



TOWN BOARD REGULAR MEETING

August 11, 2014 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
 - Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate
 - Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority
 - Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce
 - Town Board Member Rose – Clearview Library Board
 - Town Board Member Bishop-Cotner – Historic Preservation Commission
 - Town Board Member Adams – Tree Board; Student Advisory Leadership Team (SALT); Poudre River Trail Corridor Board
 - Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO
5. Presentation of Our Lands Our Future award – M. Chew
6. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Minutes of the July 28, 2014 Regular Town Board Meeting – P. Garcia
2. Report of Bills for July 2014 – D. Moyer

C. BOARD ACTION

1. Town Sponsored Event Request – Footsteps to Hope
 - Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
2. Public Hearing for Subject Property Mineral Owners – Falcon Pointe Business Park Subdivision – 392 Ventures, LLC, Christopher D. Ruff, Manager

- Legislative Action
 - Staff representative: Joe Plummer, Director of Planning
3. Resolution No. 2014-44 – A Resolution Approving One No-Surface Occupancy Oil and Gas Lease, and Related Terms, between the Town of Windsor, Colorado, and Extraction Oil & Gas, LLC, and Authorizing the Mayor to Execute the Same (24.32018 NET MINERAL ACRES, in part of the Northeast Quarter of Section 21, Township 6 North, Range 67 West, in Weld County, Town of Windsor)
- Legislative Action
 - Staff presentation: Ian McCargar, Town Attorney
4. Pursuit of Local Landmark Designation – Eaton House; Town of Windsor Museum
- Staff presentation: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. ADJOURN



MEMORANDUM

Date: August 11, 2014
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
Re: Our Lands Our Future Awards Presentation
Item #: 5.a.

Background / Discussion:

With the recognition that change will inevitably occur and that open space is a diminishing resource in the urbanizing Front Range, Larimer County and all of the municipalities within joined together to analyze the challenges, opportunities, and possible gaps in their collective land conservation, stewardship, and outdoor recreation programs and portfolios.

Our Lands - Our Future is the result of residents identifying county-wide priorities for land conservation, stewardship, and outdoor recreation in the future. Working with willing landowners and conservation partners, public land managers can utilize the tools and opportunity maps to ensure that investments are strategic, cost-effective, and representative of community values. Local government master planning efforts – especially those occurring in 2013 and 2014 by Larimer County, Loveland, Fort Collins, and Berthoud – will save land managers time and effort by using this study's overall or jurisdiction-specific survey results, land management tools, financial analyses, and opportunity maps as a starting point.

A representative of Logan Simpson Design, Inc., who championed the process, will be present to explain the awards. Members of staff, Parks, Recreation & Culture Advisory Board and Town Board participated in the process.

Financial Impact:

N/A

Relationship to Strategic Plan:

Goal 1G

Recommendation:

N/A

Attachments:

- b. Summary of Our Lands Our Future Awards

Our Lands – Our Future: Award Summary



With the recognition that change will inevitably occur and that open space is a diminishing resource in the urbanizing Front Range of northern Colorado, Larimer County and all eight of the municipalities within joined together to analyze the challenges, opportunities and possible gaps in their collective land conservation, stewardship, and outdoor recreation programs and portfolios.

Our Lands – Our Future, completed in 2013, used a variety of public engagement techniques to identify county-wide citizen priorities for future conservation and recreation, analyzed the economic benefits of open space in Larimer County, developed an economic model to help determine future funding scenarios, and built an online interactive mapping tool designed to collect public feedback and help staff evaluate potential acquisitions. In addition to the tools created, local governments are also using the information to update open space and natural area master plans. The accomplishments of *Our Lands – Our Future* will save time, effort, and financial resources for these planning efforts by using the study's overall or jurisdiction-specific public survey results, land management tools, financial analyses and opportunity maps.

American Society of Landscape Architects – Colorado Chapter (ASLA) *Land Stewardship Award*

ASLA Colorado promotes the development, education and awareness of the landscape

architecture profession in Colorado. Its members are dedicated to inspiring the public through work that enhances natural and built environments. The *Our Lands – Our Future* study was the only project to win the ASLA Land Stewardship Award, presented in December, which recognizes projects that exemplify the stewardship of our landscape and its sustainability.

Society for Outdoor Recreation Professionals (SORP) *Project Excellence Award*

Since 1983, the Society of Outdoor Recreation Professionals has been serving the outdoor recreation profession and is the nation's leading association of outdoor recreation and related professionals who strive to protect our natural and cultural resources while providing sustainable recreation access. SORP's Project Excellence Award recognizes four national projects each year and awarded *Our Lands – Our Future* at this May's 33rd Annual SORP Conference.

American Planning Association - County Planning Division (APA) & National Association of County Planners (NACP) *Award of Excellence – Grass Roots Initiative Award*

The APA provides leadership in the development of vital communities by advocating excellence in planning, promoting education and citizen empowerment, and providing the tools and support necessary to meet the challenges of growth and change. The NACP is an organization dedicated to the role of county planning in shaping the future of rural and urban America. Together these organizations awarded *Our Lands – Our Future* the Grassroots Initiative Award of Excellence which recognizes how a planning process addresses needs beyond the traditional scope of planning for environmental and conservation initiatives.



TOWN BOARD REGULAR MEETING

July 28, 2014 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

1. Roll Call Mayor

John Vazquez
Myles Baker
Christian Morgan
Jeremy Rose
Kristie Melendez
Robert Bishop-Cotner
Ivan Adams

Also present:

Town Manager	Kelly Arnold
Town Attorney	Ian McCargar
Town Clerk/Assistant to Town Manager	Patti Garcia
Chief of Police	John Michaels
Director of Finance	Dean Moyer
Director of Economic Development	Stacy Johnson
Management Assistant	Kelly Unger

2. Pledge of Allegiance

Town Board Member Melendez led the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Town Board Member Jeremy Rose motioned to strike the second Executive Session - An executive session pursuant to § 24-6-402 (4) (b), C.R.S., to confer with the Town Attorney for the purposes of receiving legal advice on specific legal questions - Recent legislation; Town Board Member Bishop-Cotner seconded the motion to approve the agenda as amended. Roll call on the vote resulted as follows:

**Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion passed.**

4. Board Liaison Reports

- Town Board Member Baker – Water & Sewer Board; Poudre River Trail Corridor Board
Town Board Member Baker stated that he had no report as neither of the advisory boards had met since the last Town Board meeting.
- Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority
Town Board Member Morgan stated that he had no report as neither of the advisory boards had met since the last Town Board meeting.
- Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce
Town Board Member Melendez noted that there had been no meetings of her advisory boards since the last regular meeting but did forward a thank you from the Chamber of Commerce and the Downtown Development Authority on the support received for the Business Before Hours that they had co-hosted at Town Hall. Ms. Melendez also reminded those in attendance of the Mill Feasibility Study presentation to be held on Tuesday, July 29 at 6 p.m.
- Town Board Member Rose – Clearview Library Board

Town Board Member Rose stated that the Library Board would be meeting on Thursday at 5 p.m.

- Town Board Member Bishop-Cotner – Historic Preservation Commission; North Front Range/MPO alternate
Town Board Member Bishop-Cotner had no report at the time of the meeting.
- Town Board Member Adams – Tree Board; Student Advisory Leadership Team (SALT)
Town Board Member Adams had no report at the time of the meeting.
- Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO
Mayor Vazquez stated that the next meeting of the MPO would take place the following week. Mr. Vazquez reported that the Windsor Housing Authority (WHA) was doing well with both of their properties; Century III with a waiting list of 88 and Windsor Meadows with a waiting list of 120. Improvements will be made at Century III with the installation of window air conditioner units in each apartment which will be paid for by the WHA. There will another round of CDBG funds and Phase 2 of the Windsor Meadows may qualify. It was also noted that Windsor Meadows had experienced its first eviction due to nonpayment of rent.

5. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.

Mayor Vazquez opened the meeting for public comment to which there was none.

B. CONSENT CALENDAR

1. Minutes of the July 14, 2014 Regular Town Board Meeting – P. Garcia
2. Advisory Board Appointments – P. Garcia
3. Resolution No. 2014-38 – A Resolution Approving One No-Surface-Occupancy Oil and Gas Lease, and Related Terms, between the Town of Windsor, Colorado, and Extraction Oil & Gas, LLC, and Authorizing the Mayor to Execute the Same (0.575 Net Mineral Acres, in part of the Southeast Quarter of Section 21, Township 6 North, Range 67 West, in Weld County, Town of Windsor) – I. McCargar
4. Resolution No. 2014-39 – A Resolution Approving One No-Surface-Occupancy Oil and Gas Lease, and Related Terms, between the Town of Windsor, Colorado, and Extraction Oil & Gas, LLC, and Authorizing the Mayor to Execute the Same (0.17881 net mineral acres, in part of the Southwest Quarter of Section 23, Township 6 North, Range 67 West, in Weld County, Town of Windsor) – I. McCargar
5. Resolution No. 2014-40 – A Resolution Approving One No-Surface-Occupancy Oil and Gas Lease, and Related Terms, between the Town of Windsor, Colorado, and Grizzly Petroleum Company, LLC, and Authorizing the Mayor to Execute the Same (five small parcels of land totaling 2.03 net mineral acres, all in Section 16, Township 6 North, Range 67 West, in Weld County, Town of Windsor) – I. McCargar

Town Board Member Rose inquired about the oil and gas leases that were included on the consent agenda as he believed they had been on the regular agenda in the past. Town Attorney McCargar responded that oil and gas leases had been on the consent calendar for consideration in the past and that Mr. Rose could make a motion to request the leases be placed on the regular agenda to which Mr. Rose declined.

Board Member Adams motioned to approve the Consent Calendar as presented; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows:

**Yeas – Baker, Morgan, Melendez, Bishop-Cotner, Adams, Vazquez
Nays – Rose. Motion passed.**

C. BOARD ACTION

1. Ordinance No. 2014-1476 – An Ordinance Repealing, Amending and Re-Adopting Sections 7-1-40 and 7-1-50 of the *Windsor Municipal Code* with Respect to the Abatement of Nuisances Within the Town of Windsor

Super-majority vote required for adoption on second reading

- Second reading
- Legislative action
- Staff presentation: Ian D. McCargar, Town Attorney; John Michaels, Chief of Police

Town Board Member Melendez motioned to approve Ordinance No. 2014-1476, An Ordinance Repealing, Amending and Re-Adopting Sections 7-1-40 and 7-1-50 of the *Windsor Municipal Code* with Respect to the Abatement of Nuisances within the Town of Windsor on second reading; Town Board Member Bishop-Cotner seconded the motion.

Town Attorney McCargar reported the ordinance was identical to the code amendment approved on first reading at the July 14, 2014 meeting. Adoption of the ordinance will provide for due process in those nuisance areas that not emergencies along with requiring the Town to get a court order to enter someone's property. Police Chief Michaels stated that the ordinance endorses the property owner's rights.

