



TOWN BOARD BUDGET WORK SESSION
October 11, 2014 - 12:30 P.M.
Community Recreation Center – Aspen Room
250 11th Street, Windsor, CO 80550

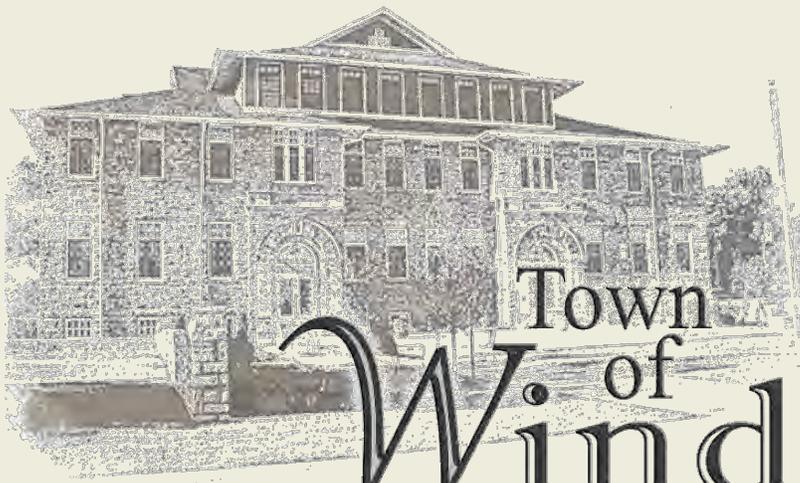
The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board.

AGENDA

- | | | | |
|----|------------|------------------------|---|
| A. | 12:30 p.m. | Lunch | |
| B. | 1:00 p.m. | Opening Remarks | Kelly Arnold |
| | | Capital Budget Wrap up | Dean Moyer |
| | | Revenues | Dean Moyer |
| | | Operations | Patti Garcia
Kelly Arnold
Dean Moyer
Mary Robins
Ian McCargar
Joe Plummer
Stacy Johnson
John Michaels
Terry Walker
Dennis Wagner
Melissa Chew |
| C. | 3:30 p.m. | Summaries | Dean Moyer |
| D. | 4:00 p.m. | Wrap up | Kelly Arnold |

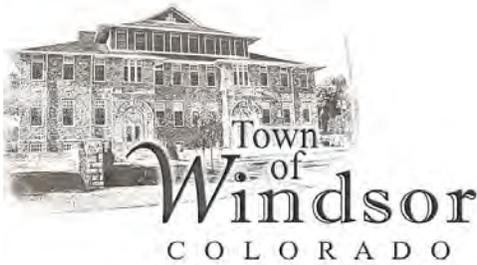


Town
of
Windsor
C O L O R A D O

2015 Proposed Budget

October 11, 2014





2015 PROPOSED BUDGET

JANUARY 1, 2015 – DECEMBER 31, 2015

TOWN BOARD MEMBERS

4 Year Terms

		<u>Term Expires</u>
Mayor - <i>at-large</i>	John Vazquez	<i>Apr 2016</i>
Mayor Pro Tem <i>District 1</i>	Myles Baker	<i>Apr 2016</i>
Town Board Member <i>District 2</i>	Don Thompson	<i>Apr 2018</i>
Town Board Member <i>District 3</i>	Jeremy Rose	<i>Apr 2016</i>
Town Board Member <i>District 4</i>	Kristie Melendez	<i>Apr 2018</i>
Town Board Member <i>District 5</i>	Robert Bishop-Cotner	<i>Apr 2016</i>
Town Board Member <i>District 6</i>	Ivan Adams	<i>Apr 2018</i>

TOWN STAFF

Town Manager	Kelly Arnold
Town Attorney	Ian McCargar
Municipal Judge	Mike Manning
Town Clerk / Assistant to Town Manager	Patti Garcia
Director of Finance / Information Systems	Dean Moyer
Director of Human Resources / Risk Management	Mary Robins
Director of Planning	Joe Plummer
Director of Economic Development	Stacy Johnson
Chief of Police	John Michaels
Director of Public Works	Terry Walker
Director of Engineering	Dennis Wagner
Director of Parks, Recreation & Culture	Melissa M. Chew

TOWN OF WINDSOR
 301 Walnut Street
 Windsor, Colorado 80550

Phone: 970.674.2400

Fax: 970.674.2456

www.windsorgov.com

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BUDGET TRANSMITTAL MESSAGE

The following is a table of basic statistics for the Town Budget. Revenue resources include both estimated beginning Fund Balance and revenues for fiscal year 2015.

REVENUE RESOURCES

General Fund	\$ 21,587,540
Park Improvement Fund	4,328,734
Conservation Trust Fund	762,287
Capital Improvement Fund	17,403,978
Community / Recreation Center Fund	1,186,246
Water Fund	19,871,127
Sewer Fund	11,448,771
Storm Drainage Fund	4,735,736
Fleet Management Fund	1,569,514
Information Technology Fund	935,386
Facilities Services Fund	683,154
Windsor Building Authority	290,608
Economic Development Incentive Fund	200,000
TOTAL ALL FUNDS	\$ 85,003,083

ESTIMATED EXPENDITURES

General Fund	\$ 13,980,289
Park Improvement Fund	1,510,475
Conservation Trust Fund	423,392
Capital Improvement Fund	8,312,535
Community / Recreation Center Fund	1,125,577
Water Fund	8,001,010
Sewer Fund	2,755,621
Storm Drainage Fund	4,304,695
Fleet Management Fund	1,382,853
Information Technology Fund	881,379
Facilities Services Fund	600,340
Windsor Building Authority	145,080
Economic Development Incentive Fund	0
TOTAL ALL FUNDS	\$ 43,423,246

Town of Windsor 2015 Proposed Budget Overview

Fund	Beginning Balance	Revenues	Expenditures	Ending Balance
General Fund	\$ 8,008,845	\$ 13,578,695	\$13,980,289	\$ 7,607,251
Park Improvement Fund	2,837,220	1,491,514	1,510,475	2,818,258
Conservation Trust Fund	563,633	198,654	423,392	338,895
Capital Improvement Fund	8,268,413	9,135,564	8,312,535	9,091,443
Community Rec Center Fund	180,942	1,005,304	1,125,576	60,670
Water Fund O & M	6,719,855	3,702,315	3,460,890	6,961,281
Water Fund PIF	4,501,153	1,296,367	847,836	4,949,684
Water Fund Raw Water	318,208	148,234	466,442	0
Water Fund / Non-Potable	2,695,323	489,672	3,225,842	(40,847)
Sewer Fund O & M	3,691,297	1,968,412	1,686,226	3,973,483
Sewer Fund PIF	4,045,641	1,743,421	1,069,396	4,719,667
Storm Drain O & M	381,739	333,867	284,565	431,042
Storm Drain PIF	1,840,348	2,179,781	4,020,130	0
Fleet Management	366,163	1,203,351	1,382,853	186,661
Information Technology	54,380	881,006	881,379	54,007
Facilities Services	41,091	642,064	600,340	82,814
Windsor Building Authority	145,528	145,080	145,080	145,528
Economic Dev. Incentive Fund	-	200,000	-	200,000
All Funds Total	\$ 44,659,780	\$ 40,343,303	\$43,423,246	\$ 41,579,836

MEMORANDUM

TO: WINDSOR TOWN BOARD
FROM: KELLY ARNOLD, TOWN MANAGER
DATE: OCTOBER 3, 2014
RE: THE RECOMMENDED 2015 BUDGET

Per Town of Windsor Charter, the Town Manager “shall submit to the Town Board, on or before the fifteenth of October of each year, a proposed budget for the Town for the next ensuing fiscal year”. Attached to this transmittal memo is the 2015 operating budget proposed for the Town of Windsor. This year continues the trend of a growing community. The total of all funds for 2015 is over \$43 Million which is up over \$4 Million compared to last year.

Our budget process and presentation has departments emphasizing that Town services are being met now and into the future. This takes hours of poring over costs, data, and aligning operational priorities with strategic decisions. I commend each department in their efforts in continually being fiscally responsible while attempting to meet the increased service needs of a growing community.

2014 reminded us of the period prior to the recession as far as activity level on the development side. We also saw increased interest in our services from a growing population. The Town Board developed a blue print for the next two years through the Strategic Plan process. And finally, the booming economy has impacted positively on our sales tax revenues but also is dictating our expenses and personnel needs. The 2015 budget incorporates adjustments to meet the priorities of our growing community while maintaining excellent services.

The bottom line focus of the 2015 budget allows us to maintain our service levels and adjust/increase services to meet these trends. The budget also focuses on our efforts and outcomes. As a result, the 2015 recommendations attempt to keep up with our growing community interests and keep alignment with the future.

The 2015 budget focuses primarily on fiscal responsibility with emphasis on reaching the Strategic Plan goals. As always, the most important funded tools of success in the 2015 are employees and providing services most highly rated by citizens.

In this recommended budget are funded personnel, projects, and programs to help accomplish the goals. Each goal will now be addressed with specific recommendations.

BUILD COMMUNITY SPIRIT AND PRIDE

A. Promote Safety and Security

- Recommended in this budget are two additional Police Officers to assist in meeting increased calls of service.

- The railroad Quiet Zone grant will be initiated in 2014 and completed in 2015.
- A better security system for Town facilities should help keep employees and the publically owned equipment safer.

B. Provide Opportunities for Residents to be Involved and Informed in Town Governance and in Community Service

- Creating a Communications Coordinator position in the Town Manager’s Office from an existing position funded in the CRC budget. The position responsibilities will be readjusted to support and emphasize a consistent approach in Town communications.

C. Encourage Healthy, Family-Friendly Neighborhoods for all Ages

- Funding of a review and update of the Town’s Comprehensive Plan will emphasize this goal while establishing future growth policies for the community.
- Communications moved into Town Manager’s office and will emphasize growing connections with Windsor neighborhoods. Developing these connections will begin in 2015.

D. Promote a “One Windsor-One Community” Philosophy

- Funding for on-going trail improvements that will tie the entire community and trail system together is found in the 2015 budget.
- Funded the third bi-annual Citizen’s Survey to gauge citizen’s interest and support for Town services.

E. Lead Through Stewardship of our Natural Resources

- This goal has many elements that in 2015 will start to come to fruition. While not fully ready to be funded, there may be opportunities in 2015 to initiate some programs currently in the development stage. These include applying for a grant to update our water conservation plan; working with the State on developing a plan for the future use of the Frank State Wildlife area; and determining the best method of implementing LED lights in our residential areas through a partnership with our electrical providers.

F. Improve Appearance and Aesthetics of Main Corridors

- With additional position in the Town Engineer’s Department, a public rights-of-way standard for main corridors can be developed.

G. Support Windsor’s Youth

- With increase in revenues, the budget allows the Board through outside agency funding to support youth and school programs that might be of interest to the Board.

H. Encourage Historic Preservation

- In the recommended budget there is funding to initiate a residential property survey. This is a priority of the Historic Preservation Commission work program which will be part of two to three-year effort to complete a survey in the Town's older residential neighborhoods.
- On-going implementation of the Lake View Cemetery master plan is funded for the next phase of improvements.

PROMOTE WINDSOR AS A DESTINATION

A. Provide Diverse and Healthy Choices in Leisure, Culture, and Recreation

- The recommended budget has funding for developing, promoting, and conducting a year-long celebration of the Town's 125th anniversary.
- Implementation of a Community Recreation Center Expansion Fund has been developed and is prepared to be incorporated into the 2015 Budget depending upon the November ballot decision.
- The next phase of the Museum landscaping plan is funded.
- The Parks budget includes funding of an update of the Parks, Recreation, and Culture Master Plan that will help establish the future of policies constructing new and maintaining existing parks and facilities.
- The construction of Coyote Gulch Park is fully funded.
- Funding of a new Show Stage is recommended to continue to provide a quality venue for community events.

B. Promote Creative and Artistic Outlets

- While a priority, this goal will be further developed during the course of 2015.

DIVERSIFY, GROW, AND STRENGTHEN THE LOCAL ECONOMY

A. Foster Business Attraction Tools and Promote the Business Retention and Expansion Program.

- The budget establishes a new fund called the Economic Development Incentive Fund to designate resources that can be used towards business development incentives.

B. Strengthen Retail Strategies for all Commercial Corridors

- The budget continues the efforts of the Economic Development program to build upon local efforts to emphasize supporting local businesses and connecting business-to-business within the community.

C. Advance Employment Opportunities

- The successful broker/site selector event is funded to increase from one to two depending upon interest.

D. Support the Downtown Development Authority

- The proposed budget has the capacity to address DDA priorities based upon their work program.

DEVELOP AND MAINTAIN EFFECTIVE INFRASTRUCTURE

A. Identify and Address Barriers to Traffic Flow

- A structure will be constructed on the Eaton Ditch and Poudre River area that should help mitigate the closure of 7th Street during minor flooding events.
- A left hand turn lane on northbound Highway 257 onto Walnut Street is funded for 2015.
- Increased funding in the Public Works budget to help address increased pothole patching and related costs. Also, increase in use and costs of street deicer are budgeted to assist in our Snow Plan.
- Design of a roundabout for 7th and Eastman Park is in the recommended budget.
- The budget funds three traffic studies on busy intersections.

B. Support Multiple Forms of Alternative Transportation

- This goal is not specifically addressed in the 2015 budget, but if opportunities come forth, the budget has the capacity to consider the opportunities

C. Make Street Maintenance a Priority

- Due to increase in revenue associated with the oil and gas revenue sources, Street maintenance is increased in the 2015 budget to help maintain a Pavement Condition Index of 70 pci.
- The addition of one Engineer in the Engineering Department will assist in accomplishing a more aggressive street maintenance program.

D. Pursue Water Independence

- Fully funding an increase in the Northern Integrated Supply Project should assist in making this project come online quicker. The project schedule will be reduced by a year or more by the increase in the work program.
- Bringing Kyger online with a funded pump station project will assist in the effort of developing an integrated non-potable system for the long-term benefit of

Windsor. Also, continuing a program to purchase water rights for both the Kyger and our potable water needs are funded as available basis.

- Indirectly related to water, storm water issues are one of the top priorities of the 2015 budget. Included in the budget are the Law Basin Master Plan Channel and updating our Storm Water Master Plan. Finally, with the increase in staff, the Engineering Department will lead the effort of implementing a state mandated Storm Water maintenance program.

Also found in the budget are several items that support maintaining effective infrastructure for the Town. They include:

- Funding of the planning effort to designing a 2016/17 Public Works Service facility.
- Grant funded improvements to meet the new mandated nutrient requirement at the wastewater treatment plant.
- Increased funding in the Sewer Fund for sludge removal due to increased sludge amounts and processing costs.

In addition to prioritizing the budget to meet Strategic Plan goals, there are additional **organizational support services** funded. Those items include:

- ✓ Adding supervisor level positions to Streets, Utilities, and Parks. With the increase of services, there is an increased need to make sure effective use of personnel is being addressed. The budget funds three new positions via internal promotions to assist in providing direction to personnel.
- ✓ Changing a part-time employee to a full-time employee in the Information Technology budget will help assist the maintenance and on-going updating of technology and computers throughout the organization.
- ✓ Adding one additional staff person to the Customer Service budget is in the recommended budget. The increase load due to increase in the number of utility bills, municipal court activity, and building permits is stressing the “one-stop” shop concept. To help assure customer service for those services and providing general Town information, an additional staff person will help keep our Windsor standard of providing personalized service in a timely fashion.
- ✓ Adding a three-quarter time Assistant Town Attorney position will allow the transition to an in-house Town Attorney office to transpire with no additional costs due to the elimination of Town Prosecutor and Town Attorney contractual services.

Revenues

Following this budget message is a complete overview of all anticipated grant revenues, approved or in application stage, which are found in the budget. We continue to be aggressive in seeking outside resources such as grants to accomplish projects.

Most of the revenue highlights were reviewed during the August work session.

General Fund (Page: A-1): Revenues such as sales tax, licenses, building permits, and most charges for services are based upon a three- year average. The three-year time period captures 2012 through projected 2014. We believe that this blending gives us a good conservative balanced approach to revenue estimates.

Property tax revenue was impacted by a recent Weld County decision to approve a \$10 Million appeal from Vestas. In addition, exempt property valuations increased in Weld County, so growth in property tax was negated in Weld County side of Windsor by a significant decrease in commercial valuation and increase in exempt valuations. Larimer County showed growth, but overall property tax revenues for 2015 are only rising by \$54,000 compared to 2014. The 2016 budget will be the next fiscal year that will reflect growth in our property revenues due to the recent surge of housing and possibly oil gas production.

Auto taxes and franchise taxes continue to grow in 2014 based upon the number of households in Windsor.

Capital Fund (Page: A-33):

Sales and Construction Use Tax are estimated based upon a rolling three-year average.

Due to the decrease in 2014 in housing permits, the rolling three-year average reflects a smaller increase in construction use tax.

Severance tax is a three-year average and continues to increase. This source of revenue was allocated to the Capital Fund for the first time in 2012 after designating it for street improvements.

Water Fund (Page: A-45):

Most of the revenues are based upon a three-year average. Water Sales revenues trend reflect a slower than normal increase which results in less revenues anticipated the 2015 budget. For 2014, this can be attributed to lower water sales due to a wetter than normal summer.

The Water rate increase by Greeley water utility for Windsor is 4%. When we conduct the water rate study, this rate increase will be incorporated into the current rates as a pass through increase.

The Water Capital Revenues (Page A-49) have the Plant Investment Fees. The increase in revenue reflects a fee increase at the beginning of 2015.

Sewer Fund (Page: A-55):

No rate increases for the sewer service operating fund so the rate estimates are based upon three-year average and some new users (residential homes) from 2014.

Sewer Plant Investment Fees (Page: A-58) revenue reflect an increase due to a fee increase at the beginning of 2015.

Storm Drainage Fund (Page: A-61):

No rate increases for this fund so the rate estimates are based upon three-year average and some new users from 2014.

It is the investment fees expenditures (Page: A-62) that will be using the reserve balance to pay cash for some large capital items. There is a loan transfer from the Capital Improvement Fund entered in the 2015 budget to offset these expenditures.

The Storm Drainage Fund will be a focus in 2015 as the master plan is reviewed along with the fee structure.

Personnel

The recommended budget includes:

- ❖ A projected rate increase in health insurance premiums of 6% effective January 1, 2015 at a total cost of \$73,000. The budget recommends that the 6% increase be split between the Town budget and Town employees. Under the current insurance cost ratio, the 2015 budget is funding 88.85% of the insurance cost. This increase of \$65,000 is in the budget. Town employee insurance rates will be increased to fund the additional \$8,000. This means that an employee that has family insurance will have an increase of about \$8/month.
- ❖ Earlier this year, Town Board reviewed an updated pay plan. After analysis, this budget incorporates an increase of just over \$16,000 to implement the “hybrid” pay plan. The “hybrid” uses the results of a broader based survey for professional employees, while labor oriented employees uses the results of the Northern Colorado survey. The key to this survey is that it addresses the most significant position, Police Officer, to a more appropriate range. The \$16,000 in the budget addresses a handful of employees that will now be at the bottom end of the new pay plan salary range.
- ❖ For the 2015 budget, the recommended merit pool is budgeted for 3.0%. The evaluation process is conducted at year end and based upon performance each employee is recognized for their service with a wage increase. This cost will be just over \$198,000 including payroll taxes for all funds in the recommended 2015 budget. This means that the average merit increase for employees will be 3.0%. Based upon our research of Colorado municipalities, most are providing a wage increase of 2 to 4% for 2015.
- ❖ Full funding for just over an additional five and one quarter (5.275 FTE) full-time positions is in the recommended budget. Also, personnel adjustments in various departments are in the budget.

The new positions are:

- ✓ A three-quarter (0.75 FTE) Assistant Town Attorney position; also in the budget is the elimination of contractual Town Prosecutor and contractual Assistant Town Attorney.
- ✓ Two (2 FTE) additional Police Officers to help create needed supervisor level personnel.

- ✓ Making the part-time Information Technology position full-time (net 0.525 FTE); also in the budget is the elimination of the part-time position and a reduction in services from an Information Technology contractor.

- ✓ One (1 FTE) additional Engineer to the Town Engineers budget.

- ✓ One (1 FTE) additional Customer Service employee in the Customer Service-Town Clerk budget.

Personnel adjustments that have additional cost to the 2015 budget are:

- Creating three new supervisor positions in Streets, Utilities, and Parks. These are intended to be internal promotions.

- Adding two additional Police Sergeants which will be based upon internal promotions.

- Eliminate the Marketing position from the Community Recreation Center Fund and replace it with a Communications Coordinator in the Town Manager's Office. The Communications Coordinator position will have a different job description than the Marketing position.

- The current Management Assistant position will change to Communications/Assistant to Town Manager and will be responsible for supervising the program so there will be title change and an increase in salary based upon increased duties.

Most of the changes occur in the General Fund one of which is the elimination of the CRC Marketing position. The net cost to the General Fund for all new personnel and changes is budgeted at an increase of just under \$439,000. There is a net increase of \$51,000 in the IT budget and an increase in the Water and Sewer Funds of \$7,000 split between funds.

Strategies and Issues for the Future

As indicated during our Capital Improvement Plan discussions the past few years, we are now entering a period where some of our long-term projects are starting to gain traction. In 2015 projects start to come to fruition:

- Potential expansion of the Community Recreation Center;

- Future of a Public Works and Parks Service Center that will primarily be funded by cash in 2017. In the meantime planning and designing will take place over the next 18 months;
- Developing a clearer picture of the possibility of a regional water treatment facility or a Windsor dedicated water treatment facility;
- Northern Integrated Supply Project will undergo final public comment with a 2021 date on the horizon of a useable product.

The strategy for developing these projects began in earnest in 2014. As a result, it continues to be important to maintain and build savings in the capital funds so when a project starts, reserves (cash) can be used to its fullest extent to fund the project. This will minimize debt.

The 2015 budget continues the 2014 recommendation that the Town Board take an approach to save for these projects and be prepared to pay cash if feasible when the time comes for these projects to be addressed. In order to do that, we would recommend that the Town Board:

- Maintain flexibility and continue to save for big projects;
- Treat oil/gas revenues as one-time resources and put them into one-time projects. Street improvements continue to be the emphasis, but there is flexibility for the Town Board to engage in other community projects if warranted.
- Staff and Board should always explore possible grants to help off-set costs associated with projects. If it has available grant funds, that project will become a higher priority.

Four significant items could have an unanticipated impact to the 2015 budget. The first one is the cost of construction, materials, and labor in the Northern Colorado market. Current conditions exist that are making the market vulnerable to cost increases and fluctuations. While the Capital Improvement Program has been reviewed several times, it is uncertain if the estimates will meet the final cost.

Windsor housing development in 2015 will continue to be important to monitor. We can expect building permits to be difficult to predict as new housing subdivisions go online. But there are more new home subdivisions around Windsor in other communities that may have an impact to Windsor home sales. The review and rewrite of the Comprehensive Plan will be a major work project for 2015 to help determine the timing of future development.

Commercial, retail, and industrial development will be a final item that could impact Windsor. With the oil/gas boom we can expect industrial development to continue strongly, yet we need to continually strive towards diversity. Costco in Timnath and other retail openings in surrounding communities could have a negative impact on sales tax

revenue. And the Regional Tourism Act application process will take significant time of Windsor’s economic development resources and commitments from the Town Board if Windsor projects are submitted.

Finally, this budget calls for using some General Fund reserves to help fund operational improvements. This needs to be considered a one-time need to fit the current growth needs. Our conservative method of estimating revenue should negate the need to use the reserve balance, but General Fund cannot continue this trend unless it is planned for in the future.

Conclusion

If there is any further budget issues or questions that will still need to be addressed after the budget review session we can schedule another work session time prior to final budget adoption. The final budget will be adopted by the Town Board on November 24th.

2015 GRANTS		
Residential Property Survey Grant	General Fund	\$ 24,000
TIGER V Great Western Railroad Quiet Zones	Capital Improvement Fund	3,158,305
State Historical Fund	Capital Improvement Fund	10,000
FEMA PDM Grant-Law Basin Channel	Storm Drainage Fund	1,031,172
DOLA Energy Grant-Water Tank	Water Fund	90,000
CDPHE Grant-Sewer Nutrient Study	Sewer Fund	837,000
DOLA Sewer Force Main	Sewer Fund	190,000
TOTAL		\$5,340,477

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
GENERAL FUND REVENUE - 01							
4001	<i>Beginning Fund Balance</i>	5,212,016	4,914,906	5,402,059	6,638,853	6,991,277	8,008,845
TAXES							
4311	Property Tax	4,325,529	4,059,482	4,049,110	4,146,285	4,146,285	4,200,440
4312	Auto Tax	385,171	399,161	361,775	416,232	418,859	376,613
4313	Sales Tax	3,229,343	3,136,499	4,160,906	3,343,808	4,039,214	4,017,741
4314	Franchise Tax	1,178,866	1,202,273	1,275,008	1,346,274	1,453,395	1,442,510
4317	Severance Tax	198,677	0	0	0	0	0
	<i>Sub-Total</i>	9,317,586	8,797,416	9,846,799	9,252,599	10,057,754	10,037,304
LICENSES & PERMITS							
4321	Beer & Liquor Licenses	6,940	8,365	7,362	7,157	9,635	8,454
4322	Building Permits	147,003	240,273	245,723	218,724	229,395	238,464
4323	Business & Other Licenses	27,078	43,111	29,715	28,499	30,349	34,392
	<i>Sub-Total</i>	181,021	291,749	282,800	254,379	269,379	281,309
INTERGOVERNMENTAL REVENUES							
4331	Highway Users Tax	700,271	711,379	720,033	705,530	719,683	748,843
4332	County Road & Bridge Tax	239,025	198,061	202,558	208,194	210,674	232,692
4333	Cigarette Tax	21,134	24,421	25,245	23,173	24,424	24,697
4334	Grants	8,203	0	0	0	0	24,000
4335	Police Dept Grants	2,988	3,220	1,870	0	423	0
4356	Cultural Affairs Grants/Donations	7,500	8,077	613	0	19,002	0
	<i>Sub-Total</i>	979,121	945,158	950,320	936,897	974,206	1,030,232
CHARGES FOR SERVICES							
4342	Cemetery Revenue	32,100	53,700	53,030	44,609	51,478	52,736
4343	Swimming Pool	169,745	171,018	177,656	173,190	176,062	181,600
4344	Police Dept. Services	50,935	26,891	23,227	34,378	16,971	22,363
4345	Street Services	100	0	0	0	0	0
4346	Recreation Revenue	643,954	708,253	692,581	704,658	704,472	711,064
4351	Court of Record Costs	10,860	15,300	12,540	10,000	12,994	13,611
4366	Planning Fees	17,183	22,850	87,450	26,762	72,142	60,814
4383	Sale of Recycle Commodity	0	4,060	10,569	12,000	8,474	12,000
4385	Misc. Brush Recycling Revenue	0	0	20,913	17,000	21,865	22,000
	<i>Sub-Total</i>	924,877	1,002,073	1,077,967	1,022,597	1,064,458	1,076,189

General Fund Detail Budget

TOWN OF WINDSOR							GENERAL FUND - 01	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
	<u>FINES & FORFEITS</u>							
4350	Court Fines	122,913	185,040	171,904	180,000	164,218	173,721	
	<i>Sub-Total</i>	122,913	185,040	171,904	180,000	164,218	173,721	
	<u>MISCELLANEOUS REVENUE</u>							
4360	Insurance Refund/Settlement	1,421	255	0	0	220,178	0	
4364	Interest Income	74,376	58,011	75,316	40,164	30,914	30,914	
4368	Miscellaneous Revenue	14,120	90,463	77,614	44,054	29,282	65,786	
4371-905	WHA Grant Proceeds	0	0	307,000	0	1,000	0	
4372	Transfer from Water Fund/Non-Potable	53,000	30,000	30,000	30,000	30,000	10,000	
4373	Transfer from Water Fund	360,625	386,082	400,654	427,907	427,907	467,114	
4374	Transfer from Sewer Fund	190,545	188,019	190,640	211,260	211,260	248,084	
4375	Transfer from Park Improvement Fund	76,914	76,914	24,246	25,601	25,601	25,873	
4380	Art & Heritage Miscellaneous Revenue	11,500	5,248	1,984	2,000	1,460	2,000	
4386	Community Events Revenue	0	13,154	11,949	10,000	17,182	12,750	
4388	Misc. Park Revenue	16,429	15,318	17,488	15,000	15,553	15,000	
4389	Misc. Forestry Revenue	11,055	18,841	4,731	5,000	3,170	5,000	
4391	DDA Administration Reimbursement	0	1,470	20,339	20,000	20,000	5,000	
	<i>Sub-Total</i>	809,985	883,774	1,161,962	830,987	1,033,508	887,523	
	<u>COLLECTIONS FOR OTHER GOVERNMENTS</u>							
4315	Larimer County Use Tax Collections	4,067	6,369	7,311	4,894	4,525	6,069	
4320	Safebuilt Building Fee Collection	66,833	110,744	144,266	105,329	84,197	86,350	
4325	Fire Department Fee collection	0	0	(4,575)	0	0	0	
4393	Court Fine Surcharge	0	0	0	0	0	0	
	<i>Sub-Total</i>	70,900	117,114	147,002	110,223	88,722	92,419	
GENERAL FUND REVENUE TOTAL		12,406,402	12,222,323	13,638,754	12,587,683	13,652,245	13,578,695	
AVAILABLE RESOURCES		17,618,418	17,137,229	19,040,813	19,226,535	20,643,523	21,587,540	

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR						CAPITAL IMPROVEMENT FUND - 04	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
CAPITAL IMPROVEMENT FUND REVENUE - 04							
4001	Beginning Fund Balance	2,837,136	4,601,902	4,973,418	8,763,023	7,847,802	8,268,413
4313	Sales Tax	2,161,721	2,094,067	2,453,567	2,229,205	2,692,809	2,678,494
4317	Severance Tax	0	260,132	254,637	234,020	500,047	338,272
4318	Construction Use Tax	993,765	1,976,928	1,893,964	1,638,988	1,418,717	1,763,203
4319	Traffic Impact Fee	602,901	1,018,169	938,066	846,897	870,417	942,218
4334	Grants	0	0	0	0	10,300	0
4334-904	Grant Projects	14,389	24,000	0	0	176,880	3,158,305
4334-901	Grants Bridge	336,000	0	11,453	425,000	509,563	0
4335	Police Dept Grants	64,050	0	3,750	0	203	0
4336	Museum Grants	0	0	0	10,000	0	10,000
4342	I-25 Landowner Fees	0	0	12,233	0	(6,117)	0
4345	Developer Street Reimbursement	0	969	0	0	0	0
4361	Gas & Oil Drilling Royalties	0	0	116,734	0	78,960	95,000
4362	Mineral Lease Revenue	144,216	83,129	117,407	0	16,040	0
4360	Insurance Refund/Settlement	0	0	0	0	590,108	0
4364	Interest Income	6,262	5,062	84,570	3,868	67,572	67,572
4367	Developer Contributions	2,413,564	794,017	581,703	0	0	0
4376	Transfer from General Fund I-25 / SH 392	1,250,000	0	0	0	0	82,500
4378	Transfer from Water Fund I-25 / SH 392	1,250,000	0	0	0	0	0
4381	Sale on General Fixed Assets	95,652	0	0	0	0	0
CAPITAL IMPROVEMENT FUND REVENUE TOTAL							
		9,332,518	6,256,475	6,468,083	5,387,978	6,925,499	9,135,564
AVAILABLE RESOURCES							
		12,169,654	10,858,377	11,441,501	14,151,002	14,773,302	17,403,978



Water Fund Detail Budget

TOWN OF WINDSOR						WATER FUND - 06	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
WATER FUND O&M REVENUE - 06						WATER OPERATING & MAINTENANCE	
4001	<i>Beginning Fund Balance</i>	4,426,132	5,313,253	6,083,957	7,127,665	6,771,399	6,719,855
4334	Grants	30,570	12,652	0	0	0	5,000
4351	Utility Sales	2,996,195	3,444,552	3,163,142	3,284,058	3,038,171	3,215,288
4355	Meter Yokes / Materials	63,135	110,118	74,502	83,012	69,612	84,744
4356	Hydrant Meter Rental	10,900	111,862	4,982	26,000	25,200	26,000
4357-000	Water Rental	58,348	115,724	52,865	70,000	123,831	70,000
4359	Tank Water Revenue	1,216	1,844	1,893	1,670	2,767	2,168
4364	Interest Income	130,971	191,965	215,394	169,320	232,229	232,229
4368	Miscellaneous/Service Reconnect Fees	15,825	16,315	14,790	16,216	19,329	16,811
4385	Delinquent Charge	88,270	45,520	51,520	60,802	45,994	47,678
4386	Construction Water	3,950	6,764	425	3,814	0	2,396
WATER FUND O&M REVENUES TOTAL		3,399,379	4,057,316	3,579,513	3,714,893	3,557,134	3,702,315
AVAILABLE RESOURCES		7,825,511	9,370,569	9,663,471	10,842,558	10,328,533	10,422,171
WATER PLANT INVESTMENT FEES REVENUES						WATER PLANT INVESTMENT FEE	
4001	<i>Beginning Fund Balance</i>	6,949,951	6,248,297	7,173,853	6,574,720	7,778,762	4,501,153
4334-906	Grant for Water Tank	0	0	0	450,000	560,000	90,000
4352	Plant Investment Fees	790,409	1,198,071	779,352	903,726	664,179	1,140,534
4367	Contributions- Developers	552,686	259,706	214,900	0	0	0
4374	Transfer from Capital Imp Fund	62,653	62,653	62,653	62,653	62,653	65,833
WATER PLANT INVEST FEE REVENUES TOTAL		1,405,748	1,520,430	1,056,905	1,416,379	1,286,832	1,296,367

Sewer Fund Detail Budget

TOWN OF WINDSOR							SEWER FUND - 07	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
SEWER FUND OPERATING & MAINTENANCE REVENUE - 07							SEWER FUND OPERATING & MAINTENANCE	
4001	<i>Beginning Fund Balance</i>	1,821,604	2,402,369	3,107,297	3,592,129	3,672,222	3,691,297	
4351	Utility Sales	1,638,671	1,688,744	1,733,967	1,693,100	1,778,152	1,733,621	
4334	Grants	0	0	0	190,000	0	190,000	
4334-907	Grants	0	0	0	57,600	45,291	0	
4364	Interest Income	1,971	2,516	3,764	1,655	788	788	
4368	Miscellaneous Revenue	7,914	9,245	9,880	0	0	0	
4361	Gas & Oil Drilling Royalties	34,362	66,074	31,500	90,876	34,434	44,003	
SEWER FUND O&M TOTAL REVENUE		1,682,918	1,766,580	1,779,111	2,033,231	1,858,665	1,968,412	
AVAILABLE RESOURCES		3,504,522	4,168,949	4,886,408	5,625,360	5,530,888	5,659,709	
SEWER PLANT INVESTMENT FEES REVENUES - 07							SEWER PLANT INVESTMENT FEE	
4001	<i>Beginning Fund Balance</i>	2,910,923	3,097,146	3,954,693	4,262,355	3,710,968	4,045,641	
4335	Loan Proceeds	0	3,110,543	0	0	0	0	
4334-901	Grants	142,813	1,421,890	0	0	0	837,000	
4352	Plant Investment Fees	636,141	1,039,077	635,408	764,200	563,753	905,079	
4364-007	PI Interest Income	3,545	4,284	6,409	2,818	1,342	1,342	
4367	Contributions- Developers	540,003	221,823	237,413	0	0	0	
SEWER INVESTMENT FEE REVENUE TOTAL		1,322,501	5,797,618	879,230	767,018	565,095	1,743,421	
AVAILABLE RESOURCES		4,233,424	8,894,764	4,833,923	5,029,373	4,276,064	5,789,062	

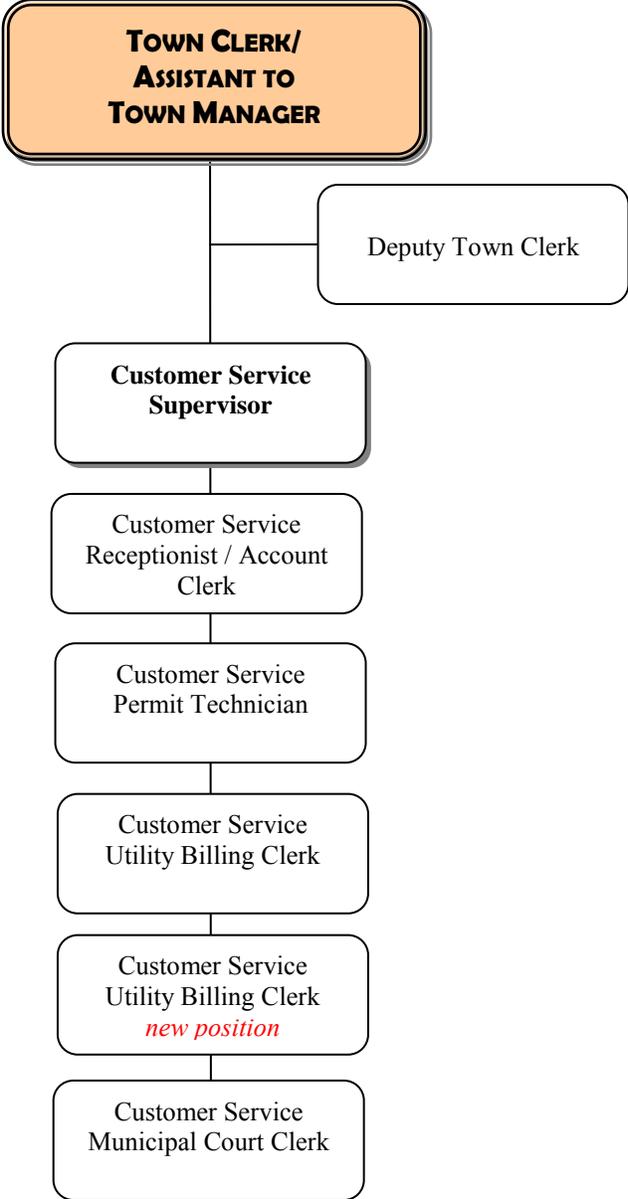
Storm Drainage Fund Detail Budget

TOWN OF WINDSOR						STORM DRAINAGE FUND - 08	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
STORM DRAINAGE O&M REVENUE - 08						STORM DRAIN OPERATING & MAINTENANCE	
4001	<i>Beginning Fund Balance</i>	191,458	271,983	234,836	302,088	286,174	381,739
4349	Stormwater Service	222,169	221,808	240,669	229,300	255,194	239,127
4361	Mosquito Control Service	79,653	82,548	88,636	89,412	93,782	94,740
4368	Miscellaneous Income	0	785	0	0	0	0
4381	Sale of Capital Assets	40,000	0	0	0	0	0
STORM DRAIN O&M TOTAL REVENUE		341,822	305,141	329,305	318,712	348,976	333,867
RESOURCES AVAILABLE		533,281	577,124	564,141	620,800	635,150	715,607
STORM DRAIN INVESTMENT FEES REVENUE						PLANT INVESTMENT FEES	
4001	<i>Beginning PI Fund Balance</i>	439,480	698,420	1,613,890	1,793,262	2,096,442	1,840,348
4334-908	Grants	0	0	0	626,716	509,563	1,031,172
4356	Storm Drain Investment Fees	534,278	604,636	676,681	599,593	643,328	643,259
4364	Storm Drain Invest Interest Income	685	935	628	664	537	537
4372	Transfer from Water Fund/Non-Potable	0	462,919	0	0	0	0
4374	Transfer from Capital Improvement Fund	0	0	0	0	0	504,814
4367	Contributions - Developers	357,487	162,328	53,794	0	0	0
STORM DRAIN INVESTMENT REVENUES TOTAL		892,449	1,230,818	731,102	1,226,973	1,153,427	2,179,781
AVAILABLE RESOURCES		1,331,929	1,929,237	2,344,993	3,020,235	3,249,869	4,020,130
STORM DRAIN INVESTMENT FEES EXPENDITURES							



Patti Garcia
Town Clerk / Assistant to Town Manager

Town Clerk & Customer Service



*Responsible for this additional
budgetary division / function*

Capital Purchases (CIF)

Elections

TOWN CLERK AND CUSTOMER SERVICE'S MISSION STATEMENT

The mission of the Town Clerk's Office is to provide quality support and assistance to the Town Board, the Town Administration and citizens of Windsor.

Success in our endeavors is accomplished by:

Acknowledging and embracing our role as a service unit; providing customer service that exceeds expectations while being accessible, approachable and communicating with honesty, integrity, tact and respect; providing a welcoming atmosphere and customer-focused, flexible, support services through our highly capable staff; teamwork within and among departments Town-wide; and continuously seeking innovative and efficient ways to deliver professional services.

ABOUT THE TOWN CLERK AND CUSTOMER SERVICE DEPARTMENT

The Town Clerk and Customer Service Department provides professional, courteous, and quality customer service for the Town of Windsor. The Town Clerk's office oversees the customer service department, election administration, liquor licensing, business licensing, cemetery administration and records management along with serving as the Clerk to the Town Board. The Customer Service Department serves as the "First Impressions of Windsor" and is comprised of staffing representation from the following departments: Clerk; Municipal Court; Planning; and Utility Billing. These departments work together to provide a one-stop-shop customer service area for citizens and staff.

FUNCTIONS OF THE DEPARTMENT

Town Clerk / Assistant to Town Manager – The Town Clerk assures that there is representation from the Clerk's office at all Town Board meetings; prepares agendas, meeting packets and oversees the transcription of minutes which serve as the official record of the meeting. This office also arranges meetings and training for the Town Board. The Town Clerk's office is responsible for Advisory Board recruitment, agenda and meeting packet publication and recordation of minutes. As Election Administrator, the Town Clerk conducts municipal elections as required and works directly with the County Clerk for coordinated elections; provides assistance with the Referendum and Initiated Petition processes; provides technical assistance to municipal candidates and issue committees regarding election regulations and requirements. In addition, the Town Clerk's office works with the Local Licensing Authority and assists with applications for liquor and beer licenses, providing education and training. The Town Clerk is also responsible for maintaining official records of the Town and maintains a computerized records management system and recodifies the code book as required. This position also facilitates the partnership between the Town and the Windsor Downtown Development Authority and works with the DDA to assure action items are complete.

Customer Service Department

The Department was created to provide as a one-stop-shop for citizens. Staff is available to assist customers and provide assistance for external and internal customer needs:

- Reception – Provides a variety of services to walk-in and telephone customers along with maintaining inventory of all office supplies for the Town of Windsor.
- Deputy Clerk – Serves as Deputy Clerk, provides administrative support to the front desk and other departments as needed along with providing back up support to the building permit technician. Serves as recording secretary to the Town Board, Planning Commission and Historic Preservation Commission.

- Customer Service Supervisor – Provides oversight of reception, utility billing, and municipal court and is responsible for the administration of all utility billing activities. Serves as recording secretary to advisory boards as needed.
- Permit Technician – Processes building and sign permit applications and issues certificates of occupancy for completed buildings; serves as recording secretary to the Board of Adjustment.
- Utility Billing Clerk – Coordinates the administrative utility functions for the Town of Windsor including billing, accounts receivable and reporting requirements. Serves as recording secretary to the Water & Sewer Board.
- Municipal Court Clerk – Provides administrative services for external and internal customers; the Court Clerk attends all court arraignments and trials, provides records management, scheduling, docket preparation and accounting functions for Windsor Municipal Court.

RELATIONSHIP TO STRATEGIC PLAN

The Town Clerk and Customer Service Department is responsible for several items in the 2014-2016 Strategic Plan. In Goal 1: *Build Community Spirit and Pride*, the Town Clerk and customer service staff plays an active role in the execution of Priority B: *Provide opportunities for residents to be involved and informed in Town governance and in community service*. This goal is achieved by providing opportunities for citizen engagement by actively recruiting and filling vacant seats on advisory boards and committees.

The Town Clerks office and Customer Service Department engages the community by communicating information to customers through telephone, walk in customers, mailings and social media; corresponding with Goal 1, Priority D: *Promote a “One Windsor-One Community” philosophy*. The Town Clerk’s Office also has a unique partnership with the Downtown Development Authority (DDA), and continues to support the DDA, upholding Goal 3, Priority D: *Support the Downtown Development Authority*.

In 2015 the Customer Service Department will be working on water conservation efforts through the distribution of Residential Water Audit Kits and assisting with the 2016 Water Conservation Plan; fulfilling Goal 1, Priority E: *Lead through Stewardship of Natural Resources*. Additional efforts in 2015 which meet Goal 1, Priority B: *Provide opportunities for residents to be involved and informed in Town governance and in community service* is the creation of a Customer Service page on the Town’s website which will provide information related to all aspects of the department and include pdf fillable forms including a link to the Town’s electronic records system which will give citizens access to the Town’s permanent documents such as ordinances, resolutions and building permits.

Additionally, the Town Clerk and Customer Service Department provides and continues to improve access to Town Board meetings through electronic board packets online, live streaming and archived video of Town Board meetings on the website, as well as broadcast on Channel 8.

CHALLENGES

The challenge in 2015 continues to be being able to provide the same level of exceptional customer service while demands continue to increase. The growth of Windsor, along with the projects and events that take place, create a large amount of foot and phone traffic into Town Hall and the Customer Service staff are expected to be informed and prepared to provide information as needed. Additionally, it is always a challenge to provide information as quickly as the customer would like; there is an expectation of being able to get licenses and approvals instantly which is not an option in most cases.

TOWN CLERK AND CUSTOMER SERVICE GOALS AND OBJECTIVES

Town Clerk

- Successful development of departmental budgets and administration within those budgets;
- Continue to provide responsible management / oversight of Town records, Liquor Licenses, Resolutions and Ordinances;
- Continue electronic indexing of permanent documents;
- Administrate records management policies and procedures for all departments;
- Organize and direct elections as required;
- Provide exceptional support to Mayor and Town Board as required; attend all Town Board meetings and complete minutes;
- Coordinate Advisory Board recruitment and appointments, publication of packets and recordation of meeting minutes;
- Administer liquor licensing and cemetery functions as required;
- Promote and encourage training to enhance department functions;
- Coordinate efforts of the Downtown Development Authority;
- Update and recodify Town Code Book as required.

Customer Service

- Continue supervision of the department in providing excellent customer service to citizens with concerns being addressed promptly;
- Cross-train within the department to provide for more depth in service;
- Organize and promote Customer Service Department website information for online use;
- Continue to promote online options for all services including utility billing and SafeBuilt for ease of service for citizens;
- Develop programming options and opportunities for Channel 8 and website;
- Facilitate water conservation efforts and the 2016 Water Conservation Plan;
- Conduct review of scanned permanent documents to assure completeness and readability.

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
TOWN CLERK/CUSTOMER SERVICE EXPENDITURES - 410							
5111	Wages - Full Time	293,263	307,888	312,055	309,441	323,236	320,069
5112	Wages - Part Time	0	0	13,560	5,472	3,927	5,472
5121	Wages - Over Time	4,909	458	862	100	235	100
5114	Merit Pay	0	0	0	9,423	0	9,602
5126	Short Term Disability	0	0	327	407	589	643
5127	Long Term Disability	1,397	1,287	1,396	1,450	1,610	1,718
5128	Vision Insurance	761	753	732	746	860	974
5130	FICA-Med	4,066	4,203	4,527	4,704	4,596	4,861
5131	FICA	17,384	17,990	19,359	20,115	19,651	20,785
5132	Medical Insurance	64,059	58,427	57,055	61,987	66,913	82,274
5133	Employee Retirement	12,680	13,118	14,771	14,325	12,855	15,126
5134	Unemployment Insurance	820	849	905	973	926	1,006
5135	Workers Compensation Insurance	1,820	1,306	853	731	1,665	700
5136	Dental Insurance	6,884	7,057	6,697	6,873	6,627	7,486
5137	Staff Development	5,261	3,694	4,982	6,000	5,537	6,000
5138	Life Insurance	1,233	902	839	790	868	916
5140	Tuition Reimbursement	287	0	0	0	0	0
5144	Employee Assistance Administration	0	295	243	272	259	311
	<i>Personal Services Total</i>	414,825	418,226	439,163	443,810	450,352	478,042
6210	Office Supplies	2,127	4,484	3,140	1,500	1,350	1,500
6216	Reference Books/Materials	24	20	0	100	55	100
6217	Dues/Fees/Subscriptions	559	855	456	1,000	820	1,115
6218	Small Equipment Items	178	0	361	1,000	934	1,000
6245	Travel/Mileage	230	584	471	400	169	400
6246	Liability Insurance	2,689	2,615	3,032	3,627	3,023	4,058
6253	Contract Service	7,406	3,339	4,973	7,000	6,973	7,000
6256	Publishing/Recording	2,985	2,425	2,450	2,800	1,790	1,000
6261	Telephone Services	209	1,390	1,372	1,500	1,391	1,500
6263	Postage	870	476	903	300	551	600
6264	Printing/Binding	991	589	126	200	0	200
6290	Elections	252	24,125	41	50,000	47,802	0
	<i>Operating & Maintenance Total</i>	18,522	40,901	17,326	69,427	64,858	18,473
7011	Information Tech Transfer	26,918	53,389	61,226	80,236	80,236	87,505
7012	Facility Services Transfer	16,007	19,022	17,124	19,077	19,077	19,595
	<i>Interfund Loans & Transfers Total</i>	42,925	72,411	78,350	99,313	99,313	107,100
TOWN CLERK/CUSTOMER SERVICE EXPENDITURES TOTAL		476,273	531,538	534,839	612,550	614,523	603,616

General Fund Detail Budget

TOWN OF WINDSOR							GENERAL FUND - 01	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
MUNICIPAL COURT EXPENDITURES - 412								
6210	Office Supplies	134	36	65	0	95	0	
6216	Reference Books/Materials	0	0	47	0	0	0	
6217	Dues/Fees/Subscriptions	40	40	61	250	88	250	
6245	Travel/Mileage	114	0	0	0	0	0	
6246	Liability Insurance	81	79	92	110	92	123	
6253	Contract Service	16,367	17,447	15,576	17,320	16,966	17,250	
6261	Telephone Services	29	36	44	50	37	50	
6263	Postage	591	378	492	700	655	700	
6264	Printing/Binding	547	730	836	1,500	888	1,250	
	<i>Operating & Maintenance Total</i>	17,904	18,746	17,212	19,930	18,820	19,623	
MUNICIPAL COURT EXPENDITURES TOTAL		17,904	18,746	17,212	19,930	18,820	19,623	

Capital Improvement Fund Detail Budget

<i>TOWN OF WINDSOR</i>		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
<u>TOWN CLERK/CUSTOMER SERVICE - 410</u>							
6218	Small Equipment	6,302	0	861	2,000	1,998	1,000
	<i>Small Equipment Total</i>	6,302	0	861	2,000	1,998	1,000
TOWN CLERK/CUSTOMER SERVICE TOTAL		6,302	0	861	2,000	1,998	1,000



Executive & Judicial Department



TOWN BOARD
Mayor: John Vazquez, Mayor Pro-Tem: Myles Baker, Board Members: Christian Morgan, Jeremy Rose, Kristie Melendez, Robert Bishop-Cotner, Ivan Adams



*Kelly Arnold
Town Manager*

TOWN MANAGER

Communications /
Assistant to Town Manager *new*

Communications
Coordinator *new*

Municipal Court

Judge
(contract)

*Responsible for this additional
budgetary division / function*

Capital Purchases (CIF)

EXECUTIVE AND JUDICIAL DEPARTMENT MISSION STATEMENT

The Executive and Judicial Department works cooperatively with the citizens, elected / appointed officials and municipal employees of Windsor to respond to the needs of our community, and set the direction for the Town organization. The Town Board and Town Manager's office are committed to providing quality, innovative and ethical leadership in a creative environment, both within the organization itself and the Windsor community as a whole.

ABOUT THE EXECUTIVE AND JUDICIAL DEPARTMENT

The **Town Manager's Office** consists of professional, administrative and clerical support staff who oversee the day-to-day operations of Town government, responds to the needs of the Town Board as well as citizen concerns and information requests, both internal and external to the organization.

The **Municipal Court** provides hearings for misdemeanor crimes consisting mainly of traffic infractions and Town ordinance violations.

FUNCTIONS OF THE DEPARTMENT

The Executive and Judicial Department provides guidance and direction for the legal, prudent, and fiscally responsible operation of Town government in order to furnish cost-effective and responsive services to the citizens of Windsor.

Town Manager – The Town Manager is appointed by the Town Board to act as the organization's Chief Administrative Officer to be a direct advisor to the Town Board, oversee the daily Department operations of the Town, enforce and implement the ordinances, resolutions, contracts, policies, strategic goals and other enactments of the local elected officials. The Town Manager is also responsible for the overseeing of the hiring process and appointment of Town employees, establishment and implementation of personnel rules and regulations, preparation / implementation of the annual budget and the periodic reporting of Town finances and administrative activities.

Municipal Court Judge – The Municipal Court Judge is appointed by the Town Board to preside over trials and hearings whenever a case is made within the corporate limits of the Town of Windsor. The Municipal Court Judge hears cases that involve violations of Town ordinances and misdemeanor state laws.

2015 ORGANIZATIONAL OBJECTIVES

The objectives of the organization follow the Strategic Plan, Vision and Philosophy.

Our Mission

The Town of Windsor strengthens community through the fiscally responsible and equitable delivery of services, supports hometown pride, and encourages resident involvement.

Our Vision

WINDSOR'S hometown feel fosters an energetic COMMUNITY SPIRIT AND PRIDE that makes our town special in Northern Colorado.

WINDSOR has a STRONG LOCAL ECONOMY with diverse business sectors that provide jobs and services for residents

WINDSOR promotes QUALITY DEVELOPMENT.

WINDSOR residents enjoy a friendly community with a VIBRANT DOWNTOWN, HOUSING OPPORTUNITIES, CHOICES for LEISURE, CULTURAL ACTIVITIES, RECREATION, and MOBILITY for all.

WINDSOR is a GOOD ENVIORONMENTAL STEWARD.

Our Philosophy

The employees of the Town of Windsor are committed to exceptional services, environmental stewardship, and financial responsibility.

Our ongoing focus is to increase operating efficiencies and streamline management systems and procedures, always keeping in mind accountability to our residents.

