



TOWN BOARD WORK SESSION

August 4, 2014 – 6:00 P.M.

Town Board Chambers

301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the public in attendance who have a question related to an agenda item are requested to allow the Town Board to discuss the topic and then be recognized by the Mayor prior to asking their question.

AGENDA

1. Regional Tourism Act presentation
2. Capital Improvement discussion
3. Future meetings agenda



MEMORANDUM

Date: August 4, 2014
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Stacy Johnson, Director of Economic Development
Re: Regional Tourism Act (RTA)
Item: Work Session – 1.a

Background / Discussion:

In the summer of 2013 Windsor Economic Development staff began working with the City of Loveland and several other partners on a prospect called Project Red. This prospect requested us to apply to the state through their Regional Tourism Act (RTA) to create a zone to assist with their relocation and implementation in the two communities. This project is currently on hold; however the City of Loveland, private investors and the Town of Windsor began discussions to apply for RTA zone in 2015 for other tourism projects in both communities and Larimer County.

The Regional Tourism Act (RTA) is legislation with a subsequent program developed by the State of Colorado Economic Development Commission to provide financial support for the development of regional tourism attractions and associated amenities. The purpose is to increase the attraction of out of state visitors and increase visitor spending. The RTA provides for the establishment of an authority which will use the State of Colorado sales tax increment collected in a designated RTA zone for the purpose of financing eligible projects.

Larimer County, the City of Loveland and the Town of Windsor will be considering support for a joint RTA application. The application effort will be led by the private non-profit; Go NoCo. The project concept areas are located at:

- The Larimer County Ranch and Fairgrounds
- Water Valley property in Loveland and Windsor
- Centerra
- Sylvan Dale Guest Ranch

Details of the projects are included in the presentation attached to this report. Total project construction costs are estimated over \$190 million.

Financial Impact:

Total cost of the state application is estimated at around \$225,000. The City of Loveland is requesting from Council \$175,000 from two different funds to cover the majority of the application fee. The request to the Windsor Town Board will be \$50,000.

Revenue generated from these projects will not only increase personal and real property value and taxation, but generate sales tax and the ability for the RTA zone to fund infrastructure expansion and maintenance.

Relationship to Strategic Plan:

Diversify, Grow & Strengthen the Local Retail and Industrial Economy

Attachments:

Project detail presentation
RTA fact sheet
RTA time line

Go NoCo

Regional Tourism Act Application

A Private /Public Partnership



Windsor Town Board
Study Session - August 4, 2014

What is the RTA Program?



- Program of the Colorado Economic Development Commission
- **State Sales Tax** increment financing tool for the development of large scale, regional tourism projects
- These projects can include tourism and entertainment facilities and the associated hotels and infrastructure **however:**
- **Must draw a significant number of new regional, national and international patrons**

Projects

- Extraordinary and unique in nature
- Result in a substantial increase in out of state tourism
- Generate new state sales tax from residents outside the zone
- Local governments must provide reliable economic data demonstrating that in the absence of the state sales tax increment revenue the project is not reasonably anticipated in the foreseeable future.....
“But for the State assistance”



Why Now, Why NoCo?

- Only two more RTA applications will be awarded by the State, 3 have been awarded.
- Northern Colorado has not received an award
- Three public partners: Larimer County, Loveland and Windsor and 3 unique private partners with project areas already in design phases and financial evaluation
- There is a strong International and National “Destination Economy” growing in NoCo

National/International Marketing

- Attendance at Pow Wow and Go West International Trade Show(s)



- Developed Relationships with Tour Bus Receptors

- Familiarization (FAM) Tours and Ads with Colorado Tourism and Brand USA: Germany, Ireland, England, France, Portugal, Canada, Japan, Mexico, China

- US Pro Cycling Challenge a No Co effort

We are on the Map!
Literally...



No Co is the Center!

16,194,000 is the population within 500 miles



“#7 must do event in the United States for 4th of July, 2014”
Peter Greenberg, CBS News Travel Editor



Colorado Tourism Office International Guides 2014/15

Germany, France, Portugal, Mexico, China, UK, Canada

Vive la Gran Experiencia al Aire Libre de Colorado Con un Ambiente de Cultura y Diversión

Enclavado en las majestuosas Montañas Rocallosas, el norte de Colorado es el lugar ideal para vacacionar todo el año. A tan sólo 45 minutos de Denver y 45 minutos al este del Parque Nacional de las Montañas Rocallosas, disfruta de 365 días de aventura al aire libre, abundante cultura, las mejores compras de la región y sitios icónicos en Fort Collins y Loveland.

Explora una Nueva Casa de Colorado donde Encontrarás:

- La Capital de las Cervezas Artesanales de Colorado
- Una de las Comunidades Artísticas Más Provenientes de Estados Unidos
- Una de las Áreas Deportivas y para Espectáculos Más Grandes de Colorado
- La Calle que Sirvió de Inspiración para la Calle Principal de Disneyland
- La Exhibición de Escaleras al Aire Libre Más Grande de Estados Unidos
- Diversos Festivales y Eventos Especiales
- El Único Río Designado como Escenario y Calles en Colorado
- Rentas de Bicicletas GRABES por 3 Días

VisitFortCollins.com / VisitLovelandCO.com

DÉCOUVREZ LES GRANDS ESPACES DU COLORADO AVEC UNE TOUCHE DE CULTURE ET DE FUN

Niché dans le spectaculaire des majestueuses Montagnes Rocheuses, le nord du Colorado est un incroyable terrain de jeu à découvrir toute l'année. A seulement 45 minutes au nord de Denver et à 45 minutes à l'est du Parc National de Rocky Mountain, profitez de 365 jours d'aventures alpinisme, de meilleur shopping de la région et de sites iconiques à Fort Collins et à Loveland.

Explorez une Nouvelle Maison au Colorado où vous trouverez:

- La capitale de la bière artisanale du Colorado
- Une des plus importantes communautés artistiques du pays
- Une des plus grandes zones de sports et de divertissement de Colorado
- La "Main Street" à Disneyland®
- La plus grande exposition d'escaliers en air libre aux États-Unis
- Diverses fêtes et événements spéciaux
- Le seul et unique canyon de rues en Colorado
- Location de vélos GRABES pour 3 jours

VisitFortCollins.com / VisitLovelandCO.com

EXPERIENCE COLORADO'S GREAT OUTDOORS WITH A SIDE OF CULTURE & FUN

Nestled in the foothills of the majestic Rocky Mountains, Northern Colorado is the ultimate year-round playground. Located only 45 minutes north of Denver and 45 minutes east of Rocky Mountain National Park, experience 365 days of outdoor adventure, abundant culture, the area's best shopping and distinctive landmarks in Fort Collins and Loveland, CO.

Explore a new side of Colorado, featuring:

- Colorado's Craft Beer Capital
- One of the Nation's Best Small Arts Communities
- One of the Largest Entertainment and Sports Venues in Colorado
- The Inspiration for Disneyland's Main Street USA
- America's Largest Outdoor Sculpture Show
- Fun, free festivals and events
- Colorado's ONLY award-winning "Wild and Scenic" River
- TREE 3-day bike rental

VisitFortCollins.com / VisitLovelandCO.com

体验科罗拉多州丰富的户外文化与乐趣的一面

北科罗拉多州位于壮观的落基山脉脚下，是度假休闲的理想之地。距离丹佛仅45分钟车程，距离落基山国家公园仅45分钟车程，您可以在这里享受365天的户外冒险、丰富的文化、地区最好的购物以及标志性的景点，包括福林特和洛厄尔。

探索科罗拉多州的新的一面，特色如下：

- 科罗拉多州精酿啤酒之都
- 全美最佳小型艺术社区之一
- 科罗拉多州最大的户外雕塑展
- 迪士尼乐园美国小镇的灵感来源
- 美国最大的户外爬梯展
- 全美最大的免费户外音乐节
- 科罗拉多州唯一的国家指定“狂野和风景”河流
- 为期三天的自行车租赁

VisitFortCollins.com / VisitLovelandCO.com

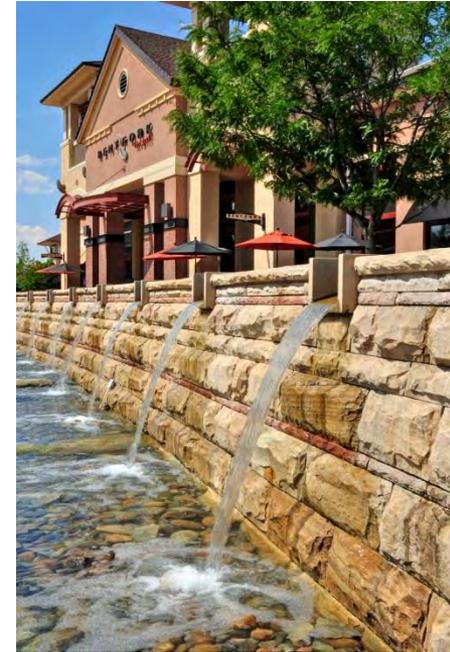
ENJOY COLORADO'S GREAT OUTDOORS WITH A PORTION OF CULTURE & SPAN

Nestled in the foothills of the majestic Rocky Mountains, Northern Colorado is the ultimate year-round playground. Located only 45 minutes north of Denver and 45 minutes east of Rocky Mountain National Park, experience 365 days of outdoor adventure, abundant culture, the area's best shopping and distinctive landmarks in Fort Collins and Loveland, CO.

Entdecken Sie eine neue Seite Colorados, featuring:

- Colorados Craft Beer Hauptstadt
- Eine der besten kleinen Kunstgemeinschaften der USA
- Eines der größten Sport- und Entertainmentvenues in Colorado
- Die Inspiration für Disneyland's Main Street USA
- Amerikas größte Freiluft-Skulpturen Show
- Unterhaltsame, kostenlose Festivals und Events
- Colorados einziges national anerkanntes "Wild and Scenic River"
- Kostenlose Fahrradleihe für 3 Tage

VisitFortCollins.com / VisitLovelandCO.com



And More.....



And more.....

Loveland is the home of some of the County's most valuable tourism assets.

Don't forget the airport!



But we need more



RTA Private Partners



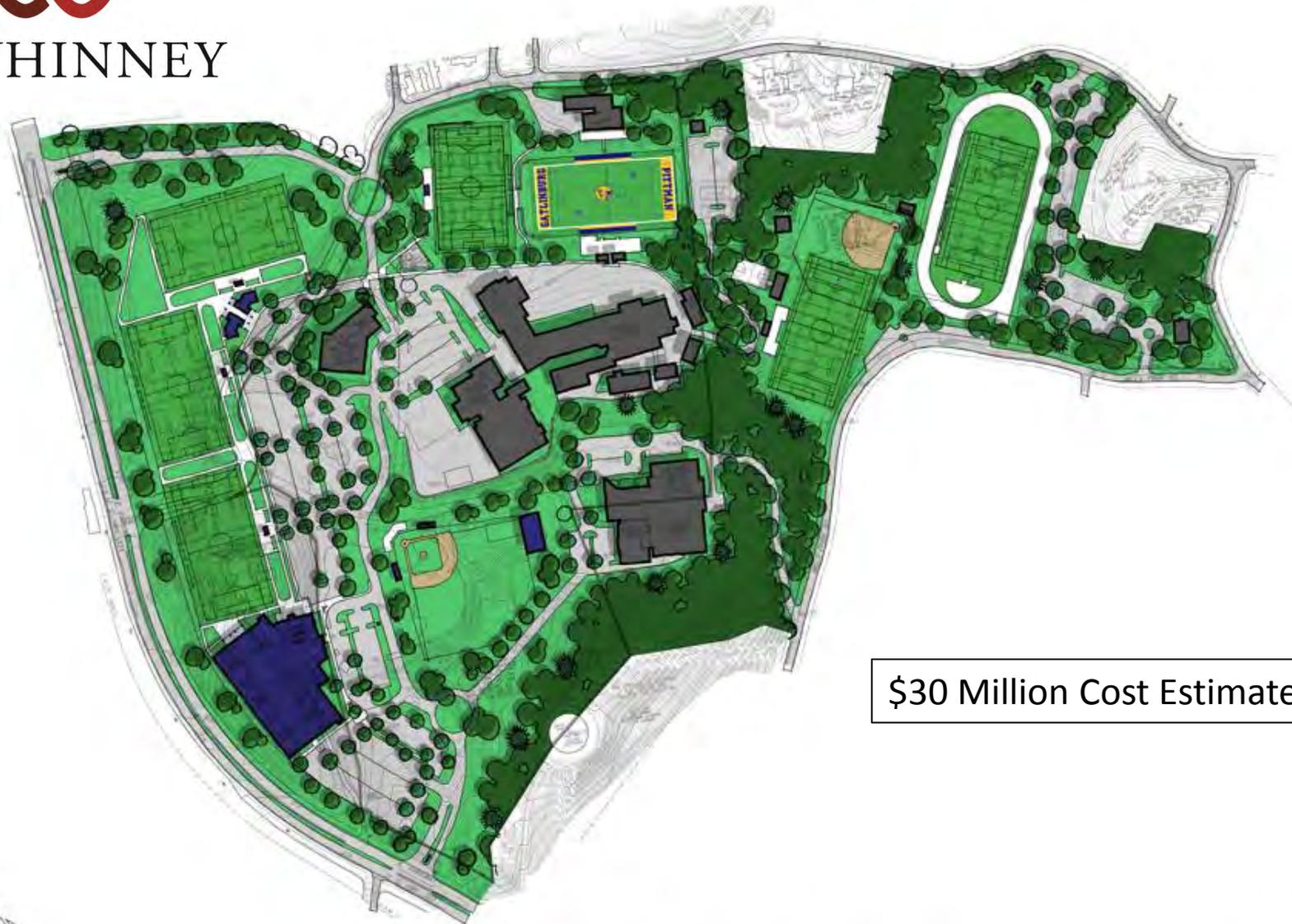
McWHINNEY



And many, many more.....