Mayor Vazquez opened the meeting to public comment to which there was none.

Roll call on the vote resulted as follows:

**Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez
Nays – None. Motion passed.**

2. Resolution No. 2014-41 - A Resolution of the Windsor Town Board Approving an Agreement for Certain Economic Inducements and Development Incentives between the Town of Windsor and P&L Properties, LLC, and Authorizing the Mayor to Execute the Same on the Town's Behalf

- Legislative action
- Staff presentation: Stacy Johnson, Director of Economic Development

Town Board Member Melendez motioned to approve Resolution No. 2014-41; Town Board Member Baker seconded the motion.

Director of Economic Development Johnson presented the resolution related to the proposed incentives for 201, 205 4th Street. Ms. Johnson presented the information noting the proposed renovations for the second floor of the building totaling approximately 3,750 square feet. The external renovations investment is approximately \$630,000 and a restaurant equipment investment of \$153,000 with the main use of the second floor being a restaurant/pub. Ms. Johnson provided photos of the building and proposed additions, including a deck and an elevator. The amount being requested is \$17,222.29 which would cover the following fees: administrative, water plant investment, and sewer plant investment. Ms. Johnson stated that the projected revenue supplied by the applicant is \$30,000 for the first year. The return on investment will begin in three years due to the Town's commitment of sales tax received in the Downtown Development Authority (DDA) area will go to the DDA.

Mayor Vazquez voiced his support of the project and the positive impact on the DDA and the Town of Windsor.

Town Board Member Melendez reported the DDA is in support of the effort and has committed funds from their Façade Improvement Program to the project.

Eric Peratt, applicant, addressed the Town Board and stated that the project is very exciting for Windsor and he is hoping it provides opportunities for other businesses to locate in the area. He noted that a Special Use Permit was received from CDOT for the deck and the estimated time for opening is April 1, 2015.

Town Board Member Baker stated that the number one question he receives from citizens is wondering when Windsor will get another restaurant.

Town Board Member Morgan noted that he is generally very guarded regarding incentives but he supports the request as it is a needed industry in that particular location. Mr. Morgan applauded Mr. Peratt on taking on the challenge of such a large project.

Roll call on the vote resulted as follows:

Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez

Nayes – None. Motion passed.

3. Resolution No. 2014-42 – A Resolution Appointing Myles Baker to Serve as the Mayor *Pro Tem* for the Town of Windsor, Colorado, Pursuant to § 3.2 of the Windsor Home Rule Charter

- Legislative action
- Staff presentation: Ian D. McCargar, Town Attorney

Town Board Member Bishop-Cotner motioned to approve Resolution No. 2014-42; Town Board Member Adams seconded the motion.

Town Attorney McCargar presented the resolution and noted that if approved by an affirmative vote of five board members it will appoint Myles Baker to perform the responsibilities of Mayor Pro Tem.

Town Board Member Melendez provided a clarification of information regarding previous voting related to the Mayor Pro Tem; the vote for her was 4-3 and was a 3-4 vote for Town Board Members Baker and Bishop-Cotner. She does not believe this has created a consensus and that there will be a Mayor Pro Tem by default. The title change will not change her commitment or attendance to what she has participated or attended in the past.

Town Board Member Baker stated that serving on the Town Board is a great honor and that he takes it seriously and serving as the Mayor Pro Tem would be an honor as well. Mr. Baker added that he and his family have lived in Windsor for eight years and have chosen Windsor as their home and where to raise their children. He appreciates the opportunity to serve the community and give back.

Mayor Vazquez noted that he is not a fan of change for the sake of change and has stated his thoughts in previous meetings. He stated that his vote will not reflect upon his belief that Mr. Baker can do the job of Mayor Pro Tem nor will it have any impact on the support that he will provide to Mr. Baker. Mr. Vazquez stated that he will do his best to assure that Mr. Baker is successful in his role as Mayor Pro Tem if he receives the required five votes. He believes that Town Board Member

Melendez has done a great job in the position as Mayor Pro Tem and deserves to continue in that role.

Town Board Member Adams stated that it is time for the Town Board to move on; he believes Ms. Melendez has done a great job but it is time to make an appointment.

Roll call on the vote resulted as follows:

Yeas – Baker, Morgan, Rose, Bishop-Cotner, Adams

Nayes – Melendez, Vazquez. Motion passed.

4. Resolution No. 2014-43 - A Resolution Re-Appointing and Re-Affirming Local Board and Commission Service by Current Town Board Members

- Legislative action
- Staff presentation: Ian D. McCargar, Town Attorney

Town Attorney McCargar reported on the resolution noting the changes to the liaison appointments of the Mayor Pro Tem serving as the NFRMPO alternate and moving Town Board Member Adams to the Poudre Trail Authority. Mr. McCargar also told the Town Board that Planning Commission Chairman Schick has requested a meeting with the Town Board regarding the Planning Commission liaison appointment.

Town Board Member Bishop-Cotner motioned to approve Resolution No. 2014-43; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows:

Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez

Nayes – None. Motion passed.

5. June Financial Report

- Staff presentation: Dean Moyer, Director of Finance & Information Systems

Director of Finance Moyer provided an overview of the June Financial Report that was included in the Town Board packet. It was noted that the Town recorded the highest gross sales tax collection for the single month of June with the year to date total at \$558,000. There is an approximate 22% increase in year to date sales tax collection for June 2014 compared to June 2013. Building permit issuance is down from 2013 with 138 issued through June 2014 compared to 213 in June 2013.

Town Manager Arnold asked about the Crossroads area of Windsor and if the sales tax would be broken out to which Mr. Moyer stated that the information would be identified separately.

Mayor Vazquez noted the increase in cost related to bids on projects and stated he would prefer to do a supplemental budget rather than forego projects.

The Town Board discussed the tracking of income by department similar to the tracking of expenses.

D. COMMUNICATIONS

1. Communications from the Town Attorney

Town Attorney McCargar stated that last year the Town Board authorized him to bring suit against a couple of property owners who were resisting the Town's use of a platted easement in a subdivision; a default judgment was obtained against one property owner and an agreement was worked out with the other. Since that time, an agreement has been obtained with the first property owner and the default judgment will not be recorded. Mr. McCargar also reported that Planning Commission Chairman Schick

has asked the Town Board to take a look at a liaison position which will be discussed with the Town Board at a future work session.

2. Communications from Town Staff
Police Chief Michaels stated that August 5 would be National Night Out. There are currently 11 block captains and information would be sent out to the Town Board on Thursday regarding parties in their district.
3. Communications from the Town Manager
No communications.
4. Communications from Town Board Members
Town Board Member Melendez stated she has received feedback regarding nuisances such as weeds and dogs this year, more than in the past. She inquired as to the complaint process, what types of complaints can be responded to and who responds. Town Manager Arnold stated that he would set up a meeting with her and Chief Michaels to go through the information.

Town Board Member Morgan reported he had taken part in the advisory board interview process and was very pleased with the knowledge and commitment of the applicants. He encouraged the town board and staff to communicate to citizens when vacancies occur.

Town Board Member Adams noted the presence of the police department at the concert series and the benefit of their attendance. He also stated that the pathway out on 7th Street was looking great and he had received positive comments from Water Valley South residents. Mr. Adams also noted the roundabout and that reported that citizens were anxious for it to happen.

Town Board Member Melendez also stated she had met with a homeowner's association which had questions regarding the parameters for use of a flashing pedestrian light as there is one currently in a 45 mph zone in the area of the roundabout. She stated that there are other areas of town that are requesting the flashing pedestrian light. Town Manager Arnold responded that two lights are in this year's budget and that he would like to get the Board's input on setting up a policy for determining where the pedestrian lights should be placed. Mr. Arnold noted that they are currently implemented on an as needed basis.

Mayor Vazquez stated he spoke with representatives of Extraction Oil regarding the proposed pipeline which would help get the oil and gas trucks off of the roads. The representatives had stated that they cannot get a crossing agreement with the railroad and Mr. Vazquez inquired if there was anything that could be done to facilitate the process. Mr. Vazquez also stated that the Board needs to be thinking about a rail impact fee and an oil and gas impact fee.

- E. An executive session pursuant to § 24-6-402 (4) (e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators – Economic Development Prospects (Stacy Johnson)

Town Board Member Bishop-Cotner motion to go into an executive session pursuant to § 24-6-402 (4) (e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators – Economic Development Prospects; Town Board Member Morgan seconded the motion. Roll call on the vote resulted as follows:

Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez

Nays – None. Motion passed.

An executive session pursuant to § 24-6-402 (4) (b), C.R.S., to confer with the Town Attorney for the purposes of receiving legal advice on specific legal questions - Recent legislation (Ian D. McCargar) – removed from the agenda.

The meeting moved to Executive Session at 7:52 p.m.

Town Board Member Bishop-Cotner motioned to return to the Regular Meeting at 8:47 p.m.; Town Board Member Baker seconded the motion. Roll call on the vote resulted as follows:

Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez

Nays – None. Motion passed.

The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the regular meeting, Mayor Vazquez advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law, such concerns should now be stated. Hearing none, the Regular Meeting resumed.

F. ADJOURN

Upon a motion duly made, the Regular Meeting was adjourned at 8:47 p.m.

Patti Garcia, Town Clerk

TOWN OF WINDSOR

REPORT OF BILLS

August 1, 2014

At the regular meeting of the Town Board of the Town of Windsor, Colorado, held in the Town Hall Board Room on August 11, 2014 the following claims were presented, examined, and approved by the Windsor Town Board.

