



TOWN BOARD REGULAR MEETING
March 23, 2015 - 7:00 P.M.
Town Board Chambers
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Proclamation – National Intellectual/Developmental Disabilities Awareness Month – J. Vazquez
5. Proclamation – Town of Windsor’s 125th Anniversary – J. Vazquez
6. Board Liaison Reports
 - Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate
 - Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority
 - Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce
 - Town Board Member Rose – Clearview Library Board
 - Town Board Member Bishop-Cotner – Historic Preservation Commission; Planning Commission
 - Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
 - Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO

5. Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Minutes of the March 9, 2015 Regular Town Board Meeting – K. Eucker
2. Report of Bills – D. Moyer

3. Resolution No. 2015-19 - A Resolution Approving the Windsor Estates Street Maintenance Agreement and Release, and Authorizing the Director of Public Works to Execute Same – I. McCargar
4. Resolution No. 2015-20 - A Resolution Authorizing the Expenditure of Economic Development Funds in Support of a Regional Tourism Project Within the Town Of Windsor and the Surrounding Vicinity – S. Johnson
5. Letter Authorizing Support of a State Historical Fund Grant for a Residential Property Survey, and Authorizing the Mayor to Execute the Same – J. Olhava

C. BOARD ACTION

1. Ordinance No. 2015-1494 - Amending Chapter 17 of the Windsor Municipal Code for the Purpose of Adopting Regulations for the Imposition of a Road Impact Fee for Oil and Gas Wells within the Town of Windsor
 - Second reading
 - Legislative action
 - Staff presentation: Kelly Arnold, Town Manager
2. Ordinance No. 2015-1495 - An Ordinance Annexing Certain Real Property Pursuant to the Enclave Annexation Powers Granted Municipalities Under the Colorado Municipal Annexation Act of 1965
 - First reading
 - Legislative action
 - Staff presentation: Ian D. McCargar, Town Attorney
3. Resolution No. 2015-21 - A Resolution Approving the Establishment of the Town of Windsor Comprehensive Plan Advisory Committee, Outlining its Composition, and Affirming its Mission
 - Legislative action
 - Staff presentation: Kelly Arnold, Town Manager
4. Resolution No. 2015-22 - A Resolution Approving an Agreement for Certain Economic Inducements and Development Incentives Between the Town of Windsor, Colorado, and J&J, Inc., with Respect to the Development of Property for Commercial Purposes Within Downtown Windsor
 - Legislative action
 - Staff presentation: Stacy Johnson, Director of Economic Development

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. ADJOURN

NATIONAL INTELLECTUAL/DEVELOPMENTAL DISABILITIES AWARENESS MONTH

WHEREAS, There is a growing population of children and adults with Intellectual and Developmental Disabilities (I/DD) who reside in Windsor, Colorado; and

WHEREAS, Historically people with Intellectual/Developmental Disabilities were institutionalized and or segregated from their families and communities; and

WHEREAS, In 1987 President Ronald Reagan officially declared March to be Developmental Disabilities Awareness Month; the theme of National Intellectual/Developmental Disabilities Awareness month was decreed that "Americans are becoming increasingly aware that such disabilities need not keep individuals from realizing their full potential in school, at work or at home, as members of their families and of their communities."

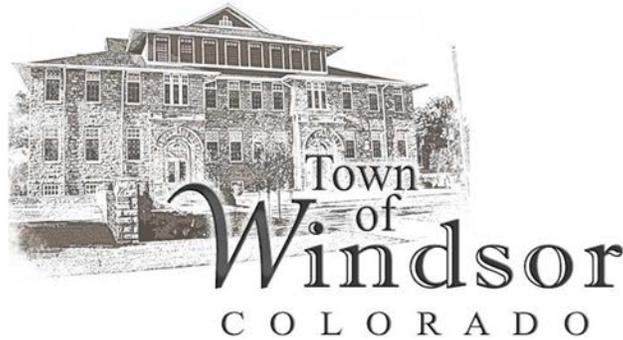
WHEREAS, the Arc of Weld County proudly supports the National Intellectual/Developmental Disabilities Awareness Month; and

NOW, THEREFORE, I, John Vazquez, by virtue of the authority vested in me as Mayor of the Town of Windsor, Colorado, do hereby proclaim the Month of March, 2015, as Intellectual/Developmental Disabilities Awareness Month in the Town of Windsor and urge all citizens to support programs that serve people with Intellectual/Developmental Disabilities and to insure that all people with disabilities are treated with the dignity and respect that they so desire and deserve.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the Town of Windsor, this 23rd day of March, 2015.

Dated this 23rd day of March, 2015

John S. Vazquez, Mayor



Proclamation

WHEREAS, the Town of Windsor was formed by charter in 1890, and continues to be such an entity incorporated as the Town of Windsor; and

WHEREAS, the Town of Windsor's hometown feel fosters an energetic community spirit and pride that makes our Town a special place in Northern Colorado; and

WHEREAS, the Town of Windsor has worked to improve the lives of its residents by promoting quality development, strengthening the local economy, and maintaining effective infrastructure; and

WHEREAS, the Town of Windsor is working to promote historical preservation and awareness of the Town's history; and

WHEREAS, the Town of Windsor aims to promote active community engagement and downtown vitalization through community projects and social events; and

WHEREAS, it is important to celebrate the rich heritage and culture of the town; and

WHEREAS, "Honoring our past, celebrating our future," is to be used as the tagline on banners, advertisements and other public postings throughout the year; and

THEREFORE, the Town of Windsor can hereby declare April 2nd, 2015, as its 125th anniversary of incorporation, to be celebrated with a variety of public events such as summer concerts, movies, festivals and museum exhibits.

Therefore, I, John Vazquez, Mayor of the Town of Windsor, do hereby proclaim April 2nd, 2015

THE TOWN OF WINDSOR'S 125TH ANNIVERSARY

GIVEN under the hand and the Seal of the Town of Windsor, Colorado, this twenty-third day of March, 2015



*John Vazquez, Mayor
Town of Windsor*

Land Area Use Issues Impacting Windsor

Issue #1 – Martin Marietta Asphalt Plant Proposal

- Martin-Marietta Materials has proposed a “Use by Special Review” (USR) permit to place an asphalt plant, concrete plant and other functions on 131 131 acre parcel on WCR 13 adjacent to Indianhead Estates Community.
- This land is currently zoned Agricultural, so the USR would be required.
- Proposal
 - Asphalt plant with up to 500 tons/hour capacity
 - Concrete plant
 - Rail spur to deliver aggregate from Wyoming
 - Recycled asphalt pile
 - Concrete crushing
 - Tall conveyor structures
 - 24/7/365 operation
- Neighborhood concerns
 - Traffic
 - Based on plant capacity, trucks may enter or leave every two minutes. 24/7 operation is being requested
 - Noise
 - Crushing, Vehicles (especially backup alarms), Railroad
 - Odor
 - Primary complaints re: the MM plant in Fort Collins is the odor
 - Health effects and Safety
 - Emissions/pollution
 - Visual impact
 - Property value reductions