McWHINNEY



\$30 Million Cost Estimate



Site Plan: Final Schematic Design
YOUTH SPORTS COMPLEX
City of Gatlinburg and the Gatlinburg-Sevier County Joint Venture

28 January 2013





*"Joy"
by Dominic
Benhura,
property of
Centerra
Metropolitan
District*



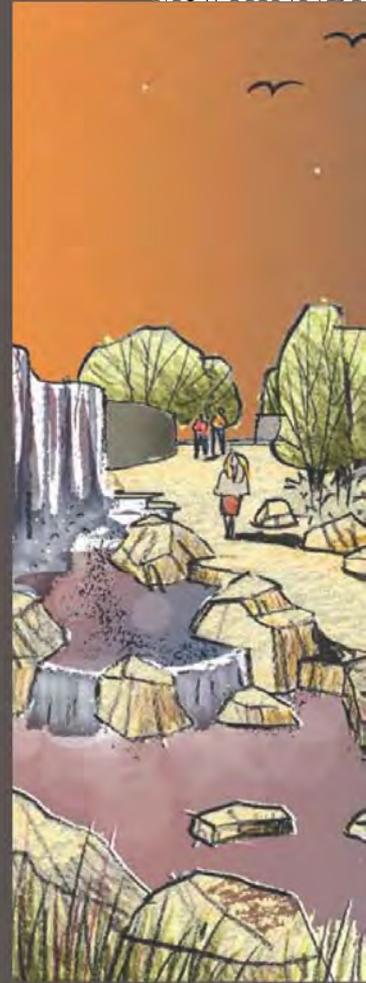
Over the past 40 years, a group of very special artists from Zimbabwe have exhibited their work in many of the world's most beautiful parks and gardens. Now, this amazing collection is finding a permanent home in Loveland, Colorado, considered by many to be the sculpture capital of North America. A unique partnership between the Chapungu Sculpture Park of Harare, Zimbabwe, McWhinney Enterprises, developer of Centerra, and the community of Loveland, Colorado, provides an amazing gift by establishing the Chapungu Sculpture Park at Centerra. The 26 acre park will contain a permanent, rotating exhibition of some of the world's most renowned stone sculptors. These remarkable works of art are inspired by the religion, mythology, nature, and culture of Zimbabwe.



Cultural Centre site plan

The centerpiece of the park will be the Chapungu Cultural Arts Centre. The Centre's mission will support, encourage and promote the visual and performing artists of Africa, with emphasis on the stone sculp-

tors, painters, performing artists, writers, poets, and cultural performers of Zimbabwe. This is the story of the Chapungu Cultural Arts Centre and the Chapungu Sculpture Park at Centerra.



African sculpture



Perspective view from the Great Lawn

\$2-3 Million Cost Estimate

in a Colorado landscape...

Natural History/ Sportsmen's Museum



McWHINNEY



Cost Estimate \$4 million

\$20 Million Cost Estimate



RESIDENTIAL

RESTAURANT/ENTERTAINMENT

HOTEL

OFFICE/FLEX-USE

PARK ACREAGE: 1.60ac.



Possible Development at the Crossroads Area.
Please note this is subject to Larimer County consideration and approval.

Budweiser Event Center & Larimer County Fairgrounds

PEDESTRIAN PROMENADE

ENTERTAINMENT
4.0 acres

ENTERTAINMENT
5.2 acres

HOTEL/OFFICE
8.4 acres

MIXED USE/
EXTENDED STAY
7.5 acres

ARMY READINESS
21.0 acres

DETENTION AREA
14.5 acres

COMMUNITY USE/
CHURCH
12.9 acres

NEIGHBORHOOD
RETAIL
2.5 acres

MAIN STREET CORRIDOR

ENTERTAINMENT
13.1 acres

ENTERTAINMENT
7.4 acres

LIGHT INDUSTRIAL
2.9 acres

LIGHT INDUSTRIAL
15.1 acres

LIGHT INDUSTRIAL
7.0 acres

OFFICE
4.4 acres

HOTEL/OFFICE
17.5 acres

MOB/
COMMERCIAL
PAD
3.1 acres

ENTERTAINMENT
6.2 acres

ENTERTAINMENT
4.0 acres

ENTERTAINMENT
4.3 acres

LIGHT INDUSTRIAL
7.1 acres

GAS
3.9 acres

COMMERCIAL
PAD
1.7 acres

COMMERCIAL PAD
10.2 acres

ENTERTAINMENT
5.0 acres

ENTERTAINMENT
5.3 acres

GROCERY
7.8 acres

Land Use Categories

- ENTERTAINMENT**
 Movie Theater
 Restaurants / Bars
 Themed restaurants
 Night clubs
 Go cart racing
 Indoor skydiving / adventure amusement
 Miniature golf
 Outdoor plaza
 Museums
 Indoor sports teaching / training facilities
 Outdoor amphitheater

- OFFICE/MOB**
 Veterinary
 Family practice
 Specialists
 Out-patient services
 Consultants
 Local companies

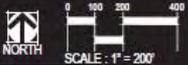
- RETAIL**
 Home Depot
 Tractor Supply Company / Feed store / Tack store
 Clothing
 Kitchen / Catering
 Banks
 Gas
 Car wash
 Grocery store
 Farmers' Market

- RESIDENTIAL**
 Hotels
 Apartments
 Extended stay
- LIGHT INDUSTRIAL**
 Car repair (indoor only)
 Tire store
 Home construction services:
 Cabinets
 Plumbing
 Electrical
 Roofing
 Lawn care
 Warehouse/storage

- NEIGHBORHOOD RETAIL**
 Quick serve restaurants
 Mailbox service
 Gym
 Daycare
 Deli / Bagel shop / Ice cream shop
 Donut shop
 Brewery / Tap room
 Pharmacy
 Coffee (including drive through)

- Office/Hotel**
30.3 acres
- Entertainment**
54.5 acres
- Commercial**
26.9 acres
- Light Industrial**
32.1 acres
- Civic/Gov.**
33.9 acres
- Detention**
14.5 acres
- Neighborhood Retail**
10.0 acres

Note: Graphic is for Illustrative Purpose Only.



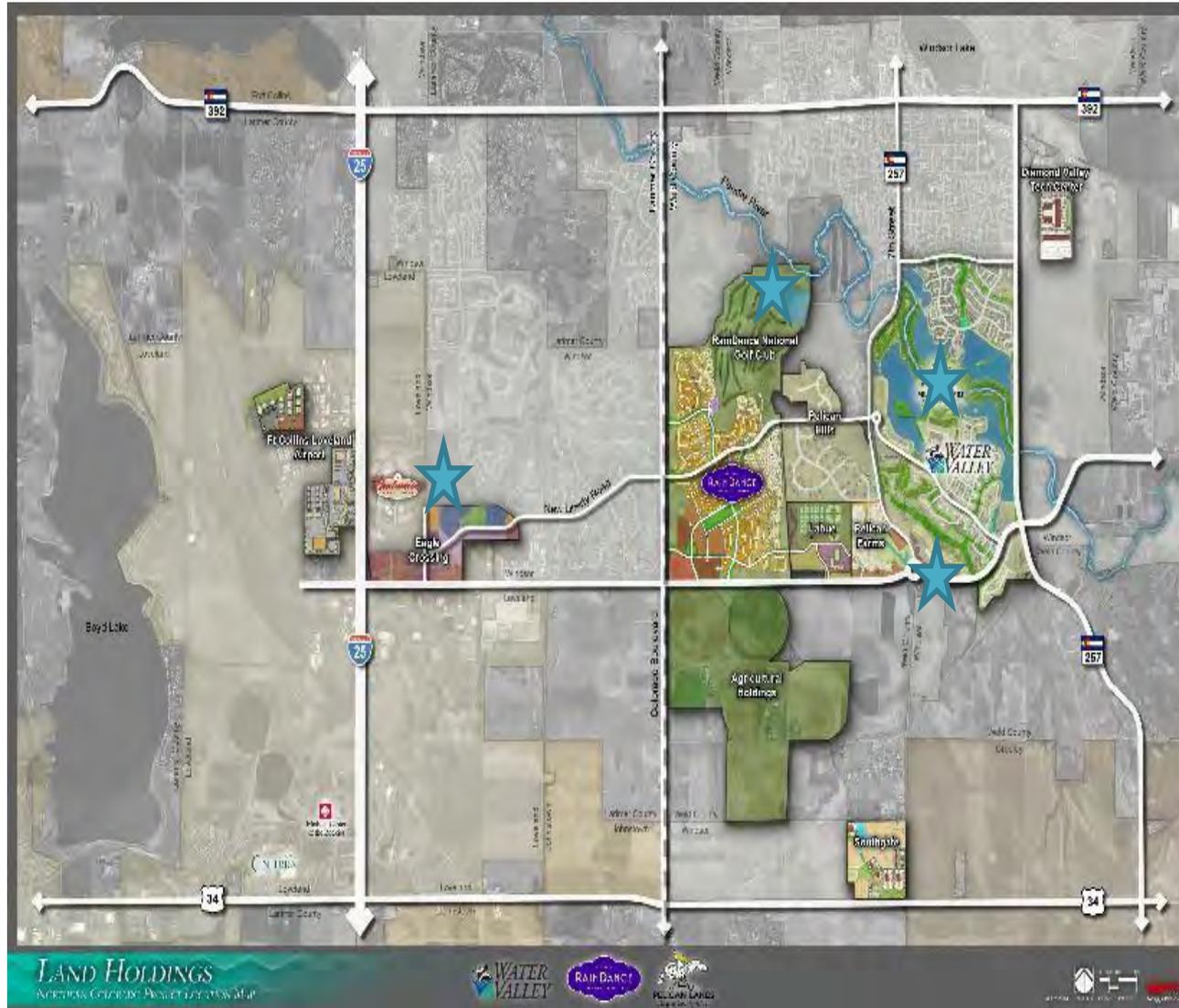
Water Valley : Eagle Crossing

May 1st, 2014



RTA Potential Projects

Projects Map



Regional Ice Sheets

Project Facts

Project Location:

City: *Windsor, CO*

County: *Larimer County*

Major Intersection: *NEC Fairgrounds Ave. and
Crossroads Blvd.*

Land Use:

Estimated Land Acreage: +/- 9.18 Acres

Building Square Footage: +/- 100,000 SF

Estimated Construction Costs: +/- \$25,000,000

Summary:

This facility would consist of a minimum 4 sheets of ice with the intent of drawing national youth and adult hockey tournaments to the region.



Raindance National Golf Club



Project Facts

Project Location:

City: *Windsor, CO*

County: *Weld*

Major Intersection: *1.5 Miles North of the Crossroads Blvd. and County Rd. 13*

Land Use:

Estimated Land Acreage: 370 Acres

Estimated Course Construction Costs:
\$20,000,000

RTA Enhancement Costs: \$5,000,000

Summary:

This golf course is designed for the ability to host Champions Tour and Senior PGA Tour Events. RTA Funding would be used to entice national tournament play to the Region.



Peligrande Resort and Convention Center



Project Facts

Project Location:

City: *Windsor, CO*

County: *Weld*

Major Intersection: *New Liberty Rd. and Marina Drive*

Land Use:

Estimated Land Acreage: 40 Acres

Convention Center SF: 50,000

Marina SF: 20,000

Estimated Construction Costs Convention - :

\$10,000,000

Estimated Construction Costs Marina -

\$10,000,000

Amenity Enhancement – Hotel / Timeshare -

\$50,000,000



RV Park

Project Facts

Project Location:

City: *Windsor, CO*

County: *Weld*

Major Intersection: *¼ Mile South of Crossroads Blvd and 7th Street*

Land Use:

Estimated Land Acreage: 93 Acres

Estimated Construction Costs: \$5,000,000

Summary:

High-End RV Park



An RTA Project with Heart





May 2013









Sylvan Dale Guest Ra
Lizzie Stelten 09/14/201















What will we do???



**\$4-\$10 million
Cost Estimate**

So What's Next for this effort

- Formation of the Go NoCo Private Non-Profit
- Contributions from Public and Private Sector
- Public Sector funds requested= \$225,000
- Private Sector = \$300,000 in assistance
- Completion of Market and Financial Analysis
- Recruitment of Tenant/Operators
- Determination of RTA Area due in October 14'
- RTA Applications are due February 2015
- Announcement of Awards October 2015

What's Next for City Council

- Request for financial assistance of \$175,000 to Go NoCo
 - \$50,000 of Lodging Tax Reserves for marketing
 - \$125,000 of Economic Development Reserves for financial and legal assistance
- Questions and Discussion
- Additional Presentations and requests to other Public Partners.

Regional Tourism Act (RTA)

Purpose

The Regional Tourism Act creates a mechanism for a local government to undertake a regional tourism project to attract out-of-state visitors, to create a regional tourism zone in which the project will be built, and to create a regional tourism authority (or to designate other financing entities) with the power to receive and utilize the increment of revenues derived from the state sales tax collected in the zone, that is above a designated base amount, to be used to finance eligible improvements to the project.

The State's Role

The Colorado Office of Economic Development and International Trade (OEDIT) provides administrative support for the Colorado Economic Development Commission (EDC). The EDC has oversight authority for this program. A local community should work with OEDIT to determine application requirements and deadlines to submit completed applications for review by OEDIT. The Business Funding and Incentives Staff will facilitate the application review process, application presentation with structuring recommendations to the EDC, resolution drafting and project monitoring.

Requirements

- The EDC shall not approve any project that would likely create an annual state sales tax revenue dedication of more than \$50 million to all regional tourism projects.
- The EDC cannot initially approve more than two projects. Once the EDC approves two initial projects, the EDC may approve two additional projects during the next calendar year. Once the EDC approves two additional projects, the EDC may approve two additional projects during the following calendar year.
- The EDC will:
 - Review applications forwarded with OEDIT recommendations and may approve or reject the project based on a demonstration that the following criteria are materially met:
 - The project is of an extraordinary/unique nature and is reasonably anticipated to contribute significantly to economic development and tourism in the state and communities where the project is located.
 - The project is reasonably anticipated to result in a substantial increase in out-of-state tourism.
 - A significant portion of sales tax revenue generated by the project is reasonably anticipated to be attributable to transactions with nonresidents of the zone.
 - The local government has provided reliable economic data demonstrating that in the absence of state sales tax increment revenue, the project is not reasonably anticipated to be developed within the foreseeable future.
 - Adopt a resolution for approved applications specifying the following:
 - The local government approved to undertake a regional tourism project.
 - The area of the regional tourism zone.
 - Requested by the local government, authorize the creation of an authority to receive and spend state sales tax increment revenue.
 - The percentage of the state sales tax increment revenue that will be dedicated to the project.
 - Authorize the collection and use of the state sales tax increment revenue for a designated number of years.
 - Authorize the utilization of the state sales tax increment revenue by the financing entity pursuant to the RTA and conditions of approval determined by the EDC.
 - Appoint board members to the approved authority when applicable.

- Have the ability to revoke or modify its approval of a project if substantial work on the project does not commence within five years of approval by the EDC.
- Other terms and conditions required by the EDC.

Process

A local government will need to submit a regional tourism project application to OEDIT within the application cycle deadline. OEDIT will review the application for general completeness and to make an initial determination regarding whether the application has met the general criteria for a regional tourism project. An economic review and report on the application will be completed by an independent Third Party Analyst hired by the Office of State Planning and Budgeting. Applications will be forwarded to any county or counties and adjacent municipalities where the project will be implemented for an opportunity to review the application and submit comments to the EDC within 30 days prior to the scheduled EDC meeting. The EDC will make final approval or denial determinations.