VENDOR	DESCRIPTION	FUND	AMOUNT
1st Bank Of Northern Colorado	bi-weekly employee payroll deductions	HIF	7,185.89
A-1 Chipseal Co	roadway seal project	CIF	146,815.56
Aflac	employee payroll deductions	GF	884.60
Agfinity, Incorporated	fuel	FMF	7,643.09
Agfinity, Incorporated	fuel	FMF	11,506.08
Air Comfort, Inc	replace Isot check	FSF	1,622.93
Aire Serv Of Weld County	safebuilt fee refund	GF	36.00
Ameresco	monthly monitoring	FSF	389.00
American Planning Association	APA Membership dues	GF	250.00
Anderson Consulting Engineers	Law basin West tributary final design	SDF	11,744.70
Anderson Consulting Engineers	John Law channel design svcs May 2014	SDF	36,116.87
Anderson Consulting Engineers	Law basin West tributary final design	SDF	7,201.99
Anderson Consulting Engineers	John Law channel design svcs June 2014	SDF	15,588.76
Anderson Consulting Engineers	Law basin West tributary final design	SDF	2,787.00
Anton Collins Mitchell Llp	2013 annual audit svcs	GF	8,133.89
Arapahoe Rental	floor sander	FSF	61.32
Arapahoe Rental	propane	FMF	13.60
Associated Landscape Cont Of Co, Inc	membership renewal	GF	200.00
At And T Mobility	telephone services	GF	67.40
Athletes In Tandem	deposit return for park/lake reservation	GF	175.00
B And G Equipment, Inc	skid shoes	FMF	82.80
B And G Equipment, Inc	washers rings, oil, bolt kit	FMF	167.62
B And G Equipment, Inc	blades, washers	FMF	93.16
Bobcat Of The Rockies Llc	clamp, nozzle, elbow	FMF	333.00
Bomgaars	gate, hinges, hitch pins	GF	224.70
Bomgaars	uniforms	GF	28.99
Brandenburg And Emil Pc	court prosecutor svcs June 2014	GF	5,235.00
Buff Stuff Inc	active bodies muscle/lacross	GF	3,220.00
Canteen Refreshment Services	monthly coffee service	GF	3.41
Canteen Refreshment Services	monthly coffee service	GF	0.98
Canteen Refreshment Services	monthly coffee service	GF	3.90
Canteen Refreshment Services	monthly coffee service	GF	0.97
Canteen Refreshment Services	monthly coffee service	GF	2.44
Canteen Refreshment Services	monthly coffee service	GF	0.49
Canteen Refreshment Services	monthly coffee service	GF	15.60
Canteen Refreshment Services	monthly coffee service	GF	12.68
Canteen Refreshment Services	monthly coffee service	GF	2.44
Canteen Refreshment Services	monthly coffee service	GF	0.49
Canteen Refreshment Services	monthly coffee service	GF	2.44
Canteen Refreshment Services	monthly coffee service	GF	7.31
Canteen Refreshment Services	monthly coffee service	GF	3.41
Cascade Solar Usa	solar photovoltaic system removed	CIF	6,304.90
Century Link	telephone services	GF	12.73
Century Link	telephone services	GF	4.88
Century Link	telephone services	GF	7.47
Century Link	telephone services	GF	40.82
Century Link	telephone services	GF	4.86
Century Link	telephone services	GF	12.03
Century Link	telephone services	GF	16.74
Century Link	telephone services	GF	9.34
Century Link	telephone services	GF	24.23
Century Link	telephone services	GF	15.07
Century Link	telephone services	GF	8.92
Century Link	telephone services	GF	3.51
Century Link	telephone services	GF	0.43
Century Link	telephone services	GF	28.23
Century Link	telephone services	GF	4.50
Century Link	telephone services	GF	1.43
Century Link	telephone services	GF	32.33
Century Link	telephone services	CRCF	9.06
Century Link	telephone services	WF	0.61
Centurylink	Telephone services	GF	55.94
Centurylink	Telephone services	GF	119.81
Centurylink	Telephone services	GF	178.05
Centurylink	Telephone services	GF	64.51
Centurylink	Telephone services	CRCF	487.22
Centurylink	Telephone services	SF	48.68
Centurylink	Telephone services	SF	58.79
Centurylink	Telephone services	FSF	48.99
Centurylink	Telephone services	GF	624.86
Centurylink	Telephone services	CRCF	624.86

VENDOR	DESCRIPTION	FUND	AMOUNT
1st Bank Of Northern Colorado	bi-weekly employee payroll deductions	HIF	7,185.89
Chematox Laboratory Inc	blood alcohol tests	GF	20.00
Chematox Laboratory Inc	blood alcohol tests	GF	20.00
Chematox Laboratory Inc	blood alcohol tests	GF	6.87
City Of Fort Collins Streets Dept	Nutrient monitoring	SF	2,700.00
City Of Fort Collins Streets Dept	Nutrient monitoring	SF	416.33
City Of Greeley Water Department	water purchased	WF	136,240.37
Clear Water Solutions Inc	potable water general svcs	WF	407.66
Clear Water Solutions Inc	Kern/WCSD water	WF	880.00
Clear Water Solutions Inc	Kern general water rights	WF	1,973.13
Clear Water Solutions Inc	Windsor general water rights	WF	10,718.76
Colorado Department Of Revenue	Sales tax payable	GF	734.00
Colorado Medical Waste Inc	containers for biowaste	FSF	131.00
Colorado Special Districts Property & Liability	membership	DDA	282.59
Comcast Cable Comm. Llc	CRC cable/internet	CRCF	270.42
Comcast Cable Comm. Llc	Internet svc	ITF	187.56
Country Johns	portable restroom svc	GF	164.26
Country Johns	portable restroom svc	GF	85.00
Country Johns	portable restroom svc	GF	510.00
Country Johns	portable restroom svc	GF	85.00
Creative Culture Insignia, Llc	badges-PD	GF	185.25
Dataprint, Llc	June 2014 utility billing mailings	WF	981.03
Dataprint, Llc	June 2014 utility billing mailings	WF	600.43
Dataprint, Llc	June 2014 utility billing mailings	SF	981.03
Dataprint, Llc	June 2014 utility billing mailings	SF	600.43
Dataprint, Llc	June 2014 utility billing mailings	SDF	981.03
Dataprint, Llc	June 2014 utility billing mailings	SDF	600.42
Dataprint, Llc	water bill online chgs	WF	362.31
Dataprint, Llc	water conservation insert into water bill	WF	397.73
Dbc Irrigation Supply	sprinkler parts	GF	487.34
Dbc Irrigation Supply	sprinkler parts	GF	487.34
Dbc Irrigation Supply	sprinkler parts	GF	113.30
Dbc Irrigation Supply	sprinkler parts	GF	156.39
Dbc Irrigation Supply	sprinkler parts	GF	156.39
Dbc Irrigation Supply	sprinkler parts	GF	64.06
Dbc Irrigation Supply	sprinkler parts	GF	1.91
Dbc Irrigation Supply	sprinkler parts	GF	87.83
Dbc Irrigation Supply	sprinkler parts	GF	24.00
Dbc Irrigation Supply	sprinkler parts	GF	34.85
Dept Of Labor And Employment Div Of Public Safety	Town Hall boiler inspection	FSF	50.00
Diamond Vogel Paint	street paint DDA	GF	139.15
Diamond Vogel Paint	street paint DDA	GF	474.70
Diamond Vogel Paint	street paint DDA	GF	1,113.60
Diamond Vogel Paint	street paint DDA	GF	-242.60
Don Kehn Construction, Inc.	asphalt	GF	241.20
Enviropest	pest control	WF	75.00
Enviropest	pest control	GF	45.00
Family Support Registry	wage assignment	GF	296.57
Family Support Registry	wage assignment	GF	276.92
Fedex	mailing	GF	17.57
Fine Lines Pavement Marking LI	pavement marking	GF	82,045.91
Fort Collins-Loveland Water District	water purchased	GF	637.81
Fort Collins-Loveland Water District	water purchased	WF	30,271.64
Front Range Energy Llc	property tax	GF	34,220.11
Garden Valley Vet Hospital	pet recovery/care, daily boarding	GF	138.00
General Air Service And Supply Co	Welding supplies	GF	62.39
General Air Service And Supply Co	liquid CO2 for pool	FSF	101.24
Grace River Church	Park rental deposit return	GF	100.00
Helena Chemical Company	herbicide	GF	318.40
Hireright Solutions Inc	June 2014 background check charges	GF	1,272.12
Horizon Distributors Inc	switches	FMF	42.18
Interstate All Battery Of Ft C	batteries	GF	57.00
Interstate All Battery Of Ft C	batteries	GF	59.96
Interstate Battery Of The Rockies	batteries	GF	19.00
Interwest Consulting Group Inc	Cornerstone/Eastman dr roundabout	CIF	861.52
James M. Mock Plc	review svc plan Great Western	GF	580.00
K And W Printing, Inc	DDA banners	DDA	1,060.00
Kimball Midwest	Xity kiyd	FMF	94.00
King Soopers	staff meeting meal	GF	37.98
King Soopers	donuts for seniors coffee club	GF	11.98
King Soopers	patio picnic supplies-seniors	GF	320.14
King Soopers	expansion education refreshements	CRCF	17.75
King Soopers	food for cooking class	cRCF	49.04
King Soopers	concession supplies	GF	77.53
King Soopers	insect repellent PD	GF	105.46
King Soopers	concession supplies	GF	71.53
King Soopers	concession supplies	GF	10.00
King Soopers	concession supplies	GF	29.00
King Surveyors, Inc.	survey fees	GF	193.00
Kinsco, Llc	PD uniform	GF	116.68
L And M Enterprises Inc	monthly landscape maintenance at parks	GF	1,417.16