EMPLOYEES CORE BELIEFS REFLECT PRIDE

P	roducing results
R	esponsibility
I	ntegrity
D	edication
E	xceptional Service

Our Goals

Goal 1: Build Community Spirit and Pride

Goal 2: Promote Windsor as a Destination

Goal 3: Diversify, Grow, and Strengthen the Local Economy

Goal 4: Develop and Maintain Effective Infrastructure

RELATIONSHIP TO THE STRATEGIC PLAN

Town Board

The Mayor and Town Board 2015 budget includes several items that relate to the 2014-2016 Strategic Plan. The 2015 budget reflects carrying out the National Citizen Survey to measure community opinion about services provided by the Town. The survey will help with Goal 1: *Build Community Spirit and Pride*, Priority B: *Provide opportunities for residents to be involved and informed in Town governance and in community service.*

Additionally, 2015 is an exciting year for Windsor as we celebrate our 125th Anniversary as a community. Town Board's budget includes funds to help us celebrate this milestone, which supports Goal 1: *Build Community Spirit and Pride*, Priority D: *Promote a "One Windsor-One Community" philosophy*, Goal 2: *Promote Windsor as a Destination*, Priority A: *Provide diverse and healthy choices in leisure, culture, and recreation*, and Priority B: *Promote creative and artist outlets.*

Town Board also allocates a portion of property tax revenues to an Outside Agency Fund. This fund is used to provide financial support to agencies under the Town Board's discretion that promote worthy causes and impact the community at some level. For the last four budget cycles the Town Board has supported the Downtown Development Authority (DDA) using outside agency funds. This action advances Priority D: *Support the Downtown Development Authority* under Goal 3: *Diversify, Grow and Strengthen the Local Economy.*

Town Manager

The Town Manager's office is responsible for execution of several 2014-2016 Strategic Plan items as well as oversight of the implementation of the entire plan by 2016. Tracking each Action Item with quarterly progress reports to the Town Board is coordinated by the Town Manager office.

Under Goal 1: *Build Community Spirit and Pride*, the Plan of Action items for Priority B: *Provide opportunities for residents to be involved and informed in Town governance and in community service* will be administered by the Town Manager's office. This office will also focus on the Action Item, *Strengthen communications efforts*, by dedicating specific staff to address our communications needs. Also under Goal 1, Priority C: *Encourage healthy, family-friendly neighborhoods for all ages* include a Plan of Action item to *engage neighborhood participation through Town supported activities*. This item will be carried out by the Town Manager office with the help of the Town Clerk and Parks, Recreation, and Culture Department.

Finally, the Town Manager office will work on Priority E: *Lead through stewardship of national resources* by implementing an LED street light pilot program and researching alternative fuel options.

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
MAYOR & TOWN BOARD EXPENDITURES - 411							
5112	Wages - Part Time	29,076	30,695	30,000	30,000	30,000	30,000
5130	FICA-Med	422	446	435	435	435	435
5131	FICA	1,803	1,907	1,860	1,860	1,860	1,860
5134	Unemployment Insurance	87	92	90	90	90	90
5135	Workers Compensation Insurance	19	19	19	19	20	16
	<i>Personal Services Total</i>	31,407	33,159	32,404	32,404	32,405	32,401
6210	Office Supplies	416	1,292	324	500	451	500
6211	Economic Development	45,280	0	0	0	0	0
6213	Public Relations	28,899	2,941	24,937	10,000	10,000	20,000
6214	Board Development	9,432	12,670	20,560	11,200	11,200	11,400
6217	Dues/Fees/Subscriptions	7,559	7,407	9,232	8,000	7,962	8,000
6218	Small Equipment	628	1,154	12	0	400	0
6245	Travel/Mileage	763	1,158	2,322	1,500	600	1,500
6246	Liability Insurance	19,255	18,923	15,239	18,229	15,193	20,394
6253	Contract Service	2,000	11,303	3,005	14,000	12,652	0
6256	Publishing/Recording	228	159	145	100	102	200
6267	Study Review/Consultant	16,550	1,772	10,950	5,000	0	11,300
6269	Misc. Youth Advisory Board	3,240	3,723	2,589	5,000	0	0
6270-000	Outside Agency Funding	23,170	14,989	3,150	62,194	24,000	63,007
6270-100	Outside Agency Funding (Windsor Housing Auth)	49,800	14,531	0	0	0	0
6270-200	Outside Agency Funding (DDA)	0	250,000	250,000	265,000	264,586	270,000
	<i>Operating & Maintenance Total</i>	207,220	342,022	342,464	400,724	347,147	406,300
7234	Developer Reimbursements	512,856	223,290	0	0	0	0
7304	Transfer to Capital Improvement Fund	1,250,000	0	0	0	0	82,500
7011	Information Tech Transfer	14,387	30,740	38,577	44,666	44,666	45,626
	<i>Loans & Transfers Total</i>	1,777,243	254,030	38,577	44,666	44,666	128,126
MAYOR & TOWN BOARD EXPENDITURES TOTAL		2,015,870	629,211	413,446	477,793	424,218	566,827

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
TOWN MANAGER EXPENDITURES - 413							
5111	Wages - Full Time	138,232	165,116	164,016	190,875	196,397	251,857
5112	Wages - Part Time	7,867	2,604	7,341	0	0	0
5114	Merit Pay	0	0	0	7,635	0	4,498
5126	Short Term Disability	0	0	0	0	0	0
5127	Long Term Disability	369	767	769	888	911	1,112
5128	Vision Insurance	103	155	146	207	207	369
5129	Employer Paid Contribution/457	8,557	9,206	9,410	9,794	9,721	10,039
5130	FICA-Med	2,198	2,445	2,531	2,878	2,907	3,717
5131	FICA	7,098	8,190	8,619	12,308	12,431	15,894
5132	Medical Insurance	11,651	16,135	14,670	18,719	17,340	34,634
5133	Employee Retirement	6,912	7,094	7,238	8,730	7,478	10,318
5134	Unemployment Insurance	444	491	505	596	587	769
5135	Workers Compensation Insurance	396	452	502	447	482	491
5136	Dental Insurance	983	1,137	1,287	1,610	1,497	2,635
5137	Staff Development	3,371	3,741	4,986	5,000	5,229	6,300
5138	Life Insurance	504	424	460	482	499	601
5144	Employee Assistance Administration	41	42	55	78	91	117
	<i>Personal Services Total</i>	188,726	217,999	222,536	260,245	255,778	343,351
6209	Employee Relations	155	73	201	11,750	11,750	11,750
6210	Office Supplies	485	384	222	500	135	500
6213	Public Relations	855	313	192	1,000	1,000	1,000
6216	Reference Books/Materials	0	28	0	300	0	100
6217	Dues/Fees/Subscriptions	2,340	2,119	1,117	3,000	3,000	3,000
6245	Travel/Mileage	6,754	6,847	6,833	7,300	6,600	7,300
6246	Liability Insurance	763	737	855	1,023	852	1,144
6253	Contract Service	46	287	304	0	69	0
6256	Publishing/Recording	0	0	62	0	0	0
6261	Telephone Services	1,408	1,359	1,879	1,500	1,979	2,000
6263	Postage	413	119	232	800	212	500
6267	Study Review/Consultant	135	0	0	0	0	0
	<i>Operating & Maintenance Total</i>	13,352	12,266	11,898	27,173	25,598	27,294
7011	Information Tech Transfer	12,608	15,929	17,049	24,403	24,403	28,231
7012	Facility Services Transfer	7,435	9,377	10,257	11,089	11,089	12,223
	<i>Interfund Loans & Transfers Total</i>	20,043	25,306	27,306	35,493	35,492	40,454
TOWN MANAGER EXPENDITURES TOTAL		222,121	255,572	261,740	322,910	316,867	411,099



Capital Improvement Fund Detail Budget

<i>TOWN OF WINDSOR</i>						CAPITAL IMPROVEMENT FUND - 04	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
<u>MAYOR & TOWN BOARD - 411</u>							
7314	Transfer to Storm Drainage Fund	0	0	0	0	0	504,814
7375	Transfer to Comm/Rec Fund	295,000	200,000	0	0	0	0
7373	Transfer to Water Fund	62,653	62,653	62,653	62,653	62,653	65,833
	<i>Interfund Loans & Transfers Total</i>	357,653	262,653	62,653	62,653	62,653	570,647
MAYOR & TOWN BOARD TOTAL		357,653	262,653	62,653	62,653	62,653	570,647

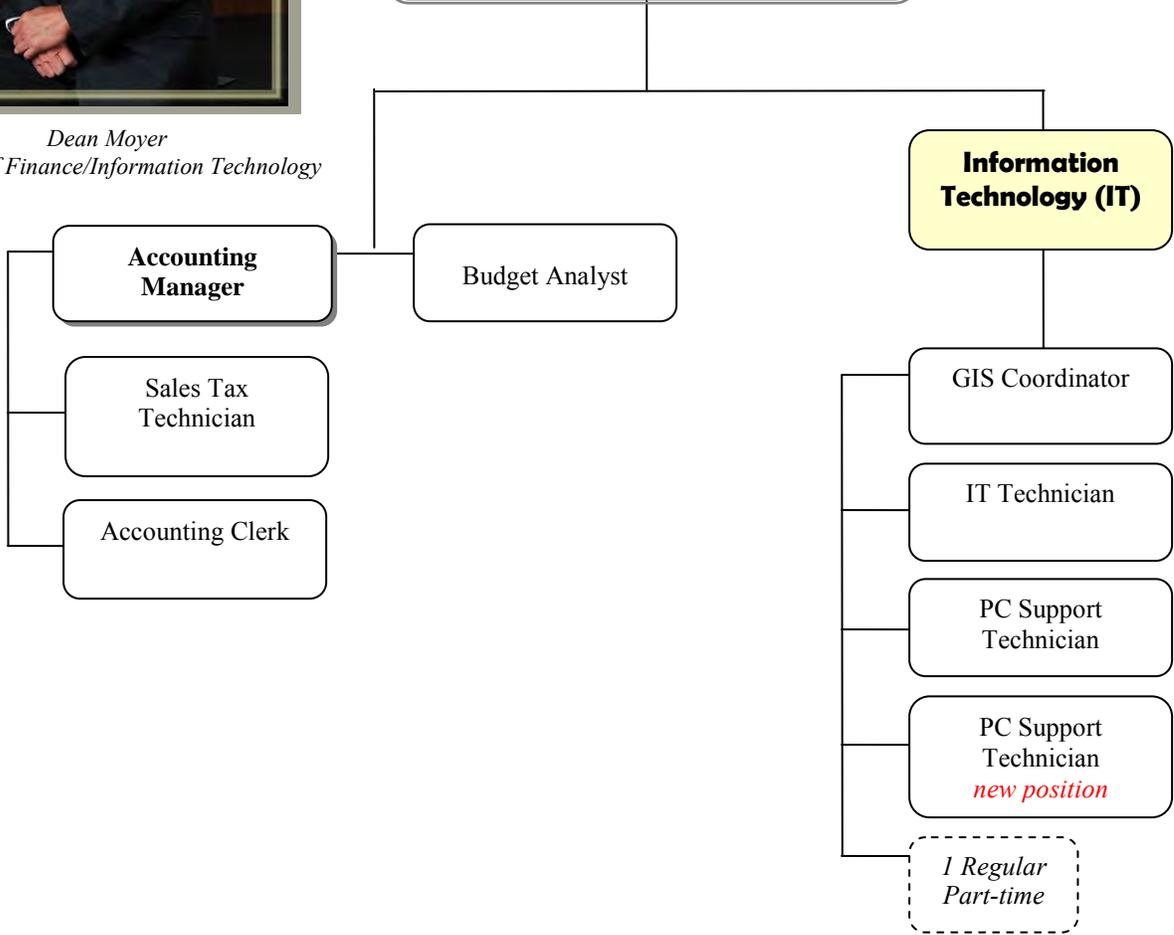


Finance / Information Technology Department



*Dean Moyer
Director of Finance/Information Technology*

**DIRECTOR OF FINANCE
/INFORMATION TECHNOLOGY**



*Responsible for these additional
budgetary divisions / functions*

Capital Purchases (CIF)

FINANCE / INFORMATION SYSTEMS MISSION STATEMENT

The Finance / Information Systems Department is committed to ensuring that quality financial services and information are provided to management, departments and related parties for the benefit of the residents of the Town of Windsor.

The Department maintains the confidence of Town residents in an open and honest local government by being professional, courteous, and efficient and showing genuine concern for the needs and well-being of all citizens, employees and related parties.

ABOUT THE FINANCE / INFORMATION TECHNOLOGY DEPARTMENT

The Finance / Information Systems Department maintain a comprehensive detailed general ledger of all Town financial activity. Assuring all financial transactions are properly documented, approved, and recorded is one of the main functions of the Department. The Department also provides expertise in the areas of financial analysis, budget and accounts payable, sound accounting principles and techniques, and various internal and external audit processes. On a monthly and yearly basis, the Department prepares and distributes financial reports to the Town Board, Committees and Departments, as well as many State and Federal Agencies.

The information technology division provides local area network service, helpdesk services, VOIP telephone service, GIS services, live meeting broadcasting and live streaming via the internet.

FUNCTIONS OF THE DEPARTMENT

Accounting and Finance Division – The Town of Windsor maintains all of its accounting and financial operations within the organization; processing accounts payable, payroll, fixed asset accounting, investments and cash management through this division.

- Accounts Payable – Checks are generated each Friday by the Finance Assistant. They are presented to Finance Director for signature. To assure proper internal control, the Finance Assistant is not authorized to sign accounts payable checks.
- Payroll – Employee time cards are approved by the Department Heads and forwarded to the Finance Assistant for processing. Bi-weekly payroll checks and associated payroll tax deposits are prepared by the Finance Assistant and presented to Finance Director for signature. To assure proper internal control, the Finance Assistant is not authorized to sign payroll checks.
- Fixed Asset Accounting – Fixed assets are recorded in both the General Ledger and a subsidiary fixed asset ledger by the Finance Assistant.
- Investments and Cash Management – Handled by the Finance Director in accordance with the Town of Windsor Investment Policy.

Budgeting and Financial Reporting Division – This division is responsible for the preparation of the annual Town Budget and preparing monthly reports to the Town Board, Town Manager and Department Heads as well as the Comprehensive Annual Financial Report.

- Annual Budget Preparation – Process begins in June with Finance Director and Budget Analyst preparing revenue estimates for the next fiscal year. The Budget Analyst is responsible for the production of the annual Town Budget and Capital Improvement Plan. Meetings with Department Heads, Town Manager, Town Board, Advisory Boards, and two public hearings as per the Budget Calendar prior to final adoption by December 15.

- Financial Reporting – Finance Director is responsible for timely, accurate financial reporting in accordance with federal, state and Town Board requirements. Budget Analyst assists in producing the report for GFOA award submission.

Sales Tax and Revenue Division – This division was created as a result of the passage of the Town Charter in November 2003. This division is responsible for sales tax administration and collection. In-house sales tax collection began in January 2005.

- Sales Tax Administration – Facilitates the process of sales tax collection from design of forms, remittance processes, customer service and information.
- Revenue Collection – Responsible for sales tax compliance and collection through vendor education, field audits and legal proceedings.

Information Technology (IT) Division – This is a non-major Internal Service Fund, designed to provide goods or services to other funds or departments on a cost-reimbursement basis, isolating the costs of a particular function and then allocating these funds back to the various operating divisions. This is a revolving fund where fund or department assessments become the revenue source for capital purchases.

- This division oversees computer information systems, databases, maps, electronic and wireless communications, telecommunications, and works with vendors’ electrical / electronic design and installation.
- The division consists of a Geographic Information Coordinator (GIS), and an IT Technician and two PC Support Technicians.

RELATION TO THE STRATEGIC PLAN

The Finance Department will be significant to many of the Priorities listed under Goal 4: *Develop and Maintain Effective Infrastructure*. Priority A: *Identify and address barriers to traffic flow*; which includes a Plan of Action item to *prioritize projects in a 5 year Capital Improvement Plan*. The department will also develop funding plans for Priority C: *Make street maintenance a priority*. The department will be heavily involved in Priority D: *Pursue water independence*. *This involves participation in the NISP project, a regional water treatment plant and funding of a new public works building.*

CHALLENGES

A challenge that the Information Technology Department faces each year is the pressure to stay on top of the technological advances available. While technology products can increase the efficiency of day-to-day work, it usually comes with lengthy training sessions and reorganization of processes. This becomes a difficult situation for management and the Information Technology Department, as new implementations occur in the flow of everyday work. New technology is often costly and there is always a gamble as to when, or if, there will be any return on the investment.

The Department is in need of extra full time employees to handle the day to day tasks required by the organization. This would allow more experienced staff time to look to future planning of our systems, rather than continued maintenance of our existing systems.

STRATEGIC ISSUES

The continued growth, demand for services, and the required funding needed to meet the demands of an increasing population have been recognized organization wide. The following section of goals and objectives for 2015 describe in greater detail the issues facing the Town and consequently the Finance Department for 2015.

Some of the goals of the 2014 Strategic Plan directly involve the Finance Department for 2015. The objectives as well as steps to accomplish them as they appear in the budget are described below.

Generally the Finance and Information Systems Department plays a part in most of the Town's operations and will do so within the guidelines of P.R.I.D.E.

Goal 4- Develop and Maintain Effective Infrastructure.

Priority A – Identify and address barriers to traffic flow.

- Prioritize projects in 5-year Capital Improvement Plan.

Priority C – Make street maintenance a priority.

- Establish methods to fund a target Pavement Condition Index standard.

Priority D – Pursue water independence.

- Participate in Northern Integrated Supply Project (NISP).
- Finalize direction for the Regional Water Transmission & Treatment effort
- Support operational systems
 - Develop funding strategy for Public Works/Parks Shop

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
FINANCE EXPENDITURES - 415							
5111	Wages - Full Time	294,693	306,812	328,057	325,499	336,738	333,666
5121	Wages - Over Time	98	0	0	0	0	0
5114	Merit Pay	0	0	0	13,020	0	10,010
5126	Short Term Disability	0	0	684	713	741	747
5127	Long Term Disability	1,232	1,442	1,462	1,514	1,560	1,570
5128	Vision Insurance	517	508	506	532	532	587
5130	FICA-Med	4,174	4,269	4,535	4,909	4,666	4,983
5131	FICA	17,849	18,252	19,391	20,988	19,953	21,308
5132	Medical Insurance	34,877	30,518	38,547	43,321	39,936	47,292
5133	Employee Retirement	14,726	14,899	14,535	16,926	16,837	17,184
5134	Unemployment Insurance	794	850	869	1,016	871	1,031
5135	Workers Compensation Insurance	844	828	906	763	823	651
5136	Dental Insurance	2,349	2,581	3,354	3,606	3,354	3,354
5137	Staff Development	4,569	4,516	3,633	6,000	4,358	6,000
5138	Life Insurance	1,267	891	878	825	850	855
5144	Employee Assistance Administration	205	211	178	194	194	194
	<i>Personal Services Total</i>	378,197	386,577	417,536	439,824	431,414	449,432
6210	Office Supplies	3,508	4,090	3,500	4,000	3,352	4,000
6213	Public Relations	77	283	279	0	27	0
6216	Reference Books/Materials	0	0	25	100	0	100
6217	Dues/Fees/Subscriptions	3,316	2,502	3,140	3,500	3,285	3,500
6218	Small Equipment Items	0	0	2,611	0	0	0
6245	Travel/Mileage	903	353	708	1,000	227	1,000
6246	Liability Insurance	2,174	2,115	2,452	2,933	2,442	3,282
6251	Audit Service	26,900	38,475	30,778	32,000	32,000	32,000
6253	Contract Service	2,072	10,362	680	3,500	14,071	3,500
6256	Publishing/Recording	13	43	0	50	0	50
6261	Telephone Services	1,457	1,414	1,414	1,500	1,438	1,500
6263	Postage	4,508	2,993	2,221	4,500	4,450	3,000
6264	Printing/Binding	5,302	4,246	3,945	5,000	1,645	4,000
6268	County Treasurer Fees	55,433	52,339	53,153	55,000	54,452	55,000
	<i>Operating & Maintenance Total</i>	105,664	119,216	104,906	113,083	117,388	110,932
7011	Information Tech Transfer	78,335	25,956	31,553	38,301	38,301	48,665
7012	Facility Services Transfer	13,770	15,527	14,161	15,644	15,644	16,184
	<i>Interfund Loans & Transfers Total</i>	92,105	41,483	45,714	53,945	53,945	64,849
FINANCE EXPENDITURES TOTAL		575,965	547,276	568,156	606,852	602,747	625,213



Information Technology Fund Detail Budget

TOWN OF WINDSOR		INFORMATION TECHNOLOGY FUND - 11					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
4001	Beginning Fund Balance	235,094	188,547	131,273	212,965	159,918	54,380
	<u>CAPITAL CONTRIBUTIONS FROM OTHER FUNDS</u>						
4304	Contribution from CIF	0	0	0	210,000	210,000	0
	<i>Sub-Total</i>	0	0	0	210,000	210,000	0
	<u>CHARGES FOR SERVICE</u>						
4410	Town Clerk Lease Transfer	26,918	53,389	61,226	80,236	80,236	87,505
4411	Mayor & Town Board Lease Transfer	14,387	30,740	38,577	44,666	44,666	45,626
4413	Town Manager Lease Transfer	12,608	15,929	17,049	24,403	24,403	28,231
4415	Finance Lease Transfer	78,335	25,956	31,553	38,301	38,301	48,665
4416	Human Resources Transfer	23,911	15,462	17,701	49,593	49,593	44,949
4418	Legal Lease Transfer	0	0	0	10,217	10,217	19,618
4419	Planning & Zoning Lease Transfer	51,334	54,553	60,151	71,824	71,824	51,367
4420	Economic Development Lease Transfer	0	10,210	11,329	10,217	10,217	14,214
4421	Police Department Lease Transfer	73,484	86,890	109,282	126,469	126,469	153,537
4430	Public Works Lease Transfer	100,812	85,349	101,023	92,021	92,021	104,563
4431	Engineering Department Lease Transfer	29,325	32,361	37,959	44,698	44,698	43,261
4451	Recreation Lease Transfer	110,903	52,723	58,321	75,406	75,406	56,770
4454	Parks Department Lease Transfer	37,877	50,166	60,243	64,593	64,593	72,308
4456	Art & Heritage Lease Transfer	16,652	13,631	15,870	15,959	15,959	21,476
4471	Water Fund Lease Transfer	21,090	14,089	16,328	15,946	15,946	16,072
4482	Sewer Plant Lease Transfer	16,883	19,112	22,471	21,585	21,585	21,983
4490	CRC Lease Transfer	0	55,021	59,499	63,012	63,012	50,860
	<i>Sub-Total</i>	614,519	615,581	718,583	849,146	849,146	881,006
	<u>MISCELLANEOUS REVENUE</u>						
4368	Miscellaneous Revenue	0	0	0	0	7,200	0
4381	Sale of Used Equipment	0	0	1,327	0	0	0
	<i>Sub-Total</i>	0	0	1,327	0	7,200	0
INFORMATION TECHNOLOGY REVENUE TOTAL		614,519	615,581	719,909	1,059,146	1,066,346	881,006
AVAILABLE RESOURCES		849,614	804,128	851,183	1,272,110	1,226,264	935,386

Information Technology Fund Detail Budget

<i>TOWN OF WINDSOR</i>		INFORMATION TECHNOLOGY FUND - 11					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
INFORMATION TECHNOLOGY FUND EXPENDITURES - 11							
INFORMATION TECH - 492							
5111	Wages - Full Time	167,920	125,334	144,752	159,010	163,842	209,933
5112	Wages - Part Time	4,914	10,405	10,509	14,240	14,540	11,000
5121	Wages - Over Time	0	2,987	3,412	3,000	5,242	3,000
5114	Merit Pay	0	0	0	6,360	0	4,918
5126	Short Term Disability	0	0	197	256	261	262
5127	Long Term Disability	824	544	616	739	759	1,022
5128	Vision Insurance	310	234	190	310	310	446
5130	FICA-Med	2,235	1,924	2,172	2,648	2,624	3,318
5131	FICA	9,557	8,225	9,288	11,322	11,220	14,189
5132	Medical Insurance	34,952	23,836	24,483	30,016	27,850	38,962
5133	Employee Retirement	8,321	6,392	5,514	7,255	5,843	8,443
5134	Unemployment Insurance	449	389	440	548	538	687
5135	Workers Compensation Insurance	477	501	515	405	436	437
5136	Dental Insurance	2,950	2,141	2,040	2,383	2,217	2,577
5137	Staff Development	7,585	536	1,818	4,000	3,216	4,000
5138	Life Insurance	720	362	363	403	414	558
5144	Employee Assistance Administration	123	94	94	117	117	156
	<i>Personal Services Total</i>	241,336	183,903	206,403	243,012	239,428	303,907

Information Technology Fund Detail Budget

<i>TOWN OF WINDSOR</i>		INFORMATION TECHNOLOGY FUND - 11					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6210	Office Supplies	1,303	345	1,741	750	3,119	750
6216	Reference Books/Materials	817	204	0	100	0	100
6217	Dues/Fees/Subscriptions	35	175	20	200	20	200
6218	Small Equipment Items	1,719	272	4,785	6,739	17,410	7,650
6240	Equipment Repairs/Supplies	547	10	15,005	11,000	9,200	16,250
6245	Travel/Mileage	934	269	423	500	160	200
6253	Contract & Hosting Services	24,061	108,772	24,001	90,483	30,373	43,083
6285	Software Maintenance Contracts	86,655	84,093	118,312	162,900	145,839	176,288
6286	Computer Hardware	135,762	53,881	106,145	39,800	40,031	92,850
6287	Computer Software (new)	14,776	23,836	6,353	6,000	5,935	135,300
6288	Copier Lease Payments	48,344	35,018	36,531	35,000	30,643	35,000
6289	Credit Card Processing Fees	42,673	48,597	48,314	45,000	48,920	46,400
	<i>Operating & Maintenance Total</i>	357,626	355,472	361,630	398,472	331,650	554,071
8440	Machinery/Equipment	51,318	120,888	100,043	581,000	588,000	10,000
	<i>Capital Outlay Total</i>	51,318	120,888	100,043	581,000	588,000	10,000
7012	Facility Services Transfer	10,786	12,592	23,189	12,806	12,806	13,401
	<i>Interfund Loans & Transfers Total</i>	10,786	12,592	23,189	12,806	12,806	13,401
INFORMATION TECHNOLOGY FUND							
EXPENDITURES TOTAL		661,067	672,855	691,264	1,235,290	1,171,884	881,379

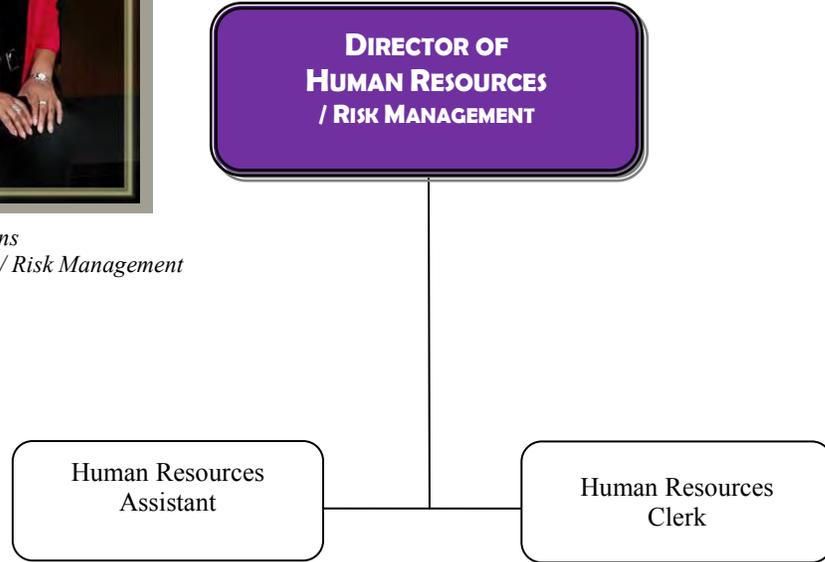
Information Technology Fund Detail Budget

<i>TOWN OF WINDSOR</i>		INFORMATION TECHNOLOGY FUND - 11					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
	BEGINNING FUND BALANCE	235,094	188,547	131,273	212,965	159,918	54,380
	REVENUE	614,519	615,581	719,909	1,059,146	1,066,346	881,006
	Available Resources	849,614	804,128	851,183	1,272,110	1,226,264	935,386
	EXPENDITURES	661,067	672,855	691,264	1,235,290	1,171,884	881,379
	ENDING FUND BALANCE	188,547	131,273	159,918	36,820	54,380	54,007
	EXPENDITURES BY CATEGORY						
	Personal Services Total	241,336	183,903	206,403	243,012	239,428	303,907
	Operating & Maintenance	357,626	355,472	361,630	398,472	331,650	554,071
	Debt Service & Transfers	10,786	12,592	23,189	12,806	12,806	13,401
	Capital Outlay	51,318	120,888	100,043	581,000	588,000	10,000
	TOTAL EXPENDITURES	661,067	672,855	691,264	1,235,290	1,171,884	881,379

Human Resources Department



Mary Robins
Director Human Resources / Risk Management



Responsible for this additional budgetary division / function

Capital Purchases (CIF)

Safety and Loss

HUMAN RESOURCES MISSION STATEMENT

The Mission of The Human Resources Department is to provide effective Human Resource Management by developing and implementing policies, programs and services that contribute to the health and wellness of our employees and the organization. Human Resources assures our employees demonstrate and have P. R. I. D. E. in their work, attitude, and service to the public by maximizing the value of human capital and alignment with Town of Windsor initiatives, values, and strategies.

ABOUT THE HUMAN RESOURCES DEPARTMENT

Human Resources provides guidance and support to employees and management in the areas of employee and labor relations, recruitment and selection, compensation and benefits, training and development, organizational development, health, safety and security as well as risk management.

FUNCTIONS OF THE DEPARTMENT

The Human Resources Department (HR) sets policy and procedure regarding employment and employee practices. HR strategically aligns the human capital with the strategic plan by assuring skills and talents meet the performance demands of the vision and mission. HR assures the organization is responsive to the competitive local environment / market with regards to pay and benefits. HR provides guidance to management and employees on employee relations issues, recruitment and retention, selection, training and development, performance management, policy and procedure development, organizational development and change management. HR serves as the organization's benefits administrator. HR assesses and makes recommendations concerning; risk management (*manages workers compensation and property / casualty insurance claims and processes*), safety and health planning and development. HR ensures organizational and legal/regulatory compliance.

STRATEGIC ISSUES

Human Resources will assist with assuring the utilization of Town Resources (human capital) are realized through aligning Performance Management and assisting with development of measurement tools that assure an efficient and effective workforce thus providing P.R.I.D.E. in exceptional service.

RELATION TO THE STRATEGIC PLAN

The Human Resources department will play a role in many of the Goals and Priorities from TOW Strategic Plan by providing talented and skilled employees thru developmental opportunities, training, education, and coaching current employees. Looking for talent and skills internally and externally to address current and future needs.

Most importantly, the Human Resources Department will continue to make sure that all departments are adequately staffed and have the knowledge, skills and abilities necessary to perform the Plan of Action items included in the Strategic Plan. The management of human capital is an essential first step to accomplishing the priorities of the Town and ensures employees are producing results related to the Strategic Plan.

CHALLENGES

Human Resources has 4 major challenges over the coming year and they all revolve around people.

- Recruitment and staffing is a priority due to the fact that Northern Colorado is at full employment. This requires us to widen our search to much of Colorado and many times other states to get good candidates. Depending on the position we may be forced to lower the hiring standard (credentials) which increases the cost of training, and more down time before the employee can perform in their job. Assuring that we are the “right sized,” organizationally for the goals and objectives at hand.
- Developing the next level of leaders to be able to advance in the organization and address future needs.
- Knowledge transfer of retiring employees (ongoing). Over the next 4-5 years many of our current leaders and key players will be retiring.
- Enhancing the Cultural Operating System to encourage organizational flexibility. Specifically, how we utilize the talent and skills of our current and future employees according to needs of the Organization. Embracing/managing the diverse generations of workers and how they collaborate. Providing opportunities for those groups to define our culture so it respects and embraces the thoughts, ideas, styles and methods of all generations.

2015 HUMAN RESOURCES DEPARTMENT GOALS AND OBJECTIVES

Arising from the Town Board and Staff Retreat in 2014, several goals involving the Human Resources Department emerged. Some of these have now been implemented and others will continue to be improved / refined through 2014.

1. Align the Organizations performance and talent with P.R.I.D.E. in Exceptional Service
2. Continue to create, find new resources for recruitment and selection strategies that attract and retain quality hires.
3. Continue to monitor the “Affordable Health Care Act,” provisions to assure compliance and manage costs for the Town of Windsor.
4. Implement the new TOW updated *Employee Handbook that is aligned* with the Vision, Mission and Core Beliefs.
5. Define and enhance the Town of Windsor’s Cultural Operating Systems to prepare for the impact of generational diversity in our work place.
6. Provide effective tools, methods and training for management development and development of new managers and supervisors. Create a Management Development Training Program for the up and coming.

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
HUMAN RESOURCES EXPENDITURES - 416							
5111	Wages - Full Time	132,076	137,189	138,327	165,094	168,866	173,033
5112	Wages - Part Time	5,764	8,103	17,599	0	705	0
5121	Wages - Over Time	0	0	0	0	39	0
5114	Merit Pay	0	0	0	6,604	0	5,191
5126	Short Term Disability	0	0	394	407	285	288
5127	Long Term Disability	555	630	648	768	773	804
5128	Vision Insurance	207	207	178	214	193	217
5130	FICA-Med	1,901	2,004	2,222	2,490	2,470	2,584
5131	FICA	8,127	8,569	9,503	10,645	10,560	11,050
5132	Medical Insurance	23,301	18,824	14,779	14,676	12,954	15,803
5133	Employee Retirement	6,606	6,780	5,703	7,752	6,780	8,510
5134	Unemployment Insurance	378	399	433	515	497	535
5135	Workers Compensation Insurance	550	404	416	387	417	338
5136	Dental Insurance	1,325	1,613	1,058	773	648	720
5137	Staff Development	3,998	5,590	3,160	4,000	4,000	4,000
5138	Life Insurance	573	406	387	417	420	437
5140	Tuition Reimbursement	0	0	0	20,000	3,100	10,000
5142	Wellness/Preventive Care	2,511	12,964	9,409	24,000	24,000	24,000
5144	Employee Assistance Administration	82	84	94	117	120	117
	<i>Personal Services Total</i>	187,953	203,767	204,310	258,857	236,826	257,625
6209	Employee Relations	12,463	9,206	13,182	2,250	2,243	2,250
6210	Office Supplies	3,350	1,505	1,956	2,500	2,541	2,500
6216	Reference Books/Materials	2,895	3,298	10,913	10,900	11,605	10,900
6217	Dues/Fees/Subscriptions	5,266	5,647	5,877	6,000	7,069	6,000
6245	Travel/Mileage	520	856	901	1,000	1,000	1,000
6246	Liability Insurance	1,728	1,681	1,949	2,331	1,943	2,608
6253	Contract Service	35,098	28,699	32,275	36,000	28,206	25,000
6257	Recruitment/Relocation/Travel	7,448	8,840	13,366	12,500	13,201	13,500
6261	Telephone Services	1,200	1,200	1,255	1,200	1,243	1,200
6263	Postage	375	445	517	650	533	650
6267	Study Review/Consultant	8,200	10,931	1,620	15,000	11,588	15,000
	<i>Operating & Maintenance Total</i>	78,542	72,308	83,810	90,331	81,172	80,608
7011	Information Tech Transfer	23,911	15,462	17,701	49,593	49,593	44,949
7012	Facility Services Transfer	10,427	10,844	10,257	11,089	11,089	13,087
	<i>Interfund Loans & Transfers Total</i>	34,338	26,306	27,958	60,683	60,682	58,036
HUMAN RESOURCES EXPENDITURES TOTAL		300,832	302,381	316,077	409,871	378,679	396,269

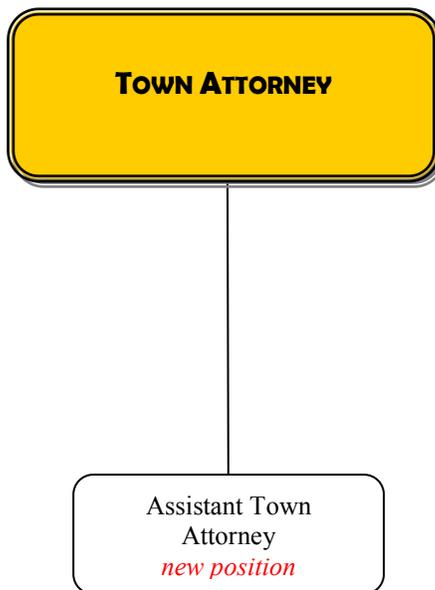
General Fund Detail Budget

TOWN OF WINDSOR							GENERAL FUND - 01	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
SAFETY/LOSS CONTROL EXPENDITURES - 455								
5137	Staff Development	2,577	1,988	1,170	3,000	2,421	3,000	
	<i>Personal Services Total</i>	2,577	1,988	1,170	3,000	2,421	3,000	
6219	Special Equipment	6,832	3,204.17	4,590	6,760	4,113	6,760	
6247	Safety Expense	3,413	0	6,252	6,500	4,325	6,500	
6253	Contract Service	774	790	0	0	0	0	
6264	Printing/Binding	0	0	0	500	1,200	500	
	<i>Operating & Maintenance Total</i>	11,018	3,994	10,842	13,760	9,637	13,760	
SAFETY/LOSS CONTROL EXPENDITURES TOTAL		13,595	5,982	12,012	16,760	12,058	16,760	

Legal Services Department



*Ian McCargar
Town Attorney*



*Responsible for this additional
budgetary division / function*

Capital Purchases (CIF)

LEGAL SERVICES MISSION STATEMENT

The Town Attorney serves as the Town's legal advisor to provide advice, advocacy and to assure compliance with the requirements of law.

ABOUT THE LEGAL SERVICES DEPARTMENT

The **Town Attorney's Office** is staffed by Ian D. McCargar. With the departure of John P. Frey, the position of Assistant Town Attorney will be staffed in 2015 on a full-time basis through a consolidation of responsibilities, including those of the Town Prosecutor. In addition, the Town relies on special counsel for specific matters, such as complex litigation, water law, special district law and oil and gas matters.

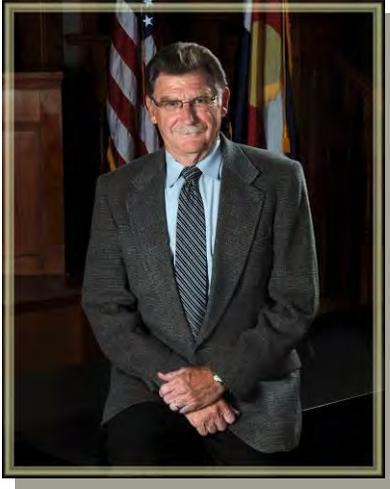
FUNCTIONS OF THE DEPARTMENT

Town Attorney – The Office of the Town Attorney assists in negotiations with private and public entities. The Town Attorney serves as litigation counsel when so directed by the Town Board. The Town Attorney owes a duty of candor, confidentiality, competency to the Town Board. The Office of the Town Attorney provides advice and counsel to staff and Town administration, maintaining a close working relationship with them. The Office of the Town Attorney is the primary author of nearly all legal documents presented for approval by the Town Board, including ordinances, resolutions and agreements. The Office of the Town Attorney provides advice and counsel to the various commissions and boards that serve the citizens of Windsor.

General Fund Detail Budget

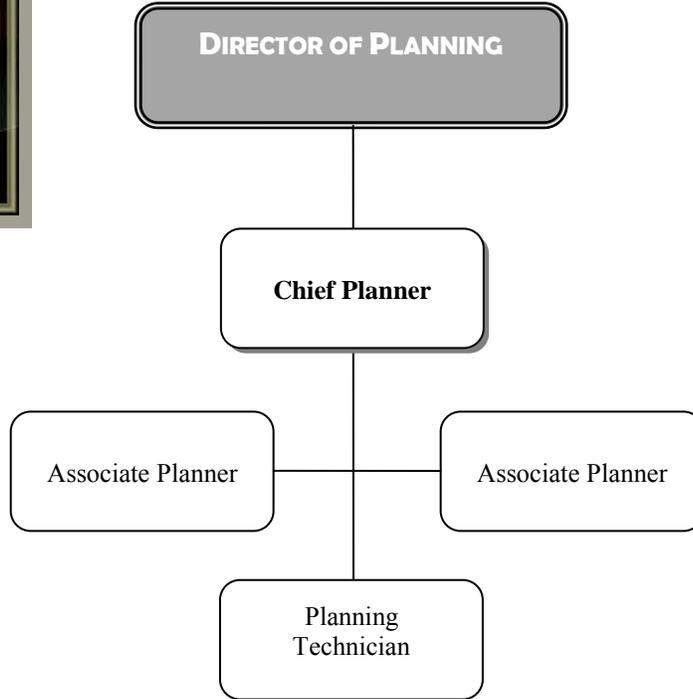
TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
LEGAL SERVICES EXPENDITURES - 418							
5111	Wages - Full Time	0	0	0	145,000	137,750	203,367
5114	Merit Pay	0	0	0	0	0	4,350
5126	Short Term Disability	0	0	0	0	474	528
5127	Long Term Disability	0	0	0	530	618	946
5128	Vision Insurance	0	0	0	111	95	229
5130	FICA-Med	0	0	0	2,103	1,981	3,012
5131	FICA	0	0	0	8,990	8,472	12,878
5132	Medical Insurance	0	0	0	13,070	9,634	26,694
5133	Employee Retirement	0	0	0	0	0	7,468
5134	Unemployment Insurance	0	0	0	435	402	623
5135	Workers Compensation Insurance	0	0	0	327	352	397
5136	Dental Insurance	0	0	0	1,223	660	1,857
5137	Staff Development	0	0	0	800	1,011	2,000
5138	Life Insurance	0	0	0	289	336	513
5144	Employee Assistance Administration	0	0	0	39	36	117
	<i>Personal Services Total</i>	0	0	0	172,916	161,819	264,978
6210	Office Supplies	0	0	0	700	697	700
6216	Reference Books/Materials	0	0	0	8,400	8,148	8,148
6217	Dues/Fees/Subscriptions	0	0	0	700	799	2,010
6218	Small Equipment	0	0	0	0	190	0
6245	Travel/Mileage	0	0	0	500	154	270
6246	Liability Insurance	0	0	0	1,022	852	1,144
6252	General Counsel Legal Services - FM& P	288,140	288,000	288,006	45,000	45,000	0
6253	Contract Legal Services	37,928	25,571	30,974	0	33,756	11,900
6253-100	I-25/392 Project Management	48,000	33,125	2,347	0	0	0
6253-200	Court Prosecutor	47,685	48,090	54,735	45,000	47,190	0
6253-300	Building Authority Attorney	108	42	1,450	0	1,510	1,500
6253-400	Water Attorney General Counsel	9,209	7,651	22,587	7,000	12,619	10,000
6253-500	Non-potable Water Attorney	29,946	16,655	10,665	30,000	3,819	10,000
6256	Publishing/Recording	0	0	0	0	40	300
6261	Telephone Services	0	0	0	1,320	30	1,320
6263	Postage	0	0	0	150	20	150
6264	Printing/Binding	0	0	0	500	0	100
	<i>Operating & Maintenance Total</i>	461,016	419,134	410,764	140,292	154,824	47,542
7011	Information Tech Transfer	0	0	0	10,217	10,217	19,618
7012	Facility Services Transfer	0	0	0	6,444	6,444	6,897
	<i>Interfund Loans & Transfers Total</i>	0	0	0	16,661	16,661	26,515
LEGAL SERVICES EXPENDITURES TOTAL		461,016	419,134	410,764	329,869	333,303	339,035





*Joe Plummer
Director of Planning*

Planning & Zoning Department



*Responsible for this additional
budgetary division / function*

Capital Purchases (CIF)

PLANNING MISSION STATEMENT

The Planning Department represents all citizens in planning for current and future generations to live, work, and enjoy the natural and built environment in the Town.

The Planning Department's mission is to provide accurate and timely land use information, to assist the general public in matters of planning and land use regulations, and to serve as ombudsman for coordination of site related issues and topics.

ABOUT THE PLANNING DEPARTMENT

During 2013, the Planning Department reviewed eighty-nine (89) development applications of varying scope and degree; nine (9) variance requests; and one (1) appeal of a zoning determination. Additionally, the Town's Customer Service Division processed 3,396 building permits, with this number including the building permit applications for: single-family homes; multi-family dwelling units; commercial structures; industrial structures; remodels; additions; electrical and mechanical projects; sprinkler permits; and re-roofs.

Although the Customer Service Division normally processes between 1,000 and 1,300 building permits annually, there were hail events at the end of the summer of 2013 which caused severe damage to roofs and siding, which, in turn, resulted in approximately 2,000 additional building permits being issued in 2013. This aberration is not unlike 2008 when a tornado caused severe damage to thousands of structures, which resulted in the Town issuing more than 5,000 building permits to allow individual property owners and business owners to make repairs to their homes and businesses.

FUNCTIONS OF THE DEPARTMENT

Working in conjunction with the Planning Commission, the Board of Adjustment and the Historic Preservation Commission, the Planning Department staff fulfills the strategic objectives set forth by the Town Board. The planning staff also serves as the staff liaison to the Downtown Development Authority on an ad-hoc basis in matters related to development of downtown Windsor.

Additionally, the planning staff also serves as staff liaison to the Windsor Housing Authority on housing matters. As part of this function, in 2013, and at the direction of the Town Board, the planning staff also assisted the Windsor Housing Authority in obtaining a \$307,000 housing grant to help fund a forty-four (44) unit workforce housing apartment complex.

As stated in the previous section, the issuance of building permits is a function of both the Planning Department and the Town's Customer Service Division. However, Town staff does not perform plan reviews or building code inspections, as these functions are facilitated by an independent building inspection agency which is contracted by the Town.

The planning staff also reviews and makes recommendations on development projects; enforces the zoning ordinance; provides community development services; and advises the Planning Commission and Town Board on land use matters and planning-related legislation.

RELATIONSHIP TO THE STRATEGIC PLAN

During the upcoming year, the Planning department will be implementing the following elements of Goal No. 1, Build Community Spirit and Pride, of the 2014 – 2016 Strategic Plan by:

- C. Encouraging healthy, family-friendly neighborhoods.
2015 budget implication: Appropriation for comprehensive plan update.

- E. Improving the appearance and aesthetics of the Town’s main corridors.
2015 budget implication: Appropriation for comprehensive plan update; and
- H. Encouraging historic preservation.
2015 budget implication: Appropriation for survey of historic structures, with the possibility of obtaining a State Historic Fund grant to defray most of the costs of the survey.

CHALLENGES

The Planning Department is presented with three principal challenges in 2015. The first challenge entails continuing to monitor the delivery of customer services to ensure citizens’ needs continue to be met in a professional and timely manner. Secondly, and similar to the first challenge, the Planning Department needs to continue monitoring the development review process to ensure that it is responsive and efficient in meeting the needs of the development community. The third challenge is for the Planning Department to continue keeping abreast of the rules and regulations of the Colorado Oil and Gas Conservation Commission (COGCC) to ensure that the Town’s criteria for conditional use grant applications and land use regulations for oil and gas operations are not in conflict with the COGCC’s rules and regulations.

2015 PLANNING DEPARTMENT GOALS AND OBJECTIVES

Working under the direction of the Town Manager during the 2015 budget year, the primary goals and objectives of the Planning Department are to continue to provide high-quality community development services and implement the goals and priorities shown below which were established by the Town Board in the 2014 - 2016 Strategic Plan.

- Encouraging healthy, family-friendly neighborhoods for all ages by engaging citizens and homeowners’ associations in neighborhood activities;
- Promoting a “One Windsor-One Community” philosophy by developing strategies for creating cohesiveness and a single “identity” for the entire Town;
- Improving the appearance and aesthetics of the Town’s main corridors by developing a corridor improvement plan;
- Encouraging historic preservation by supporting the efforts of the Historic Preservation Commission in conducting surveys of historic structures for potential historic landmark designations; and
- Supporting the Downtown Development Authority with its programs and planning.

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
PLANNING & ZONING EXPENDITURES - 419							
5111	Wages - Full Time	313,986	314,247	324,627	322,354	330,587	334,166
5112	Wages - Part Time	28	0	539	5,472	3,650	5,472
5121	Wages - Over Time	0	17	232	200	74	200
5114	Merit Pay	0	0	0	12,894	0	10,025
5126	Short Term Disability	0	0	266	266	266	266
5127	Long Term Disability	1,467	1,389	1,473	1,499	1,467	1,554
5128	Vision Insurance	533	440	482	517	465	440
5130	FICA-Med	4,333	4,417	4,608	4,943	4,766	5,073
5131	FICA	18,528	18,885	19,701	21,137	20,378	21,692
5132	Medical Insurance	47,536	34,715	30,387	33,971	30,653	43,369
5133	Employee Retirement	15,662	14,259	12,121	16,762	15,141	16,351
5134	Unemployment Insurance	860	880	929	1,023	961	1,050
5135	Workers Compensation Insurance	916	899	903	768	828	663
5136	Dental Insurance	3,633	2,916	2,155	2,320	1,799	2,518
5137	Staff Development	5,962	6,016	5,425	8,000	7,087	9,000
5138	Life Insurance	1,404	910	895	816	798	845
5144	Employee Assistance Administration	205	198	178	194	188	194
	<i>Personal Services Total</i>	415,054	400,186	404,921	433,139	419,108	452,878
6210	Office Supplies	1,625	1,455	2,417	2,000	1,484	2,000
6213	Public Relations	162	732	265	300	50	300
6214	Board Development - Planning Commission	5,792	3,713	5,491	28,800	16,684	9,000
6214-100	Board Development Historical Preservation	0	747	1,048	2,000	287	2,000
6216	Reference Books/Materials	0	86	1,593	200	150	100
6217	Dues/Fees/Subscriptions	2,194	1,787	1,523	1,700	1,670	1,700
6218	Small Equipment Items	45	8	378	100	0	900
6240	Equipment Repair/Maintenance	2,246	0	0	0	0	0
6245	Travel/Mileage	702	381	212	300	396	300
6246	Liability Insurance	2,174	7,115	2,452	2,933	2,445	3,282
6253	Contract Service	111	5,748	420	50,000	61,713	157,000
6256	Publishing/Recording	1,397	1,109	2,048	1,500	1,960	1,500
6261	Telephone Services	133	148	194	200	128	200
6263	Postage	778	355	344	200	334	350
6264	Printing/Binding	376	42	417	150	191	2,850
6267	Study Review/Consultant	142	3,462	0	0	0	0
6270	Regional Planning Activities	1,000	0	0	0	0	0
	<i>Operating & Maintenance Total</i>	18,876	26,888	18,801	90,383	87,492	181,482
7011	Information Tech Transfer	51,334	54,553	60,151	71,824	71,824	51,367
7012	Facility Services Transfer	13,770	15,527	14,161	15,644	15,644	16,184
7312-905	WHA Grant Funds Expenditure	0	0	307,000	0	1,000	0
	<i>Interfund Loans & Transfers Total</i>	65,104	70,080	381,312	87,468	88,468	67,551
PLANNING & ZONING EXPENDITURES TOTAL		499,034	497,154	805,034	610,990	595,069	701,911





*Stacy Johnson
Director of Economic Development*

Economic Development Department

**DIRECTOR OF
ECONOMIC DEVELOPMENT**

*Responsible for this additional
budgetary division / function*

Capital Purchases (CIF)

ECONOMIC DEVELOPMENT MISSION STATEMENT

The Economic Development Department exists to diversify, grow and strengthen the local Windsor economy. Main objectives are to expand the primary employment base and secure retail and service opportunities for residents and industries.

ABOUT THE ECONOMIC DEVELOPMENT DEPARTMENT

Through local, regional and state level partnerships the **Director of Economic Development** provides support for primary employers, retail development and entrepreneurial activity. The main departmental focus is on the retention and recruitment of primary jobs to the Town. The Department also markets Windsor's strengths as a community promoting our pro-business climate and real estate opportunities in all areas of development.

FUNCTIONS OF THE DEPARTMENT

Director of Economic Development provides support for primary employers, retail development and acts as the Ombudsman (business advocate) for the Windsor business community. The Director handles all prospect activity relating to new and existing employers interested in expanding or locating to the community. The department is responsible for providing all outbound and requested marketing, data and research materials about the Town. The Director of Economic Development is the business ombudsman/advocate, handles all the complaints from the business community and acts as the liaison between the business community and the Town.

RELATIONSHIP TO STRATEGIC PLAN

The Economic Development Department budget relates to all of the priorities discussed in Goal 3: *Diversify, Grow and Strengthen the Local Economy*. The Economic Development department has been in place for just over three years and the majority of the priorities in Goal 3 are responsibilities of the new department.

In 2015, the department plans to continue an emphasis on retention of existing employers, attracting retailers, capitalizing on opportunities for entrepreneurs and promotion of a *pro-business community*. The Economic Development budget reflects membership dues with surrounding economic development organizations. These organizations will aid in the pursuit of primary employers to locate in Windsor and help promote the community nation-wide. The budget also reflects funds to assist small business development and startup businesses looking to locate in the town limits of Windsor.

The Economic Development Department will still focus on primary employment and diversifying the Town's industry base. The Department will also continue to look for additional retail and shopping opportunities for people living, working or visiting Windsor.

CHALLENGES

The challenges for the Economic Development Department will be to continue to recruit large retailers. Windsor's population is too low and the Town is already surrounded by existing retail in other communities. Currently the retail focus is on local business so the Economic Development Department will try to encourage local franchise operations and non-national tenants to locate to the Town. A challenge for staff is to continually diversify and grow the local economy.

Another economic challenge for Windsor is the lack of available existing small-mid size buildings with outdoor storage. Companies are requesting buildings in the 10-20k sq. ft. with one to two acres of outdoor storage and Windsor currently has few to none vacant buildings with that much land to meet that demand. Nearly all the existing vacant industrial type facilities in Windsor have all been filled in the last three years. The majority of requests from relocating companies are for existing space which may present a challenge for Windsor in 2015 and beyond. To remain competitive with surrounding communities who still have vacant space, shovel ready sites and new big box developments requests for incentives to develop may have to be seriously considered.

