to the 2010 version. He noted there have been no changes since first reading.

**Roll call on the vote resulted as follows:**

**Yeas – Baker, Thompson, Rose, Melendez, Adams, Vazquez**

**Nayes – None. Motion passed.**

2. Ordinance No. 2014-1467 – An Ordinance Amending Chapter 2, Article XII of the Windsor Municipal Code with Respect to Election Practices within the Town of Windsor  
*Super-majority vote required for adoption on second reading*
  - Second Reading
  - Legislative action
  - Staff presentation: Patti Garcia, Town Clerk/Assistant to Town Manager

**Mayor Pro-Tem Melendez moved to approve Ordinance 2014-1467; Mr. Thompson seconded the motion.**

Ms. Garcia reminded the Board this Ordinance would address timelines for Write-In candidates for Municipal Elections, and set dates for cancellation of the election, should only one candidate per open seat choose to run. She noted there have been no changes since first reading.

Mr. Thompson questioned if the short time-frame for Write-In candidates is realistic. Ms. Garcia responded this timeline represents a mid-range compared to neighboring municipalities, and offers ample time to declare candidacy.

**Roll call on the vote resulted as follows:**

**Yeas – Baker, Thompson, Rose, Melendez, Adams, Vazquez**

**Nayes – None. Motion passed.**

3. Public Hearing – Continued from the January 13, 2014 meeting - Conditional Use Grant proposing to apply Weld County E (Estate) zoning to 1201 Stone Mountain Drive - Clint and Erika Sattler, property owners/applicants
  - Quasi-judicial
  - Staff presentation: Scott Ballstadt, Chief Planner

**Mayor Pro-Tem Melendez moved to open the public hearing; Mr. Thompson seconded the motion. Roll call on the vote resulted as follows:**

**Yeas – Baker, Thompson, Rose, Melendez, Adams, Vazquez**

**Nayes – None. Motion passed.**

Mr. Ballstadt reminded Board Members this item came before them on January 13, but was continued to allow time for the Planning Commission to consider the application and submit a recommendation to the Board. He reviewed the location, neighboring

properties, a brief history of discussions that have taken place, an in depth review of the provisions of the application, and the CUG process and Code Requirements thereof. He shared a table of combinations of animal units included in the amended application, and explained the calculation of animal units for clarification. Mr. Ballstadt pointed out communications from neighbors, both for and against the CUG. He reminded Board Members CUGs are not transferrable upon the sale of a property. Mr. Ballstadt reported the Planning Commission has forwarded a recommendation of denial of the CUG based upon incompatibility of the proposed use with the area in which it is to be located; concerns regarding animals getting loose, odors and flies; and a concern that approval of the CUG would create a negative impact on the health, safety, welfare and economic prosperity of the immediate neighborhood.

Mr. Sattler then addressed the Board requesting that all communications and submitted materials from Mr. and Mrs. Kness be stricken from the record and not considered, arguing that Mr. and Ms. Kness do not reside in the Town of Windsor or the state of Colorado. He revealed discrepancies regarding the address used on communications. In response to Mr. Thompson's request for counsel, Mr. McCargar clarified that an invalid address in itself is not enough to strike that testimony, but it is up to the Board to judge the weight given to that information when forming a decision on this issue. Mr. Sattler reminded Board Members the certified notice of public hearing was returned as undeliverable, confirming the Kness' do not live at that address. Mr. McCargar again stated that these matters may affect credibility but does not render the evidence inadmissible. The Board denied the request to strike the evidence from the record, and noted Mr. Sattler's objection.

Mr. Sattler went on to present information intended to impeach the veracity and motives of Ms. Kness, much of which was scandalous and very personal. Mr. Thompson expressed discomfort, and asked if it was necessary to receive this information. Mr. McCargar clarified the Board may limit the testimony, but Mr. Sattler has the right to make a record for this and future proceedings; the Board has the right to determine how they evaluate that testimony. Mr. Sattler alleged he has neighbors who will not openly express support for the CUG due to fear of reprisal from Mrs. Kness. He noted she has contacted both the Police Department and the Planning Staff with complaints; staff members acknowledged the accuracy of that statement. The Board acknowledged Mr. Sattler's concerns and asked him to discontinue his effort at impeachment, and Mr. Kness indicated that he would move on to address the merits of the application.