MM Proposal

Asphalt plant with up to 500 tons/hour capacity

Bitumen processing

Concrete plant

Rail spur to deliver aggregate from Wyoming

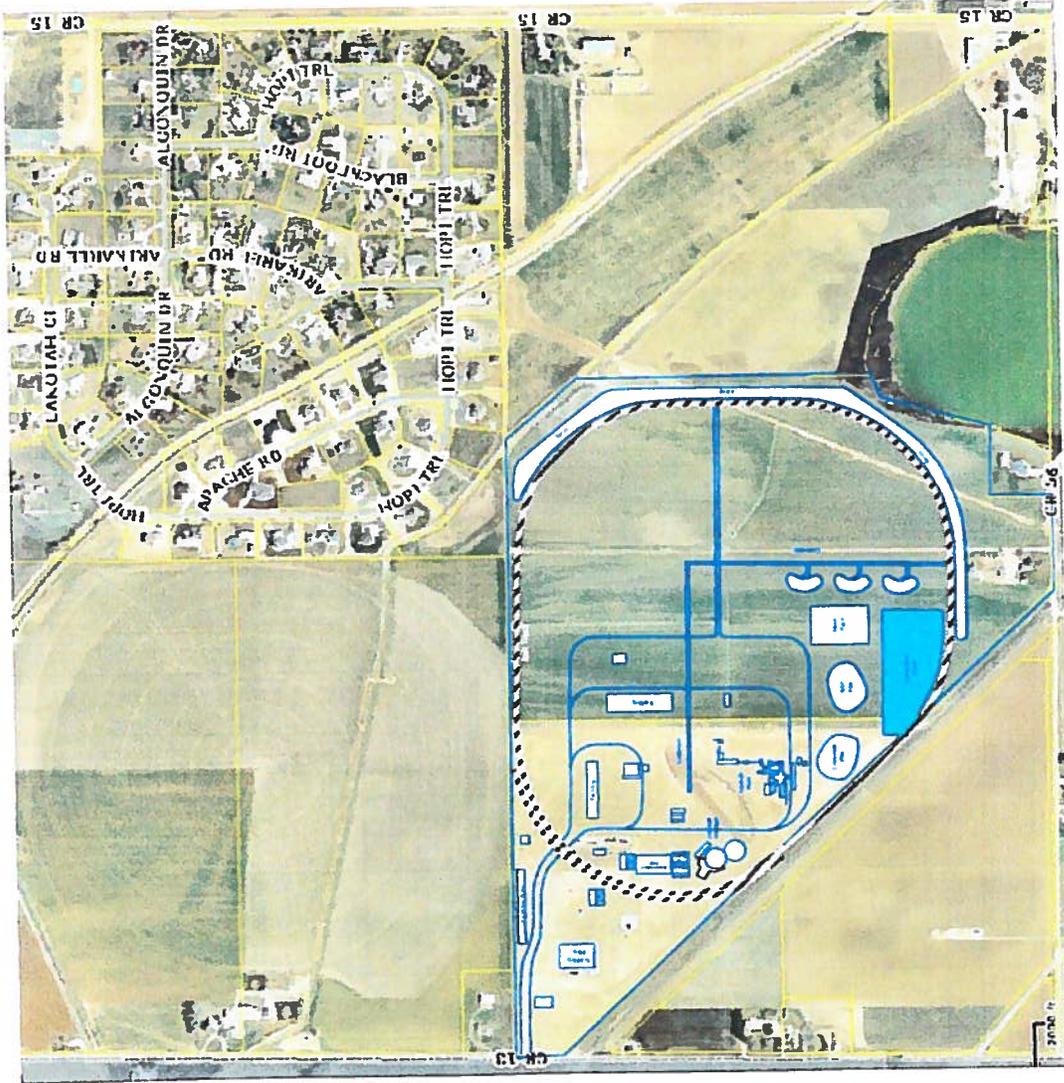
Recycled asphalt pile

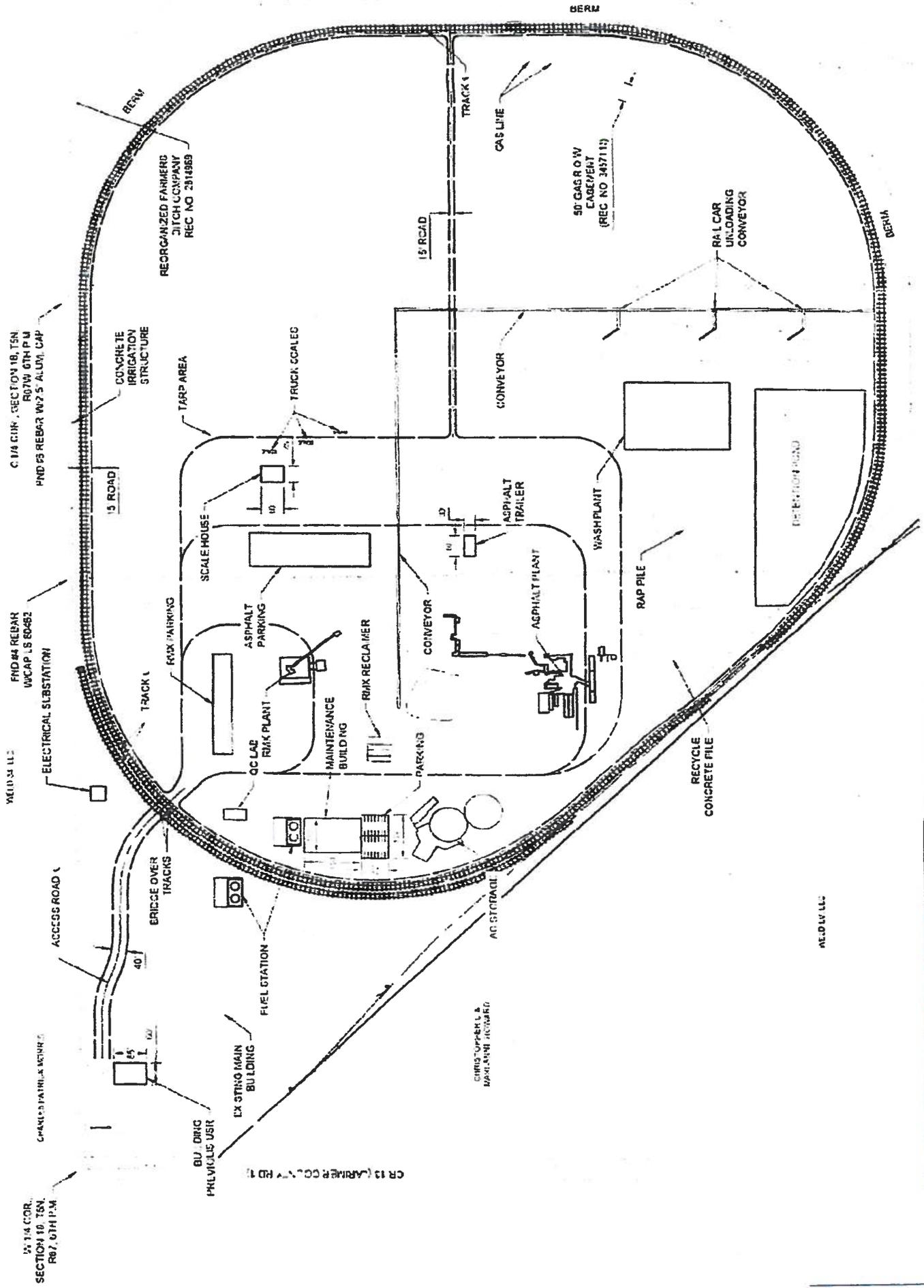
Aggregate piles

Concrete crushing

Tall conveyer structures

24/7/365 operation





C. 1/4 COR. SECTION 18, T5N
R07W 0TH P.M.
PND 65 REBAR W/5' ALUM. CAP

FND #4 REBAR
WCAP. LS 60462

WEID 34 LLS

ELECTRICAL SUBSTATION

CHAMBERS FARM, A. MCNIR 5

W. 1/4 COR.
SECTION 18, T5N.
R07, 0TH P.M.

BERM

REORGANIZED FARMER
DITCH COMPANY
REC NO. 281989

CONCRETE
IRRIGATION
STRUCTURE

TARP AREA

TRUCK SCALES

SCALE HOUSE

ASPHALT
PARKING

QC LAB

MAINTENANCE
BUILDING

FUEL STATION

EX STROKE MAIN
BUILDING

BU. DRIC
PHILWELLS USR

CR 13 (FARMER CO. "A" RD 1)

CHRISTOPHER L.S.
MAGNANI FARMER

BERM

15' ROAD

TRACK 1

CAS LINE

50' GAS ROW
CASEMENT
(REC NO. 345711)

RAIL CAR
UNLOADING
CONVEYOR

CONVEYOR

CONVEYOR

CONVEYOR

PARKING

AC STRIP

CONCRETE PILE

RAP PILE

RECYCLE PILE

DEFLECTION ROAD

BERM

WEID 34 LLS

● **Issue #2 – Weld 34 LLC Re-zoning proposal**

- Envirotech Services is planning to file an application to rezone 137 acres to Industrial-2.
- The land is near the intersection of US 34 and CR 13, immediately north of the proposed Martin Marietta asphalt plant.
- The purpose is unspecified, but is described to be a transloading facility (delivering materials such as oil, gravel, etc. by train and distributing by truck).
- Over 100 homes are located adjacent to, or near, the property.
- There is a potential for massive traffic blockages at the intersections of CR 13 and CR-15 with US 34, due to heavy truck and rail traffic.
- *This is a second proposal, different from the USR for the asphalt plant.*
- *Rezoning to I-2 would eliminate public comment on land use (Only Site Plan Reviews would be conducted).*

This property is located at the confluence of Johnstown, Windsor, Loveland and Greeley growth. It has the potential to be used for more desirable, higher tax revenue purposes – residential, commercial, etc.

Help keep our community a desirable, clean place to live and work.

- When an application is filed with Weld County, a referral will be made to Johnstown. Consider the impact, and give it an unqualified thumbs down!
- The Weld County Commissioners have been approached with the idea of proposing an Inter-Governmental Agreement which addresses future growth in the area. Give this idea your full support.

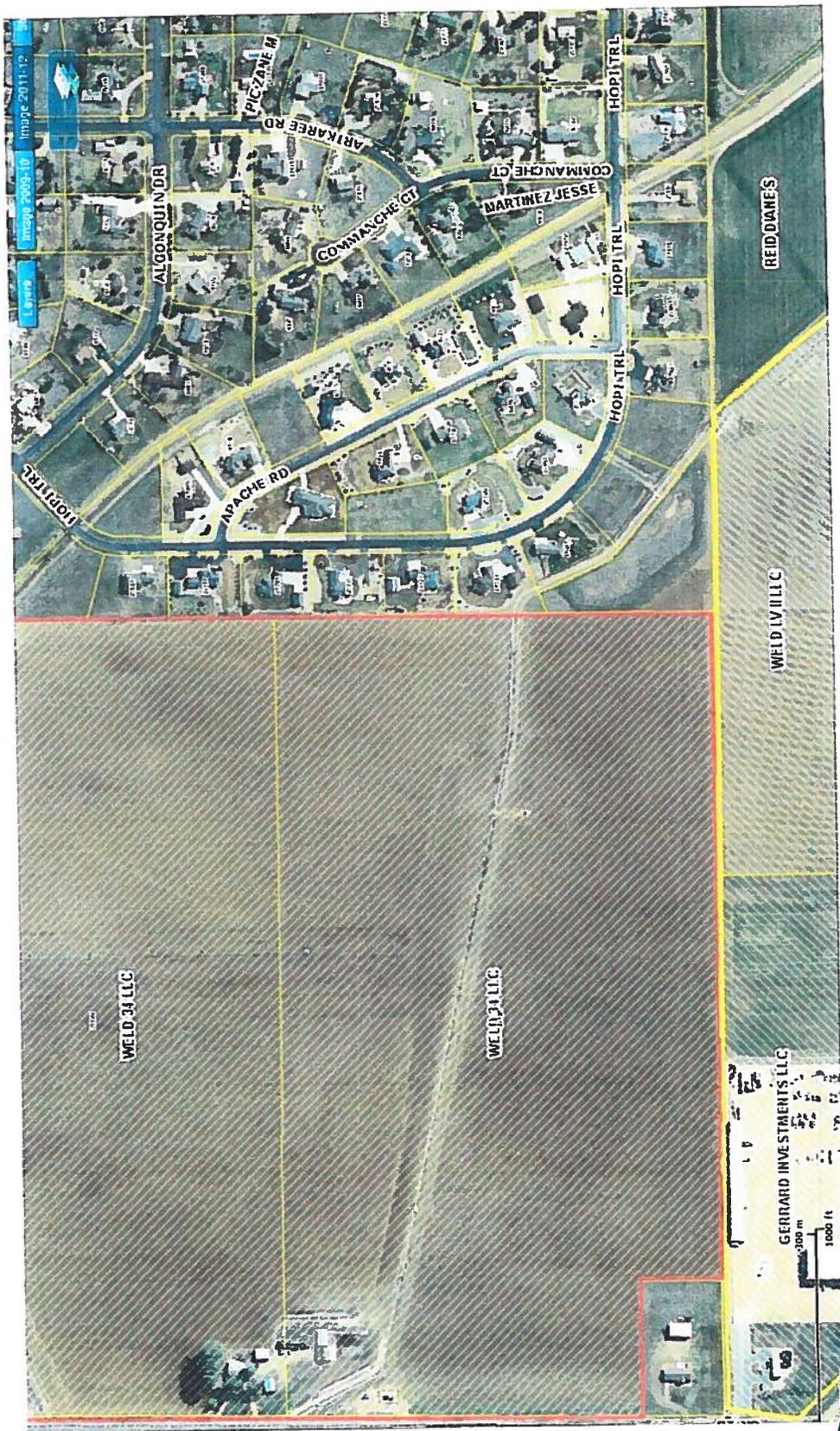
Thanks,

Your neighbors at Indianhead and Indianhead West HOAs and the surrounding community

Representatives:

Gary Oplinger 970-461-1944
Dave Kisker 720-979-6786
Chris Friede 970-227-8009

Location





TOWN BOARD REGULAR MEETING
DATE - 7:00 P.M. Town Board Chambers
301 Walnut Street, Windsor, CO 80550

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MINUTES

Roll Call Mayor Vazquez called the meeting to order at 7:01 p.m.