2015 ECONOMIC DEVELOPMENT DEPARTMENT GOALS AND OBJECTIVES

Economic Development Goals & Objectives: 2015 and Beyond

GOAL 3: Diversify, Grow, and Strengthen the Local Economy - Through the Attraction, Retention, Expansion and Creation of primary employers, Retail Development and Advocacy

1. Maintain and manage an overall economic development strategic plan
2. Continue to utilize and modify the incentive guideline program & attraction tools
3. Present physical location options to retailers as opportunities arise
4. Focus on all retail commercial areas in Windsor as shopping location / destination
5. Partner with the private sector on the recruitment and retention of retail businesses
6. Participate and partner with State and Regional organizations to pursue & promote primary employment opportunities
7. Support partners to assist small business development, a Business to Business program and startup needs
8. Participate in the redevelopment of the Great Western Industrial Park
9. Promote a pro-business community
10. Support and help implement the Downtown Development Authority work plan

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
ECONOMIC DEVELOPMENT - 420							
5111	Wages - Full Time	57,480	79,478	82,997	82,714	87,673	91,145
5114	Merit Pay	0	0	0	3,309	0	2,734
5126	Short Term Disability	0	0	195	200	211	210
5127	Long Term Disability	254	370	374	385	405	410
5128	Vision Insurance	69	103	103	103	103	109
5130	FICA-Med	836	1,172	1,227	1,247	1,298	1,361
5131	FICA	3,575	5,012	5,246	5,333	5,550	5,821
5132	Medical Insurance	3,871	9,779	10,144	11,376	10,509	12,425
5133	Employee Retirement	0	2,879	4,128	4,301	4,384	4,694
5134	Unemployment Insurance	168	236	235	258	250	282
5135	Workers Compensation Insurance	196	214	585	194	209	178
5136	Dental Insurance	656	720	720	773	720	720
5137	Staff Development	80	4,158	1,589	4,500	4,393	5,000
5138	Life Insurance	221	235	224	210	221	223
5144	Employee Assistance Administration	31	42	36	39	39	39
	<i>Personal Services Total</i>	67,437	104,397	107,803	114,943	115,964	125,349
6210	Office Supplies	742	446	575	750	375	500
6211	Economic Development Membership	650	45,000	45,000	45,000	45,000	45,000
6213	Public Relations	230	901	1,631	4,000	1,660	4,000
6216	Reference Books/Materials	0	140	135	300	330	350
6217	Dues/Fees/Subscriptions	1,399	1,669	1,774	2,200	1,929	2,200
6245	Travel/Mileage	2,356	2,936	3,208	3,200	3,056	3,200
6246	Liability Insurance	754	737	855	1,023	852	1,144
6253	Contract Service	12,200	20,000	250	3,000	52,900	3,000
6261	Telephone Services	1,043	1,281	1,269	1,320	1,257	1,320
6263	Postage	0	31	19	150	78	150
6264	Printing/Binding	61	101	693	750	500	750
	<i>Operating & Maintenance Total</i>	19,435	73,241	55,410	61,693	107,937	61,614
7011	Information Tech Transfer	7,358	10,210	11,329	10,217	10,217	14,214
7012	Facility Services Transfer	0	6,337	6,111	6,444	6,444	6,897
	Transfer to Econ. Dev. Incentive Fund	0	0	0	0	0	200,000
	<i>Interfund Loans & Transfers Total</i>	7,358	16,547	17,440	16,661	16,661	221,111
ECONOMIC DEVELOPMENT EXPENDITURES TOTAL		94,230	194,185	180,653	193,297	240,563	408,075



Economic Development Incentive Fund Detail Budget

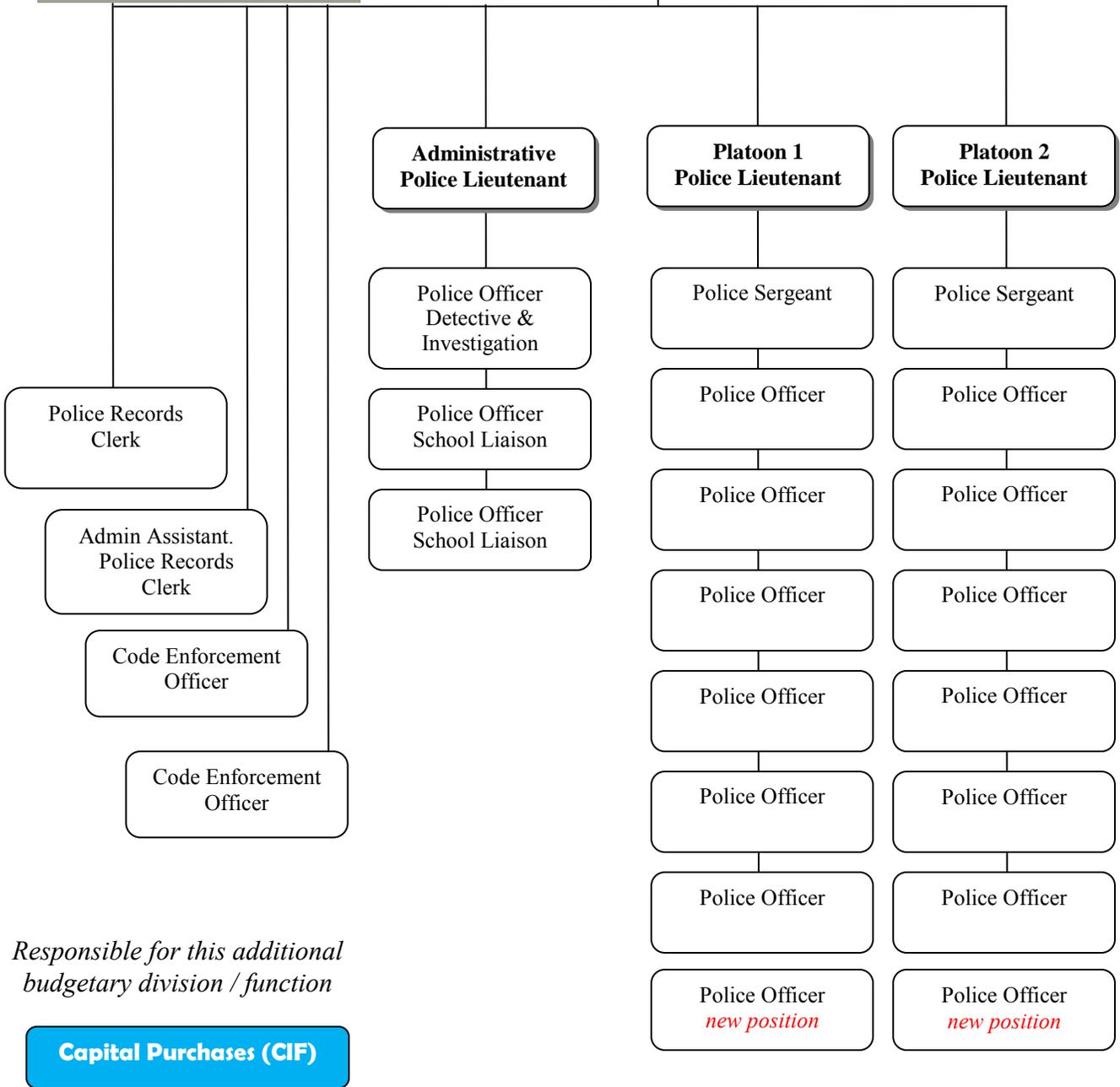
ACCT NO	ACCOUNT NAME	ECONOMIC DEVELOPMENT FUND -20					
		2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
ECONOMIC DEVELOPMENT FUND REVENUE - 20		ECONOMIC DEVELOPMENT FUND REVENUES TOTAL					
4001	<i>Beginning Fund Balance</i>	0	0	0	0	0	0
4xxx	Economic Incentive Package Reimbursements	0	0	0	0	0	0
4xxx	Interest Earnings	0	0	0	0	0	0
4376	Transfer from TOW General Fund	0	0	0	0	0	200,000
ECONOMIC DEVELOPMENT FUND REVENUES TOTAL		0	0	0	0	0	200,000
AVAILABLE RESOURCES		0	0	0	0	0	200,000
ECONOMIC DEVELOPMENT FUND EXPENDITURE - 20							
ECONOMIC DEVELOPMENT FUND -xxx							
7XXX	Incentive Loan Disbursements	0	0	0	0	0	0
7XXX	Tranfers/Repayments to Other Funds	0	0	0	0	0	0
	<i>Debt Service Total</i>	0	0	0	0	0	0
8410	Land/Easements	0	0	0	0	0	0
8412	Site Improvements	0	0	0	0	0	0
8420	Building & Structures	0	0	0	0	0	0
	<i>Capital Outlay Total</i>	0	0	0	0	0	0
ECONOMIC DEVELOPMENT FUND EXPENDITURES TOTAL		0	0	0	0	0	0
BEGINNING ECONOMIC DEV. FUND BALANCE		0	0	0	0	0	0
REVENUE		0	0	0	0	0	200,000
Available Resources		0	0	0	0	0	200,000
EXPENDITURES		0	0	0	0	0	0
ENDING ECONOMIC DEV. FUND BALANCE		0	0	0	0	0	200,000





*John Michaels
Chief of Police*

CHIEF OF POLICE



Responsible for this additional budgetary division / function

Capital Purchases (CIF)

POLICE MISSION STATEMENT

Make a Difference Every Day

We accomplish this by:

- Providing quality police service through professional, efficient utilization of resources.
- Responding to community needs and desires.
- Providing public education and information focused on personal safety and voluntary compliance with the law.
- Seeking and forming community problem-solving partnerships emphasizing mutual respect and interaction.

➤ **ABOUT THE POLICE DEPARTMENT**

- The Windsor Police Department consists of the 24 sworn peace officer positions (*including the Chief of Police*), 2 full-time ordinance officers, 2 full-time secretarial positions, 4 crossing guards, and a civilian volunteer data entry clerk. We also utilize the Colorado Rangers to assist us with special events and duty assignments at Boardwalk Park in the summer.

FUNCTIONS OF THE DEPARTMENT

Patrol Section – The Police Department is divided into a platoon system with a Lieutenant, a Sergeant and officers assigned to each platoon. When one platoon is working, the other is off. The officers are on ten-hour shifts working 80 hours in their pay period and rotate shifts every four months. The Lieutenants and Sergeants rotate between the day and evening supervisor shifts every two months, enabling them to work with all of the officers in their platoon during the course of the year.

Investigations – The Police Department has two full-time detective positions whose duties are to handle major case investigation, completing follow-up assignments for cases where patrol officers need assistance, and are the primary officers assigned to community-oriented businesses, individuals, or groups to discuss specific crime problems or concerns, working to develop solutions.

Special Day Shift – This position handles specific areas of need in the Police Department and in the community. Each platoon has this position, and this officer is assigned one full year of day shift. This position was created to cover workload demands on the Department in three areas; regular patrol, assisting in investigations, and working as a school liaison officer.

Secretary – The Department has two full-time police secretaries whose duties include answering phones, entering daily reports, database usage, dispatching code enforcement officers, and assisting walk-in customers, fingerprinting civilian employment cards and completing vehicle identification checks. One position is also responsible for special projects and assisting the Chief and officers in completing various duties. This secretary also tracks daily, monthly and yearly statistics to report to the Town Board and the Colorado Bureau of Investigation (CBI). The Department also has another full-time police secretary whose primary duty is data entry with cross-training on other office duties.

Ordinance Enforcement – The two ordinance enforcement officers are assigned animal complaints, junk vehicles, weed violations, snow and ice removal and abatement issues. The schedule with two ordinance officers allows us coverage for ordinance violations on the weekends. Additionally one day a week, an ordinance officer helps with catch-up data entry in the Department office as well.

Citizen Volunteers – The Department have volunteers who are retired senior citizens to assist us with data entry of warning tickets and other documents.

Crossing Guards – There are four crossing guard positions stationed at Grandview, Skyview and Mountain View schools.

RELATIONSHIP TO THE STRATEGIC PLAN

In the 2014-2016 Strategic Plan Update, Goal 1.A: *Promote safety and security*, is the direct responsibility of the police department and it encompasses all aspects of our duties as police officers. Our focus has been and remains to be a high profile high visibility department in the community so our citizens can see a very proactive police force in our Town.

We work 24 hours a day 365 days a year providing police coverage to the community, we want to provide a quick response time to the calls for service and expect the officer to help the citizens with their complaints and problems.

The police department is very active with the special events that occur throughout the year such as the 4th of July, Harvest Festival and the Summer Concerts providing a safe environment and assisting with traffic and pedestrian flows throughout the venue. We also anticipate building additional interaction with the community in 2015 as we celebrate the 125th anniversary of the Town.

The Strategic Plan lists training all personnel on the Emergency Operations Plan and list developing best practices in all department functions. All officers are required to complete the Federal Emergency Management training in the Incident Command Structure which consists three classes for patrol officers and supervisors have additional training based on their duties and job responsibilities. Annually we conduct a table top exercise incorporating some type of disaster/emergency with the Windsor Severance Fire Protection District to practice our skill and develop reactive measures to these potential situations.

In working to establish best practices in the police department we will be looking at all of our different function in the next two year to determine areas where we can improve our efficiency, documentation, training, record retention and providing services to the community.

CHALLENGES

Several officer left the department in the past 18 months creating difficulties and shortages in our schedule, those vacancies have been filled and by the end of 2014 the new officers to the department will have completed their basic training with the department and will be placed in the schedule bringing the platoons back up to a more normal patrol strength.

In 2014 the police department did hire one additional officer and once that officers was placed in the schedule we planned to put one more person in the investigation section of the police department. Due to our manpower shortages we were not able to complete that goal and that program has now been delayed until the 2nd quarter of 2015.

Crossing guards present another challenge for 2014, this is a position that has been difficult to keep fully staffed and we continue to have shortages in those positions. The Police Department's ordinance officer must step in and if that position is unavailable, on duty officers must work as crossing guards.

POLICE DEPARTMENT GOALS AND OBJECTIVES

The focus of the patrol officers is to maintain high visibility in the community, work the problem areas and try to intervene in situations before they become criminal events. The patrol officers are directed in their general patrol for traffic enforcement, bar checks, building checks and pedestrian contact. Special assignments are given to the officers based on last few days of case activity. This type of directed patrol is designed to cut down on recurring or anticipated problems in specific areas of the Town. Special

assignments are also conducted in support of the Town's various events and the increased usage of Boardwalk Park in the summer months. The Department's continued goal is to respond to calls quickly, contact the reporting parties and begin the case investigation.

The goal for 2015 is to continue to provide the public with a professional, responsive police department, seen as part of the community, helping the citizens maintain a safe quality of life.

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
POLICE DEPARTMENT EXPENDITURES - 421							
5111	Wages - Full Time	1,315,623	1,420,138	1,467,530	1,518,061	1,566,144	1,683,276
5112	Wages - Part Time	14,195	9,417	22,864	15,500	15,264	32,300
5121	Wages - Over Time	18,896	10,930	19,001	15,000	15,128	15,000
5114	Merit Pay	0	0	0	56,982	0	47,778
5126	Short Term Disability	0	0	1,517	1,578	1,744	2,057
5127	Long Term Disability	5,954	5,912	6,517	7,045	7,050	7,596
5128	Vision Insurance	2,166	2,300	2,419	2,660	2,554	3,169
5130	FICA-Med	18,775	19,792	21,077	23,280	22,763	25,786
5131	FICA	80,169	84,614	90,121	99,544	97,333	110,258
5132	Medical Insurance	226,634	220,968	233,716	273,963	240,722	292,970
5133	Employee Retirement	56,758	57,443	65,871	70,375	61,197	77,444
5134	Unemployment Insurance	3,594	3,790	4,013	4,817	4,533	5,335
5135	Workers Compensation Insurance	50,942	54,759	57,796	61,693	69,796	61,952
5136	Dental Insurance	19,555	20,678	20,946	23,557	21,093	22,151
5137	Staff Development	4,793	3,603	5,014	5,000	4,563	5,000
5138	Life Insurance	5,450	3,967	3,890	3,875	3,839	4,135
5139	FPPA Pension	46,395	49,757	52,675	57,049	55,419	59,233
5141	Uniform/Clothing Allowance	4,497	7,637	6,221	8,000	8,034	8,000
5144	Employee Assistance Administration	880	998	865	1,011	998	1,089
	<i>Personal Services Total</i>	1,875,275	1,976,702	2,082,054	2,248,988	2,198,177	2,464,531
6210	Office Supplies	3,721	4,311	3,267	5,000	4,651	5,000
6213	Public Relations	1,178	2,197	735	2,000	1,289	2,000
6216	Reference Books/Materials	722	466	505	1,000	1,000	1,000
6217	Dues/Fees/Subscriptions	787	933	1,387	1,000	768	1,000
6218	Small Equipment Items	1,501	7,076	4,675	7,000	7,184	7,000
6219	Special Equipment	2,352	2,476	4,058	3,500	2,509	3,500
6224	Trash Service	583	550	553	750	390	550
6232	Building Repair/Maintenance	0	0	156	0	0	0
6240	Equipment Repairs	217	0	897	1,000	361	1,000
6245	Travel/Mileage	239	141	35	300	200	500
6246	Liability Insurance	17,156	16,681	19,526	23,282	22,823	26,029
6253	Contract Service	22,709	50,032	42,361	41,000	52,000	59,000
6258	Investigation Expense	14,549	18,905	12,838	15,000	16,025	15,000
6259	Animal Control	6,109	2,062	5,469	3,000	2,533	3,000
6260	Utilities	27,357	22,612	26,404	24,000	24,256	24,000
6261	Telephone Services	7,016	6,881	6,997	6,500	6,640	6,500
6262	Radio Expense	53	315	0	400	420	400
6263	Postage	1,865	2,439	2,068	2,000	2,983	2,500
6264	Printing/Binding	3,932	2,600	3,518	3,000	4,203	4,000
	<i>Operating & Maintenance Total</i>	112,044	140,679	135,449	139,732	150,232	161,979
7010	Fleet Transfer	215,367	251,933	251,933	246,235	246,235	246,235
7011	Information Tech Transfer	73,484	86,890	109,282	126,469	126,469	153,537
7012	Facility Services Transfer	74,509	87,653	82,622	91,983	91,983	96,407
	<i>Interfund Loans & Transfers Total</i>	363,360	426,476	443,837	464,687	464,687	496,179
POLICE DEPARTMENT EXPENDITURES TOTAL		2,350,679	2,543,857	2,661,340	2,853,408	2,813,095	3,122,689

Capital Improvement Fund Detail Budget

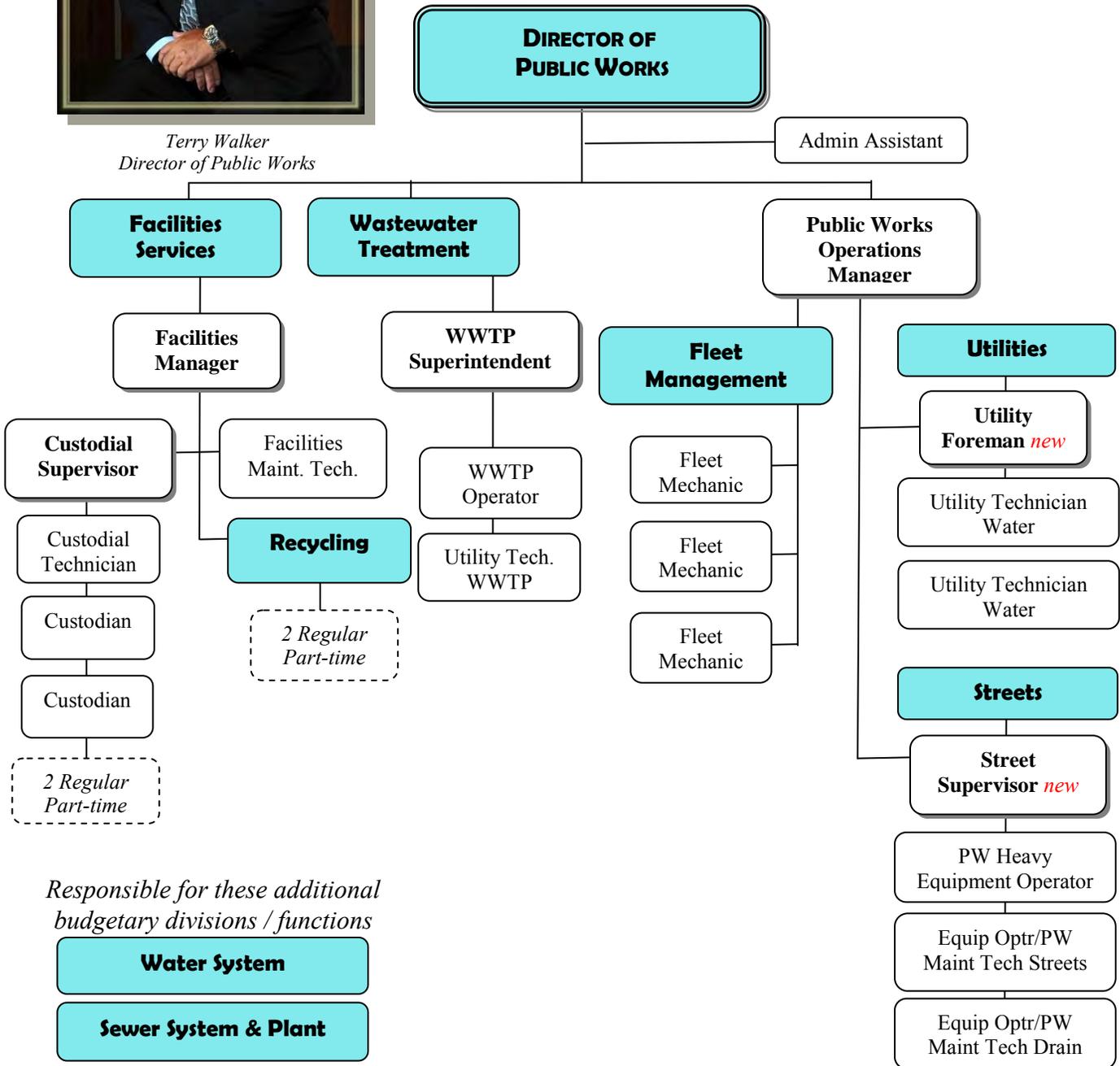
<i>TOWN OF WINDSOR</i>		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
<u>POLICE Department - 421</u>							
6218	Small Equipment Items	21,658	1,310	7,500	21,100	14,573	55,700
6286	Computer Hardware	37,047	0	0	0	0	0
	<i>Small Equipment & Computer Total</i>	58,705	1,310	7,500	21,100	14,573	55,700
6232	Building Repairs/Maintenance	0	0	0	0	0	23,549
6253	Contract Services	6,305	0	0	0	0	0
6260	Utilities	1,085	0	0	0	0	0
	<i>Operating & Maintenance Total</i>	7,390	0	0	0	0	23,549
7352	Principal Exp-Lease/Purch	145,000	145,080	145,080	145,080	145,080	145,080
7810	Fleet Capital Contribution	0	0	0	45,000	45,000	110,000
	<i>Interfund Loans & Transfers Total</i>	145,000	145,080	145,080	190,080	190,080	255,080
8420	Buildings & Improvements	52,154	0	0	0	0	0
8440	Machinery & Equipment	0	3,000	0	9,000	0	0
	<i>Capital Outlay Total</i>	52,154	3,000	0	9,000	0	0
POLICE DEPARTMENT TOTAL		263,249	149,390	152,580	220,180	204,653	334,329



Public Works Department



*Terry Walker
Director of Public Works*



Responsible for these additional budgetary divisions / functions

- Water System**
- Sewer System & Plant**
- Storm Drainage System**
- Capital Purchases (CIF)**

PUBLIC WORKS MISSION STATEMENT

Public Works is a diverse department that shares one common goal, working to improve our quality of life in Windsor. The mission of the Public Works Department is to maintain the safety and integrity of the Town's infrastructure related to electronic information and records, potable water, transportation, wastewater, recycling, and buildings owned by the Town. The Department values customer service to Town residents, and is committed to providing services in a fast and efficient manner.

ABOUT THE PUBLIC WORKS DEPARTMENT

The Public Works Department monitors approximately 632 million gallons of water that flow into Town from three outside providers each year, and operates a 2.8 million gallon per day wastewater treatment facility. To maintain the current 143 miles of streets in Windsor, the Department operates a fleet of snow fighting equipment that includes five sanders, five snowplow trucks, a road grader and a front-end loader and tractor mounted snow blower. The department also is in charge of mowing and spraying 400 acres of open space. This department also includes the cleaning and maintenance of the major buildings of the Town and all Town vehicles through internal service divisions.

FUNCTIONS OF THE PUBLIC WORKS DEPARTMENT

The Department delivers facilities and infrastructure that meet the needs of the Town and its residents by planning, designing and overseeing construction of public facilities, providing maintenance and upkeep in public facilities and on roadways.

Public Works Maintenance Division – Provides maintenance for the Town water, sewer, storm drainage and transportation systems, along with maintenance of public areas like open space.

Recycling Division – Provides general recycling as well as brush recycling for the Town. This division is supervised by the Facilities Manager.

Internal Service Funds – There are two Divisions under Public Works: the Fleet Management Division and the Facilities Services Divisions, both non-major Internal Service Funds. These are designed to provide goods or services to other funds or departments on a cost-reimbursement basis, isolating the costs of a particular function and then allocating these costs back to the various operating divisions. These are revolving funds where fund or department assessments become the revenue source for ongoing and capital purchases.

Fleet Management Division – This division consists of three mechanics that perform preventative and corrective maintenance of over 150 units. The division utilizes software that assists them in determining the costs for labor and parts when conducting maintenance on vehicles or equipment. This is used when billing other departments for the maintenance performed on their department vehicles and equipment. This is a budget tool for all departments to assist them in determining the cost associated with vehicles and equipment within their respective departments.

Facilities Services Division – This division consists of a facilities maintenance manager with one facilities maintenance technician on the facilities maintenance side. On the custodial side, there is a custodial supervisor, a custodial technician, and the equivalent to three full-time custodians. These two divisions are under the supervision of the facilities maintenance manager and the director of public works. They are responsible for the maintenance and custodial services for three main facilities; the Town Hall, Community / Recreation Center, and the Police Facility. In addition the Facilities Services Division is responsible for the municipal pool startup and shut down and all systems operations, and seasonal maintenance for the seven parks restrooms. Facilities Services will also oversee the maintenance contracting for the three main buildings' heating, ventilation and air conditioning (HVAC) and elevators.

RELATIONSHIP TO THE STRATEGIC PLAN

The Public Works department has several 2015 budget items that directly relate to the 2014-2016 Strategic Plan. Goal 4: *Promote, Manage, and Facilitate and Effective Infrastructure System within the Town and the Northern Colorado Region*, Priority D: *Address new water system needs* has been concentrated on in the Water Fund budget and many Plan of Action items will be the Public Works Department's responsibility.

Also under Goal 4, the Public Works budget addresses Priority C: *Make street maintenance a priority*. The 2015 budget includes increased projections for street maintenance including increased patching activities, patch work equipment, street marking supplies and snow removal materials. Public works continues to look for ways to fund priorities and maintain an exceptional level of service.

The Public Works department has budgeted for several items that will help accomplish Goal 1, Priority E: *Lead through stewardship of natural resources*. The Water Fund will continue to support and monitor the success of the Water Conservation Program which pays for water audit kits for residents and leak detection of town water mains. Public Works will also continue to explore the feasibility of phasing in alternative fuel vehicles.

CHALLENGES

The Public Works department faces the challenge of rising construction costs. Items such as asphalt material and labor costs are going to increase project costs. For example, as the need for asphalt patching grows due to deteriorating roads from increased traffic, the asphalt line item will continue to rise.

The Fleet Management division faces the challenge of rising fuel prices throughout the year. Almost every service provided by Public Works is carried out through the use of a vehicle and rising fuel costs make it difficult to maintain an exceptional level of service that the department strives to deliver. Additionally, and like many other departments, the increase in services to the community adds more responsibility to the Public Works department. As the Town experiences growth there are more water meters to check and repair each month, and more utility locates and more water line breaks that must be fixed as quickly as possible. As more neighborhoods are developed, there are more streets to be maintained. The Public Works department has the challenge to coordinate with each of the Town Departments to make sure the town's infrastructure is being maintained as more services are added.

STRATEGIC ISSUES

With Windsor's growing population, the department has been called upon to deliver increased water, sewer, and maintenance services efficiently. Windsor now has three unique buildings to clean and maintain to high standards: one with historic value, one open fourteen hours a day – seven days a week to the public with high traffic, and one requiring high security. Diverse and specialized skills are required to clean and maintain these facilities to their new or like-new condition.

PUBLIC WORKS DEPARTMENT GOALS AND OBJECTIVES

Public Works Division

- Develop an oversight and reinvestment program for infrastructure in the Town's older areas.
- Provide capital budget plans for streets and facility maintenance.
- Continue rehabilitation of sewer mains as per Capital Improvement Plan (2015-2019).
- Maintain an efficient and well-maintained fleet.
- Keep Town buildings in "like new" condition through effective, coordinated facilities maintenance and custodial divisions, gaining efficiencies by centralizing supplies and purchasing.
- Incorporate "green" concepts as much as possible though all divisions.

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
RECYCLING EXPENDITURES - 428							
5112	Wages - Part Time	0	0	14,440	12,200	14,296	12,200
5121	Wages - Over Time	0	0	63	0	15	0
5130	FICA-Med	0	0	204	177	208	177
5131	FICA	0	0	871	756	888	756
5134	Unemployment Insurance	0	0	42	37	43	37
	<i>Personal Services Total</i>	0	0	15,619	13,170	15,450	13,170
6224	Trash Services - recycling	0	0	16,132	17,000	12,768	12,500
6228	Brush Removal / Compost	0	0	11,500	10,000	14,032	21,000
6241	Land Maintenance	0	0	0	1,300	1,310	0
6253	Contract Service	0	0	535	1,000	1,592	3,000
6260	Utilities	0	0	361	300	372	300
	<i>Operating & Maintenance Total</i>	0	0	28,528	29,600	30,074	36,800
RECYCLING EXPENDITURES TOTAL		0	0	44,147	42,770	45,524	49,970



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
STREETS & ALLEYS EXPENDITURES - 429							
5111	Wages - Full Time	133,313	132,457	91,002	123,989	136,731	193,534
5112	Wages - Part Time	9,911	11,767	8,025	13,600	13,966	13,600
5121	Wages - Over Time	4,521	4,709	11,699	6,000	9,026	8,200
5122	On Call Time	3,156	1,790	1,453	2,500	1,278	1,990
5114	Merit Pay	0	0	0	4,960	0	4,027
5126	Short Term Disability	0	0	0	101	0	0
5127	Long Term Disability	608	548	405	577	641	861
5128	Vision Insurance	318	300	206	325	341	468
5130	FICA-Med	2,162	2,155	1,595	2,190	2,314	3,210
5131	FICA	9,245	9,214	6,821	9,365	9,892	13,724
5132	Medical Insurance	29,108	24,284	16,738	31,633	29,864	45,975
5133	Employee Retirement	6,598	6,687	4,501	5,519	10,257	15,809
5134	Unemployment Insurance	440	438	325	453	476	664
5135	Workers Compensation Insurance	9,875	10,125	10,328	8,831	9,521	11,300
5136	Dental Insurance	2,308	2,097	1,497	2,832	2,513	3,529
5137	Staff Development	1,133	370	1,420	2,500	1,110	2,500
5138	Life Insurance	550	378	245	314	365	500
5141	Uniform/Clothing Allowance	733	1,209	1,320	1,200	1,200	1,600
5144	Employee Assistance Administration	123	117	71	117	78	156
	<i>Personal Services Total</i>	214,101	208,648	157,649	217,006	229,572	321,645
6210	Office Supplies	202	219	393	300	300	300
6213	Public Relations	0	0	0	250	0	0
6216	Reference Books/Materials	428	178	0	500	500	250
6217	Dues/Fees/Subscriptions	2	0	0	100	100	100
6218	Small Equipment Items	10,184	7,065	8,169	7,500	7,930	7,500
6241	Land Maintenance	33,978	25,739	44,247	51,500	70,000	70,000
6242	Street Repair/Maintenance	120,192	141,512	128,107	140,000	159,472	202,500
6243	Weed Control	12,738	8,434	7,357	10,000	10,000	10,000
6246	Liability Insurance	4,121	4,790	4,646	5,558	4,632	6,218
6248	Signs	17,832	21,170	25,711	25,000	25,000	25,000
6249	Leases/Rentals	0	0	0	1,500	1,500	1,500
6253	Contract Services	0	0	0	15,500	21,040	27,000
6256	Publishing/Recording	97	0	21	100	100	100
6260	Utilities	387,741	396,866	423,864	380,000	374,377	375,000
6261	Telephone Services	1,997	2,121	1,636	2,250	1,541	1,500
6262	Radio Expense	0	0	0	0	962	0
	<i>Operating & Maintenance Total</i>	589,512	608,092	644,152	640,058	677,455	726,968
7010	Fleet Transfer	105,064	160,369	160,369	152,628	152,628	152,628
	<i>Interfund Loans & Transfers Total</i>	105,064	160,369	160,369	152,628	152,628	152,628
STREETS & ALLEYS EXPENDITURES TOTAL		908,677	977,109	962,170	1,009,692	1,059,655	1,201,242



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
PUBLIC WORKS ADMINISTRATION EXPENDITURES - 430							
5111	Wages - Full Time	164,080	164,371	186,036	182,631	207,341	228,078
5112	Wages - Part Time	0	0	1,988	3,040	0	0
5121	Wages - Over Time	0	0	653	0	0	0
5122	On Call	0	0	103	0	0	0
5114	Merit Pay	0	0	0	7,305	0	6,842
5126	Short Term Disability	0	0	145	189	194	195
5127	Long Term Disability	697	752	708	849	866	1,060
5128	Vision Insurance	223	196	138	103	103	223
5130	FICA-Med	2,360	2,340	2,628	2,798	2,618	3,406
5131	FICA	10,091	10,005	11,238	11,964	11,195	14,565
5132	Medical Insurance	18,418	14,261	13,590	18,797	17,340	32,867
5133	Employee Retirement	8,305	7,913	5,253	6,793	5,308	11,746
5134	Unemployment Insurance	456	456	519	579	514	705
5135	Workers Compensation Insurance	10,629	11,004	10,492	8,915	9,611	9,502
5136	Dental Insurance	1,406	1,308	1,303	1,610	1,497	2,217
5137	Staff Development	2,314	1,182	1,642	3,000	2,000	2,000
5138	Life Insurance	725	470	423	460	470	576
5141	Uniform/Clothing Allowance	403	350	268	650	650	650
5144	Employee Assistance Administration	82	84	94	78	78	117
	<i>Personal Services Total</i>	220,188	214,692	237,220	249,761	259,786	314,750
6210	Office Supplies	2,200	2,889	1,779	3,000	1,450	3,000
6213	Public Relations	310	644	743	500	173	500
6216	Reference Books/Materials	866	606	0	1,000	750	1,000
6217	Dues/Fees/Subscriptions	801	357	7,549	1,000	807	1,000
6218	Small Equipment Items	2,022	747	346	1,000	529	1,000
6224	Trash Service	517	701	645	600	568	600
6229	Building Maintenance Supplies	344	27	0	500	0	500
6232	Building Repairs/Maintenance	1,644	5,274	0	5,000	420	5,000
6246	Liability Insurance	15,352	5,266	6,039	7,224	6,601	8,081
6253	Contract Service	10,141	8,102	10,573	10,000	10,397	3,000
6260	Utilities	18,366	16,378	15,678	18,000	27,128	27,128
6261	Telephone Services	5,708	5,132	6,255	6,000	4,252	5,337
6262	Radio Expense	446	0	575	0	10,000	10,000
6263	Postage	703	704	628	700	648	996
	<i>Operating & Maintenance Total</i>	59,418	46,828	50,809	54,524	63,721	67,142
7010	Fleet Transfer	22,827	36,914	36,914	34,512	34,512	34,512
7011	Information Tech Transfer	100,812	85,349	101,023	92,021	92,021	104,563
	<i>Interfund Loans & Transfers Total</i>	123,639	122,263	137,937	126,533	126,533	139,076
PUBLIC WORKS ADMINISTRATION							



Capital Improvement Fund Detail Budget

TOWN OF WINDSOR						CAPITAL IMPROVEMENT FUND - 04	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
RECYCLING - 428							
8440	Machinery & Equipment	0	0	0	0	0	18,550
	<i>Capital Outlay Total</i>	0	0	0	0	0	18,550
RECYCLING DEPARTMENT TOTAL		0	0	0	0	0	18,550
STREETS - 429							
6218	Small Equipment Items	0	0	0	1,755	1,755	19,000
	<i>Small Equipment Total</i>	0	0	0	1,755	1,755	19,000
6241	Land Maintenance	0	0	0	0	0	50,000
6242	Street Repair/Maintenance	878	0	245,508	351,500	351,500	525,000
6242	I-25/SH392 Interchange	0	0	10,054	0	0	0
6267	Study Review/Consultant	0	0	4,988	0	0	20,000
6267-904	902- Study Review/ WCR23	0	25,000	150,000	0	800	0
6278	Street Repair Pavement Mgmt	669,963	1,347,197	888,989	1,069,500	1,139,800	1,575,000
	<i>Operating & Maintenance Total</i>	670,842	1,372,197	1,299,539	1,421,000	1,492,100	2,170,000
8410-901	Land for WCR21 Bridge	0	0	6,935	0	475	0
8419	Impact Fee Reimburse Reserve	1,036,167	0	0	460,750	604,250	95,000
8440	Machinery & Equipment	67,018	95,535	0	63,500	61,410	6,500
8445	Street Improvements	1,421,513	847,840	885,450	493,750	504,650	350,000
8445-900	I-25/SH392 Interchange	874,761	1,348,786	0	0	0	117,000
8445-901	Street Improvements-WCR21 Bridge	442,878	15,083	80,962	534,270	712,025	0
8445-903	I-25/SH392 Enhancements	0	8,300	71,328	22,000	13,500	130,600
8445-904	Grant projects	0	0	0	0	176,880	3,158,305
	<i>Capital Outlay Total</i>	3,884,216	2,315,544	1,631,814	1,574,270	2,073,190	3,857,405
STREETS TOTAL		5,562,644	4,844,215	2,931,353	2,997,025	3,567,045	6,046,405
PUBLIC WORKS Department - 430							
8420	Buildings & Structures	0	0	0	0	0	165,000
8431	Furniture & Fixtures	0	0	0	0	0	6,681
	<i>Capital Outlay Total</i>	0	0	0	0	0	171,681

Capital Improvement Fund Detail Budget

<i>TOWN OF WINDSOR</i>		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
<u>TOWN HALL - 457</u>							
8420	Buildings/Structures	38,755	0	0	0	0	0
8431	Furniture & Fixtures	0	0	10,371	6,500	6,022	17,706
	<i>Capital Outlay Total</i>	38,755	0	10,371	6,500	6,022	17,706
<u>COMMUNITY RECREATION CENTER - 490</u>							
6218	Small Equipment Items	25,142	22,249	8,442	3,000	2,946	7,050
	<i>Small Equipment Total</i>	25,142	22,249	8,442	3,000	2,946	7,050
6232	Building Repairs/Maintenance	0	0	7,600	30,000	20,000	3,500
6267	Study Review/Consultant	0	30,186	11,839	0	0	0
6444	ADA Compliance Repair	0	0	1,239	0	0	0
	<i>Operating & Maintenance Total</i>	0	30,186	20,678	30,000	20,000	3,500
8431	Furniture & Fixtures	0	0	0	0	0	14,524
8440	Machinery & Equipment	0	4,483	0	0	0	0
8444	ADA Site Improvement	0	0	0	0	0	10,220
	<i>Capital Outlay Total</i>	0	4,483	0	0	0	24,745
<u>FACILITY SERVICES - CUSTODIAL - 496</u>							
8440	Machinery & Equipment	0	0	0	0	0	8,500
	<i>Capital Outlay Total</i>	0	0	0	0	0	8,500



Water Fund Detail Budget

TOWN OF WINDSOR		WATER FUND - 06					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
WATER SYSTEM - 471							
5111	Wages - Full Time	131,550	134,779	136,315	168,949	137,955	104,461
5121	Wages - Over Time	2,687	2,418	4,219	3,000	3,000	3,000
5122	On Call Time	2,519	1,859	1,982	2,500	1,688	1,800
5114	Merit Pay	0	0	0	5,329	0	2,328
5127	Long Term Disability	622	583	616	798	566	476
5128	Vision Insurance	318	318	309	421	316	296
5130	FICA-Med	1,921	1,910	1,985	2,607	2,029	1,618
5131	FICA	8,213	8,167	8,488	11,146	8,676	6,919
5132	Medical Insurance	29,108	25,914	26,882	43,008	24,227	26,616
5133	Employee Retirement	6,556	6,631	6,757	6,928	5,756	4,668
5134	Unemployment Insurance	355	352	368	539	398	335
5135	Workers Compensation Insurance	6,134	6,240	6,313	6,516	7,025	3,535
5136	Dental Insurance	2,308	2,217	2,217	3,606	2,067	1,857
5137	Staff Development	825	454	1,275	2,000	2,000	2,000
5138	Life Insurance	573	406	378	449	308	260
5141	Uniform/Clothing Allowance	1,010	949	943	1,600	1,200	1,200
5144	Employee Assistance Administration	123	126	107	156	120	97
	<i>Personal Services Total</i>	194,821	193,322	199,153	259,551	197,332	161,465

Water Fund Detail Budget

TOWN OF WINDSOR		WATER FUND - 06					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6209	Employee Relations	1,538	194	0	0	0	0
6210	Office Supplies	361	483	294	500	668	750
6213	Public Relations	509	2,522	2,637	12,000	1,147	4,500
6214	Board Development	31	32	68	200	39	200
6216	Reference Books/Materials	107	0	446	500	500	500
6217	Dues/Fees/Subscriptions	1,921	1,396	6,469	5,486	5,486	2,900
6218	Small Equipment Items	6,490	6,846	8,577	8,000	7,304	8,000
6232	Building Repair/Maintenance	509	335	1,314	3,200	3,200	103,200
6237	Lines Maintenance	13,054	16,634	91,440	22,000	14,844	22,000
6238	Hydrant Repair/Maintenance	3,799	4,149	3,123	6,500	3,690	6,500
6239	Meter Repair/Maintenance	57,781	88,117	108,333	110,000	74,560	80,000
6244	Assessments	145,898	157,222	181,732	146,000	154,165	171,500
6246	Liability Insurance	16,479	16,025	24,556	22,229	18,789	24,868
6253	Contract Services	23,868	23,633	19,105	26,000	26,000	40,700
6256	Publishing/Recording	34	87	139	75	184	75
6260	Utilities	13,631	12,514	13,183	15,000	15,262	15,262
6261	Telephone Services	1,335	1,330	1,328	2,060	1,328	1,330
6263	Postage	11,687	10,566	14,136	14,000	11,530	11,980
6264	Printing/Binding	6,163	7,897	7,956	7,500	5,370	6,847
6267	Study Review/Consultant	9,907	31,528	8,027	0	0	215,000
6265	Potable Water Purchase	1,555,051	2,228,768	1,618,312	1,713,901	1,739,827	1,896,411
6272	Lab Tests	2,405	5,166	6,880	10,000	10,000	19,000
	<i>Operating & Maintenance Total</i>	1,872,559	2,615,443	2,118,055	2,125,151	2,093,892	2,631,523
7010	Fleet Transfer	63,163	71,665	71,665	69,215	69,215	69,215
7011	Information Tech Transfer	21,090	14,089	16,328	15,946	15,946	16,072
7302	Administration Exp Transfer/Gen Fund	360,626	386,082	400,654	427,907	427,907	467,114
7810	Fleet Capital Contribution	0	0	0	25,000	151,986	0
	<i>Interfund Loans & Transfers Total</i>	444,879	471,836	488,647	538,068	665,054	552,401
8420	Buildings	0	0	0	0	0	82,500
8440	Machinery/Equipment	0	6,010	0	0	0	33,000
8457	Replacement Lines	0	0	86,216	400,000	652,400	0
	<i>Capital Outlay Total</i>	0	6,010	86,216	400,000	652,400	115,500
WATER FUND O&M EXPENDITURES TOTAL		2,512,259	3,286,611	2,892,071	3,322,770	3,608,678	3,460,890



Sewer Fund Detail Budget

<i>TOWN OF WINDSOR</i>							SEWER FUND - 07	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
SEWER SYSTEM - 481								
5111	Wages - Full Time	46,502	48,926	47,336	83,522	77,317	107,623	
5112	Wages - Part Time	1,840	3,453	7,729	0	0	0	
5121	Wages - Over Time	1,045	2,465	3,777	3,000	4,325	3,500	
5122	On Call Time	3,256	1,726	1,603	2,500	2,475	2,500	
5114	Merit Pay	0	0	0	1,876	0	2,423	
5127	Long Term Disability	221	207	217	396	370	491	
5128	Vision Insurance	111	111	111	214	212	296	
5130	FICA-Med	748	779	862	1,318	1,209	1,683	
5131	FICA	3,200	3,330	3,688	5,636	5,171	7,195	
5132	Medical Insurance	11,651	11,245	11,666	26,062	19,750	26,538	
5133	Employee Retirement	2,325	2,359	2,377	2,439	3,411	4,413	
5134	Unemployment Insurance	151	157	175	273	248	348	
5135	Workers Compensation Insurance	1,721	1,810	1,833	2,961	3,192	2,827	
5136	Dental Insurance	983	1,137	1,137	2,446	1,527	1,857	
5137	Staff Development	200	151	0	500	500	500	
5138	Life Insurance	202	143	133	231	202	268	
5141	Uniform/Clothing Allowance	400	347	397	800	800	800	
5144	Employee Assistance Administration	41	42	36	78	75	97	
	<i>Personal Services Total</i>	74,597	78,389	83,075	134,251	120,784	163,358	



Sewer Fund Detail Budget

<i>TOWN OF WINDSOR</i>								SEWER FUND - 07
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
6210	Office Supplies	249	149	51	150	150	150	
6216	Reference Books/Materials	143	84	0	200	200	200	
6217	Dues/Fees/Subscriptions	35	0	85	100	100	100	
6218	Small Equipment Items	3,057	3,110	3,710	11,750	11,750	10,000	
6232	Building Repairs/Maintenance	936	0	0	0	0	10,000	
6237	Lines Repair/Maintenance.	3,700	2,022	3,624	18,500	18,500	14,000	
6240	Equipment Repair/Maintenance.	2,864	503	22	0	0	0	
6246	Liability Insurance	11,770	11,446	13,272	15,877	13,233	17,762	
6249	Leases/Rentals	198	198	0	500	500	500	
6253	Contract Services	12,944	10,895	10,133	14,400	16,706	24,400	
6260	Utilities	5,532	6,735	8,319	8,000	8,384	8,384	
6261	Telephone Services	3,447	4,169	4,127	4,660	3,242	3,242	
6263	Postage	9,519	8,915	11,394	10,500	7,921	7,921	
6264	Printing/Binding	6,163	7,728	7,831	7,100	4,812	4,812	
6271	Lift Station Repair/Rehab	1,236	15,099	4,921	8,000	8,000	8,000	
	<i>Operating & Maintenance Total</i>	61,793	71,053	67,489	99,737	93,499	109,471	
7010	Fleet Transfer	62,005	64,939	64,939	63,207	63,207	63,207	
7302	Administration Exp Transfer/Gen Fund	190,545	188,019	190,640	211,260	211,260	248,084	
	<i>Interfund Loans & Transfers Total</i>	252,550	252,958	255,579	274,467	274,467	311,292	
8420-000	Buildings	0	0	0	0	0	82,500	
8440-000	Machinery & Equipment	20,423	0	64,382	0	0	0	
8457-000	Replacement Lines	119,646	2,079	99,330	494,875	494,875	110,130	
	<i>Capital Outlay Total</i>	140,069	2,079	163,712	494,875	494,875	192,630	
SEWER SYSTEM O&M EXPENDITURES TOTAL		529,008	404,478	569,855	1,003,331	983,624	776,751	

Sewer Fund Detail Budget

<i>TOWN OF WINDSOR</i>		SEWER FUND - 07					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
DISPOSAL PLANT - 482							
5111	Wages - Full Time	109,812	115,610	117,558	115,734	119,887	120,339
5121	Wages - Over Time	651	1,136	788	1,000	1,120	1,000
5122	On Call Time	3,234	1,659	1,545	2,100	2,340	2,100
5114	Merit Pay	0	0	0	4,629	0	3,610
5127	Long Term Disability	538	508	529	538	556	560
5128	Vision Insurance	207	207	207	207	207	229
5130	FICA-Med	1,581	1,629	1,665	1,790	1,736	1,842
5131	FICA	6,758	6,965	7,121	7,655	7,421	7,877
5132	Medical Insurance	23,301	21,024	21,810	24,290	22,595	26,616
5133	Employee Retirement	5,491	5,645	5,793	6,018	5,994	6,197
5134	Unemployment Insurance	300	323	332	370	344	381
5135	Workers Compensation Insurance	3,396	3,773	3,890	4,173	4,499	3,160
5136	Dental Insurance	1,967	1,857	1,857	1,996	1,857	1,857
5137	Staff Development	891	895	994	1,500	1,175	1,500
5138	Life Insurance	472	337	318	292	304	306
5141	Uniform/Clothing Allowance	849	970	769	800	800	800
5144	Employee Assistance Administration	82	84	71	78	78	78
	<i>Personal Services Total</i>	159,530	162,620	165,246	173,170	170,912	178,452

Sewer Fund Detail Budget

TOWN OF WINDSOR		SEWER FUND - 07					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6210	Office Supplies	402	448	540	800	883	800
6213	Public Relations	0	0	0	100	0	100
6216	Reference Books/Materials	322	0	0	200	200	200
6217	Dues/Fees/Subscriptions	11,140	11,213	6,470	12,000	12,000	12,000
6218	Small Equipment Items	2,315	1,863	1,468	8,000	8,000	8,000
6219	Special Equipment	4,138	2,734	599	1,500	769	1,500
6222	Chemicals	745	1,034	1,400	750	812	750
6224	Trash Services	349	345	416	1,000	388	500
6232	Building Repairs/Maintenance.	1,493	1,402	2,560	2,500	1,474	2,500
6233	Sewer Plant Repair/Maintenance.	113,498	162,714	138,634	217,500	217,500	327,500
6240	Equipment Repairs	18,832	11,971	8,216	75,000	87,000	87,000
6246	Liability Insurance	8,034	7,812	13,680	11,205	9,031	12,492
6249	Leases/Rentals	0	0	16	300	150	300
6253	Contract Services	7,228	468	256	500	500	500
6256	Publishing/Recording	0	56	0	150	0	150
6260	Utilities	176,920	197,435	197,602	205,000	203,435	205,000
6261	Telephone Services	4,432	4,564	4,405	4,400	3,321	4,400
6267-907	Study Review/Consultant	0	0	3,400	72,000	56,614	0
6272	Lab Tests	12,239	11,802	14,820	12,500	10,545	12,500
	<i>Operating & Maintenance Total</i>	362,088	415,862	394,481	625,405	612,621	676,192
7010	Fleet Transfer	34,644	34,463	34,463	32,848	32,848	32,848
7011	Information Tech Transfer	16,883	19,112	22,471	21,585	21,585	21,983
	<i>Non-Operating Total</i>	51,527	53,575	56,934	54,433	54,433	54,831
8440-000	Machinery & Equipment	0	25,117	27,669	18,000	18,000	0
	<i>Capital Outlay Total</i>	0	25,117	27,669	18,000	18,000	0
DISPOSAL PLANT O&M							
EXPENDITURES TOTAL		573,145	657,174	644,330	871,008	855,967	909,475



Sewer Fund Detail Budget

<i>TOWN OF WINDSOR</i>							SEWER FUND - 07	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
PLANT INVESTMENT FEES EXPENDITURES - 07								
7324	Interest Expense/Revolve Loan (482)	0	52,893	54,703	51,998	51,998	48,023	
7354	Principal Expense/Revolve Loan (482)	0	178,425	178,425	178,425	178,425	184,373	
	<i>Non-Operating Total</i>	0	231,318	233,128	230,423	230,423	232,396	
8433-901	Sewer Plant Improvements (482)	579,777	4,424,888	538,413	0	0	837,000	
8453-000	Transmission Mains (481)	540,003	218,875	237,413	0	0	0	
8452-000	Oversize Lines (481)	16,498	0	114,000	0	0	0	
8456-000	System Improvements (481)	0	64,990	0	0	0	0	
	<i>Capital Outlay Total</i>	1,136,277	4,708,753	889,826	0	0	837,000	
SEWER INVEST FEE EXPENDITURES TOTAL								
		1,136,277	4,940,071	1,122,955	230,423	230,423	1,069,396	



Storm Drainage Fund Detail Budget

TOWN OF WINDSOR		STORM DRAINAGE FUND - 08					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
STORM DRAIN SYSTEM - 483							
5111	Wages - Full Time	40,956	42,226	42,209	41,912	43,198	0
5112	Wages - Part Time	19,244	11,872	13,734	12,320	12,320	12,320
5121	Wages - Over Time	233	415	469	500	500	500
5122	On Call Time	488	432	369	625	625	625
5114	Merit Pay	0	0	0	1,676	0	0
5127	Long Term Disability	189	177	193	195	200	0
5128	Vision Insurance	103	103	103	103	103	0
5130	FICA-Med	864	769	812	827	815	195
5131	FICA	3,694	3,290	3,470	3,536	3,487	834
5132	Medical Insurance	11,651	9,045	9,383	10,450	9,721	0
5133	Employee Retirement	2,023	2,056	2,093	2,179	2,160	0
5134	Unemployment Insurance	173	153	162	171	165	40
5135	Workers Compensation Insurance	4,310	3,557	3,610	2,429	2,619	487
5136	Dental Insurance	983	894	894	961	894	0
5137	Staff Development	625	489	126	1,000	500	1,000
5138	Life Insurance	176	124	117	106	109	0
5141	Clothing Allowance	491	155	472	400	400	400
5144	Employee Assistance Administration	41	42	36	39	39	0
	<i>Personal Services Total</i>	86,243	75,801	78,249	79,430	77,855	16,401
6210	Office Supplies	151	60	59	150	150	150
6217	Dues/Fees/Subscriptions	0	599	500	750	500	750
6218	Small Equipment Items	968	82	1,298	1,500	1,500	1,500
6237	Lines Maintenance	1,100	55,904	636	1,000	10,000	6,000
6240	Equipment Repairs	2,240	2,420	0	2,500	2,070	2,070
6243	Weed Control	805	0	0	0	0	0
6246	Liability Insurance	8,969	8,722	10,113	12,098	10,083	13,535
6253	Contract Service	82,057	71,437	101,910	87,102	87,102	84,102
6254	Engineering Services	0	7,833	19,917	0	5,985	0
6261	Telephone	660	660	660	660	660	660
6263	Postage	9,409	8,795	11,348	10,200	7,796	8,965
6264	Printing/Binding	6,444	7,692	7,894	5,000	4,812	5,533
6267	Study/Review/Analysis/Consulting	10,294	44,104	0	5,000	0	100,000
6272	Lab Tests	0	12,797	0	0	0	0
	<i>Operating & Maintenance Total</i>	123,098	221,104	154,335	125,960	130,657	223,265
7010	Fleet Transfer	51,957	45,383	45,383	44,899	44,899	44,899
	<i>Interfund Loans & Transfers Total</i>	51,957	45,383	45,383	44,899	44,899	44,899
STORM DRAINAGE O&M EXPENDITURES TOTAL		261,297	342,288	277,967	250,290	253,411	284,565