Mr. Sattler stated in 2011 he and his wife were advised by the Board to apply for a Conditional Use Grant for this property. He told the Board, they believed the right to have cattle on this property was "grandfathered in" when they purchased the property in 2002, calling this the best use of their property. He told the Board those cattle have been housed legally within the Town limits of Windsor, without incident, since 2011 when they were moved from his property. He displayed a visual presentation of improvements made to the property, and reviewed his family's volunteer efforts in Windsor, calling it "our Town." Mr. Sattler expressed an interest in enrolling his son in the 4-H livestock program. He also noted his daughter's allergy to processed dairy products; stating the

ability to raise dairy goats would alleviate a financial hardship to the family. Mr. Sattler also noted the 6 hens allowed by permit from the Town do not produce enough eggs to support his family's consumption. He also conveyed difficulties incurred caring for livestock being raised at another physical location.

Mr. Sattler went on to recap meetings with neighboring residents, stating opposition to raising pigs on this site. He stated these neighbors would drop their objections if pigs and sheep were eliminated from the list of requested animals. He explained the process followed in submitting this application. Mr. Sattler drew comparisons to the Hoehne and Providence Farm Subdivisions, and his home. Mr. Sattler also alluded to possible risks at oil & gas fracking sites within the Town limits, noting his application "poses no additional risks to the health, safety and welfare of the community than what is already allowed us by the Code." He spoke of enhanced sustainability and environmentally friendly activities associated with pasturing cattle.

Mayor Pro-Tem Melendez asked for clarification of timelines when there were cattle on this property. Mr. Sattler explained he keeps his cattle legally at another location within Windsor. She also asked how many chickens are allowed by the current ordinance. Mr. Ballstadt responded the CUG request would allow up to 28, and the Ordinance allows a maximum of 6.

Mr. Rose asked for clarification of the public hearing process. Mr. McCargar responded this is the time to gather all evidence relevant to the decision making process. If additional information is required at a later date or time, it would be necessary to re-open the public hearing to gather more evidence.

Friends and neighbors Mr. David Perez, Ms. Tarah Roland, Mr. Matt Tracer, Mr. Aaron Lore, Mr. Matt Tomah, Ms. Heidi Gerard, Ms. Laurie Tomah and Ms. Tina Schinner addressed the Board, refuting issues with odor, noise, and detriment to property values. They called the Sattlers a respectful, considerate family; an honor to know them. Many who spoke noted confusion with allowing horses, but not cows, relevance of the ability to provide food for a family, and a possible "feed-lot" perception being associated with request. Valuing Windsor's rural setting and agricultural influence rang through the comments with many calling that a positive component of this issue. Some pointed out the value of experiential learning offered by 4-H. Others expressed dissatisfaction with oil and gas operations so close to homes, stating the agricultural use of this land would be less offensive. Families of the scouts attending the meeting also spoke up. Ms. Pollie Perkins addressed the Board, calling agriculture a part of our life. Ms. Heather Reed stated she has a sense of heated emotion surrounding this discussion. She expressed she would hate to see the loss of the agricultural nature of our community.

Ms. Linda Francis addressed the Board, refuting allegations of harassment, and spoke of a barricade placed by Mr. Sattler on an encroachment located on land that she owns. Ms. Francis stated contradictory information regarding allowable cattle population on her property, and past interactions resulting in Police intervention. She stated a desire for the Board to deny the CUG.

Ms. Gayle Homolka a neighbor to the north also addressed the Board to clarify the Trailwood HOA is not involved in this proceeding, and to point out discrepancies in conversations between Mr. Sattler and herself. She recalled problems with odor and flies when cows were present on the property prior to 2011. She also expressed concern that pigs and sheep would be allowed if the CUG is granted. She pointed out eight Trailwood homeowners in the audience. They acknowledge agreement with Ms. Homolka's statements. One of those homeowners, Ms. Marlene Griffith reported rudeness between Mr. Sattler and Ms. Griffith's landscape contractor. She also noted bawling when a calf was removed from its mother while cattle were pastured on the property.