VENDOR	DESCRIPTION	FUND	AMOUNT
1st Bank Of Northern Colorado	bi-weekly employee payroll deductions	HIF	7,185.89
Larimer County Clerk And Recorder	filing fees	GF	31.00
Lil Flower Shop	flowers for employee	GF	72.95
Liley, Rogers, And Martell Llc	legal svcs- May 2014	DDA	1,165.00
Liley, Rogers, And Martell Llc	legal svcs - June 2014	DDA	547.00
LI Johnson Distributing Co.	black lens	FMF	30.15
LI Johnson Distributing Co.	line marking chalk	GF	466.00
Manweiler Hardware, Inc	lighters, tape, bucket, sprayer	WF	40.41
Manweiler Hardware, Inc	locks, bolts, glue, knife	GF	125.18
Manweiler Hardware, Inc	ball valve, dist caps	GF	21.82
Manweiler Hardware, Inc	flapper, rope, washers bolts	FSF	28.66
Manweiler Hardware, Inc	gas can, string line, paint, flash light	GF	106.26
Manweiler Hardware, Inc	dowels	SF	10.24
Manweiler Hardware, Inc	June park's supply charges	GF	251.86
Miller & Cohen, P.C. Trust Account	wage assignment	GF	179.32
Morey'S Glass And Metals Inc	metal	FMF	12.04
Motion And Flow Control Products	Hydraulic hose	FMF	64.68
Napa Windsor	air filter return	FMF	-5.44
Napa Windsor	June 2014 filter stock	FMF	645.15
Napa Windsor	air filters	FMF	28.47
Napa Windsor	credit for returned part	FMF	-4.19
Nccg-Northern Colorado Comm Gr	legal notice	GF	20.30
Nccg-Northern Colorado Comm Gr	legal notice	GF	22.40
Nccg-Northern Colorado Comm Gr	legal notice	GF	21.00
Nccg-Northern Colorado Comm Gr	legal notice	GF	20.30
Nccg-Northern Colorado Comm Gr	legal notice	GF	25.20
Nccg-Northern Colorado Comm Gr	legal notice	GF	82.00
Nccg-Northern Colorado Comm Gr	legal notice	GF	58.10
Nccg-Northern Colorado Comm Gr	HR employment ads	GF	216.00
Nccg-Northern Colorado Comm Gr	HR employment ads	GF	106.50
Nccg-Northern Colorado Comm Gr	HR employment ads	GF	109.50
Nccg-Northern Colorado Comm Gr	legal notice	FSF	18.90
Nccg-Northern Colorado Comm Gr	legal notice	GF	16.80
Nccg-Northern Colorado Comm Gr	legal notice	GF	16.80
Nccg-Northern Colorado Comm Gr	legal notice	GF	17.50
Newegg Inc	APG CD-009a Cash drawer cables	ITF	30.44
Northern Colorado Paper	mops, floor tool	FSF	117.76
Nys Child Support Processing	wage assignment	GF	313.83
O.J. Watson Equipment	lighting, boxes, cab protector	FMF	8,057.00
Occupational Health Centers Of The Southwest	Hep B series vacinnes	GF	86.00
Occupational Health Centers Of The Southwest	Hep B series vacinnes	GF	86.00
Office Depot	Office Supplies	GF	-65.56
Office Depot	Office Supplies	GF	24.90
Office Depot	Office Supplies	GF	1.74
Office Depot	Office Supplies	GF	0.25
Office Depot	Office Supplies	GF	1.24
Office Depot	Office Supplies	GF	0.50
Office Depot	Office Supplies	GF	1.24
Office Depot	Office Supplies	GF	0.25
Office Depot	Office Supplies	GF	1.24
Office Depot	Office Supplies	GF	0.25
Office Depot	Office Supplies	GF	0.50
Office Depot	Office Supplies	GF	0.25
Office Depot	Office Supplies	CRCF	0.50
Office Depot	Office Supplies	ITF	0.75
Office Depot	Office Supplies	FSF	0.99
Office Depot	Office Supplies	FSF	0.48
Office Depot	Office Supplies	GF	29.98
Office Depot	Office Supplies	GF	7.26
Office Depot	Office Supplies	GF	12.16
Office Depot	Office Supplies	SF	5.50
Office Depot	Office Supplies	FMF	22.64
Office Depot	Office Supplies	GF	5.04
Office Depot	Office Supplies	GF	0.72
Office Depot	Office Supplies	GF	3.60
Office Depot	Office Supplies	GF	1.44
Office Depot	Office Supplies	GF	3.60
Office Depot	Office Supplies	GF	0.72
Office Depot	Office Supplies	GF	1.44
Office Depot	Office Supplies	GF	0.72
Office Depot	Office Supplies	CRCF	1.44
Office Depot	Office Supplies	ITF	2.16
Office Depot	Office Supplies	FSF	2.88
Office Depot	Office Supplies	FSF	1.44
Office Depot	Office Supplies	GF	152.04
Office Depot	Office Supplies	GF	181.73
Office Depot	Office Supplies	GF	66.64
Old National Bank	energy efficiency lease purchase	FSF	3,455.41
Parker Aq Services, Llc	bio-solids removal	SF	4,157.20

VENDOR	DESCRIPTION	FUND	AMOUNT
1st Bank Of Northern Colorado	bi-weekly employee payroll deductions	HIF	7,185.89
Parker Ag Services, Llc	bio-solids removal	SF	84,239.48
Payflex Systems Usa, Inc.	July 2014 MSA	GF	279.50
Petty Cash	petty cash reimbursement	GF	10.00
Petty Cash	petty cash reimbursement	GF	63.77
Petty Cash	petty cash reimbursement	GF	11.60
Petty Cash	petty cash reimbursement	GF	71.00
Petty Cash	petty cash reimbursement	GF	4.76
Petty Cash	petty cash reimbursement	GF	1.50
Petty Cash	petty cash reimbursement	GF	25.00
Petty Cash	petty cash reimbursement	GF	4.12
Petty Cash	petty cash reimbursement	GF	21.48
Petty Cash	New petty cash box for pool	GF	100.00
Pioneer Sand Company	cedar mulch	GF	499.50
Pitney Bowes	postage meter rental	GF	31.15
Pitney Bowes	postage meter rental	GF	31.15
Pitney Bowes	postage meter rental	GF	93.44
Pitney Bowes	postage meter rental	GF	93.44
Pitney Bowes	postage meter rental	GF	31.15
Pitney Bowes	postage meter rental	GF	31.15
Pitney Bowes	postage meter rental	GF	31.15
Pitney Bowes	postage meter rental	GF	124.59
Pitney Bowes	postage meter rental	GF	31.15
Pitney Bowes	postage meter rental	CRCF	31.15
Pitney Bowes	postage meter rental	WF	62.30
Pitney Bowes	postage meter rental	SF	31.13
Poudre Valley Rural Electric Association	Utilities	GF	318.17
Poudre Valley Rural Electric Association	Utilities	WF	31.15
Poudre Valley Rural Electric Association	Utilities	SF	33.57
Poudre Valley Rural Electric Association	Utilities	SF	188.19
Poudre Valley Rural Electric Association	Utilities	GF	5,722.83
Poudre Valley Rural Electric Association	Utilities	WF	32.08
Poudre Valley Rural Electric Association	Utilities	SF	16,811.06
Professional Finance Company	wage assignment	GF	485.38
Quill Corporation	Office Supplies	ITF	668.59
Red Dog Signs And Wraps	Diamond valley sign	GF	18.00
Red Dog Signs And Wraps	sponsor sign	GF	540.00
Red Dog Signs And Wraps	CRC banner	CRCF	58.00
Rex Oil Company	mini bulbs, head lamp	FMF	15.78
River Bluffs Ventures	water purchased	WF	1,815.00
Robert Peccia And Associates I	museum labor	GF	225.36
Rocky Mountain Information Net	annual membership	GF	50.00
Rotary Club Of Windsor	membership dues	GF	165.00
Safebuilt Inc.	permit fees June 2014	GF	96,327.27
Sai North Team Sports	football pants/youth	GF	793.75
Schneider'S Paving, Llc	rail road asphalt	CIF	28,500.00
Scott'S Electric And Bucket Truck Service Inc	install 50 amp lock outlets in gym	CIF	717.09
Scott'S Electric And Bucket Truck Service Inc	power failure-reset transfer switch	SF	445.50
Seacrest Group	lab sample tests	SF	1,525.00
Springbrook Software Inc	implementation of new software	ITF	32,025.00
Springbrook Software Inc	implementation of new software	ITF	2,674.70
Standard Insurance Company	employer paid LT/ST disability insurance	GF	3,168.25
Staples Contract And Commercial	toner	ITF	145.96
Staples Contract And Commercial	toner	ITF	121.96
Staples Contract And Commercial	toner	ITF	473.94
Summit Supply Co Inc	restroom repair-fire museum	GF	101.10
Summit Supply Co Inc	restroom repair-fire museum	GF	199.01
T And T Tire Of Windsor, Inc.	flat repair	FMF	15.00
Team Petroleum	oil	SF	245.35
Team Petroleum	oil	SF	19.85
The Birdsall Group	Belmont Ridge park project	PIF	5,052.00
Timberline Electric And Contro	computer svc-reloaded MBE drive	WF	272.75
Timberline Electric And Contro	Training for Boardwalk well	WF	446.25
Timberline Electric And Contro	electrical repair @ Boardwalk park	WF	604.25
Tire Centers Llc	align thrust angle	FMF	279.48
Tst, Inc Consulting Engineers	estimates for design/build of DV	GF	3,000.00
Umb Card Services	NRPA congress airfare/registration	GF	927.50
Umb Card Services	chain, plexi glass, plastic bins for concession	GF	376.95
Umb Card Services	2 meals for trip/footballs, writstbands	GF	188.16
Umb Card Services	Dever museum ticket credit/donation	GF	-223.00
Umb Card Services	2 Microwaves for concessions	GF	1,844.24
Umb Card Services	supervisor/mangager meeting	GF	277.70
Umb Card Services	NCHRA membership	GF	75.00
Umb Card Services	Tiger V meeting lunch	GF	37.54
Umb Card Services	lunch CML conference	GF	8.98
Umb Card Services	lunch CML conference lodging	GF	288.14
Umb Card Services	cups/table covers for meeting	GF	18.00
Umb Card Services	employee quarterly meeting lunch	GF	895.00
Umb Card Services	Tax class/CML lodging	GF	402.00
Umb Card Services	business card display for SCD	GF	51.53
Umb Card Services	Board dinner/CML lodging	GF	1,999.04