Fleet Management Fund Detail Budget

TOWN OF WINDSOR						FLEET MANAGEMENT FUND - 10	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
FLEET MANAGEMENT FUND EXPENDITURES - 10							
FLEET MANAGEMENT - 491							
5111	Wages - Full Time	160,747	164,073	142,595	138,029	144,893	144,040
5112	Wages - Part Time	26,292	27,835	5,962	0	0	0
5121	Wages - Over Time	981	242	226	1,000	1,000	1,000
5122	On Call Time	4,817	568	0	0	0	0
5114	Merit Pay	0	0	0	5,521	0	4,321
5126	Short Term Disability	0	0	323	305	316	318
5127	Long Term Disability	790	742	615	642	665	670
5128	Vision Insurance	310	310	267	310	310	338
5130	FICA-Med	2,770	2,751	2,232	2,096	2,049	2,166
5131	FICA	11,844	11,763	9,545	8,962	8,918	9,260
5132	Medical Insurance	23,264	19,558	24,885	29,938	46,640	32,711
5133	Employee Retirement	7,045	7,138	4,300	7,177	5,687	7,418
5134	Unemployment Insurance	546	542	452	434	428	448
5135	Workers Compensation Insurance	5,218	5,642	6,899	4,229	4,559	3,815
5136	Dental Insurance	2,308	1,799	2,052	2,383	2,217	2,217
5137	Staff Development	2,550	(644)	796	3,000	3,000	3,000
5138	Life Insurance	697	494	348	351	362	365
5141	Uniform Allowance	1,555	1,493	1,382	1,200	1,200	1,200
5144	Employee Assistance Administration	123	126	107	117	117	117
	<i>Personal Services Total</i>	251,858	244,430	202,988	205,695	222,361	213,403
6210	Office Supplies	444	1,175	306	1,500	450	600
6216	Reference Books/Materials	1,242	413	326	1,500	500	500
6217	Dues/Fees/Subscriptions	888	1,515	37	1,500	1,110	850
6218	Small Equipment Items	27,019	36,532	13,122	29,024	25,557	26,000
6220	Fuel /Fluids	160,679	136,272	140,517	176,300	137,329	138,000
6231	Vehicle Repairs/Maintenance	87,953	101,613	88,187	120,000	92,584	100,000
6240	Equipment Repairs	3,835	3,568	3,877	5,000	5,000	30,000
6246	Liability Insurance	0	0	0	0	580	0
6253	Contract Service	1,912	773	510	2,000	2,000	2,000
6261	Telephone	660	670	55	500	500	500
6276	Fuel Facility Repair/Maintenance.	2,198	5,895	2,000	3,000	3,000	3,000
	<i>Operating & Maintenance Total</i>	286,829	288,426	248,938	340,324	268,610	301,450
8432	Vehicles	606,646	611,336	359,098	690,050	690,050	860,500
8440	Machinery/Equipment	22,616	19,780	16,684	20,000	20,125	7,500
	<i>Capital Outlay Total</i>	629,262	631,116	375,782	710,050	710,175	868,000
FLEET MANAGEMENT FUND EXPENDITURES TOTAL		1,167,950	1,163,973	827,708	1,256,069	1,201,146	1,382,853



Facility Services Fund Detail Budget

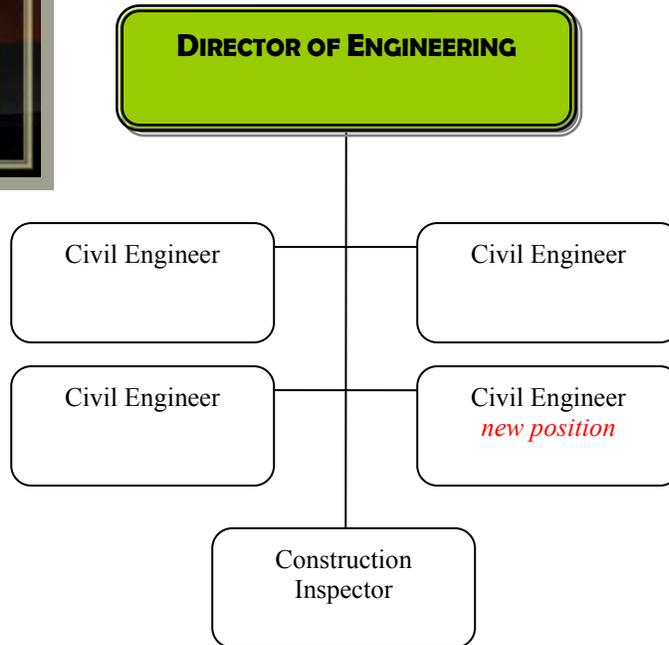
TOWN OF WINDSOR						FACILITY SERVICES FUND - 17	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
FACILITY SERVICES FUND EXPENDITURES - 17							
CUSTODIAL SERVICES - 496							
5111	Wages - Full Time	116,354	118,948	124,785	125,343	132,170	131,889
5112	Wages - Part Time	29,518	29,139	29,736	27,000	33,838	27,000
5121	Wages - Over Time	500	1,349	1,302	1,000	1,000	1,000
5114	Merit Pay	0	0	0	4,019	0	3,957
5126	Short Term Disability	0	0	332	375	278	280
5127	Long Term Disability	354	441	524	583	609	613
5128	Vision Insurance	276	388	369	421	421	456
5130	FICA-Med	2,024	2,097	2,196	2,282	2,398	2,376
5131	FICA	8,653	8,967	9,389	9,756	10,253	10,158
5132	Medical Insurance	26,164	31,211	28,553	33,238	25,895	29,838
5133	Employee Retirement	469	4,701	3,355	4,867	4,140	6,792
5134	Unemployment Insurance	423	427	447	472	493	492
5135	Workers Compensation Insurance	6,205	6,331	6,558	6,685	7,207	6,724
5136	Dental Insurance	3,149	2,931	2,427	2,770	2,217	2,217
5137	Staff Development	124	0	339	800	800	800
5138	Life Insurance	450	345	303	318	332	355
5141	Uniform Allowance	151	644	469	600	600	600
5144	Employee Assistance Administration	0	198	126	156	136	156
	<i>Personal Services Total</i>	194,814	208,115	211,209	220,683	222,786	225,703
6210	Office Supplies	547	316	367	300	200	300
6218	Small Equipment Items	866	3,391	9,811	3,000	3,244	3,000
6229	Custodial Maintenance Supplies	33,464	37,386	33,154	41,000	40,590	41,000
6253	Contract Service	9,514	12,125	12,352	15,300	12,330	15,300
6261	Telephone	660	660	55	660	550	660
	<i>Operating & Maintenance Total</i>	45,050	53,878	55,738	60,260	56,914	60,260
CUSTODIAL SERVICES EXPENDITURES TOTAL		239,865	261,993	266,948	280,943	279,700	285,963

Facility Services Fund Detail Budget

TOWN OF WINDSOR							FACILITY SERVICES FUND - 17	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
FACILITY MAINTENANCE - 497								
5111	Wages - Full Time	99,660	95,351	96,970	94,671	98,004	98,184	
5114	Merit Pay	0	0	0	3,787	0	2,946	
5126	Short Term Disability	0	0	170	173	179	173	
5127	Long Term Disability	449	360	433	440	454	457	
5128	Vision Insurance	198	198	198	207	207	223	
5130	FICA-Med	1,313	1,318	1,359	1,428	1,405	1,466	
5131	FICA	4,164	5,634	5,812	6,104	6,006	6,270	
5132	Medical Insurance	24,763	15,891	15,216	16,946	15,764	18,520	
5133	Employee Retirement	4,801	4,197	3,937	4,923	4,074	5,056	
5134	Unemployment Insurance	253	253	255	295	258	303	
5135	Workers Compensation Insurance	3,842	4,370	4,121	4,209	4,538	4,155	
5136	Dental Insurance	1,968	1,623	1,857	1,996	1,857	1,857	
5137	Staff Development	332	100	386	800	800	800	
5138	Life Insurance	395	251	237	240	247	325	
5141	Uniform Allowance	0	200	0	300	300	300	
5144	Employee Assistance Administration	83	84	97	78	97	78	
	<i>Personal Services Total</i>	142,220	129,830	131,049	136,598	134,190	141,113	
6210	Office Supplies	372	259	236	300	200	300	
6218	Small Equipment Items	3,320	2,176	1,055	4,000	4,742	2,500	
6229	Facility Maintenance Supplies	8,569	16,307	14,935	17,000	10,410	12,000	
6246	Liability Insurance	0	0	6,282	0	0	0	
6249	Leases/Rentals	130	42,965	46,035	45,965	44,988	45,965	
6253	Contract Service	80,473	81,059	139,899	120,000	124,567	104,500	
6261	Telephone	1,320	1,265	2,025	2,000	1,430	2,000	
	<i>Operating & Maintenance Total</i>	94,183	144,031	210,468	189,265	186,338	167,265	
7010	Fleet Transfer	6,000	6,000	6,000	6,000	6,000	6,000	
	<i>Interfund Loans & Transfers Total</i>	6,000	6,000	6,000	6,000	6,000	6,000	
FACILITY MAINTENANCE								
EXPENDITURES TOTAL		242,404	279,861	347,517	331,863	326,529	314,378	



*Dennis Wagner
Director of Engineering*



*Responsible for these additional
budgetary divisions / functions*

Water Plant Investment

Water-Non-Potable

Sewer Plant Investment

Storm Drain Investment

Capital Purchases (CIF)

ENGINEERING MISSION STATEMENT

The Engineering Department goal is to plan and deliver quality sustainable public infrastructure through the application of high-level engineering practices. The Department strives to be an engineering resource for all Town Departments and endeavors to foster teamwork, with the belief that maintaining an atmosphere in which independent and creative thinking can generate solutions that measure up to the highest performance and fiscal standards.

ABOUT THE ENGINEERING DEPARTMENT

The Department has five full-time positions including the Director and does not utilize seasonal, part-time or dedicated administrative help. The Department manages to stay relatively small because of the versatility and experience level of the staff. All of the engineers on staff are registered professional engineers. The Department staff has expertise in a range of engineering skills including construction inspection, surveying, planning, traffic and roadway engineering, water and sewer engineering, drainage and water resources, along with knowledge of regional and state regulations. The Department staff is equipped to perform in-house design services for moderately complex capital projects. For complex projects with specialty elements the staff selects and manages appropriate consultants.

FUNCTIONS OF THE DEPARTMENT

Capital Project Services – The Engineering Department originates plans, specifications, and contract bid documents for a variety of public works projects. They provide contract management and construction oversight of the Town’s major capital improvement projects.

Development Services – The Engineering Department reviews and comments on all development proposals, ensuring designs are consistent with the Town’s long term infrastructure needs and comply with current design standards. All subdivisions installing public infrastructure are monitored and inspected throughout construction for conformance to Town infrastructure construction standards.

General Services – The Engineering staff also administers various other minor activities within the Town of Windsor right of way in conformance with the Windsor Municipal Code, reviewing for compliance with construction standards and adherence to traffic safety laws.

The Department monitors the safety and performance of the curbs, gutters, sidewalks and driveways within the public right of way. Annually the Department prioritizes that which is in need of replacement and then executes the work according to the budget allocation.

Long-Term Planning – The Department engages in forecasting future infrastructure needs in the form of long-term water, sewer and drainage master plans. These plans utilize current zoning, land use and population forecasts to determine needs before they arise. These plans are used to support new development infrastructure requirements. Department staff is also engaged with Windsor’s neighboring municipalities, districts, counties, and the State, through various planning groups studies and working relationships addressing long term transportation, water resources, and land planning issues.

Water Rights Management – The Department maintains a database of the Town’s water rights that have been acquired for treatment and delivery of potable water. The staff determines the quantity of water rights for each new development. Annually they determine the allocation of those water rights to the treatment plants and the rental market.

STRATEGIC ISSUES

Water and sewer issues demand significant attention due to an increasing residential population and infrastructure sharing agreements between Windsor and neighboring towns. Streets and traffic flow in Windsor have also been impacted by increasing population in the northern Colorado region.

2014 ENGINEERING DEPARTMENT ACCOMPLISHMENTS

- Completed bridge replacement project on County Road 21 where it crosses the Greeley No. 2 Canal.
- Oversight of 3 million gallon water tank construction.
- Construction of a traffic roundabout at the intersection of Eastman Park Drive and Cornerstone Dr./Water Valley Parkway.
- Managed the design and construction that included street pavement rehabilitation and curb, gutter and sidewalk replacement valued at approximately \$1.4 million.
- Oversight of a storm drainage project design for the Law Basin West Tributary.
- Oversight of design of a FEMA Pre-disaster Mitigation project to construct storm drainage infrastructure near the intersection of State Highway 392 and Weld County Road 21.
- Managed construction of a southbound right-turn lane on Weld County Road 19 at State Highway 392 to improve traffic movement.
- Continued design and property acquisition for a project to eliminate an existing sewer lift station.

RELATIONSHIP TO THE STRATEGIC PLAN

The Engineering Department budget relates to all of the priorities addressed in Goal 4: *Develop and Maintain Effective Infrastructure*. For example, the 2015 budget includes \$2.1 million for street rehabilitation as prescribed by the Pavement Management Program. Also, the Engineering Department is overseeing several capital projects starting in 2015 such as:

- Finish constructing a 3 million gallon water storage tank to better serve Windsor's growing population.
- Construct a gravity sewer line that will eliminate a pump station and the associated operation and maintenance costs.
- Construct the Law Basin West Tributary Channel.
- Design a traffic roundabout for the intersection of 7th Street and Eastman Park Drive.
- Construct a flood gate in the Eaton Ditch to reduce 7th Street flooding events.

In 2015, the Engineering Department will continue to provide residents high level of services and ensure quality development of capital projects related to the Town's streets, water, sanitary sewer, and storm sewer infrastructure.

CHALLENGES

The biggest challenge for the Engineering Department will be staying on track with the amount of large scale projects scheduled for 2015. There are five employees in the engineering department and each of them has several overlapping projects to keep organized throughout the year. Additionally, it is always a challenge to keep up with the maintenance of the infrastructure. The more projects are scheduled for construction, the more operational and maintenance costs have to be considered.

Promote, manage and facilitate an effective infrastructure system.

- Maintain an effective pavement management system (04-429-6278)
- Street rehabilitation projects (04-429-6278)
- Curb gutter and sidewalk replacement projects (04-429-6278)
- Design traffic roundabout for intersection at 7th Street and Eastman Park Drive (04-429-8445)
- Construct Eaton Ditch flood control gate (04-429-8445)
- Finish constructing 3 million gallon water tank. (06-471-8456-906)

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
ENGINEERING DEPARTMENT EXPENDITURES - 431							
5111	Wages - Full Time	371,238	383,216	386,103	381,823	377,124	463,754
5112	Wages - Part Time	0	0	1,655	0	654	0
5114	Merit Pay	0	0	0	15,273	0	13,913
5126	Short Term Disability	0	0	40	121	110	120
5127	Long Term Disability	1,727	1,791	1,728	1,776	1,921	2,063
5128	Vision Insurance	524	524	498	524	659	751
5130	FICA-Med	5,158	5,327	5,475	5,758	6,245	6,926
5131	FICA	22,053	22,777	23,410	24,620	26,701	29,615
5132	Medical Insurance	58,253	51,827	50,260	54,540	62,821	79,076
5133	Employee Retirement	18,526	18,967	18,211	18,339	17,560	18,012
5134	Unemployment Insurance	945	972	1,029	1,191	1,253	1,433
5135	Workers Compensation Insurance	2,449	2,200	2,264	2,037	2,196	2,123
5136	Dental Insurance	4,917	4,434	4,194	4,379	5,102	5,745
5137	Staff Development	310	440	60	1,000	298	500
5138	Life Insurance	1,588	1,046	988	964	1,032	1,097
5141	Uniform/Clothing Allowance	179	269	98	400	400	400
5144	Employee Assistance Administration	205	211	168	194	214	233
	<i>Personal Services Total</i>	488,072	494,001	496,182	512,940	504,290	625,761
6210	Office Supplies	1,010	924	1,574	1,300	818	1,300
6216	Reference Books/Materials	215	0	4	150	150	150
6217	Dues/Fees/Subscriptions	275	170	470	300	255	500
6218	Small Equipment Items	125	102	246	300	195	300
6245	Travel/Mileage	3,600	3,630	3,610	3,600	3,600	3,600
6246	Liability Insurance	3,740	2,960	3,432	4,106	3,422	4,593
6253	Contract Service	6,000	5,482	7,314	6,700	11,771	6,700
6254	Engineer Services	4,571	13,757	2,740	5,000	14,450	15,000
6256	Publishing/Recording	319	510	120	500	220	500
6261	Telephone Services	1,966	1,991	1,892	2,000	1,837	2,000
6263	Postage	279	126	359	300	361	300
	<i>Operating & Maintenance Total</i>	22,098	29,654	21,761	24,256	37,079	34,943
7010	Fleet Transfer	12,591	21,935	21,935	20,487	20,487	20,487
7011	Information Tech Transfer	29,325	32,361	37,959	44,698	44,698	43,261
7012	Facility Services Transfer	13,770	15,527	14,161	15,644	15,644	16,184
	<i>Interfund Loans & Transfers Total</i>	55,686	69,823	74,055	80,829	80,829	79,932
ENGINEERING DEPARTMENT EXPENDITURES TOTAL		565,856	593,477	591,997	618,025	622,198	740,637



Capital Improvement Fund Detail Budget

<i>TOWN OF WINDSOR</i>		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
<u>STREETS - 429</u>							
6218	Small Equipment Items	0	0	0	1,755	1,755	19,000
	<i>Small Equipment Total</i>	0	0	0	1,755	1,755	19,000
6241	Land Maintenance	0	0	0	0	0	50,000
6242	Street Repair/Maintenance	878	0	245,508	351,500	351,500	525,000
6242	I-25/SH392 Interchange	0	0	10,054	0	0	0
6267	Study Review/Consultant	0	0	4,988	0	0	20,000
6267-904	902- Study Review/ WCR23	0	25,000	150,000	0	800	0
6278	Street Repair Pavement Mgmt	669,963	1,347,197	888,989	1,069,500	1,139,800	1,575,000
	<i>Operating & Maintenance Total</i>	670,842	1,372,197	1,299,539	1,421,000	1,492,100	2,170,000
7234	Developer Reimbursements	1,007,586	1,156,475	0	0	0	0
	<i>Loans & Transfers Total</i>	1,007,586	1,156,475	0	0	0	0
8410-901	Land for WCR21 Bridge	0	0	6,935	0	475	0
8412	Site Improvements	41,879	0	(55,203)	0	0	0
8412	804- Eagle Crossing Street Improv.	0	0	490,097	0	0	0
8412	805- Eagle Crossing Water Improv.	0	0	119,070	0	0	0
8412	806- Eagle Crossing Sewer Improv.	0	0	33,175	0	0	0
8419	Impact Fee Reimburse Reserve	1,036,167	0	0	460,750	604,250	95,000
8440	Machinery & Equipment	67,018	95,535	0	63,500	61,410	6,500
8445	Street Improvements	1,421,513	847,840	885,450	493,750	504,650	350,000
8445-900	I-25/SH392 Interchange	874,761	1,348,786	0	0	0	117,000
8445-901	Street Improvements-WCR21 Bridge	442,878	15,083	80,962	534,270	712,025	0
8445-903	I-25/SH392 Enhancements	0	8,300	71,328	22,000	13,500	130,600
8445-904	Grant projects	0	0	0	0	176,880	3,158,305
	<i>Capital Outlay Total</i>	3,884,216	2,315,544	1,631,814	1,574,270	2,073,190	3,857,405
STREETS TOTAL		5,562,644	4,844,215	2,931,353	2,997,025	3,567,045	6,046,405
<u>ENGINEERING Department - 431</u>							
6218	Small Equipment	0	0	0	0	5,000	0
	<i>Small Equipment & Computer Total</i>	0	0	0	0	5,000	0
ENGINEERING DEPARTMENT TOTAL		0	0	0	0	5,000	0

Water Fund Detail Budget

TOWN OF WINDSOR							WATER FUND - 06	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
WATER PLANT INVESTMENT FEES EXPENDITURES								
7312	Transfer to Capital Imp for I-25 / SH 392	1,250,000	0	0	0	0	0	
7377	Transfer to Water/NP Fund	151,966	151,986	151,986	151,986	1,546,691	151,986	
	<i>Non-Operating Total</i>	1,401,966	151,986	151,986	151,986	1,546,691	151,986	
8410	Land/Easement	15,800	15,800	0	0	0	0	
8453	Transmission Mains	552,686	259,706	214,900	0	0	0	
8456	System Improvements	136,950	98,700	82,500	833,000	123,750	288,750	
8456-906	System Improvements Water Tank	0	68,681	2,610	1,150,000	2,894,000	407,100	
	<i>Capital Outlay Total</i>	705,436	442,887	300,010	1,983,000	3,017,750	695,850	
WATER PLANT INVEST FEE EXPENDITURES TOTAL		2,107,402	594,873	451,996	2,134,986	4,564,441	847,836	
NON-POTABLE WATER EXPENDITURES								
NON-POTABLE WATER SYSTEM - 484								
8410	Land	0	0	0	2,750,000	3,447,356	0	
8440	Machinery/Equipment	0	0	0	0	10,000	10,737	
8456	Systems Improvements	272,477	117,394	165,276	1,029,000	462,024	2,514,325	
8456	900-System Improve/Shoreline Stabilization	168,297	10,808	0	0	0	0	
8494	Non-Potable Water Shares	0	0	0	0	106,000	298,000	
	<i>Capital Outlay Total</i>	440,774	128,202	165,276	3,779,000	4,025,380	2,823,062	

Storm Drainage Fund Detail Budget

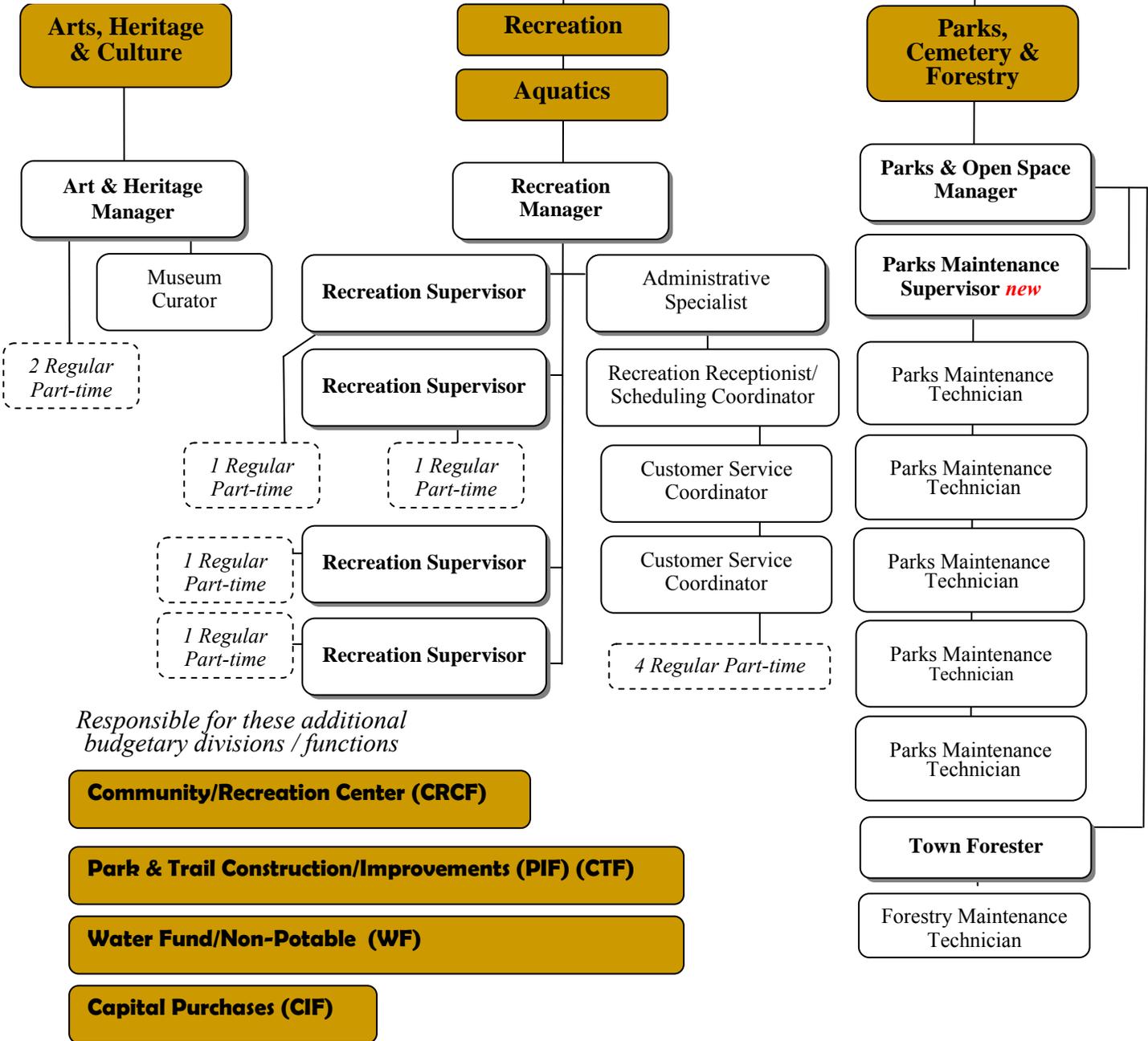
<i>TOWN OF WINDSOR</i>								STORM DRAINAGE FUND - 08	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET		
STORM DRAIN INVESTMENT FEES EXPENDITURES									
7377	Transfer to Water/Non-Potable Fund	117,914	151,986	151,986	151,986	151,986	151,986		
	<i>Loans & Transfers Total</i>	117,914	151,986	151,986	151,986	151,986	151,986		
8410	Land	0	0	0	0	160,000	0		
8410-908	Land	0	0	0	0	203,300	0		
8458	Drainage Improvements	515,596	162,328	96,565	989,272	362,235	1,740,075		
8458-908	Drainage Improvements	0	1,033	0	904,959	532,000	2,128,069		
	<i>Capital Outlay Total</i>	515,596	163,361	96,565	1,894,231	1,257,535	3,868,144		
STORM DRAIN INVESTMENT EXPENDITURES TOTAL		633,509	315,347	248,551	2,046,217	1,409,521	4,020,130		

Parks, Recreation & Culture Department



Melissa Chew
Director of Parks, Recreation and Culture

**DIRECTOR OF
PARKS, RECREATION & CULTURE**



PARKS, RECREATION & CULTURE MISSION STATEMENTS, RECREATION & CULTURE MISSION STATEMENT

The mission of the Town of Windsor Parks, Recreation & Culture Department is to provide recreation and cultural opportunities for the entire community through quality programs, facilities, service and management of natural resources.

ABOUT THE PARKS, RECREATION & CULTURE DEPARTMENT

The Department of Parks, Recreation & Culture oversees numerous parks, facilities and events. The Parks Division maintains 400 acres of developed land, open space and over 200 water acres, along with over 55 miles of trail. This acreage includes 11 neighborhood parks and 5 community parks as well as Lakeview Cemetery. The Recreation Division programs all athletics, fitness, seniors, pre-school, youth, adaptive, aquatics, skate park, two outdoor in-line hockey rinks, concessions, Chimney Park Pool, Windsor Lake and the Community Recreation Center among other collaborative sites. The Art & Heritage Division oversees various community events related to the Town's heritage or fine arts, the Town of Windsor Museum and the Art & Heritage Center. The Department employs 22 full time and 28.52 non-full time FTE's at the height of the season to perform various park and facility maintenance functions, act as coaches, lifeguards, and various other facilitators for sports, activities, classes and heritage programs. The department also utilizes a large number of volunteer hours.

FUNCTIONS OF THE PARK, RECREATION & CULTURE DEPARTMENT

The Department plans, develops and maintains parks and forestry, manages and operates all Town recreation and heritage facilities, and organizes, promotes, and delivers sports, leisure and heritage programs and services to the community.

Parks and Open Space Division – Promotes quality of life in Windsor by maintaining a diversified park, trail system and open space while emphasizing best management practices that support safety and environmental stewardship. The Division also maintains open lands and numerous facilities.

- *Forestry* – Provides management of public right-of-way and park trees throughout the Town; maintains computerized tree inventory; provides oversight for the Tree Board; serves on development review committee.
- *Parks* – Provides all maintenance functions including weed control, mowing, shelter, restroom cleaning, trails, shelters and playground inspection and maintenance.
- *Parks Construction* – Provides administrative oversight for all park construction projects and irrigation upgrades.
- *Open Space & Trails* – Provides development of trails, and acquisitions / easements related to open space utilizing Lottery, Larimer County Open Lands and grant funds.
- *Lakeview Cemetery* – Provides burial and internment / inurnment services; maintains burial sites and common areas.

Recreation Division – Promotes quality of life in Windsor by providing fitness and wellness, youth and adult sports, active adult programs, adaptive recreation activities, leisure learning, special events, and a broad variety of recreation programs. The Division works with the National Alliance for Youth Sports (NAYS) to ensure that administrators and coaches are trained in their roles and responsibilities; including orientation programs for parents. The Division also oversees all aquatic operations at Chimney Park Pool and Windsor Lake as well as the Community Recreation Center.

- *Recreation* – Provides numerous recreation programs for infants through seniors, adaptive recreation for special needs and a diverse athletic program; includes special events such as movie nights and 5K races.

- *Aquatics* – Provides aquatic activities and programs for community residents of all ages at two pools as well as Windsor Lake. Pools include Chimney Park Pool and Windsor High School. Windsor Lake activities include swim beach, boating and a variety of non-motorized boat rentals; also offers water safety training and lifeguard certification.
- *Community Recreation Center* – Provides a wide variety of diversified programs and activities; serves as a gathering place for the community and the surrounding area; base for SALT programs, a programmatic and leadership opportunity for both middle school and high school youth. Amenities include gymnasium, multi-purpose rooms, kitchen, climbing wall, dance studio and locker rooms.

Art & Heritage Division – Promotes quality of life in Windsor through diverse cultural and heritage activities and programs, special events, interpretive exhibits and Town of Windsor Museum.

- *Art & Heritage* – Provides a wide variety of diversified programs and activities, serving to share community history and promote fine arts; promotes exhibits at the Art & Heritage Center.
- *Community Events* - oversees a variety of cultural/ special events, both Town sponsored and independent; coordinates with outside groups to represent Town interests and needs and assure safe and successful events whether public or private.
- *Museums* – Provides interpretation, restoration and protection of collections associated with Town of Windsor Museum in Boardwalk Park (comprised of eight separate buildings); responsible for exhibit space at the Community Recreation Center.

STRATEGIC ISSUES

Strategic issues for the Parks, Recreation and Culture Department align with the 2014-2016 Strategic Plan, provide for long range visioning and address ongoing growth and maintenance challenges. These areas are summarized below.

RELATIONSHIP TO THE STRATEGIC PLAN

The Parks, Recreation and Culture department has multiple budget items that relate to the 2014-2016 Strategic Plan Update. The department’s requests relate to:

Goal 1.E. Lead through stewardship of natural resources

- Staff will continue to implement components of the Poudre River Imitative GOCO Grant.
- An IGA with Colorado Parks and Wildlife is being forged in reference to conservation easements comprising the Frank State Wildlife Area.

Goal 1.H. Encourage Historic Preservation

- Opportunities will be explored for promoting historic information concerning Lakeview Cemetery
- Local landmark designation may be pursued for Lakeview Cemetery.

Goal 2.A. Provide diverse and healthy choices in leisure, culture and recreation. This entails not only day to day operations to provide recreation and cultural opportunities for the entire community through quality programs, facilities, service and management of natural resources, but capital projects as well.

- The Town anticipates events associated with Windsor’s 125th anniversary.
- CRC Expansion, if supported by voters, may consume a large portion of staff time in 2015-2016.
- Phase II of the Museum Landscape Plan will be implemented.
- The departmental Master Plan will be updated.

Goal 2.B. Promote creative and artistic outlets

- Staff will seek opportunities for public art components in our community through events at the Art & Heritage Center and the Public Art Plan.

CHALLENGES

The Parks, Recreation and Culture Department continues to face challenges associated with a growing population and the desire to maintain service levels as demand increases. As Windsor mirrors the strength of the national economy recovery, we are infiltrated with developer actions that require responses associated with parks, trails and landscaping. In the coming year the department expects to see an increase in the demand for diversity and type of programs offered, new parks or park amenities, and special events. Addressing these needs while working within financial constraints is sometimes difficult. Staff is not always successful in attaining adopted level of service standards. Maintenance demands increase with the addition of new park acres and amenities. Boardwalk and Diamond Valley Community Parks in particular are popular destinations that require a higher level of maintenance. Creative funding, partnerships and grants are imperative to consider in trying to meet these demands.

Maintaining aging infrastructure or additional acreage and amenities comes with a cost. Balancing maintenance costs with the demand for new amenities requires planning and knowledge of asset depreciation. Staff is working on developing a long range plan that dovetails into the CIP Five Year Plan.

Recreation programs and facilities have seen increased demand as participant numbers and program diversity has increased, along with revenue. Additionally, a greater demand has been placed on the utilization of Scholarships through the reduced fee opportunities (funded partly by the Town and partly by outside contributors, such as United Way). A few years ago a cost recovery model was adopted, and staff has utilized this as a guide for controlling expenditures and targeting revenues – achieving stated cost recovery goals.

Recent changes in wage and hour law as well as the Affordable Care Act have forced alteration of typical strategies for seasonal services. Often seasonal positions are not able to be filled to the full budgeted amount.

When positions remain vacant for any length of time, it is extremely difficult to maintain level of service standards. Adjustments include more contractual services, breaking up one longer time frame into smaller frames or simply “doing more with less”.

In 2010 the Department of Justice adopted new guidelines for the Americans with Disabilities Act, focusing strongly on parks and recreation amenities. An accessibility audit was completed and adopted in 2012; compliance adjustments were completed in 2014 with the exception of the Community Recreation Center locker rooms, which will be accomplished in 2015 or with expansion.

A major project on the horizon is the expansion of the Community Recreation Center. Staff will be heavily involved in completing the final design, construction and implementation should the initiative receive voter support on November 4, 2014.

2014 PARKS, RECREATION & CULTURE DEPARTMENT GOALS AND OBJECTIVES - STATUS

- 1) Staff completed the ADA compliance updates to parks and recreational facilities, with the exception of the Community Recreation Center locker rooms which will occur in 2015 or with the proposed expansion. This has been an interdisciplinary team approach to accomplish these updates, and has progressed well. This was reflected in requests budgeted in the CIP as well as reflected in the Strategic Plan Goal 1.A.
- 2) Staff updated the trails master plan that identifies various trails and connections missing in the system, and prioritized them. Through capital projects over the next several years, and as development occurs, this plan will be implemented. This was reflected in requests budgeted in CTF, LCOS and CIP as well as reflected in the Strategic Plan Goal 1.E.

- 3) Chimney Park Pool is scheduled to have the deck replaced this summer. During this process, three separate filtration systems will be installed making each water body independent. This was reflected in requests budgeted in CIP as well as reflected in the Strategic Plan Goal 1.A.
- 4) Considerable time over the past 3-4 years has been dedicated to studying the feasibility of expanding the Community Recreation Center. This year was dedicated to refining numbers and informing the public of the proposed project. This was reflected in requests budgeted in GF as well as reflected in the Strategic Plan Goal 1.F.
- 5) Last year and this year, funds were budgeted to upgrade some aging infrastructure in the Town's parks. Windsor Village, Windsor West and Lakeview Cemetery all have new irrigation systems. This is reflected in requests budgeted in CIP as well as reflected in the Strategic Plan Goal 1.A.
- 6) An Interpretive Landscape Master Plan was developed for the Town of Windsor Museum and the first phase, a shelter near the depot, was completed this year. Additionally, some repair work was completed on the Eaton House, and in the fall staff began pursuit of a Local Landmark Designation in order to access State Historic Funds for a structural assessment. This was reflected in requests budgeted in CIP as well as reflected in the Strategic Plan Goal 1.F.

2015 PARKS, RECREATION & CULTURE DEPARTMENT GOALS AND OBJECTIVES

This year is really a time that sets the course of this department for the next 15-25 years. This will be accomplished through numerous planning and visioning exercises:

- 1) In 2007, the Parks, Recreation Trails and Open Lands Master Plan was updated. Having accomplished the goals that were identified in that document, a 2015 process will entail casting a vision into 2025 and beyond for parks, recreation and cultural services. This is reflected in requests budgeted in CIP as well as reflected in Strategic Plan Goal 2.A.
- 2) Having spent many years in a process of researching and studying the feasibility of expanding the Community Recreation Center. A November 4, 2014 ballot question will provide voters with an opportunity to support the initiative via a sales tax increase. Assuming success, staff will be involved with design, construction and eventual implementation of the new amenities. This will be reflected in requests budgeted in the CRC Expansion Fund as well as reflected in Strategic Plan Goal 2.A.
- 3) Staff will complete a Master Plan for the southern portion of Eastman Park. This area is in a floodway so development is limited, but recent concepts of a "string of pearls" along the Poudre River have generated some great natural area thoughts. The plan will solidify a concept for future implementation. This is reflected in requests budgeted in the CIP as well as reflected in Strategic Plan Goal 2.A.
- 4) The Trails Master Plan identifies a connection from the western portion of Windsor towards Town. In 2014 staff contacted property owners regarding potential easements, with the desire that construction can begin on some portions of a connection, primarily along Hwy 392 at CR3, in 2015. This is reflected in requests budgeted in CTF, LCOS and CIP as well as reflected in Strategic Plan Goal 2.A.
- 5) Despite a completed Master Plan for Boardwalk Park, landscaping at 6th and Cedar Streets has never been installed. This will complete a parking area for access to the lake and trail, and enhance the area. This is reflected in requests budgeted in CIP as well as reflected in Strategic Plan Goal 2.A.
- 6) Lakeview Cemetery Master Plan provides a strategy for beautification and enhancement. This will afford the opportunity to "market" the cemetery more and actually introduce some level of programming, perhaps even pursuing a Local Landmark designation. The historic intrigue may foster a destination of curiosity. The plan will be implemented in phases and larger components will not be implemented until need is documented. Implementation is reflected in requests budgeted in CIP as well as reflected in Strategic Plan Goal 2.A.

- 7) The Town of Windsor Museum in Boardwalk Park now has an Interpretive Landscape Master Plan and a Strategic Plan to guide future decisions. Implementation of these plans is reflected in requests budgeted in CIP as well as reflected in the Strategic Plan Goal 2.A.
- 8) Lastly, structural changes in the department may include an opportunity to focus more on non-potable water and open space. Development of an Open Space Plan by staff will provide a framework for consideration of land acquisition, conservation easements and management of open space properties such as Frank State Wildlife Area or the Kyger Reservoir. This is reflected in requests budgeted in CIP as well as reflected in the Strategic Plan Goal 2.A.

General Fund Detail Budget

<i>TOWN OF WINDSOR</i>							GENERAL FUND - 01	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
GENERAL FUND REVENUE - 01								
<u>CHARGES FOR SERVICES</u>								
4342	Cemetery Revenue	32,100	53,700	53,030	44,609	51,478	52,736	
4343	Swimming Pool	169,745	171,018	177,656	173,190	176,062	181,600	
4346	Recreation Revenue	643,954	708,253	692,581	704,658	704,472	711,064	
<u>MISCELLANEOUS REVENUE</u>								
4380	Art & Heritage Miscellaneous Revenue	11,500	5,248	1,984	2,000	1,460	2,000	
4386	Community Events Revenue	0	13,154	11,949	10,000	17,182	12,750	
4388	Misc. Park Revenue	16,429	15,318	17,488	15,000	15,553	15,000	
4389	Misc. Forestry Revenue	11,055	18,841	4,731	5,000	3,170	5,000	



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
GENERAL FUND EXPENDITURES - 01							
CEMETERY EXPENDITURES - 432							
5111	Wages - Full Time	39,488	41,489	41,692	41,558	42,992	43,056
5112	Wages - Part Time	9,350	10,910	4,845	8,250	4,932	8,250
5121	Wages - Over Time	1,267	696	1,242	800	795	800
5122	On Call Time	654	145	198	170	170	170
5114	Merit Pay	0	0	0	1,662	0	1,292
5127	Long Term Disability	188	175	191	193	199	200
5128	Vision Insurance	103	103	103	103	103	114
5130	FICA-Med	688	689	657	760	684	777
5131	FICA	2,940	2,946	2,810	3,251	2,924	3,321
5132	Medical Insurance	11,651	9,779	10,144	11,376	10,509	12,425
5133	Employee Retirement	1,963	2,056	2,076	2,161	2,150	2,217
5134	Unemployment Insurance	137	137	131	157	137	161
5135	Workers Compensation Insurance	2,177	3,555	2,594	3,057	3,295	3,084
5136	Dental Insurance	983	720	720	773	720	720
5137	Staff Development	535	974	85	960	575	860
5138	Life Insurance	176	124	117	106	109	109
5141	Uniform/Clothing Allowance	400	431	400	440	440	440
5144	Employee Assistance Administration	41	42	36	39	39	39
	<i>Personal Services Total</i>	72,739	74,971	68,041	75,818	70,773	78,034
6210	Office Supplies	79	145	78	150	59	150
6218	Small Equipment Items	1,263	1,532	1,437	1,440	1,120	1,210
6219	Special Equipment	0	0	465	0	0	0
6224	Trash Service	246	530	1,375	2,156	2,071	2,156
6229	Maintenance Supplies	39	32	0	200	200	200
6232	Building Repairs/Maintenance	1,940	187	772	2,000	511	2,000
6235	Sprinkler Repairs	2,378	790	371	1,275	0	3,000
6241	Land Maintenance	825	851	878	2,524	928	900
6246	Liability Insurance	7,387	802	930	1,113	927	1,245
6250	Foundations/Graves	0	4,796	5,897	3,000	4,800	6,000
6253	Contract Service	0	7,971	3,974	9,650	16,849	12,880
6260	Utilities	0	0	6,975	4,854	6,064	7,000
6261	Telephone Services	660	660	660	660	660	660
6264	Printing/Binding	0	0	0	300	0	0
	<i>Operating & Maintenance Total</i>	14,817	18,294	23,813	29,322	34,189	37,401
7010	Fleet Transfer	9,249	14,512	14,512	13,450	13,450	13,450
	<i>Interfund Loans & Transfers Total</i>	9,249	14,512	14,512	13,450	13,450	13,450
CEMETERY EXPENDITURES TOTAL		96,805	107,777	106,366	118,590	118,412	128,885



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
COMMUNITY EVENTS EXPENDITURES - 433							
5111	Wages - Full Time	0	0	0	32,240	42,696	48,265
5112	Wages - Part Time	0	21,933	23,937	393	2,106	408
5114	Merit Pay	0	0		0	0	1,448
5126	Short Term Disability	0	0		0	98	117
5127	Long Term Disability	0	0	0	178	187	224
5128	Vision Insurance	0	0	0	103	91	114
5130	FICA-Med	0	318	338	473	646	727
5131	FICA	0	1,360	1,443	2,023	2,760	3,108
5132	Medical Insurance	0	0	0	5,727	10,070	14,191
5134	Unemployment Insurance	0	66	70	98	133	150
5135	Workers Compensation Insurance	0	0	68	74	79	95
5136	Dental Insurance	0	0	0	387	948	1,137
5137	Staff Development	0	372	151	500	370	500
5138	Life Insurance	0	0	0	99	102	123
5141	Uniform/Clothing Allowance	0	0	0	0	0	50
5144	Employee Assistance Administration	0	0	0	78	32	39
	<i>Personal Services Total</i>	0	24,048	26,007	42,372	60,319	73,182
6210	Office Supplies	0	87	88	300	181	300
6213	Public Relations	0	25,472	24,330	26,600	25,280	76,600
6217	Dues/Fees/Subscriptions	0	0	985	1,200	1,178	1,200
6218	Small Equipment Items	0	0	0	0	0	1,000
6219	Special Equipment	0	390	197	750	1,062	2,350
6245	Travel/Mileage	0	101	0	0	0	0
6246	Liability Insurance	0	0	6,004	6,004	4,415	4,415
6249	Leases/Rentals	0	5,552	121	1,500	362	1,000
6253	Contract Service	0	29,909	28,281	31,840	38,040	47,250
6263	Postage	0	0	0	0	0	50
6261	Telephone Services	0	0	0	0	571	760
6264	Printing/Binding	0	2,681	3,007	3,000	1,980	3,000
	<i>Operating & Maintenance Total</i>	0	64,192	63,013	71,194	73,069	137,925
7011	Information Tech Transfer	0	0	0	0	0	0
7012	Facility Services Transfer	0	0	0	0	0	3,591
	<i>Interfund Loans & Transfers Total</i>	0	0	0	0	0	3,591
COMMUNITY EVENTS EXPENDITURES TOTAL		0	88,240	89,019	113,566	133,388	214,698



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
FORESTRY EXPENDITURES - 450							
5111	Wages - Full Time	95,006	97,879	100,732	99,809	103,731	103,958
5112	Wages - Part Time	30,641	35,566	24,693	40,410	31,450	34,790
5121	Wages - Over Time	401	453	759	500	1,073	500
5122	On Call Time	1,873	406	142	170	127	170
5114	Merit Pay	0	0	0	3,992	0	3,119
5126	Short Term Disability	0	0	103	121	124	125
5127	Long Term Disability	456	428	457	464	480	483
5128	Vision Insurance	214	214	214	214	214	245
5130	FICA-Med	1,806	1,908	1,809	2,101	1,964	2,067
5131	FICA	7,722	8,157	7,737	8,983	8,398	8,837
5132	Medical Insurance	23,301	22,491	23,331	25,984	24,171	28,382
5133	Employee Retirement	4,738	4,847	4,988	5,190	5,187	5,354
5134	Unemployment Insurance	368	389	368	435	452	428
5135	Worker's Compensation Insurance	4,687	4,983	5,091	4,999	5,390	4,779
5136	Dental Insurance	1,967	2,275	2,275	2,446	2,275	2,275
5137	Staff Development	1,526	1,707	2,845	1,700	1,219	1,700
5138	Life Insurance	412	292	276	254	262	264
5141	Uniform/Clothing Allowance	945	896	804	960	960	960
5144	Employee Assistance Administration	82	84	71	78	78	78
	<i>Personal Services Total</i>	176,144	182,974	176,696	198,810	187,555	198,513
6210	Office Supplies	465	464	392	500	712	500
6213	Public Relations	0	109	4	500	429	500
6214	Board Development	90	75	100	125	120	125
6216	Reference Books/Materials	413	255	461	530	530	530
6217	Dues/Fees/Subscriptions	539	275	337	395	500	460
6218	Small Equipment Items	7,295	4,374	3,206	5,600	5,604	5,600
6222	Chemicals	0	0	0	250	4	250
6224	Trash Service	0	14,333	0	0	0	0
6227	Right of Way Trees	3,545	12,842	10,730	11,600	12,700	13,600
6228	Tree Maintenance	8,853	15,844	11,966	13,400	6,404	15,800
6241	Land Maintenance	4,684	9,047	5,315	6,480	6,324	6,480
6246	Liability Insurance	7,326	7,124	9,313	9,882	8,236	11,055
6249	Leases/Rentals	88	4,743	3,049	7,400	5,504	6,000
6253	Contract Service	129,718	6,315	0	0	1,250	0
6261	Telephone Services	1,327	1,323	1,322	1,320	1,320	1,320
6263	Postage	0	1,395	0	0	0	0
6264	Printing/Binding	90	1,105	0	150	192	200
6269	Miscellaneous Expense - Memorial	1,050	0	0	0	0	0
6282	Tree Board Expenses	18,088	10,828	9,614	13,500	10,678	11,600
	<i>Operating & Maintenance Total</i>	183,571	90,451	55,809	71,632	60,508	74,020
7010	Fleet Transfer	60,582	52,254	52,254	50,415	50,415	50,415
7012	Facility Services Transfer	3,787	3,631	3,453	3,674	3,674	0
	<i>Interfund Loans & Transfers Total</i>	64,369	55,885	55,707	54,089	54,089	50,415
FORESTRY EXPENDITURES TOTAL		424,084	329,311	288,212	324,531	302,152	322,947



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
RECREATION EXPENDITURES- 451							
5111	Wages - Full Time	238,485	247,228	253,219	245,145	251,748	250,801
5112	Wages - Part Time	294,648	286,840	284,011	352,658	263,474	263,945
5121	Wages - Over Time	34	59	151	250	221	250
5122	On Call Time	3,720	768	0	0	0	0
5114	Merit Pay	0	0	0	9,806	0	7,524
5127	Long Term Disability	1,153	774	1,142	1,140	1,161	1,165
5128	Vision Insurance	525	524	415	429	429	484
5130	FICA-Med	7,511	7,542	7,587	8,814	7,361	7,577
5131	FICA	32,115	32,247	32,439	37,687	31,475	32,396
5132	Medical Insurance	50,461	46,327	49,727	55,387	51,233	60,400
5133	Employee Retirement	11,899	12,185	12,624	12,748	12,510	12,916
5134	Unemployment Insurance	1,530	1,535	1,544	1,824	1,510	1,568
5135	Worker's Compensation Insurance	21,992	22,543	19,489	19,239	20,864	15,937
5136	Dental Insurance	4,275	4,283	4,677	5,016	4,666	4,666
5137	Staff Development	2,949	3,118	2,581	4,475	4,493	4,475
5138	Life Insurance	1,037	734	690	622	633	635
5141	Uniform/Clothing Allowance	1,463	1,800	1,782	1,800	1,800	1,800
5144	Employee Assistance Administration	205	211	175	194	188	194
	<i>Personal Services Total</i>	674,001	668,719	672,253	757,232	653,766	666,732
6210	Office Supplies	5,327	5,291	4,721	5,500	5,106	5,500
6212	Concession Supplies	0	0	3,079	0	0	0
6213	Public Relations	5,008	5,222	4,587	8,000	7,906	8,000
6216	Reference Books/Materials	157	52	593	200	200	200
6217	Dues/Fees/Subscriptions	21,847	56,644	53,286	41,000	47,804	40,930
6218	Small Equipment Items	36,713	17,979	17,988	26,220	25,621	31,300
6219	Special Equipment/Program Supplies	52,072	93,719	97,430	78,427	77,927	85,992
6230	Recreation Equipment/Repair	1,182	8	0	300	0	0
6236	Ball Field Maintenance/ Baseball	8,231	42,618	11,360	46,500	45,536	38,499
6240	Equipment Repairs	0	25	0	100	0	0
6245	Travel/Mileage	0	0	440	500	0	0
6246	Liability Insurance	4,845	4,711	6,553	6,535	8,209	7,311
6253	Contract Service	147,313	107,495	115,985	113,148	198,560	198,560
6256	Publishing/Recording	18	205	0	300	0	0
6261	Telephone Services	2,433	2,740	2,844	2,800	2,851	2,900
6263	Postage	5,963	1,913	1,940	2,500	2,861	2,500
6264	Printing/Binding	13,572	13,695	13,744	13,500	13,500	14,000
6273	Tours/Admissions	13,560	14,765	12,357	19,000	13,971	15,000
	<i>Operating & Maintenance Total</i>	318,240	367,082	346,908	364,530	450,052	450,692
7373	Transfer to CRC	400,000	400,000	450,000	450,000	450,000	387,000
7010	Fleet Transfer	44,084	64,211	64,211	60,969	60,969	60,969
7011	Information Tech Transfer	110,903	52,723	58,321	75,406	75,406	56,770
	<i>Interfund Loans & Transfers Total</i>	554,987	516,934	572,532	586,375	586,375	504,739
RECREATION EXPENDITURES TOTAL		1,547,228	1,552,736	1,591,694	1,708,137	1,690,193	1,622,163



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
AQUATICS/SWIMMING POOL EXPENDITURES - 452							
5112	Wages - Part Time	105,407	103,389	106,734	105,811	104,451	107,000
5121	Wages - Over Time	125	212	312	300	300	300
5130	FICA-Med	1,531	1,497	1,554	1,539	1,519	1,556
5131	FICA	6,545	6,402	6,644	6,579	6,495	6,653
5134	Unemployment Insurance	318	310	321	318	314	322
5135	Workers Compensation Insurance	7,524	5,824	6,875	5,494	5,923	5,478
5137	Staff Development	1,213	367	458	1,920	690	1,830
5141	Uniform/Clothing Allowance	0	0	0	3,650	3,650	3,650
	<i>Personal Services Total</i>	122,663	118,001	122,899	125,611	123,341	126,788
6210	Office Supplies	230	159	0	250	597	250
6213	Public Relations	49	0	0	50	0	0
6216	Reference Books/Materials	787	770	1,432	1,550	1,566	1,550
6217	Dues/Fees/Subscriptions	456	1,067	1,299	1,461	1,460	1,740
6218	Small Equipment Items	2,216	3,824	5,901	7,300	7,175	7,300
6219	Special Equipment	9,437	6,199	9,190	3,650	5,187	4,320
6222	Chemicals	21,417	20,082	8,518	11,000	11,131	11,000
6229	Maintenance Supplies	0	328	174	500	960	200
6232	Building Repair/Maintenance	5,629	0	0	0	0	0
6240	Equipment Repairs	552	1,550	1,307	1,400	1,039	1,500
6245	Travel/Mileage	0	0	0	450	450	450
6246	Liability Insurance	8,240	9,210	9,291	11,115	9,263	12,434
6248	Signs	0	0	542	500	498	500
6253	Contract Services	4,201	3,101	5,345	3,175	3,000	2,945
6260	Utilities	19,486	14,244	17,402	15,000	15,000	15,000
6261	Telephone Services	2,041	2,147	1,656	2,200	1,489	2,200
6264	Printing/Binding	0	0	0	0	0	0
	<i>Operating & Maintenance Total</i>	74,741	62,682	62,056	59,601	58,816	61,389
7010	Fleet Transfer	6,154	5,778	0	0	0	0
7012	Facility Services Transfer	0	0	1,149	1,357	1,357	1,381
	<i>Interfund Loans & Transfers Total</i>	6,154	5,778	1,149	1,357	1,357	1,381
AQUATICS/SWIMMING POOL EXPENDITURES TOTAL		203,558	186,461	186,104	186,568	183,514	189,558