COLORADO

Office of Economic Development
& International Trade

1625 Broadway, Suite 2700
Denver, CO 80202

2014/15 Timeline for Final Cycle of RTA Application Submission, Review and Approval*

New Dates	Item
Early July, 2014	OSPB Issue Third Party Analyst RFP
September 1, 2014	TPA Announced by OSPB
September 15, 2014 to February 17, 2015	Release of Application Instructions & Call for Applications
September 25, 2014	Applicant Conference in Denver
October 1, 2014	Applicant Conference in Denver
October 13, 2014	Pre Application w Zone Map and Fee due to OSPB
November 14, 2014	OSPB Release Baseline Growth Projections to Applicants
February 17, 2015	Applications & Fees Due to OEDIT
February 18-24, 2015	OEDIT/OSPB Review of Applications for Completeness
March 4, 2015	OEDIT Notifies Applicants of Missing/Incomplete Items
March 11, 2015	Applicant Submits Missing/Incomplete Items
March 11, to March 25, 2015	Application review by OEDIT/OSPB
April 3, 2015	Initial Determination by OEDIT if Applications Meet Criteria for Regional Tourism Project and Feedback to Applicants
April 8, 2015	Applicant Requests that OEDIT Submit Applications and Payment to TPA
April 9, to July 31, 2015	Review and Analysis of Applications by TPA
April 15, 2015	OEDIT Forwards Application to Local Communities for Comment
Weeks of April 27, 2015 & May 25, 2015	Meetings between TPA and Applicants Discussing Models and Inputs
May 15, 2015	Final Community Comments Due to OEDIT
August 3, to August 14, 2015	Applicant Reviews of TPA Report; Revision Requests & Payments Due
August 17, to Sept 18, 2015	TPA Completes Revisions of Analysis
September 22, 23, 24, 2015	Applicant, TPA Presentation to EDC and Public Hearings
September 29, 2015	Deep Dive Workshop with EDC & TPA
October 2, 2015	TPA Follow Up With EDC
October 6, 2015	OEDIT Executive Director Recommendation to EDC on Project Approvals
October 8, 2015	Scheduled EDC Meeting - EDC Decides Which Applications are Approved (Max 2)
October 12, to 16, 2015	Meeting with EDC, TPA, applicant to discuss terms and conditions for Approved Applications
October 19, to 21, 2015	Follow Up Meeting if needed to Discuss Terms, and Conditions for Approved Applications
October 23, 2016	OEDIT Executive Director Recommendation to EDC on Terms and Conditions
October 26, 2015	EDC Decision Meeting on Terms and Conditions for Approved Applications

*Dates subject to change as necessary. The timing of the application review by the Third Party analyst may be extended, dependent on the quantity of applications received by OEDIT.

Acronym Legend

Name	Abbreviation
Economic Development Commission	EDC
Office of Economic Development & International Trade	OEDIT
Office of State Planning and Budgeting	OSPB
Third Party Analyst	TPA
Regional Tourism Act	RTA
Request For Proposal	RFP

Learn more at www.advancecolorado.com/rta







5-YEAR CAPITAL IMPROVEMENT PROGRAM 2015-2019

Dean Moyer, Director of Finance

Vicki K Miller, Budget Analyst

August 4, 2014

Town of Windsor

2015 MAJOR CAPITAL PLAN PROJECTS

GW Railroad Quiet Zone Project w/ TIGER grant included	\$3,158,305	p.7
Kyger Pump Station and water supply	2,615,262	p.7
Street Maintenance – overlays, sealcoating, crack sealing, concrete replacement	2,100,000	p.8
Law Basin Master Plan Channel w/ PDM Grant included (2012-2015)	1,269,000	p.8
Coyote Gulch Park development	1,222,000	p.9
Water Replacement Lines - 16" water main on south side of Riverbend Park	1,200,000	p.9
Sewer Nutrient Program w/ CDPHE grant included	837,000	p.10
Law Basin West Tributary Channel (2013-2015)	659,515	p.10
Cemetery streetscape sidewalks, gate & archway engineering/construction, + engineering for 2016 projects	373,414	p.11
Public Works/Parks Maintenance Facility design (<i>split GF/CIF/WF/SF</i>)	330,000	p.11
Northern Integrated Supply Project (NISP)	288,750	p.12
Windsor Lake -Shoreline rip-rap	250,000	p.12
Three million gallon Water Tank w/ DOLA grant included (2012-2015)	207,100	p.13
SH 257 & Walnut Street left turn lane (<i>1/2 RIF</i>)	190,000	p.13
Eaton Ditch flood control	185,000	p.14
Windsor Trail CR21 & 392 underpass (related to John Law)	140,000	p. 14
Main Park - replace shelters (2)	113,190	p.15
Non-Potable Water- Pipe Encasement East of UFP	100,500	p.15
Sewer Line Rehab	78,130	p.16
Eastman Park Dr./ 7th St. Roundabout design (2015-2016)	70,000	p.16
Windsor sign at I-25 and SH 392	70,000	p.17
Chimney Park - north shelter replacement	57,310	p.17
Poudre River maintenance	50,000	p.18
Parks & Recreation Master Plan	50,000	p.18
Museums - Interpretive Landscape Ph 2 construction (design build -depot deck, railings, ramp)	45,000	p.19
Manhole Rehab	32,000	p.19
Poudre Trail CR 13 crossing improvements related to guard rail improvements	30,600	p.20
Poudre Trail Three Bells I Conservation Easement concrete trail	25,000	p.20
Eastman Park Development - Eastman south Master Plan	25,000	p.20
Museums - Eaton House Master Plan	25,000	p.21
Boardwalk Park 6 th St/Cedar landscape, irrigation & design	23,602	p.21
Windsor Trail 257 Road Crossing @ Grasslands / Windsor Lake	17,100	p.14
Windsor Trail easement acquisition at BROE	5,000	p.14

FINANCIAL PLAN

CAPITAL IMPROVEMENT PLAN (CIP)

The continuing growth of the Town of Windsor has increased the demand for high quality government services. Town of Windsor officials have been careful not to add full-time employees too quickly with the intent of avoiding layoffs in the inevitable economic downturns. Management focuses instead on advances in technology and improvements in equipment to improve efficiency in service delivery, thereby reducing the pace at which full-time employees are added.

The continued growth has also provided the financial means to improve equipment and technology. In the last decade the Town adopted measures either through elections or review of existing fees, with the specific purpose of new growth paying for itself. Each measure has specific restrictions on its expenditures, but the underlying purpose of each is funding capital improvements.

CAPITAL IMPROVEMENT FUNDING

Resources for both ongoing operations and capital projects are not without limits and the capital planning must work in conjunction with the annual budget process. After a capital project is completed, the ongoing operation and maintenance appears in the operating budget for years to come and must be considered in the context of overall community needs. The decision to do a capital project or purchase capital equipment must be balanced with the demands of existing services.

Capital improvement funding revenue is recorded in all funds. Below is a listing of revenue sources available for funding capital improvements. While some of these funds are earmarked for only capital improvement, others are available for general operations as well.

- **3.0% Sales and Use Tax** – Revenues from 40% of the 3% sales tax and 100% of the 3% use tax on new construction materials are recorded in Capital Improvement Fund to be used for street construction and improvement, park and recreation projects and general capital equipment.
- **Traffic Impact Fee** – Revenues from this fee, recorded in the Capital Improvement Fund, finance road improvements and also provide a credit and reimbursement program to developers for projects completed for specific areas in the Master Plan.
- **Park Impact Fees** – Revenues from these fees on new residential development are recorded in the Park Improvement Fund to be used for park construction and improvement.
- **0.2% Sales and Use Tax** – Revenues from this tax are recorded in Community Recreation Center Fund to be used for construction and maintenance of the Community and Recreation Center.
- **Utility Impact Fees** – These fees on new construction are recorded in the three enterprise funds and have been updated to reflect rising costs of providing utilities to new growth.
- **Grants** – Revenues from grants are recorded in the Park Improvement, Conservation Trust, Capital Improvement and Utility Funds to be used for specific capital projects within those funds.
- **Interest Income** – Interest revenues are generated and recorded in the Park Improvement, Conservation Trust, and Capital Improvement Funds to be used for general capital projects within the respective funds.
- **Monthly User Fees** – A portion of revenues from monthly utility service fees are to be used for replacement and maintenance of capital projects that are already in place.

- **Lottery Funds** – These revenues are recorded in the Conservation Trust Fund to be used for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. The Town uses these funds to build trails.
- **Larimer County Open Space Tax** – Revenues from this tax are recorded in the Park Improvement Fund to be used for capital acquisition and maintenance of open space projects in Larimer County only.

DEFINING CAPITAL ITEMS

Defining capital assets and improvements is imperative to both compliance to ballot language and proper financial reporting. Ballot measures are almost exclusively geared toward capital projects and equipment. Also beginning with fiscal year 2004, the Town of Windsor is required to implement GASB No. 34 financial reporting requirements, a large part of which address the reporting of capital assets. The Town of Windsor’s definition of a capital asset satisfies ballot language and GASB No. 34 reporting requirements and appears as follows:

Capital Assets and Improvements must meet ALL THREE of the following criteria:

1. A non-recurring expenditure which expands or improves the Town of Windsor’s physical assets.
2. The asset must have a useful life of at least 5 years.
3. The asset must have a cost of at least \$5,000.

Capital Assets and Improvements must be one of the following classifications:

- Land
- Land or Physical Site Improvements
- Buildings and Improvements
- Distribution and collection systems
- Equipment
- Infrastructure

CAPITAL PLANNING PROCESS

The capital planning process is incorporated in the annual budget process. Department heads are required to submit capital requests when they submit their annual budget requests. These requests are considered first by the Town Manager and Director of Finance then by the Town Board and various advisory boards before final approval. The process of planning capital improvements involves both general policy and more specific questions as the item in question nears approval.

General considerations in capital planning

- Current economic conditions and prospects for economic growth.
- Usage and demand for public facilities and services.
- Current and future transportation needs.
- Location and layout of existing facilities and infrastructure.
- Physical condition of existing facilities and infrastructure.

Once a capital item is identified as filling a need or demand as a general consideration, more specific questions are asked to justify the project itself.

Justification questions for a specific project

- Does the need justify using public dollars?
- Do the benefits of the project extend over several years?
- Are citizens willing to pay for the project?
- Is there cash available to pay for construction costs?
- Is there cash available to pay for future operating costs?
- Can the Town afford to pay back any borrowed money?
- Does the project align with the Town Board goals?

After a specific project has been justified through the more general considerations it is included in the 5-Year Capital Improvement Plan. To keep the plan manageable, the Town of Windsor has adopted the priority levels to prioritize capital improvements. These questions and planning considerations are incorporated in capital request forms used by department heads during the budget process.

PRIORITIZING CAPITAL IMPROVEMENTS

All improvements must be prioritized and ranked based on the following categories:

Priority I: IMPERATIVE (*Must-Do*) – Projects that cannot reasonably be postponed in order to avoid harmful or otherwise undesirable consequences.

- A. Corrects a condition dangerous to public health or safety
- B. Satisfies a legal obligation
- C. Alleviates an emergency service disruption or deficiency
- D. Prevents irreparable damage to a valuable public facility.

Priority II: ESSENTIAL (*Should-Do*) – Projects that address clearly demonstrated needs or objectives.

- A. Rehabilitates or replaces an obsolete public facility or attachment thereto
- B. Stimulates economic growth and private capital investment
- C. Reduces future operating and maintenance costs
- D. Leverages available state or federal funding

Priority III: IMPORTANT (*Could-Do*) – Projects that benefit the community but may be delayed without detrimental effects to basic services.

- A. Provides a new or expanded level of service
- B. Promotes intergovernmental cooperation
- C. Reduces energy consumption
- D. Enhances cultural or natural resources.

Priority IV: DESIRABLE (*Other Year*) – Desirable projects that are not included within five-year program because of funding limitations.

DEPARTMENTAL RANKING OF CAPITAL IMPROVEMENTS

In addition, all projects are numerically ranked by the department within each funding source. The emphasis should be placed on whether the project should fall within the top, middle or bottom third of the listing within the Ranking Category (*1, 2, or 3*)

1. Critical
2. Important
3. Important / but could wait

This refines the selection of the most vitally important projects that can be completed with limited funds.

IMPACT OF CAPITAL ITEM ON FUTURE OPERATING BUDGETS

Projects are funded in the plan to minimize operating impacts in any one year, so that operating expenditures will keep pace with revenue growth. Capital improvements can impact the budget by increasing or decreasing revenues and expenditures. Revenues could be increased if the improvement attracts new businesses (*building permits, sales tax, and property tax*). The improvement could also increase expenditures. Perhaps an expansion requires new employees, additional maintenance services, or additional utility costs beyond current operations. Construction of a new street may require additional costs for police patrol services, snow and ice removal, or street light utility costs. Perhaps new technology could make the operation of a plant more efficient resulting in a reduction in power costs, utility costs, and personnel costs (*reduction in overtime or man-hours*). Costs related to a capital project that might have an impact on current and/or future operating budgets include additional staff, maintenance, and daily operations.

The approved first-year projects of the CIP are funded in the 2015 Budget. Projects planned in the next four years (2016-2019) are approved by Town Board in concept only. Ongoing projects are placed in the 5-Year CIP and reviewed annually. The CIP is updated annually to address specific needs as they arise, or as Town Board goals and policies change.

FUNDS ASSOCIATED WITH THE CIP

There are multiple funds in the Town that include at least some expenditures associated with the Capital Improvement Plan (CIP). Some of these funds also include annual operating appropriations. Listed below is a brief description of the funds associated with the CIP for the Town of Windsor.

- Capital Improvement Fund (CIF) – This major fund provides for general governmental infrastructure including streets, parks, information systems, and facilities. Its broad purpose makes this fund a key resource in achieving many of the Town’s strategies for growth and maintenance of Town of Windsor infrastructure. Principal sources of funding for this fund are the 3% use tax on new construction (*approved in 1997*), 40% of the 3% sales tax, traffic impact fees and grants.
- Park Improvement Fund (PIF) – This is a special revenue major fund designed for new park construction and improvement. The main capital projects source of revenue for this fund is park impact fees. Larimer County Open Space Tax, used for open space projects only in Larimer County, and grants are also sources of revenue.
- Conservation Trust Fund (CTF) – This is a special revenue non-major fund with Lottery Funds as its main source of revenue for capital projects. These funds are earmarked for park and trail construction and improvements. Grants and interest are other revenue sources.
- Community Recreation Center Fund (CRCF) – This is a non-major special revenue fund as well, with its main source of revenue for capital projects being the 0.2% use tax (*approved in 2002*). Center construction, operation and maintenance, and programs are paid from this fund along with the capital projects and bond debt servicing.
- Water, Non-Potable Water/Kern Reservoir, Sewer and Storm Drainage Funds – These funds, with the exception of the Non-Potable Water/Kern Reservoir Fund, are major Enterprise Funds. They provide utility services along with capital projects, equipment replacement and purchasing raw water shares for the Town. Capital project sources of revenue for these funds are monthly service fees, raw water fees and utility impact fees, also referred to as plant investment fees.
- Fleet Management, Information Technology, and Facility Services Funds – These are non-major Internal Services Funds, designed to provide goods or services to other funds or departments on a cost-reimbursement basis, isolating the costs of a particular function and then allocating those

costs back to the various operating divisions. These are revolving funds where fund or department assessments become the revenue source for capital purchases.