- | | | |
|---------------------|------------------------|--|
| 1. <u>Roll Call</u> | Mayor
Mayor Pro Tem | John Vazquez
Myles Baker
Christian Morgan
Jeremy Rose
Kristie Melendez
Robert Bishop-Cotner
Ivan Adams |
|---------------------|------------------------|--|

- | | | |
|---------------|--|---|
| Also present: | Town Manager
Town Attorney
Town Clerk/Assistant to the Town Manager
Deputy Town Clerk
Communications/Assistant to the Town Manager
Chief of Police
Director of Economic Development
Director of Engineering
Assistant Town Attorney/ Town Prosecutor
Associate Planner
Interim Planning Director | Kelly Arnold
Ian McCargar
Patti Garcia
Krystal Eucker
Kelly Unger
John Michaels
Stacy Johnson
Dennis Wager
Kim Emil
Josh Olhava
Scott Ballstadt |
|---------------|--|---|

2. Pledge of Allegiance
Town Board Member Bishop-Cotner led the Pledge of Allegiance.
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
Town Board Member Melendez motioned to approve the Agenda as presented; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Morgan, Melendez, Bishop-Cotner, Adams, Vazquez; Nays – None; Motion passed.
4. Board Liaison Reports
 - Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate
There are no updates since the last Water & Sewer Board meeting. The next meeting is scheduled for March 11, 2015 at 7:00 a.m. at the Community Recreation Center
 - Town Board Member Morgan – Parks, Recreation & Culture (PReCAB); Great Western Trail Authority (GWTA)
The PReCAB meeting was moved to March 10, 2015. They will be taking a small tour of some areas.
The Great Western Trail Authority applied for a Colorado State trails grant of \$200,000 that was turned down. They will be working on some other options to match funds from the CDOT grant that was received.

- Town Board Member Melendez – Downtown Development Authority (DDA); Chamber of Commerce
No reports from the DDA at this time. The next meeting will be Wednesday March 18, 2015. The Chamber of Commerce is having their annual retreat the morning of March 11, 2015 at Water Valley.
- Town Board Member Rose – Clearview Library Board
No report at this time.
- Town Board Member Bishop-Cotner – Historic Preservation Commission; Planning Commission
Historic Preservation Commission meets March 11, 2015.
Planning Commission discussed items three and four on tonight’s agenda.
- Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
The Poudre River Trail Corridor approval initiatives are moving along and have a deadline of May 31, 2015. Funds ranging from of \$20,000-\$25,000 were approved for river bank repairs. The Poudre River Trail Corridor also has a Trail-Athlon scheduled for May 9, 2015 at Poudre Learning Center from 9:00-12:00.
The Tree Board has ordered the Arbor Day shirts. The schools chosen to host programs for this year are Grandview Elementary and Windsor Charter Academy. Also, the tree sale was a success this year.
- Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO
No report on the MPO at this time but will forward minutes from the last meeting to the Town Board when they are received.

5. Invited to be Heard

Mayor Vazquez opened the meeting for public comment to which there was none.

B. CONSENT CALENDAR

1. Minutes of the February 23, 2015 Regular Town Board Meeting and Minutes of the November 17, 2014 Special Meeting – P. Garcia
2. Advisory Board Appointment – P. Garcia
3. Resolution No. 2015-17 - A Resolution Approving An Agreement For Use Of Available Public Facilities In The Event Of An Emergency Between The Town Of Windsor And The American Red Cross, And Authorizing The Mayor To Execute Same – M. Chew

Town Board Member Melendez motioned to approve the Consent Calendar as presented; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Morgan, Melendez, Bishop-Cotner, Adams, Vazquez; Nays – None; Motion passed.

C. BOARD ACTION

NOTE: The official record of this evening’s proceedings shall include the application, staff memos and recommendations, packet materials and supporting documents, and all testimony received for the following Board Action items.

1. Public Hearing – Ordinance No. 2015-1494 Amending Chapter 17 of the Windsor Municipal Code for the Purpose of Adopting Regulations for the Imposition of a Road Impact Fee for Oil and Gas Wells within the Town of Windsor

- Staff presentation: Scott Ballstadt, Interim Director of Planning

Town Board Member Melendez motioned to open the public hearing; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Morgan, Melendez, Bishop-Cotner, Adams, Vazquez; Nays – None; Motion passed.

Staff Presentation:

Mr. Ballstadt presented an ordinance to update the road impact fee within the fee schedule. The last road impact fee was updated in 2007 and the Town was not experiencing the current level of oil and gas well development at that time.

After the City of Greeley updated their road impact fee, staff contacted Duncan and Associates to prepare a similar road impact fee update. As a result, the proposed amendment would be to add a road impact fee of \$1,032.00 per oil and gas well that would be assessed as a condition of approval on any future conditional use grants for oils and gas wells.

Mr. Morgan asked how they came up with that figure.

Mr. Ballstadt stated it is based on a formula that Duncan and Associates has generated.

Mayor Vazquez stated it is an equation based on certain criteria that will adjust as criteria changes.

Mr. Ballstadt stated he believes they took the trip generation from Loveland's oil and gas information but the actual methodology is the same as in Chapter 17 of the municipal code.

Mr. Morgan asked if that was based on wells within the city limits.

Mr. Ballstadt stated that was.

Ms. Melendez asked if any of the oil and gas industries have been contacted regarding this issue.

Mr. Ballstadt stated they have had contact with the two operators that they primarily work with and have received a few questions for clarification from them.

Mayor Vazquez asked what happens if it is being piped?

Mr. Arnold stated that issue has not been discussed but if that does come up in the future it could be reassessed.

Mayor Pro Tem Baker asked if it would need to be piped before the conditional use grant is approved.

Mr. Arnold stated yes it would.

Mr. McCargar stated the applicant has the option to seek a second opinion.

Mayor Vazquez stated the only difference is this is such specialized traffic; one could hire a traffic engineer to evaluate land use to appeal our fees but not sure there would be enough data specific to truck traffic for that appeal process.

Mayor Vazquez asked Mr. McCargar if all the information needed was entered into the record.

Mr. McCargar stated it appears the record is complete.

Public Comment

None

Town Board Member Melendez motioned to close the public hearing; Mayor Pro Tem Baker seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Morgan, Melendez, Bishop-Cotner, Adams, Vazquez; Nays – None; Motion passed.

2. Ordinance No. 2015-1494 - Amending Chapter 17 of the Windsor Municipal Code for the Purpose of Adopting Regulations for the Imposition of a Road Impact Fee for Oil and Gas Wells within the Town of Windsor
 - First reading
 - Legislative action
 - Staff presentation: Scott Ballstadt, Interim Director of Planning

Mr. Ballstadt stated he had nothing further to add at this time.

Mr. Adams stated he is not completely comfortable with this ordinance but will support the board in what the vote is but he will not support it.

Mayor Vazquez asked Mr. Adams if there is anything he would like to bring to light that the board may need to consider to gain Mr. Adams support or any recommendations to Mr. McCargar for changes in the wording.

Mr. Adams stated if it could be done he would appreciate it but he just feels uncomfortable that the oil and gas road impact was being singled out.

Mr. Vazquez confirmed with Mr. Adams that his opinion is that the road impact fee specifically for oil and gas is being capricious.

Mr. Adams stated that was correct.

Mayor Pro Tem Baker motioned to approve Ordinance No. 2015-1494 - Amending Chapter 17 of the Windsor Municipal Code for the Purpose of Adopting Regulations for the Imposition of a Road Impact Fee for Oil and Gas Wells within the Town of Windsor on first reading; Town Board Member Morgan seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Morgan, Melendez, Bishop-Cotner, Vazquez; Nays – Adams; Motion carries on a 6-1 vote.

3. Public Hearing – Final Major Subdivision Plat for the Village East Subdivision – Randy Geist of Global Asset Management, LLC, applicant/ David Tschetter of Tschetco, Inc., applicant’s representative
 - Staff presentation: Josh Olhava, Associate Planner

Prior to public hear, Mayor Vazquez recused himself from these proceedings and relinquished the gavel to Mayor Pro Tem Baker.

Town Board Member Melendez motioned to open the public hearing; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Morgan, Melendez, Bishop-Cotner, Adams; Nays – None; Motion passed.

Staff Presentation:

Associate Planner Olhava reported that the applicant, Mr. Randy Geist, represented by Mr. David Tschetter, submitted a major subdivision plat, known as Village East Subdivision. The subdivision encompasses approximately 65 acres and is zoned Residential Mixed Use. A total of 191 single family residential lots and 17 tracts are platted in two phases of development. Part of Phase II will include a Public Park site. The single family residential lot sizes range from approximately 6,000 – 11,000 sq. ft.

The applicant held a neighborhood meeting on January 30, 2014 in accordance with Chapter 16 of the Municipal Code. During that meeting there was limited attendance. The applicant received Preliminary Plat approval at the May 21, 2014 Planning Commission meeting. During that meeting no major concerns or issues were raised. On March 4, 2015, the Planning Commission held a public hearing prior to providing their recommendation of the Final Subdivision Plat. This project is in conformance with the comprehensive plan as well as the Vision 2025 document.

At their March 4, 2015 regular meeting, the Planning Commission forward to the Town Board a recommendation of approval of the final major subdivision and Resolution No. 2015-18, subject to the following conditions, and staff concurs with this recommendation:

1. All remaining staff and Board comments shall be addressed prior to recordation.
2. All subdivision requirements shall continue to be met.

Public Comment

None

Town Board Member Melendez motioned to close the public hearing; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Morgan, Melendez, Bishop-Cotner, Adams; Nays – None; Motion passed.

4. Resolution No. 2015-18 – A Resolution Approving the Final Major Subdivision Plat for the Village East Subdivision - Randy Geist of Global Asset Management, LLC, applicant/ David Tschetter of Tschetco, Inc., applicant's representative
 - Quasi-judicial
 - Staff presentation: Josh Olhava, Associate Planner

Staff Presentation:

Associate Planner Olhava reported he had nothing further at this time.

Town Board Member Melendez motioned to approve Resolution No. 2015-18; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Morgan, Melendez, Bishop-Cotner, Adams; Nays – None; Motion passed.

Gavel is returned back to Mayor Vazquez

5. January 2015 Financial Report

- Staff presentation: Kelly Arnold, Town Manager

Mr. Arnold presented the Town of Windsor January Financial Report:

- December was a very strong month for sales
- Collections are up from previous years
- A payment collected in December 2013 that showed in January 2014 report when a vendor bought blades directly from Vestas. This was a big sales check of about \$319,000.00 so that will skew the January Collections for a period of time. Without that, our collections of \$1.1 million in January 2015 compared to January 2014 are significantly higher in regular sales tax collections.
- This was the highest January collection
- A significant number of business licenses were issued in January
- 30 building permits were issued in January 2015 compared to 35 issued in January 2014
- Expenses are in line at this point
- Payment was made to USA Pro Cycling
- The capital plan is in progress for summer projects

Mayor Vazquez asked for a status on the water tank project as we are at 96% of budget on that. Mr. Wagner stated an inspection was completed last week inside the tank. The tank was being cleaned out and it is expected that will continue for a couple of days. After that they will spray it down with a chlorine solution then start filling it. It is expected to have water in it within 10 days.

Mayor Vazquez asked if it will come in under, over or at budget.

Mr. Wagner stated it will come in at budget.

Mr. Arnold stated the February report will show a breakdown of the Community Recreation Center expansion collection and will have a separate column to report this so not skew collection data for the future.