General Fund Detail Budget

<i>TOWN OF WINDSOR</i>							GENERAL FUND - 01	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
PARKS EXPENDITURES - 454								
5111	Wages - Full Time	349,465	350,243	385,307	396,382	406,842	415,388	
5112	Wages - Part Time	76,793	97,846	61,473	90,354	66,258	90,354	
5121	Wages - Over Time	2,754	2,855	4,143	1,400	3,952	1,400	
5122	On Call Time	3,859	662	560	850	850	850	
5114	Merit Pay	0	0	0	14,177	0	9,580	
5126	Short Term Disability	0	0	280	346	395	396	
5127	Long Term Disability	1,549	1,545	1,663	1,842	1,888	1,896	
5128	Vision Insurance	628	503	522	635	635	816	
5130	FICA-Med	6,171	6,323	6,405	7,296	6,874	7,505	
5131	FICA	26,385	27,034	27,389	31,196	29,393	32,090	
5132	Medical Insurance	58,216	55,413	61,655	74,953	69,361	81,770	
5133	Employee Retirement	17,413	15,972	15,925	16,837	14,266	21,248	
5134	Unemployment Insurance	1,221	1,236	1,219	1,509	1,377	1,553	
5135	Workers Compensation Insurance	17,728	17,969	21,492	17,365	20,091	17,419	
5136	Dental Insurance	5,258	5,215	5,739	6,825	5,989	6,349	
5137	Staff Development	5,597	7,869	4,513	9,780	9,932	8,415	
5138	Life Insurance	1,498	1,028	1,020	1,005	1,033	1,033	
5141	Uniform/Clothing Allowance	2,163	1,913	2,543	2,880	2,789	2,880	
5144	Employee Assistance Administration	246	246	227	272	272	272	
	<i>Personal Services Total</i>	576,942	593,872	602,075	675,905	642,197	701,214	



General Fund Detail Budget

TOWN OF WINDSOR							GENERAL FUND - 01	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
6210	Office Supplies	1,546	1,345	905	1,400	2,080	1,400	
6213	Public Relations	6,351	4,434	4,239	400	448	900	
6214	Board Development	7,947	7,815	8,052	9,500	8,131	9,500	
6216	Reference Books/Materials	0	130	448	350	300	350	
6217	Dues/Fees/Subscriptions	821	2,230	2,075	1,795	2,095	2,180	
6218	Small Equipment Items	6,326	11,016	7,017	9,500	9,390	9,410	
6222	Chemicals	392	441	454	500	941	500	
6224	Trash Services	5,318	5,708	13,471	10,600	13,705	14,160	
6229	Maintenance Supplies	3,928	13	2,144	2,900	2,133	2,900	
6230	Playground Equipment Repair	4,668	2,651	5,225	4,450	3,397	23,483	
6232	Building Repairs/Maintenance	10,153	12,507	17,540	15,800	15,013	15,050	
6235	Sprinkler Repairs	13,238	15,214	18,616	18,650	25,316	15,650	
6241	Land Maintenance	30,003	52,400	27,238	53,025	54,952	41,025	
6243	Weed Control	1,612	2,340	319	2,250	3,014	3,000	
6244	Assessments	6,662	7,386	16,196	15,050	15,050	16,550	
6245	Travel/Mileage	6,302	5,446	5,304	5,900	5,400	5,900	
6246	Liability Insurance	13,584	13,453	19,536	18,323	14,771	20,498	
6248	Signs	2,563	597	7,408	5,700	5,079	5,700	
6249	Leases/Rentals	1,096	1,438	739	3,500	2,673	3,000	
6253	Contract Service	34,745	27,325	27,610	38,500	38,529	41,950	
6256	Publishing/Recording	352	11	127	600	391	600	
6260	Utilities	60,829	73,812	62,863	50,420	46,735	63,000	
6261	Telephone Services	4,494	3,976	4,621	4,530	4,562	4,530	
6263	Postage	845	1,192	791	900	942	800	
6264	Printing/Binding	37	751	81	800	800	400	
	<i>Operating & Maintenance Total</i>	223,812	253,630	253,023	275,343	275,847	302,436	
7010	Fleet Transfer	150,085	196,481	196,481	185,244	185,244	185,244	
7011	Information Tech Transfer	37,877	50,166	60,243	64,593	64,593	72,308	
7012	Facility Services Transfer	14,357	15,943	4,286	4,918	4,918	3,737	
	<i>Interfund Loans & Transfers Total</i>	202,319	262,590	261,010	254,756	254,755	261,289	
PARKS								
EXPENDITURES TOTAL		1,003,073	1,110,093	1,116,108	1,206,003	1,172,798	1,264,939	



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
ART & HERITAGE EXPENDITURES - 456							
5111	Wages - Full Time	92,104	101,721	105,326	104,728	110,595	108,954
5112	Wages - Part Time	45,537	24,053	29,657	34,349	21,969	30,132
5114	Merit Pay	0	0	0	4,189	0	3,269
5126	Short Term Disability	0	0	148	142	148	142
5127	Long Term Disability	450	444	476	487	510	495
5128	Vision Insurance	198	207	155	207	207	229
5130	FICA-Med	1,885	1,860	1,901	2,077	1,895	2,064
5131	FICA	8,061	7,953	8,127	8,882	8,102	8,826
5132	Medical Insurance	20,869	16,542	21,810	24,368	23,189	26,538
5133	Employee Retirement	3,916	3,671	5,229	5,446	3,934	2,136
5134	Unemployment Insurance	378	376	381	430	386	427
5135	Workers Compensation Insurance	451	1,264	362	323	348	271
5136	Dental Insurance	1,724	1,527	1,857	1,996	1,857	1,857
5137	Staff Development	1,505	800	808	1,000	610	1,560
5138	Life Insurance	393	300	286	265	273	267
5141	Uniform/Clothing Allowance	0	0	0	0	0	150
5144	Employee Assistance Administration	79	84	71	78	78	78
	<i>Personal Services Total</i>	177,551	160,802	176,594	188,967	174,102	187,395
6210	Office Supplies	978	613	456	500	521	500
6213	Public Relations	2,196	884	504	500	404	500
6216	Reference Books/Materials	262	140	165	400	54	400
6217	Dues/Fees/Subscriptions	582	428	175	400	484	400
6218	Small Equipment Items	3,899	4,537	7,906	11,000	29,695	6,500
6219	Special Equipment	3,924	1,283	657	2,000	2,000	2,000
6229	Maintenance Supplies	288	145	480	500	267	500
6232	Building Repairs/Maintenance	4,991	3,884	3,622	2,500	10,317	3,500
6245	Travel/Mileage	2,013	1,820	1,805	2,000	1,513	2,000
6246	Liability Insurance	9,119	8,868	10,283	12,302	10,252	13,762
6249	Leases/Rentals	4,084	3,000	0	500	0	2,000
6253	Contract Services	30,276	7,537	4,617	6,038	6,085	7,350
6256	Publishing/Recording	0	47	0	100	85	100
6260	Utilities	8,366	7,144	8,178	9,500	8,915	9,500
6261	Telephone Services	2,608	3,049	2,604	3,000	2,723	3,660
6263	Postage	149	305	1,038	500	313	500
6264	Printing/Binding	813	5,035	2,616	2,800	1,387	2,000
6267	Study Review/Consultant	0	1,728	0	0	0	0
	<i>Operating & Maintenance Total</i>	74,549	50,447	45,106	54,540	75,015	55,172
7011	Information Tech Transfer	16,652	13,631	15,870	15,959	15,959	21,476
7012	Facility Services Transfer	5,507	5,098	4,664	5,094	5,094	6,521
	<i>Interfund Loans & Transfers Total</i>	22,159	18,729	20,534	21,052	21,053	27,997
ART & HERITAGE EXPENDITURES TOTAL		274,259	229,978	242,234	264,559	270,170	270,563



Park Improvement Fund Detail Budget

TOWN OF WINDSOR		PARK IMPROVEMENT FUND - 02					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
<u>PARK IMPROVEMENT FUND REVENUE - 02</u>							
4001	<i>Beginning Fund Balance</i>	1,986,663	2,494,376	2,152,985	2,704,980	2,621,531	2,837,220
4316	Larimer County Open Space Tax	69,535	106,929	122,170	95,150	122,363	100,154
4358	Community Park Fees	301,663	488,428	456,727	425,595	323,657	422,937
4364	Interest Income	967	604	353	411	317	317
4387	Neighborhood Park Fees	684,789	1,335,365	1,025,200	1,039,213	543,751	968,105
PARK IMPROVEMENT FUND REVENUE TOTAL		1,056,954	1,931,326	1,604,450	1,560,368	990,089	1,491,514
AVAILABLE RESOURCES		3,043,617	4,425,702	3,757,435	4,265,348	3,611,620	4,328,734
<u>PARK IMPROVEMENT FUND EXPENDITURES - 02</u>							
<u>POUDRE TRAIL - 454</u>							
6253-440	Contract Services	9,000	9,000	9,000	10,000	9,000	9,000
6267-440	Study Review/Consultant	0	500	5,000	0	0	0
<i>Operating & Maintenance Total</i>		9,000	9,500	14,000	10,000	9,000	9,000
8412-440	Site Improvements	0	0	0	25,000	0	25,000
<i>Capital Outlay Total</i>		0	0	0	25,000	0	25,000
POUDRE TRAIL TOTAL		9,000	9,500	14,000	35,000	9,000	34,000
<u>WINDSOR TRAIL SYSTEM - 454</u>							
8410-441	Land/Easements	0	0	1,950	5,000	0	105,000
8412-441	Site Improvements	0	0	121,783	50,000	50,000	100,000
<i>Capital Outlay Total</i>		0	0	123,733	55,000	50,000	205,000
WINDSOR TRAIL SYSTEM TOTAL		0	0	123,733	55,000	50,000	205,000



Park Improvement Fund Detail Budget

TOWN OF WINDSOR		PARK IMPROVEMENT FUND - 02					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
BOARDWALK PARK - 454							
6254-462	Engineering Services	0	0	0	0	0	2,000
	<i>Operating & Maintenance Total</i>	0	0	0	0	0	2,000
8412-462	Site Improvements	0	0	0	0	0	21,602
8420-462	Building	401,937	0	0	0	0	0
	<i>Capital Outlay Total</i>	401,937	0	0	0	0	21,602
BOARDWALK PARK TOTAL		401,937	0	0	0	0	23,602
GENERAL SITE DEVELOPMENT - 467							
7373-467	Interfund Transfer	76,914	76,914	24,246	25,601	25,601	25,873
7377-467	Transfer to Water/NP Fund	0	0	0	0	625,000	0
	<i>Interfund Loans & Transfers Total</i>	76,914	76,914	24,246	25,601	650,601	25,873
8412-467	Site Improvement- Kyger pit project	0	0	0	625,000	0	0
	<i>Capital Outlay Total</i>	0	0	0	625,000	0	0
GENERAL SITE DEVELOPMENT TOTAL		76,914	76,914	24,246	650,601	650,601	25,873
HIGHLAND MEADOWS #2 TOTAL		0	0	0	0	0	0
COYOTE GULCH PARK - 454							
8412-478	Site Improvements	0	0	0	40,000	44,799	1,222,000
	<i>Capital Outlay Total</i>	0	0	0	40,000	44,799	1,222,000
COYOTE GULCH PARK TOTAL		0	0	0	40,000	44,799	1,222,000
PARK IMPROVEMENT FUND EXPENDITURES TOTAL		549,241	2,272,717	1,135,904	800,601	774,400	1,510,475
BEGINNING FUND BALANCE		1,986,663	2,494,376	2,152,985	2,704,980	2,621,531	2,837,220
REVENUES		1,056,954	1,931,326	1,604,450	1,560,368	990,089	1,491,514
Available Resources		3,043,617	4,425,702	3,757,435	4,265,348	3,611,620	4,328,734
EXPENDITURES		549,241	2,272,717	1,135,904	800,601	774,400	1,510,475
ENDING FUND BALANCE		2,494,376	2,152,985	2,621,531	3,464,747	2,837,220	2,818,258



Conservation Trust Fund Detail Budget

<i>TOWN OF WINDSOR</i>		CONSERVATION TRUST FUND - 03					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
CONSERVATION TRUST FUND REVENUE -03							
4001	<i>Beginning Fund Balance</i>	105,715	262,783	331,235	507,521	514,062	563,633
4330	State Lottery Revenue	167,332	188,169	208,280	226,020	199,233	198,560
4334	Grants	0	200,000	0	120,346	120,346	0
4364	Interest Income	98	152	113	118	304	93
CONSERVATION TRUST FUND REVENUE TOTAL		167,430	388,320	208,393	346,484	319,883	198,654
AVAILABLE RESOURCES		273,145	651,104	539,627	854,005	833,944	762,287
CONSERVATION TRUST FUND EXPENDITURES - 03							
POUDRE TRAIL - 454							
6253-440	Contract Service	9,000	9,000	9,000	10,000	9,000	9,000
<i>Operating & Maintenance Total</i>		9,000	9,000	9,000	10,000	9,000	9,000
8412-440	Site Improvements	0	0	0	250,000	2,760	0
<i>Capital Outlay Total</i>		0	0	0	250,000	2,760	0
POUDRE TRAIL TOTAL		9,000	9,000	9,000	260,000	11,760	9,000
WINDSOR TRAIL SYSTEM - 454							
6219	Special Equipment	0	0	0	0	755	0
<i>Operating & Maintenance Total</i>		0	0	0	0	755	0
8412-441	Site Improvements	1,362	310,869	16,566	219,796	257,796	414,392
<i>Capital Outlay Total</i>		1,362	310,869	16,566	219,796	257,796	414,392
WINDSOR LAKE TRAIL TOTAL		1,362	310,869	16,566	219,796	258,551	414,392
CONSERVATION TRUST FUND EXPENDITURES TOTAL		10,362	319,869	25,566	479,796	270,311	423,392



Conservation Trust Fund Detail Budget

<i>TOWN OF WINDSOR</i>		CONSERVATION TRUST FUND - 03					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
	BEGINNING FUND BALANCE	105,715	262,783	331,235	507,521	514,062	563,633
	REVENUE	167,430	388,320	208,393	346,484	319,883	198,654
	Available Resources	273,145	651,104	539,627	854,005	833,944	762,287
	EXPENDITURES	10,362	319,869	25,566	479,796	270,311	423,392
	ENDING FUND BALANCE	262,783	331,235	514,062	374,209	563,633	338,895



Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
CEMETERY - 432							
6218	Small Equipment	1,944	0	0	0	0	0
	<i>Small Equipment Total</i>	1,944	0	0	0	0	0
6267	Study Review/Consultant	0	0	65,423	0	0	43,744
	<i>Operating & Maintenance Total</i>	0	0	65,423	0	0	43,744
8412	Site Improvements	0	0	0	329,547	269,547	329,670
8440	Equipment & Machinery	0	0	0	0	0	0
	<i>Capital Outlay Total</i>	0	0	0	329,547	269,547	329,670
CEMETERY TOTAL		1,944	0	65,423	329,547	269,547	373,414
RECREATION - 451							
6218	Small Equipment Items	5,219	8,153	11,235	34,300	32,396	22,600
	<i>Small Equipment Total</i>	5,219	8,153	11,235	34,300	32,396	22,600
8412	Site Improvement	1,700	0	0	0	0	0
8440	Machinery & Equipment	(1,832)	0	21,081	0	0	10,000
	<i>Capital Outlay Total</i>	(132)	0	21,081	0	0	10,000
RECREATION TOTAL		5,087	8,153	32,316	34,300	32,396	32,600
CHIMNEY PARK MUNICIPAL POOL - 452							
6218	Small Equipment Items	3,936	13,612	20,573	0	0	2,000
	<i>Small Equipment Total</i>	3,936	13,612	20,573	0	0	2,000
6232	Building Repair/Maintenance	0	0	9,137	0	0	0
6242	Street Repairs	0	0	0	0	0	12,500
	<i>Operating & Maintenance Total</i>	0	0	9,137	0	0	12,500
8412	Site Improvements	0	0	14,011	232,350	248,927	0
8431	Furniture & Fixtures	0	0	0	7,000	6,415	0
8440	Machinery & Equipment	0	3,675	0	0	0	0
8444	ADA site improvement	0	0	10,258	0	0	0
	<i>Capital Outlay Total</i>	0	3,675	24,269	239,350	255,342	0
CHIMNEY PARK MUNICIPAL POOL TOTAL		3,936	17,288	53,979	239,350	255,342	14,500



Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
PARKS - 454							
6218	Small Equipment Items	113	0	15,007	10,000	12,535	10,000
	<i>Small Equipment Total</i>	113	0	15,007	10,000	12,535	10,000
6241	Land Maintenance	0	0	0	5,000	5,000	0
6267	Study Review/Consultant	0	0	0	0	0	50,000
	<i>Operating & Maintenance Total</i>	0	0	0	5,000	5,000	50,000
7377-454	Transfer to Water/NP Fund	0	0	0	0	625,000	0
	<i>Interfund Loans & Transfers Total</i>	0	0	0	0	625,000	0
8412	Site Improvements	0	0	7,500	195,000	195,000	329,409
8412	Site Improvement- Kyger pit project	0	0	0	625,000	0	0
8431	Furniture & Fixtures	0	0	0	0	0	8,000
8440	Machinery & Equipment	0	0	0	0	0	10,000
	<i>Capital Outlay Total</i>	0	0	7,500	820,000	195,000	347,409
PARKS TOTAL		113	0	22,507	835,000	837,535	407,409
ART & HERITAGE - 456							
6218	Small Equipment	0	0	0	3,000	3,000	0
	<i>Small Equipment Total</i>	0	0	0	3,000	3,000	0
6267	Study Review/Consultant	0	0	20,181	15,000	0	40,000
6444	ADA Compliance Repair	0	0	0	2,760	2,760	0
	<i>Operating & Maintenance Total</i>	0	0	20,181	17,760	2,760	40,000
8412	Site Improvements	0	29,732	0	58,138	50,000	45,000
	<i>Capital Outlay Total</i>	0	29,732	0	58,138	50,000	45,000
ART & HERITAGE TOTAL		0	29,732	20,181	78,898	55,760	85,000
MAIN PARK - 454							
6444-461	ADA Compliance Repair	0	0	5,637	0	0	0
	<i>Operating & Maintenance Total</i>	0	0	5,637	0	0	0
8412-461	Site Improvements	0	0	92,011	0	0	113,190
8440-461	Machinery & Equipment	0	0	0	20,000	20,000	0
8444-461	ADA Site Improvement	0	0	6,719	0	0	0
	<i>Capital Outlay Total</i>	0	0	98,730	20,000	20,000	113,190

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
MAIN PARK TOTAL		0	0	104,367	20,000	20,000	113,190
<u>CHIMNEY PARK - 454</u>							
6444-463	ADA Compliance Repair	0	0	6,103	0	0	0
	<i>Operating & Maintenance Total</i>	0	0	6,103	0	0	0
8412-463	Site Improvement	19,435	0	0	0	0	57,310
8444-463	ADA Site Improvement	0	0	22,783	0	0	0
	<i>Capital Outlay Total</i>	19,435	0	22,783	0	0	57,310
CHIMNEY PARK TOTAL		19,435	0	28,885	0	0	57,310
<u>EASTMAN PARK - 454</u>							
6267-470	Study Review/Consultant	0	0	0	0	0	25,000
6444-470	ADA Compliance Repair	0	0	6,957	0	0	0
	<i>Operating & Maintenance Total</i>	0	0	6,957	0	0	25,000
8412-470	Site Improvements	5,634	0	0	0	0	0
8444-470	ADA Site Improvement	0	0	0	20,700	20,875	0
	<i>Capital Outlay Total</i>	5,634	0	0	20,700	20,875	0
EASTMAN PARK TOTAL		5,634	0	6,957	20,700	20,875	25,000
<u>COMMUNITY RECREATION CENTER - 490</u>							
6218	Small Equipment Items	25,142	22,249	8,442	3,000	2,946	7,050
	<i>Small Equipment Total</i>	25,142	22,249	8,442	3,000	2,946	7,050
6232	Building Repairs/Maintenance	0	0	7,600	30,000	20,000	3,500
6267	Study Review/Consultant	0	30,186	11,839	0	0	0
6444	ADA Compliance Repair	0	0	1,239	0	0	0
	<i>Operating & Maintenance Total</i>	0	30,186	20,678	30,000	20,000	3,500
8431	Furniture & Fixtures	0	0	0	0	0	14,524
8440	Machinery & Equipment	0	4,483	0	0	0	0
8444	ADA Site Improvement	0	0	0	0	0	10,220
	<i>Capital Outlay Total</i>	0	4,483	0	0	0	24,745
COMMUNITY RECREATION CENTER TOTAL		25,142	56,917	29,121	33,000	22,946	35,295

Water Fund Detail Budget

TOWN OF WINDSOR						WATER FUND - 06	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
NON-POTABLE WATER REVENUE						NON-POTABLE WATER	
4001	<i>Beginning Fund Balance</i>	164,614	124,056	(303,518)	278,965	(423,268)	2,695,323
4334	Grant Rip Rap	114,571	20,649	0	0	0	0
4335	Loan Proceeds	0	0	0	4,500,000	4,500,000	0
4357-484	Water Rental	54,606	65,312	24,290	25,700	25,700	25,700
4361	Gas Drilling Royalties	228,024	0	0	0	0	0
4368	Miscellaneous Income	0	0	431,097	0	0	0
4374	Transfer from Capital Imp Fund	0	0	0	0	625,000	0
4375	Transfer from Prk Imprvmnt Fnd	0	0	0	0	625,000	0
4376	Transfer from Water Fund Plant Investment	151,966	151,986	151,986	151,986	1,546,691	151,986
4378	Transfer fr Strm Dm to N-Pot	117,914	151,986	151,986	151,986	151,986	151,986
4394	FRE Augmentation	160,000	160,000	160,000	160,000	160,000	160,000
NON-POTABLE WATER/KERN RESERVOIR REVENUES TOTAL		827,080	549,933	919,359	4,989,672	7,634,377	489,672
AVAILABLE RESOURCES		991,694	673,989	615,842	5,268,637	7,211,109	3,184,995

Water Fund Detail Budget

TOWN OF WINDSOR		WATER FUND - 06					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
NON-POTABLE WATER EXPENDITURES							
NON-POTABLE WATER SYSTEM - 484							
6240	Equipment Repairs	0	273	0	5,000	4,397	5,000
6244	Assessments/Kern Reservoir Operating	0	1,040	1,040	1,040	1,040	1,040
6246	Liability Insurance	4,157	0	2,207	2,068	2,252	2,068
6253	Contract Services	66,294	50,525	77,180	50,000	148,107	80,000
6260	Utilities	252	576	693	700	637	700
6267	Study Review/Consultant	0	0	27,645	0	0	0
	<i>Operating & Maintenance Total</i>	70,703	52,414	108,765	58,808	156,434	88,808
7306	Transfer to General Fund	53,000	30,000	30,000	30,000	30,000	10,000
7314	Transfer to Storm Drainage Fund	0	462,919	431,097	0	0	0
7321	Bond Interest Expense/Kern Reservoir	206,339	202,213	197,023	191,569	191,569	185,836
7350	Bond Principal Expense/Kern Reservoir	96,821	101,759	106,949	112,403	112,403	118,136
	<i>Loans & Transfers Total</i>	356,160	796,891	765,069	333,972	333,972	313,972
8410	Land	0	0	0	2,750,000	3,447,356	0
8440	Machinery/Equipment	0	0	0	0	10,000	10,737
8456	Systems Improvements	272,477	117,394	165,276	1,029,000	462,024	2,514,325
8456	900-System Improve/Shoreline Stabilization	168,297	10,808	0	0	0	0
8494	Non-Potable Water Shares	0	0	0	0	106,000	298,000
	<i>Capital Outlay Total</i>	440,774	128,202	165,276	3,779,000	4,025,380	2,823,062
NON-POTABLE WATER EXPENDITURES TOTAL		867,638	977,507	1,039,110	4,171,780	4,515,786	3,225,842
BEG NON-POTABLE WATER BAL		164,614	124,056	(303,518)	278,965	(423,268)	2,695,323
REVENUE		827,080	549,933	919,359	4,989,672	7,634,377	489,672
Available Resources		991,694	673,989	615,842	5,268,637	7,211,109	3,184,995
EXPENDITURES		867,638	977,507	1,039,110	4,171,780	4,515,786	3,225,842
END NON-POTABLE BAL		124,056	(303,518)	(423,268)	1,096,857	2,695,323	(40,847)

Community Recreation Center Fund Detail Budget

<i>TOWN OF WINDSOR</i>		COMMUNITY/RECREATION CENTER FUND - 05					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
COMMUNITY /RECREATION CENTER FUND REVENUE - 05							
4001	<i>Beginning Fund Balance</i>	184,140	261,670	310,798	252,756	283,098	180,942
4313	Sales Tax	351,925	349,010	429,373	371,534	448,802	446,416
4318	Construction Use Tax	67,211	136,247	127,594	110,750	90,556	118,133
4346	Recreation Revenue	86,047	70,163	74,889	53,717	54,000	53,717
4364	Interest Income	127	73	45	53	53	39
4367	Donations/Sponsorships	0	0	0	0	0	0
4368	Miscellaneous Income	107	1,676	0	0	0	0
4371	Trans from General Fund (Operations)	400,000	400,000	450,000	450,000	450,000	387,000
4374	Trans From Cap Imp Fund (Debt Service)	295,000	200,000	0	0	0	0
4383	Refunding Bond Proceeds	0	3,705,000	0	0	0	0
4385	Premiums on Refunding Bonds	0	189,944	0	0	0	0
COMMUNITY/RECREATION CENTER FUND REVENUE TOTAL		1,200,417	5,052,113	1,081,901	986,054	1,043,411	1,005,304
AVAILABLE RESOURCES		1,384,557	5,313,784	1,392,700	1,238,810	1,326,510	1,186,246



Community Recreation Center Fund Detail Budget

TOWN OF WINDSOR		COMMUNITY/RECREATION CENTER FUND - 05					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
COMMUNITY/RECREATION CENTER FUND EXPENDITURES - 05							
PROGRAMMING & OPERATIONS - 490							
5111	Wages - Full Time	171,032	169,275	196,675	196,578	206,066	167,893
5112	Wages - Part Time	112,642	97,388	50,046	61,152	61,152	61,152
5121	Wages - Over Time	383	1,228	713	500	425	500
5122	On Call Time	1,850	359	0	0	0	0
5114	Merit Pay	0	0	0	7,863	0	5,037
5126	Short Term Disability	0	0	153	165	172	62
5127	Long Term Disability	801	720	874	914	942	781
5128	Vision Insurance	429	403	291	325	325	348
5130	FICA-Med	3,967	3,739	3,461	3,858	3,803	3,401
5131	FICA	16,963	15,987	14,797	16,498	16,261	14,544
5132	Medical Insurance	40,758	35,203	40,821	47,888	44,402	38,035
5133	Employee Retirement	8,489	8,454	7,478	10,222	9,846	6,938
5134	Unemployment Insurance	808	762	700	798	778	704
5135	Workers Compensation Insurance	10,859	9,714	10,543	9,207	9,927	7,889
5136	Dental Insurance	3,292	3,439	3,738	4,180	3,888	2,751
5137	Staff Development	2,060	1,131	1,725	3,800	3,863	3,500
5138	Life Insurance	737	285	472	499	516	428
5141	Uniform/Clothing Allowance	853	1,200	1,200	1,200	1,200	1,200
5144	Employee Assistance Administration	164	168	168	194	201	156
	<i>Personal Services Total</i>	376,087	349,454	333,855	365,843	363,767	315,317

Community Recreation Center Fund Detail Budget

<i>TOWN OF WINDSOR</i>		COMMUNITY/RECREATION CENTER FUND - 05					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6210	Office Supplies	2,542	1,290	1,447	3,000	2,079	2,000
6213	Public Relations	2,008	1,286	1,337	5,650	5,460	5,650
6216	Reference Books/Materials	0	485	83	300	300	300
6217	Dues/Fees/Subscriptions	745	220	231	3,975	2,212	3,975
6218	Small Equipment Items	11,271	2,660	11,267	3,750	3,680	3,750
6219	Special Equipment	8,361	3,899	5,511	6,400	6,430	6,400
6224	Trash Service	1,515	1,104	1,454	1,500	1,365	1,500
6230	Recreation Equip/Repair	94	83	0	500	500	500
6245	Travel/Mileage	1,803	1,562	1,805	1,500	1,800	1,500
6246	Liability Insurance	10,824	10,525	12,205	14,600	12,168	16,333
6253	Contract Services	8,812	9,364	15,123	11,800	11,578	11,800
6256	Publishing/Recording	4,726	2,686	2,181	3,500	2,395	3,500
6260	Utilities	71,362	68,256	76,612	70,000	68,867	70,000
6261	Telephone Services	14,676	16,209	14,632	17,000	14,257	17,000
6263	Postage	942	446	198	1,650	1,037	1,650
6264	Printing/Binding	844	198	0	250	187	250
	<i>Operating & Maintenance Total</i>	140,524	120,273	144,086	145,375	134,315	146,108
6266	Bond Payment Fee	0	350	200	300	200	200
7321	Bond Interest Expense	170,293	83,636	92,275	86,675	86,675	81,075
7350	Bond Principal Expense	250,000	290,000	280,000	280,000	280,000	300,000
7362	Payment to Refunding Bond	0	3,787,760	0	0	0	0
7363	Debt Issuance Cost	0	107,184	0	0	0	0
7011	Information Tech Transfer	0	55,021	59,499	63,012	63,012	50,860
7012	Facility Services Transfer	185,984	209,308	199,686	217,599	217,599	232,016
	<i>Debt Service & Transfers Total</i>	606,276	4,533,259	631,660	647,585	647,486	664,151
COMMUNITY/RECREATION CENTER TOTAL		1,122,887	5,002,986	1,109,601	1,158,804	1,145,568	1,125,576

Community Recreation Center Fund Detail Budget

TOWN OF WINDSOR		COMMUNITY/RECREATION CENTER FUND - 05					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
	BEGINNING FUND BALANCE	184,140	261,670	310,798	252,756	283,098	180,942
	REVENUE	1,200,417	5,052,113	1,081,901	986,054	1,043,411	1,005,304
	Available Resources	1,384,557	5,313,784	1,392,700	1,238,810	1,326,510	1,186,246
	EXPENDITURES	1,122,887	5,002,986	1,109,601	1,158,804	1,145,568	1,125,576
	ENDING FUND BALANCE	261,670	310,798	283,098	80,007	180,942	60,670
	EXPENDITURES BY CATEGORY						
	Personal Services Total	376,087	349,454	333,855	365,843	363,767	315,317
	Operating & Maintenance	140,524	120,273	144,086	145,375	134,315	146,108
	Debt Service & Transfers	606,276	4,533,259	631,660	647,585	647,486	664,151
	Capital Outlay	0	0	0	0	0	0
	TOTAL EXPENDITURES	1,122,887	5,002,986	1,109,601	1,158,804	1,145,568	1,125,576



Financial Plan
Fund Summaries

TOWN OF WINDSOR ALL FUNDS TOTAL 2015 BUDGET						
	2011	2012	2013	2014	2014	2015
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET
BEGINNING BALANCE	\$ 29,083,036	\$ 32,100,865	\$ 36,466,385	\$ 44,443,119	\$ 43,975,543	\$ 44,659,780
TOTAL REVENUE	\$ 36,695,070	\$ 44,193,337	\$ 35,880,320	\$ 38,363,504	\$ 42,532,350	\$ 40,343,303
RESOURCES AVAILABLE	\$ 65,778,106	\$ 76,294,202	\$ 72,346,705	\$ 82,806,624	\$ 86,507,894	\$ 85,003,083
TOTAL EXPENDITURES	\$ 33,677,241	\$ 39,827,817	\$ 28,371,162	\$ 38,746,606	\$ 41,848,114	\$ 43,423,246
ENDING FUND BALANCE	\$ 32,100,865	\$ 36,466,385	\$ 43,975,543	\$ 44,060,018	\$ 44,659,780	\$ 41,579,836



Financial Plan
Fund Summaries

TOWN OF WINDSOR						
ALL FUND EXPENDITURE BREAKDOWN BY CATEGORY						
2015 BUDGET						
	2011	2012	2013	2014	2014	2015
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET
Personnel	\$ 8,006,645	\$ 8,109,703	\$ 8,274,359	\$ 9,283,950	\$ 8,974,827	\$ 9,897,892
Operation & Maintenance	6,989,193	8,762,807	8,263,433	8,742,122	9,679,052	10,635,153
Debt Service & Interfund Transfers	8,722,072	10,832,556	5,705,500	5,433,226	8,171,815	6,124,415
Capital Outlay	9,959,331	12,122,751	6,127,870	15,287,308	15,022,419	16,765,787
Total Expenditures	\$ 33,677,241	\$ 39,827,817	\$ 28,371,162	\$ 38,746,606	\$ 41,848,114	\$ 43,423,246
Personnel	23.8%	20.4%	29.2%	24.0%	21.4%	22.8%
Operation & Maintenance	20.8%	22.0%	29.1%	22.6%	23.1%	24.5%
Debt Service & Interfund Transfers	25.9%	27.2%	20.1%	14.0%	19.5%	14.1%
Capital Outlay	29.6%	30.4%	21.6%	39.5%	35.9%	38.6%
Total Expenditures	100%	100%	100%	100%	100%	100%



Financial Plan
Fund Summaries

TOWN OF WINDSOR						
ALL FUND REVENUE BREAKDOWN BY SOURCE						
2015 BUDGET						
	2011	2012	2013	2014	2014	2015
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET
Taxes	\$ 12,892,208	\$ 13,613,801	\$ 15,005,934	\$ 13,837,096	\$ 15,208,685	\$ 15,381,821
Licenses & Permits	181,021	291,749	282,800	254,379	269,379	281,309
Intergovernmental Rev	1,048,656	1,052,087	1,072,490	1,032,047	1,096,570	1,130,386
Services	1,010,924	1,072,235	1,152,856	1,076,314	1,118,458	1,129,906
Fines	122,913	185,040	171,904	180,000	164,218	173,721
General Miscellaneous	119	65,780	57,066	105,650	119,348	305,000
Collections for Other Gov	199,801	319,873	356,424	246,442	426,462	228,869
Park Improvement Fees	986,452	1,823,793	1,481,927	1,464,808	867,408	1,391,043
Lottery Funds	167,332	188,169	208,280	226,020	199,233	198,560
Traffic Impact Fees	602,901	1,018,169	938,066	846,897	870,417	942,218
Water Sales	3,001,360	3,453,160	3,165,460	3,289,542	3,040,939	3,219,853
Plant Investment Fees	1,960,828	2,841,784	2,091,441	2,267,519	1,871,260	2,688,872
Raw Water Fees	744,757	881,503	1,710,612	232,725	380,486	333,934
Sanitary Sewer Service	1,638,671	1,688,744	1,733,967	1,693,100	1,778,152	1,733,621
Storm Drainage Service	301,822	304,356	329,305	318,712	348,976	333,867
Interest/Investment Income	144,965	206,418	311,290	178,907	303,143	302,918
Grants	702,392	1,680,161	322,203	1,879,662	1,933,145	5,321,477
Accepted Infrastructure/Misc.	7,420,372	2,301,509	1,878,194	650,879	3,946,068	770,708
Loan Proceeds	-	7,005,487	-	4,500,000	4,500,000	-
Interfund Transfers & Loans	3,567,577	4,199,519	3,610,102	4,082,804	4,090,003	4,475,220
Total Revenue	\$ 36,695,070	\$ 44,193,337	\$ 35,880,320	\$ 38,363,504	\$ 42,532,350	\$ 40,343,303



*Financial Plan
Fund Summaries*

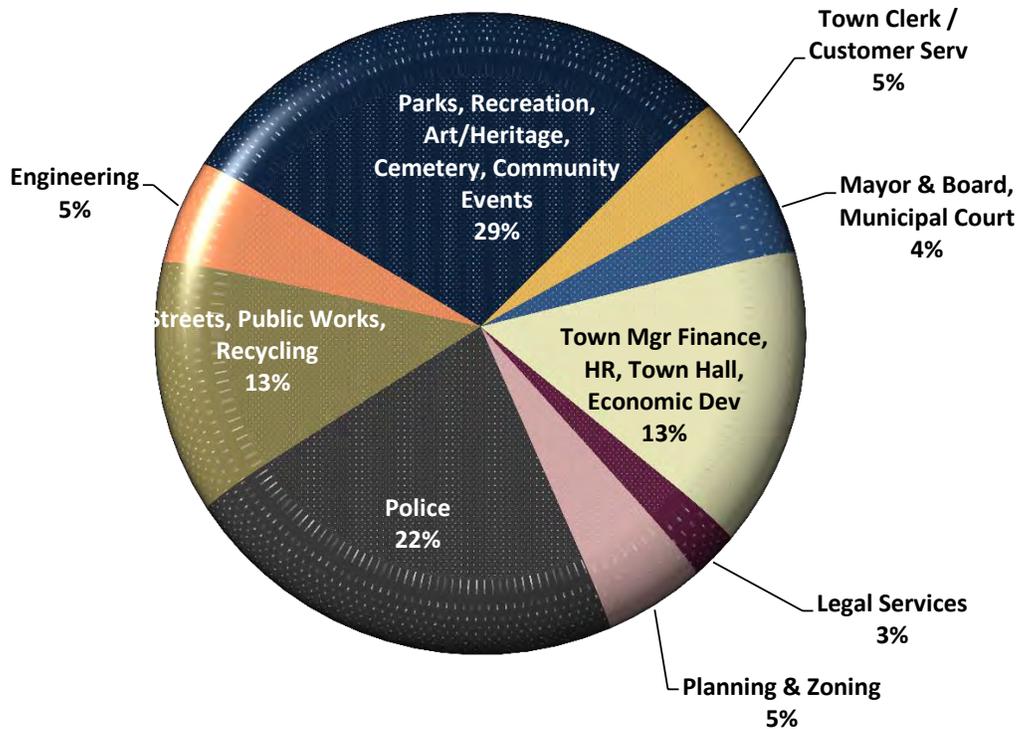
FUND BALANCE ANALYSIS									
Fund	Beginning Balance	Revenues	Expenditures	Ending Balance	Percentage Change	Dollar Change	EFB % of Annual Revenue	EFB # of Months Expenditures	Policy Compliance
General Fund (1)	\$ 8,008,845	\$ 13,578,695	\$ 13,980,289	\$ 7,607,251	-5.0%	\$ (401,594)	56.0%	6.5	Yes
Capital Improvement Fund (4)	8,268,413	9,135,564	8,312,535	9,091,443	10.0%	823,029	99.5%	13.1	Yes
Water Fund O & M (6)	6,719,855	3,702,315	3,460,890	6,961,281	3.6%	241,426	188.0%	24.1	Yes
Sewer Fund O & M (10)	3,691,297	1,968,412	1,686,226	3,973,483	7.6%	282,186	201.9%	28.3	Yes
Storm Drain O & M (12)	381,739	333,867	284,565	431,042	12.9%	49,303	129.1%	18.2	Yes
All Funds Total	\$ 44,659,780	\$ 40,343,303	\$ 43,423,246	\$ 41,579,836	-6.9%	\$ (3,079,944)	103.1%	11.5	Yes

Maintain general governmental and enterprise fund balances equal to 1-2 months (8-16%) of operating expenditures for all operating funds, and/or 10% of current year revenue. These fund balance limitations include the 3% required by the TABOR Amendment to the Colorado Constitution. The Town uses these fund balances to ensure stability and budgetary solvency rather than using reserve accounts.

TOWN OF WINDSOR
GENERAL FUND EXPENDITURE SUMMARY by Division
2014 BUDGET

EXPENDITURES	2013	2014	2014	2015	% of 2015	\$ Inc/Dec 2014-2015	% Inc/Dec 2014-2015
	ACTUAL	BUDGET	PROJECTED	BUDGET	Total		
Town Clerk / Customer Service	\$ 534,839	\$ 612,550	\$ 614,523	\$ 603,616	4%	\$ (8,934)	-1%
Mayor & Board, Municipal Court	430,658	497,723	443,039	586,450	4%	88,727	18%
Town Mgr. Finance, HR, Town Hall, Economic Development	1,562,884	1,788,327	1,787,605	2,100,019	15%	311,692	17%
Legal Services	410,764	329,869	333,303	339,035	2%	9,165	3%
Planning & Zoning	805,034	610,990	595,069	701,911	5%	90,921	15%
Police	2,661,340	2,853,408	2,813,095	3,122,689	22%	269,282	9%
Streets, Public Works, Recycling	1,432,284	1,483,280	1,555,219	1,772,179	13%	288,899	19%
Engineering	591,997	618,025	622,198	740,637	5%	122,612	20%
Parks, Recreation, Art/Heritage, Cemetery, Community Events	3,619,736	3,921,954	3,870,626	4,013,754	29%	91,799	2%
TOTAL EXPENDITURES	\$ 12,049,536	\$ 12,716,127	\$ 12,634,677	\$ 13,980,289	100%	\$ 1,264,162.48	10%

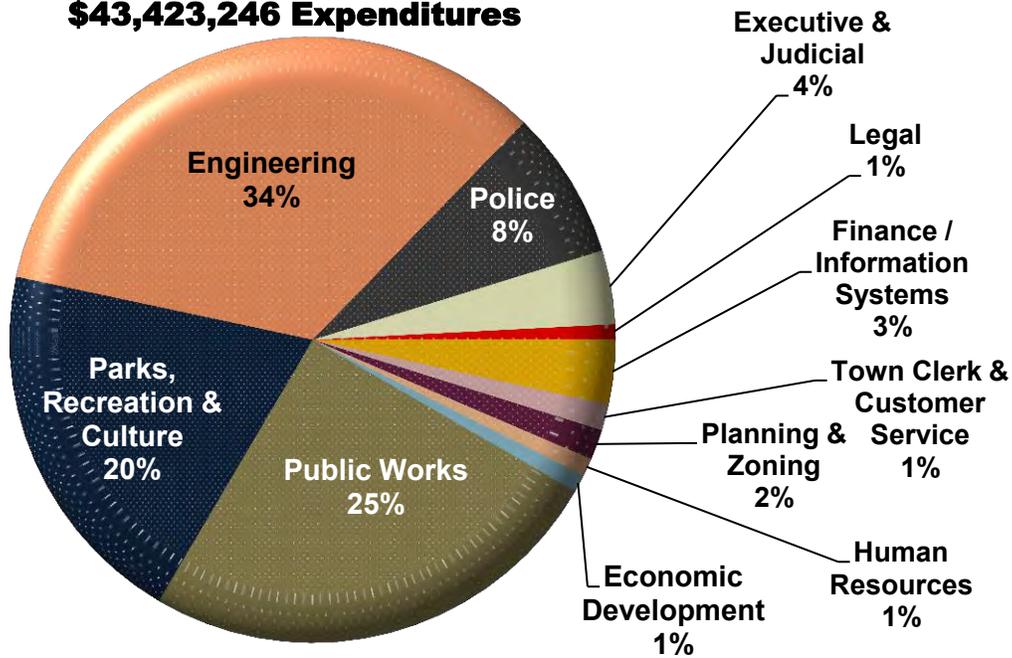
2015 GENERAL FUND EXPENDITURES
Percentage by Division



<u>Public Works</u>	\$	10,915,692
<u>Parks, Recreation & Culture</u>	\$	8,630,432
<u>Engineering</u>	\$	14,733,571
<u>Police</u>	\$	3,457,018
<u>Executive & Judicial</u>	\$	1,713,276
<u>Legal</u>	\$	339,035
<u>Finance / Information Systems</u>	\$	1,506,592
<u>Town Clerk & Customer Service</u>	\$	604,616
<u>Planning & Zoning</u>	\$	701,911
<u>Human Resources</u>	\$	413,029
<u>Economic Development</u>	\$	408,075
	\$	43,423,246

**2015 BUDGET
ALL FUND DEPARTMENT SUMMARY**

\$43,423,246 Expenditures



Town of Windsor 2015 Proposed Budget Overview

Fund	Beginning Balance	Revenues	Expenditures	Ending Balance
General Fund	\$ 8,008,845	\$ 13,578,695	\$ 13,980,289	\$ 7,607,251
Park Improvement Fund	2,837,220	1,491,514	1,510,475	2,818,258
Conservation Trust Fund	563,633	198,654	423,392	338,895
Capital Improvement Fund	8,268,413	9,135,564	8,312,535	9,091,443
Community Rec Center Fund	180,942	1,005,304	1,125,576	60,670
Water Fund O & M	6,719,855	3,702,315	3,460,890	6,961,281
Water Fund PIF	4,501,153	1,296,367	847,836	4,949,684
Water Fund Raw Water	318,208	148,234	466,442	0
Water Fund / Non-Potable	2,695,323	489,672	3,225,842	(40,847)
Sewer Fund O & M	3,691,297	1,968,412	1,686,226	3,973,483
Sewer Fund PIF	4,045,641	1,743,421	1,069,396	4,719,667
Storm Drain O & M	381,739	333,867	284,565	431,042
Storm Drain PIF	1,840,348	2,179,781	4,020,130	0
Fleet Management	366,163	1,203,351	1,382,853	186,661
Information Technology	54,380	881,006	881,379	54,007
Facilities Services	41,091	642,064	600,340	82,814
Windsor Building Authority	145,528	145,080	145,080	145,528
Economic Dev. Incentive Fund	-	200,000	-	200,000
All Funds Total	\$ 44,659,780	\$ 40,343,303	\$ 43,423,246	\$ 41,579,836

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
GENERAL FUND REVENUE - 01							
4001	<i>Beginning Fund Balance</i>	5,212,016	4,914,906	5,402,059	6,638,853	6,991,277	8,008,845
	<u>TAXES</u>						
4311	Property Tax	4,325,529	4,059,482	4,049,110	4,146,285	4,146,285	4,200,440
4312	Auto Tax	385,171	399,161	361,775	416,232	418,859	376,613
4313	Sales Tax	3,229,343	3,136,499	4,160,906	3,343,808	4,039,214	4,017,741
4314	Franchise Tax	1,178,866	1,202,273	1,275,008	1,346,274	1,453,395	1,442,510
4317	Severance Tax	198,677	0	0	0	0	0
	<i>Sub-Total</i>	9,317,586	8,797,416	9,846,799	9,252,599	10,057,754	10,037,304
	<u>LICENSES & PERMITS</u>						
4321	Beer & Liquor Licenses	6,940	8,365	7,362	7,157	9,635	8,454
4322	Building Permits	147,003	240,273	245,723	218,724	229,395	238,464
4323	Business & Other Licenses	27,078	43,111	29,715	28,499	30,349	34,392
	<i>Sub-Total</i>	181,021	291,749	282,800	254,379	269,379	281,309
	<u>INTERGOVERNMENTAL REVENUES</u>						
4331	Highway Users Tax	700,271	711,379	720,033	705,530	719,683	748,843
4332	County Road & Bridge Tax	239,025	198,061	202,558	208,194	210,674	232,692
4333	Cigarette Tax	21,134	24,421	25,245	23,173	24,424	24,697
4334	Grants	8,203	0	0	0	0	24,000
4335	Police Dept Grants	2,988	3,220	1,870	0	423	0
4356	Cultural Affairs Grants/Donations	7,500	8,077	613	0	19,002	0
	<i>Sub-Total</i>	979,121	945,158	950,320	936,897	974,206	1,030,232
	<u>CHARGES FOR SERVICES</u>						
4342	Cemetery Revenue	32,100	53,700	53,030	44,609	51,478	52,736
4343	Swimming Pool	169,745	171,018	177,656	173,190	176,062	181,600
4344	Police Dept. Services	50,935	26,891	23,227	34,378	16,971	22,363
4345	Street Services	100	0	0	0	0	0
4346	Recreation Revenue	643,954	708,253	692,581	704,658	704,472	711,064
4351	Court of Record Costs	10,860	15,300	12,540	10,000	12,994	13,611
4366	Planning Fees	17,183	22,850	87,450	26,762	72,142	60,814
4383	Sale of Recycle Commodity	0	4,060	10,569	12,000	8,474	12,000
4385	Misc. Brush Recycling Revenue	0	0	20,913	17,000	21,865	22,000
	<i>Sub-Total</i>	924,877	1,002,073	1,077,967	1,022,597	1,064,458	1,076,189

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
	<u>FINES & FORFEITS</u>						
4350	Court Fines	122,913	185,040	171,904	180,000	164,218	173,721
	<i>Sub-Total</i>	122,913	185,040	171,904	180,000	164,218	173,721
	<u>MISCELLANEOUS REVENUE</u>						
4360	Insurance Refund/Settlement	1,421	255	0	0	220,178	0
4364	Interest Income	74,376	58,011	75,316	40,164	30,914	30,914
4368	Miscellaneous Revenue	14,120	90,463	77,614	44,054	29,282	65,786
4371-905	WHA Grant Proceeds	0	0	307,000	0	1,000	0
4372	Transfer from Water Fund/Non-Potable	53,000	30,000	30,000	30,000	30,000	10,000
4373	Transfer from Water Fund	360,625	386,082	400,654	427,907	427,907	467,114
4374	Transfer from Sewer Fund	190,545	188,019	190,640	211,260	211,260	248,084
4375	Transfer from Park Improvement Fund	76,914	76,914	24,246	25,601	25,601	25,873
4380	Art & Heritage Miscellaneous Revenue	11,500	5,248	1,984	2,000	1,460	2,000
4386	Community Events Revenue	0	13,154	11,949	10,000	17,182	12,750
4388	Misc. Park Revenue	16,429	15,318	17,488	15,000	15,553	15,000
4389	Misc. Forestry Revenue	11,055	18,841	4,731	5,000	3,170	5,000
4391	DDA Administration Reimbursement	0	1,470	20,339	20,000	20,000	5,000
	<i>Sub-Total</i>	809,985	883,774	1,161,962	830,987	1,033,508	887,523
	<u>COLLECTIONS FOR OTHER GOVERNMENTS</u>						
4315	Larimer County Use Tax Collections	4,067	6,369	7,311	4,894	4,525	6,069
4320	Safebuilt Building Fee Collection	66,833	110,744	144,266	105,329	84,197	86,350
4325	Fire Department Fee collection	0	0	(4,575)	0	0	0
4393	Court Fine Surcharge	0	0	0	0	0	0
	<i>Sub-Total</i>	70,900	117,114	147,002	110,223	88,722	92,419
GENERAL FUND REVENUE TOTAL		12,406,402	12,222,323	13,638,754	12,587,683	13,652,245	13,578,695
AVAILABLE RESOURCES		17,618,418	17,137,229	19,040,813	19,226,535	20,643,523	21,587,540

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
GENERAL FUND EXPENDITURES - 01							
TOWN CLERK/CUSTOMER SERVICE EXPENDITURES - 410							
5111	Wages - Full Time	293,263	307,888	312,055	309,441	323,236	320,069
5112	Wages - Part Time	0	0	13,560	5,472	3,927	5,472
5121	Wages - Over Time	4,909	458	862	100	235	100
5114	Merit Pay	0	0	0	9,423	0	9,602
5126	Short Term Disability	0	0	327	407	589	643
5127	Long Term Disability	1,397	1,287	1,396	1,450	1,610	1,718
5128	Vision Insurance	761	753	732	746	860	974
5130	FICA-Med	4,066	4,203	4,527	4,704	4,596	4,861
5131	FICA	17,384	17,990	19,359	20,115	19,651	20,785
5132	Medical Insurance	64,059	58,427	57,055	61,987	66,913	82,274
5133	Employee Retirement	12,680	13,118	14,771	14,325	12,855	15,126
5134	Unemployment Insurance	820	849	905	973	926	1,006
5135	Workers Compensation Insurance	1,820	1,306	853	731	1,665	700
5136	Dental Insurance	6,884	7,057	6,697	6,873	6,627	7,486
5137	Staff Development	5,261	3,694	4,982	6,000	5,537	6,000
5138	Life Insurance	1,233	902	839	790	868	916
5140	Tuition Reimbursement	287	0	0	0	0	0
5144	Employee Assistance Administration	0	295	243	272	259	311
	<i>Personal Services Total</i>	414,825	418,226	439,163	443,810	450,352	478,042
6210	Office Supplies	2,127	4,484	3,140	1,500	1,350	1,500
6216	Reference Books/Materials	24	20	0	100	55	100
6217	Dues/Fees/Subscriptions	559	855	456	1,000	820	1,115
6218	Small Equipment Items	178	0	361	1,000	934	1,000
6245	Travel/Mileage	230	584	471	400	169	400
6246	Liability Insurance	2,689	2,615	3,032	3,627	3,023	4,058
6253	Contract Service	7,406	3,339	4,973	7,000	6,973	7,000
6256	Publishing/Recording	2,985	2,425	2,450	2,800	1,790	1,000
6261	Telephone Services	209	1,390	1,372	1,500	1,391	1,500
6263	Postage	870	476	903	300	551	600
6264	Printing/Binding	991	589	126	200	0	200
6290	Elections	252	24,125	41	50,000	47,802	0
	<i>Operating & Maintenance Total</i>	18,522	40,901	17,326	69,427	64,858	18,473
7011	Information Tech Transfer	26,918	53,389	61,226	80,236	80,236	87,505
7012	Facility Services Transfer	16,007	19,022	17,124	19,077	19,077	19,595
	<i>Interfund Loans & Transfers Total</i>	42,925	72,411	78,350	99,313	99,313	107,100
TOWN CLERK/CUSTOMER SERVICE EXPENDITURES TOTAL		476,273	531,538	534,839	612,550	614,523	603,616