Mr. Rose asked for specific numbers regarding planned animal population. Mr. Sattler responded populations would vary by season. He stated no plans to remove the two horses, in addition to a desire for two goats. He pointed out a slide in Mr. Ballstadt's presentation listing possible scenarios, stating Example 3 (two horses, four cows and two goats) or Example 5 (three horses, three cows, twelve chickens, and two turkeys) would best represent his desires. He noted dairy cattle would not be raised on the property. Mr. Rose inquired if there would be calving on the property. Mr. Sattler responded there would be, but there would be no weaning of calves on the property. Mr. Rose also asked if there would be a bull on the property. Mr. Sattler responded there would not. Mr. Rose then asked if there would be grazing or if additional alfalfa would be brought in. Mr. Sattler responded grazing would be the best management for the property. Mr. Rose also inquired about manure management, asking if the Sattlers will compost the manure. Mr. Sattler responded they will, and noted that composting was determined to be a use by right where large animals are raised.

Mr. Adams inquired about cows in one of the photos shared by Mr. Sattler. Mr. Sattler explained that is a photo taken while cows grazed in that pasture in 2011.

Mayor Pro-Tem Melendez inquired if cattle will be allowed on Mr. Everitt's property. Mr. Ballstadt responded that he believes the standard agricultural language was included, but deferred to Mr. McCargar for clarification. Mr. McCargar noted familiarity with the agreement, and clarified it would allow that the "agricultural uses then in place could not be expanded or changed," adding the conservation easement on the property specifically calls for an agricultural use. She then inquired if the number of complaints previously investigated at this address was excessive. Chief Michaels recalled there were noise complaints, and one incident of cows getting out. He commented there were several incidents, but would have to refer to the files for a specific numbers.

Mr. Thompson asked to see the location of the residences on Trailwood relative to this property. Mr. Sattler pointed out his property and neighbors on the overhead view.

Mr. Baker asked if the seven animal units allowed would include the six hens already on the property. Mr. Sattler responded if more than the six permitted chickens were housed on the property, their numbers would be part of the total animal unit matrix. Mr. Baker asked if pigs would be allowed on this property. Mr. Ballstadt responded only the

animals listed in the application including Horse, donkey, pony, or llama (currently allowed in E-1 zone districts), cow, goat, turkey, and / or chicken hens would be allowed, adding there are no sheep or pigs on the list. Mr. Sattler interjected it was never his intent to have sheep or pigs. He also clarified his original submission referred to Weld County zoning merely as a definition, not a wish to include zoning outside of Windsor's existing Code. Mr. Baker also questioned the rationale for excluding cows from the E-1 zoning classification when it was created. Mr. Ballstadt responded, although he cannot answer that specific question without research, cows have not been allowed by Code for 20+ years, and the decision was to maintain that position. Mr. Baker also asked for clarification on revocation of a CUG once issued. Mr. McCargar stated there is an expectation to honor the CUG as long as it is followed. Mr. Sattler noted mechanisms included in the Code, violation thereof would result in revocation of the CUG – hence the “conditional” portion of the agreement.

**Mayor Pro-Tem Melendez moved to close the public hearing; Mr. Adams seconded the motion. Roll call on the vote resulted as follows:**

**Yeas – Baker, Thompson, Rose, Melendez, Adams, Vazquez**

**Nayes – None. Motion passed.**

4. Continued from the January 13, 2014 meeting - Conditional Use Grant proposing to apply Weld County E (Estate) zoning to 1201 Stone Mountain Drive - Clint and Erika Sattler, property owners/applicants
  - Quasi-judicial
  - Staff presentation: Scott Ballstadt, Chief Planner**Mayor Pro-Tem Melendez moved to approve the Conditional Use Grant; Mr. Thompson seconded the motion.**

Mayor Vazquez made a correlation between housing units in land use, and animal units stating puzzlement. He reiterated his commitment to rights on personal property, stating he will support this application.

Mr. Baker called this request reasonable, but expressed concern for neighbors as well. He stated he will support this action, but that support is not a blanket approval of cows on any / all horse property in Windsor, calling this a very unique piece of property.