D. COMMUNICATIONS

1. Communications from the Town Attorney
Town Attorney McCargar gave a reminder of the executive session this evening and stated a single motion with both topics would suffice.
2. Communications from Town Staff
None
3. Communications from the Town Manager
Town Manager Arnold noted the developer newsletter is in the packet.
Town Manager Arnold also introduced Jake Kauffman as he works behind the scenes on the operations of electronics for meetings. He has been with the town a year and moving to Los Angeles to be a production assistant. Town Manager Arnold thanked Jake for all he has done and appreciated his service to the Town.
4. Communications from Town Board Members

None

E. EXECUTIVE SESSION

An executive session pursuant to § 24-6-402 (4) (e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

1. Economic Development Prospect (Stacy Johnson)
2. Windsor Estates street maintenance agreement (I. McCargar and D. Wagner)

Town Board Member Melendez motioned to go into an executive session pursuant to § 24-6-402 (4) (e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

1. Economic Development Prospect (Stacy Johnson)
2. Windsor Estates street maintenance agreement (I. McCargar and D. Wagner);

Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Morgan, Melendez, Bishop-Cotner, Adams, Vazquez; Nays – None; Motion passed.

Upon a motion duly made, the Town Board returned to the Regular Meeting at 8:10 p.m.

The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the regular meeting, Mayor Vazquez advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law, such concerns should now be stated. Hearing none, the Regular Meeting resumed at 8:10 p.m.

F. ADJOURN

Town Board Member Robert Bishop-Cotner motioned to adjourn; Mayor Pro Tem seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez; Nays – None. Motion passed.

The meeting was adjourned at 8:10 p.m.

Krystal Eucker, Deputy Town Clerk

Bank Reconciliation

Board Audit

User:
 Printed:
 Date Range:
 Systems:



TOWN OF WINDSOR
 301 WALNUT STREET
 WINDSOR, CO 80550
 WWW.WINDSORGOV.COM
 (970) 674-2400
 MON-FRI 8AM TO 5PM

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 01 GENERAL FUND			
Department: 000 NO PROJECT CODE ASSIGNED			
72224	AFLAC	EMPLOYEE PAYROLL DEDUCTION 2015	861.68
72170	CITY OF GREELEY	2015 4TH QTR SOUTGATE BUS PK IGA PYMT	17,155.16
72198	COLORADO DEPARTMENT OF REVENUE	SALES TAX PAYABLE	116.00
72081	DR HORTON	REFUND BLDG PERMIT-2178 LONGFIN DR	6,544.00
72328	EAGLE DEVELOPMENT COMPANY	REFUND OVERPYMT ON PLAN SUBMITTAL FEE	2,972.00
72163	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	276.92
72164	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	296.57
72301	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	276.92
72302	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	296.57
72201	MILLER & COHEN, P.C. TRUST ACCOUNT	WAGE ASSIGNMENT	179.32
72325	MILLER & COHEN, P.C. TRUST ACCOUNT	WAGE ASSIGNMENT	183.13
72307	SAFEBUILT INC.	JANUARY 2015 REIMBURSEMENT	65,639.03
72162	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATION	15.00
72300	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATION	15.00
72222	VISION SERVICE PLAN	EMPLOYER'S SHARE OF VISION FEB2015	1,998.61
72103	EMILY GREEN	REPLACE LOST PAYCHECK FROM 2014	239.14
72326	GENEVA RITSCH	REPLACE LOST PAYROLL CHECKS 2014	72.08
Total for Department: 000 NO PROJECT CODE A			97,137.13
Department: 410 TOWN CLERK/CUSTOMER SERVI			
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	13.79
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	10.64
72184	CARD SERVICES	CML LODGING, CCCMA MEMBERSHIP, SHIPPING	242.99
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	9.24
72030	COREN PRINTING, INC.	PRINTING-BUS CARDS	39.13
72048	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	2015 MEMBERSHIP DUES	180.00
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	19.44
72101	MUNICIPAL CODE CORPORATION	ANNUAL BILLING 2015	480.00
72074	NCCG-NORTHERN COLORADO COMM GR	LEGAL NOTICE	50.50
72047	OFFICE DEPOT	OFFICE SUPPLIES	147.79
72228	OFFICE DEPOT	OFFICE SUPPLIES	375.08
72254	PATTI GARCIA	PER DIEM- CCCMA CONF GLENWOOD SPRNGS	56.00
Total for Department: 410 TOWN CLERK/CUSTO			1,624.60
Department: 411 MAYOR & TOWN BOARD			
72184	CARD SERVICES	MAYOR-COFFEE W/MAYOR	1,210.81
72218	COLORADOAN MEDIA GROUP	AD FOR RETIREMENT EVENT	120.00
72155	KING SURVEYORS, INC.	KYGER PIT ANNEXATION PLAT SURVEY	1,132.00
72258	KRISTIE MELENDEZ	REIMB PKG/MILEAGE TO CML LEGISLATIVE SESS	73.84
Total for Department: 411 MAYOR & TOWN BO			2,536.65

Check No.	Vendor/Employee	Transaction Description	Amount
Department: 412 MUNICIPAL COURT			
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	3.70
72290	CO MUNICIPAL JUDGES' ASSOC	CO MUNICIPAL JUDGES ASSOC MEMBERSHIP	215.00
72156	MICHAEL E MANNING	MUNICIPAL COURT JUDGE SVCS-JAN 2015	1,410.00
Total for Department: 412 MUNICIPAL COURT			1,628.70
Department: 413 TOWN MANAGER			
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	3.96
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	3.05
72184	CARD SERVICES	ADMIN-END OF YEAR PD GIFT CARDS	548.02
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	11.82
72030	COREN PRINTING, INC.	NAME PLATE	67.13
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	6.48
72228	OFFICE DEPOT	OFFICE SUPPLIES	2.71
72221	VARTEC TELECOM	TELEPHONE SVC-FAX MACHINES	1.86
72268	WORKSPACE INNOVATIONS LTD	DESK/OFFICE FURNITURE	2,515.83
72059	JAY ECKHARDT	DECEMBER 2014 PRIDE AWARD	25.00
72271	KELLY UNGER	PER DIEM & PARKING REIMB-CML CONF DENVER	68.00
Total for Department: 413 TOWN MANAGER			3,253.86
Department: 415 FINANCE			
72309	AMERICAN PAYROLL ASSOCIATION	RENEW ANNUAL MEMBERSHIP 2015	219.00
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	15.78
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	12.17
72184	CARD SERVICES	FIN-CGFOA MEMBERSHIP DUES 2015	45.00
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	20.24
72154	GOV FINANCE OFFICERS ASSOC	BUDGET REVIEW FEE-2015 BUDGET	330.00
72291	GOV FINANCE OFFICERS ASSOC	MEMBERSHIP DUES 2015	170.00
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	16.20
72322	MY OFFICE ETC INC	MOBILE CART	68.39
72047	OFFICE DEPOT	OFFICE SUPPLIES	700.32
72228	OFFICE DEPOT	OFFICE SUPPLIES	35.57
72221	VARTEC TELECOM	TELEPHONE SVC-FAX MACHINES	1.89
Total for Department: 415 FINANCE			1,634.56
Department: 416 HUMAN RESOURCES			
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	3.93
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	3.03
72184	CARD SERVICES	HR-WELLNESS PRIZES	1,489.84
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	35.25
72196	COLORADO HEALTH MEDICAL GROUP	RANDOM PHYSICALS/DRUG SCREENS	428.00
72030	COREN PRINTING, INC.	PRINTING-BUS CARDS	138.13
72166	HIRERIGHT SOLUTIONS INC	FEB 2015 BACKGROUND CHECKS	2,390.72
72065	KING SOOPERS	BIOMETRIC SCREENING REFRESHMENTS	144.72
72214	LIL FLOWER SHOP	FLOWERS FOR STAFF	152.90
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	9.72
72167	MOUNTAIN STATES EMPLOYERS COUNCIL	MEMBERSHIP DUES 2015	5,100.00
72074	NCCG-NORTHERN COLORADO COMM GR	EMPLOYMENT ADS	1,444.40
72249	NCCG-NORTHERN COLORADO COMM GR	EMPLOYMENT AD	25.00
72047	OFFICE DEPOT	OFFICE SUPPLIES	219.44
72228	OFFICE DEPOT	OFFICE SUPPLIES	45.98
72232	PROFESSIONAL MANAGEMENT SOLUTI	CLASSIFICATION/COMP RECOMMENDATIONS	202.50
72035	SAFEWAY, INC.	INTERVIEW FOOD	34.81
72037	SAMS CLUB DIRECT	RECRUITMENT SUPPLIES	13.94
Total for Department: 416 HUMAN RESOURCES			11,882.31

Check No.	Vendor/Employee	Transaction Description	Amount
Department: 418 LEGAL SERVICES			
72199	BRANDENBURG AND EMIL PC	COURT PROSECUTOR JAN 2015	5,310.00
72184	CARD SERVICES	CML LODGING DEPOSIT	325.00
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	9.55
72185	LAWRENCE JONES CUSTER GRASMICK	LEGAL SVCS-OPPOSITION TO ARAPAHOE CTY	4,466.00
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	3.24
72228	OFFICE DEPOT	OFFICE SUPPLIES	1.36
72321	SPENCER FANE AND GRIMSHAW LLP	WINDSOR BLDG AUTHORITY-LEGAL FEES	10.00
72273	WEST PUBLISHING CORPORATION	WESTLAW SUBSCRIP JAN 2015	699.37
72097	IAN MCCARGAR	REIMBURSE FOR RECORDING FEES	28.37
Total for Department: 418 LEGAL SERVICES			10,852.89
Department: 419 PLANNING & ZONING			
72151	AMERICAN PLANNING ASSOCIATION	APA MEMBERSHIP 2015	524.00
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	9.86
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	7.60
72184	CARD SERVICES	PLAN-MTG LUNCH	1,915.08
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	18.36
72308	ECONOMIC & PLANNING SYSTEMS, INC	DEMOGR & HOUSING STUDY	1,889.38
72207	JAMES DUNCAN AND ASSOCIATES INC	LEGAL PREPARATION	750.00
72065	KING SOOPERS	COMP PLAN INTRVW REFRESHMTS	37.97
72214	LIL FLOWER SHOP	Floral Scott B	74.95
72161	MAIL N COPY	COPIES DEMOGRPH&HOUSING STUDY	673.75
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	16.20
72228	OFFICE DEPOT	OFFICE SUPPLIES	40.22
72177	PITMAN AN AGFA COMPANY	ADHESIVE CARRIER STRIP	417.41
72221	VARTEC TELECOM	TELEPHONE SVC-FAX MACHINES	1.89
72265	CARRIE ANN LUCAS	REIMB FOR SAVING PLACES CONF MILEAGE/MEALS/	273.03
72193	JOSH OLHAVA	MILEAGE	108.10
72282	LISA GEISICK	MILEAGE REIMB SAVING PLACES CONF, DENVER	60.95
72202	PAUL HORNBECK	MILEAGE	237.04
72231	SCOTT BALLSTADT	Mileage Scott B	18.40
Total for Department: 419 PLANNING & ZONING			7,074.19
Department: 420 ECONOMIC DEVELOPMENT			
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	1.99
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	1.53
72184	CARD SERVICES	ECON-ECON FORCAST LUNCH	241.91
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	17.36
72189	ECONOMIC DEVELOPMENT COUNCIL O	2015 MEMBERSHIP	250.00
72179	INTERNATIONAL COUNCIL OF SHOPPING CENTE	2015 MEMBERSHIPS	150.00
72187	INTERNATIONAL ECONOMIC DEV COUNCIL	2015 MEMBERSHIP	385.00
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	3.24
72228	OFFICE DEPOT	OFFICE SUPPLIES	1.36
72252	UNC FOUNDATION EAST COLORADO SBDC	2015 EAST CO SBDC SPONSORSHIP	5,000.00
Total for Department: 420 ECONOMIC DEVELOP			6,052.39
Department: 421 POLICE DEPARTMENT			
72191	ASSOCIATED BAG	EMBOSSABLE TAGS	35.40
72226	BUNTING DISPOSAL, INC.	TRASH SVC	32.50
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	63.10
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	48.67
72184	CARD SERVICES	PD-OFFICE SUPPLIES	93.89
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	48.69
72038	CENTURYLINK	UTILITIES	291.62
72152	CHEMATOX LABORATORY INC	BLOOD ALCOHOL TEST	20.00
72209	CHEMATOX LABORATORY INC	BLOOD ALCOHOL TEST	85.00