VENDOR	DESCRIPTION	FUND	AMOUNT
1st Bank Of Northern Colorado	bi-weekly employee payroll deductions	HIF	7,185.89
Umb Card Services	Colorado subscription	GF	10.00
Umb Card Services	CML lodging-legal	GF	258.00
Umb Card Services	membership renewal CGFOA	GF	45.00
Umb Card Services	CACP conf lodging	GF	256.78
Umb Card Services	Dominos	GF	85.52
Umb Card Services	CPRA membership	GF	85.00
Umb Card Services	CPRA-CARA track	GF	200.00
Umb Card Services	Pellet.com	GF	51.40
Umb Card Services	Tennis balls	GF	212.48
Umb Card Services	ECCFC registration for tree board members	GF	69.63
Umb Card Services	museum exhibit items	GF	774.79
Umb Card Services	skimmer/cleaning supplies/2-way radie	GF	334.17
Umb Card Services	Mail N Copy returned items/rope/gas	GF	67.24
Umb Card Services	swim lesson toys	GF	73.31
Umb Card Services	printer ink	GF	21.99
Umb Card Services	LG class/pool	GF	54.00
Umb Card Services	Dry erase markers	ITF	11.00
Umb Card Services	hardware recycling, batteries, fuser	ITF	328.37
Umb Card Services	Springbrook expenses/meals	ITF	60.00
Umb Card Services	software	ITF	99.98
Umb Card Services	phone charger	ITF	8.25
Umb Card Services	log me in membership	SF	49.00
Umb Card Services	GOTPrint	GF	241.95
Umb Card Services	Lern webinar/museum exhibit supplies	GF	190.90
Umb Card Services	Meal	GF	2.58
Umb Card Services	CML lodging	GF	503.22
Umb Card Services	license plates for new units	FMF	88.03
Umb Card Services	meeting meals	GF	299.97
Umb Card Services	adaptive rec trip to Rockies/dinner/movie tix	GF	253.11
Umb Card Services	adaptive rec supplies	GF	53.80
Umb Card Services	zoo trip	GF	160.00
Umb Card Services	zoo trip	GF	7.83
Umb Card Services	Red cross training	GF	560.00
Umb Card Services	starter blanks for CARA track	GF	37.80
Umb Card Services	wellness promo items	GF	149.28
Umb Card Services	fans	CRCF	157.98
Umb Card Services	brochure holders	CRCF	84.95
Umb Card Services	concession supplies	GF	287.64
Umb Card Services	Training for Boardwalk well	GF	210.00
Umb Card Services	continuing legal education	GF	18.42
Umb Card Services	seniors vineyard trip/meal for driver	GF	416.45
Umb Card Services	lunch/ice for interview committee	GF	269.22
Unisource Worldwide Inc	can liners	FSF	298.46
Unisource Worldwide Inc	can liners	FSF	59.79
United Way Of Weld County	employee contribution	GF	15.00
Victory Sales, Inc	seasonal staff shirts-CRC	GF	1,889.58
Victory Sales, Inc	seasonal staff shirts-Parks	GF	342.54
Victory Sales, Inc	uniform-Facilities	FSF	139.50
Viking Underground Communicati	potholing	GF	2,800.00
Vista Works	website hosting	DDA	4,189.80
Waste Management Of Colorado	recycle pulls	GF	1,522.21
Wattle And Daub Contractors, Inc	Eaton house foundation repair	GF	4,153.60
Weld Co Dept Of Public Health	Total coloform/E coli testing	WF	1,120.00
Weld County Clerk And Recorder	filing fees	GF	143.00
Weld County Drug Task Force	Municipal court collections June 2014	GF	1,106.00
Weld County School Dist Re-4	joint fuel facility expenditures	FMF	1,994.90
Weld County Treasurer	property tax	DDA	169.06
West Publishing Corporation	westlaw subscription June 2014	GF	679.00
Western States Land Services	Cornerstone/Eastman dr roundabout	CIF	1,330.93
Western States Land Services	Right-of-way & easement consult svcs	SF	111.74
Windsor Housing Authority	final comm dev block grant pymt	GF	1,000.00
Windsor-Severance Fire Protect	Town's portion of Museum utility	GF	29.17
Wireless Advanced Communicatio	installing PD lighting/radio equipment	FMF	4,068.07
Wireless Advanced Communicatio	installing PD lighting/radio equipment	FMF	11,190.76
Xcel Energy	Utilities	GF	7,908.35
Xcel Energy	Utilities	GF	574.83
Xcel Energy	Utilities	GF	8.17
Xcel Energy	Utilities	GF	24,876.43
Xcel Energy	Utilities	SF	751.76
Xcel Energy	Utilities	GF	5,135.34
Xcel Energy	Utilities	CRCF	5,909.87
Xcel Energy	Utilities	GF	2,820.82
Xcel Energy	Utilities	GF	19.42
Xcel Energy	Cornerstone/Eastman dr roundabout	CIF	14,655.00
Xerox Corporation	Copier lease payments	ITF	770.21
Xerox Corporation	Copier lease payments	ITF	259.61
Xerox Corporation	Copier lease payments	ITF	307.89
Xerox Corporation	Copier lease payments	ITF	1,075.75
Xerox Corporation	Copier lease payments	ITF	568.24
Xerox Corporation	Copier lease payments	ITF	453.92

VENDOR	DESCRIPTION	FUND	AMOUNT
1st Bank Of Northern Colorado	bi-weekly employee payroll deductions	HIF	7,185.89
Zep Sales And Service	cleaner	FMF	210.74
Zep Sales And Service	cleaner	FMF	210.74
Zexhags Inc.	cleaning services	CRCF	787.50
Zexhags Inc.	cleaning services	GF	108.00
Zexhags Inc.	cleaning services	GF	108.00
1St Bank Of Northern Colorado	bi-weekly employee payroll deductions	HIF	8,862.26
4 Rivers Equipment	yoke,cap, bearing, seal, guard, blades, grease,switch	FMF	468.11
A-1 Chipseal	crack repair/parking lot repair	CIF	119,704.36
Ablao Law	2nd Qtr 2014 billing-liquor license	GF	378.75
Agfinity	weed spray	GF	397.10
Alsco	linens for TB/metro district meetings	GF	41.80
Andrew Stanger	pride Tier 1 winner July 2014	GF	25.00
Arapahoe Rental	field maint/sprinkler, propane tank refill	GF	55.94
Arapahoe Roofing & Sheet Metal	roof repair pymt	CIF	124,346.45
Arnold, Kelly	CML Conference mileage reimb	GF	150.08
Bates Engineering	3-MG water tank construction svcs	WF	7,842.37
Beers, Gerald	RMCC Training meals	GF	60.94
Bomgaars	pliers, scoops, scraper	GF	124.71
Brad Deal	reimburse for umpire payment for baseball	GF	500.00
Bruce Calvin Dick	July basketball camp contract	GF	1,900.00
Bsn Sports	baseball supplies	GF	825.37
Carrie Knight	reimburse for Medical spending account deducted from final check t	GF	-1.39
Carrie Knight	reimburse for Medical spending account deducted from final check t	GF	-5.96
Carrie Knight	reimburse for Medical spending account deducted from final check t	HIF	96.15
Cash-Wa Dist	concession supplies	GF	862.20
Cash-Wa Dist	concession/senior supplies	GF	822.70
Cem Sales & Svc	fluid cooler	FS	188.01
Centurylink	utilities	GF	503.70
Centurylink	utilities	SF	384.80
Chematox Lab	blood alcohol test	GF	20.00
City Of Fort Collins	I-25/392 mowing	GF	2,550.00
Clear Water Solutions	non-potable water	WF	269.07
Coca Cola	concesssion supplies	GF	213.70
Coca Cola	concession supplies	GF	3,821.23
Coren Printing	printing-bus cards,nametag,badge,postcards	GF	3,158.02
Dana Kepner Co	repair clamp	WF	105.00
Dcb Irrigation	sprinkler parts	GF	2,838.36
Dcb Irrigation	deikcut, hand pump, hand saw	CIF	136.17
Dean A Pendleton	knee pads	FMF	73.90
Don Kehn Construction	asphalt	GF	720.00
Dotts, Marie	May-June 2014 T'Ai chi chin instruction	GF	415.63
Dyer, Deneice	June 2014 ballet instruction	GF	515.20
Elliott, Caroline	embroidery of uniforms	GF	429.58
Enviropest	pest control	FS	112.00
Ewing Irrigation Prod	nozzles	GF	0.69
Family Support Registry	wage assignment	GF	296.57
Family Support Registry	wage assignment	GF	276.92
Freeborn, Anne Marie	class refund	GF	23.75
Frey, John	contract legal svcs July 2014	GF	3,750.00
Garcia, Patti	retirement present reimb, CML Conf mileage reimb	GF	189.28
Garretson'S	baseballs, dubout tools, supplies	GF	837.17
General Air	liquid CO2 for pool	FS	395.16
Glh Construction	cornerstone/Eastman roundabout construction	CIF	26,300.70
Gloria Garcia	park shelter refund	GF	50.00
Goldschmidt & Assoc	polygraph tests	GF	220.00
Golf & Sport Solutions	bags of hilltopper	GF	663.25
Grainger	ballast, lamp, door chime, receiver	FS	253.60
Ground Engineering Consultants	WCR21 bridge eng/field testing	CIF	1,707.50
Heartland	unit diagnostic fee	GF	200.00
Henschke, Kenneth	psych evaluations	GF	250.00
Hensley Battery	battery, core	FMF	137.58
Highland Park Lanes	Adaptive class bowling	GF	168.00
Hill Petroleum	propane	FMF	81.81
Hillyard	towels,tissue,gloves,soap, liners, detergent, hood for cord spectrum	FS	1,811.79
Hydro Construction Co	3-MG water tank construction svcs	WF	208,749.74
Ideal Fencing Corp	guardrail 7th/Poudre	CIF	16,344.00
Jax	uniform, duffle bag	SF	237.41
Kelly E Arnold	reimburse for two plane tickets purchased	GF	713.00
King Soopers	concession supplies, senior coffe, meeting/swim lesson snacks	GF	323.51
King Soopers	concession/senior/adaptive supplies.staff lunch/swim lesson refresh	GF	2,216.73
King Soopers	rental supplies, CRC outreach mtg/candy	CRCF	27.38
King Surveyors	mylars-force main	SF	144.00
Kinsco	shirts for new officer	GF	259.94
Kueny, Elizabeth	adaptive yoga instruction June 2014	GF	84.00
Larry & Donna Howell	sold cemetery lots back to Town	GF	2,750.00
Lela Winfrey	reimburse for CRC class cancelled	GF	40.00
Lewan & Associates	VM ware license, CISCO unity project	ITF	4,389.59
Lind & Ottenhoff	special counsel-Oil & gas	GF	636.00
Ll Johnson Dist	line chalk	GF	1,709.20
Mail N Copy	signs, printing	GF	306.45

