



## TOWN BOARD REGULAR MEETING

August 25, 2014 - 7:00 P.M.

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

---

### AGENDA

#### A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
  - Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate
  - Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority
  - Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce
  - Town Board Member Rose – Clearview Library Board
  - Town Board Member Bishop-Cotner – Historic Preservation Commission
  - Town Board Member Adams – Tree Board; Student Advisory Leadership Team (SALT); Poudre River Trail Corridor Board
  - Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO
5. Kiwanis Club of Windsor 25<sup>th</sup> Anniversary Proclamation
6. Public Invited to be Heard

*Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.*

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.*

#### B. CONSENT CALENDAR

1. Minutes of the August 11, 2014 Regular Town Board Meeting – P. Garcia
2. Resolution No. 2014-45 - A Resolution Pursuant to Section 1.30(B) of the Windsor Home Rule Charter Authorizing the Publication of Ordinances and Resolutions by Title Only, and Calling for the Publication of such Actions in Full by Electronic Means – P. Garcia
3. Resolution No. 2014-46 - A Resolution Ratifying And Approving Revisions To The Town Of Windsor's Open Records Policies In Accordance With Recent Legislative Amendments
4. Resolution No. 2014-47 - A Resolution Ratifying, Approving, and Conforming the Terms and Conditions of the Agreement Concerning Election Services between the Town of Windsor and County of Weld with Respect to the Coordinated Election Scheduled for November 4, 2014 – P. Garcia

5. Resolution No. 2014-48 - A Resolution Ratifying, Approving, and Conforming the Terms and Conditions of the Agreement Concerning Election Services between the Town of Windsor and County of Larimer with Respect to the Coordinated Election Scheduled for November 4, 2014 – P. Garcia
6. Resolution No. 2014-49 - A Resolution Appointing Town Board Member Robert Bishop-Cotner to Serve as the Town Board Liaison to the Windsor Planning Commission Pursuant to Windsor Municipal Code Section 2-7-30 (a).

C. BOARD ACTION

1. Ordinance No. 2014-1477 - An Ordinance Of The Town Board Of The Town Of Windsor, Colorado, Approving The Service Plan For Eagle Crossing-Windsor Metropolitan District Nos. 1-4, And Authorizing The Execution Of An Intergovernmental Agreement Between The Town And The Districts
  - First reading
  - Legislative action
  - Staff presentation: Ian D. McCargar, Town Attorney; James Mock, Special District Counsel
2. Ordinance No. 2014-1478 - An Ordinance Of The Town Board Of The Town Of Windsor, Colorado, Approving The Service Plan For Northlake Metropolitan District Nos. 1-5, And Authorizing The Execution Of An Intergovernmental Agreement Between The Town And The Districts
  - First reading
  - Legislative action
  - Staff presentation: Ian D. McCargar, Town Attorney; James Mock, Special District Counsel
3. Ordinance No. 2014-1479 - An Ordinance Of The Town Board Of The Town Of Windsor, Colorado, Approving The Service Plan For Harmony Ridge Metropolitan District Nos. 1-3, And Authorizing The Execution Of An Intergovernmental Agreement Between The Town And The Districts
  - First reading
  - Legislative action
  - Staff presentation: Ian D. McCargar, Town Attorney; James Mock, Special District Counsel
4. Ordinance No. 2014-1480 - An Ordinance Of The Town Board Of The Town Of Windsor, Colorado, Approving The Service Plan For Tacincala Metropolitan District Nos. 1-5, And Authorizing The Execution Of An Intergovernmental Agreement Between The Town And The Districts
  - First reading
  - Legislative action
  - Staff presentation: Ian D. McCargar, Town Attorney; James Mock, Special District Counsel

5. Public Hearing - Ordinance No. 2014-1481 - Amending Chapter 16 of the Windsor Municipal Code for the purpose of adopting regulations for accessory dwelling units in residential zoning districts within the Town of Windsor
  - First reading
  - Legislative action
  - Staff presentation: Scott Ballstadt, Chief Planner
6. Ordinance No. 2014-1481 - Amending Chapter 16 of the Windsor Municipal Code for the purpose of adopting regulations for accessory dwelling units in residential zoning districts within the Town of Windsor
  - First reading
  - Legislative action
  - Staff presentation: Scott Ballstadt, Chief Planner
7. Public Hearing – Final Major Subdivision – Winter Farm Subdivision, Third Filing – Jeff Mark, The Landhuis Company, applicant; John Tufte, Lamp Rynearson and Associates, applicant’s representative
  - Quasi-judicial
  - Staff representative: Josh Olhava, Associate Planner
8. Resolution No. 2014-50 – A Resolution of the Windsor Town Board Approving the Final Plat for the Winter Farm Subdivision 3<sup>rd</sup> Filing in the Town of Windsor, Colorado - Jeff Mark, The Landhuis Company, applicant; John Tufte, Lamp Rynearson and Associates, applicant’s representative
  - Quasi-judicial
  - Staff representative: Josh Olhava, Associate Planner
9. Resolution No. 2014-51 - A Resolution of the Town of Windsor Referring to the Voters a Measure Under Which the Town’s Sales and Use Tax Rate will be Increased by Seventy-Five One-Hundredths of a Percent (.75%) from 3.2% to 3.95%; Establishing a Sunset Requirement; Restricting the Use of Revenues Generated From the Tax Increase; Authorizing the Issuance of Revenue Bonds; Setting the Ballot Title and Ballot Question Referring This Resolution at an Election to be Held November 4, 2014; Providing the Effective Date of This Resolution; and Setting Forth Details in Relation Thereto
  - Legislative action
  - Staff presentation: Kelly Arnold, Town Manager
10. Resolution 2014-52 - A Resolution Approving One No-Surface-Occupancy Oil and Gas Lease, and Related Terms, between the Town of Windsor, Colorado and Extraction Oil & Gas, LLC, and Authorizing the Mayor to Execute the Same (13.0489 Net Mineral Acres, in part of the North one-half of Section 20, Township 6 North, Range 67 West, in Weld County, Town of Windsor)
  - Legislative Action
  - Staff representative: Ian D. McCargar, Town Attorney

11. Resolution 2014-53 - A Resolution Amending the Town of Windsor Downtown Commercial Corridor Design Standards to Encourage and Accommodate the Use of Bicycles
  - Legislative Action
  - Staff representative: Joe Plummer, Director of Planning

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. ADJOURN