Check No.	Vendor/Employee	Transaction Description	Amount
72040	CIRSA	WORKMANS COMP CLAIM	1,000.00
72066	DASH MEDICAL GLOVES, INC.	GLOVES	263.60
72194	EVIDENT, INC	SYRINGE EVIDENCE TUBES	58.85
72169	GARDEN VALLEY VET HOSPITAL	PET BOARDING 15-00730	220.00
72093	GOLDSCHMIDT AND ASSOCIATES LLC	POLYGRAPH	110.00
72095	INTERSTATE ALL BATTERY OF FT C	BATTERIES	139.80
72248	KINSCO, LLC	UNIFORM ITEMS	258.90
72284	LARIMER EMRGENCY TELEPHONE AUTHORITY	2014 ADE EXTRACT	78.43
72071	LEXISNEXIS MATTHEW BENDER	CONTRACT FEE-ONE USER, 12 MONTH ACCESS FEE 2	1,020.00
72161	MAIL N COPY	PACKAGE MAILED	4.53
72263	MEDICAL CENTER OF THE ROCKIES	BLOOD DRAW	126.00
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	84.24
72047	OFFICE DEPOT	OFFICE SUPPLIES	251.05
72228	OFFICE DEPOT	OFFICE SUPPLIES	122.07
72032	VERIZON WIRELESS SERVICES LLC	CELLULAR PHONE SVC	1,087.09
72045	WELD COUNTY	COMMUNICATION CHGS/2015	24,589.00
72229	WINDSOR HARDWARE, LLC	GRAFFITI CAMERA SETUP	20.03
72230	WIRELESS ADVANCED COMMUNICATIO	HOLSTERS	156.00
72293	XCEL ENERGY	UTILITIES-PD	3,204.13
72197	CAROL PUTNAM	MILEAGE AND LUNCH FOR LETA TRAINING	32.58
72102	WELD COUNTY PUBLIC SAFETY IT	R YEAR RSA TOKEN	1,650.00
Total for Department: 421 POLICE DEPARTMEN			35,195.17
Department: 428 RECYCLING			
72030	COREN PRINTING, INC.	BRUSH PERMITS-2015	455.00
72212	WASTE MANAGEMENT OF COLORADO	RECYCLE SITE PULLS	1,366.97
72293	XCEL ENERGY	UTILITIES-RECYCLING SITE	69.43
Total for Department: 428 RECYCLING			1,891.40
Department: 429 STREETS & ALLEYS			
72175	CITY OF FORT COLLINS STREETS DEPT	ICE BUSTER	15,378.28
72250	COLORADO ASPHALT SERVICES, INC	BAG OF ASPHALT	920.00
72030	COREN PRINTING, INC.	PRINTING-BUS CARDS	39.12
72236	DON KEHN CONSTRUCTION, INC.	ROCK & ROAD BASE	1,149.71
72080	KOIS BROTHER EQUIPMENT CO, INC	AQUAPHALT	160.00
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	6.48
72228	OFFICE DEPOT	DAY TIMER REFILL	39.99
72223	POUDRE VALLEY RURAL ELECTRIC ASSOCIATIO	UTILITIES	6,447.03
72296	POUDRE VALLEY RURAL ELECTRIC ASSOCIATIO	UTILITIES	4,162.07
72076	STEVE SCHMIDT TRUCKING, INC	HAULING ICE SLICER	595.00
72153	VERIZON WIRELESS SERVICES LLC	BILLBOARD UTILITIES	22.08
72215	XCEL ENERGY	UTLITIES-STREETS	26,399.93
72293	XCEL ENERGY	UTILITIES-TH	19.53
72241	CAROLINE I ELLIOTT	UNIFORMS	179.00
Total for Department: 429 STREETS & ALLEYS			55,518.22
Department: 430 PUBLIC WORKS DEPARTMENT			
72173	AT AND T MOBILITY	PHONE SVC	79.50
72226	BUNTING DISPOSAL, INC.	TRASH SVC	48.75
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	51.25
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	113.03
72184	CARD SERVICES	PW-OFFICE FLOOR MAT	99.98
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	8.07
72038	CENTURYLINK	UTILITIES	46.88
72294	CENTURYLINK	UTILITIES-PHONE SVC	55.31

Check No.	Vendor/Employee	Transaction Description	Amount
72213	GENERAL AIR SERVICE AND SUPPLY CO	WELDING SUPPLIES	77.35
72044	JAX INC.	UNIFORM	64.99
72161	MAIL N COPY	MAILING RETURN WRONG PART	11.51
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	6.48
72190	MITY-LITE INC	TABLES FOR PW SHOP - PUBLIC WORKS	1,164.77
72033	MOREY'S GLASS AND METALS INC	ANGLE IRON	23.41
72047	OFFICE DEPOT	OFFICE SUPPLIES	204.74
72228	OFFICE DEPOT	WRITING PAD	38.64
72221	VARTEC TELECOM	TELEPHONE SVC-FAX MACHINES	1.89
72032	VERIZON WIRELESS SERVICES LLC	CELLULAR PHONE SVC	32.05
72036	XCEL ENERGY	UTILITIES-PW	2,757.91

Total for Department: 430 PUBLIC WORKS DEP. 4,886.51

Department: 431 ENGINEERING DEPARTMENT

72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	9.86
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	7.60
72184	CARD SERVICES	ENG-2015 ASFPM MEMBERSHIP	135.50
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	12.61
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	19.44
72228	OFFICE DEPOT	OFFICE SUPPLIES	6.79
72177	PITMAN AN AGFA COMPANY	ADHESIVE CARRIER STRIP	417.42
72221	VARTEC TELECOM	TELEPHONE SVC-FAX MACHINES	1.89
72032	VERIZON WIRELESS SERVICES LLC	CELLULAR PHONE SVC	0.38

Total for Department: 431 ENGINEERING DEPA 611.49

Department: 432 CEMETERY

72226	BUNTING DISPOSAL, INC.	TRASH SVC	16.25
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	1.97
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	1.52
72184	CARD SERVICES	PARKS-MISCHARGE TO CARD	346.83
72058	COUNTRY JOHNS	LAKEVIEW CEMETERY RESTROOM SERVICE	85.00
72299	HOME DEPOT USA, INC	FLOOR PROTECTOR FOR CHAIRS	56.29
72157	MANWEILER HARDWARE, INC	PAINT FOR EXHIBITS	50.22
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	3.24
72228	OFFICE DEPOT	BLACK AND WHITE TAPE	41.92
72036	XCEL ENERGY	UTILITIES-CEMETERY	608.05

Total for Department: 432 CEMETERY 1,211.29

Department: 433 COMMUNITY EVENTS

72184	CARD SERVICES	EVENT-US PRO CHLG MTG LODGING	206.79
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	2.05
72320	COLORADO STONECRAFTS	2014 PRO CHALLENGE MONUMENT PRJCT	450.00
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	3.24
72228	OFFICE DEPOT	OFFICE SUPPLIES	1.36

Total for Department: 433 COMMUNITY EVENT 663.44

Department: 450 FORESTRY

72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	9.86
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	7.60
72184	CARD SERVICES	PARKS-PROGREEN CONF PARKING	539.89
72269	ITASCA GREENHOUSE, INC	SEEDLINGS FOR ARBOR DAY	399.59
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	6.48

Total for Department: 450 FORESTRY 963.42

Check No.	Vendor/Employee	Transaction Description	Amount
Department: 451 RECREATION			
72184	CARD SERVICES	CRC-WEBPAGE	3,398.93
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	40.61
72277	DANNI DANCE CORP	FEBRUARY DANCE	763.00
72171	DISCOUNT SCHOOL SUPPLUY	MOVIE EVENT SUPPLIES	109.90
72216	GARRETSON'S SPORT CENTER	YOUTH SPORT SCRIMMAGE VESTS	410.19
72176	HIGHLAND PARK LANES	ADAPTIVE BOWLING FEES DEC 2014	221.20
72065	KING SOOPERS	SENIOR COFFEE CLUB	407.53
72181	LONGMONT BASEBALL LEAGUE, INC.	LONGMONT BASEBALL LEAGUE REGISTRATION - 11	6,325.00
72161	MAIL N COPY	NUGGETS SECTIONAL MEDALS	45.34
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	16.20
72074	NCCG-NORTHERN COLORADO COMM GR	DIST. LINK MAGAZINE WINTER/SPRING 2015	3,898.44
72047	OFFICE DEPOT	OFFICE SUPPLIES	165.56
72228	OFFICE DEPOT	OFFICE SUPPLIES	72.24
72037	SAMS CLUB DIRECT	TEEN NIGHT SUPPLIES	166.88
72096	DENEICE J DYER	JANUARY BALLETT	732.20
72208	HEATHER DANNAHOWER	NYSKA MEMBERSHIP REIMB	20.00
72203	HUGO FLORES	TEEN NIGHT DJ	300.00
72278	HUGO FLORES	DADDY DAUGHTER DATE NIGHT DJ	200.00
72267	KELLY DIANE MOORE	JANUARY CHEER	2,940.00
72276	KELLY MADSON	MINI TENNIS	280.00
Total for Department: 451 RECREATION			20,513.22

Department: 452 AQUATICS/SWIMMING POOL

72294	CENTURYLINK	UTILITIES-PHONE SVC	121.80
72036	XCEL ENERGY	UTILITIES-POOL	402.61
Total for Department: 452 AQUATICS/SWIMMING POOL			524.41