Mr. Adams asked if staff felt the application materials contained information that was accurate. Mr. Ballstadt responded staff does not review accuracy, and has no opinion on information outside of the application requirements. Mr. Adams reiterated his concern for owners of neighboring property.

Mayor Pro-Tem Melendez began with a concession that both sides - for and against have presented good information. She conveyed concern regarding the Planning Commission's recommendation for denial. She also stated misgivings regarding past ill will between the Sattlers and their neighbors, and would urge resolution of these issues if the CUG moves forward. She stated support for the CUG under the condition that if

issues arise between neighbors, the Board will reconsider its decision, with the possibility of revocation of the CUG.

Mr. Thompson stated he supports what they want to do, but cannot disregard the recommendations of the staff and Planning Commission, or the comments from neighbors.

Mr. Rose stated he sees both sides of the issue, but stated concerns with the numbers of animals requested. He also stated similarity with fracking issues.

Mayor Vazquez encouraged the proverbial “rebuilding of fences” regardless of the outcome of this debate. He added he would like a condition of approval that no calves will be weaned on the property.

Mr. McCargar reviewed the discussion and stated the expectation is that neighbor issues be investigated and addressed by staff, but the weaning issue should be an amendment to the original motion.

**Mayor Pro-Tem Melendez moved to amend the Conditional Use Grant application to include the condition that no weaning of calves will be allowed on the property; Mr. Thompson seconded the motion. Roll call on the vote resulted as follows:  
Yeas – Baker, Rose, Melendez, Vazquez  
Nays – Thompson, Adams. Motion passed.**

Mr. Rose restated concerns regarding having a bull on the property. Mr. Sattler stated they are currently using artificial insemination, so that condition would not represent a hardship to them.

**Mr. Baker moved to amend the Conditional Use Grant application to include the additional condition that no bulls will be allowed on the property; Mr. Adams seconded the motion. Roll call on the vote resulted as follows:  
Yeas – Baker, Rose, Melendez, Adams, Vazquez  
Nays – Thompson. Motion passed.**

**The motion made by Mayor Pro-Tem Melendez and seconded by Mr. Thompson to approve the Conditional Use Grant, as amended to include: no weaning of calves on the property, and no bulls allowed on the property. Roll call on the vote resulted as follows:**

**Yeas – Baker, Rose, Melendez, Vazquez  
Nays – Thompson, Adams. Amended Motion passed.**

5. Public Hearing – Ordinance No. 2014-1468 - An Ordinance Designating the Park School building, 301 Walnut Street, as a Local Historic Landmark – Rachel Kline, Chairperson of the Historic Preservation Commission/applicant
  - Quasi-judicial
  - Staff presentation: Josh Olhava, Associate Planner

Mr. Rose stepped away for a moment for a short break.

**Mayor Pro-Tem Melendez moved to open the public hearing; Mr. Thompson seconded the motion. Roll call on the vote resulted as follows:**

**Yeas – Baker, Thompson, Melendez, Adams, Vazquez**

**Nayes – None. Motion passed.**

Mr. Rose rejoined the meeting.

Mr. Olhava told Board Members approval of this Ordinance would begin the process of designating the Park School / Town Hall as a Historic Landmark. He spoke of the history of the building, its significance to Windsor and details of its architecture and construction. Mr. Olhava reviewed the application criteria including architectural, social and geographic/environmental. He noted, in addition staff reviews the structure for physical integrity, stating reconstruction efforts following the tornado have introduced modern materials, but those materials “do not impede upon the building’s overall preponderance of integrity.” Mr. Olhava reported the Historic Preservation Commission recommends approval of this Ordinance.

Mr. Thompson voiced his support of this effort, as did Mayor Pro-Tem Melendez, Mr. Adams and Mayor Vazquez.

**Mayor Pro-Tem Melendez moved to close the public hearing; Mr. Thompson seconded the motion. Roll call on the vote resulted as follows:**

**Yeas – Baker, Thompson, Rose, Melendez, Adams, Vazquez**

**Nayes – None. Motion passed.**

6. Ordinance No. 2014-1468 – An Ordinance Designating the Park School building, 301 Walnut Street, as a Local Historic Landmark – Rachel Kline, Chairperson of the Historic Preservation Commission/applicant

- First Reading
- Legislative
- Staff presentation: Josh Olhava, Associate Planner

**Mayor Pro-Tem Melendez moved to approve Ordinance 2014-1468; Mr. Thompson seconded the motion.**

There was no additional discussion.