- General Fund – This major fund is principally for expenditures associated with the daily operations of general government. Occasionally capital projects will be funded here. However, most General Fund department capital items are listed in the Capital Improvement Fund budget under the requesting department.

Along with the revenues cited above, these funds may also have interest income and inter-fund loans and/or transfers, and oil and gas severance tax along with mineral lease royalties included as budgetary revenues.

Small Equipment Items:

Along with capital assets and improvements costing over \$5000, there are smaller items that otherwise would qualify as capital items but cost less. These items meet all the criteria and classifications of a capital asset described above except their initial cost is \$500-\$5,000. These items can be equipment, computers, furniture, and furnishings requiring replacement on a short to medium-term basis. Examples include desks, carpet, technical instruments, and microcomputers. Department heads submit requests listing these items separately. Small equipment items are expensed in the current budget year. General Fund small equipment items are recorded in the Capital Improvement Fund budget under the requesting department headings.

**2015 MAJOR CAPITAL PROJECTS
REQUEST DETAIL**

Project Name	<u>Great Western Railroad Quiet Zone Project</u>	Scheduled Start	2014					
Department/Division	<u>CIF/Streets</u>	Scheduled Completion	2015					
Requestor	<u>K Arnold /T Walker</u>	Departmental Priority	Priority I -MUST DO					
Account Number	<u>04-429-8445-904</u>	Departmental Ranking	2 Important					
Project Description and Location:								
2014 Engineering \$176,880								
2015 Construction \$3,158,305 includes contingency (Total Project Cost: \$3,335,185 with \$545,000 Town share and \$2,790,185 with a TIGER V grant)								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Safety issues. TB Goal to upgrade infrastructure to support future growth and development and effective transportation system.								
Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019		Total
Engineering	176,880							176,880
Construction		3,108,120						3,108,120
Contingency		50,185						50,185
Total:	176,880	3,158,305	-	-	-	-		3,335,185
Funding Sources								
CIF - Sales & Use Tax		545,000						545,000
Grant TIGER V	176,880	2,613,305						2,790,185
Total:	176,880	3,158,305	-	-	-	-		3,335,185
Operating Budget Impact: None as Town will maintain w/current O&M								

Project Name	<u>Kyger Pit Non-Potable Reservoir</u>	Scheduled Start	2014					
Department/Division	<u>Water/Non Potable Division</u>	Scheduled Completion	2017					
Requestor	<u>K Arnold /D Moyer / D Wagner</u>	Departmental Priority	Priority I -MUST DO					
Account Number	<u>06-684-8494, 8410, 8456</u>	Departmental Ranking	1 Critical					
Project Description and Location:								
Non Potable water storage reservoir located on the northwest corner of SH392 and LCR 13. Reservoir with 1200 acre feet was acquired in 2014. A pump station that will deliver water from the Poudre River to the Kyger Reservoir and also in the opposite direction to be designed in 2014 and constructed in 2015. Water rights to store in the reservoir is expected to take multiple years to find and purchase, starting in 2015. Purchase of water to fill commencing in 2015.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Town Board Goal: Build Community Spirit - Lead through stewardship of natural resources								
Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019		Total
Property Acquisition	2,802,651							2,802,651
Engineering/Planning	383,024							383,024
Construction		1,773,260						1,773,260
Contingency		741,065						741,065
Water Rights Purchase	697,190	100,937	100,937	100,937				1,000,000
Total:	3,882,865	2,615,262	100,937	100,937	-	-		6,700,000
Funding Sources								
CWCB Loan	4,500,000							4,500,000
Water Fund	750,000							750,000
WF Non-Potable	200,000							200,000
PIF (Com/Neigh Pk)	625,000							625,000
CIF - Sales & Use Tax	625,000							625,000
Total:	6,700,000	-	-	-	-	-		6,700,000
Operating Budget Impact								
Staffing Costs			20,000	20,000	20,000	20,000		80,000
Operating Costs			15,000	15,000	15,000	15,000		60,000
Total:	-	-	35,000	35,000	35,000	35,000		140,000

Project Name	Street Maintenance Program		Scheduled Start					
Department/Division	Engineering		Scheduled Completion	Ongoing				
Requestor	D Wagner		Departmental Priority	Priority II –SHOULD DO				
Account Number	04-429-6278 & 04-429-6242		Departmental Ranking	2 Important				
Project Description and Location:								
2015 - asphalt overlay (\$1,575,000) on selected streets: Asphalt sealcoat (\$275,000) Asphalt crack seal (\$150,000) Concrete replacement (\$100,000)								
Project Justification and Relationship to Town Board Goals and Master Plans:								
It contributes to the following Town Board goal: Develop and Maintain Effective Infrastructure The Pavement Management Program indicates that spending \$2.1 million dollars per year will keep the town's overall Pavement Condition Index (PCI) from dropping below 70.								
Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019		Total
Asphalt Overlay	1,139,800	1,575,000	1,575,000	1,575,000	1,575,000	1,575,000		9,014,800
Concrete replacement, crack seal, chip seal	337,500	525,000	525,000	525,000	525,000	525,000		2,962,500
Total:	1,477,300	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000		11,977,300
Funding Sources								
CIF - Sales & Use Tax	1,322,300	1,768,000	1,768,000	1,768,000	1,768,000	1,768,000		10,162,300
Severance Tax/ O&G	155,000	332,000	332,000	332,000	332,000	332,000		1,815,000
Total:	1,322,300	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000		11,977,300
Operating Budget Impact: None as Town will maintain w/current O&M								

Project Name	Law Basin Master Plan Channel - PDM Grant		Scheduled Start	2012				
Department/Division	Engineering		Scheduled Completion	2015				
Requestor	D Wagner		Departmental Priority	Priority II -SHOULD DO				
Account Number	08-483-8458-900	08-483-8410-900	Departmental Ranking	2 Important				
Project Description and Location:								
Pre-disaster Mitigation (PDM) Project - Construct a drainage channel from the Law Ditch south to SH 392, culverts across SH 392 at WCR 21, and channel from SH 392 south to railroad as called for in Windsor's Storm Drainage Master Plan. Property Acquisition = 13.8 acres. Received a FEMA PDM Grant. Grant will pay up to \$1,540,736. Originally FEMA was going to cover 75% of the estimated project cost but subsequent cost estimates have gone up and FEMA will not absorb the increased costs; so their percentage has gone down to 69.3%.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
The channel was included in Windsor's Storm Drainage Master Plan that was written in 2003. It is needed to convey 10-year drainage flows south at SH 392 so they don't flood existing houses that are west of WCR 21 along the north side of SH 392.								
Project Costs/Year	Budgeted 2014	2015	2016	2017	2018	2019		Total
Property Acquisition	374,000							310,000
Engineering/Planning	298,000							378,000
Construction	232,959	1,269,000						1,519,000
Total:	904,959	1,269,000	-	-	-	-	-	2,173,959
Funding Sources								
Impact Fees (30.7%)	278,243	390,173						668,417
FEMA PDM grant (69.3%)	626,716	878,827						1,505,542
Total:	904,959	1,269,000	-	-	-	-	-	2,173,959
Operating Budget Impact: 11.5% of a full time person to mow and maintain new channel. Operating costs are 240 hrs X \$50/hr								
Staffing Costs		7,935						7,935
Operating Costs		12,000						12,000
Total:	-	19,935	-	-	-	-	-	19,935

Project Name	<u>NP Coyote Gulch Park</u>		Scheduled Start	2014			
Department/Division	<u>Parks & Recreation / Parks & Open Space</u>		Scheduled Completion	2015			
Requestor	<u>M Chew</u>		Departmental Priority	<u>Priority II -SHOULD DO</u>			
Account Number	<u>02-478-8412</u>		Departmental Ranking	<u>2 Important</u>			
Project Description and Location:							
2014- \$40,000 design							
2015- Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority.9 acres x \$170,000 per acre = \$1,020,000 (10% contingency and \$100,000 permits, taps, and inspections) * note that cost is design dependent							
Project Justification and Relationship to Town Board Goals and Master Plans:							
Goal 3: Town Government							
Goal 5: Quality Development through Managed Growth							
Project Costs/Year	Budgeted 2014	2015	2016	2017	2018	2019	Total
Engineering/Planning	40,000	446,691					40,000
Construction		1,020,000					1,020,000
Contingency		102,000					102,000
Other: Water Purchase		100,000					100,000
Total:	40,000	1,222,000	-	-	-	-	1,262,000
Funding Sources							
PIF-Neighborhood	40,000	1,222,000					1,262,000
Total:	40,000	1,222,000	-	-	-	-	1,262,000
Operating Budget Impact: Beginning 2015 11.5% of a full time person to mow and maintain new channel. Operating costs are 240 hrs X \$50/hr							
Staffing Costs		5,000					5,000
Operating Costs		7,000					7,000
Total:	-	12,000	-	-	-	-	12,000

Project Name	<u>Water Line Replacement</u>		Scheduled Start				
Department/Division	<u>Public Works / Water</u>		Scheduled Completion	<u>ongoing</u>			
Requestor	<u>T Walker</u>		Departmental Priority	<u>Priority I -MUST DO</u>			
Account Number	<u>06-471-8457</u>		Departmental Ranking	<u>3 Important / but could wait</u>			
Project Description and Location:							
Coordinated with street maintenance.							
2015- Replace 16" water main on south side of Riverbend Park							
2016- Rehab/Replace 20" water main from Fernwood to Bible College							
2017- Replace water main on Nantucket, Rochester, Daisy, Ivy, Tulip and Rose Courts							
2018- Replace water main on Cottonwood Drive and Cottonwood Court							
2019- Replace water main on Walnut Street from 10th to 12th							
2020- Replace water main on 7th Street from the railroad tracks to Ash							
Long-term projects are streets are Larch, Juniper, Hemlock and Pinyon							
Project Justification and Relationship to Town Board Goals and Master Plans:							
TB Goal to upgrade infrastructure to support future growth and development.							
Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019	Total
Other:	652,400	1,200,000	600,000	325,000	300,000	300,000	3,377,400
Total:	652,400	1,200,000	600,000	325,000	300,000	400,000	3,377,400
Funding Sources							
Water monthly user fees	652,400	1,200,000	600,000	325,000	300,000	400,000	3,377,400
Total:	652,400	1,200,000	600,000	325,000	300,000	400,000	3,377,400
Operating Budget Impact: in normal maintenance							

Project Name	<u>Sewer Nutrient Program</u>	Scheduled Start	2014					
Department/Division	<u>Pub Works / Sewer System</u>	Scheduled Completion	2015					
Requestor	<u>T Walker</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>07-482-8433-901</u>	Departmental Ranking	2 Important					
Project Description and Location:								
To conform to Water Quality Control Regulation #85, nutrients management control, requiring wastewater treatment facilities to meet effluent limits for nutrients. The engineering study was awarded a grant for an 80/20 split of the costs.								
The study results indicate the need of design and construction of the nutrient program improvements. The initial estimate of cost is \$837,000, of which a grant will pay 100% or up to \$837,000 which must be spent before May 2016.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
This is needed so the town can continue to be proactive in improving the town infrastructure. This is to prepare for the implementation of Federal Regulation 85.								
Project Costs/Year	Budgeted 2014	2015	2016	2017	2018	2019	Total	
Engineering/Study	72,000						72,000	
Construction		837,000					837,000	
Total:	72,000	837,000	-	-	-	-	909,000	
Funding Sources								
Monthly User Fees	14,400				-	-	14,400	
CDPHE grant	57,600	837,000					57,600	
Total:	72,000	837,000	-	-	-	-	72,000	
Operating Budget Impact: will fall under normal operations and maintenance								

Project Name	<u>Law Basin West Tributary Channel</u>	Scheduled Start	2013					
Department/Division	<u>Engineering</u>	Scheduled Completion	2015					
Requestor	<u>D Wagner</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>08-483-8458-000, 08-483-8410-000</u>	Departmental Ranking	1 Critical					
Project Description and Location:								
Storm drainage channel extending north from the Law Ditch as identified in Windsor's 2003 Drainage Master Plan and as preliminarily designed in 2012. It is a portion of Reach L4 in the Master Drainage Plan.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Identified in 2003 Drainage Master Plan.								
Second of two projects to protect lower portions of west tributary and Law Basins from 100-year storm runoff of approx. 3,000 cfs Channel will provide a dedicated stormwater outfall for approx. 1 s. mi. drainage area which is experiencing development. Stormwater is now being conveyed by the Davis Seepage Pipe that is almost 100 years old and that was originally intended for groundwater only.								
Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019	Total	
Construction	989,272	659,515					1,648,787	
Total:	989,272	659,515	-	-	-	-	1,648,787	
Funding Sources								
Drainage Impact Fees	989,272	659,515					1,648,787	
Total:	989,272	659,515	-	-	-	-	1,648,787	

Project Name	<u>Cemetery Restoration / Improvements</u>	Scheduled Start							2011
Department/Division	<u>Parks & Recreation / Parks & Open Space</u>	Scheduled Completion							2018
Requestor	<u>M Chew</u>	Departmental Priority							Priority II -SHOULD DO
Account Number	<u>04-432-8412 04-432-6267</u>	Departmental Ranking							2 Important
Project Description and Location:									
2014 Irrigation \$284,344 Contingency \$35,692, Design and Engineering \$9,511									
2015 Streetscape Sidewalks, Gate and Archway Engineering \$23,000; Construction \$292,904 Contingency \$36,766; Design and Engineering for 2016 phase \$20,744									
2016 Streetscape Landscaping \$248,254; Contingency \$31,161, Design and engineering for 2017 phase \$29,280									
2017 East Cemetery Expansion 1 \$349,899; Contingency \$43,920; Design and engineering for 2018 phase \$29,280									
2018 East Cemetery Expansion 2 \$1,462,442; Contingency \$183,571; Design and Engineering \$122,381									
LT Project; West Lawn Expansion									
Project Justification and Relationship to Town Board Goals and Master Plans:									
Continue cemetery rehabilitation; make compatible with the Main St. corridor plan.									
Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019	LT Projects	Total	
Engineering/Planning	9,511	43,744	29,280	29,280	122,381			234,196	
Construction	224,344	292,904	248,254	349,899	1,462,442		853,728	3,431,571	
Contingency	35,692	36,766	31,161	43,920	183,571			331,110	
Total:	269,547	373,414	308,695	423,099	1,768,394	-	853,728	3,996,877	
Funding Sources									
CIF -Sales & Use Tax	269,547	373,414	308,695	423,099	1,768,394			3,143,149	
Total:	269,547	373,414	308,695	423,099	1,768,394	-		3,143,149	
Operating Budget Impact									
Staffing Costs	500	500	500	3,696	2,000			7,196	
Operating Costs	200	500	500	1,000	2,000			4,200	
Total:	700	1,000	1,000	4,696	4,000	-	-	11,396	