Check No.	Vendor/Employee	Transaction Description	Amount
Department: 454 PARKS			
72247	BLACKBURN MFG. CO.	MARKING FLAGS	175.13
72311	BOMGAARS	UNIFORMS	376.05
72226	BUNTING DISPOSAL, INC.	TRASH SVC	630.50
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	29.57
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	22.81
72184	CARD SERVICES	PARKS-IRRIGATION MANUAL	3,231.87
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	9.88
72038	CENTURYLINK	UTILITIES	36.67
72192	COLORADO STONECRAFTS	SCHMIDT MEMORIAL-WINDSOR LAKE TRAIL	150.00
72030	COREN PRINTING, INC.	PRINTING-BUS CARDS	39.13
72058	COUNTRY JOHNS	WINDSOR LAKE RESTROOM SERVICE	598.00
72165	DBC IRRIGATION SUPPLY	WIRE & VALVE LACATOR ARMADA	614.00
72088	FASTENAL COMPANY	BOLTS TO INSTALL NEW BENCHES	23.35
72188	FASTENAL COMPANY	HARDWARE FOR STOCK	29.30
72314	FASTENAL COMPANY	HARDWARE FOR SKATE PARK	35.38
72289	FORT COLLINS-LOVELAND WATER DISTRICT	WATER PURCHASED	19.53
72044	JAX INC.	UNIFORMS	220.00
72261	LOUDEN IRRIGATING CANAL AND RESERVOIR	2015 ASSESSMENTS	480.00
72157	MANWEILER HARDWARE, INC	PARKS JANUARY CHARGES	252.39
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	22.68
72190	MITY-LITE INC	TABLES FOR PW SHOP - PARKS	1,164.76
72306	NEW CACHE LA POUVRE IRRIGATING	CLPR ASSESSMENT	60.00
72109	NEW PIG CORPORATION	SAFETY GEAR FOR SPRAYING	347.60
72047	OFFICE DEPOT	OFFICE SUPPLIES	187.68
72228	OFFICE DEPOT	OFFICE SUPPLIES	9.29
72305	QUALITY DOOR, INC	REPAIR OVERHEAD DOOR -FORESTRY BLDG	447.00
72272	ROCKY MOUNTAIN RECREATION INC	NORTH LIGHTS PLYGRND PANEL REPLACE	1,345.00
72221	VARTEC TELECOM	TELEPHONE SVC-FAX MACHINES	1.89
72246	WELD COUNTY UNDERGROUND WATER ASSOCL	WELL ASSESSMENTS	265.78
72049	WINDSOR HARDWARE, LLC	BATTERY FOR WIRE LOCATOR	5.99
72229	WINDSOR HARDWARE, LLC	MATERIALS FOR EASTMAN PARK DDA COMPLIANCE	299.66
72050	WINDSOR-SEVERANCE FIRE PROTECT	UTILITIES-TOWN'S PORTION OF MUSEUM JAN 2015	34.43
72158	XCEL ENERGY	UTILITIES-PARKS	4,618.05
Total for Department: 454 PARKS			15,783.37

Department: 455 SAFETY/LOSS CONTROL

72184	CARD SERVICES	CRC-CPR/FIRST AID SUPPLIES	494.95
Total for Department: 455 SAFETY/LOSS CONTI			494.95

Check No.	Vendor/Employee	Transaction Description	Amount
Department: 456 ART & HERITAGE			
72316	AIR COMFORT, INC	HVAC 4TH QTR 2014 SERVICE -AHC	400.00
72078	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	13.79
72251	CANTEEN REFRESHMENT SERVICES	MONTHLY COFFEE SVC	10.66
72184	CARD SERVICES	AHC-SAVING PLACES CONF REGISTR	328.42
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	2.82
72038	CENTURYLINK	UTILITIES	49.96
72294	CENTURYLINK	UTILITIES-PHONE SVC	178.33
72105	CITY OF AURORA	TRAVELING EXHIBITION LOAN CONTRACT FEE	600.00
72068	DIGI PIX SIGNS	REFINISHING EXTERIOR SIGN FOR AHC	175.38
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	6.48
72228	OFFICE DEPOT	OFFICE SUPPLIES	2.71
72221	VARTEC TELECOM	TELEPHONE SVC-FAX MACHINES	1.89
72036	XCEL ENERGY	UTILITIES-MUSEUM	1,195.81
Total for Department: 456 ART & HERITAGE			2,966.25
Department: 457 TOWN HALL			
72226	BUNTING DISPOSAL, INC.	TRASH SVC	21.50
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	32.38
72038	CENTURYLINK	UTILITIES	125.96
72217	CENTURYLINK	TELEPHONE SVC	624.84
72294	CENTURYLINK	UTILITIES-PHONE SVC	64.46
72158	XCEL ENERGY	UTILITIES-TH	3,912.26
Total for Department: 457 TOWN HALL			4,781.40
Total for Fund:01 GENERAL FUND			289,681.82

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 02 PARK IMPROVEMENT FUND			
Department: 000 NO PROJECT CODE ASSIGNED			
72081	DR HORTON	REFUND BLDG PERMIT-2178 LONGFIN DR	23,830.00
Total for Department: 000 NO PROJECT CODE A			23,830.00
Total for Fund:02 PARK IMPROVEMENT FUND			23,830.00

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 03 CONSERVATION TRUST FUND			
Department: 454 PARKS			
72319	MOUNTAIN CONSTRUCTORS, INC	7TH STREET TRAIL	12,530.05
Total for Department: 454 PARKS			12,530.05
Total for Fund:03 CONSERVATION TRUST FUN			12,530.05

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 04 CAPITAL IMPROVEMENT FUND			
Department: 000 NO PROJECT CODE ASSIGNED			
72081	DR HORTON	REFUND BLDG PERMIT-2178 LONGFIN DR	30,199.32
Total for Department: 000 NO PROJECT CODE A			30,199.32
Department: 421 POLICE DEPARTMENT			
72184	CARD SERVICES	PD-STAFF EQUIPMENT	289.84
72248	KINSCO, LLC	UNIFORM ITEMS NEW OFFICER	175.99
72225	WELD COUNTY	RSA TOKEN	75.00
72255	KENNETH R. HENSCHKE	PSYCH EVALS 2 NEW OFFICERS	300.00
Total for Department: 421 POLICE DEPARTMEN			840.83
Department: 429 STREETS & ALLEYS			
72297	ANDERSON CONSULTING ENGINEERS	EATON DITCH FLOOD PROTECTION	4,575.00
72292	CONNELL RESOURCES INC.	ROADWAY IMPROVEMENT PRJCT	30,013.76
72327	FALCON ROAD MAINTENANCE EQUIPMENT, LLC	HOT BOX FOR ASPHALT	9,464.00
72303	FELSBURG HOLT AND ULLEVIG, INC	TIGER V QUIET ZONE PROJECT	47,430.06
72099	THOUTT BROS CONCRETE CONTRACTORS, INC	ROADWAY IMPROVEMENT CONCRETE	9,335.36
Total for Department: 429 STREETS & ALLEYS			100,818.18
Department: 454 PARKS			
72195	FRACHETTI ENGINEERING INC	BIDDING/CONSTRUCTION PHASE	3,889.58
72160	GLH CONSTRUCTION, INC.	UFP AUGMENTATION SYSTEM	244,793.79
72029	JOHN BRUNNER AND COMPANY	MATERIALS FOR URINAL REPLACEMENT	1,675.50
72099	THOUTT BROS CONCRETE CONTRACTORS, INC	OXBOW PARKING LOT ADA CONCRETE	1,825.48
Total for Department: 454 PARKS			252,184.35
Department: 496 CUSTODIAL SERVICE			
72092	TENNANT SALES AND SERVICE COMPANY	READYSPACE CARPET CLEANER M-160	8,523.40
Total for Department: 496 CUSTODIAL SERVICI			8,523.40
Total for Fund:04 CAPITAL IMPROVEMENT FU			392,566.08

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 05 COMMUNITY & REC CENTER FUND			
Department: 000 NO PROJECT CODE ASSIGNED			
72081	DR HORTON	REFUND BLDG PERMIT-2178 LONGFIN DR	1,308.95
Total for Department: 000 NO PROJECT CODE A			1,308.95
Department: 490 COMMUNITY RECREATION CENT			
72226	BUNTING DISPOSAL, INC.	TRASH SVC	113.75
72184	CARD SERVICES	CRC EXPANSION MTG SUPPLIES	532.98
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	0.63
72217	CENTURYLINK	TELEPHONE SVC	624.84
72294	CENTURYLINK	UTILITIES-PHONE SVC	484.80
72065	KING SOOPERS	CRC EXPANSION TEAM LUNCH - CHARGED TAX, WII	29.99
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	16.20
72190	MITY-LITE INC	CARTS FOR CRC	1,278.68
72228	OFFICE DEPOT	OFFICE SUPPLIES	1.36
72310	UMB BANK, N.A.	ADMIN OF CRC BONDS	200.00
72281	UNITED VOLLEYBALL SUPPLY, LLC	VOLLEYBALL NETS	558.87
72032	VERIZON WIRELESS SERVICES LLC	CELLULAR PHONE SVC	31.83
72036	XCEL ENERGY	UTILITIES-CRC	8,473.45
72098	RENEE MULLINEX	REIMBURSE FOR CAKE PURCHASED FOR EVENT	32.79
Total for Department: 490 COMMUNITY RECRE			12,380.17
Total for Fund:05 COMMUNITY & REC CENTE			13,689.12

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 06 WATER FUND			
Department: 000 NO PROJECT CODE ASSIGNED			
72081	DR HORTON	REFUND BLDG PERMIT-2178 LONGFIN DR	2,020.00
72111	DR Horton	UTILITY ACCOUNT CLOSING BALANCE REFUND	94.07
72112	DR Horton	UTILITY ACCOUNT CLOSING BALANCE REFUND	40.23
72113	DR Horton	UTILITY ACCOUNT CLOSING BALANCE REFUND	40.03
72178	GERRARD EXCAVATING, INC.	WATER METER RENTAL DEPOSIT REFUND	2,100.00
72119	Lennar Colorado, LLC	UTILITY ACCOUNT CLOSING BALANCE REFUND	64.30
72106	OE CONSTRUCTION CORP	METER RENTAL DEPOSIT REUFND 2014	2,100.00
72079	WATER VALLEY METRO DISTRICT	REFUND BLDG PERMIT-2177 LONGFIN DR	20,679.40
72136	Brenda Mccoy-Manfredo	UTILITY ACCOUNT CLOSING BALANCE REFUND	32.17
72137	Brian Coe	UTILITY ACCOUNT CLOSING BALANCE REFUND	8.79
72135	Brooke & Diane Schlegel	UTILITY ACCOUNT CLOSING BALANCE REFUND	5.51
72129	Deborah Pratt & Joe Essert	UTILITY ACCOUNT CLOSING BALANCE REFUND	55.17
72123	Dennis & Marnie Staples	UTILITY ACCOUNT CLOSING BALANCE REFUND	69.82
72130	Diane Maddox	UTILITY ACCOUNT CLOSING BALANCE REFUND	160.88
72141	Georgia S Holden	UTILITY ACCOUNT CLOSING BALANCE REFUND	40.77
72286	Jesse Alfaro	UTILITY ACCOUNT CLOSING BALANCE REFUND	52.62
72134	Jessica Johnson	UTILITY ACCOUNT CLOSING BALANCE REFUND	37.86
72145	Joshua Mcclelland	UTILITY ACCOUNT CLOSING BALANCE REFUND	118.51
72116	Kristoffer & Kristina Nylander	UTILITY ACCOUNT CLOSING BALANCE REFUND	5.00
72124	Lonnie Lee Brewster	UTILITY ACCOUNT CLOSING BALANCE REFUND	2.95
72143	Luke Richter & Emily Harmon	UTILITY ACCOUNT CLOSING BALANCE REFUND	46.21
72125	Matt & Jaelyn Whitehead	UTILITY ACCOUNT CLOSING BALANCE REFUND	108.96
72128	Megan & Cody Keller	UTILITY ACCOUNT CLOSING BALANCE REFUND	49.59
72126	Patrick L. & Cheryl L. Rogers	UTILITY ACCOUNT CLOSING BALANCE REFUND	6.83
72147	Robert & Susan Pearson	UTILITY ACCOUNT CLOSING BALANCE REFUND	23.50
72139	Scott & Deborah Mattison	UTILITY ACCOUNT CLOSING BALANCE REFUND	47.07
72138	Scott and Karen Shanafelt	UTILITY ACCOUNT CLOSING BALANCE REFUND	56.04
72140	Thomas & Amy Heinsma	UTILITY ACCOUNT CLOSING BALANCE REFUND	76.20
72287	Vernon Smith	UTILITY ACCOUNT CLOSING BALANCE REFUND	6.46
72142	Wayne & Gilda Garaas	UTILITY ACCOUNT CLOSING BALANCE REFUND	85.82
Total for Department: 000 NO PROJECT CODE A			28,234.76