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
MAYOR & TOWN BOARD EXPENDITURES - 411							
5112	Wages - Part Time	29,076	30,695	30,000	30,000	30,000	30,000
5130	FICA-Med	422	446	435	435	435	435
5131	FICA	1,803	1,907	1,860	1,860	1,860	1,860
5134	Unemployment Insurance	87	92	90	90	90	90
5135	Workers Compensation Insurance	19	19	19	19	20	16
	<i>Personal Services Total</i>	31,407	33,159	32,404	32,404	32,405	32,401
6210	Office Supplies	416	1,292	324	500	451	500
6211	Economic Development	45,280	0	0	0	0	0
6213	Public Relations	28,899	2,941	24,937	10,000	10,000	20,000
6214	Board Development	9,432	12,670	20,560	11,200	11,200	11,400
6217	Dues/Fees/Subscriptions	7,559	7,407	9,232	8,000	7,962	8,000
6218	Small Equipment	628	1,154	12	0	400	0
6245	Travel/Mileage	763	1,158	2,322	1,500	600	1,500
6246	Liability Insurance	19,255	18,923	15,239	18,229	15,193	20,394
6253	Contract Service	2,000	11,303	3,005	14,000	12,652	0
6256	Publishing/Recording	228	159	145	100	102	200
6267	Study Review/Consultant	16,550	1,772	10,950	5,000	0	11,300
6269	Misc. Youth Advisory Board	3,240	3,723	2,589	5,000	0	0
6270-000	Outside Agency Funding	23,170	14,989	3,150	62,194	24,000	63,007
6270-100	Outside Agency Funding (Windsor Housing Auth)	49,800	14,531	0	0	0	0
6270-200	Outside Agency Funding (DDA)	0	250,000	250,000	265,000	264,586	270,000
	<i>Operating & Maintenance Total</i>	207,220	342,022	342,464	400,724	347,147	406,300
7234	Developer Reimbursements	512,856	223,290	0	0	0	0
7304	Transfer to Capital Improvement Fund	1,250,000	0	0	0	0	82,500
7011	Information Tech Transfer	14,387	30,740	38,577	44,666	44,666	45,626
	<i>Loans & Transfers Total</i>	1,777,243	254,030	38,577	44,666	44,666	128,126
MAYOR & TOWN BOARD EXPENDITURES TOTAL		2,015,870	629,211	413,446	477,793	424,218	566,827
MUNICIPAL COURT EXPENDITURES - 412							
6210	Office Supplies	134	36	65	0	95	0
6216	Reference Books/Materials	0	0	47	0	0	0
6217	Dues/Fees/Subscriptions	40	40	61	250	88	250
6245	Travel/Mileage	114	0	0	0	0	0
6246	Liability Insurance	81	79	92	110	92	123
6253	Contract Service	16,367	17,447	15,576	17,320	16,966	17,250
6261	Telephone Services	29	36	44	50	37	50
6263	Postage	591	378	492	700	655	700
6264	Printing/Binding	547	730	836	1,500	888	1,250
	<i>Operating & Maintenance Total</i>	17,904	18,746	17,212	19,930	18,820	19,623
MUNICIPAL COURT EXPENDITURES TOTAL		17,904	18,746	17,212	19,930	18,820	19,623



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
TOWN MANAGER EXPENDITURES - 413							
5111	Wages - Full Time	138,232	165,116	164,016	190,875	196,397	251,857
5112	Wages - Part Time	7,867	2,604	7,341	0	0	0
5114	Merit Pay	0	0	0	7,635	0	4,498
5126	Short Term Disability	0	0	0	0	0	0
5127	Long Term Disability	369	767	769	888	911	1,112
5128	Vision Insurance	103	155	146	207	207	369
5129	Employer Paid Contribution/457	8,557	9,206	9,410	9,794	9,721	10,039
5130	FICA-Med	2,198	2,445	2,531	2,878	2,907	3,717
5131	FICA	7,098	8,190	8,619	12,308	12,431	15,894
5132	Medical Insurance	11,651	16,135	14,670	18,719	17,340	34,634
5133	Employee Retirement	6,912	7,094	7,238	8,730	7,478	10,318
5134	Unemployment Insurance	444	491	505	596	587	769
5135	Workers Compensation Insurance	396	452	502	447	482	491
5136	Dental Insurance	983	1,137	1,287	1,610	1,497	2,635
5137	Staff Development	3,371	3,741	4,986	5,000	5,229	6,300
5138	Life Insurance	504	424	460	482	499	601
5144	Employee Assistance Administration	41	42	55	78	91	117
	<i>Personal Services Total</i>	188,726	217,999	222,536	260,245	255,778	343,351
6209	Employee Relations	155	73	201	11,750	11,750	11,750
6210	Office Supplies	485	384	222	500	135	500
6213	Public Relations	855	313	192	1,000	1,000	1,000
6216	Reference Books/Materials	0	28	0	300	0	100
6217	Dues/Fees/Subscriptions	2,340	2,119	1,117	3,000	3,000	3,000
6245	Travel/Mileage	6,754	6,847	6,833	7,300	6,600	7,300
6246	Liability Insurance	763	737	855	1,023	852	1,144
6253	Contract Service	46	287	304	0	69	0
6256	Publishing/Recording	0	0	62	0	0	0
6261	Telephone Services	1,408	1,359	1,879	1,500	1,979	2,000
6263	Postage	413	119	232	800	212	500
6267	Study Review/Consultant	135	0	0	0	0	0
	<i>Operating & Maintenance Total</i>	13,352	12,266	11,898	27,173	25,598	27,294
7011	Information Tech Transfer	12,608	15,929	17,049	24,403	24,403	28,231
7012	Facility Services Transfer	7,435	9,377	10,257	11,089	11,089	12,223
	<i>Interfund Loans & Transfers Total</i>	20,043	25,306	27,306	35,493	35,492	40,454
TOWN MANAGER EXPENDITURES TOTAL		222,121	255,572	261,740	322,910	316,867	411,099



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
FINANCE EXPENDITURES - 415							
5111	Wages - Full Time	294,693	306,812	328,057	325,499	336,738	333,666
5121	Wages - Over Time	98	0	0	0	0	0
5114	Merit Pay	0	0	0	13,020	0	10,010
5126	Short Term Disability	0	0	684	713	741	747
5127	Long Term Disability	1,232	1,442	1,462	1,514	1,560	1,570
5128	Vision Insurance	517	508	506	532	532	587
5130	FICA-Med	4,174	4,269	4,535	4,909	4,666	4,983
5131	FICA	17,849	18,252	19,391	20,988	19,953	21,308
5132	Medical Insurance	34,877	30,518	38,547	43,321	39,936	47,292
5133	Employee Retirement	14,726	14,899	14,535	16,926	16,837	17,184
5134	Unemployment Insurance	794	850	869	1,016	871	1,031
5135	Workers Compensation Insurance	844	828	906	763	823	651
5136	Dental Insurance	2,349	2,581	3,354	3,606	3,354	3,354
5137	Staff Development	4,569	4,516	3,633	6,000	4,358	6,000
5138	Life Insurance	1,267	891	878	825	850	855
5144	Employee Assistance Administration	205	211	178	194	194	194
	<i>Personal Services Total</i>	378,197	386,577	417,536	439,824	431,414	449,432
6210	Office Supplies	3,508	4,090	3,500	4,000	3,352	4,000
6213	Public Relations	77	283	279	0	27	0
6216	Reference Books/Materials	0	0	25	100	0	100
6217	Dues/Fees/Subscriptions	3,316	2,502	3,140	3,500	3,285	3,500
6218	Small Equipment Items	0	0	2,611	0	0	0
6245	Travel/Mileage	903	353	708	1,000	227	1,000
6246	Liability Insurance	2,174	2,115	2,452	2,933	2,442	3,282
6251	Audit Service	26,900	38,475	30,778	32,000	32,000	32,000
6253	Contract Service	2,072	10,362	680	3,500	14,071	3,500
6256	Publishing/Recording	13	43	0	50	0	50
6261	Telephone Services	1,457	1,414	1,414	1,500	1,438	1,500
6263	Postage	4,508	2,993	2,221	4,500	4,450	3,000
6264	Printing/Binding	5,302	4,246	3,945	5,000	1,645	4,000
6268	County Treasurer Fees	55,433	52,339	53,153	55,000	54,452	55,000
	<i>Operating & Maintenance Total</i>	105,664	119,216	104,906	113,083	117,388	110,932
7011	Information Tech Transfer	78,335	25,956	31,553	38,301	38,301	48,665
7012	Facility Services Transfer	13,770	15,527	14,161	15,644	15,644	16,184
	<i>Interfund Loans & Transfers Total</i>	92,105	41,483	45,714	53,945	53,945	64,849
FINANCE EXPENDITURES TOTAL		575,965	547,276	568,156	606,852	602,747	625,213



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
HUMAN RESOURCES EXPENDITURES - 416							
5111	Wages - Full Time	132,076	137,189	138,327	165,094	168,866	173,033
5112	Wages - Part Time	5,764	8,103	17,599	0	705	0
5121	Wages - Over Time	0	0	0	0	39	0
5114	Merit Pay	0	0	0	6,604	0	5,191
5126	Short Term Disability	0	0	394	407	285	288
5127	Long Term Disability	555	630	648	768	773	804
5128	Vision Insurance	207	207	178	214	193	217
5130	FICA-Med	1,901	2,004	2,222	2,490	2,470	2,584
5131	FICA	8,127	8,569	9,503	10,645	10,560	11,050
5132	Medical Insurance	23,301	18,824	14,779	14,676	12,954	15,803
5133	Employee Retirement	6,606	6,780	5,703	7,752	6,780	8,510
5134	Unemployment Insurance	378	399	433	515	497	535
5135	Workers Compensation Insurance	550	404	416	387	417	338
5136	Dental Insurance	1,325	1,613	1,058	773	648	720
5137	Staff Development	3,998	5,590	3,160	4,000	4,000	4,000
5138	Life Insurance	573	406	387	417	420	437
5140	Tuition Reimbursement	0	0	0	20,000	3,100	10,000
5142	Wellness/Preventive Care	2,511	12,964	9,409	24,000	24,000	24,000
5144	Employee Assistance Administration	82	84	94	117	120	117
	<i>Personal Services Total</i>	187,953	203,767	204,310	258,857	236,826	257,625
6209	Employee Relations	12,463	9,206	13,182	2,250	2,243	2,250
6210	Office Supplies	3,350	1,505	1,956	2,500	2,541	2,500
6216	Reference Books/Materials	2,895	3,298	10,913	10,900	11,605	10,900
6217	Dues/Fees/Subscriptions	5,266	5,647	5,877	6,000	7,069	6,000
6245	Travel/Mileage	520	856	901	1,000	1,000	1,000
6246	Liability Insurance	1,728	1,681	1,949	2,331	1,943	2,608
6253	Contract Service	35,098	28,699	32,275	36,000	28,206	25,000
6257	Recruitment/Relocation/Travel	7,448	8,840	13,366	12,500	13,201	13,500
6261	Telephone Services	1,200	1,200	1,255	1,200	1,243	1,200
6263	Postage	375	445	517	650	533	650
6267	Study Review/Consultant	8,200	10,931	1,620	15,000	11,588	15,000
	<i>Operating & Maintenance Total</i>	78,542	72,308	83,810	90,331	81,172	80,608
7011	Information Tech Transfer	23,911	15,462	17,701	49,593	49,593	44,949
7012	Facility Services Transfer	10,427	10,844	10,257	11,089	11,089	13,087
	<i>Interfund Loans & Transfers Total</i>	34,338	26,306	27,958	60,683	60,682	58,036
HUMAN RESOURCES EXPENDITURES TOTAL		300,832	302,381	316,077	409,871	378,679	396,269



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
LEGAL SERVICES EXPENDITURES - 418							
5111	Wages - Full Time	0	0	0	145,000	137,750	203,367
5114	Merit Pay	0	0	0	0	0	4,350
5126	Short Term Disability	0	0	0	0	474	528
5127	Long Term Disability	0	0	0	530	618	946
5128	Vision Insurance	0	0	0	111	95	229
5130	FICA-Med	0	0	0	2,103	1,981	3,012
5131	FICA	0	0	0	8,990	8,472	12,878
5132	Medical Insurance	0	0	0	13,070	9,634	26,694
5133	Employee Retirement	0	0	0	0	0	7,468
5134	Unemployment Insurance	0	0	0	435	402	623
5135	Workers Compensation Insurance	0	0	0	327	352	397
5136	Dental Insurance	0	0	0	1,223	660	1,857
5137	Staff Development	0	0	0	800	1,011	2,000
5138	Life Insurance	0	0	0	289	336	513
5144	Employee Assistance Administration	0	0	0	39	36	117
	<i>Personal Services Total</i>	0	0	0	172,916	161,819	264,978
6210	Office Supplies	0	0	0	700	697	700
6216	Reference Books/Materials	0	0	0	8,400	8,148	8,148
6217	Dues/Fees/Subscriptions	0	0	0	700	799	2,010
6218	Small Equipment	0	0	0	0	190	0
6245	Travel/Mileage	0	0	0	500	154	270
6246	Liability Insurance	0	0	0	1,022	852	1,144
6252	General Counsel Legal Services - FM& P	288,140	288,000	288,006	45,000	45,000	0
6253	Contract Legal Services	37,928	25,571	30,974	0	33,756	11,900
6253-100	I-25/392 Project Management	48,000	33,125	2,347	0	0	0
6253-200	Court Prosecutor	47,685	48,090	54,735	45,000	47,190	0
6253-300	Building Authority Attorney	108	42	1,450	0	1,510	1,500
6253-400	Water Attorney General Counsel	9,209	7,651	22,587	7,000	12,619	10,000
6253-500	Non-potable Water Attorney	29,946	16,655	10,665	30,000	3,819	10,000
6256	Publishing/Recording	0	0	0	0	40	300
6261	Telephone Services	0	0	0	1,320	30	1,320
6263	Postage	0	0	0	150	20	150
6264	Printing/Binding	0	0	0	500	0	100
	<i>Operating & Maintenance Total</i>	461,016	419,134	410,764	140,292	154,824	47,542
7011	Information Tech Transfer	0	0	0	10,217	10,217	19,618
7012	Facility Services Transfer	0	0	0	6,444	6,444	6,897
	<i>Interfund Loans & Transfers Total</i>	0	0	0	16,661	16,661	26,515
LEGAL SERVICES EXPENDITURES TOTAL		461,016	419,134	410,764	329,869	333,303	339,035

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
PLANNING & ZONING EXPENDITURES - 419							
5111	Wages - Full Time	313,986	314,247	324,627	322,354	330,587	334,166
5112	Wages - Part Time	28	0	539	5,472	3,650	5,472
5121	Wages - Over Time	0	17	232	200	74	200
5114	Merit Pay	0	0	0	12,894	0	10,025
5126	Short Term Disability	0	0	266	266	266	266
5127	Long Term Disability	1,467	1,389	1,473	1,499	1,467	1,554
5128	Vision Insurance	533	440	482	517	465	440
5130	FICA-Med	4,333	4,417	4,608	4,943	4,766	5,073
5131	FICA	18,528	18,885	19,701	21,137	20,378	21,692
5132	Medical Insurance	47,536	34,715	30,387	33,971	30,653	43,369
5133	Employee Retirement	15,662	14,259	12,121	16,762	15,141	16,351
5134	Unemployment Insurance	860	880	929	1,023	961	1,050
5135	Workers Compensation Insurance	916	899	903	768	828	663
5136	Dental Insurance	3,633	2,916	2,155	2,320	1,799	2,518
5137	Staff Development	5,962	6,016	5,425	8,000	7,087	9,000
5138	Life Insurance	1,404	910	895	816	798	845
5144	Employee Assistance Administration	205	198	178	194	188	194
	<i>Personal Services Total</i>	415,054	400,186	404,921	433,139	419,108	452,878
6210	Office Supplies	1,625	1,455	2,417	2,000	1,484	2,000
6213	Public Relations	162	732	265	300	50	300
6214	Board Development - Planning Commission	5,792	3,713	5,491	28,800	16,684	9,000
6214-100	Board Development Historical Preservation	0	747	1,048	2,000	287	2,000
6216	Reference Books/Materials	0	86	1,593	200	150	100
6217	Dues/Fees/Subscriptions	2,194	1,787	1,523	1,700	1,670	1,700
6218	Small Equipment Items	45	8	378	100	0	900
6240	Equipment Repair/Maintenance	2,246	0	0	0	0	0
6245	Travel/Mileage	702	381	212	300	396	300
6246	Liability Insurance	2,174	7,115	2,452	2,933	2,445	3,282
6253	Contract Service	111	5,748	420	50,000	61,713	157,000
6256	Publishing/Recording	1,397	1,109	2,048	1,500	1,960	1,500
6261	Telephone Services	133	148	194	200	128	200
6263	Postage	778	355	344	200	334	350
6264	Printing/Binding	376	42	417	150	191	2,850
6267	Study Review/Consultant	142	3,462	0	0	0	0
6270	Regional Planning Activities	1,000	0	0	0	0	0
	<i>Operating & Maintenance Total</i>	18,876	26,888	18,801	90,383	87,492	181,482
7011	Information Tech Transfer	51,334	54,553	60,151	71,824	71,824	51,367
7012	Facility Services Transfer	13,770	15,527	14,161	15,644	15,644	16,184
7312-905	WHA Grant Funds Expenditure	0	0	307,000	0	1,000	0
	<i>Interfund Loans & Transfers Total</i>	65,104	70,080	381,312	87,468	88,468	67,551
PLANNING & ZONING EXPENDITURES TOTAL		499,034	497,154	805,034	610,990	595,069	701,911



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
ECONOMIC DEVELOPMENT - 420							
5111	Wages - Full Time	57,480	79,478	82,997	82,714	87,673	91,145
5114	Merit Pay	0	0	0	3,309	0	2,734
5126	Short Term Disability	0	0	195	200	211	210
5127	Long Term Disability	254	370	374	385	405	410
5128	Vision Insurance	69	103	103	103	103	109
5130	FICA-Med	836	1,172	1,227	1,247	1,298	1,361
5131	FICA	3,575	5,012	5,246	5,333	5,550	5,821
5132	Medical Insurance	3,871	9,779	10,144	11,376	10,509	12,425
5133	Employee Retirement	0	2,879	4,128	4,301	4,384	4,694
5134	Unemployment Insurance	168	236	235	258	250	282
5135	Workers Compensation Insurance	196	214	585	194	209	178
5136	Dental Insurance	656	720	720	773	720	720
5137	Staff Development	80	4,158	1,589	4,500	4,393	5,000
5138	Life Insurance	221	235	224	210	221	223
5144	Employee Assistance Administration	31	42	36	39	39	39
	<i>Personal Services Total</i>	67,437	104,397	107,803	114,943	115,964	125,349
6210	Office Supplies	742	446	575	750	375	500
6211	Economic Development Membership	650	45,000	45,000	45,000	45,000	45,000
6213	Public Relations	230	901	1,631	4,000	1,660	4,000
6216	Reference Books/Materials	0	140	135	300	330	350
6217	Dues/Fees/Subscriptions	1,399	1,669	1,774	2,200	1,929	2,200
6245	Travel/Mileage	2,356	2,936	3,208	3,200	3,056	3,200
6246	Liability Insurance	754	737	855	1,023	852	1,144
6253	Contract Service	12,200	20,000	250	3,000	52,900	3,000
6261	Telephone Services	1,043	1,281	1,269	1,320	1,257	1,320
6263	Postage	0	31	19	150	78	150
6264	Printing/Binding	61	101	693	750	500	750
	<i>Operating & Maintenance Total</i>	19,435	73,241	55,410	61,693	107,937	61,614
7011	Information Tech Transfer	7,358	10,210	11,329	10,217	10,217	14,214
7012	Facility Services Transfer	0	6,337	6,111	6,444	6,444	6,897
	Transfer to Econ. Dev. Incentive Fund	0	0	0	0	0	200,000
	<i>Interfund Loans & Transfers Total</i>	7,358	16,547	17,440	16,661	16,661	221,111
ECONOMIC DEVELOPMENT EXPENDITURES TOTAL		94,230	194,185	180,653	193,297	240,563	408,075

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
POLICE DEPARTMENT EXPENDITURES - 421							
5111	Wages - Full Time	1,315,623	1,420,138	1,467,530	1,518,061	1,566,144	1,683,276
5112	Wages - Part Time	14,195	9,417	22,864	15,500	15,264	32,300
5121	Wages - Over Time	18,896	10,930	19,001	15,000	15,128	15,000
5114	Merit Pay	0	0	0	56,982	0	47,778
5126	Short Term Disability	0	0	1,517	1,578	1,744	2,057
5127	Long Term Disability	5,954	5,912	6,517	7,045	7,050	7,596
5128	Vision Insurance	2,166	2,300	2,419	2,660	2,554	3,169
5130	FICA-Med	18,775	19,792	21,077	23,280	22,763	25,786
5131	FICA	80,169	84,614	90,121	99,544	97,333	110,258
5132	Medical Insurance	226,634	220,968	233,716	273,963	240,722	292,970
5133	Employee Retirement	56,758	57,443	65,871	70,375	61,197	77,444
5134	Unemployment Insurance	3,594	3,790	4,013	4,817	4,533	5,335
5135	Workers Compensation Insurance	50,942	54,759	57,796	61,693	69,796	61,952
5136	Dental Insurance	19,555	20,678	20,946	23,557	21,093	22,151
5137	Staff Development	4,793	3,603	5,014	5,000	4,563	5,000
5138	Life Insurance	5,450	3,967	3,890	3,875	3,839	4,135
5139	FPPA Pension	46,395	49,757	52,675	57,049	55,419	59,233
5141	Uniform/Clothing Allowance	4,497	7,637	6,221	8,000	8,034	8,000
5144	Employee Assistance Administration	880	998	865	1,011	998	1,089
	<i>Personal Services Total</i>	1,875,275	1,976,702	2,082,054	2,248,988	2,198,177	2,464,531
6210	Office Supplies	3,721	4,311	3,267	5,000	4,651	5,000
6213	Public Relations	1,178	2,197	735	2,000	1,289	2,000
6216	Reference Books/Materials	722	466	505	1,000	1,000	1,000
6217	Dues/Fees/Subscriptions	787	933	1,387	1,000	768	1,000
6218	Small Equipment Items	1,501	7,076	4,675	7,000	7,184	7,000
6219	Special Equipment	2,352	2,476	4,058	3,500	2,509	3,500
6224	Trash Service	583	550	553	750	390	550
6232	Building Repair/Maintenance	0	0	156	0	0	0
6240	Equipment Repairs	217	0	897	1,000	361	1,000
6245	Travel/Mileage	239	141	35	300	200	500
6246	Liability Insurance	17,156	16,681	19,526	23,282	22,823	26,029
6253	Contract Service	22,709	50,032	42,361	41,000	52,000	59,000
6258	Investigation Expense	14,549	18,905	12,838	15,000	16,025	15,000
6259	Animal Control	6,109	2,062	5,469	3,000	2,533	3,000
6260	Utilities	27,357	22,612	26,404	24,000	24,256	24,000
6261	Telephone Services	7,016	6,881	6,997	6,500	6,640	6,500
6262	Radio Expense	53	315	0	400	420	400
6263	Postage	1,865	2,439	2,068	2,000	2,983	2,500
6264	Printing/Binding	3,932	2,600	3,518	3,000	4,203	4,000
	<i>Operating & Maintenance Total</i>	112,044	140,679	135,449	139,732	150,232	161,979
7010	Fleet Transfer	215,367	251,933	251,933	246,235	246,235	246,235
7011	Information Tech Transfer	73,484	86,890	109,282	126,469	126,469	153,537
7012	Facility Services Transfer	74,509	87,653	82,622	91,983	91,983	96,407
	<i>Interfund Loans & Transfers Total</i>	363,360	426,476	443,837	464,687	464,687	496,179
POLICE DEPARTMENT EXPENDITURES TOTAL		2,350,679	2,543,857	2,661,340	2,853,408	2,813,095	3,122,689



General Fund Detail Budget

TOWN OF WINDSOR							GENERAL FUND - 01	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
RECYCLING EXPENDITURES - 428								
5112	Wages - Part Time	0	0	14,440	12,200	14,296	12,200	
5121	Wages - Over Time	0	0	63	0	15	0	
5130	FICA-Med	0	0	204	177	208	177	
5131	FICA	0	0	871	756	888	756	
5134	Unemployment Insurance	0	0	42	37	43	37	
	<i>Personal Services Total</i>	0	0	15,619	13,170	15,450	13,170	
6224	Trash Services - recycling	0	0	16,132	17,000	12,768	12,500	
6228	Brush Removal / Compost	0	0	11,500	10,000	14,032	21,000	
6241	Land Maintenance	0	0	0	1,300	1,310	0	
6253	Contract Service	0	0	535	1,000	1,592	3,000	
6260	Utilities	0	0	361	300	372	300	
	<i>Operating & Maintenance Total</i>	0	0	28,528	29,600	30,074	36,800	
RECYCLING EXPENDITURES TOTAL		0	0	44,147	42,770	45,524	49,970	

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
STREETS & ALLEYS EXPENDITURES - 429							
5111	Wages - Full Time	133,313	132,457	91,002	123,989	136,731	193,534
5112	Wages - Part Time	9,911	11,767	8,025	13,600	13,966	13,600
5121	Wages - Over Time	4,521	4,709	11,699	6,000	9,026	8,200
5122	On Call Time	3,156	1,790	1,453	2,500	1,278	1,990
5114	Merit Pay	0	0	0	4,960	0	4,027
5126	Short Term Disability	0	0	0	101	0	0
5127	Long Term Disability	608	548	405	577	641	861
5128	Vision Insurance	318	300	206	325	341	468
5130	FICA-Med	2,162	2,155	1,595	2,190	2,314	3,210
5131	FICA	9,245	9,214	6,821	9,365	9,892	13,724
5132	Medical Insurance	29,108	24,284	16,738	31,633	29,864	45,975
5133	Employee Retirement	6,598	6,687	4,501	5,519	10,257	15,809
5134	Unemployment Insurance	440	438	325	453	476	664
5135	Workers Compensation Insurance	9,875	10,125	10,328	8,831	9,521	11,300
5136	Dental Insurance	2,308	2,097	1,497	2,832	2,513	3,529
5137	Staff Development	1,133	370	1,420	2,500	1,110	2,500
5138	Life Insurance	550	378	245	314	365	500
5141	Uniform/Clothing Allowance	733	1,209	1,320	1,200	1,200	1,600
5144	Employee Assistance Administration	123	117	71	117	78	156
	<i>Personal Services Total</i>	214,101	208,648	157,649	217,006	229,572	321,645
6210	Office Supplies	202	219	393	300	300	300
6213	Public Relations	0	0	0	250	0	0
6216	Reference Books/Materials	428	178	0	500	500	250
6217	Dues/Fees/Subscriptions	2	0	0	100	100	100
6218	Small Equipment Items	10,184	7,065	8,169	7,500	7,930	7,500
6241	Land Maintenance	33,978	25,739	44,247	51,500	70,000	70,000
6242	Street Repair/Maintenance	120,192	141,512	128,107	140,000	159,472	202,500
6243	Weed Control	12,738	8,434	7,357	10,000	10,000	10,000
6246	Liability Insurance	4,121	4,790	4,646	5,558	4,632	6,218
6248	Signs	17,832	21,170	25,711	25,000	25,000	25,000
6249	Leases/Rentals	0	0	0	1,500	1,500	1,500
6253	Contract Services	0	0	0	15,500	21,040	27,000
6256	Publishing/Recording	97	0	21	100	100	100
6260	Utilities	387,741	396,866	423,864	380,000	374,377	375,000
6261	Telephone Services	1,997	2,121	1,636	2,250	1,541	1,500
6262	Radio Expense	0	0	0	0	962	0
	<i>Operating & Maintenance Total</i>	589,512	608,092	644,152	640,058	677,455	726,968
7010	Fleet Transfer	105,064	160,369	160,369	152,628	152,628	152,628
	<i>Interfund Loans & Transfers Total</i>	105,064	160,369	160,369	152,628	152,628	152,628
STREETS & ALLEYS EXPENDITURES TOTAL		908,677	977,109	962,170	1,009,692	1,059,655	1,201,242



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
PUBLIC WORKS ADMINISTRATION EXPENDITURES - 430							
5111	Wages - Full Time	164,080	164,371	186,036	182,631	207,341	228,078
5112	Wages - Part Time	0	0	1,988	3,040	0	0
5121	Wages - Over Time	0	0	653	0	0	0
5122	On Call	0	0	103	0	0	0
5114	Merit Pay	0	0	0	7,305	0	6,842
5126	Short Term Disability	0	0	145	189	194	195
5127	Long Term Disability	697	752	708	849	866	1,060
5128	Vision Insurance	223	196	138	103	103	223
5130	FICA-Med	2,360	2,340	2,628	2,798	2,618	3,406
5131	FICA	10,091	10,005	11,238	11,964	11,195	14,565
5132	Medical Insurance	18,418	14,261	13,590	18,797	17,340	32,867
5133	Employee Retirement	8,305	7,913	5,253	6,793	5,308	11,746
5134	Unemployment Insurance	456	456	519	579	514	705
5135	Workers Compensation Insurance	10,629	11,004	10,492	8,915	9,611	9,502
5136	Dental Insurance	1,406	1,308	1,303	1,610	1,497	2,217
5137	Staff Development	2,314	1,182	1,642	3,000	2,000	2,000
5138	Life Insurance	725	470	423	460	470	576
5141	Uniform/Clothing Allowance	403	350	268	650	650	650
5144	Employee Assistance Administration	82	84	94	78	78	117
	<i>Personal Services Total</i>	220,188	214,692	237,220	249,761	259,786	314,750
6210	Office Supplies	2,200	2,889	1,779	3,000	1,450	3,000
6213	Public Relations	310	644	743	500	173	500
6216	Reference Books/Materials	866	606	0	1,000	750	1,000
6217	Dues/Fees/Subscriptions	801	357	7,549	1,000	807	1,000
6218	Small Equipment Items	2,022	747	346	1,000	529	1,000
6224	Trash Service	517	701	645	600	568	600
6229	Building Maintenance Supplies	344	27	0	500	0	500
6232	Building Repairs/Maintenance	1,644	5,274	0	5,000	420	5,000
6246	Liability Insurance	15,352	5,266	6,039	7,224	6,601	8,081
6253	Contract Service	10,141	8,102	10,573	10,000	10,397	3,000
6260	Utilities	18,366	16,378	15,678	18,000	27,128	27,128
6261	Telephone Services	5,708	5,132	6,255	6,000	4,252	5,337
6262	Radio Expense	446	0	575	0	10,000	10,000
6263	Postage	703	704	628	700	648	996
	<i>Operating & Maintenance Total</i>	59,418	46,828	50,809	54,524	63,721	67,142
7010	Fleet Transfer	22,827	36,914	36,914	34,512	34,512	34,512
7011	Information Tech Transfer	100,812	85,349	101,023	92,021	92,021	104,563
	<i>Interfund Loans & Transfers Total</i>	123,639	122,263	137,937	126,533	126,533	139,076
PUBLIC WORKS ADMINISTRATION EXPENDITURES TOTAL		403,246	383,783	425,967	430,818	450,041	520,968

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
ENGINEERING DEPARTMENT EXPENDITURES - 431							
5111	Wages - Full Time	371,238	383,216	386,103	381,823	377,124	463,754
5112	Wages - Part Time	0	0	1,655	0	654	0
5114	Merit Pay	0	0	0	15,273	0	13,913
5126	Short Term Disability	0	0	40	121	110	120
5127	Long Term Disability	1,727	1,791	1,728	1,776	1,921	2,063
5128	Vision Insurance	524	524	498	524	659	751
5130	FICA-Med	5,158	5,327	5,475	5,758	6,245	6,926
5131	FICA	22,053	22,777	23,410	24,620	26,701	29,615
5132	Medical Insurance	58,253	51,827	50,260	54,540	62,821	79,076
5133	Employee Retirement	18,526	18,967	18,211	18,339	17,560	18,012
5134	Unemployment Insurance	945	972	1,029	1,191	1,253	1,433
5135	Workers Compensation Insurance	2,449	2,200	2,264	2,037	2,196	2,123
5136	Dental Insurance	4,917	4,434	4,194	4,379	5,102	5,745
5137	Staff Development	310	440	60	1,000	298	500
5138	Life Insurance	1,588	1,046	988	964	1,032	1,097
5141	Uniform/Clothing Allowance	179	269	98	400	400	400
5144	Employee Assistance Administration	205	211	168	194	214	233
	<i>Personal Services Total</i>	488,072	494,001	496,182	512,940	504,290	625,761
6210	Office Supplies	1,010	924	1,574	1,300	818	1,300
6216	Reference Books/Materials	215	0	4	150	150	150
6217	Dues/Fees/Subscriptions	275	170	470	300	255	500
6218	Small Equipment Items	125	102	246	300	195	300
6245	Travel/Mileage	3,600	3,630	3,610	3,600	3,600	3,600
6246	Liability Insurance	3,740	2,960	3,432	4,106	3,422	4,593
6253	Contract Service	6,000	5,482	7,314	6,700	11,771	6,700
6254	Engineer Services	4,571	13,757	2,740	5,000	14,450	15,000
6256	Publishing/Recording	319	510	120	500	220	500
6261	Telephone Services	1,966	1,991	1,892	2,000	1,837	2,000
6263	Postage	279	126	359	300	361	300
	<i>Operating & Maintenance Total</i>	22,098	29,654	21,761	24,256	37,079	34,943
7010	Fleet Transfer	12,591	21,935	21,935	20,487	20,487	20,487
7011	Information Tech Transfer	29,325	32,361	37,959	44,698	44,698	43,261
7012	Facility Services Transfer	13,770	15,527	14,161	15,644	15,644	16,184
	<i>Interfund Loans & Transfers Total</i>	55,686	69,823	74,055	80,829	80,829	79,932
ENGINEERING DEPARTMENT EXPENDITURES TOTAL		565,856	593,477	591,997	618,025	622,198	740,637



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
CEMETERY EXPENDITURES - 432							
5111	Wages - Full Time	39,488	41,489	41,692	41,558	42,992	43,056
5112	Wages - Part Time	9,350	10,910	4,845	8,250	4,932	8,250
5121	Wages - Over Time	1,267	696	1,242	800	795	800
5122	On Call Time	654	145	198	170	170	170
5114	Merit Pay	0	0	0	1,662	0	1,292
5127	Long Term Disability	188	175	191	193	199	200
5128	Vision Insurance	103	103	103	103	103	114
5130	FICA-Med	688	689	657	760	684	777
5131	FICA	2,940	2,946	2,810	3,251	2,924	3,321
5132	Medical Insurance	11,651	9,779	10,144	11,376	10,509	12,425
5133	Employee Retirement	1,963	2,056	2,076	2,161	2,150	2,217
5134	Unemployment Insurance	137	137	131	157	137	161
5135	Workers Compensation Insurance	2,177	3,555	2,594	3,057	3,295	3,084
5136	Dental Insurance	983	720	720	773	720	720
5137	Staff Development	535	974	85	960	575	860
5138	Life Insurance	176	124	117	106	109	109
5141	Uniform/Clothing Allowance	400	431	400	440	440	440
5144	Employee Assistance Administration	41	42	36	39	39	39
	<i>Personal Services Total</i>	72,739	74,971	68,041	75,818	70,773	78,034
6210	Office Supplies	79	145	78	150	59	150
6218	Small Equipment Items	1,263	1,532	1,437	1,440	1,120	1,210
6219	Special Equipment	0	0	465	0	0	0
6224	Trash Service	246	530	1,375	2,156	2,071	2,156
6229	Maintenance Supplies	39	32	0	200	200	200
6232	Building Repairs/Maintenance	1,940	187	772	2,000	511	2,000
6235	Sprinkler Repairs	2,378	790	371	1,275	0	3,000
6241	Land Maintenance	825	851	878	2,524	928	900
6246	Liability Insurance	7,387	802	930	1,113	927	1,245
6250	Foundations/Graves	0	4,796	5,897	3,000	4,800	6,000
6253	Contract Service	0	7,971	3,974	9,650	16,849	12,880
6260	Utilities	0	0	6,975	4,854	6,064	7,000
6261	Telephone Services	660	660	660	660	660	660
6264	Printing/Binding	0	0	0	300	0	0
	<i>Operating & Maintenance Total</i>	14,817	18,294	23,813	29,322	34,189	37,401
7010	Fleet Transfer	9,249	14,512	14,512	13,450	13,450	13,450
	<i>Interfund Loans & Transfers Total</i>	9,249	14,512	14,512	13,450	13,450	13,450
CEMETERY EXPENDITURES TOTAL		96,805	107,777	106,366	118,590	118,412	128,885

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
COMMUNITY EVENTS EXPENDITURES - 433							
5111	Wages - Full Time	0	0	0	32,240	42,696	48,265
5112	Wages - Part Time	0	21,933	23,937	393	2,106	408
5114	Merit Pay	0	0	0	0	0	1,448
5126	Short Term Disability	0	0	0	0	98	117
5127	Long Term Disability	0	0	0	178	187	224
5128	Vision Insurance	0	0	0	103	91	114
5130	FICA-Med	0	318	338	473	646	727
5131	FICA	0	1,360	1,443	2,023	2,760	3,108
5132	Medical Insurance	0	0	0	5,727	10,070	14,191
5134	Unemployment Insurance	0	66	70	98	133	150
5135	Workers Compensation Insurance	0	0	68	74	79	95
5136	Dental Insurance	0	0	0	387	948	1,137
5137	Staff Development	0	372	151	500	370	500
5138	Life Insurance	0	0	0	99	102	123
5141	Uniform/Clothing Allowance	0	0	0	0	0	50
5144	Employee Assistance Administration	0	0	0	78	32	39
	<i>Personal Services Total</i>	0	24,048	26,007	42,372	60,319	73,182
6210	Office Supplies	0	87	88	300	181	300
6213	Public Relations	0	25,472	24,330	26,600	25,280	76,600
6217	Dues/Fees/Subscriptions	0	0	985	1,200	1,178	1,200
6218	Small Equipment Items	0	0	0	0	0	1,000
6219	Special Equipment	0	390	197	750	1,062	2,350
6245	Travel/Mileage	0	101	0	0	0	0
6246	Liability Insurance	0	0	6,004	6,004	4,415	4,415
6249	Leases/Rentals	0	5,552	121	1,500	362	1,000
6253	Contract Service	0	29,909	28,281	31,840	38,040	47,250
6263	Postage	0	0	0	0	0	50
6261	Telephone Services	0	0	0	0	571	760
6264	Printing/Binding	0	2,681	3,007	3,000	1,980	3,000
	<i>Operating & Maintenance Total</i>	0	64,192	63,013	71,194	73,069	137,925
7011	Information Tech Transfer	0	0	0	0	0	0
7012	Facility Services Transfer	0	0	0	0	0	3,591
	<i>Interfund Loans & Transfers Total</i>	0	0	0	0	0	3,591
COMMUNITY EVENTS EXPENDITURES TOTAL		0	88,240	89,019	113,566	133,388	214,698

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
FORESTRY EXPENDITURES - 450							
5111	Wages - Full Time	95,006	97,879	100,732	99,809	103,731	103,958
5112	Wages - Part Time	30,641	35,566	24,693	40,410	31,450	34,790
5121	Wages - Over Time	401	453	759	500	1,073	500
5122	On Call Time	1,873	406	142	170	127	170
5114	Merit Pay	0	0	0	3,992	0	3,119
5126	Short Term Disability	0	0	103	121	124	125
5127	Long Term Disability	456	428	457	464	480	483
5128	Vision Insurance	214	214	214	214	214	245
5130	FICA-Med	1,806	1,908	1,809	2,101	1,964	2,067
5131	FICA	7,722	8,157	7,737	8,983	8,398	8,837
5132	Medical Insurance	23,301	22,491	23,331	25,984	24,171	28,382
5133	Employee Retirement	4,738	4,847	4,988	5,190	5,187	5,354
5134	Unemployment Insurance	368	389	368	435	452	428
5135	Worker's Compensation Insurance	4,687	4,983	5,091	4,999	5,390	4,779
5136	Dental Insurance	1,967	2,275	2,275	2,446	2,275	2,275
5137	Staff Development	1,526	1,707	2,845	1,700	1,219	1,700
5138	Life Insurance	412	292	276	254	262	264
5141	Uniform/Clothing Allowance	945	896	804	960	960	960
5144	Employee Assistance Administration	82	84	71	78	78	78
	<i>Personal Services Total</i>	176,144	182,974	176,696	198,810	187,555	198,513
6210	Office Supplies	465	464	392	500	712	500
6213	Public Relations	0	109	4	500	429	500
6214	Board Development	90	75	100	125	120	125
6216	Reference Books/Materials	413	255	461	530	530	530
6217	Dues/Fees/Subscriptions	539	275	337	395	500	460
6218	Small Equipment Items	7,295	4,374	3,206	5,600	5,604	5,600
6222	Chemicals	0	0	0	250	4	250
6224	Trash Service	0	14,333	0	0	0	0
6227	Right of Way Trees	3,545	12,842	10,730	11,600	12,700	13,600
6228	Tree Maintenance	8,853	15,844	11,966	13,400	6,404	15,800
6241	Land Maintenance	4,684	9,047	5,315	6,480	6,324	6,480
6246	Liability Insurance	7,326	7,124	9,313	9,882	8,236	11,055
6249	Leases/Rentals	88	4,743	3,049	7,400	5,504	6,000
6253	Contract Service	129,718	6,315	0	0	1,250	0
6261	Telephone Services	1,327	1,323	1,322	1,320	1,320	1,320
6263	Postage	0	1,395	0	0	0	0
6264	Printing/Binding	90	1,105	0	150	192	200
6269	Miscellaneous Expense - Memorial	1,050	0	0	0	0	0
6282	Tree Board Expenses	18,088	10,828	9,614	13,500	10,678	11,600
	<i>Operating & Maintenance Total</i>	183,571	90,451	55,809	71,632	60,508	74,020
7010	Fleet Transfer	60,582	52,254	52,254	50,415	50,415	50,415
7012	Facility Services Transfer	3,787	3,631	3,453	3,674	3,674	0
	<i>Interfund Loans & Transfers Total</i>	64,369	55,885	55,707	54,089	54,089	50,415
FORESTRY EXPENDITURES TOTAL		424,084	329,311	288,212	324,531	302,152	322,947



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
RECREATION EXPENDITURES- 451							
5111	Wages - Full Time	238,485	247,228	253,219	245,145	251,748	250,801
5112	Wages - Part Time	294,648	286,840	284,011	352,658	263,474	263,945
5121	Wages - Over Time	34	59	151	250	221	250
5122	On Call Time	3,720	768	0	0	0	0
5114	Merit Pay	0	0	0	9,806	0	7,524
5127	Long Term Disability	1,153	774	1,142	1,140	1,161	1,165
5128	Vision Insurance	525	524	415	429	429	484
5130	FICA-Med	7,511	7,542	7,587	8,814	7,361	7,577
5131	FICA	32,115	32,247	32,439	37,687	31,475	32,396
5132	Medical Insurance	50,461	46,327	49,727	55,387	51,233	60,400
5133	Employee Retirement	11,899	12,185	12,624	12,748	12,510	12,916
5134	Unemployment Insurance	1,530	1,535	1,544	1,824	1,510	1,568
5135	Worker's Compensation Insurance	21,992	22,543	19,489	19,239	20,864	15,937
5136	Dental Insurance	4,275	4,283	4,677	5,016	4,666	4,666
5137	Staff Development	2,949	3,118	2,581	4,475	4,493	4,475
5138	Life Insurance	1,037	734	690	622	633	635
5141	Uniform/Clothing Allowance	1,463	1,800	1,782	1,800	1,800	1,800
5144	Employee Assistance Administration	205	211	175	194	188	194
	<i>Personal Services Total</i>	674,001	668,719	672,253	757,232	653,766	666,732
6210	Office Supplies	5,327	5,291	4,721	5,500	5,106	5,500
6212	Concession Supplies	0	0	3,079	0	0	0
6213	Public Relations	5,008	5,222	4,587	8,000	7,906	8,000
6216	Reference Books/Materials	157	52	593	200	200	200
6217	Dues/Fees/Subscriptions	21,847	56,644	53,286	41,000	47,804	40,930
6218	Small Equipment Items	36,713	17,979	17,988	26,220	25,621	31,300
6219	Special Equipment/Program Supplies	52,072	93,719	97,430	78,427	77,927	85,992
6230	Recreation Equipment/Repair	1,182	8	0	300	0	0
6236	Ball Field Maintenance/ Baseball	8,231	42,618	11,360	46,500	45,536	38,499
6240	Equipment Repairs	0	25	0	100	0	0
6245	Travel/Mileage	0	0	440	500	0	0
6246	Liability Insurance	4,845	4,711	6,553	6,535	8,209	7,311
6253	Contract Service	147,313	107,495	115,985	113,148	198,560	198,560
6256	Publishing/Recording	18	205	0	300	0	0
6261	Telephone Services	2,433	2,740	2,844	2,800	2,851	2,900
6263	Postage	5,963	1,913	1,940	2,500	2,861	2,500
6264	Printing/Binding	13,572	13,695	13,744	13,500	13,500	14,000
6273	Tours/Admissions	13,560	14,765	12,357	19,000	13,971	15,000
	<i>Operating & Maintenance Total</i>	318,240	367,082	346,908	364,530	450,052	450,692
7373	Transfer to CRC	400,000	400,000	450,000	450,000	450,000	387,000
7010	Fleet Transfer	44,084	64,211	64,211	60,969	60,969	60,969
7011	Information Tech Transfer	110,903	52,723	58,321	75,406	75,406	56,770
	<i>Interfund Loans & Transfers Total</i>	554,987	516,934	572,532	586,375	586,375	504,739
RECREATION EXPENDITURES TOTAL		1,547,228	1,552,736	1,591,694	1,708,137	1,690,193	1,622,163



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
AQUATICS/SWIMMING POOL EXPENDITURES - 452							
5112	Wages - Part Time	105,407	103,389	106,734	105,811	104,451	107,000
5121	Wages - Over Time	125	212	312	300	300	300
5130	FICA-Med	1,531	1,497	1,554	1,539	1,519	1,556
5131	FICA	6,545	6,402	6,644	6,579	6,495	6,653
5134	Unemployment Insurance	318	310	321	318	314	322
5135	Workers Compensation Insurance	7,524	5,824	6,875	5,494	5,923	5,478
5137	Staff Development	1,213	367	458	1,920	690	1,830
5141	Uniform/Clothing Allowance	0	0	0	3,650	3,650	3,650
	<i>Personal Services Total</i>	122,663	118,001	122,899	125,611	123,341	126,788
6210	Office Supplies	230	159	0	250	597	250
6213	Public Relations	49	0	0	50	0	0
6216	Reference Books/Materials	787	770	1,432	1,550	1,566	1,550
6217	Dues/Fees/Subscriptions	456	1,067	1,299	1,461	1,460	1,740
6218	Small Equipment Items	2,216	3,824	5,901	7,300	7,175	7,300
6219	Special Equipment	9,437	6,199	9,190	3,650	5,187	4,320
6222	Chemicals	21,417	20,082	8,518	11,000	11,131	11,000
6229	Maintenance Supplies	0	328	174	500	960	200
6232	Building Repair/Maintenance	5,629	0	0	0	0	0
6240	Equipment Repairs	552	1,550	1,307	1,400	1,039	1,500
6245	Travel/Mileage	0	0	0	450	450	450
6246	Liability Insurance	8,240	9,210	9,291	11,115	9,263	12,434
6248	Signs	0	0	542	500	498	500
6253	Contract Services	4,201	3,101	5,345	3,175	3,000	2,945
6260	Utilities	19,486	14,244	17,402	15,000	15,000	15,000
6261	Telephone Services	2,041	2,147	1,656	2,200	1,489	2,200
6264	Printing/Binding	0	0	0	0	0	0
	<i>Operating & Maintenance Total</i>	74,741	62,682	62,056	59,601	58,816	61,389
7010	Fleet Transfer	6,154	5,778	0	0	0	0
7012	Facility Services Transfer	0	0	1,149	1,357	1,357	1,381
	<i>Interfund Loans & Transfers Total</i>	6,154	5,778	1,149	1,357	1,357	1,381
AQUATICS/SWIMMING POOL EXPENDITURES TOTAL		203,558	186,461	186,104	186,568	183,514	189,558

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
PARKS EXPENDITURES - 454							
5111	Wages - Full Time	349,465	350,243	385,307	396,382	406,842	415,388
5112	Wages - Part Time	76,793	97,846	61,473	90,354	66,258	90,354
5121	Wages - Over Time	2,754	2,855	4,143	1,400	3,952	1,400
5122	On Call Time	3,859	662	560	850	850	850
5114	Merit Pay	0	0	0	14,177	0	9,580
5126	Short Term Disability	0	0	280	346	395	396
5127	Long Term Disability	1,549	1,545	1,663	1,842	1,888	1,896
5128	Vision Insurance	628	503	522	635	635	816
5130	FICA-Med	6,171	6,323	6,405	7,296	6,874	7,505
5131	FICA	26,385	27,034	27,389	31,196	29,393	32,090
5132	Medical Insurance	58,216	55,413	61,655	74,953	69,361	81,770
5133	Employee Retirement	17,413	15,972	15,925	16,837	14,266	21,248
5134	Unemployment Insurance	1,221	1,236	1,219	1,509	1,377	1,553
5135	Workers Compensation Insurance	17,728	17,969	21,492	17,365	20,091	17,419
5136	Dental Insurance	5,258	5,215	5,739	6,825	5,989	6,349
5137	Staff Development	5,597	7,869	4,513	9,780	9,932	8,415
5138	Life Insurance	1,498	1,028	1,020	1,005	1,033	1,033
5141	Uniform/Clothing Allowance	2,163	1,913	2,543	2,880	2,789	2,880
5144	Employee Assistance Administration	246	246	227	272	272	272
	<i>Personal Services Total</i>	576,942	593,872	602,075	675,905	642,197	701,214

General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6210	Office Supplies	1,546	1,345	905	1,400	2,080	1,400
6213	Public Relations	6,351	4,434	4,239	400	448	900
6214	Board Development	7,947	7,815	8,052	9,500	8,131	9,500
6216	Reference Books/Materials	0	130	448	350	300	350
6217	Dues/Fees/Subscriptions	821	2,230	2,075	1,795	2,095	2,180
6218	Small Equipment Items	6,326	11,016	7,017	9,500	9,390	9,410
6222	Chemicals	392	441	454	500	941	500
6224	Trash Services	5,318	5,708	13,471	10,600	13,705	14,160
6229	Maintenance Supplies	3,928	13	2,144	2,900	2,133	2,900
6230	Playground Equipment Repair	4,668	2,651	5,225	4,450	3,397	23,483
6232	Building Repairs/Maintenance	10,153	12,507	17,540	15,800	15,013	15,050
6235	Sprinkler Repairs	13,238	15,214	18,616	18,650	25,316	15,650
6241	Land Maintenance	30,003	52,400	27,238	53,025	54,952	41,025
6243	Weed Control	1,612	2,340	319	2,250	3,014	3,000
6244	Assessments	6,662	7,386	16,196	15,050	15,050	16,550
6245	Travel/Mileage	6,302	5,446	5,304	5,900	5,400	5,900
6246	Liability Insurance	13,584	13,453	19,536	18,323	14,771	20,498
6248	Signs	2,563	597	7,408	5,700	5,079	5,700
6249	Leases/Rentals	1,096	1,438	739	3,500	2,673	3,000
6253	Contract Service	34,745	27,325	27,610	38,500	38,529	41,950
6256	Publishing/Recording	352	11	127	600	391	600
6260	Utilities	60,829	73,812	62,863	50,420	46,735	63,000
6261	Telephone Services	4,494	3,976	4,621	4,530	4,562	4,530
6263	Postage	845	1,192	791	900	942	800
6264	Printing/Binding	37	751	81	800	800	400
	<i>Operating & Maintenance Total</i>	223,812	253,630	253,023	275,343	275,847	302,436
7010	Fleet Transfer	150,085	196,481	196,481	185,244	185,244	185,244
7011	Information Tech Transfer	37,877	50,166	60,243	64,593	64,593	72,308
7012	Facility Services Transfer	14,357	15,943	4,286	4,918	4,918	3,737
	<i>Interfund Loans & Transfers Total</i>	202,319	262,590	261,010	254,756	254,755	261,289
PARKS							
EXPENDITURES TOTAL		1,003,073	1,110,093	1,116,108	1,206,003	1,172,798	1,264,939
SAFETY/LOSS CONTROL EXPENDITURES - 455							
5137	Staff Development	2,577	1,988	1,170	3,000	2,421	3,000
	<i>Personal Services Total</i>	2,577	1,988	1,170	3,000	2,421	3,000
6219	Special Equipment	6,832	3,204.17	4,590	6,760	4,113	6,760
6247	Safety Expense	3,413	0	6,252	6,500	4,325	6,500
6253	Contract Service	774	790	0	0	0	0
6264	Printing/Binding	0	0	0	500	1,200	500
	<i>Operating & Maintenance Total</i>	11,018	3,994	10,842	13,760	9,637	13,760
SAFETY/LOSS CONTROL EXPENDITURES TOTAL		13,595	5,982	12,012	16,760	12,058	16,760



General Fund Detail Budget

TOWN OF WINDSOR		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
ART & HERITAGE EXPENDITURES - 456							
5111	Wages - Full Time	92,104	101,721	105,326	104,728	110,595	108,954
5112	Wages - Part Time	45,537	24,053	29,657	34,349	21,969	30,132
5114	Merit Pay	0	0	0	4,189	0	3,269
5126	Short Term Disability	0	0	148	142	148	142
5127	Long Term Disability	450	444	476	487	510	495
5128	Vision Insurance	198	207	155	207	207	229
5130	FICA-Med	1,885	1,860	1,901	2,077	1,895	2,064
5131	FICA	8,061	7,953	8,127	8,882	8,102	8,826
5132	Medical Insurance	20,869	16,542	21,810	24,368	23,189	26,538
5133	Employee Retirement	3,916	3,671	5,229	5,446	3,934	2,136
5134	Unemployment Insurance	378	376	381	430	386	427
5135	Workers Compensation Insurance	451	1,264	362	323	348	271
5136	Dental Insurance	1,724	1,527	1,857	1,996	1,857	1,857
5137	Staff Development	1,505	800	808	1,000	610	1,560
5138	Life Insurance	393	300	286	265	273	267
5141	Uniform/Clothing Allowance	0	0	0	0	0	150
5144	Employee Assistance Administration	79	84	71	78	78	78
	<i>Personal Services Total</i>	177,551	160,802	176,594	188,967	174,102	187,395
6210	Office Supplies	978	613	456	500	521	500
6213	Public Relations	2,196	884	504	500	404	500
6216	Reference Books/Materials	262	140	165	400	54	400
6217	Dues/Fees/Subscriptions	582	428	175	400	484	400
6218	Small Equipment Items	3,899	4,537	7,906	11,000	29,695	6,500
6219	Special Equipment	3,924	1,283	657	2,000	2,000	2,000
6229	Maintenance Supplies	288	145	480	500	267	500
6232	Building Repairs/Maintenance	4,991	3,884	3,622	2,500	10,317	3,500
6245	Travel/Mileage	2,013	1,820	1,805	2,000	1,513	2,000
6246	Liability Insurance	9,119	8,868	10,283	12,302	10,252	13,762
6249	Leases/Rentals	4,084	3,000	0	500	0	2,000
6253	Contract Services	30,276	7,537	4,617	6,038	6,085	7,350
6256	Publishing/Recording	0	47	0	100	85	100
6260	Utilities	8,366	7,144	8,178	9,500	8,915	9,500
6261	Telephone Services	2,608	3,049	2,604	3,000	2,723	3,660
6263	Postage	149	305	1,038	500	313	500
6264	Printing/Binding	813	5,035	2,616	2,800	1,387	2,000
6267	Study Review/Consultant	0	1,728	0	0	0	0
	<i>Operating & Maintenance Total</i>	74,549	50,447	45,106	54,540	75,015	55,172
7011	Information Tech Transfer	16,652	13,631	15,870	15,959	15,959	21,476
7012	Facility Services Transfer	5,507	5,098	4,664	5,094	5,094	6,521
	<i>Interfund Loans & Transfers Total</i>	22,159	18,729	20,534	21,052	21,053	27,997
ART & HERITAGE EXPENDITURES TOTAL		274,259	229,978	242,234	264,559	270,170	270,563