Project Name	<u>PW/Parks Maintenance Facility</u>	Scheduled Start							2015
Department/Division	<u>PW/Parks, Recreation & Culture</u>	Scheduled Completion							2017
Requestor	<u>T Walker / M Chew</u>	Departmental Priority							Priority II -SHOULD DO
Account Number	<u>04-430-8420</u>	Departmental Ranking							2 Important
Project Description and Location:									
2015 - Study/Design for new building \$330,000 with potential for DOLA grant for half (split GF, CIF, WF, SF)									
2016 - Remainder of the Study/design \$330,000 with potential for DOLA grant for half (split GF, CIF, WF, SF)									
2017 - Construct \$10,000,000 (split GF, CIF, WF, SF)									
New Building to House PW & Parks Shop - cost estimate does not include land acquisition if necessary									
Project Justification and Relationship to Town Board Goals and Master Plans:									
Town Board goal to upgrade Town buildings to provide exceptional services									
Project Costs/Year		2015	2016	2017	2018	2019		Total	
Construction				10,000,000				10,000,000	
Other: Design		330,000	330,000					660,000	
Total:		330,000	330,000	10,000,000	-	-		10,660,000	
Funding Sources									
CIF - Sales & Use Tax		82,500	82,500	2,500,000				2,665,000	
Gen Fund Transfer		82,500	82,500	2,500,000				2,665,000	
Water Fund Transfer		82,500	82,500	2,500,000				2,665,000	
Sewer Fund Transfer		82,500	82,500	2,500,000				2,665,000	
DOLA grant									
Total:		330,000	330,000	10,000,000	-	-		10,660,000	
Operating Budget Impact: Undetermined									

Project Name	<u>Northern Integrated Supply Project (NISP)</u>	Scheduled Start	<u>2004</u>
Department/Division	<u>Engineering</u>	Scheduled Completion	<u>2025</u>
Requestor	<u>D Wagner</u>	Departmental Priority	<u>Priority II -SHOULD DO</u>
Account Number	<u>06-471-8456</u>	Departmental Ranking	<u>2 Important</u>

Project Description and Location:

The Northern Integrated Supply Project includes 15 local governments and water districts in the North Front Range. The proposed project is currently going through the Environmental Impact Study phase. The project proposes to build a system of water storage and conveyance for a new yield of 40,000 acre-feet.

Project Justification and Relationship to Town Board Goals and Master Plans:

New water supplies are necessary in order to meet the following Town Board goals:
 Lead through stewardship of natural resources.
 Pursue water independence.

Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019	LT Projects	Total
Engineering/Planning	123,750	288,750	1,077,000					1,489,500
Construction				2,529,000	8,744,000	8,751,000	28,342,000	48,366,000
Total:	123,750	288,750	1,077,000	2,529,000	8,744,000	8,751,000	28,342,000	49,855,500
Funding Sources								
Water Impact fees	123,750	288,750	1,077,000	2,529,000	8,744,000	8,751,000	28,342,000	49,855,500
NISP Bond								
Total:	123,750	288,750	1,077,000	2,529,000	8,744,000	8,751,000	28,342,000	49,855,500

Project Name	<u>Windsor Lake</u>	Scheduled Start	<u>2015</u>
Department/Division	<u>Parks & Recreation / Parks & Open Space</u>	Scheduled Completion	<u>2018</u>
Requestor	<u>M Chew/ D Wagner</u>	Departmental Priority	<u>Priority I -MUST DO</u>
Account Number	<u>06-484-8456</u>	Departmental Ranking	<u>1 Critical</u>

Project Description and Location:

Protection of non-potable water storage/augmentation.

2015 Shoreline rip-rap: \$250,000.

2016 Shoreline rip-rap: \$250,000.

2017 Shoreline rip-rap: \$250,000.

2018 Shoreline rip-rap: \$250,000.

Project Justification and Relationship to Town Board Goals and Master Plans:

Goal 3: Town Government
 Goal 5: Quality Development

Project Costs/Year		2015	2016	2017	2018	2019		Total
Construction		250,000	250,000	250,000	250,000	-		1,000,000
Total:		250,000	250,000	250,000	250,000	-		1,000,000
Funding Sources								
Water Fund / Non-Potable		250,000	250,000	250,000	250,000			1,000,000
Total:		250,000	250,000	250,000	250,000	-		1,000,000

Operating Budget Impact: Efficiencies

Project Name	<u>3 Million Gallon Water Tank</u>	Scheduled Start	2012				
Department/Division	<u>Public Works / Water / Engineering</u>	Scheduled Completion	2015				
Requestor	<u>T Walker / D Wagner</u>	Departmental Priority	Priority I -MUST DO				
Account Number	<u>06-471-8456-900</u>	Departmental Ranking	1 Critical				
Project Description and Location: 3MG in-ground concrete storage reservoir, 2013 is the design, 2014-2015 is construction.							
Project Justification and Relationship to Town Board Goals and Master Plans: The added storage is necessary to meet our current peak demands during the summer of 3.7MGD of water per day. We currently do not have enough storage capacity in case of a major fire.							
Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019	Total
Engineering/Planning	94,000	7,100					101,100
Construction	3,000,000	200,000					3,200,000
Total:	3,094,000	207,100	-	-	-	-	3,301,100
Funding Sources							
Impact Fees	2,534,000	117,100					2,651,100
DOLA Energy Grant	560,000	90,000					650,000
Total:	3,094,000	207,100	-	-	-	-	3,301,100
Operating Budget Impact: None as Town will maintain w/current O&M							

Project Name	<u>SH 257 left turn lane</u>	Scheduled Start	2015				
Department/Division	<u>Engineering</u>	Scheduled Completion	2015				
Requestor	<u>D Wagner</u>	Departmental Priority	Priority II -SHOULD DO				
Account Number	<u>04-429-8445 & 8419</u>	Departmental Ranking	2 Important				
Project Description and Location: Widen SH 257 at Walnut St. and add a northbound to westbound left turn lane.							
Project Justification and Relationship to Town Board Goals and Master Plans: SH 257 traffic volume is growing significantly and without a northbound left turn lane at Walnut St. vehicles making that movement typically have to stop in the single northbound lane and wait until there is a gap in the southbound traffic. Stopping in the northbound lane backs up traffic, sometimes several vehicles deep. Sometimes the vehicles behind the turning vehicle swerve out onto the gravel shoulder rather than wait. This is a dangerous condition and causes delays in traffic movement. Town Board Goal: Develop and Maintain Effective Infrastructure - Identify and address barriers to traffic flow.							
Project Costs/Year		2015	2016	2017	2018	2019	Total
Engineering/Planning		40,000					40,000
Construction		150,000					150,000
Total:		190,000	-	-	-	-	190,000
Funding Sources							
CIF - Sales & Use Tax		95,000					95,000
Road Impact Fees		95,000					95,000
Total:		190,000	-	-	-	-	190,000

Project Name	Eaton Ditch flood control	Scheduled Start	2014					
Department/Division	Engineering	Scheduled Completion	2015					
Requestor	D Wagner	Departmental Priority	Priority II -SHOULD DO					
Account Number	04-429-8445	Departmental Ranking	1 Critical					
Project Description and Location:								
Construct facilities that will control excess water in the Eaton Ditch when the Poudre River floods and surcharges the ditch so that the ditch doesn't overflow onto land northwest of 7th Street and Riverplace Dr. which results in flooding of that intersection.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Flooding of 7th Street at Riverplace Drive has occurred in 4 of the past 5 years. In 2013 the intersection was closed to traffic for 5 consecutive days. In 2014 the intersection was closed to traffic for 17 consecutive days.								
Town Board Goals: Build Community Pride and Spirit - Promote safety and security.								
Develop and Maintain Effective Infrastructure - Identify and address barriers to traffic flow								
Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019		Total
Engineering/Planning	55,000							55,000
Construction		185,000						185,000
Total:	55,000	185,000	-	-	-	-		240,000
Funding Sources								
CIF - Sales & Use Tax	55,000	185,000						240,000
Total:	55,000	185,000	-	-	-	-		240,000
Operating Budget Impact: This will have positive effect on budget. For example, it will eliminate the manpower to set up and maintain barricades on 7th St. when it is flooded and it will also eliminate detouring hundreds of vehicles per day. It eliminates the extra response time for emergency vehicles when 7th St. floods.								

Project Name	Windsor Trail System	Scheduled Start	2012					
Department/Division	Parks & Recreation / Parks & Open Space	Scheduled Completion	2019					
Requestor	M Chew	Departmental Priority	Priority I -MUST DO					
Account Number	03 & 02-441-8412, 03 & 02-441-8410	Departmental Ranking	2 Important					
Project Description and Location:								
Upgrades and installation of new trails or trail amenities.								
2014 Potential Windsor West Connection \$50,000 (LCOS); Windsor Trail parallel to 7th Street - New Liberty to Laku Lake \$257,796								
2015 257 Road Crossing @ Grasslands / Windsor Lake \$17,100								
2015 Held from 2013 \$5,000 for trail easement acquisition at BROE - Poudre River Initiative (cash in lieu)								
2015 CR21 & 392 underpass (related to John Law) \$140,000								
2016 Jacoby road easement acquisition 13 to New Cache Ditch \$10,000								
2016 Highlands to Poudre Trail easement acquisition \$40,000								
2016 Crossing improvements of CR 19 and the #2 Ditch \$17,100								
2017 Highland Meadows Parkway, Crossroads to Belmont Ridge Subdivision \$10,000 Design \$90,000 Construction								
2019 15th Street Jacoby Road South to #2; then South to Main Street \$77,000								
Project Justification and Relationship to Town Board Goals and Master Plans:								
TB Goal to upgrade infrastructure to support future growth and development.								
Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019		Total
Property Acquisition	-	5,000	50,000					55,000
Engineering/Planning	15,000			10,000		5,000		30,000
Construction	309,896	157,100	17,000	90,000		72,000		730,996
Total:	324,896	162,100	67,000	100,000		77,000		730,996
Funding Sources								
CTF	154,550	157,100	67,000	100,000		77,000		695,650
Safe Routes Grant	120,346							120,346
PIF Cash in Lieu	-	5,000						5,000
PIF LCOS	50,000					77,000		50,000
Total:	324,896	162,100	67,000	100,000	-	77,000		730,996
Operating Budget Impact								
Staffing Costs	1,000	1,000	200	1,000				3,200
Operating Costs	2,000	2,000	200	1,000				3,200
Total:	3,000	3,000	400	2,000	-	-		6,400

Project Name	<u>CP Main Park</u>	Scheduled Start	<u>2013</u>					
Department/Division	<u>Parks & Recreation / Parks & Open Space</u>	Scheduled Completion	<u>2019</u>					
Requestor	<u>M Chew</u>	Departmental Priority	<u>Priority I -MUST DO</u>					
Account Number	<u>04-461-8412/8420</u>	Departmental Ranking	<u>1 Critical</u>					
Project Description and Location:								
Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority.								
2015 Replace shelters: \$102,900								
2016 Install filter for irrigation system: \$20,000								
2017 Design and replace irrigation system: design \$7,000 and construction \$450,000								
2019 Replace restrooms: \$200,000								
Project Justification and Relationship to Town Board Goals and Master Plans:								
This is needed so the town can continue to be proactive in improving the town infrastructure. This is also imperative to abandon an existing outdated pump station and improve capacity.								
Project Costs/Year		2015	2016	2017	2018	2019		Total
Engineering/Planning				7,000				7,000
Construction		102,900	20,000	450,000		200,000		772,900
Contingency		10,290						10,290
Total:		113,190	20,000	457,000	-	200,000		790,190
Funding Sources								
CIF - Sales & Use Tax		113,190	20,000	457,000	-	200,000		790,190
Total:		113,190	20,000	457,000	-	200,000		790,190
Operating Budget Impact: Efficiency Savings								
Staffing Costs		N/A	N/A	(500)				(500)
Operating Costs				(200)				(200)
Total:		-	-	(700)	-	-		(700)

Project Name	<u>Non-Potable Water</u>	Scheduled Start	<u>2010</u>					
Department/Division	<u>Parks & Recreation / Parks & Open Space</u>	Scheduled Completion	<u>2017</u>					
Requestor	<u>M Chew</u>	Departmental Priority	<u>Priority I -MUST DO</u>					
Account Number	<u>14-484-8456 and 04-454-8412</u>	Departmental Ranking	<u>1 Critical</u>					
Project Description and Location:								
Requirements of change of use case (legal obligations) and necessary development. MS = measuring structure per master plan.								
2014 Poudre Plan corrections and Town Hall connection to Main Park \$30,000; Install pump at Covenant \$49,000; Construction of pipe encasement through Universal Forest Products (UFP) \$195,000								
2015 Pipe encasement east of UFP \$100,500;								
2016 Chimney Park north to Non-Potable \$78,000;								
2017 Automate splitter box east of CP parking lot entrance \$70,000								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Goal 3: Town Government								
Goal 5: Quality Development and corrects legal requirement								
Project Costs/Year	Budgeted 2014	2015	2016	2017	2018	2019		Total
Construction	274,000	100,500	78,000	70,000				476,200
Total:	274,000	100,500	78,000	70,000	-	-		496,200
Funding Sources								
Water Fund / Non-Potable	79,000		78,000	70,000				227,000
CIF - Sales & Use Tax	195,000	100,500			-	-		295,500
Total:	274,000	100,500	78,000	70,000	-	-		522,500
Operating Budget Impact: Staffing costs absorbed. Operating costs <\$100								