Department: 471 WATER SYSTEM

72090	BATES ENGINEERING INC	3-MG WATER TANK CONSTR PHASE SVCS	7,561.50
72311	BOMGAARS	TOOL BOX	22.99
72184	CARD SERVICES	PW-WATER MAIN BREAK STAFF MEAL	139.80
72238	CENTURY LINK	LONG DISTANCE TELEPHONE SVC	0.47
72159	CITY OF GREELEY WATER DEPARTMENT	WATER PURCHASED	962.04
72219	CITY OF GREELEY WATER DEPARTMENT	WATER PURCHASED	1,991.56
72243	CLEAR WATER SOLUTIONS INC	POTABLE WATER SVCS	318.72
72030	COREN PRINTING, INC.	PRINTING-RETURN ENVELOPES	212.58
72031	DANA KEPNER COMPANY, INC.	REPAIR PARTS	1,300.37
72172	DATAPRINT SERVICES, LLC	MONTHLY EPAY TRANSACTIONS/BILL FEES	343.12

Check No.	Vendor/Employee	Transaction Description	Amount
72064	DON KEHN CONSTRUCTION, INC.	ROADBASE FOR WATER REPAIR	681.62
72289	FORT COLLINS-LOVELAND WATER DISTRICT	WATER PURCHASED	30,261.92
72168	HENSLEY BATTERY LLC	BATTERY	26.34
72200	HYDRO CONSTRUCTION COMPANY	3-MG WATER TANK CONSTR	18,073.28
72044	JAX INC.	UNIFORM	206.98
72161	MAIL N COPY	MAILING WATER SAMPLES	12.72
72157	MANWEILER HARDWARE, INC	BATTERIES, SURGE PROTECTORS	48.57
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	12.96
72240	NATIONAL METER AND AUTOMATION	METER BASES, TRANSMITTERS, SETTERS, PAINT	12,470.81
72186	NCCAR	REGIONAL MTG REGISTRATION	40.00
72034	NORTH WELD COUNTY WATER DISTRICT	WATER PURCHASED	72,973.12
72223	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	63.32
72296	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	1,602.88
72035	SAFEWAY, INC.	MEETING REFRESH.	5.49
72233	SPORTSMAN'S WAREHOUSE, INC	UNIFORMS	179.97
72220	TIMBERLINE ELECTRIC AND CONTROL	SCADA UPDATE	15,530.00
72043	USA BLUE BOOK	RATCHET WRENCH, EAR PLUGS, HEARING PROTECT	274.09
72042	UTILITY NOTIFICATION CENTER OF COLORADO	LOCATE TRANSMISSIONS	277.42
72229	WINDSOR HARDWARE, LLC	WRENCH	26.99
72259	SANDY LAWSON S&M WATER CONSULTANTS	CALIBRATE GAUGE	87.00
Total for Department: 471 WATER			165,708.63
Department: 484 NON-POTABLE/KERN RESERVOIR			
72243	CLEAR WATER SOLUTIONS INC	WINDSOR GENERAL WATER RIGHTS 09-280	9,466.43
72220	TIMBERLINE ELECTRIC AND CONTROL	SCADA COMPUTER UPGRADE	10,737.00
72158	XCEL ENERGY	UTILITIES-KERN	63.41
Total for Department: 484 NON-POTABLE/KERN			20,266.84
Total for Fund:06 WATER FUND			214,210.23

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 07 SEWER FUND			
Department: 000 NO PROJECT CODE ASSIGNED			
72079	WATER VALLEY METRO DISTRICT	REFUND BLDG PERMIT-2177 LONGFIN DR	18,500.00
72120	Robert & Alexandra Rand	UTILITY ACCOUNT CLOSING BALANCE REFUND	73.80
Total for Department: 000 NO PROJECT CODE A			18,573.80
Department: 481 SEWER SYSTEM			
72311	BOMGAARS	UNIFORMS	137.44
72038	CENTURYLINK	UTILITIES	193.20
72294	CENTURYLINK	UTILITIES-PHONE SVC	48.65
72030	COREN PRINTING, INC.	PRINTING-RETURN ENVELOPES	173.46
72044	JAX INC.	UNIFORMS	117.98
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	6.48
72223	POUDRE VALLEY RURAL ELECTRIC ASSOCIATIO	UTILITIES	44.76
72046	SCOTT'S ELECTRIC AND BUCKET TRUCK SERVIC	LS#4 REAPIR STUCK CONTACTOR	99.00
72233	SPORTSMAN'S WAREHOUSE, INC	KNIFE	175.94
72032	VERIZON WIRELESS SERVICES LLC	CELLULAR PHONE SVC	200.05
72036	XCEL ENERGY	UTILITIES-WATER/SEWER	949.10
Total for Department: 481 SEWER SYSTEM			2,146.06
Department: 482 DISPOSAL PLANT			
72226	BUNTING DISPOSAL, INC.	TRASH SVC	34.84
72184	CARD SERVICES	PW-DRIVE REPAIR BLOWER MOTOR	1,163.97
72038	CENTURYLINK	UTILITIES	194.06
72294	CENTURYLINK	UTILITIES-PHONE SVC	59.18
72055	COLORADO ANALYTICAL LABORATORY	LAB TESTING	30.00
72210	DANA KEPNER COMPANY, INC.	BRASS SADDLE & SPOOL	342.80
72044	JAX INC.	SNAP LINK	47.94
72157	MANWEILER HARDWARE, INC	PLIERS, WENCH, KNIFE, TAPE ROPE	43.15
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	6.48
72223	POUDRE VALLEY RURAL ELECTRIC ASSOCIATIO	UTILITIES	15,750.58
72046	SCOTT'S ELECTRIC AND BUCKET TRUCK SERVIC	REPAIR POLE LIGHT WWTP	522.66
72043	USA BLUE BOOK	FLANGE	640.10
72221	VARTEC TELECOM	TELEPHONE SVC-FAX MACHINES	1.89
72107	VELOCITY PLANT SERVICES LLC	PAINTING CLARIFIER @ WWTP	51,401.00
72204	VELOCITY PLANT SERVICES LLC	COMPLETION OF WORK @ SEWER PLANT	1,000.00
72049	WINDSOR HARDWARE, LLC	APOXY	71.40
Total for Department: 482 DISPOSAL PLANT			71,310.05
Total for Fund:07 SEWER FUND			92,029.91

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 08 STORM DRAIN FUND			
Department: 000 NO PROJECT CODE ASSIGNED			
72121	4J's LTD	UTILITY ACCOUNT CLOSING BALANCE REFUND	7.06
72148	4J's LTD	UTILITY ACCOUNT CLOSING BALANCE REFUND	12.96
72150	Buer Homes Inc	UTILITY ACCOUNT CLOSING BALANCE REFUND	6.82
72081	DR HORTON	REFUND BLDG PERMIT-2178 LONGFIN DR	2,338.66
72110	DR Horton	UTILITY ACCOUNT CLOSING BALANCE REFUND	17.58
72118	Reserve at Highpointe Estates	UTILITY ACCOUNT CLOSING BALANCE REFUND	3.60
72114	Westmark Homes	UTILITY ACCOUNT CLOSING BALANCE REFUND	5.93
72149	Westmark Homes LLC	UTILITY ACCOUNT CLOSING BALANCE REFUND	10.63
72122	Betty Lou Swift	UTILITY ACCOUNT CLOSING BALANCE REFUND	36.48
72144	Eric S & Kelly G Moe	UTILITY ACCOUNT CLOSING BALANCE REFUND	20.16
72127	Eugene & Peggy Boling	UTILITY ACCOUNT CLOSING BALANCE REFUND	1.49
72146	Jimmy Gonzales	UTILITY ACCOUNT CLOSING BALANCE REFUND	7.99
72115	Kent & Sally Bashford	UTILITY ACCOUNT CLOSING BALANCE REFUND	25.17
72132	Randy & Dawn Redmond	UTILITY ACCOUNT CLOSING BALANCE REFUND	13.00
72131	Ridgeway Construction	UTILITY ACCOUNT CLOSING BALANCE REFUND	3.08
72117	Robert Ervin	UTILITY ACCOUNT CLOSING BALANCE REFUND	8.17
72133	Ryan & Toni Flack	UTILITY ACCOUNT CLOSING BALANCE REFUND	13.90
Total for Department: 000 NO PROJECT CODE A			2,532.68
Department: 483 STORM DRAINAGE SYSTEM			
72297	ANDERSON CONSULTING ENGINEERS	LAW BASIN WEST TRIB FINAL DESIGN	4,641.90
72030	COREN PRINTING, INC.	PRINTING-RETURN ENVELOPES	134.32
72280	DCP MIDSTREAM, LLC	LAW BASIN WEST TRIB FIELD WORK	7,436.25
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	3.24
72253	PERRY LEWIS	REIMBURSTMENT FOR CERTIFICATE RENEWAL	85.00
Total for Department: 483 STORM DRAINAGE S			12,300.71
Total for Fund:08 STORM DRAIN FUND			14,833.39