General Fund Detail Budget

TOWN OF WINDSOR							GENERAL FUND - 01	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET	
TOWN HALL EXPENDITURES- 457								
6224	Trash Services	959	877	455	810	258	530	
6232	Building Repairs/Maintenance	0	0	1,581	0	0	0	
6246	Liability Insurance	10,382	10,379	17,079	13,619	12,732	14,690	
6249	Leases & Rentals	45,512	1,500	0	0	0	0	
6253	Contract Services	362	350	0	0	0	0	
6260	Utilities	37,317	31,415	34,414	32,661	31,429	32,419	
6261	Telephone Services	9,665	7,494	10,139	9,005	9,731	8,963	
	<i>Operating & Maintenance Total</i>	104,198	52,015	63,668	56,096	54,150	56,603	
7010	Fleet Transfer	5,988	8,837	8,837	8,241	8,241	8,241	
7012	Facility Services Transfer	137,735	170,211	151,741	174,300	174,300	177,758	
	<i>Interfund Loans & Transfers Total</i>	143,723	179,048	160,578	182,541	182,541	186,000	
TOWN HALL EXPENDITURES TOTAL		247,921	231,063	224,246	238,637	236,691	242,603	
POLICE PENSION FUND EXPENDITURES - 458								
5133	Police Widow Pension	1,287	107	0	0	0	0	
	<i>Personal Services Total</i>	1,287	107	0	0	0	0	
POLICE PENSION FUND EXPENDITURES TOTAL		1,287	107	0	0	0	0	
GENERAL FUND EXPENDITURES TOTAL		12,703,513	11,735,169	12,049,536	12,716,127	12,634,677	13,980,289	

General Fund Detail Budget

<i>TOWN OF WINDSOR</i>		GENERAL FUND - 01					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
GENERAL FUND Beginning Balance		5,212,016	4,914,906	5,402,059	6,638,853	6,991,277	8,008,845
GENERAL FUND REVENUE		12,406,402	12,222,323	13,638,754	12,587,683	13,652,245	13,578,695
Available Resources		17,618,418	17,137,229	19,040,813	19,226,535	20,643,523	21,587,540
GENERAL FUND EXPENDITURES		12,703,513	11,735,169	12,049,536	12,716,127	12,634,677	13,980,289
GENERAL FUND Ending Balance		4,914,906	5,402,059	6,991,277	6,510,408	8,008,845	7,607,251
EXPENDITURES BY CATEGORY							
	Personal Services Total	6,285,139	6,483,838	6,663,131	7,465,716	7,225,413	8,178,772
	Operating & Maintenance Total	2,728,549	2,912,762	2,867,526	2,897,224	3,055,080	3,171,097
	Debt Service & Transfers	3,689,824	2,338,570	2,518,878	2,353,187	2,354,185	2,630,419
	TOTAL EXPENDITURES	12,703,513	11,735,169	12,049,536	12,716,127	12,634,677	13,980,289
DEPARTMENTS/DIVISION SUMMARY							
410	Town Clerk/Customer Service	476,273	531,538	534,839	612,550	614,523	603,616
411	Mayor & Town Board	2,015,870	629,211	413,446	477,793	424,218	566,827
412	Municipal Court	17,904	18,746	17,212	19,930	18,820	19,623
413	Town Manager	222,121	255,572	261,740	322,910	316,867	411,099
415	Finance	575,965	547,276	568,156	606,852	602,747	625,213
416	Human Resources	300,832	302,381	316,077	409,871	378,679	396,269
418	Legal Services	461,016	419,134	410,764	329,869	333,303	339,035
419	Planning & Zoning	499,034	497,154	805,034	610,990	595,069	701,911
420	Economic Development	94,230	194,185	180,653	193,297	240,563	408,075
421	Police	2,350,679	2,543,857	2,661,340	2,853,408	2,813,095	3,122,689
428	Recycling	0	0	44,147	42,770	45,524	49,970
429	Streets & Alleys	908,677	977,109	962,170	1,009,692	1,059,655	1,201,242
430	Public Works	403,246	383,783	425,967	430,818	450,041	520,968
431	Engineering	565,856	593,477	591,997	618,025	622,198	740,637
433	Community Events	0	88,240	89,019	113,566	133,388	214,698
432	Cemetery	96,805	107,777	106,366	118,590	118,412	128,885
450	Forestry	424,084	329,311	288,212	324,531	302,152	322,947
451	Outdoor Recreation Programs	1,547,228	1,552,736	1,591,694	1,708,137	1,690,193	1,622,163
452	Aquatics/Swimming Pool	203,558	186,461	186,104	186,568	183,514	189,558
454	Parks	1,003,073	1,110,093	1,116,108	1,206,003	1,172,798	1,264,939
455	Safety/Loss Control	13,595	5,982	12,012	16,760	12,058	16,760
456	Art & Heritage	274,259	229,978	242,234	264,559	270,170	270,563
457	Town Hall	247,921	231,063	224,246	238,637	236,691	242,603
458	Police Pension	1,287	107	0	0	0	0
	SUMMARY TOTAL	12,703,513	11,735,169	12,049,536	12,716,127	12,634,677	13,980,289



Park Improvement Fund Detail Budget

TOWN OF WINDSOR		PARK IMPROVEMENT FUND - 02					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
PARK IMPROVEMENT FUND REVENUE - 02							
4001	<i>Beginning Fund Balance</i>	1,986,663	2,494,376	2,152,985	2,704,980	2,621,531	2,837,220
4316	Larimer County Open Space Tax	69,535	106,929	122,170	95,150	122,363	100,154
4334	Grants	0	0	0	0	0	0
4358	Community Park Fees	301,663	488,428	456,727	425,595	323,657	422,937
4364	Interest Income	967	604	353	411	317	317
4387	Neighborhood Park Fees	684,789	1,335,365	1,025,200	1,039,213	543,751	968,105
PARK IMPROVEMENT FUND REVENUE TOTAL		1,056,954	1,931,326	1,604,450	1,560,368	990,089	1,491,514
AVAILABLE RESOURCES		3,043,617	4,425,702	3,757,435	4,265,348	3,611,620	4,328,734
PARK IMPROVEMENT FUND EXPENDITURES - 02							
POUDRE TRAIL - 454							
6253-440	Contract Services	9,000	9,000	9,000	10,000	9,000	9,000
6267-440	Study Review/Consultant	0	500	5,000	0	0	0
	<i>Operating & Maintenance Total</i>	9,000	9,500	14,000	10,000	9,000	9,000
8412-440	Site Improvements	0	0	0	25,000	0	25,000
	<i>Capital Outlay Total</i>	0	0	0	25,000	0	25,000
POUDRE TRAIL TOTAL		9,000	9,500	14,000	35,000	9,000	34,000
WINDSOR TRAIL SYSTEM - 454							
8410-441	Land/Easements	0	0	1,950	5,000	0	105,000
8412-441	Site Improvements	0	0	121,783	50,000	50,000	100,000
	<i>Capital Outlay Total</i>	0	0	123,733	55,000	50,000	205,000
WINDSOR TRAIL SYSTEM TOTAL		0	0	123,733	55,000	50,000	205,000
DIAMOND VALLEY - 454							
6253-445	Contract Services	391	0	0	0	0	0
	<i>Operating & Maintenance Total</i>	391	0	0	0	0	0
8412-445	Site Improvements	31,000	288,498	0	0	0	0
	<i>Capital Outlay Total</i>	31,000	288,498	0	0	0	0
DIAMOND VALLEY PARK TOTAL		31,391	288,498	0	0	0	0

Park Improvement Fund Detail Budget

TOWN OF WINDSOR		PARK IMPROVEMENT FUND - 02					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
BOARDWALK PARK - 454							
6254-462	Engineering Services	0	0	0	0	0	2,000
	<i>Operating & Maintenance Total</i>	0	0	0	0	0	2,000
8412-462	Site Improvements	0	0	0	0	0	21,602
8420-462	Building	401,937	0	0	0	0	0
	<i>Capital Outlay Total</i>	401,937	0	0	0	0	21,602
BOARDWALK PARK TOTAL		401,937	0	0	0	0	23,602
GENERAL SITE DEVELOPMENT - 467							
7373-467	Interfund Transfer	76,914	76,914	24,246	25,601	25,601	25,873
7377-467	Transfer to Water/NP Fund	0	0	0	0	625,000	0
	<i>Interfund Loans & Transfers Total</i>	76,914	76,914	24,246	25,601	650,601	25,873
8412-467	Site Improvement- Kyger pit project	0	0	0	625,000	0	0
	<i>Capital Outlay Total</i>	0	0	0	625,000	0	0
GENERAL SITE DEVELOPMENT TOTAL		76,914	76,914	24,246	650,601	650,601	25,873
EASTMAN PARK - 454							
8412-470	Site Improvements	0	0	0	0	0	0
8440-470	Machinery/Equipment	0	11,182	49,093	0	0	0
	<i>Capital Outlay Total</i>	0	11,182	49,093	0	0	0
EASTMAN PARK TOTAL		0	11,182	49,093	0	0	0
BRUNNER FARM PARK - 454							
8412-473	Site Improvements	0	419,533	0	0	0	0
	<i>Capital Outlay Total</i>	0	419,533	0	0	0	0
BRUNNER FARM PARK TOTAL		0	419,533	0	0	0	0
ABERDOUR CIRCLE PARK - 454							
8412-474	Site Improvements	30,000	30,000	30,000	20,000	20,000	0
	<i>Capital Outlay Total</i>	30,000	30,000	30,000	20,000	20,000	0
ABERDOUR CIRCLE PARK TOTAL		30,000	30,000	30,000	20,000	20,000	0

Park Improvement Fund Detail Budget

TOWN OF WINDSOR		PARK IMPROVEMENT FUND - 02					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
<u>BISON RIDGE PARK - 454</u>							
8412-475	Site Improvements	0	461,015	0	0	0	0
	<i>Capital Outlay Total</i>	0	461,015	0	0	0	0
BISON RIDGE PARK TOTAL		0	461,015	0	0	0	0
<u>POUDRE HEIGHTS PARK - 454</u>							
8412-476	Site Improvements	0	952,804	0	0	0	0
	<i>Capital Outlay Total</i>	0	952,804	0	0	0	0
POUDRE HEIGHTS PARK TOTAL		0	952,804	0	0	0	0
<u>NORTHERN LIGHTS PARK - 454</u>							
8412-477	Site Improvements	0	23,271	894,832	0	0	0
	<i>Capital Outlay Total</i>	0	23,271	894,832	0	0	0
NORTHERN LIGHTS PARK TOTAL		0	23,271	894,832	0	0	0
<u>COYOTE GULCH PARK - 454</u>							
8412-478	Site Improvements	0	0	0	40,000	44,799	1,222,000
	<i>Capital Outlay Total</i>	0	0	0	40,000	44,799	1,222,000
COYOTE GULCH PARK TOTAL		0	0	0	40,000	44,799	1,222,000
PARK IMPROVEMENT FUND EXPENDITURES TOTAL		549,241	2,272,717	1,135,904	800,601	774,400	1,510,475
BEGINNING FUND BALANCE		1,986,663	2,494,376	2,152,985	2,704,980	2,621,531	2,837,220
REVENUES		1,056,954	1,931,326	1,604,450	1,560,368	990,089	1,491,514
Available Resources		3,043,617	4,425,702	3,757,435	4,265,348	3,611,620	4,328,734
EXPENDITURES		549,241	2,272,717	1,135,904	800,601	774,400	1,510,475
ENDING FUND BALANCE		2,494,376	2,152,985	2,621,531	3,464,747	2,837,220	2,818,258

Park Improvement Fund Detail Budget

TOWN OF WINDSOR		PARK IMPROVEMENT FUND - 02					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
EXPENDITURES BY CATEGORY							
	Operating & Maintenance	9,391	9,500	14,000	10,000	9,000	11,000
	Debt Service & Transfers	76,914	76,914	24,246	25,601	650,601	25,873
	Capital Outlay	462,937	2,186,303	1,097,658	765,000	114,799	1,473,602
	TOTAL EXPENDITURES	549,241	2,272,717	1,135,904	800,601	774,400	1,510,475
DEPARTMENT SUMMARY							
454	Poudre Trail (440)	9,000	9,500	14,000	35,000	9,000	34,000
454	Windsor Trail System (441)	0	0	123,733	55,000	50,000	205,000
454	Covenant Park (443)	0	0	0	0	0	0
454	Founders Green Park (444)	0	0	0	0	0	0
454	Diamond Valley (445)	31,391	288,498	0	0	0	0
454	Greenspire Park (447)	0	0	0	0	0	0
454	Boardwalk Park (462)	401,937	0	0	0	0	23,602
467	General Park Development	76,914	76,914	24,246	650,601	650,601	25,873
454	Folkstone Park (469)	0	0	0	0	0	0
454	Eastman Park (470)	0	11,182	49,093	0	0	0
454	Highland Meadows Park (471)	0	0	0	0	0	0
454	Windsor Highlands Park (472)	0	0	0	0	0	0
454	Brunner Farm Park (473)	0	419,533	0	0	0	0
454	Aberdour Circle Park (474)	30,000	30,000	30,000	20,000	20,000	0
454	Bison Ridge Park (475)	0	461,015	0	0	0	0
454	Poudre Heights Park (476)	0	952,804	0	0	0	0
454	Northern Lights Park (477)	0	23,271	894,832	0	0	0
454	Coyote Gulch Park (478)	0	0	0	40,000	44,799	1,222,000
	SUMMARY TOTALS	549,241	2,272,717	1,135,904	800,601	774,400	1,510,475

Conservation Trust Fund Detail Budget

TOWN OF WINDSOR		CONSERVATION TRUST FUND - 03					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
CONSERVATION TRUST FUND REVENUE - 03							
4001	<i>Beginning Fund Balance</i>	105,715	262,783	331,235	507,521	514,062	563,633
4330	State Lottery Revenue	167,332	188,169	208,280	226,020	199,233	198,560
4334	Grants	0	200,000	0	120,346	120,346	0
4364	Interest Income	98	152	113	118	304	93
CONSERVATION TRUST FUND REVENUE TOTAL		167,430	388,320	208,393	346,484	319,883	198,654
AVAILABLE RESOURCES		273,145	651,104	539,627	854,005	833,944	762,287
CONSERVATION TRUST FUND EXPENDITURES - 03							
POUDRE TRAIL - 454							
6253-440	Contract Service	9,000	9,000	9,000	10,000	9,000	9,000
<i>Operating & Maintenance Total</i>		9,000	9,000	9,000	10,000	9,000	9,000
8412-440	Site Improvements	0	0	0	250,000	2,760	0
<i>Capital Outlay Total</i>		0	0	0	250,000	2,760	0
POUDRE TRAIL TOTAL		9,000	9,000	9,000	260,000	11,760	9,000
WINDSOR TRAIL SYSTEM - 454							
6219	Special Equipment	0	0	0	0	755	0
<i>Operating & Maintenance Total</i>		0	0	0	0	755	0
8412-441	Site Improvements	1,362	310,869	16,566	219,796	257,796	414,392
<i>Capital Outlay Total</i>		1,362	310,869	16,566	219,796	257,796	414,392
WINDSOR LAKE TRAIL TOTAL		1,362	310,869	16,566	219,796	258,551	414,392
CONSERVATION TRUST FUND EXPENDITURES TOTAL		10,362	319,869	25,566	479,796	270,311	423,392



Conservation Trust Fund Detail Budget

<i>TOWN OF WINDSOR</i>		CONSERVATION TRUST FUND - 03					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
	BEGINNING FUND BALANCE	105,715	262,783	331,235	507,521	514,062	563,633
	REVENUE	167,430	388,320	208,393	346,484	319,883	198,654
	Available Resources	273,145	651,104	539,627	854,005	833,944	762,287
	EXPENDITURES	10,362	319,869	25,566	479,796	270,311	423,392
	ENDING FUND BALANCE	262,783	331,235	514,062	374,209	563,633	338,895
EXPENDITURES BY CATEGORY							
	Operating & Maintenance	9,000	9,000	9,000	10,000	9,755	9,000
	Debt Service & Transfers	0	0	0	0	0	0
	Capital Outlay	1,362	310,869	16,566	469,796	260,556	414,392
	TOTAL EXPENDITURES	10,362	319,869	25,566	479,796	270,311	423,392
DEPARTMENT SUMMARY							
454	Poudre Trail (440)	9,000	9,000	9,000	260,000	11,760	9,000
454	Windsor Trail System (441)	1,362	310,869	16,566	219,796	258,551	414,392
	SUMMARY TOTAL	10,362	319,869	25,566	479,796	270,311	423,392



Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
CAPITAL IMPROVEMENT FUND REVENUE - 04							
4001	Beginning Fund Balance	2,837,136	4,601,902	4,973,418	8,763,023	7,847,802	8,268,413
4313	Sales Tax	2,161,721	2,094,067	2,453,567	2,229,205	2,692,809	2,678,494
4317	Severance Tax	0	260,132	254,637	234,020	500,047	338,272
4318	Construction Use Tax	993,765	1,976,928	1,893,964	1,638,988	1,418,717	1,763,203
4319	Traffic Impact Fee	602,901	1,018,169	938,066	846,897	870,417	942,218
4334	Grants	0	0	0	0	10,300	0
4334-904	Grant Projects	14,389	24,000	0	0	176,880	3,158,305
4334-901	Grants Bridge	336,000	0	11,453	425,000	509,563	0
4335	Police Dept Grants	64,050	0	3,750	0	203	0
4336	Museum Grants	0	0	0	10,000	0	10,000
4342	I-25 Landowner Fees	0	0	12,233	0	(6,117)	0
4345	Developer Street Reimbursement	0	969	0	0	0	0
4361	Gas & Oil Drilling Royalties	0	0	116,734	0	78,960	95,000
4362	Mineral Lease Revenue	144,216	83,129	117,407	0	16,040	0
4360	Insurance Refund/Settlement	0	0	0	0	590,108	0
4364	Interest Income	6,262	5,062	84,570	3,868	67,572	67,572
4367	Developer Contributions	2,413,564	794,017	581,703	0	0	0
4376	Transfer from General Fund I-25 / SH 392	1,250,000	0	0	0	0	82,500
4378	Transfer from Water Fund I-25 / SH 392	1,250,000	0	0	0	0	0
4381	Sale on General Fixed Assets	95,652	0	0	0	0	0
CAPITAL IMPROVEMENT FUND REVENUE TOTAL		9,332,518	6,256,475	6,468,083	5,387,978	6,925,499	9,135,564
AVAILABLE RESOURCES		12,169,654	10,858,377	11,441,501	14,151,002	14,773,302	17,403,978

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
CAPITAL IMPROVEMENT FUND EXPENDITURES - 04							
TOWN CLERK/CUSTOMER SERVICE - 410							
6218	Small Equipment	6,302	0	861	2,000	1,998	1,000
	<i>Small Equipment Total</i>	6,302	0	861	2,000	1,998	1,000
TOWN CLERK/CUSTOMER SERVICE TOTAL		6,302	0	861	2,000	1,998	1,000
MAYOR & TOWN BOARD - 411							
7314	Transfer to Storm Drainage Fund	0	0	0	0	0	504,814
7375	Transfer to Comm/Rec Fund	295,000	200,000	0	0	0	0
7373	Transfer to Water Fund	62,653	62,653	62,653	62,653	62,653	65,833
	<i>Interfund Loans & Transfers Total</i>	357,653	262,653	62,653	62,653	62,653	570,647
MAYOR & TOWN BOARD TOTAL		357,653	262,653	62,653	62,653	62,653	570,647
TOWN MANAGER - 413							
6267	Study Review/Analysis	44,772	0	0	0	0	0
	<i>Operations & Maintenance</i>	44,772	0	0	0	0	0
8431	Furniture & Fixtures	0	0	3,848	0	3,848	0
	<i>Capital Outlay Total</i>	0	0	3,848	0	3,848	0
TOWN MANAGER TOTAL		44,772	0	3,848	0	3,848	0
FINANCE / INFORMATION SYSTEMS Department - 415							
7811	IT Capital Contribution	0	0	0	210,000	176,000	0
	<i>Interfund Loans & Transfers Total</i>	0	0	0	210,000	176,000	0
FINANCE DEPARTMENT TOTAL		0	0	0	210,000	176,000	0

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
POLICE Department - 421							
6218	Small Equipment Items	21,658	1,310	7,500	21,100	14,573	55,700
6286	Computer Hardware	37,047	0	0	0	0	0
	<i>Small Equipment & Computer Total</i>	58,705	1,310	7,500	21,100	14,573	55,700
6232	Building Repairs/Maintenance	0	0	0	0	0	23,549
6253	Contract Services	6,305	0	0	0	0	0
6260	Utilities	1,085	0	0	0	0	0
	<i>Operating & Maintenance Total</i>	7,390	0	0	0	0	23,549
7352	Principal Exp-Lease/Purch	145,000	145,080	145,080	145,080	145,080	145,080
7810	Fleet Capital Contribution	0	0	0	45,000	45,000	110,000
	<i>Interfund Loans & Transfers Total</i>	145,000	145,080	145,080	190,080	190,080	255,080
8420	Buildings & Improvements	52,154	0	0	0	0	0
8440	Machinery & Equipment	0	3,000	0	9,000	0	0
	<i>Capital Outlay Total</i>	52,154	3,000	0	9,000	0	0
POLICE DEPARTMENT TOTAL		263,249	149,390	152,580	220,180	204,653	334,329
RECYCLING - 428							
8440	Machinery & Equipment	0	0	0	0	0	18,550
	<i>Capital Outlay Total</i>	0	0	0	0	0	18,550
RECYCLING DEPARTMENT TOTAL		0	0	0	0	0	18,550

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
STREETS - 429							
6218	Small Equipment Items	0	0	0	1,755	1,755	19,000
	<i>Small Equipment Total</i>	0	0	0	1,755	1,755	19,000
6241	Land Maintenance	0	0	0	0	0	50,000
6242	Street Repair/Maintenance	878	0	245,508	351,500	351,500	525,000
6242	I-25/SH392 Interchange	0	0	10,054	0	0	0
6267	Study Review/Consultant	0	0	4,988	0	0	20,000
6267-904	902- Study Review/ WCR23	0	25,000	150,000	0	800	0
6278	Street Repair Pavement Mgmt	669,963	1,347,197	888,989	1,069,500	1,139,800	1,575,000
	<i>Operating & Maintenance Total</i>	670,842	1,372,197	1,299,539	1,421,000	1,492,100	2,170,000
7234	Developer Reimbursements	1,007,586	1,156,475	0	0	0	0
	<i>Loans & Transfers Total</i>	1,007,586	1,156,475	0	0	0	0
8410-901	Land for WCR21 Bridge	0	0	6,935	0	475	0
8412	Site Improvements	41,879	0	(55,203)	0	0	0
8412	804- Eagle Crossing Street Improv.	0	0	490,097	0	0	0
8412	805- Eagle Crossing Water Improv.	0	0	119,070	0	0	0
8412	806- Eagle Crossing Sewer Improv.	0	0	33,175	0	0	0
8419	Impact Fee Reimburse Reserve	1,036,167	0	0	460,750	604,250	95,000
8440	Machinery & Equipment	67,018	95,535	0	63,500	61,410	6,500
8445	Street Improvements	1,421,513	847,840	885,450	493,750	504,650	350,000
8445-900	I-25/SH392 Interchange	874,761	1,348,786	0	0	0	117,000
8445-901	Street Improvements-WCR21 Bridge	442,878	15,083	80,962	534,270	712,025	0
8445-903	I-25/SH392 Enhancements	0	8,300	71,328	22,000	13,500	130,600
8445-904	Grant projects	0	0	0	0	176,880	3,158,305
	<i>Capital Outlay Total</i>	3,884,216	2,315,544	1,631,814	1,574,270	2,073,190	3,857,405
STREETS TOTAL		5,562,644	4,844,215	2,931,353	2,997,025	3,567,045	6,046,405

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
PUBLIC WORKS Department - 430							
6218	Small Equipment	0	0	0	0	4,930	0
	<i>Small Equipment Total</i>	0	0	0	0	4,930	0
6267	Study Review/Consultant	0	0	4,117	0	16,483	0
	<i>Operating & Maintenance Total</i>	0	0	4,117	0	16,483	0
8420	Buildings & Structures	0	0	0	0	0	165,000
8431	Furniture & Fixtures	0	0	0	0	0	6,681
	<i>Capital Outlay Total</i>	0	0	0	0	0	171,681
PUBLIC WORKS DEPARTMENT TOTAL		0	0	4,117	0	21,413	171,681
ENGINEERING Department - 431							
6218	Small Equipment	0	0	0	0	5,000	0
	<i>Small Equipment & Computer Total</i>	0	0	0	0	5,000	0
ENGINEERING DEPARTMENT TOTAL		0	0	0	0	5,000	0
CEMETERY - 432							
6218	Small Equipment	1,944	0	0	0	0	0
	<i>Small Equipment Total</i>	1,944	0	0	0	0	0
6267	Study Review/Consultant	0	0	65,423	0	0	43,744
	<i>Operating & Maintenance Total</i>	0	0	65,423	0	0	43,744
8412	Site Improvements	0	0	0	329,547	269,547	329,670
8440	Equipment & Machinery	0	0	0	0	0	0
	<i>Capital Outlay Total</i>	0	0	0	329,547	269,547	329,670
CEMETERY TOTAL		1,944	0	65,423	329,547	269,547	373,414
WINDSOR TRAIL SYSTEM - 454							
6444-441	ADA Compliance Repair	0	0	0	11,155	11,155	0
	<i>Operating & Maintenance Total</i>	0	0	0	11,155	11,155	0
WINDSOR TRAIL SYSTEM		0	0	0	11,155	11,155	0

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
COVENANT PARK - 454							
6444-443	ADA Compliance Repair	0	0	294	0	0	0
	<i>Operating & Maintenance Total</i>	0	0	294	0	0	0
COVENANT PARK TOTAL		0	0	294	0	0	0
FOUNDERS GREEN PARK - 454							
6444-444	ADA Compliance Repair	0	0	0	0	7,245	0
	<i>Operating & Maintenance Total</i>	0	0	0	0	7,245	0
8444-444	ADA site improvement	0	0	0	0	21,275	0
	<i>Capital Outlay Total</i>	0	0	0	0	21,275	0
FOUNDERS GREEN PARK TOTAL		0	0	0	0	28,520	0
DIAMOND VALLEY PARK - 454							
6218-445	Small Equipment	0	32,680	0	0	0	0
	<i>Small Equipment Total</i>	0	32,680	0	0	0	0
8412-445	Site Improvements	1,210,243	401,828	3,745	0	0	0
8440-445	Machinery & Equipment	0	0	11,612	0	0	0
	<i>Capital Outlay Total</i>	1,210,243	401,828	15,357	0	0	0
DIAMOND VALLEY TOTAL		1,210,243	434,509	15,357	0	0	0
FORESTRY - 450							
6218	Small Equipment	0	13,198	0	0	2,535	0
	<i>Small Equipment Total</i>	0	13,198	0	0	2,535	0
8440	Machinery & Equipment	0	41,387	0	0	0	0
	<i>Capital Outlay Total</i>	0	41,387	0	0	0	0
FORESTRY TOTAL		0	54,585	0	0	2,535	0

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
RECREATION - 451							
6218	Small Equipment Items	5,219	8,153	11,235	34,300	32,396	22,600
	<i>Small Equipment Total</i>	5,219	8,153	11,235	34,300	32,396	22,600
8412	Site Improvement	1,700	0	0	0	0	0
8440	Machinery & Equipment	(1,832)	0	21,081	0	0	10,000
	<i>Capital Outlay Total</i>	(132)	0	21,081	0	0	10,000
RECREATION TOTAL		5,087	8,153	32,316	34,300	32,396	32,600
CHIMNEY PARK MUNICIPAL POOL - 452							
6218	Small Equipment Items	3,936	13,612	20,573	0	0	2,000
	<i>Small Equipment Total</i>	3,936	13,612	20,573	0	0	2,000
6232	Building Repair/Maintenance	0	0	9,137	0	0	0
6242	Street Repairs	0	0	0	0	0	12,500
	<i>Operating & Maintenance Total</i>	0	0	9,137	0	0	12,500
8412	Site Improvements	0	0	14,011	232,350	248,927	0
8431	Furniture & Fixtures	0	0	0	7,000	6,415	0
8440	Machinery & Equipment	0	3,675	0	0	0	0
8444	ADA site improvement	0	0	10,258	0	0	0
	<i>Capital Outlay Total</i>	0	3,675	24,269	239,350	255,342	0
CHIMNEY PARK MUNICIPAL POOL TOTAL		3,936	17,288	53,979	239,350	255,342	14,500

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
PARKS - 454							
6218	Small Equipment Items	113	0	15,007	10,000	12,535	10,000
	<i>Small Equipment Total</i>	113	0	15,007	10,000	12,535	10,000
6241	Land Maintenance	0	0	0	5,000	5,000	0
6267	Study Review/Consultant	0	0	0	0	0	50,000
	<i>Operating & Maintenance Total</i>	0	0	0	5,000	5,000	50,000
7377-454	Transfer to Water/NP Fund	0	0	0	0	625,000	0
	<i>Interfund Loans & Transfers Total</i>	0	0	0	0	625,000	0
8412	Site Improvements	0	0	7,500	195,000	195,000	329,409
8412	Site Improvement- Kyger pit project	0	0	0	625,000	0	0
8431	Furniture & Fixtures	0	0	0	0	0	8,000
8440	Machinery & Equipment	0	0	0	0	0	10,000
	<i>Capital Outlay Total</i>	0	0	7,500	820,000	195,000	347,409
PARKS TOTAL		113	0	22,507	835,000	837,535	407,409
ART & HERITAGE - 456							
6218	Small Equipment	0	0	0	3,000	3,000	0
	<i>Small Equipment Total</i>	0	0	0	3,000	3,000	0
6267	Study Review/Consultant	0	0	20,181	15,000	0	40,000
6444	ADA Compliance Repair	0	0	0	2,760	2,760	0
	<i>Operating & Maintenance Total</i>	0	0	20,181	17,760	2,760	40,000
8412	Site Improvements	0	29,732	0	58,138	50,000	45,000
	<i>Capital Outlay Total</i>	0	29,732	0	58,138	50,000	45,000
ART & HERITAGE TOTAL		0	29,732	20,181	78,898	55,760	85,000

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
TOWN HALL - 457							
6218	Small Equipment	0	0	2,641	2,500	0	0
	<i>Small Equipment Total</i>	0	0	2,641	2,500	0	0
6232	Building Repairs/Maintenance	0	0	0	80,000	691,653	0
6444	ADA Compliance Repair	0	0	63	0	550	0
	<i>Operating & Maintenance Total</i>	0	0	63	80,000	692,203	0
8420	Buildings/Structures	38,755	0	0	0	0	0
8431	Furniture & Fixtures	0	0	10,371	6,500	6,022	17,706
	<i>Capital Outlay Total</i>	38,755	0	10,371	6,500	6,022	17,706
TOWN HALL TOTAL		38,755	0	13,075	89,000	698,224	17,706
WINDSOR WEST PARK - 454							
6444-460	ADA Compliance Repair	0	0	0	9,430	9,430	0
	<i>Operating & Maintenance Total</i>	0	0	0	9,430	9,430	0
8412-460	Site Improvements	0	0	0	120,000	110,000	0
8444-460	ADA Site Improvement	0	0	0	22,770	22,770	0
	<i>Capital Outlay Total</i>	0	0	0	142,770	132,770	0
WINDSOR WEST PARK		0	0	0	152,200	142,200	0
MAIN PARK - 454							
6444-461	ADA Compliance Repair	0	0	5,637	0	0	0
	<i>Operating & Maintenance Total</i>	0	0	5,637	0	0	0
8412-461	Site Improvements	0	0	92,011	0	0	113,190
8440-461	Machinery & Equipment	0	0	0	20,000	20,000	0
8444-461	ADA Site Improvement	0	0	6,719	0	0	0
	<i>Capital Outlay Total</i>	0	0	98,730	20,000	20,000	113,190
MAIN PARK TOTAL		0	0	104,367	20,000	20,000	113,190

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
BOARDWALK PARK - 454							
6218-462	Small Equipment Items	0	0	1,389	0	0	0
	<i>Small Equipment Total</i>	0	0	1,389	0	0	0
6444-462	ADA Compliance Repair	0	0	1,236	0	0	0
	<i>Operating & Maintenance Total</i>	0	0	1,236	0	0	0
8440-462	Machinery & Equipment	13,926	0	0	0	0	0
8444-462	ADA Site Improvement	0	12,932	1,747	0	0	0
	<i>Capital Outlay Total</i>	13,926	12,932	1,747	0	0	0
BOARDWALK PARK TOTAL		13,926	12,932	4,372	0	0	0
CHIMNEY PARK - 454							
6444-463	ADA Compliance Repair	0	0	6,103	0	0	0
	<i>Operating & Maintenance Total</i>	0	0	6,103	0	0	0
8412-463	Site Improvement	19,435	0	0	0	0	57,310
8444-463	ADA Site Improvement	0	0	22,783	0	0	0
	<i>Capital Outlay Total</i>	19,435	0	22,783	0	0	57,310
CHIMNEY PARK TOTAL		19,435	0	28,885	0	0	57,310
WINDSOR VILLAGE - 454							
6444-465	ADA Compliance Repair	0	0	1,905	0	16,675	0
	<i>Operating & Maintenance Total</i>	0	0	1,905	0	16,675	0
8412-465	Site Improvements	5,483	0	39,549	0	0	0
8444-465	ADA Site Improvement	0	0	0	0	23,000	0
	<i>Capital Outlay Total</i>	5,483	0	39,549	0	23,000	0
WINDSOR VILLAGE TOTAL		5,483	0	41,454	0	39,675	0
POUDRE NATURAL AREA - 454							
6444-466	ADA Compliance Repair	0	0	0	2,530	2,530	0
	<i>Operating & Maintenance Total</i>	0	0	0	2,530	2,530	0
POUDRE NATURAL AREA TOTAL		0	0	0	2,530	2,530	0

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
<u>EASTMAN PARK - 454</u>							
6267-470	Study Review/Consultant	0	0	0	0	0	25,000
6444-470	ADA Compliance Repair	0	0	6,957	0	0	0
	<i>Operating & Maintenance Total</i>	0	0	6,957	0	0	25,000
8412-470	Site Improvements	5,634	0	0	0	0	0
8444-470	ADA Site Improvement	0	0	0	20,700	20,875	0
	<i>Capital Outlay Total</i>	5,634	0	0	20,700	20,875	0
EASTMAN PARK TOTAL		5,634	0	6,957	20,700	20,875	25,000
<u>WINDSOR HIGHLANDS PARK - 454</u>							
6444-472	ADA Compliance Repair	0	0	0	0	21,428	0
	<i>Operating & Maintenance Total</i>	0	0	0	0	21,428	0
WINDSOR HIGHLANDS PARK TOTAL		0	0	0	0	21,428	0
<u>BRUNNER FARM PARK - 454</u>							
8412-473	Site Improvements	0	14,586	0	0	0	0
	<i>Capital Outlay Total</i>	0	14,586	0	0	0	0
BRUNNER FARM PARK TOTAL		0	14,586	0	0	0	0
<u>ABERDOUR CIRCLE PARK- 454</u>							
6444-474	ADA Compliance Repair	0	0	0	1,610	1,610	0
	<i>Operating & Maintenance Total</i>	0	0	0	1,610	1,610	0
ABERDOUR CIRCLE PARK TOTAL		0	0	0	1,610	1,610	0

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
COMMUNITY RECREATION CENTER - 490							
6218	Small Equipment Items	25,142	22,249	8,442	3,000	2,946	7,050
	<i>Small Equipment Total</i>	25,142	22,249	8,442	3,000	2,946	7,050
6232	Building Repairs/Maintenance	0	0	7,600	30,000	20,000	3,500
6267	Study Review/Consultant	0	30,186	11,839	0	0	0
6444	ADA Compliance Repair	0	0	1,239	0	0	0
	<i>Operating & Maintenance Total</i>	0	30,186	20,678	30,000	20,000	3,500
8431	Furniture & Fixtures	0	0	0	0	0	14,524
8440	Machinery & Equipment	0	4,483	0	0	0	0
8444	ADA Site Improvement	0	0	0	0	0	10,220
	<i>Capital Outlay Total</i>	0	4,483	0	0	0	24,745
COMMUNITY RECREATION CENTER TOTAL		25,142	56,917	29,121	33,000	22,946	35,295
FACILITY SERVICES - CUSTODIAL - 496							
6218	Small Equipment	3,435	0	0	0	0	0
	<i>Small Equipment Total</i>	3,435	0	0	0	0	0
8440	Machinery & Equipment	0	0	0	0	0	8,500
	<i>Capital Outlay Total</i>	0	0	0	0	0	8,500
FACILITY SERVICES - CUSTODIAL TOTAL		3,435	0	0	0	0	8,500
CAPITAL IMPROVEMENT FUND EXPENDITURES TOTAL		7,567,752	5,884,959	3,593,699	5,339,148	6,504,888	8,312,535

Capital Improvement Fund Detail Budget

<i>TOWN OF WINDSOR</i>		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
BEGINNING FUND BALANCE		2,837,136	4,601,902	4,973,418	8,763,023	7,847,802	8,268,413
REVENUE		9,332,518	6,256,475	6,468,083	5,387,978	6,925,499	9,135,564
Available Resources		12,169,654	10,858,377	11,441,501	14,151,002	14,773,302	17,403,978
EXPENDITURES		7,567,752	5,884,959	3,593,699	5,339,148	6,504,888	8,312,535
ENDING FUND BALANCE		4,601,902	4,973,418	7,847,802	8,811,854	8,268,413	9,091,443
EXPENDITURES BY CATEGORY							
	Small Equipment Under \$5,000	104,795	91,202	67,647	77,655	81,669	117,350
	Operating & Maintenance	723,004	1,402,382	1,441,270	1,578,485	2,298,619	2,368,293
	Debt Service & Transfers	1,510,239	1,564,208	207,733	462,733	1,053,733	825,727
	Capital Outlay	5,229,714	2,827,167	1,877,048	3,220,275	3,070,868	5,001,165
	TOTAL EXPENDITURES	7,567,752	5,884,959	3,593,699	5,339,148	6,504,888	8,312,535

Capital Improvement Fund Detail Budget

TOWN OF WINDSOR		CAPITAL IMPROVEMENT FUND - 04					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
DEPARTMENT SUMMARY							
410	Town Clerk	6,302	0	861	2,000	1,998	1,000
411	Mayor & Town Board	357,653	262,653	62,653	62,653	62,653	570,647
413	Town Manager	44,772	0	3,848	0	3,848	0
421	Police Department	263,249	149,390	152,580	220,180	204,653	334,329
428	Recycling	0	0	0	0	0	18,550
429	Streets	5,562,644	4,844,215	2,931,353	2,997,025	3,567,045	6,046,405
430	Public Works	0	0	4,117	0	21,413	171,681
432	Cemetery	1,944	0	65,423	329,547	269,547	373,414
454	Windsor Trail System (441)	0	0	0	11,155	11,155	0
454	Covenant Park (443)	0	0	294	0	0	0
454	Founders Green Park (444)	0	0	0	0	28,520	0
454	Diamond Valley (445)	1,210,243	434,509	15,357	0	0	0
450	Forestry	0	54,585	0	0	2,535	0
451	Recreation	5,087	8,153	32,316	34,300	32,396	32,600
454	Parks	113	0	22,507	835,000	837,535	407,409
452	Chimney Park Pool	3,936	17,288	53,979	239,350	255,342	14,500
453	Art & Heritage	0	29,732	20,181	78,898	55,760	85,000
457	Town Hall	38,755	0	13,075	89,000	698,224	17,706
454	Windsor West Park (460)	0	0	0	152,200	142,200	0
454	Main Park (461)	0	0	104,367	20,000	20,000	113,190
454	Boardwalk Park (462)	13,926	12,932	4,372	0	0	0
454	Chimney Park (463)	19,435	0	28,885	0	0	57,310
454	Windsor Village Park (465)	5,483	0	41,454	0	39,675	0
454	Poudre Natural Area (466)	0	0	0	2,530	2,530	0
454	Eastman Park (470)	5,634	0	6,957	20,700	20,875	25,000
454	Windsor Highlands Park (472)	0	0	0	0	21,428	0
454	Brunner Farm Park (473)	0	14,586	0	0	0	0
454	Aberdour Circle Park (474)	0	0	0	1,610	1,610	0
490	Community Recreation Center	25,142	56,917	29,121	33,000	22,946	35,295
496	Facility Services - Custodial	3,435	0	0	0	0	8,500
SUMMARY TOTAL		7,567,752	5,884,959	3,593,699	5,339,148	6,504,888	8,312,535



Community Recreation Center Fund Detail Budget

<i>TOWN OF WINDSOR</i>		COMMUNITY/RECREATION CENTER FUND - 05					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
COMMUNITY /RECREATION CENTER FUND REVENUE - 05							
4001	Beginning Fund Balance	184,140	261,670	310,798	252,756	283,098	180,942
4313	Sales Tax	351,925	349,010	429,373	371,534	448,802	446,416
4318	Construction Use Tax	67,211	136,247	127,594	110,750	90,556	118,133
4346	Recreation Revenue	86,047	70,163	74,889	53,717	54,000	53,717
4364	Interest Income	127	73	45	53	53	39
4367	Donations/Sponsorships	0	0	0	0	0	0
4368	Miscellaneous Income	107	1,676	0	0	0	0
4371	Trans from General Fund (Operations)	400,000	400,000	450,000	450,000	450,000	387,000
4374	Trans From Cap Imp Fund (Debt Service)	295,000	200,000	0	0	0	0
4383	Refunding Bond Proceeds	0	3,705,000	0	0	0	0
4385	Premiums on Refunding Bonds	0	189,944	0	0	0	0
COMMUNITY/RECREATION CENTER FUND REVENUE TOTAL		1,200,417	5,052,113	1,081,901	986,054	1,043,411	1,005,304
AVAILABLE RESOURCES		1,384,557	5,313,784	1,392,700	1,238,810	1,326,510	1,186,246



Community Recreation Center Fund Detail Budget

TOWN OF WINDSOR		COMMUNITY/RECREATION CENTER FUND - 05					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
COMMUNITY/RECREATION CENTER FUND EXPENDITURES - 05							
PROGRAMMING & OPERATIONS - 490							
5111	Wages - Full Time	171,032	169,275	196,675	196,578	206,066	167,893
5112	Wages - Part Time	112,642	97,388	50,046	61,152	61,152	61,152
5121	Wages - Over Time	383	1,228	713	500	425	500
5122	On Call Time	1,850	359	0	0	0	0
5114	Merit Pay	0	0	0	7,863	0	5,037
5126	Short Term Disability	0	0	153	165	172	62
5127	Long Term Disability	801	720	874	914	942	781
5128	Vision Insurance	429	403	291	325	325	348
5130	FICA-Med	3,967	3,739	3,461	3,858	3,803	3,401
5131	FICA	16,963	15,987	14,797	16,498	16,261	14,544
5132	Medical Insurance	40,758	35,203	40,821	47,888	44,402	38,035
5133	Employee Retirement	8,489	8,454	7,478	10,222	9,846	6,938
5134	Unemployment Insurance	808	762	700	798	778	704
5135	Workers Compensation Insurance	10,859	9,714	10,543	9,207	9,927	7,889
5136	Dental Insurance	3,292	3,439	3,738	4,180	3,888	2,751
5137	Staff Development	2,060	1,131	1,725	3,800	3,863	3,500
5138	Life Insurance	737	285	472	499	516	428
5141	Uniform/Clothing Allowance	853	1,200	1,200	1,200	1,200	1,200
5144	Employee Assistance Administration	164	168	168	194	201	156
	<i>Personal Services Total</i>	376,087	349,454	333,855	365,843	363,767	315,317

Community Recreation Center Fund Detail Budget

<i>TOWN OF WINDSOR</i>		COMMUNITY/RECREATION CENTER FUND - 05					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6210	Office Supplies	2,542	1,290	1,447	3,000	2,079	2,000
6213	Public Relations	2,008	1,286	1,337	5,650	5,460	5,650
6216	Reference Books/Materials	0	485	83	300	300	300
6217	Dues/Fees/Subscriptions	745	220	231	3,975	2,212	3,975
6218	Small Equipment Items	11,271	2,660	11,267	3,750	3,680	3,750
6219	Special Equipment	8,361	3,899	5,511	6,400	6,430	6,400
6224	Trash Service	1,515	1,104	1,454	1,500	1,365	1,500
6230	Recreation Equip/Repair	94	83	0	500	500	500
6245	Travel/Mileage	1,803	1,562	1,805	1,500	1,800	1,500
6246	Liability Insurance	10,824	10,525	12,205	14,600	12,168	16,333
6253	Contract Services	8,812	9,364	15,123	11,800	11,578	11,800
6256	Publishing/Recording	4,726	2,686	2,181	3,500	2,395	3,500
6260	Utilities	71,362	68,256	76,612	70,000	68,867	70,000
6261	Telephone Services	14,676	16,209	14,632	17,000	14,257	17,000
6263	Postage	942	446	198	1,650	1,037	1,650
6264	Printing/Binding	844	198	0	250	187	250
	<i>Operating & Maintenance Total</i>	140,524	120,273	144,086	145,375	134,315	146,108
6266	Bond Payment Fee	0	350	200	300	200	200
7321	Bond Interest Expense	170,293	83,636	92,275	86,675	86,675	81,075
7350	Bond Principal Expense	250,000	290,000	280,000	280,000	280,000	300,000
7362	Payment to Refunding Bond	0	3,787,760	0	0	0	0
7363	Debt Issuance Cost	0	107,184	0	0	0	0
7011	Information Tech Transfer	0	55,021	59,499	63,012	63,012	50,860
7012	Facility Services Transfer	185,984	209,308	199,686	217,599	217,599	232,016
	<i>Debt Service & Transfers Total</i>	606,276	4,533,259	631,660	647,585	647,486	664,151
COMMUNITY/RECREATION CENTER TOTAL		1,122,887	5,002,986	1,109,601	1,158,804	1,145,568	1,125,576



Community Recreation Center Fund Detail Budget

<i>TOWN OF WINDSOR</i>		COMMUNITY/RECREATION CENTER FUND - 05					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
	BEGINNING FUND BALANCE	184,140	261,670	310,798	252,756	283,098	180,942
	REVENUE	1,200,417	5,052,113	1,081,901	986,054	1,043,411	1,005,304
	Available Resources	1,384,557	5,313,784	1,392,700	1,238,810	1,326,510	1,186,246
	EXPENDITURES	1,122,887	5,002,986	1,109,601	1,158,804	1,145,568	1,125,576
	ENDING FUND BALANCE	261,670	310,798	283,098	80,007	180,942	60,670
	EXPENDITURES BY CATEGORY						
	Personal Services Total	376,087	349,454	333,855	365,843	363,767	315,317
	Operating & Maintenance	140,524	120,273	144,086	145,375	134,315	146,108
	Debt Service & Transfers	606,276	4,533,259	631,660	647,585	647,486	664,151
	Capital Outlay	0	0	0	0	0	0
	TOTAL EXPENDITURES	1,122,887	5,002,986	1,109,601	1,158,804	1,145,568	1,125,576

Water Fund Detail Budget

TOWN OF WINDSOR						WATER FUND - 06	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
WATER FUND O&M REVENUE - 06						WATER OPERATING & MAINTENANCE	
4001	<i>Beginning Fund Balance</i>	4,426,132	5,313,253	6,083,957	7,127,665	6,771,399	6,719,855
4334	Grants	30,570	12,652	0	0	0	5,000
4351	Utility Sales	2,996,195	3,444,552	3,163,142	3,284,058	3,038,171	3,215,288
4355	Meter Yokes / Materials	63,135	110,118	74,502	83,012	69,612	84,744
4356	Hydrant Meter Rental	10,900	111,862	4,982	26,000	25,200	26,000
4357-000	Water Rental	58,348	115,724	52,865	70,000	123,831	70,000
4359	Tank Water Revenue	1,216	1,844	1,893	1,670	2,767	2,168
4364	Interest Income	130,971	191,965	215,394	169,320	232,229	232,229
4368	Miscellaneous/Service Reconnect Fees	15,825	16,315	14,790	16,216	19,329	16,811
4385	Delinquent Charge	88,270	45,520	51,520	60,802	45,994	47,678
4386	Construction Water	3,950	6,764	425	3,814	0	2,396
WATER FUND O&M REVENUES TOTAL		3,399,379	4,057,316	3,579,513	3,714,893	3,557,134	3,702,315
AVAILABLE RESOURCES		7,825,511	9,370,569	9,663,471	10,842,558	10,328,533	10,422,171

Water Fund Detail Budget

TOWN OF WINDSOR		WATER FUND - 06					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
WATER FUND O&M EXPENDITURES 06							
WATER SYSTEM - 471							
5111	Wages - Full Time	131,550	134,779	136,315	168,949	137,955	104,461
5121	Wages - Over Time	2,687	2,418	4,219	3,000	3,000	3,000
5122	On Call Time	2,519	1,859	1,982	2,500	1,688	1,800
5114	Merit Pay	0	0	0	5,329	0	2,328
5127	Long Term Disability	622	583	616	798	566	476
5128	Vision Insurance	318	318	309	421	316	296
5130	FICA-Med	1,921	1,910	1,985	2,607	2,029	1,618
5131	FICA	8,213	8,167	8,488	11,146	8,676	6,919
5132	Medical Insurance	29,108	25,914	26,882	43,008	24,227	26,616
5133	Employee Retirement	6,556	6,631	6,757	6,928	5,756	4,668
5134	Unemployment Insurance	355	352	368	539	398	335
5135	Workers Compensation Insurance	6,134	6,240	6,313	6,516	7,025	3,535
5136	Dental Insurance	2,308	2,217	2,217	3,606	2,067	1,857
5137	Staff Development	825	454	1,275	2,000	2,000	2,000
5138	Life Insurance	573	406	378	449	308	260
5141	Uniform/Clothing Allowance	1,010	949	943	1,600	1,200	1,200
5144	Employee Assistance Administration	123	126	107	156	120	97
	<i>Personal Services Total</i>	194,821	193,322	199,153	259,551	197,332	161,465

Water Fund Detail Budget

TOWN OF WINDSOR		WATER FUND - 06					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6209	Employee Relations	1,538	194	0	0	0	0
6210	Office Supplies	361	483	294	500	668	750
6213	Public Relations	509	2,522	2,637	12,000	1,147	4,500
6214	Board Development	31	32	68	200	39	200
6216	Reference Books/Materials	107	0	446	500	500	500
6217	Dues/Fees/Subscriptions	1,921	1,396	6,469	5,486	5,486	2,900
6218	Small Equipment Items	6,490	6,846	8,577	8,000	7,304	8,000
6232	Building Repair/Maintenance	509	335	1,314	3,200	3,200	103,200
6237	Lines Maintenance	13,054	16,634	91,440	22,000	14,844	22,000
6238	Hydrant Repair/Maintenance	3,799	4,149	3,123	6,500	3,690	6,500
6239	Meter Repair/Maintenance	57,781	88,117	108,333	110,000	74,560	80,000
6244	Assessments	145,898	157,222	181,732	146,000	154,165	171,500
6246	Liability Insurance	16,479	16,025	24,556	22,229	18,789	24,868
6253	Contract Services	23,868	23,633	19,105	26,000	26,000	40,700
6256	Publishing/Recording	34	87	139	75	184	75
6260	Utilities	13,631	12,514	13,183	15,000	15,262	15,262
6261	Telephone Services	1,335	1,330	1,328	2,060	1,328	1,330
6263	Postage	11,687	10,566	14,136	14,000	11,530	11,980
6264	Printing/Binding	6,163	7,897	7,956	7,500	5,370	6,847
6267	Study Review/Consultant	9,907	31,528	8,027	0	0	215,000
6265	Potable Water Purchase	1,555,051	2,228,768	1,618,312	1,713,901	1,739,827	1,896,411
6272	Lab Tests	2,405	5,166	6,880	10,000	10,000	19,000
	<i>Operating & Maintenance Total</i>	1,872,559	2,615,443	2,118,055	2,125,151	2,093,892	2,631,523
7010	Fleet Transfer	63,163	71,665	71,665	69,215	69,215	69,215
7011	Information Tech Transfer	21,090	14,089	16,328	15,946	15,946	16,072
7302	Administration Exp Transfer/Gen Fund	360,626	386,082	400,654	427,907	427,907	467,114
7810	Fleet Capital Contribution	0	0	0	25,000	151,986	0
	<i>Interfund Loans & Transfers Total</i>	444,879	471,836	488,647	538,068	665,054	552,401
8420	Buildings	0	0	0	0	0	82,500
8440	Machinery/Equipment	0	6,010	0	0	0	33,000
8457	Replacement Lines	0	0	86,216	400,000	652,400	0
	<i>Capital Outlay Total</i>	0	6,010	86,216	400,000	652,400	115,500
WATER FUND O&M EXPENDITURES TOTAL		2,512,259	3,286,611	2,892,071	3,322,770	3,608,678	3,460,890



Water Fund Detail Budget

<i>TOWN OF WINDSOR</i>		WATER FUND - 06					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
BEGINNING O&M FUND BALANCE		4,426,132	5,313,253	6,083,957	7,127,665	6,771,399	6,719,855
REVENUE		3,399,379	4,057,316	3,579,513	3,714,893	3,557,134	3,702,315
Available Resources		7,825,511	9,370,569	9,663,471	10,842,558	10,328,533	10,422,171
EXPENDITURES		2,512,259	3,286,611	2,892,071	3,322,770	3,608,678	3,460,890
ENDING O&M FUND BALANCE		5,313,253	6,083,957	6,771,399	7,519,788	6,719,855	6,961,281
EXPENDITURES BY CATEGORY							
	Personal Services Total	194,821	193,322	199,153	259,551	197,332	161,465
	Operating & Maintenance Total	1,872,559	2,615,443	2,118,055	2,125,151	2,093,892	2,631,523
	Debt Service & Transfers	444,879	471,836	488,647	538,068	665,054	552,401
	Capital Outlay Total	0	6,010	86,216	400,000	652,400	115,500
	TOTAL EXPENDITURES	2,512,259	3,286,611	2,892,071	3,322,770	3,608,678	3,460,890
DEPARTMENT SUMMARY							
	Water System	2,512,259	3,286,611	2,892,071	3,322,770	3,608,678	3,460,890