VENDOR	DESCRIPTION	FUND	AMOUNT
1st Bank Of Northern Colorado	bi-weekly employee payroll deductions	HIF	7,185.89
Manweiler Hardware	wire, straps, lake supp, vent cover, paint, press washer, tools, gloves	GF	387.75
Manweiler Hardware	purge bulb, brass fitting, AC cord	FMF	20.39
Mccargar, Ian	CML Conference mileage reimb	GF	150.08
Medical Center Of The Rockies	secure blood draws	GF	252.00
Miller & Cohen Pc Trust Acct	wage assignment	GF	179.32
Mines & Associates	July 2014 employee assistance pgm	GF	239.76
Mines & Associates	July 2014 employee assistance pgm	CRCF	16.20
Mines & Associates	July 2014 employee assistance pgm	WF	12.96
Mines & Associates	July 2014 employee assistance pgm	SF	12.96
Mines & Associates	July 2014 employee assistance pgm	SDF	3.24
Mines & Associates	July 2014 employee assistance pgm	FMF	9.72
Mines & Associates	July 2014 employee assistance pgm	ITF	9.72
Mines & Associates	July 2014 employee assistance pgm	FS	19.44
Morgan, Christian	CML conference mileage reimb	GF	150.08
Mountain Constructors	WCR21 bridge construct svcs	CIF	86,264.67
Napa	wheel chock	GF	34.88
Napa	v-belts	SF	125.19
Napa	additive, pressure valve, dust cap, fuel filter, floor mat, light, oil filter	FMF	432.19
Nccg	legal notice	GF	77.00
Newegg	adobe creative cloud renewal	ITF	524.88
North Colorado Medical Center	June Safe Sitter instruction	GF	806.40
North Weld County Water District	water purchased	WF	53,711.95
Nys Child Support Processing Center	wage assignment	GF	345.00
Occupational Health Centers	vaccinations	GF	415.00
Paul Mathern	summer basketball contract	GF	4,896.00
Payflex Systems	June 2014 deductions	GF	286.00
Precision Pavement Marking	road marking application/removal	GF	1,171.00
Professional Finance Co	wage assignment	GF	485.38
Rebecca Frazier	SCS July 24 concert	GF	1,150.00
Revenue Recovery Group	audit svcs	GF	675.00
Rhonda M Procopio	July 2014 dog training instructor	GF	220.00
Richard Cook	reimburse for supplies purchased	GF	51.78
Safebuilt	permit fees reimb May 2014	GF	101,726.94
Sai North Team Sports	umpire chest protector	GF	15.00
Sam'S Club	concession supplies, interview snacks	GF	6,170.56
Sam'S Club	concession/senior supplies, PW luncheon, PD breakroom supp	GF	8,653.53
Schlieger, Leslie	break boards for karate	GF	135.46
Scott'S Electric & Bucket	replace CA-7 contractor/float	GF	938.49
Sean Grogan	fee/admin 2014 summer ASB	GF	20,000.00
Shainline, Robert	RMCC Training meals	GF	59.02
Slade, Brent	cello ensemble	GF	122.50
Standard Insurance Co	employer paid LT/ST disability insurance	GF	3,238.91
Swanson, Stacey	2nd Qtr mileage reimb for bank/PO runs	GF	30.24
The Humane Society Of Weld County	animal care/housing	GF	252.62
The Pawnee Group	car wash tokens	FMF	107.90
Traffic Signal Controls	yellow tunnel visor	GF	20.00
United Way	employee donation	GF	15.00
Utility Notification Center	locate transmissions	WF	475.83
Various Water Refunds	water refund	WF	1,382.05
Various Water Refunds	sewer refund	SF	523.83
Various Water Refunds	storm drain refund	SDF	78.78
Verizon Wireless	cell phone service, utilities	GF	1,178.57
Verizon Wireless	cell phone service, utilities	CRCF	30.49
Verizon Wireless	cell phone service, utilities	ITF	171.25
Victory Sales	jerseys, hats	GF	5,482.20
Victory Sales	sports/sick tree day shirts	GF	1,836.00
Vision Service Plan	employer's share vision July 2014	GF	1,890.53
Wanco	repair message board	GF	4,448.15
Weld County Public Trustee	recording fee	WF	52.00
Western States Land Svc	force main consult svcs	SF	1,180.35
Windsor Hardware	keys	GF	26.91
Windsor Hardware	bulb, gloves, acid, handle	FS	41.95
Windsor Hardware	hose, paint, bug spray, weather strip, nails, hinge, stapler, fasteners	GF	700.37
Windsor Hardware	mulch, wrench, busing, tape, socket set, hex key, event supp	CIF	240.59
Windsor Hardware	post hole tamper	WF	39.99
Windsor Hardware	blow gun, inflator kit, nozzle, eye bolt, frame, windex	SF	34.70
Windsor Hardware	kerosene, cork for fleet	FMF	112.61
Windsor Hardware	hose, fasteners, mouse traps, hook, screw, wire ties, eye bolts	FS	128.47
Wireless Advanced Communications	clear strobe tubes	GF	-191.00
Wireless Advanced Communications	install lights, radio, cage to new PD units	FMF	22,660.35
Xcel Energy	utilities	GF	3,682.75
			<u>1,929,851.12</u>
	PAYROLL		
	(wages/ 2 pay periods)		<u>402,270.80</u>
	TOTAL		<u><u>\$2,332,121.92</u></u>



MEMORANDUM

Date: August 11, 2014
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
Trish Chavez, Special Event Coordinator
Re: Footsteps to Hope "Breast Friends Cancer Support Group Foundation" 2014
Town Sponsored Event Request
Item #: 1.

Background/Discussion:

The Breast Friends Cancer Support Group Foundation is a non-profit organization that improves the lives of breast cancer patients and their families by providing emotional, education and outreach home support services. They help them find that inner strength that is needed to fight their cancer disease.

The Breast Friends Cancer Support Group Foundation is requesting Town Sponsorship to host the 2014 Footsteps to Hope Cancer Walk/5K at Boardwalk Park on Saturday, September 20th, 2014 with estimated attendance of approximately 200 participants.

In return for event sponsorship, the approved Town of Windsor logo is required to be present on all print material including flyers, newspaper advertisements, press releases and mentioned in any and all broadcast and web media.

Financial Impact:

The sponsorship package is valued at \$1,750 per day.

Relationship to Strategic Plan:

Goal 1.B

Recommendation:

For discussion and provide direction to staff as to status of sponsorship request.

Attachments:

- b. Event sponsorship package information



Town-Sponsored Event Package - Parks

Town of Windsor sponsorship is only available to organizations registered as a non-profit. All first-time applicants will be required to present their request before Town Board. Applicants requesting the Town of Windsor to sponsor their event, must hold said event on Town property. Any request above and beyond those enumerated below will need to be presented and approved by Town Board. Please use the Special Event Additional Resources Request form for any additional requests.

1. No Charge for town park rental(s) - min. value of \$200/day
2. Use of designated park garbage cans (event organizer must supply staff to empty the garbage cans) - value of \$100/day
3. Use of designated park recycle bins (event organizer must supply staff to empty the recycle bins) - value of \$100/day
4. Use of existing town dumpster located near designated park – Additional dumpsters may be needed based on park guidelines. Organizer will be responsible to pay for the additional cost associated with the rental - value of \$150/day
5. Use of show stage at no charge including staff set-up and tear-down (based on availability) - value of \$400/day
6. Street closure barricades/cones and town staff to set-up barricades/cones, if necessary - value of \$150/day
7. Use of Town picnic tables at available site – value of \$75/day
8. Town staff to maintain the park restrooms facilities during event. Additional portable restroom units could be required by the International Portable Sanitation Association. Organizer will be responsible to pay for the additional cost associated with the rental. – value of \$100/day
9. Use of available power pedestals and power cords during event including set-up and tear-down by qualified staff (up to 7 power pedestals, based on availability) - value of \$350/day
10. Use of Electrical Marquee sign on east and west entrance into Windsor on 392 (based on availability) - value of \$125

Total Value- \$1750/day

In return for event sponsorship, the approved Town of Windsor logo is required to be present on all print material including, flyers, newspaper ads, press releases and mentioned in any and all broadcast and web media.



MEMORANDUM

Date: August 11, 2014
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Joseph P. Plummer, AICP, Director of Planning
Subject: Public Hearing for Subject Property Mineral Owners – Falcon Point Subdivision
Item #: C-2

Discussion:

A major subdivision application for the Falcon Point Subdivision has been filed by Mr. Christopher D. Ruff, Manager of 392 Ventures, LLC. As seen on the enclosed vicinity map, the subject property is located south of State Highway 392, approximately 1,000 feet east of Weld County Road 19.

In accordance with Article 65.5 of the Colorado Revised Statutes, prior to the approval of a major subdivision the developer must provide notice to all owners and/or lessees of minerals that lie beneath the surface of the subject property. As it may be seen from the enclosed certification, Mr. Ruff has provided the required notice of the pending development to all such mineral owners and/or lessees.

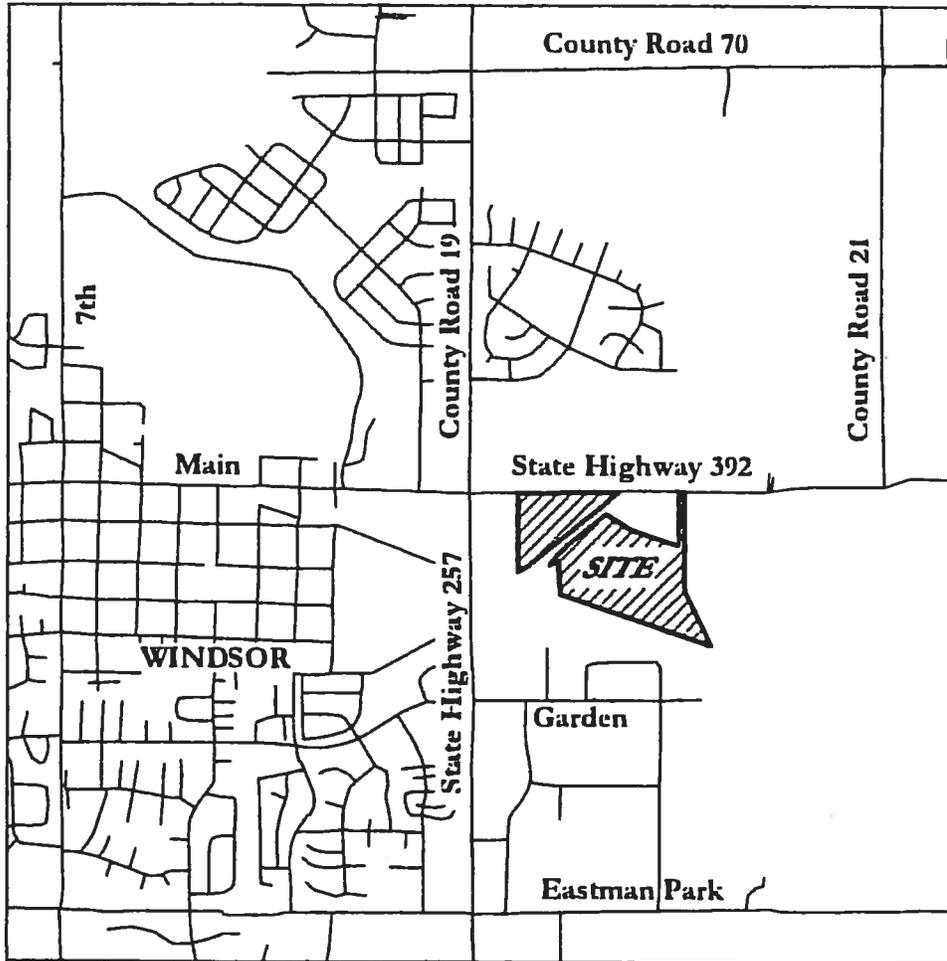
Even though the purpose of the present public hearing is for notification of the pending development to be sent to the affected mineral owners and/or lessees, these specific public hearings are scheduled to be heard before the Town Board since subsection 24-65.5-101 of Article 65.5 states that “it is the intent of the general assembly to include local governments in this process without creating additional liabilities for local governments.”

As such, this public hearing is being held solely for 392 Ventures, LLC to receive any comments from mineral owners and/or lessees on the proposed development, and therefore no action is required on the part of the Town Board.

Recommendation: There is not a recommendation on this item as it is an informational item only.