Project Name	<u>Sewer Line Rehab</u>	Scheduled Start						
Department/Division	<u>Pub Works / Sewer System</u>	Scheduled Completion	Ongoing					
Requestor	<u>T Walker</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>07-481-8457</u>	Departmental Ranking	2 Important					
Project Description and Location:								
Sewer line rehabilitation using the CIP process.								
2015-Hemlock St from S2-149 to S2-146 including Pinyon Drive and Pinyon Court (50 services)2164'								
2016-Hemlock S2-146 to S2-159 including all of Larch Dr, Juniper Drive and Hemlock Court (45 services)2407'								
2017-S2 MH 33 to S2 MH 24 (493') S2 MH 24 to S2 MH 87 (1035')								
2018-S2 MH 35 to S1 MH 248 (725') S2 MH 87 to S2 MH 82 (615')								
2019-S2 MH 146 to S2 MH 150 (1201' of 8") 23 services								
2020-S2 MH 154 to S2 MH 159 (1146' of 8") 18 services								
Project Justification and Relationship to Town Board Goals and Master Plans:								
TB Goal to upgrade infrastructure to support future growth and development.								
Project Costs/Year	Budgeted 2014	2015	2016	2017	2018	2019	Total	
Other:	82,875	78,130	83,370	91,435	89,625	88,670	514,105	
Total:	82,875	78,130	83,370	91,435	89,625	88,670	514,105	
Funding Sources								
Monthly User Fees	82,875	78,130	83,370	91,435	89,625	88,670	514,105	
Total:	82,875	78,130	83,370	91,435	89,625	88,670	514,105	
Operating Budget Impact: Absorbed in maintenance program								

Project Name	<u>Eastman Pk. Dr./7th St. Roundabout</u>	Scheduled Start	2015					
Department/Division	<u>Engineering</u>	Scheduled Completion	2016					
Requestor	<u>D Wagner</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>04-429-8445 & 8419</u>	Departmental Ranking	2 Important					
Project Description and Location:								
Traffic roundabout at the intersection of Eastman Park Dr. and 7th St.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
A roundabout was one method of improving traffic movement and safety at the intersection as proposed in the "Eastman Park Dr. Transportation and Intersection Operation Study" dated January 2009.								
Project Costs/Year	2015	2016	2017	2018	2019		Total	
Engineering/Planning	70,000						70,000	
Construction		680,000					680,000	
Contingency		34,000					34,000	
Total:	70,000	714,000		-	-		784,000	
Funding Sources								
CIF - Sales & Use Tax	70,000	357,000		-	-		427,000	
Road Impact Fees		357,000					357,000	
Total:	70,000	714,000		-	-		784,000	
Operating Budget Impact: None as the Town will maintain under current O&M								

Project Name	<u>Windsor sign at I-25 and SH 392</u>	Scheduled Start						2014
Department/Division	<u>Engineering</u>	Scheduled Completion						2015
Requestor	<u>Dennis Wagner</u>	Departmental Priority						Priority I -MUST DO
Account Number	<u>04-429-8440</u>	Departmental Ranking						1 Critical
Project Description and Location:								
A "WINDSOR" sign in the landscape median on the SH 392 interchange bridge over I-25.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
The Town of Windsor and City of Fort Collins have been cooperatively planning monument signs at the new interchange for at least 2 years.								
Town Board Goal: Build community spirit and pride.								
Project Costs/Year	Projected 2014	2015	2016	2017	2018	2019	Total	
Engineering/Planning	13,500						13,500	
Construction		70,000					70,000	
Total:	13,500	70,000		-	-	-	83,500	
Funding Sources								
CIF - Sales & Use Tax	13,500	70,000		-	-		83,500	
Total:	13,500	70,000		-	-	-	83,500	
Operating Budget Impact: None								

Project Name	<u>CP Chimney Park – north shelter replacement</u>	Scheduled Start						2015
Department/Division	<u>Parks & Recreation / Recreation</u>	Scheduled Completion						2018
Requestor	<u>M Chew</u>	Departmental Priority						Priority I -MUST DO
Account Number	<u>04-463-8412 & 6242</u>	Departmental Ranking						1 Critical
Project Description and Location:								
Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority.								
2015 North Shelter Replacement: \$52,100 Contingency \$5,210								
2018 Chimney Park south parking lot slurry/stripe \$9,380								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Goal 3: Town Government								
Goal 5: Quality Development through Managed Growth								
Project Costs/Year		2015	2016	2017	2018	2019	Total	
Construction		52,100						
Contingency		5,210						
					9,380			
Total:		57,310	-	-	9,380	-		
Funding Sources								
CIF – Sales & Use Tax		57,310	-	-	9,380		66,690	
Total:		57,310	-	-	9,380	-	66,690	
Operating Budget Impact: Ongoing maintenance								

Project Name	<u>Poudre River maintenance</u>	Scheduled Start	2015					
Department/Division	<u>Engineering</u>	Scheduled Completion	ongoing					
Requestor	<u>D Wagner</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>04-429-8445</u>	Departmental Ranking	2 Important					
Project Description and Location:								
This work includes periodic channel and bank maintenance. Examples: remove gravel/sand deposit immediately upstream of the WCR 13 bridge, remove vegetation and gravel/sand approximately 500 feet upstream of 7th St., reinforce south bank with riprap approximately 2500 feet upstream of 7th St.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Gravel and sand deposits reduce the capacity of the channel to convey high river flows. Upstream of WCR 13 it can adversely affect the south bank and cause unnecessary flooding upstream of the bridge. Upstream of 7th St. the deposits have evolved into a large obstruction in the middle of the channel with trees and willows that have caused the channel to shift south and probably contributes to unusual flooding of Eastman Park south of the river and 7th St at the south end of the park property.								
Approximately 2500 feet upstream of 7th St. the south river bank needs riprap reinforcement because the river makes a sharp left turn and erodes the unprotected bank during flood events. If bank erosion continues it will destroy the irrigation lateral that delivers water to south Eastman Park.								
Town Board Goal: Build Community Spirit and Pride - Promote Safety and Security								
Project Costs/Year		2015	2016	2017	2018	2019		Total
Construction		50,000	50,000	50,000				150,000
Total:		50,000	50,000	50,000	-	-		150,000
Funding Sources								
CIF - Sales & Use Tax		50,000	50,000	50,000				150,000
Total:		50,000	50,000	50,000	-	-		150,000
Operating Budget Impact: Included in normal operations								

Project Name	<u>Parks & Recreation Master Plan</u>	Scheduled Start	2015					
Department/Division	<u>Parks, Recreation & Culture</u>	Scheduled Completion	2015					
Requestor	<u>M Chew</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>04-454-6267</u>	Departmental Ranking	2 Important					
Project Description and Location:								
Studies and Plans: Master Plan - \$50,000								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Goal 1: Downtown and Lake								
Goal 2: Diverse, Growing Local Economy								
Goal 3: Town Government								
Project Costs/Year		2015	2016	2017	2018	2019		Total
Engineering/Planning		50,000						50,000
Total:		50,000	-	-	-	-		50,000
Funding Sources								
CIF - Sales & Use Tax		50,000						50,000
Total:		50,000	-	-	-	-		50,000
Operating Budget Impact: No operational impact								

Project Name	Town of Windsor Museum Landscaping	Scheduled Start	2012				
Department/Division	Parks & Recreation / Art & Heritage	Scheduled Completion	2018				
Requestor	M Chew	Departmental Priority	Priority III -COULD DO				
Account Number	04-456-8412	Departmental Ranking	3 Important / but could wait				
Project Description and Location:							
2014 Interpretive Landscape-Phase 1 Construction (Shelter Improvements): \$58,138 (04-456-8412)							
2015 Interpretive Landscape-Phase 2 Construction (Design Build -Depot East Deck, Railings, Ramp) : \$45,000							
2016 Interpretive Landscape-Phase 3 Planning (Construction Documents): \$37,645							
2017 Interpretive Landscape-Phase 4 Construction (Demolition, Earth Work, Irrigation, Electrical): \$243,562							
2018 Interpretive Landscape-Phase 5 Construction (Pavement-Hardscape, Fencing, Planting, Structures): \$281,704							
Project Justification and Relationship to Town Board Goals and Master Plans:							
Goal 1: Downtown and Lake							
Goal 2: Diverse, Growing Local Economy							
Goal 3: Town Government							
Potential grant matches exist.							
Project Costs/Year	Budgeted 2014	2015	2016	2017	2018	2019	Total
Engineering/Planning			37,645				37,645
Construction	58,138	45,000		243,562	281,704		628,404
Total:	58,138	45,000	37,645	243,562	281,704	-	666,049
Funding Sources							
CIF - Sales & Use Tax	58,138	45,000	37,645	243,562	281,704		666,049
Total:	58,138	45,000	37,645	243,562	281,704	-	666,049
Operating Budget Impact: No operational impact for this phase.							

Project Name	Manhole Rehab	Scheduled Start					
Department/Division	Pub Works / Sewer System	Scheduled Completion	Ongoing				
Requestor	T Walker	Departmental Priority	Priority II -SHOULD DO				
Account Number	07-481-8457	Departmental Ranking	2 Important				
Project Description and Location:							
2015-5 manholes throughout town							
2016-5 manholes throughout town							
2017-4 manholes throughout town							
2018-5 manholes throughout town							
2019-4 manholes throughout town							
Project Justification and Relationship to Town Board Goals and Master Plans:							
TB Goal to upgrade infrastructure to support future growth and development.							
Project Costs/Year	Budgeted 2014	2015	2016	2017	2018	2019	Total
Other	32,000	32,000	40,000	28,000	32,000	40,000	204,000
Total:	32,000	32,000	40,000	28,000	32,000	40,000	204,000
Funding Sources							
Monthly User Fees	32,000	32,000	40,000	28,000	32,000	40,000	204,000
Total:	32,000	32,000	40,000	28,000	32,000	40,000	204,000
Operating Budget Impact: Ongoing maintenance							

Project Name	Poudre Trail	Scheduled Start	2013				
Department/Division	Parks & Recreation / Parks & Open Space	Scheduled Completion	2018				
Requestor	M Chew	Departmental Priority	Priority II -SHOULD DO				
Account Number	02-440-8412, 03-440-8412	Departmental Ranking	2 Important				
Project Description and Location:							
Upgrades and installation of new trails or trail amenities.							
2015 CR 13 Poudre Trail crossing improvements related to guard rail improvements \$30,600							
2015 (c/o from 2014) Install concrete trail in the Three Bells I Conservation Easement share w/Larimer Co: \$25,000							
2016 Trail from Westwood Village: \$250,000 (FSWA connection)							
2018 TMP - Jacoby Road #2 Ditch Crossing and to Three Bells: \$150,000							
All years: Poudre Trail Manager Annual Contribution: \$20,000 (see O&M repair/small equipment request)							
Project Justification and Relationship to Town Board Goals and Master Plans:							
Goal 3: Town Government Goal 4: Effective Transportation System Goal 5: Quality Development							
Project Costs/Year		2015	2016	2017	2018	2019	Total
Construction		55,600	250,000		150,000		455,600
Total:		55,600	250,000	-	150,000	-	455,600
Funding Sources							
CTF		30,600	250,000	-	150,000	-	430,600
PIF LCOS		25,000					25,000
Total:		55,600	250,000	-	150,000	-	455,600
Operating Budget Impact							
Staffing Costs		2,000					2,000
Operating Costs		2,500					2,500
Total:		4,500	-	-	-	-	4,500

Project Name	CP Eastman Park	Scheduled Start	2015				
Department/Division	Parks & Recreation / Parks & Open Space	Scheduled Completion	2016				
Requestor	M Chew	Departmental Priority	Priority III -COULD DO				
Account Number	04-470-6267, 6242	Departmental Ranking	3 Important / but could wait				
Project Description and Location:							
Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority.							
2015 Eastman south Master Plan \$25,000							
2016 Parking lot slurry/stripe \$39,600							
Project Justification and Relationship to Town Board Goals and Master Plans:							
Goal 3: Town Government							
Goal 5: Quality Development through Managed Growth							
Project Costs/Year		2015	2016	2017	2018	2019	Total
Engineering		25,000					25,000
Other			39,600				39,600
Total:		25,000	39,600	-	-	-	64,600
Funding Sources							
CIF - Sales & Use Tax		25,000	39,600		-	-	64,600
Total:		25,000	39,600	-	-	-	64,600
Operating Budget Impact							
Staffing Costs		2,000					2,000
Operating Costs		500					500
Total:		2,500	-	-	-	-	2,500

Project Name	Town of Windsor Museum - Eaton House	Scheduled Start	2014					
Department/Division	Parks & Recreation / Art & Heritage	Scheduled Completion	2016					
Requestor	M Chew	Departmental Priority	Priority III -COULD DO					
Account Number	04-456-6267 & 04-456-8420	Departmental Ranking	3 Important / but could wait					
Project Description and Location:								
Museum building restoration or improvements:								
2014 Eaton House Historic Structure Assessment \$15,000 (Up to \$10,000 to be covered by State Hist. Fund Grant)								
2015 Eaton House Master Plan: \$25,000								
2016 Eaton House Renovation: \$200,000								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Goal 1: Downtown and Lake								
Goal 2: Diverse, Growing Local Economy								
Goal 3: Town Government								
Potential grant matches exist.								
Project Costs/Year	Budgeted 2014	2015	2016	2017	2018	2019		Total
Engineering/Planning	15,000	25,000						40,000
Construction			200,000					200,000
Total:	15,000	25,000	200,000	-	-	-		240,000
Funding Sources								
CIF - Sales & Use Tax	5,000	25,000	200,000					230,000
State Hist Fund Grant	10,000							10,000
Total:	15,000	25,000	200,000	-	-	-		240,000
Operating Budget Impact								
Operating Costs			1,500					1,500
Total:	-	-	1,500	-	-	-		3,500

Project Name	CP Boardwalk Park	Scheduled Start	2015					
Department/Division	Parks & Recreation / Parks & Open Space	Scheduled Completion	2018					
Requestor	M Chew	Departmental Priority	Priority II -SHOULD DO					
Account Number	02-462-8412 & 02-462-6254-6242	Departmental Ranking	3 Important / but could wait					
Project Description and Location:								
Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority.								
2015 6th and Cedar landscape and irrigation \$21,602, Design \$2,000								
2016 Trash Enclosure \$40,150								
2015 Old fire museum pad demolition and revegetation \$44,758 (02-462-8412), Master Plan \$15,000								
2018 Parking lot slurry/stripe \$50,250								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Goal 3: Town Government								
Goal 5: Quality Development through Managed Growth								
Project Costs/Year		2015	2016	2017	2018	2019		Total
Engineering/Planning		2,000		15,000				17,000
Construction		21,602	40,150	44,758				106,510
Other:					50,250			50,250
Total:		23,602	40,150	59,758	50,250	-		173,760
Funding Sources								
CIF - Sales & Use Tax					50,250	-		50,250
PIF - Community		23,602	40,150	59,758				123,510
Total:		23,602	40,150	59,758	50,250	-		173,760
Operating Budget Impact								
Staffing Costs		1,200						1,200
Operating Costs		600						600
Total:		1,800	-	-	-	-		1,800

