



PARKS, RECREATION & CULTURE ADVISORY BOARD MEETING

May 6, 2014, 6:30 P.M. Town Board Chambers
301 Walnut Street, Windsor, CO 80550

Minutes

A. CALL TO ORDER

Chair Ken Bennett called the meeting to order at 6:32 P.M.

1. Roll Call

The following PReCAB members were present:

Shannan DeJesus
Debbie Waltman
Charlie Pepin
Ken Bennett
Carlene Irion
Regan Price
Rebecca Holder-Otte (excused)

Absent

Staff present

Parks, Recreation & Culture Director
Parks & Open Space Manager
Art & Heritage Manager
Recreation Manager
Recording Clerk

Melissa Chew
Wade Willis (absent)
Carrie Knight
Tara Fotsch (excused)
Joyce Rehn

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Irion moved to approve the Agenda as presented. Ms. Price seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

a. Town Board Liaison – There was nothing to report

Ms. Chew introduced to the Board the newest Town Board Member Christian Morgan who will possibly be the 2014 PReCAB Liaison. The Board introduced themselves to Mr. Morgan.

b. Weld RE-4 School District

Ms. Irion stated that the Teacher negotiations went well. She spoke of the upcoming graduation and the school events for the end of the school year.

4. Public Invited to be Heard

There was no public comment.

B. CONSENT AGENDA

1. Minutes from April 1, 2014

Ms. DeJesus requested to have 2 minor changes in the Minutes from April 1, 2014; C: 2, paragraph 2, "Ms. Holder-Otte asked"...should have been "Ms. De-Jesus asked" also in C: 2, paragraph 3, "Ms. De-Jesus asked"...should have been "Ms. Holder-Otte asked".

Ms. DeJesus moved to approve the Minutes of the April 1, 2014 meeting as amended. Ms. Waltman seconded the motion. All members present voted Aye. Motion carried.

2. Resolution 2014-PRC03 Supporting Trail master Plan Update 2014

Ms. DeJesus moved to approve the Resolution 2014-PRC03 Supporting Trail Master Plan. Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

C. BOARD REVIEW

1. Monthly Financial Report / Quarterly Cost Recovery Report (M. Chew)
Ms. Chew presented financial reports for March 2014 along with the Quarterly Cost Report with 2013 information so that the Board could compare where we ended in 2013. Ms. Chew answered any questions the Board had.
2. Monthly Participation Report (All Staff)
Ms. Chew explained that there will be a Memo in with the report to save time in the meetings giving updates. Anything that occurs after the meeting will be added in the Memo.

Ms. Knight reported that the museum opening will be soon and there are several events coming up soon that they are preparing for.

D. COMMUNICATIONS

1. Communications from Town Staff
2. Communications from Chairperson and Board

There were no additional communications from the Board.

Upon a motion dually made and seconded, the meeting was adjourned at 6:45 P.M.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the ___ day of _____, 20__.

Charlie R. Pepin, Secretary
Parks Recreation & Culture Advisory Board

Submitted by:

Joyce Rehn, Recording Secretary