Attachments: Vicinity map.
Certification.
Map showing land affected by development.

pc: Christopher D. Ruff, Manager, 392 Ventures, LLC.
John Holdren, Severance Town Manager



VICINITY MAP

SCALE: 1" = 2000'

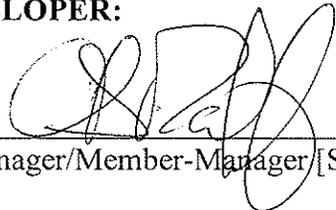
**CERTIFICATION OF NOTIFICATION TO MINERAL ESTATE OWNERS
PURSUANT TO ARTICLE 65.5 OF TITLE 24, *COLORADO REVISED STATUTES***

1. This certification is intended to meet notification requirements as set forth in § 24-65.5-103, C.R.S.
2. The undersigned has submitted an application for development in the Town of Windsor, Colorado.
3. The undersigned hereby certifies that pursuant to the requirements of Article 65.5 of Title 24, *Colorado Revised Statutes*, the mineral estate owners of property underneath the surface estate that is the subject of the application for development have received adequate and timely notice of the application for development as well as the initial public hearing held by the Town of Windsor with regard to such application for development.
4. Attached to this certification is a true and accurate copy of the notice sent to mineral estate owners pursuant to the requirements of Article 65.5 of Title 24, *Colorado Revised Statutes*.

DATED: July 10, 2014

392 Ventures LLC
PO Box 99
Windsor CO 80550

DEVELOPER:

By:  _____
Manager/Member-Manager [Signature]

Christopher D Ruff

LAND AFFECTED BY DEVELOPMENT



nt. All rights reserved. Thu Jul 10 2014 12:02:28 PM.

The primary property affected is comprised of 4 parcels (denoted -048, -051, -060, -074) owned by 392 Ventures LLC on which Falcon Pointe Business Park will be developed.

The affected property also includes 3 parcels (denoted -077, -078, -079) owned by Christopher Ruff across which public utilities must be extended as part of the Falcon Pointe development.



355 Eastman Park Dr., Ste. 200 · Windsor, CO 80550
Telephone: (970) 674-9888 · Fax: (970) 674-9535
Email: ken@lolaw.us

Kenneth F. Lind
George H. Ottenhoff

Chrysten S. Hinze

Date: August 5, 2014
To: Kelly Arnold; Ian McCargar, Town Attorney
From: Kenneth F. Lind, Esq., Special Counsel for Oil and Gas Matters
Re: One Proposed Oil and Gas Lease with Extraction Oil & Gas, LLC.

Proposed Oil and Gas Lease:

Our law firm was contacted by Extraction Oil & Gas, LLC to review and present to the Town of Windsor a proposed Oil and Gas Lease. The Lease covers three parcels of land all located within the Northeast Quarter of Section 21, Township 6 North, Range 67 West, of the 6th P.M. in Weld County, Colorado, and all generally located in the Chimney Park area. The three parcels consist of approximately 24.32018 net mineral acres, more or less. The significant terms of the Lease are as follows:

1. Primary Term: two (2) years;
2. Lease royalty: 20%;
3. Bonus consideration: \$2,000.00 per net mineral acre;
4. The net mineral acreage: 24.32018 acres;
5. Initial bonus payment: \$48,640.36;
6. Surface use: This Lease is a “No Surface Occupancy” Oil and Gas Lease prohibiting all activities of any type regarding oil and gas development upon the surface of the subject properties;
7. Development plan: This acreage is part of an existing drilling program being undertaken by Extraction involving lands located outside of the town limits of Windsor as well as lands within the town limits of Windsor.

Comments on Proposed Oil and Gas Leases:

The recommendation of the proposed Oil and Gas Lease takes into consideration the following:

1. The terms and conditions of this Oil and Gas Lease are identical to the term, royalty and bonus money paid by Extraction to the Town of Windsor which was approved on July 28,

2014. The term, royalty and bonus money are superior to most Leases that have been signed in the Northeast Quarter of Section 21 by other owners.

2. Substantial acreage in Section 21 is already under Lease with Extraction Oil & Gas. Only one other Company has any identifiable interest in this acreage but the Lease proposals by the other Company, while being for the same royalty and term, are at \$1,200.00 per net mineral acre compared to the \$2,000.00 offer by Extraction.
3. Additionally, by execution of this Lease, the Town will no longer be considered a non-consent mineral owner and subject to all of the negative aspects of forced pooling. The proposed Lease is substantially better in all aspects than being force pooled.
4. Extraction Oil & Gas, LLC, while being a relatively new oil and gas drilling company, has acquired all of the Leases and drilling interests of Tekton Windsor, LLC which had entered into numerous Leases with the Town as well as doing substantial completion and drilling work around the Town of Windsor.

Recommendation:

Approval of Oil and Gas Lease.

Attachments:

Letter from R.K. Pinson & Associates on behalf of Extraction Oil & Gas, LLC dated July 30, 2014 and providing additional information for this Oil and Gas Lease
Proposed Town of Windsor Lease for Parcels in Section 21
Aerial Photograph showing all three Parcels
Resolution No. 2014-_____

LIND & OTTENHOFF, LLP

By: 

Kenneth F. Lind

R. K. PINSON & ASSOCIATES, LLC

621 17th Street, Suite 1555
Denver, CO 80293
(720) 627-6181
Fax (720) 627-6182
E-mail: rkerle@rkpinson.com

July 30, 2014

Kenneth F. Lind
Lind & Ottenhoff, LLP
355 Eastman Park Drive, Suite 200
Windsor, CO 80550

RE: Oil and Gas Leases
Section 21, 6N-67W
Weld Co., CO

Dear Mr. Lind,

Pursuant to our conversation, please find enclosed an Oil and Gas Lease which provides for a 20% royalty interest, a two (2) year term and a bonus consideration of \$2,000.00 per net mineral acre which includes paid up rentals for a combined 24.32018 net acre tract. Extraction Oil & Gas, LLC will provide you with a check reflecting the total bonus consideration of \$48,640.36 for Section 21, once an executed copy of the Lease has been delivered.

Thank you for your consideration and please do not hesitate to call myself or Aaron Koury at (720) 382-5228 if you have any questions.

Sincerely,

Matthew Zions
mzions@rkpinson.com
(303) 817-5373

NON-SURFACE USE OIL AND GAS LEASE

(Paid Up)

THIS AGREEMENT, is made and entered into on this 30th day of July 2014, by and between Town of Windsor a Colorado Municipal Corporation, 301 Walnut Street, Windsor, CO 80550, party of the first part, hereinafter called Lessor (whether one or more), and Extraction Oil & Gas, LLC, 1888 Sherman Street, Suite 200, Denver, CO 80203, party of the second part, hereinafter called Lessee.

1. WITNESSETH, That the Lessor, for and in consideration of Ten and More Dollars (\$10.00), cash in hand paid, receipt of which is hereby acknowledged and of the covenants and agreement hereinafter contained on the part of Lessee to be paid, kept, and performed, has exclusively granted, demised, leased and let and by these presents does exclusively grant, demise, lease and let unto the Lessee, for the purpose of exploring for, developing, producing, transporting and marketing oil (including but not limited to distillate and condensate), gas (including casinghead gas and helium and all other constituents), of whatsoever nature or kind, including all hydrocarbon and non-hydrocarbon substances produced in association therewith and other substances covered hereby on the leased premises as hereinafter described, or lands pooled or unitized herewith, in primary and/or enhanced recovery.

The lands covered hereby, hereinafter called "leased premises" are described as follows: all that certain tract of land, together with any reversionary rights, after-acquired interests, accretion and riparian rights, streets, alleys, easements, and rights of way therein, situated in the County of Weld, State of Colorado, described as follows, to wit:

Township 6 North, Range 67 West

Section 21: Lot 1 of the Chimney Park Subdivision 1st Filing as described in Reception No. 2078524 and containing 20.66402 acres

Weld County Property Assessor Parcel # 080721117001

Section 21: Lot 2 of the Chimney Park Subdivision 1st Filing as described in Reception No. 2078524 and containing 1.73616 acres

Weld County Property Assessor Parcel # 080721117002

Section 21: Lot 2 of the Chimney Park Subdivision 3rd Filing as described in Reception No. 3306160 and containing 1.92000 acres

Weld County Property Assessor Parcel # 080721128002

Containing 24.32018 acres, more or less

In consideration of the cash bonus paid to Lessor by Lessee for execution of this lease, Lessor agrees to execute any additional or supplemental instruments to more accurately reflect the lands covered, the legal capacity of the Lessor, or other title curative documents to clarify ownership.

2. It is agreed that this lease shall remain in force for a term of **Two (2) years** from the above date, (herein called "primary term") and as long thereafter as oil or gas of whatsoever kind or nature, or either of them, are produced from the leased premises or on acreage pooled therewith, or drilling operations are continuing as hereinafter provided. If, at the expiration of the primary term, oil or gas is not being produced on the leased premises or on acreage pooled therewith but Lessee is then conducting operations for drilling, reworking or dewatering thereon, then this lease shall continue in force so long as operations are being continuously prosecuted on the leased premises or on acreage pooled therewith; with no cessation of more than one hundred twenty (120) consecutive days. If after discovery of oil or gas on the leased premises or on acreage pooled therewith, and after the expiration of the primary term, production shall cease from any cause, this lease nevertheless shall continue in force so long as operations for drilling, reworking or dewatering on any existing or succeeding well are being conducted with no cessation of more than one hundred twenty (120) consecutive days and, if such operations result in production, so long thereafter as oil or gas is produced from the leased premises or on acreage pooled therewith. If oil or gas shall be discovered and produced as a result of such operations at or after the expiration of the primary term of this lease, this lease shall continue in force so long as oil or gas is produced from the leased premises or on acreage pooled therewith.

3. This is a paid-up lease. In consideration for the down cash payment, Lessor agrees that Lessee shall not be obligated, except as otherwise provided herein, to commence or continue any operations during the primary term or pay any delay rentals.

4. In consideration of the premises the Lessee covenants and agrees to pay Lessor $1/5^{\text{th}}$ of the proceeds received by Lessee for all oil (including but not limited to condensate and distillate) and $1/5^{\text{th}}$ of the proceeds received by Lessee for all gas of whatsoever nature or kind (with all of its constituents) sold from the leased premises or on acreage pooled therewith, but in no event more than $1/5^{\text{th}}$ of the actual amount received by Lessee, payments to be made monthly.

5. During any period (whether before or after expiration of the primary term hereon) when gas is not being so sold or used and the well or wells are shut in and there is no current production of oil or operations on the leased premises or on acreage pooled therewith sufficient to keep this lease in force, Lessee shall pay or tender a royalty of Ten Dollars (\$10.00) per year per net royalty acre retained hereunder, such payment or tender to be made, on or before the anniversary date of this lease next ensuing after the expiration of ninety (90) days from the date such well is shut in or dewatering operations are commenced and thereafter on the anniversary date of this lease during the period such well is shut in or dewatering operations are being conducted, to the royalty owners. When such payment or tender is made it will be considered that gas is being produced within the meaning of the entire lease. Failure to pay shut in payments in a timely manner shall not terminate this lease until Lessor has given Lessee notice of said breach via certified mail and Lessee has had 30 days from receipt of such notice to remedy said breach.