DRAFT SUMMARY CAPITAL IMPROVEMENT 5-YR PLAN 2015-2019

	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
1-Recreation / CRC								
CRC parking lot slurry/stripe & expansion		0	61,710	0	0	0	61,710	16,100,000
	<i>Subtotal</i>		61,710	0	0	0	61,710	16,100,000
2-Community Parks Development	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
Diamond Valley parking lot - engineer/ design/ construct 1/2 PIF	PIF-Community	0	457,726	500,000	0	500,000	1,457,726	17,151,677
Diamond Valley parking lot - engineer/ design/ construct 1/2 CIF	CIF-Sales & Use Tax	0	457,726	0	0	0	457,726	0
Eastman Pk Dypmt. Eastman south Master Plan	CIF-Sales & Use Tax	25,000	0	0	0	0	25,000	0
	<i>Subtotal</i>	25,000	915,452	500,000	0	500,000	1,940,452	17,151,677
2-Community Parks Maintenance / Improvements	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
Boardwalk Pk 6th St/Cedar landscape. irrigation & design	PIF-Community	23,602	40,150	59,758	50,250	0	173,760	0
Main Park - Replace shelters	CIF-Sales & Use Tax	113,190	20,000	457,000	0	200,000	790,190	0
Chimney Park - North Shelter Replacement	CIF-Sales & Use Tax	57,310	0	0	9,380	0	66,690	0
Eastman Pk parking lot slurry/stripe	CIF-Sales & Use Tax	0	39,600	0	0	0	39,600	0
	<i>Subtotal</i>	194,102	99,750	516,758	59,630	200,000	1,070,240	0
3-Neighborhood Parks Development	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
Coyote Gulch Park Dypmt Construction	PIF-Neighborhood	1,222,000	0	0	0	0	1,222,000	0
	<i>Subtotal</i>	1,222,000	0	0	0	0	1,222,000	0
4-Trails Projects	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
Poudre Trail Three Bells 1 Conservation Easement concrete trail	PIF LCOS	25,000	0	0	0	0	25,000	0
Poudre Trail CR 13 crossing improvements related to guard rail	CTF	30,600	0	0	0	0	30,600	0
Windsor Trail easement acquisition at BROE	PIF Cash in lieu	5,000	0	0	0	0	5,000	0
Poudre Trail Jacoby Road #2 Ditch Crossing and to Three Bells	CTF	0	0	0	150,000	0	150,000	0
Poudre Trail from Westwood Village: \$250,000	CTF	0	250,000	0	0	0	250,000	0
Windsor Trail 257 Road Crossing @ Grasslands / Windsor Lake	CTF	17,100	0	0	0	0	17,100	0
Windsor Trail CR21 & 382 underpass (related to John Law)	CTF	140,000	0	0	0	0	140,000	0
Windsor Trail Jacoby Rd & Highlands easements acquisitions, 15 St South	CTF	0	67,000	0	0	77,000	144,000	0
Windsor Trail Highland Meadows Pkwy Crossroads to Belmont Design/const	CTF	0	0	100,000	0	0	100,000	0
Windsor Trail System - Design Underpass RR at Grasslands construction	CTF	0	0	70,000	50,000	0	120,000	0
Windsor Trail System -Design Underpass RR at Grasslands trail w/grant	State Trails Grant	0	0	0	200,000	0	200,000	0
	<i>Subtotal</i>	217,700	317,000	170,000	400,000	77,000	1,181,700	0
5-Art & Heritage Projects	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
Art & Heritage Center Elevator		0	0	0	0	0	0	305,000
Museums - Interpretive Landscape Ph 2 Construction(Design Build -Depot Deck, Railings, Ramp)	CIF -Sales & Use Tax	45,000	37,645	243,562	281,704	0	607,911	0
Museum Collections/Exhibit Fabrication Building	CIF -Sales & Use Tax	0	0	0	0	0	0	675,000
Museums - Eaton House Master Plan	CIF -Sales & Use Tax	25,000	200,000	0	0	0	225,000	0
	<i>Subtotal</i>	70,000	237,645	243,562	281,704	0	832,911	980,000



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SUMMARY CAPITAL IMPROVEMENT 5-YR PLAN 2015-2019

	Water/Non-Potable	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
Non-Potable Water- Modify Chimney Park north to Non-Potable & splitter box	0	78,000	70,000	0	0	0	148,000	0
Non-Potable Water- Pipe Encasement East of UFP	100,500	0	0	0	0	0	100,500	0
Windsor Lake -Shoreline rip-rap	250,000	250,000	250,000	250,000	0	0	1,000,000	0
Kyger Reservoir pump station	2,514,325	0	0	0	0	0	2,514,325	0
Kyger Reservoir - water supply	100,937	100,937	100,937	0	0	0	302,810	0
Subtotal	2,965,762	428,937	420,937	250,000	0	0	4,065,635	0
16-SEWER Construction / Oversizing / Mains	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
Sewer Interceptor to Hwy 257 & Harmony Rd	SF Impact Fees	0	0	0	0	0	0	2,900,000
Subtotal	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
17-SEWER SYSTEM Rehab	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
Manhole Rehab	Sewer Monthly User fees	32,000	40,000	28,000	32,000	40,000	172,000	0
Sewer Line Rehab program	Sewer Monthly User fees	78,130	83,370	91,435	89,525	88,670	431,230	0
Sewer Nutrient Project w/grant	CDPHE Grant	837,000	0	0	0	0	837,000	0
Subtotal	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
18-STORM DRAINAGE Improvements/Replacements	Initial Funding Source	2015	2016	2017	2018	2019	Total 5yr CIP	LT Projects
Law Basin Master Plan Channel - Phase 1		0	0	0	0	0	0	4,423,300
Law Basin Master Plan Channel - Phase 2		0	0	0	0	0	0	4,262,200
Law Basin Master Plan Channel	SDF Impact Fees 31%	390,173	0	0	0	0	390,173	0
Law Basin Master Plan Channel - PDM Grant	FEMA PDM Grant 69%	878,827	0	0	0	0	878,827	0
Law Basin West Tributary Channel	SDF Impact Fees	659,515	0	0	0	0	659,515	0
Subtotal		1,928,515	0	0	0	0	1,928,515	8,685,500
TOTAL CIP		15,889,803	7,506,584	17,959,766	14,102,378	12,233,695	67,692,225	81,132,065



2015 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

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	2015				
	Sales/Use Tax CIF	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 6,703,144	\$ 3,322,232	\$ 1,008,869	\$ 13,511,468	\$ 24,545,714
REVENUE SOURCE:					
Development Fees		1,312,446	880,736	2,777,565	4,970,748
Monthly User Fees				2,218,445	2,218,445
3% Sales Tax (40% for CIP)	2,201,111				2,201,111
Construction Use Tax	1,776,979				1,776,979
Severance Tax	237,000				237,000
Oil & Gas Lease	95,000				95,000
Lottery Funds		202,656			202,656
Larimer County Open Space Tax		116,389			116,389
Bonds/External Loans					-
Miscellaneous (Grants, Interest, Contrib)	2,772,298	377		2,002,242	4,774,918
TOTAL REVENUE:	\$ 7,082,388	\$ 1,631,869	\$ 880,736	\$ 6,998,252	\$ 16,593,246
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans)	(145,080)			(303,972)	(449,052)
Sewer Fund Headworks Loan				(232,396)	(232,396)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
TOTAL MISCELLANEOUS:	\$ (210,913)	\$ -	\$ -	\$ (470,535)	\$ (681,448)
CAPITAL PROJECTS:					
¹ Recreation / CRC	-				-
² Community Parks Dvpmt / Improvement	195,500	23,602			219,102
³ Neighborhood Parks Dvpmt / Improvement	-	1,222,000			1,222,000
⁴ Trails Projects		217,700			217,700
⁵ Art & Heritage Projects	70,000				70,000
⁶ Street Development	350,000		95,000		445,000
⁷ Street / Bridge / RR Crossing Maintenance	2,150,000				2,150,000
Severance Tax / O&G lease special projects					-
⁸ Public Facilities Repair / Replace / Improve	3,816,719			165,000	3,981,719
¹¹ Water Construction / Oversizing / Mains				495,850	495,850
¹² Water Line Replacements				1,200,000	1,200,000
¹³ Water Rights Acquisition				47,025	47,025
¹⁴ Non-Potable Construction / Replacement	100,500			2,764,325	2,864,825
¹⁵ Non-Potable Water Rights Acquisition				100,937	100,937
¹⁶ Sewer Construction / Oversizing / Mains				-	-
¹⁷ Sewer System Rehab				947,130	947,130
¹⁸ Storm Drainage Improvements/Replacements				1,928,515	1,928,515
TOTAL PROJECT COSTS:	\$ 6,682,719	\$ 1,463,302	\$ 95,000	\$ 7,648,782	\$ 15,889,803
Beginning Balance Plus Revenue					
Less Expenditures	\$ 6,891,900	\$ 3,490,799	\$ 1,794,606	\$ 12,390,403	\$ 24,567,709



2016 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

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	2016				
	Sales/Use Tax CIF	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 6,891,900	\$ 3,490,799	\$ 1,794,606	\$ 12,390,403	\$ 24,567,709
REVENUE SOURCE:					
Development Fees		1,311,655	880,736	2,986,934	5,179,325
Monthly User Fees				859,685	859,685
3% Sales Tax (40% for CIP)	2,207,827				2,207,827
Construction Use Tax	1,776,979				1,776,979
Severance Tax	237,000				237,000
Oil & Gas Lease	95,000				95,000
Lottery Funds		202,656			202,656
Larimer County Open Space Tax		116,389			116,389
Bonds/External Loans					-
Miscellaneous (Grants, Interest, Contrib)	158,993	377		170,223	329,594
TOTAL REVENUE:	\$ 4,475,799	\$ 1,631,078	\$ 880,736	\$ 4,016,842	\$ 11,004,456
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans, NISP Bonds)	(145,080)			(1,039,790)	(1,184,870)
Sewer Fund Headworks Loan				(234,589)	(234,589)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
TOTAL MISCELLANEOUS:	\$ (210,913)	\$ -	\$ -	\$ (1,504,069)	\$ (1,714,982)
CAPITAL PROJECTS:					
¹ Recreation / CRC	61,710				61,710
² Community Parks Dvpmnt / Improvement	557,476	457,726			1,015,202
³ Neighborhood Parks Dvpmnt / Improvement	-	-			-
⁴ Trails Projects		317,000			317,000
⁵ Art & Heritage Projects	237,645				237,645
⁶ Street Development	357,000		357,000		714,000
⁷ Street / Bridge / RR Crossing Maintenance	2,211,000				2,211,000
Severance Tax / O&G lease special projects					-
⁸ Public Facilities Repair / Replace / Improve	473,695			165,000	638,695
¹¹ Water Construction / Oversizing / Mains				1,112,000	1,112,000
¹² Water Line Replacements				600,000	600,000
¹³ Water Rights Acquisition				47,025	47,025
¹⁴ Non-Potable Construction / Replacement	-			328,000	328,000
¹⁵ Non-Potable Water Rights Acquisition				100,937	100,937
¹⁶ Sewer Construction / Oversizing / Mains				-	-
¹⁷ Sewer System Rehab				123,370	123,370
¹⁸ Storm Drainage Improvements/Replacements				-	-
TOTAL PROJECT COSTS:	\$ 3,898,526	\$ 774,726	\$ 357,000	\$ 2,476,332	\$ 7,506,584
Beginning Balance Plus Revenue Less Expenditures					
	\$ 7,258,260	\$ 4,347,151	\$ 2,318,342	\$ 12,426,844	\$ 26,350,599

2017 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

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	2017				
	Sales/Use Tax CIF	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 7,258,260	\$ 4,347,151	\$ 2,318,342	\$ 12,426,844	\$ 26,350,599
REVENUE SOURCE:					
Development Fees		1,310,841	880,736	2,986,934	5,178,511
Monthly User Fees				5,380,750	5,380,750
3% Sales Tax (40% for CIP)	2,207,827				2,207,827
Construction Use Tax	1,776,979				1,776,979
Severance Tax	237,000				237,000
Oil & Gas Lease	95,000				95,000
Lottery Funds		202,656			202,656
Larimer County Open Space Tax		116,389			116,389
Bonds/External Loans (NISP)				15,000,000	15,000,000
Miscellaneous (Grants, Interest, Contrib)	2,126,493	377		16,317	2,143,188
TOTAL REVENUE:	\$ 6,443,299	\$ 1,630,263	\$ 880,736	\$ 23,384,001	\$ 32,338,300
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans, NISP Bonds)	(145,080)			(1,039,790)	(1,184,870)
Sewer Fund Headworks Loan				(231,184)	(231,184)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
TOTAL MISCELLANEOUS:	\$ (210,913)	\$ -	\$ -	\$ (1,500,664)	\$ (1,711,577)
CAPITAL PROJECTS:					
¹ Recreation / CRC	-				-
² Community Parks Dvpmt / Improvement	516,758	500,000			1,016,758
³ Neighborhood Parks Dvpmt / Improvement	-	-			-
⁴ Trails Projects		170,000			170,000
⁵ Art & Heritage Projects	243,562				243,562
⁶ Street Development	474,950		-		474,950
⁷ Street / Bridge / RR Crossing Maintenance	2,190,000				2,190,000
Severance Tax / O&G lease special projects					-
⁸ Public Facilities Repair / Replace / Improve	5,423,099			5,000,000	10,423,099
¹¹ Water Construction / Oversizing / Mains				2,529,000	2,529,000
¹² Water Line Replacements				325,000	325,000
¹³ Water Rights Acquisition				47,025	47,025
¹⁴ Non-Potable Construction / Replacement				320,000	320,000
¹⁵ Non-Potable Water Rights Acquisition				100,937	100,937
¹⁶ Sewer Construction / Oversizing / Mains				-	-
¹⁷ Sewer System Rehab				119,435	119,435
¹⁸ Storm Drainage Improvements/Replacements				-	-
TOTAL PROJECT COSTS:	\$ 8,848,369	\$ 670,000	\$ -	\$ 8,441,397	\$ 17,959,766
Beginning Balance Plus Revenue					
Less Expenditures	\$ 4,642,278	\$ 5,307,414	\$ 3,199,078	\$ 25,868,784	\$ 39,017,556