**Roll call on the vote resulted as follows:**

**Yeas – Baker, Thompson, Rose, Melendez, Adams, Vazquez**

**Nayes – None. Motion passed.**

7. Resolution No. 2014-06 - Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for the Town of Windsor, Colorado, for 2013
  - Legislative action
  - Staff presentation: Dean Moyer, Director of Finance

**Mayor Pro-Tem Melendez moved to approve Resolution 2014-06; Mr. Baker seconded the motion.**

Mr. Moyer briefly addressed the Board calling this a “housekeeping item” required to reflect final acceptance of improvements from a developer in Windshire Park First Filing, Phase 3; and for 3 shares of water from Water Valley South and 45 shares of water from Jacoby Farm Second Filing. The total value as reflected is \$2,019,310. He stated recommendation of approval. There was no discussion.

**Roll call on the vote resulted as follows:**

**Yeas – Baker, Thompson, Rose, Melendez, Adams, Vazquez**

**Nayes – None. Motion passed.**

8. Financial Report December 2013

- Staff presentation: Dean Moyer, Director of Finance

Mr. Moyer presented his monthly review of financial information to the Board. This month’s review also covered totals for 2013 as compared to 2012. He spoke of sales tax collection, building permits and construction use tax, and property tax totals. Mr. Moyer noted sales tax collections have been projected to be \$6 million, or \$500,000 / month in the 2014 budget.

Mr. Moyer recapped operations expenditures. He noted excesses in operating expenditures were balanced by surpluses in capital expenditures; hence no budget adjustment is required to end the 2013 fiscal year. There was no discussion.

**D. COMMUNICATIONS**

1. Communications from the Town Attorney

Mr. McCargar updated the Board stating the leak test for the Kyger Reservoir has been received from the State Engineer’s office, approving the Reservoir. That approval will trigger scheduling of a closing date. Mr. Grasmick will negotiate an agreement with the sellers regarding water from the flood, and that potentially pumped into the Reservoir in the near future. That agreement will come before the Board when received. He also reminded members of the upcoming Executive Session.

2. Communications from Town Staff

Mr. Plummer updated the Board stating the appeals hearing for the truck rental business being conducted at Iron Mountain was postponed until the regular February meeting of the Board of Adjustment.

3. Communications from the Town Manager

Mr. Arnold presented a brief update of current legislation impacting municipalities. He encouraged Board Members to attend the upcoming CML Legislative update.

4. Communications from Town Board Members

Mr. Baker inquired if the capacity of the Kyger Pit has been determined. Mr. McCargar responded it has been decided the closing will be based upon 1,000 acre feet, but once the

ice clears, a sonar survey will be conducted. That survey will present a much more accurate picture of capacity, and adjustments to the actual purchase price will be calculated based upon that data.

**E. EXECUTIVE SESSION**

An executive session pursuant to § 24-6-402 (4) (b) and (e), C.R.S., for a conference with the Town Attorney for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. Ventana subdivision access issues. (Ian D. McCargar and Joseph P. Plummer)

**Mr. Rose moved to adjourn to an executive session pursuant to § 24-6-402 (4) (b) and (e), C.R.S., for a conference with the Town Attorney for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. Ventana subdivision access issues; Mr. Thompson seconded the motion. Roll call on the vote resulted as follows:**

**Roll call on the vote resulted as follows:**

**Yeas – Baker, Thompson, Rose, Melendez, Bishop-Cotner, Adams, Vazquez**

**Nayes – None. The meeting was adjourned to Executive Session at 9:32 p.m.**

**F. ADJOURN**

**Following a short break, the Executive Session began at 9:39 p.m.**

**Mr. Thompson moved to adjourn; Mr. Baker seconded the motion. All members voted yes. The meeting was adjourned at 10:09 p.m.**

  
Deputy Town Clerk