6. If, after the commencement of production, whether oil, gas, condensate or water from a dewatering well, from a well situated on the leased premises, or on leases within the pooled, spaced or communitized unit and regardless of whether any well is drilled vertically or horizontally and producing in a conventional manner or producing as part of a dewatering well or project, the royalties paid to Lessor during the 12-month period, beginning with date of first production, are less than Lessor would have received as a shut-in royalty as provided for in paragraph 5 of this lease, then Lessee shall tender to Lessor a minimum royalty equal to the difference between the royalties actually paid Lessor and the amount Lessor would have received as a shut-in royalty payment as provided for herein. Payment, if due, of this minimum royalty shall be due and payable within 90 days from the end of such 12 month period of time. For the purposes of this lease, tender of such minimum royalty shall be considered as oil and or gas producing in "paying quantities" and shall serve to perpetuate this lease regardless of Lessee's profitability to produce, operate and maintain this lease or unit. The obligation to make this payment shall continue both during and after the primary term. Failure to make this minimum royalty payment in a timely manner shall not serve to terminate this lease until Lessor has given Lessee notice of such failure via certified mail and Lessee shall have 30 days from receipt of such notice to remedy the failure by tendering to Lessor the minimum royalty contemplated herein.

7. Lessee, at its option, is hereby granted the right and power at any time and from time to time as a recurring right, either before or after production, to pool the leased premises or any portion or portions thereof, with other lands or interest, as to any or all depths or zones, and as to any or all substances, covered by this lease, whenever Lessee deems it necessary or proper to do so in order to prudently develop or operate the leased premises, whether or not similar pooling authority exists with respect to such other lands or interests. Likewise, units previously formed to include depths or zones not producing oil or gas, or separately for the production of either, may be reformed to exclude such non-producing depths or zones. In exercising its pooling rights hereunder, Lessee shall file of record a written declaration describing the unit and stating the effective date of pooling. The unit formed by such pooling for an oil well (other than a horizontal well) shall not exceed 320 acres plus a maximum acreage tolerance of 10% and for a gas well or a horizontal well shall not exceed 640 acres plus a maximum acreage tolerance of 10%; provided that a larger unit may be formed for an oil or gas well, whether vertical or horizontal, to conform to any well spacing or density pattern that may be prescribed or permitted by the governmental authority having jurisdiction to do so. Production, drilling or reworking operations, including dewatering operations, anywhere on the unit shall be treated as if such operations were upon or such production was from the leased premises except that the production on which Lessor's royalty is calculated shall be that proportion of the total unit production which the net acreage covered by this lease and included in the unit bears to that total gross acreage in the unit, but only to the extent such proportion of the unit production is sold by Lessee. Lessee shall have the right but not the obligation to commit all or any part of the leased premises or interest therein to one or more unit plans or agreements for the cooperative development or operation of one or more oil and/or gas reservoirs or portions thereof, if in Lessee's judgment such plan or agreement will prevent waste and protect correlative rights, and if such plan or agreement is approved by the federal, state or local governmental authority having jurisdiction. When such a commitment is made, this lease shall be subject to the terms and conditions of the unit plan or agreement, including any formula prescribed therein for the allocation of production.

8. If said Lessor owns a less interest in the above described land than the entire and undivided fee simple estate therein, then the royalties herein provided shall be paid to the Lessor only in the proportion which his interest bears to the whole and undivided fee.

9. Lessee shall have the right to use free of cost, gas and oil produced on the leased premises or on acreage pooled therewith for its operations thereon, except water from wells or ponds of Lessor. Lessee shall bury its pipelines below plow depth and no well shall be drilled nearer than 500 feet to any house or barn now on the premises, without the written consent of the Lessor. Lessee shall pay for all damages, if any, caused by its operations on said land. Lessee shall have the right within six months after cessation of production to remove all machinery and fixtures placed on said premises, including the right to draw and remove casing.

10. If the estate of either party hereto is assigned, and the privilege of assigning in whole or in part is expressly allowed, the covenants hereof shall extend to the heirs, executors, administrators, representatives, successors and assigns of the parties hereto. However, no change or division in the ownership of the land or royalties shall enlarge the obligations or diminish the rights of Lessee. No change in the ownership of the land or royalties shall be binding on the Lessee until after the Lessee has been furnished with a written and recorded transfer or assignment or a true copy thereof. In case Lessee assigns this lease, in whole or in part, Lessee shall be relieved of all obligations with respect to the assigned portion or portions arising subsequent to the date of the assignment.

11. All express or implied covenants of the lease shall be subject to all Federal and State laws, Executive orders, rules and regulations, and this lease shall not be terminated in whole or in part, nor shall Lessee be held liable for damages, for failure to comply therewith, if compliance is prevented by, or such failure is the result of any such law, order, rule or regulation.

12. This lease shall be effective as to each Lessor on execution hereof as to his or her interest and shall be binding on those signing, notwithstanding some of the Lessors above named may not join in the execution hereof. The word "Lessor" as used in this lease means the party or parties who execute this lease as Lessor, although not named above.

13. Lessee may at any time and from time to time surrender this lease as to any part or parts of the leased premises by delivering or mailing a release thereof to Lessor, or by placing a release of record in the proper county.

14. Lessor agrees that the Lessee shall have the right at any time and from time to time to redeem for Lessor by payment any mortgages, taxes or other liens on the leased premises, in the event of default of payment by Lessor, and be subrogated to the rights of the holder thereof.

15. Notwithstanding anything to the contrary herein contained, without the further written consent of Lessor, Lessee, its successors or assigns, shall not have the right to occupy or use the surface of the Premises for any reason, including the installation of equipment or facilities associated with any drilling or production operations. Further, other than the use of existing roads, it is understood that Lessee, its successors or assigns shall not access the surface of the Premises without the consent of Lessor. Provided, however, nothing in this Article 16 shall be deemed to diminish or in any way restrict the rights granted in this Lease to use the subsurface of the Premises.



TOWN OF WINDSOR

RESOLUTION NO. 2014-44

A RESOLUTION APPROVING ONE NO-SURFACE-OCCUPANCY OIL AND GAS LEASE, AND RELATED TERMS, BETWEEN THE TOWN OF WINDSOR, COLORADO, AND EXTRACTION OIL & GAS, LLC, AND AUTHORIZING THE MAYOR TO EXECUTE THE SAME (24.32018 NET MINERAL ACRES, in part of the Northeast Quarter of Section 21, Township 6 North, Range 67 West, in Weld County, Town of Windsor).

WHEREAS, the Town of Windsor ("Town") is a Colorado Home Rule Municipality, with all powers and authority vested pursuant to law; and

WHEREAS, the Town is the owner of certain mineral interests located beneath Town-owned property within Section 21, Township 6 North, Range 67 West, 6th P.M, Weld County, Colorado; and

WHEREAS, under Colorado law, the owners of mineral interests have a right to exploit, extract and put to beneficial use all minerals beneath the surface of the land; and

WHEREAS, the oil and gas deposits located within Weld County have drawn increasing interest from oil and gas extraction firms; and

WHEREAS, as is the case within Weld County, the Town's oil and gas interests have become a source of interest to oil and gas extraction firms; and

WHEREAS, Extraction Oil & Gas, LLC ("Extraction") has approached the Town with terms and conditions for the leasing of Town-owned oil and gas rights beneath Town-owned property, consisting of approximately 24.32018 net mineral acres; and

WHEREAS, the Town's Oil and Gas Special Counsel has negotiated the proposed Lease Agreement with Extraction, the terms and conditions of which are set forth in the attached "Oil and Gas Lease", incorporated herein by this reference as if set forth fully; and

WHEREAS, the terms and conditions of the attached Oil and Gas Lease are consistent with the market and with prevailing oil and gas exploration practices within Weld County; and

WHEREAS, the attached Oil and Gas Lease specifically provides that no oil and gas activity will take place on the surface of any Town-owned property; and

WHEREAS, the Town's Oil and Gas Special Counsel has recommended that the attached Oil and Gas Lease be approved by the Town Board; and

WHEREAS, the Town Board has concluded that the attached Oil and Gas Lease is beneficial to the public interest, in that it allows the Town to derive revenue from existing Town-owned resources; and

WHEREAS, the within Resolution is deemed to promote the public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO as follows:

1. The attached Oil and Gas Lease is hereby approved.
2. The Mayor is hereby authorized to execute the attached Oil and Gas Lease on behalf of the Town.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 11th day of August, 2014.

TOWN OF WINDSOR, COLORADO

By: _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk



MEMORANDUM

Date: August 11, 2014
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Melissa M. Chew, CPRP, Director of Parks, Recreation & Culture
Re: Local Landmark Designation – Eaton House
Item #: 4.a.

Background / Discussion:

The Eaton House is an aging structure with potential located in Boardwalk Park and is considered part of the Town of Windsor Museum. Although no formal efforts have been made to re-habilitate the structure, recent repairs have been made to roofing, foundation and other parts.

In 2014, funds were budgeted to complete a Structural Assessment, funded in part with a grant from the State Historic Fund. Typically structures that have been designated some type of landmark are eligible for such funding. While occasionally other non-designated structures may be considered, the paperwork for such is much more lengthy and uncertain.

As such, staff has investigated pursuing a Local Landmark Designation through the Historic Preservation Commission and tentatively discussed the “era of significance” as the turn of the century. Once the designation is complete, we can apply for the grant and complete the assessment.

Funds are requested in the 2015 budget to complete a master plan of the site for potential interpretation and appropriate use.

Financial Impact:

\$15,000 was budgeted with up to \$10,000 anticipated as a grant from the State Historic Fund.

Relationship to Strategic Plan:

Goal 2B

Recommendation:

For discussion and provide direction to staff as to moving forward with pursuing Local Landmark Designation.

Attachments:

N/A

July 24, 2014

Mayor John Vazquez
Town of Windsor
301 Walnut St, Windsor, CO

RE: Town Board Liaison for Planning Commission

John: I would like to share my thought and opinions, which sometimes can be many, pertaining to the decision to eliminate the Town Board Liaison position from the Planning Commission meetings.

I believe that the liaison from the Town Board has been a valuable link between the two boards and provided the communications that sometimes can be lost or never shared. The communications from the Liaison updated us on the status of our past agenda items and how they were handled by the Town Board. If anyone on the Planning Commission wanted to pass some specific information to the Town Board this was a convenient means to do so. Questions and/or any communications could be exchanged via the Liaison without any additional outside correspondence or communications, such as this letter that I'm sending to you.

In conclusion, I respectfully request that the Town Board Liaison position be re-instated and kept to keep these lines of communications open and to also provide an opportunity for a Town Board member to see the details of what the Planning Commission does.

I would also like to ask you to share this letter with the Town Board, Town Manager and Planning Staff. Thanks for your consideration of this matter.

Regards,

Gale Schick
Town of Windsor
Planning Commission Chairman