Water Fund Detail Budget

TOWN OF WINDSOR		WATER FUND - 06					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
WATER PLANT INVESTMENT FEES REVENUES		WATER PLANT INVESTMENT FEE					
4001	<i>Beginning Fund Balance</i>	6,949,951	6,248,297	7,173,853	6,574,720	7,778,762	4,501,153
4334-906	Grant for Water Tank	0	0	0	450,000	560,000	90,000
4352	Plant Investment Fees	790,409	1,198,071	779,352	903,726	664,179	1,140,534
4367	Contributions- Developers	552,686	259,706	214,900	0	0	0
4374	Transfer from Capital Imp Fund	62,653	62,653	62,653	62,653	62,653	65,833
WATER PLANT INVEST FEE REVENUES TOTAL		1,405,748	1,520,430	1,056,905	1,416,379	1,286,832	1,296,367
AVAILABLE RESOURCES		8,355,699	7,768,726	8,230,758	7,991,099	9,065,594	5,797,520
WATER PLANT INVESTMENT FEES EXPENDITURES							
7312	Transfer to Capital Imp for I-25 / SH 392	1,250,000	0	0	0	0	0
7377	Transfer to Water/NP Fund	151,966	151,986	151,986	151,986	1,546,691	151,986
	<i>Non-Operating Total</i>	1,401,966	151,986	151,986	151,986	1,546,691	151,986
8410	Land/Easement	15,800	15,800	0	0	0	0
8453	Transmission Mains	552,686	259,706	214,900	0	0	0
8456	System Improvements	136,950	98,700	82,500	833,000	123,750	288,750
8456-906	System Improvements Water Tank	0	68,681	2,610	1,150,000	2,894,000	407,100
	<i>Capital Outlay Total</i>	705,436	442,887	300,010	1,983,000	3,017,750	695,850
WATER PLANT INVEST FEE EXPENDITURES TOTAL		2,107,402	594,873	451,996	2,134,986	4,564,441	847,836
BEGINNING PLANT INVESTMENT BALANCE		6,949,951	6,248,297	7,173,853	6,574,720	7,778,762	4,501,153
REVENUE		1,405,748	1,520,430	1,056,905	1,416,379	1,286,832	1,296,367
Available Resources		8,355,699	7,768,726	8,230,758	7,991,099	9,065,594	5,797,520
EXPENDITURES		2,107,402	594,873	451,996	2,134,986	4,564,441	847,836
ENDING PLANT INVESTMENT BALANCE		6,248,297	7,173,853	7,778,762	5,856,113	4,501,153	4,949,684



Water Fund Detail Budget

TOWN OF WINDSOR		WATER FUND - 06					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
DEVELOPMENT RAW WATER REVENUE							DEVELOPMENT RAW WATER RESERVE
4001	<i>Beginning Fund Balance</i>	962,021	845,587	931,778	925,056	1,095,503	318,208
4353	Development Raw Water	530,151	656,191	1,095,225	47,025	194,786	148,234
4364	Interest Income	0	0	0	0	0	0
DEVELOPMENT RAW WATER REVENUES TOTAL		530,151	656,191	1,095,225	47,025	194,786	148,234
AVAILABLE RESOURCES		1,492,172	1,501,778	2,027,003	972,081	1,290,289	466,442
DEVELOPMENT RAW WATER EXPENDITURES							
8411	Water Shares	646,586	570,000	931,500	972,081	972,081	466,442
	Capital Outlay Total	646,586	570,000	931,500	972,081	972,081	466,442
DEVELOPMENT RAW WATER EXPENDITURES TOTAL		646,586	570,000	931,500	972,081	972,081	466,442
BEG RAW WATER BAL		962,021	845,587	931,778	925,056	1,095,503	318,208
REVENUE		530,151	656,191	1,095,225	47,025	194,786	148,234
Available Resources		1,492,172	1,501,778	2,027,003	972,081	1,290,289	466,442
EXPENDITURES		646,586	570,000	931,500	972,081	972,081	466,442
END RAW WATER BAL		845,587	931,778	1,095,503	0	318,208	0

Water Fund Detail Budget

TOWN OF WINDSOR		WATER FUND - 06					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
NON-POTABLE WATER REVENUE		NON-POTABLE WATER					
4001	<i>Beginning Fund Balance</i>	164,614	124,056	(303,518)	278,965	(423,268)	2,695,323
4334	Grant Rip Rap	114,571	20,649	0	0	0	0
4335	Loan Proceeds	0	0	0	4,500,000	4,500,000	0
4357-484	Water Rental	54,606	65,312	24,290	25,700	25,700	25,700
4361	Gas Drilling Royalties	228,024	0	0	0	0	0
4368	Miscellaneous Income	0	0	431,097	0	0	0
4374	Transfer from Capital Imp Fund	0	0	0	0	625,000	0
4375	Transfer from Prk Imprvmt Fnd	0	0	0	0	625,000	0
4376	Transfer from Water Fund Plant Investment	151,966	151,986	151,986	151,986	1,546,691	151,986
4378	Transfer fr Strm Drn to N-Pot	117,914	151,986	151,986	151,986	151,986	151,986
4394	FRE Augmentation	160,000	160,000	160,000	160,000	160,000	160,000
NON-POTABLE WATER/KERN RESERVOIR REVENUES TOTAL		827,080	549,933	919,359	4,989,672	7,634,377	489,672
AVAILABLE RESOURCES		991,694	673,989	615,842	5,268,637	7,211,109	3,184,995

Water Fund Detail Budget

TOWN OF WINDSOR		WATER FUND - 06					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
NON-POTABLE WATER EXPENDITURES							
NON-POTABLE WATER SYSTEM - 484							
6240	Equipment Repairs	0	273	0	5,000	4,397	5,000
6244	Assessments/Kern Reservoir Operating	0	1,040	1,040	1,040	1,040	1,040
6246	Liability Insurance	4,157	0	2,207	2,068	2,252	2,068
6253	Contract Services	66,294	50,525	77,180	50,000	148,107	80,000
6260	Utilities	252	576	693	700	637	700
6267	Study Review/Consultant	0	0	27,645	0	0	0
	<i>Operating & Maintenance Total</i>	70,703	52,414	108,765	58,808	156,434	88,808
7306	Transfer to General Fund	53,000	30,000	30,000	30,000	30,000	10,000
7314	Transfer to Storm Drainage Fund	0	462,919	431,097	0	0	0
7321	Bond Interest Expense/Kern Reservoir	206,339	202,213	197,023	191,569	191,569	185,836
7350	Bond Principal Expense/Kern Reservoir	96,821	101,759	106,949	112,403	112,403	118,136
	<i>Loans & Transfers Total</i>	356,160	796,891	765,069	333,972	333,972	313,972
8410	Land	0	0	0	2,750,000	3,447,356	0
8440	Machinery/Equipment	0	0	0	0	10,000	10,737
8456	Systems Improvements	272,477	117,394	165,276	1,029,000	462,024	2,514,325
8456	900-System Improve/Shoreline Stabilization	168,297	10,808	0	0	0	0
8494	Non-Potable Water Shares	0	0	0	0	106,000	298,000
	<i>Capital Outlay Total</i>	440,774	128,202	165,276	3,779,000	4,025,380	2,823,062
NON-POTABLE WATER EXPENDITURES TOTAL		867,638	977,507	1,039,110	4,171,780	4,515,786	3,225,842
BEG NON-POTABLE WATER BAL		164,614	124,056	(303,518)	278,965	(423,268)	2,695,323
REVENUE		827,080	549,933	919,359	4,989,672	7,634,377	489,672
Available Resources		991,694	673,989	615,842	5,268,637	7,211,109	3,184,995
EXPENDITURES		867,638	977,507	1,039,110	4,171,780	4,515,786	3,225,842
END NON-POTABLE BAL		124,056	(303,518)	(423,268)	1,096,857	2,695,323	(40,847)
EXPENDITURE BY CATEGORY							

Sewer Fund Detail Budget

TOWN OF WINDSOR							SEWER FUND - 07		
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET		
SEWER FUND OPERATING & MAINTENANCE REVENUE - 07								SEWER FUND OPERATING & MAINTENANCE	
4001	<i>Beginning Fund Balance</i>	1,821,604	2,402,369	3,107,297	3,592,129	3,672,222	3,691,297		
4351	Utility Sales	1,638,671	1,688,744	1,733,967	1,693,100	1,778,152	1,733,621		
4334	Grants	0	0	0	190,000	0	190,000		
4334-907	Grants	0	0	0	57,600	45,291	0		
4364	Interest Income	1,971	2,516	3,764	1,655	788	788		
4368	Miscellaneous Revenue	7,914	9,245	9,880	0	0	0		
4361	Gas & Oil Drilling Royalties	34,362	66,074	31,500	90,876	34,434	44,003		
SEWER FUND O&M TOTAL REVENUE		1,682,918	1,766,580	1,779,111	2,033,231	1,858,665	1,968,412		



Sewer Fund Detail Budget

TOWN OF WINDSOR							SEWER FUND - 07
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
	AVAILABLE RESOURCES	3,504,522	4,168,949	4,886,408	5,625,360	5,530,888	5,659,709
SEWER FUND OPERATING & MAINTENANCE EXPENDITURES - 07							
SEWER SYSTEM - 481							
5111	Wages - Full Time	46,502	48,926	47,336	83,522	77,317	107,623
5112	Wages - Part Time	1,840	3,453	7,729	0	0	0
5121	Wages - Over Time	1,045	2,465	3,777	3,000	4,325	3,500
5122	On Call Time	3,256	1,726	1,603	2,500	2,475	2,500
5114	Merit Pay	0	0	0	1,876	0	2,423
5127	Long Term Disability	221	207	217	396	370	491
5128	Vision Insurance	111	111	111	214	212	296
5130	FICA-Med	748	779	862	1,318	1,209	1,683
5131	FICA	3,200	3,330	3,688	5,636	5,171	7,195
5132	Medical Insurance	11,651	11,245	11,666	26,062	19,750	26,538
5133	Employee Retirement	2,325	2,359	2,377	2,439	3,411	4,413
5134	Unemployment Insurance	151	157	175	273	248	348
5135	Workers Compensation Insurance	1,721	1,810	1,833	2,961	3,192	2,827
5136	Dental Insurance	983	1,137	1,137	2,446	1,527	1,857
5137	Staff Development	200	151	0	500	500	500
5138	Life Insurance	202	143	133	231	202	268
5141	Uniform/Clothing Allowance	400	347	397	800	800	800
5144	Employee Assistance Administration	41	42	36	78	75	97
	<i>Personal Services Total</i>	74,597	78,389	83,075	134,251	120,784	163,358

Sewer Fund Detail Budget

TOWN OF WINDSOR		SEWER FUND - 07					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6210	Office Supplies	249	149	51	150	150	150
6216	Reference Books/Materials	143	84	0	200	200	200
6217	Dues/Fees/Subscriptions	35	0	85	100	100	100
6218	Small Equipment Items	3,057	3,110	3,710	11,750	11,750	10,000
6232	Building Repairs/Maintenance	936	0	0	0	0	10,000
6237	Lines Repair/Maintenance.	3,700	2,022	3,624	18,500	18,500	14,000
6240	Equipment Repair/Maintenance.	2,864	503	22	0	0	0
6246	Liability Insurance	11,770	11,446	13,272	15,877	13,233	17,762
6249	Leases/Rentals	198	198	0	500	500	500
6253	Contract Services	12,944	10,895	10,133	14,400	16,706	24,400
6260	Utilities	5,532	6,735	8,319	8,000	8,384	8,384
6261	Telephone Services	3,447	4,169	4,127	4,660	3,242	3,242
6263	Postage	9,519	8,915	11,394	10,500	7,921	7,921
6264	Printing/Binding	6,163	7,728	7,831	7,100	4,812	4,812
6271	Lift Station Repair/Rehab	1,236	15,099	4,921	8,000	8,000	8,000
	<i>Operating & Maintenance Total</i>	61,793	71,053	67,489	99,737	93,499	109,471
7010	Fleet Transfer	62,005	64,939	64,939	63,207	63,207	63,207
7302	Administration Exp Transfer/Gen Fund	190,545	188,019	190,640	211,260	211,260	248,084
	<i>Interfund Loans & Transfers Total</i>	252,550	252,958	255,579	274,467	274,467	311,292
8420-000	Buildings	0	0	0	0	0	82,500
8440-000	Machinery & Equipment	20,423	0	64,382	0	0	0
8457-000	Replacement Lines	119,646	2,079	99,330	494,875	494,875	110,130
	<i>Capital Outlay Total</i>	140,069	2,079	163,712	494,875	494,875	192,630
SEWER SYSTEM O&M EXPENDITURES TOTAL		529,008	404,478	569,855	1,003,331	983,624	776,751

Sewer Fund Detail Budget

TOWN OF WINDSOR							SEWER FUND - 07
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
DISPOSAL PLANT - 482							
5111	Wages - Full Time	109,812	115,610	117,558	115,734	119,887	120,339
5121	Wages - Over Time	651	1,136	788	1,000	1,120	1,000
5122	On Call Time	3,234	1,659	1,545	2,100	2,340	2,100
5114	Merit Pay	0	0	0	4,629	0	3,610
5127	Long Term Disability	538	508	529	538	556	560
5128	Vision Insurance	207	207	207	207	207	229
5130	FICA-Med	1,581	1,629	1,665	1,790	1,736	1,842
5131	FICA	6,758	6,965	7,121	7,655	7,421	7,877
5132	Medical Insurance	23,301	21,024	21,810	24,290	22,595	26,616
5133	Employee Retirement	5,491	5,645	5,793	6,018	5,994	6,197
5134	Unemployment Insurance	300	323	332	370	344	381
5135	Workers Compensation Insurance	3,396	3,773	3,890	4,173	4,499	3,160
5136	Dental Insurance	1,967	1,857	1,857	1,996	1,857	1,857
5137	Staff Development	891	895	994	1,500	1,175	1,500
5138	Life Insurance	472	337	318	292	304	306
5141	Uniform/Clothing Allowance	849	970	769	800	800	800
5144	Employee Assistance Administration	82	84	71	78	78	78
	<i>Personal Services Total</i>	159,530	162,620	165,246	173,170	170,912	178,452

Sewer Fund Detail Budget

TOWN OF WINDSOR		SEWER FUND - 07					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6210	Office Supplies	402	448	540	800	883	800
6213	Public Relations	0	0	0	100	0	100
6216	Reference Books/Materials	322	0	0	200	200	200
6217	Dues/Fees/Subscriptions	11,140	11,213	6,470	12,000	12,000	12,000
6218	Small Equipment Items	2,315	1,863	1,468	8,000	8,000	8,000
6219	Special Equipment	4,138	2,734	599	1,500	769	1,500
6222	Chemicals	745	1,034	1,400	750	812	750
6224	Trash Services	349	345	416	1,000	388	500
6232	Building Repairs/Maintenance.	1,493	1,402	2,560	2,500	1,474	2,500
6233	Sewer Plant Repair/Maintenance.	113,498	162,714	138,634	217,500	217,500	327,500
6240	Equipment Repairs	18,832	11,971	8,216	75,000	87,000	87,000
6246	Liability Insurance	8,034	7,812	13,680	11,205	9,031	12,492
6249	Leases/Rentals	0	0	16	300	150	300
6253	Contract Services	7,228	468	256	500	500	500
6256	Publishing/Recording	0	56	0	150	0	150
6260	Utilities	176,920	197,435	197,602	205,000	203,435	205,000
6261	Telephone Services	4,432	4,564	4,405	4,400	3,321	4,400
6267-907	Study Review/Consultant	0	0	3,400	72,000	56,614	0
6272	Lab Tests	12,239	11,802	14,820	12,500	10,545	12,500
	<i>Operating & Maintenance Total</i>	362,088	415,862	394,481	625,405	612,621	676,192
7010	Fleet Transfer	34,644	34,463	34,463	32,848	32,848	32,848
7011	Information Tech Transfer	16,883	19,112	22,471	21,585	21,585	21,983
	<i>Non-Operating Total</i>	51,527	53,575	56,934	54,433	54,433	54,831
8440-000	Machinery & Equipment	0	25,117	27,669	18,000	18,000	0
	<i>Capital Outlay Total</i>	0	25,117	27,669	18,000	18,000	0
DISPOSAL PLANT O&M EXPENDITURES TOTAL		573,145	657,174	644,330	871,008	855,967	909,475
SEWER FUND O&M EXPENDITURES TOTAL		1,102,153	1,061,652	1,214,185	1,874,339	1,839,591	1,686,226

Sewer Fund Detail Budget

<i>TOWN OF WINDSOR</i>							SEWER FUND - 07
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
	BEG SEWER FUND O&M BALANCE	1,821,604	2,402,369	3,107,297	3,592,129	3,672,222	3,691,297
	REVENUES	1,682,918	1,766,580	1,779,111	2,033,231	1,858,665	1,968,412
	AVAILABLE RESOURCES	3,504,522	4,168,949	4,886,408	5,625,360	5,530,888	5,659,709
	EXPENDITURES	1,102,153	1,061,652	1,214,185	1,874,339	1,839,591	1,686,226
	END SEWER FUND O&M BALANCE	2,402,369	3,107,297	3,672,222	3,751,022	3,691,297	3,973,483
	EXPENDITURES BY CATEGORY						
	Personal Services Total	234,127	241,009	248,321	307,421	291,696	341,810
	System Operating & Maintenance Total	423,881	486,915	461,970	725,143	706,120	785,663
	Debt Service & Transfers	304,077	306,533	312,513	328,900	328,900	366,123
	Capital Outlay Total	140,069	27,195	191,381	512,875	512,875	192,630
	TOTAL EXPENDITURES	1,102,153	1,061,652	1,214,185	1,874,339	1,839,591	1,686,226
	DEPARTMENT SUMMARY						
	Sewer System	529,008	404,478	569,855	1,003,331	983,624	776,751
	Sewer Plant	573,145	657,174	644,330	871,008	855,967	909,475
	SUMMARY TOTAL	1,102,153	1,061,652	1,214,185	1,874,339	1,839,591	1,686,226

Sewer Fund Detail Budget

<i>TOWN OF WINDSOR</i>							SEWER FUND - 07
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
SEWER PLANT INVESTMENT FEES REVENUES - 07							
						SEWER PLANT INVESTMENT FEE	
4001	<i>Beginning Fund Balance</i>	2,910,923	3,097,146	3,954,693	4,262,355	3,710,968	4,045,641
4335	Loan Proceeds	0	3,110,543	0	0	0	0
4334-901	Grants	142,813	1,421,890	0	0	0	837,000
4352	Plant Investment Fees	636,141	1,039,077	635,408	764,200	563,753	905,079
4364-007	PI Interest Income	3,545	4,284	6,409	2,818	1,342	1,342
4367	Contributions- Developers	540,003	221,823	237,413	0	0	0
SEWER INVESTMENT FEE REVENUE TOTAL		1,322,501	5,797,618	879,230	767,018	565,095	1,743,421
AVAILABLE RESOURCES		4,233,424	8,894,764	4,833,923	5,029,373	4,276,064	5,789,062

Sewer Fund Detail Budget

TOWN OF WINDSOR							SEWER FUND - 07
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
PLANT INVESTMENT FEES EXPENDITURES - 07							
7324	Interest Expense/Revolve Loan (482)	0	52,893	54,703	51,998	51,998	48,023
7354	Principal Expense/Revolve Loan (482)	0	178,425	178,425	178,425	178,425	184,373
	<i>Non-Operating Total</i>	0	231,318	233,128	230,423	230,423	232,396
8433-901	Sewer Plant Improvements (482)	579,777	4,424,888	538,413	0	0	837,000
8453-000	Transmission Mains (481)	540,003	218,875	237,413	0	0	0
8452-000	Oversize Lines (481)	16,498	0	114,000	0	0	0
8456-000	System Improvements (481)	0	64,990	0	0	0	0
	<i>Capital Outlay Total</i>	1,136,277	4,708,753	889,826	0	0	837,000
SEWER INVEST FEE EXPENDITURES TOTAL		1,136,277	4,940,071	1,122,955	230,423	230,423	1,069,396
BEGINNING PLANT INVESTMENT BALANCE		2,910,923	3,097,146	3,954,693	4,262,355	3,710,968	4,045,641
REVENUE		1,322,501	5,797,618	879,230	767,018	565,095	1,743,421
Available Resources		4,233,424	8,894,764	4,833,923	5,029,373	4,276,064	5,789,062
EXPENDITURES		1,136,277	4,940,071	1,122,955	230,423	230,423	1,069,396
ENDING PLANT INVESTMENT BALANCE		3,097,146	3,954,693	3,710,968	4,798,951	4,045,641	4,719,667

Storm Drainage Fund Detail Budget

TOWN OF WINDSOR						STORM DRAINAGE FUND - 08	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
STORM DRAINAGE O&M REVENUE - 08						STORM DRAIN OPERATING & MAINTENANCE	
4001	<i>Beginning Fund Balance</i>	191,458	271,983	234,836	302,088	286,174	381,739
4349	Stormwater Service	222,169	221,808	240,669	229,300	255,194	239,127
4361	Mosquito Control Service	79,653	82,548	88,636	89,412	93,782	94,740
4368	Miscellaneous Income	0	785	0	0	0	0
4381	Sale of Capital Assets	40,000	0	0	0	0	0
STORM DRAIN O&M TOTAL REVENUE		341,822	305,141	329,305	318,712	348,976	333,867
RESOURCES AVAILABLE		533,281	577,124	564,141	620,800	635,150	715,607
STORM DRAINAGE O&M EXPENDITURES - 08							
STORM DRAIN SYSTEM - 483							
5111	Wages - Full Time	40,956	42,226	42,209	41,912	43,198	0
5112	Wages - Part Time	19,244	11,872	13,734	12,320	12,320	12,320
5121	Wages - Over Time	233	415	469	500	500	500
5122	On Call Time	488	432	369	625	625	625
5114	Merit Pay	0	0	0	1,676	0	0
5127	Long Term Disability	189	177	193	195	200	0
5128	Vision Insurance	103	103	103	103	103	0
5130	FICA-Med	864	769	812	827	815	195
5131	FICA	3,694	3,290	3,470	3,536	3,487	834
5132	Medical Insurance	11,651	9,045	9,383	10,450	9,721	0
5133	Employee Retirement	2,023	2,056	2,093	2,179	2,160	0
5134	Unemployment Insurance	173	153	162	171	165	40
5135	Workers Compensation Insurance	4,310	3,557	3,610	2,429	2,619	487
5136	Dental Insurance	983	894	894	961	894	0
5137	Staff Development	625	489	126	1,000	500	1,000
5138	Life Insurance	176	124	117	106	109	0
5141	Clothing Allowance	491	155	472	400	400	400
5144	Employee Assistance Administration	41	42	36	39	39	0
	<i>Personal Services Total</i>	86,243	75,801	78,249	79,430	77,855	16,401



Storm Drainage Fund Detail Budget

<i>TOWN OF WINDSOR</i>						STORM DRAINAGE FUND - 08	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6210	Office Supplies	151	60	59	150	150	150
6217	Dues/Fees/Subscriptions	0	599	500	750	500	750
6218	Small Equipment Items	968	82	1,298	1,500	1,500	1,500
6237	Lines Maintenance	1,100	55,904	636	1,000	10,000	6,000
6240	Equipment Repairs	2,240	2,420	0	2,500	2,070	2,070
6243	Weed Control	805	0	0	0	0	0
6246	Liability Insurance	8,969	8,722	10,113	12,098	10,083	13,535
6253	Contract Service	82,057	71,437	101,910	87,102	87,102	84,102
6254	Engineering Services	0	7,833	19,917	0	5,985	0
6261	Telephone	660	660	660	660	660	660
6263	Postage	9,409	8,795	11,348	10,200	7,796	8,965
6264	Printing/Binding	6,444	7,692	7,894	5,000	4,812	5,533
6267	Study/Review/Analysis/Consulting	10,294	44,104	0	5,000	0	100,000
6272	Lab Tests	0	12,797	0	0	0	0
	<i>Operating & Maintenance Total</i>	123,098	221,104	154,335	125,960	130,657	223,265
7010	Fleet Transfer	51,957	45,383	45,383	44,899	44,899	44,899
	<i>Interfund Loans & Transfers Total</i>	51,957	45,383	45,383	44,899	44,899	44,899
STORM DRAINAGE O&M EXPENDITURES TOTAL		261,297	342,288	277,967	250,290	253,411	284,565

Storm Drainage Fund Detail Budget

<i>TOWN OF WINDSOR</i>		STORM DRAINAGE FUND - 08					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
BEG STORM DRAINAGE O&M FUND BALANCE		191,458	271,983	234,836	302,088	286,174	381,739
REVENUE		341,822	305,141	329,305	318,712	348,976	333,867
Available Resources		533,281	577,124	564,141	620,800	635,150	715,607
EXPENDITURES		261,297	342,288	277,967	250,290	253,411	284,565
END STORM DRAINAGE O&M FUND BALANCE		271,983	234,836	286,174	370,510	381,739	431,042
EXPENDITURES BY CATEGORY							
	Personnel Services Total	86,243	75,801	78,249	79,430	77,855	16,401
	System Operating & Maintenance. Total	123,098	221,104	154,335	125,960	130,657	223,265
	Debt Service & Transfers	51,957	45,383	45,383	44,899	44,899	44,899
	TOTAL EXPENDITURES	261,297	342,288	277,967	250,290	253,411	284,565
DEPARTMENT SUMMARY							
	Storm Drain	261,297	342,288	277,967	250,290	253,411	284,565

Storm Drainage Fund Detail Budget

TOWN OF WINDSOR						STORM DRAINAGE FUND - 08	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
STORM DRAIN INVESTMENT FEES REVENUE						PLANT INVESTMENT FEES	
4001	<i>Beginning PI Fund Balance</i>	439,480	698,420	1,613,890	1,793,262	2,096,442	1,840,348
4334-908	Grants	0	0	0	626,716	509,563	1,031,172
4356	Storm Drain Investment Fees	534,278	604,636	676,681	599,593	643,328	643,259
4364	Storm Drain Invest Interest Income	685	935	628	664	537	537
4372	Transfer from Water Fund/Non-Potable	0	462,919	0	0	0	0
4374	Transfer from Capital Improvement Fund	0	0	0	0	0	504,814
4367	Contributions - Developers	357,487	162,328	53,794	0	0	0
STORM DRAIN INVESTMENT REVENUES TOTAL		892,449	1,230,818	731,102	1,226,973	1,153,427	2,179,781
AVAILABLE RESOURCES		1,331,929	1,929,237	2,344,993	3,020,235	3,249,869	4,020,130
STORM DRAIN INVESTMENT FEES EXPENDITURES							
7377	Transfer to Water/Non-Potable Fund	117,914	151,986	151,986	151,986	151,986	151,986
	<i>Loans & Transfers Total</i>	117,914	151,986	151,986	151,986	151,986	151,986
8410	Land	0	0	0	0	160,000	0
8410-908	Land	0	0	0	0	203,300	0
8458	Drainage Improvements	515,596	162,328	96,565	989,272	362,235	1,740,075
8458-908	Drainage Improvements	0	1,033	0	904,959	532,000	2,128,069
	<i>Capital Outlay Total</i>	515,596	163,361	96,565	1,894,231	1,257,535	3,868,144
STORM DRAIN INVESTMENT EXPENDITURES TOTAL		633,509	315,347	248,551	2,046,217	1,409,521	4,020,130

Storm Drainage Fund Detail Budget

<i>TOWN OF WINDSOR</i>		STORM DRAINAGE FUND - 08					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
	BEGINNING STORM DRAIN BAL	439,480	698,420	1,613,890	1,793,262	2,096,442	1,840,348
	REVENUES	892,449	1,230,818	731,102	1,226,973	1,153,427	2,179,781
	Available Resources	1,331,929	1,929,237	2,344,993	3,020,235	3,249,869	4,020,130
	EXPENDITURES	633,509	315,347	248,551	2,046,217	1,409,521	4,020,130
	ENDING STORM DRAIN BAL	698,420	1,613,890	2,096,442	974,018	1,840,348	(0)
	EXPENDITURES BY CATEGORY						
	Personnel	86,243	75,801	78,249	79,430	77,855	16,401
	Operation & Maintenance	123,098	221,104	154,335	125,960	130,657	223,265
	Capital Outlay	515,596	163,361	96,565	1,894,231	1,257,535	3,868,144
	Debt Service & Interfund Transfers	169,871	197,369	197,369	196,885	196,885	196,885
	TOTAL EXPENDITURES	894,807	657,635	526,517	2,296,507	1,662,932	4,304,695

Fleet Management Fund Detail Budget

TOWN OF WINDSOR						FLEET MANAGEMENT FUND - 10	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
FLEET MANAGEMENT FUND REVENUE - 10							
4001	Beginning Fund Balance	511,065	192,875	130,356	314,437	389,610	366,163
<u>CAPITAL CONTRIBUTIONS FROM OTHER FUNDS</u>							
4304	Contribution from CIF	0	0	0	45,000	45,000	110,000
4306	Contribution from Water Fund	0	0	0	25,000	25,000	0
	<i>Sub-Total</i>	0	0	0	70,000	70,000	110,000
<u>CHARGES FOR SERVICE</u>							
4421	Police Department Lease Transfer	215,367	251,933	251,933	246,235	246,235	246,235
4429	Street Department Lease Transfer	105,064	160,369	160,369	152,628	152,628	152,628
4430	Public Works Lease Transfer	22,827	36,914	36,914	34,512	34,512	34,512
4431	Engineering Department Lease Transfer	12,591	21,935	21,935	20,487	20,487	20,487
4432	Cemetery Lease Transfer	9,249	14,512	14,512	13,450	13,450	13,450
4450	Forestry Lease Transfer	60,582	52,254	52,254	50,415	50,415	50,415
4451	Recreation Lease Transfer	44,084	64,211	64,211	60,969	60,969	60,969
4452	Aquatics Lease Transfer	6,154	5,778	0	0	0	0
4454	Parks Department Lease Transfer	150,085	196,481	196,481	185,244	185,244	185,244
4457	General Administration Lease Transfer	5,988	8,837	8,837	8,241	8,241	8,241
4471	Water Fund Lease Transfer	63,163	71,665	71,665	69,215	69,215	69,215
4481	Sewer System Lease Transfer	62,005	64,939	64,939	63,207	63,207	63,207
4482	Sewer Plant Lease Transfer	34,644	34,463	34,463	32,848	32,848	32,848
4483	Drainage Lease Transfer	51,957	45,383	45,383	44,899	44,899	44,899
4497	Facility Lease Transfer	6,000	6,000	6,000	6,000	6,000	6,000
	<i>Sub-Total</i>	849,760	1,035,674	1,029,897	988,351	988,350	988,351
<u>MISCELLANEOUS REVENUE</u>							
4360	Insurance Claims	0	0	28,566	0	31,698	0
4381	Sale on Retired Vehicles	0	65,780	28,500	105,650	87,650	105,000
	<i>Sub-Total</i>	0	65,780	57,066	105,650	119,348	105,000
FLEET MANAGEMENT REVENUE TOTAL		849,760	1,101,454	1,086,963	1,164,001	1,177,698	1,203,351
AVAILABLE RESOURCES		1,360,825	1,294,329	1,217,318	1,478,439	1,567,308	1,569,514



Fleet Management Fund Detail Budget

<i>TOWN OF WINDSOR</i>		FLEET MANAGEMENT FUND - 10					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
FLEET MANAGEMENT FUND EXPENDITURES - 10							
FLEET MANAGEMENT - 491							
5111	Wages - Full Time	160,747	164,073	142,595	138,029	144,893	144,040
5112	Wages - Part Time	26,292	27,835	5,962	0	0	0
5121	Wages - Over Time	981	242	226	1,000	1,000	1,000
5122	On Call Time	4,817	568	0	0	0	0
5114	Merit Pay	0	0	0	5,521	0	4,321
5126	Short Term Disability	0	0	323	305	316	318
5127	Long Term Disability	790	742	615	642	665	670
5128	Vision Insurance	310	310	267	310	310	338
5130	FICA-Med	2,770	2,751	2,232	2,096	2,049	2,166
5131	FICA	11,844	11,763	9,545	8,962	8,918	9,260
5132	Medical Insurance	23,264	19,558	24,885	29,938	46,640	32,711
5133	Employee Retirement	7,045	7,138	4,300	7,177	5,687	7,418
5134	Unemployment Insurance	546	542	452	434	428	448
5135	Workers Compensation Insurance	5,218	5,642	6,899	4,229	4,559	3,815
5136	Dental Insurance	2,308	1,799	2,052	2,383	2,217	2,217
5137	Staff Development	2,550	(644)	796	3,000	3,000	3,000
5138	Life Insurance	697	494	348	351	362	365
5141	Uniform Allowance	1,555	1,493	1,382	1,200	1,200	1,200
5144	Employee Assistance Administration	123	126	107	117	117	117
	<i>Personal Services Total</i>	251,858	244,430	202,988	205,695	222,361	213,403



Fleet Management Fund Detail Budget

TOWN OF WINDSOR		FLEET MANAGEMENT FUND - 10					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6210	Office Supplies	444	1,175	306	1,500	450	600
6216	Reference Books/Materials	1,242	413	326	1,500	500	500
6217	Dues/Fees/Subscriptions	888	1,515	37	1,500	1,110	850
6218	Small Equipment Items	27,019	36,532	13,122	29,024	25,557	26,000
6220	Fuel /Fluids	160,679	136,272	140,517	176,300	137,329	138,000
6231	Vehicle Repairs/Maintenance	87,953	101,613	88,187	120,000	92,584	100,000
6240	Equipment Repairs	3,835	3,568	3,877	5,000	5,000	30,000
6246	Liability Insurance	0	0	0	0	580	0
6253	Contract Service	1,912	773	510	2,000	2,000	2,000
6261	Telephone	660	670	55	500	500	500
6276	Fuel Facility Repair/Maintenance.	2,198	5,895	2,000	3,000	3,000	3,000
	<i>Operating & Maintenance Total</i>	286,829	288,426	248,938	340,324	268,610	301,450
8432	Vehicles	606,646	611,336	359,098	690,050	690,050	860,500
8440	Machinery/Equipment	22,616	19,780	16,684	20,000	20,125	7,500
	<i>Capital Outlay Total</i>	629,262	631,116	375,782	710,050	710,175	868,000
FLEET MANAGEMENT FUND EXPENDITURES TOTAL		1,167,950	1,163,973	827,708	1,256,069	1,201,146	1,382,853
BEGINNING FUND BALANCE		511,065	192,875	130,356	314,437	389,610	366,163
REVENUE		849,760	1,101,454	1,086,963	1,164,001	1,177,698	1,203,351
Available Resources		1,360,825	1,294,329	1,217,318	1,478,439	1,567,308	1,569,514
EXPENDITURES		1,167,950	1,163,973	827,708	1,256,069	1,201,146	1,382,853
ENDING FUND BALANCE		192,875	130,356	389,610	222,370	366,163	186,661
EXPENDITURES BY CATEGORY							
	Personal Services Total	251,858	244,430	202,988	205,695	222,361	213,403
	Operating & Maintenance	286,829	288,426	248,938	340,324	268,610	301,450
	Capital Outlay	629,262	631,116	375,782	710,050	710,175	868,000
	TOTAL EXPENDITURES	1,167,950	1,163,973	827,708	1,256,069	1,201,146	1,382,853

Information Technology Fund Detail Budget

TOWN OF WINDSOR		INFORMATION TECHNOLOGY FUND - 11					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
4001	Beginning Fund Balance	235,094	188,547	131,273	212,965	159,918	54,380
	<u>CAPITAL CONTRIBUTIONS FROM OTHER FUNDS</u>						
4304	Contribution from CIF	0	0	0	210,000	210,000	0
	<i>Sub-Total</i>	0	0	0	210,000	210,000	0
	<u>CHARGES FOR SERVICE</u>						
4410	Town Clerk Lease Transfer	26,918	53,389	61,226	80,236	80,236	87,505
4411	Mayor & Town Board Lease Transfer	14,387	30,740	38,577	44,666	44,666	45,626
4413	Town Manager Lease Transfer	12,608	15,929	17,049	24,403	24,403	28,231
4415	Finance Lease Transfer	78,335	25,956	31,553	38,301	38,301	48,665
4416	Human Resources Transfer	23,911	15,462	17,701	49,593	49,593	44,949
4418	Legal Lease Transfer	0	0	0	10,217	10,217	19,618
4419	Planning & Zoning Lease Transfer	51,334	54,553	60,151	71,824	71,824	51,367
4420	Economic Development Lease Transfer	0	10,210	11,329	10,217	10,217	14,214
4421	Police Department Lease Transfer	73,484	86,890	109,282	126,469	126,469	153,537
4430	Public Works Lease Transfer	100,812	85,349	101,023	92,021	92,021	104,563
4431	Engineering Department Lease Transfer	29,325	32,361	37,959	44,698	44,698	43,261
4451	Recreation Lease Transfer	110,903	52,723	58,321	75,406	75,406	56,770
4454	Parks Department Lease Transfer	37,877	50,166	60,243	64,593	64,593	72,308
4456	Art & Heritage Lease Transfer	16,652	13,631	15,870	15,959	15,959	21,476
4471	Water Fund Lease Transfer	21,090	14,089	16,328	15,946	15,946	16,072
4482	Sewer Plant Lease Transfer	16,883	19,112	22,471	21,585	21,585	21,983
4490	CRC Lease Transfer	0	55,021	59,499	63,012	63,012	50,860
	<i>Sub-Total</i>	614,519	615,581	718,583	849,146	849,146	881,006
	<u>MISCELLANEOUS REVENUE</u>						
4368	Miscellaneous Revenue	0	0	0	0	7,200	0
4381	Sale of Used Equipment	0	0	1,327	0	0	0
	<i>Sub-Total</i>	0	0	1,327	0	7,200	0
INFORMATION TECHNOLOGY REVENUE TOTAL		614,519	615,581	719,909	1,059,146	1,066,346	881,006
AVAILABLE RESOURCES		849,614	804,128	851,183	1,272,110	1,226,264	935,386

Information Technology Fund Detail Budget

TOWN OF WINDSOR		INFORMATION TECHNOLOGY FUND - 11					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
INFORMATION TECHNOLOGY FUND EXPENDITURES - 11							
INFORMATION TECH - 492							
5111	Wages - Full Time	167,920	125,334	144,752	159,010	163,842	209,933
5112	Wages - Part Time	4,914	10,405	10,509	14,240	14,540	11,000
5121	Wages - Over Time	0	2,987	3,412	3,000	5,242	3,000
5114	Merit Pay	0	0	0	6,360	0	4,918
5126	Short Term Disability	0	0	197	256	261	262
5127	Long Term Disability	824	544	616	739	759	1,022
5128	Vision Insurance	310	234	190	310	310	446
5130	FICA-Med	2,235	1,924	2,172	2,648	2,624	3,318
5131	FICA	9,557	8,225	9,288	11,322	11,220	14,189
5132	Medical Insurance	34,952	23,836	24,483	30,016	27,850	38,962
5133	Employee Retirement	8,321	6,392	5,514	7,255	5,843	8,443
5134	Unemployment Insurance	449	389	440	548	538	687
5135	Workers Compensation Insurance	477	501	515	405	436	437
5136	Dental Insurance	2,950	2,141	2,040	2,383	2,217	2,577
5137	Staff Development	7,585	536	1,818	4,000	3,216	4,000
5138	Life Insurance	720	362	363	403	414	558
5144	Employee Assistance Administration	123	94	94	117	117	156
	<i>Personal Services Total</i>	241,336	183,903	206,403	243,012	239,428	303,907



Information Technology Fund Detail Budget

TOWN OF WINDSOR		INFORMATION TECHNOLOGY FUND - 11					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
6210	Office Supplies	1,303	345	1,741	750	3,119	750
6216	Reference Books/Materials	817	204	0	100	0	100
6217	Dues/Fees/Subscriptions	35	175	20	200	20	200
6218	Small Equipment Items	1,719	272	4,785	6,739	17,410	7,650
6240	Equipment Repairs/Supplies	547	10	15,005	11,000	9,200	16,250
6245	Travel/Mileage	934	269	423	500	160	200
6253	Contract & Hosting Services	24,061	108,772	24,001	90,483	30,373	43,083
6285	Software Maintenance Contracts	86,655	84,093	118,312	162,900	145,839	176,288
6286	Computer Hardware	135,762	53,881	106,145	39,800	40,031	92,850
6287	Computer Software (new)	14,776	23,836	6,353	6,000	5,935	135,300
6288	Copier Lease Payments	48,344	35,018	36,531	35,000	30,643	35,000
6289	Credit Card Processing Fees	42,673	48,597	48,314	45,000	48,920	46,400
	<i>Operating & Maintenance Total</i>	357,626	355,472	361,630	398,472	331,650	554,071
8440	Machinery/Equipment	51,318	120,888	100,043	581,000	588,000	10,000
	<i>Capital Outlay Total</i>	51,318	120,888	100,043	581,000	588,000	10,000
7012	Facility Services Transfer	10,786	12,592	23,189	12,806	12,806	13,401
	<i>Interfund Loans & Transfers Total</i>	10,786	12,592	23,189	12,806	12,806	13,401
INFORMATION TECHNOLOGY FUND EXPENDITURES TOTAL		661,067	672,855	691,264	1,235,290	1,171,884	881,379



Information Technology Fund Detail Budget

<i>TOWN OF WINDSOR</i>		INFORMATION TECHNOLOGY FUND - 11					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
	BEGINNING FUND BALANCE	235,094	188,547	131,273	212,965	159,918	54,380
	REVENUE	614,519	615,581	719,909	1,059,146	1,066,346	881,006
	Available Resources	849,614	804,128	851,183	1,272,110	1,226,264	935,386
	EXPENDITURES	661,067	672,855	691,264	1,235,290	1,171,884	881,379
	ENDING FUND BALANCE	188,547	131,273	159,918	36,820	54,380	54,007
	EXPENDITURES BY CATEGORY						
	Personal Services Total	241,336	183,903	206,403	243,012	239,428	303,907
	Operating & Maintenance	357,626	355,472	361,630	398,472	331,650	554,071
	Debt Service & Transfers	10,786	12,592	23,189	12,806	12,806	13,401
	Capital Outlay	51,318	120,888	100,043	581,000	588,000	10,000
	TOTAL EXPENDITURES	661,067	672,855	691,264	1,235,290	1,171,884	881,379

Facility Services Fund Detail Budget

TOWN OF WINDSOR						FACILITY SERVICES FUND - 17	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
FACILITY SERVICES FUND REVENUE - 17							
4001	<i>Beginning Fund Balance</i>	0	37,213	91,955	46,830	34,513	41,091
	CHARGES for FACILITY SERVICE						
4410	Town Clerk Services Transfer	16,007	19,022	17,124	19,077	19,077	19,595
4413	Town Manager Services Transfer	7,435	9,377	10,257	11,089	11,089	12,223
4415	Finance Services Transfer	13,770	15,527	14,161	15,644	15,644	16,184
4416	Human Resources Services Transfer	10,427	10,844	10,257	11,089	11,089	13,087
4418	Legal Services Transfer	0	0	0	6,444	6,444	6,897
4419	Planning & Zoning Services Transfer	13,770	15,527	14,161	15,644	15,644	16,184
4420	Economic Development Transfer	7,358	6,337	6,111	6,444	6,444	6,897
4421	Police Department Services Transfer	76,649	87,653	82,622	91,983	91,983	96,407
4431	Engineering Department Services Transfer	13,770	15,527	14,161	15,644	15,644	16,184
4433	Community Events Transfer	0	0	0	0	0	3,591
4450	Forestry Services Transfer	3,787	3,631	3,453	3,674	3,674	0
4452	Aquatics Services Transfer	0	0	1,149	1,357	1,357	1,381
4454	Parks Department Services Transfer	14,357	15,943	4,286	4,918	4,918	3,737
4456	Art & Heritage Services Transfer	5,507	5,098	4,664	5,094	5,094	6,521
4457	General Administration Services Transfer	137,735	170,211	151,741	174,300	174,300	177,758
4490	CRC Services Transfer	188,124	209,308	199,686	217,599	217,599	232,016
4492	Information Technology Services Transfer	10,786	12,592	23,189	12,806	12,806	13,401
	<i>Sub-Total</i>	519,481	596,597	557,022	612,806	612,806	642,064
FACILITY SERVICES REVENUE TOTAL		519,481	596,597	557,022	612,806	612,806	642,064
AVAILABLE RESOURCES		519,481	633,810	648,978	659,636	647,319	683,154
FACILITY SERVICES FUND EXPENDITURES - 17							

Facility Services Fund Detail Budget

TOWN OF WINDSOR		FACILITY SERVICES FUND - 17					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
CUSTODIAL SERVICES - 496							
5111	Wages - Full Time	116,354	118,948	124,785	125,343	132,170	131,889
5112	Wages - Part Time	29,518	29,139	29,736	27,000	33,838	27,000
5121	Wages - Over Time	500	1,349	1,302	1,000	1,000	1,000
5114	Merit Pay	0	0	0	4,019	0	3,957
5126	Short Term Disability	0	0	332	375	278	280
5127	Long Term Disability	354	441	524	583	609	613
5128	Vision Insurance	276	388	369	421	421	456
5130	FICA-Med	2,024	2,097	2,196	2,282	2,398	2,376
5131	FICA	8,653	8,967	9,389	9,756	10,253	10,158
5132	Medical Insurance	26,164	31,211	28,553	33,238	25,895	29,838
5133	Employee Retirement	469	4,701	3,355	4,867	4,140	6,792
5134	Unemployment Insurance	423	427	447	472	493	492
5135	Workers Compensation Insurance	6,205	6,331	6,558	6,685	7,207	6,724
5136	Dental Insurance	3,149	2,931	2,427	2,770	2,217	2,217
5137	Staff Development	124	0	339	800	800	800
5138	Life Insurance	450	345	303	318	332	355
5141	Uniform Allowance	151	644	469	600	600	600
5144	Employee Assistance Administration	0	198	126	156	136	156
	<i>Personal Services Total</i>	194,814	208,115	211,209	220,683	222,786	225,703
6210	Office Supplies	547	316	367	300	200	300
6218	Small Equipment Items	866	3,391	9,811	3,000	3,244	3,000
6229	Custodial Maintenance Supplies	33,464	37,386	33,154	41,000	40,590	41,000
6253	Contract Service	9,514	12,125	12,352	15,300	12,330	15,300
6261	Telephone	660	660	55	660	550	660
	<i>Operating & Maintenance Total</i>	45,050	53,878	55,738	60,260	56,914	60,260
CUSTODIAL SERVICES EXPENDITURES TOTAL		239,865	261,993	266,948	280,943	279,700	285,963

Facility Services Fund Detail Budget

TOWN OF WINDSOR						FACILITY SERVICES FUND - 17	
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
FACILITY MAINTENANCE - 497							
5111	Wages - Full Time	99,660	95,351	96,970	94,671	98,004	98,184
5114	Merit Pay	0	0	0	3,787	0	2,946
5126	Short Term Disability	0	0	170	173	179	173
5127	Long Term Disability	449	360	433	440	454	457
5128	Vision Insurance	198	198	198	207	207	223
5130	FICA-Med	1,313	1,318	1,359	1,428	1,405	1,466
5131	FICA	4,164	5,634	5,812	6,104	6,006	6,270
5132	Medical Insurance	24,763	15,891	15,216	16,946	15,764	18,520
5133	Employee Retirement	4,801	4,197	3,937	4,923	4,074	5,056
5134	Unemployment Insurance	253	253	255	295	258	303
5135	Workers Compensation Insurance	3,842	4,370	4,121	4,209	4,538	4,155
5136	Dental Insurance	1,968	1,623	1,857	1,996	1,857	1,857
5137	Staff Development	332	100	386	800	800	800
5138	Life Insurance	395	251	237	240	247	325
5141	Uniform Allowance	0	200	0	300	300	300
5144	Employee Assistance Administration	83	84	97	78	97	78
	<i>Personal Services Total</i>	142,220	129,830	131,049	136,598	134,190	141,113
6210	Office Supplies	372	259	236	300	200	300
6218	Small Equipment Items	3,320	2,176	1,055	4,000	4,742	2,500
6229	Facility Maintenance Supplies	8,569	16,307	14,935	17,000	10,410	12,000
6246	Liability Insurance	0	0	6,282	0	0	0
6249	Leases/Rentals	130	42,965	46,035	45,965	44,988	45,965
6253	Contract Service	80,473	81,059	139,899	120,000	124,567	104,500
6261	Telephone	1,320	1,265	2,025	2,000	1,430	2,000
	<i>Operating & Maintenance Total</i>	94,183	144,031	210,468	189,265	186,338	167,265
7010	Fleet Transfer	6,000	6,000	6,000	6,000	6,000	6,000
	<i>Interfund Loans & Transfers Total</i>	6,000	6,000	6,000	6,000	6,000	6,000
FACILITY MAINTENANCE							
EXPENDITURES TOTAL		242,404	279,861	347,517	331,863	326,529	314,378

Facility Services Fund Detail Budget

<i>TOWN OF WINDSOR</i>		FACILITY SERVICES FUND - 17					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
BEGINNING FUND BALANCE		0	37,213	91,955	46,830	34,513	41,091
REVENUE		519,481	596,597	557,022	612,806	612,806	642,064
Available Resources		519,481	633,810	648,978	659,636	647,319	683,154
EXPENDITURES		482,268	541,855	614,464	612,806	606,228	600,340
ENDING FUND BALANCE		37,213	91,955	34,513	46,830	41,091	82,814
EXPENDITURES BY CATEGORY							
	Personal Services Total	337,035	337,945	342,258	357,281	356,976	366,815
	Operating & Maintenance	139,234	197,909	266,206	249,525	243,252	227,525
	Debt Service & Transfers	6,000	6,000	6,000	6,000	6,000	6,000
	TOTAL EXPENDITURES	482,268	541,855	614,464	612,806	606,228	600,340
DEPARTMENTS/DIVISION SUMMARY							
496	Custodial Services	239,865	261,993	266,948	280,943	279,700	285,963
497	Facility Maintenance	242,404	279,861	347,517	331,863	326,529	314,378
	SUMMARY TOTAL	482,268	541,855	614,464	612,806	606,228	600,340

Windsor Building Authority Fund Detail Budget

TOWN OF WINDSOR		WINDSOR BUILDING AUTHORITY FUND - 16					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
WINDSOR BUILDING AUTHORITY REVENUE		WINDSOR BUILDING AUTHORITY					
						RESERVE	
4001	<i>Beginning Fund Balance</i>	145,023	145,483	145,518	145,513	145,528	145,528
4364	Interest Income	341	41	15	0	0	0
4368	Miscellaneous Revenue	119	0	0	0	0	0
4374	Transfer from Capital Improvement Fund	145,080	145,080	145,080	145,080	145,080	145,080
WINDSOR BUILDING AUTHORITY REVENUES TOTAL		145,540	145,121	145,095	145,080	145,080	145,080
	AVAILABLE RESOURCES	290,563	290,603	290,613	290,593	290,608	290,608
WINDSOR BUILDING AUTHORITY EXPENDITURES		WINDSOR BUILDING AUTHORITY - 495					
6217	Dues, Fees, Subscriptions	0	5	5	0	0	0
	<i>Operating & Maintenance Total</i>	0	5	5	0	0	0
7321	Interest Expense/Loan	111,934	110,670	109,357	107,994	107,994	106,579
7350	Principal Exp/Loan	33,146	34,410	35,723	37,086	37,086	38,501
	<i>Interfund Loans & Transfers Total</i>	145,080	145,080	145,080	145,080	145,080	145,080
WINDSOR BUILDING AUTHORITY EXPENDITURES TOTAL		145,080	145,085	145,085	145,080	145,080	145,080
BEG WINDSOR BUILDING AUTHORITY BAL		145,023	145,483	145,518	145,513	145,528	145,528
REVENUE		145,540	145,121	145,095	145,080	145,080	145,080
Available Resources		290,563	290,603	290,613	290,593	290,608	290,608
EXPENDITURES		145,080	145,085	145,085	145,080	145,080	145,080
END WINDSOR BUILDING AUTHORITY BAL		145,483	145,518	145,528	145,513	145,528	145,528
EXPENDITURE BY CATEGORY							
	Operation & Maintenance	0	5	5	0	0	0
	Debt Service & Transfers	145,080	145,080	145,080	145,080	145,080	145,080
	TOTAL EXPENDITURES	145,080	145,085	145,085	145,080	145,080	145,080

Economic Development Incentive Fund Detail Budget

		ECONOMIC DEVELOPMENT FUND -20					
ACCT NO	ACCOUNT NAME	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 PROJ.	2015 BUDGET
ECONOMIC DEVELOPMENT FUND REVENUE - 20		ECONOMIC DEVELOPMENT FUND REVENUES TOTAL					
4001	<i>Beginning Fund Balance</i>	0	0	0	0	0	0
4xxx	Economic Incentive Package Reimbursements	0	0	0	0	0	0
4xxx	Interest Earnings	0	0	0	0	0	0
4376	Transfer from TOW General Fund	0	0	0	0	0	200,000
ECONOMIC DEVELOPMENT FUND REVENUES TOTAL		0	0	0	0	0	200,000
AVAILABLE RESOURCES		0	0	0	0	0	200,000
ECONOMIC DEVELOPMENT FUND EXPENDITURE- 20							
		Ec					
ECONOMIC DEVELOPMENT FUND -xxx							
7XXX	Incentive Loan Disbursements	0	0	0	0	0	0
7XXX	Tranfers/Repayments to Other Funds	0	0	0	0	0	0
	<i>Debt Service Total</i>	0	0	0	0	0	0
8410	Land/Easements	0	0	0	0	0	0
8412	Site Improvements	0	0	0	0	0	0
8420	Building & Structures	0	0	0	0	0	0
	<i>Capital Outlay Total</i>	0	0	0	0	0	0
ECONOMIC DEVELOPMENT FUND EXPENDITURES TOTAL		0	0	0	0	0	0
BEGINNING ECONOMIC DEV. FUND BALANCE		0	0	0	0	0	0
REVENUE		0	0	0	0	0	200,000
Available Resources		0	0	0	0	0	200,000
EXPENDITURES		0	0	0	0	0	0
ENDING ECONOMIC DEV. FUND BALANCE		0	0	0	0	0	200,000