2018 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

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	2018				
	Sales/Use Tax CIF	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 4,642,278	\$ 5,307,414	\$ 3,199,078	\$ 25,868,784	\$ 39,017,556
REVENUE SOURCE:					
Development Fees		1,310,001	880,736	2,986,934	5,177,671
Monthly User Fees				357,940	357,940
3% Sales Tax (40% for CIP)	2,207,827				2,207,827
Construction Use Tax	1,776,979				1,776,979
Severance Tax	237,000				237,000
Oil & Gas Lease	95,000				95,000
Lottery Funds		202,656			202,656
Larimer County Open Space Tax		116,389			116,389
Bonds/External Loans					-
Miscellaneous (Grants, Interest, Contrib)	76,493	200,377		16,317	293,188
TOTAL REVENUE:	\$ 4,393,299	\$ 1,829,424	\$ 880,736	\$ 3,361,191	\$ 10,464,651
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans, NISP Bonds)	(145,080)			(1,039,790)	(1,184,870)
Sewer Fund Headworks Loan				(228,234)	(228,234)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
TOTAL MISCELLANEOUS:	\$ (210,913)	\$ -	\$ -	\$ (1,497,713)	\$ (1,708,627)
CAPITAL PROJECTS:					
¹ Recreation / CRC	-				-
² Community Parks Dvpmnt / Improvement	59,630	-			59,630
³ Neighborhood Parks Dvpmnt / Improvement	-	-			-
⁴ Trails Projects		400,000			400,000
⁵ Art & Heritage Projects	281,704				281,704
⁶ Street Development	-		-		-
⁷ Street / Bridge / RR Crossing Maintenance	2,130,000				2,130,000
Severance Tax / O&G lease special projects					-
⁸ Public Facilities Repair / Replace / Improve	1,768,394				1,768,394
¹¹ Water Construction / Oversizing / Mains				8,744,000	8,744,000
¹² Water Line Replacements				300,000	300,000
¹³ Water Rights Acquisition				47,025	47,025
¹⁴ Non-Potable Construction / Replacement	-			250,000	250,000
¹⁵ Non-Potable Water Rights Acquisition				-	-
¹⁶ Sewer Construction / Oversizing / Mains				-	-
¹⁷ Sewer System Rehab				121,625	121,625
¹⁸ Storm Drainage Improvements/Replacements				-	-
TOTAL PROJECT COSTS:	\$ 4,239,728	\$ 400,000	\$ -	\$ 9,462,650	\$ 14,102,378
Beginning Balance Plus Revenue Less Expenditures					
	\$ 4,584,936	\$ 6,736,838	\$ 4,079,815	\$ 18,269,611	\$ 33,671,202

2019 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

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	2019				
	Sales/Use Tax CIF	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 4,584,936	\$ 6,736,838	\$ 4,079,815	\$ 18,269,611	\$ 33,671,202
REVENUE SOURCE:					
Development Fees		1,309,137	880,736	2,986,934	5,176,807
Monthly User Fees				464,985	464,985
3% Sales Tax (40% for CIP)	2,207,827				2,207,827
Construction Use Tax	1,776,979				1,776,979
Severance Tax	237,000				237,000
Oil & Gas Lease	95,000				95,000
Lottery Funds		202,656			202,656
Larimer County Open Space Tax		116,389			116,389
Bonds/External Loans					-
Miscellaneous (Grants, Interest, Contrib)	76,493	377		16,317	93,188
TOTAL REVENUE:	\$ 4,393,299	\$ 1,628,559	\$ 880,736	\$ 3,468,236	\$ 10,370,831
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans, NISP Bonds)	(145,080)			(1,039,790)	(1,184,870)
Sewer Fund Headworks Loan				(232,870)	(232,870)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
TOTAL MISCELLANEOUS:	\$ (210,913)	\$ -	\$ -	\$ (1,502,350)	\$ (1,713,263)
CAPITAL PROJECTS:					
¹ Recreation / CRC	-				-
² Community Parks Dvpmnt / Improvement	200,000	500,000			700,000
³ Neighborhood Parks Dvpmnt / Improvement	-	-			-
⁴ Trails Projects		77,000			77,000
⁵ Art & Heritage Projects	-				-
⁶ Street Development	-		-		-
⁷ Street / Bridge / RR Crossing Maintenance	2,130,000				2,130,000
Severance Tax / O&G lease special projects					-
⁸ Public Facilities Repair / Replace / Improve	-				-
¹¹ Water Construction / Oversizing / Mains				8,751,000	8,751,000
¹² Water Line Replacements				400,000	400,000
¹³ Water Rights Acquisition				47,025	47,025
¹⁴ Non-Potable Construction / Replacement	-			-	-
¹⁵ Non-Potable Water Rights Acquisition				-	-
¹⁶ Sewer Construction / Oversizing / Mains				-	-
¹⁷ Sewer System Rehab				128,670	128,670
¹⁸ Storm Drainage Improvements/Replacements				-	-
TOTAL PROJECT COSTS:	\$ 2,330,000	\$ 577,000	\$ -	\$ 9,326,695	\$ 12,233,695
Beginning Balance Plus Revenue Less Expenditures					
	\$ 6,437,322	\$ 7,788,397	\$ 4,960,551	\$ 10,908,802	\$ 30,095,075



2015-2019 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

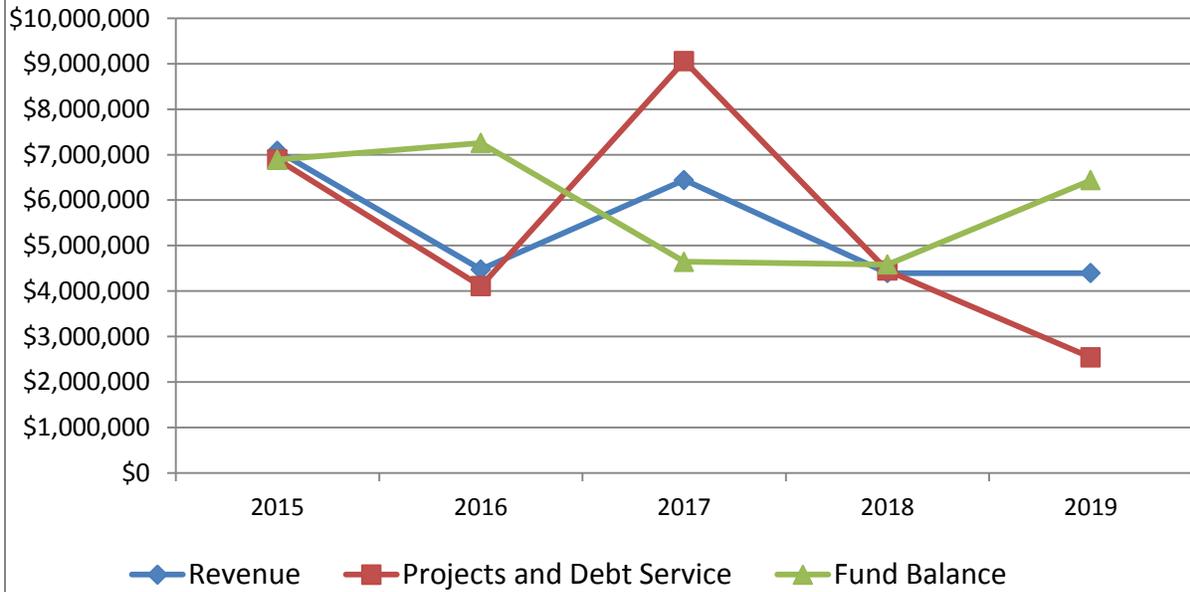
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5-Yr Capital Improvement Plan 2014-2018					
	Sales/Use Tax CIF	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 6,703,144	\$ 3,322,232	\$ 1,008,869	\$ 13,511,468	\$ 24,545,714
REVENUE SOURCE:					
Development Fees	-	6,554,080	4,403,682	14,725,300	25,683,062
Monthly User Fees	-	-	-	9,281,803	9,281,803
3% Sales Tax (40% for CIP)	11,032,420	-	-	-	11,032,420
Construction Use Tax	8,884,897	-	-	-	8,884,897
Severance Tax	1,185,000	-	-	-	1,185,000
Oil & Gas Lease	475,000	-	-	-	475,000
Lottery Funds	-	1,013,281	-	-	1,013,281
Larimer County Open Space Tax	-	581,944	-	-	581,944
Bonds/External Loans	-	-	-	15,000,000	15,000,000
Miscellaneous (Grants, Interest, Contrib)	5,210,769	201,887	-	2,221,417	7,634,073
TOTAL REVENUE:	\$ 26,788,086	\$ 8,351,193	\$ 4,403,682	\$ 41,228,520	\$ 80,771,480
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans, NISP Bonds)	(725,400)	-	-	(4,463,132)	(5,188,532)
Sewer Fund Headworks Loan	-	-	-	(1,159,273)	(1,159,273)
Water Fund I-25 Loan (CIF to WF)	(329,165)	-	-	329,165	-
Water Non-Potable Fund (Kyger)	-	-	-	(1,182,092)	(1,182,092)
TOTAL MISCELLANEOUS:	\$ (1,054,565)	\$ -	\$ -	\$ (6,475,332)	\$ (7,529,897)
CAPITAL PROJECTS:					
¹ Recreation / CRC	61,710	-	-	-	61,710
² Community Parks Dvpm / Improvement	1,529,364	1,481,328	-	-	3,010,692
³ Neighborhood Parks Dvpm / Improvement	-	1,222,000	-	-	1,222,000
⁴ Trails Projects	-	1,181,700	-	-	1,181,700
⁵ Art & Heritage Projects	832,911	-	-	-	832,911
⁶ Street Development	1,181,950	-	452,000	-	1,633,950
⁷ Street / Bridge / RR Crossing Maintenance	10,811,000	-	-	-	10,811,000
Severance Tax / O&G lease special projects	-	-	-	-	-
⁸ Public Facilities Repair / Replace / Improve	11,481,907	-	-	5,330,000	16,811,907
¹¹ Water Construction / Oversizing / Mains	-	-	-	21,631,850	21,631,850
¹² Water Line Replacements	-	-	-	2,825,000	2,825,000
¹³ Water Rights Acquisition	-	-	-	235,125	235,125
¹⁴ Non-Potable Construction / Replacement	100,500	-	-	3,662,325	3,762,825
¹⁵ Non-Potable Water Rights Acquisition	-	-	-	302,810	302,810
¹⁶ Sewer Construction / Oversizing / Mains	-	-	-	-	-
¹⁷ Sewer System Rehab	-	-	-	1,440,230	1,440,230
¹⁸ Storm Drainage Improvements/Replacements	-	-	-	1,928,515	1,928,515
TOTAL PROJECT COSTS:	\$ 25,999,342	\$ 3,885,028	\$ 452,000	\$ 37,355,855	\$ 67,692,225
Beginning Balance Plus Revenue	\$ 6,437,322	\$ 7,788,397	\$ 4,960,551	\$ 10,908,802	\$ 30,095,072
Less Expenditures	\$ 6,437,322	\$ 7,788,397	\$ 4,960,551	\$ 10,908,802	\$ 30,095,072

Long-Term Community Capital Projects

Fund	Description	LT Cost	Funding Source	Priority	Ranking	O&M Cost
PIF	Wayne Miller Park Development	\$ 1,542,500	Park Improvement Fund - Neighborhood	IV	3	Y
PIF	Jacoby Farm Park Development	495,300	Park Improvement Fund - Neighborhood	IV	3	Y
Capital	CRC Expansion	16,100,000	Bond, grants, partners	II	2	Y
Capital	Cemetery Phase I Master Plan Implementation and contingency	853,728	Capital Improvement Fund	II	2	Y
Capital	Diamond Valley remaining development per master plan (could be in phases and is linked to PW shop)	17,151,677	Park Improvement Fund-Community, grants, partnerships	III	3	Y
Capital	Alley Paving	85,360	Capital Improvement Fund, DDA	III	3	Y
Capital	Construct concrete alley paving in block north of Main St. between 6th & 7th					
Capital	7th St Roundabouts - Garden/Stone Mountain	1,220,000	Capital Improvement Fund	III	3	Y
Capital	Two roundabouts on 7th St. at Garden Dr. and at Stone Mountain Dr.					
Capital	Permanent Museum Collections Storage and Exhibit Fabrication Building	675,000	Capital Improvement Fund	IV	3	Y
Capital	Art & Heritage Center Elevator, ADA accessible	305,000	Capital Improvement Fund	IV	3	Y
Water	Water Transmission Line connecting N. Weld County Water District	2,776,000	Water Plant Investment Fees	II	1	Y
Water	20" water line connected to the NWCWD transmission line in WCR 76.					
Water	Northern Integrated Supply Project (NISIP)	28,342,000	Bond, Loan,	II	2	Y
Water	The project proposes to build a system of water storage and conveyance for a new yield of 40,000 acre-feet.					
Water	Regional Water Treatment	???	Bond, Loan, partners, grants	III	2	Y
Water	Windsor is one of about 11 municipalities & water districts that are participating in a study of the feasibility of a regional water treatment plant or plants.					
Sewer	Sewer Interceptor to Hwy 257 & Harmony Rd	2,900,000	Sewer Plant Investment Fees	III	3	Y
Sewer	Sewer interceptor starting in Greenspire Subdivision northwest to Hwy. 257; north along Hwy 257 to WCR 72; northeast along Springer Canal; then north & northwest to intersection of Hwy 257 & Harmony Rd.					
Drainage	Law Basin Master Plan Channel - Phase 1	4,423,300	Drainage Basin Improvement & Plant Investment Fees	II	1	Y
Drainage	Construct the drainage channel from Eastman Park Drive south to the Poudre River that is a part of Windsor's Storm Drainage Master Plan					
Drainage	Law Basin Master Plan Channel - Phase 2	4,262,200	Drainage Basin Improvement & Plant Investment Fees	II	1	Y
Drainage	Construct the drainage channel from the railroad south to Eastman Park Drive that is a part of Windsor's Storm Drainage Master Plan.					
		\$ 81,132,065				

Capital Improvement Fund 2015-2019





FUTURE TOWN BOARD MEETINGS

Work Sessions & Regular Meetings will be held in the Board Chambers unless otherwise noted.

August 11, 2014 5:30 p.m./1 st floor conference room	Board/Manager/Attorney Monthly Meeting Review of proposed metropolitan districts Final review of CRC information
August 11, 2014 7:00 p.m.	Town Board Meeting
August 18, 2014 6:00 p.m.	Town Hall Meeting – Strategic Plan
August 25, 2014 6:00 p.m.	Town Board Work Session Review of compensation study information
August 25, 2014 7:00 p.m.	Town Board Meeting
September 1, 2014	Labor Day
September 8, 2014 5:30 p.m./1 st floor conference room	Board/Manager/Attorney Monthly Meeting
September 8, 2014 7:00 p.m.	Town Board Meeting
September 15, 2014 6:00 p.m.	Town Board Work Session
September 22, 2014 6:00 p.m.	Town Board Work Session
September 22, 2014 7:00 p.m.	Town Board Meeting
September 29, 2014	Fifth Monday
October 6, 2014 6:00 p.m.	Town Board Work Session
October 13, 2014 5:30 p.m./1 st floor conference room	Board/Manager/Attorney Monthly Meeting
October 13, 2014 7:00 p.m.	Town Board Meeting
October 20, 2014 6:00 p.m.	Town Board Work Session
October 27, 2014 6:00 p.m.	Town Board Work Session

October 27, 2014 Town Board Meeting
7:00 p.m.

Additional Events

August 5, 2014 National Night Out
4:30 – 8:30 p.m.

October 11, 2014 Budget work session

Future Work Session Topics

Update on Demographic and Housing Study