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 10 FLEET MANAGEMENT FUND			
Department: 491 FLEET MANAGEMENT			
72039	4 RIVERS EQUIPMENT	CLUTCH CABLE	421.96
72091	AGFINITY, INCORPORATED	FUEL FOR FLEET	4,978.09
72089	AUTO TRUCK GROUP, LLC	AMBER STROBE LIGHT	156.37
72051	B AND G EQUIPMENT, INC	STOP LIGHT SWITCH & BRACKET	466.34
72311	BOMGAARS	WORK VEST	129.94
72184	CARD SERVICES	PW-DOOR PARTS UNIT 15	215.07
72100	FERRARA'S FOAMING CAR WASH	DETAIL INTERIOR UNIT 01	150.00
72168	HENSLEY BATTERY LLC	BATTERIES	360.38
72237	KIMBALL MIDWEST	CLAMP, SIEZE RELEASE, BATTERY PROTECTOR	131.84
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	6.48
72324	MOTION AND FLOW CONTROL PRODUCTS	4 PLY COOLANT HOSE	105.68
72317	MOTOROLA SOLUTIONS, INC.	RADIO EQUIP FOR UNIT 103	7,383.50
72063	NAPA WINDSOR	FLUID TESTER	979.84
72054	O.J. WATSON EQUIPMENT	HEADLIGHT	158.69
72047	OFFICE DEPOT	OFFICE SUPPLIES	66.47
72228	OFFICE DEPOT	ROLODEX	185.47
72072	OREILLY AUTO PARTS	WIPER BLADES	349.86
72067	REX OIL COMPANY	COMPRESSOR FLUID	218.25
72262	SAFETY AND CONSTRUCTION SUPPLY	LENS FOR STROBE	36.04
72206	SMITH CO., INC.	ALTERNATOR	259.90
72279	SMITH CO., INC.	BEARINGS	53.50
72239	SPRADLEY BARR FORD, INC	SWITCH ASSEMBLY	86.74
72304	SPRADLEY BARR FORD, INC	TRANS FILTER	26.24
72061	T AND T TIRE OF WINDSOR, INC.	FLAT REPAIR	3,786.36
72073	THE WATER SHED LLC	JOY STICK	257.39
72180	WINTER EQUIPMENT COMPANY, INC.	CURB GUARDS	761.46
72053	WIRELESS ADVANCED COMMUNICATIO	INSTALL POWER SUPPLY	483.80
72298	WIRELESS ADVANCED COMMUNICATIO	HOOR METER	48.24
72241	CAROLINE I ELLIOTT	UNIFORMS	172.50
72245	THE PAWNEE GROUP	CAR WASH TOKENS & DISCOUNT	109.69
Total for Department: 491 FLEET MANAGEMEN			22,546.09
Total for Fund:10 FLEET MANAGEMENT FUNI			22,546.09

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 11 INFORMATION TECHNOLOGY FUND			
Department: 492 INFORMATION TECHNOLOGY			
72184	CARD SERVICES	IT-SUPPLIES	32.95
72087	CARTEGRAPH SYSTEMS INC	ANNUAL MAINT RENEWAL	2,756.00
72075	CIVICPLUS	REPAIR BUTTON ON WINDSORGOV WEBPAGE	400.00
72060	COMCAST CABLE COMM. LLC	INTERNET SVC	8.15
72235	COMCAST CABLE COMM. LLC	INTERNET-CRC	470.65
72275	CRW SYSTEMS INC	CRW SYSTEM IMPLEMENTATION-FINAL PYMT	19,437.50
72056	DLT SOLUTIONS	AUTODESK SOFTWARE UPGRADE	8,440.71
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	9.72
72257	NEWEGG INC	SURGE PROTECTORS	2,061.45
72228	OFFICE DEPOT	OFFICE SUPPLIES	4.07
72285	PASTPERFECT SOFTWARE INC	SOFTWARE MAINTENANCE	654.00
72270	PEAK MEDIA INC	LEIGHTRONIX TOTAL INFO-1 YEAR SVC	3,848.84
72283	SOFTWARE SECURITY SOLUTIONS LLC	ESET ENDPOINT PROTECTION	2,500.00
72323	SPRINGBROOK SOFTWARE INC	SPRINGBROOK IMPEM-PROJECT MGMT	6,100.00
72086	SUITEONE MEDIA, INC.	2015 RENEWAL FOR STREAMING SVCS	4,800.00
72242	TECHNICAL DIFFERENCE, INC.	PEOPLE-TRAK SUPPORT (3 MONTHS)	547.32
72032	VERIZON WIRELESS SERVICES LLC	CELLULAR PHONE SVC	211.32
72227	XEROX CORPORATION	XEROX LEASE PAYMENT	3,048.01
Total for Department: 492 INFORMATION TECH			55,330.69
Total for Fund:11 INFORMATION TECHNOLOC			55,330.69

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 15 HEALTH INSURANCE FUND			
Department: 000 NO PROJECT CODE ASSIGNED			
72183	1ST BANK OF NORTHERN COLORADO	BI-WEEKLY EMPLOYEE PAYROLL DONATION	8,215.07
72312	1ST BANK OF NORTHERN COLORADO	BI-WEEKLY EMPLOYEE PAYROLL DEDUCT	8,320.07
Total for Department: 000 NO PROJECT CODE A			16,535.14
Total for Fund:15 HEALTH INSURANCE FUND			16,535.14

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 17 FACILITY SERVICES			
Department: 496 CUSTODIAL SERVICE			
72070	HILLYARD INC	TISSUE, ROLL TOWEL, HAND SOAP, ETC.	826.69
72299	HOME DEPOT USA, INC	LAUNDRY SORTER	43.27
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	12.96
72041	NORTHERN COLORADO PAPER	FLOOR PREP NEUTRALIZER	25.76
72228	OFFICE DEPOT	OFFICE SUPPLIES	1.36
72274	UNISOURCE WORLDWIDE INC	LINERS	478.45
72049	WINDSOR HARDWARE, LLC	BUNGEE CORD	39.92
Total for Department: 496 CUSTODIAL SERVICE			1,428.41
Department: 497 FACILITY MAINTENANCE			
72083	ACADEMIC SPECIALTIES, INC	REPAIR CURTIAN @ CRC	956.00
72266	AIR COMFORT, INC	HVAC REPAIR TH	6,877.69
72313	AMERESCO	ENERGY MONTHLY MONITORING	403.00
72069	BAREFOOT FARMS INC.	SNOWREMOVAL @ CRC, PD, TOWN HALL	1,471.25
72057	CARRIER CORPORATION	HAVAC REPAIR @ CRC	3,150.00
72294	CENTURYLINK	UTILITIES-PHONE SVC	48.94
72052	ENVIROPEST	PEST CONTROL - PUMP HOUSE	187.00
72213	GENERAL AIR SERVICE AND SUPPLY CO	CO-2 FOR POOL	12.89
72085	GREELEY LOCK AND KEY	NEW DOOR LOCK @ PD	922.10
72260	GREELEY LOCK AND KEY	PAXTON KEY FOB PW	139.00
72062	HARBOR FREIGHT TOOLS	TIRE SEALANT, FLASHLIGHT, BIG FOOT PANEL	67.97
72084	INTERSTATE BATTERY OF THE ROCKIES	BATTERIES	112.50
72288	JOHN BRUNNER AND COMPANY	REPAIR FIRE & SMOKE ACTUATOR CRC	787.45
72244	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM FEB 2015	6.48
72047	OFFICE DEPOT	OFFICE SUPPLIES	39.99
72228	OFFICE DEPOT	OFFICE SUPPLIES	2.69
72182	OLD NATIONAL BANK	ENERGY EFFICIENCY LEASE PURCHASE	3,455.41
72318	RIDGELINE DOOR AND MILLWORK	RE-HANG DOOR @ TOWN HALL	425.00
72046	SCOTT'S ELECTRIC AND BUCKET TRUCK SERVICE	SERVICE CALL @ CRC, OPERATION OF GYM CURTIA	99.00
72256	SENTRY FIRE AND SAFETY	FIRE SUPPRESSION TEST CRC	330.00
72077	SUMMIT SUPPLY CO INC	ADA LATCH KNOB & COVER SET	103.80
72315	TRANE U.S. INC	HVAC REPAIR @ TOWN HALL	468.50
72049	WINDSOR HARDWARE, LLC	SILCOCK, BREAKER VACUUM, TAPE	35.94
72229	WINDSOR HARDWARE, LLC	FASTENERS	120.08
Total for Department: 497 FACILITY MAINTENANCE			20,222.68
Total for Fund: 17 FACILITY SERVICES			21,651.09

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 19 DOWNTOWN DEVELOPMENT AUTHORI			
Department: 486 DOWNTOWN DEVELOPMENT AU			
72094	COLORADO SPECIAL DISTRICT	GENERAL & PUBLIC OFFICIALS LIABILITY INSUR	1,894.47
72082	LILEY, ROGERS, AND MARTELL LLC	LEGAL SVCS DEC 2014	342.00
72174	NCCG-NORTHERN COLORADO COMM GR	DDA TOP PAGE/WEB	328.00
72205	CATHERINE PENNINGTON	DDA RETREAT CATERING	240.45
72108	CRAIG PETERSON	REIMBURSE PRINTING OF DDA LOT MAPS	79.78
Total for Department: 486 DOWNTOWN DEVEL			2,884.70
Total for Fund:19 DOWNTOWN DEVELOPMEN			2,884.70

Check No.	Vendor/Employee	Transaction Description	Amount
Fund: 21 COMMUNITY CENTER EXPANSION			
Department: 493			
72104	ADEPT UTILITY LOCATORS INC	CRC EXPANSION/PRIVATE UTILITY LOCATES	520.00
72264	BARKER RINKER SEACAT ARCHITECT	CRC EXP/BRS JAN 2015	83,600.54
72234	CTL/THOMPSON, INC.	CRC EXPANSION SOILS REPORT	5,200.00
Total for Department: 493			89,320.54
Total for Fund:21 COMMUNITY CENTER EXPA			89,320.54

Check No.	Vendor/Employee	Transaction Description	Amount
		Accounts Payable Total	1,261,638.85
		Payroll Total (2 pay periods)	369,932.58
		Grand Total	<u>1,631,571.43</u>



MEMORANDUM

Date: March 23, 2015
To: Mayor and Town Board
Via: Regular Meeting materials, March 23, 2015
From: Ian D. McCargar, Town Attorney
Re: Windsor Estates Street Maintenance Agreement and Release
Item #: B.3.

Background / Discussion:

The Agreement for Street Maintenance and Release between the Town and the Windsor Estates Homeowners Association will, if approved, re-allocate the responsibility for street maintenance and street light utility costs from the Windsor Estates HOA to the Town.

In 1995, the Windsor Estates Subdivision Plat was approved and recorded. The Plat dedicated the streets within the subdivision to the public, but expressly required the Developer to bear all costs associated with street improvements. Ordinarily, the dedication of streets to the public carries with it the allocation of street maintenance costs to the Town. In this case, the HOA has assessed its members an annual road maintenance fee, which funds have been used to defray street maintenance costs. The HOA has asked the Town to take over street maintenance responsibility, on the basis that dedication of the streets to public use should place the cost of maintenance on the public.

The attached Windsor Estates Agreement for Street Maintenance and Release formally re-allocates the cost of street maintenance, including the cost of utilities for street lighting within the subdivision. In exchange for the Town's assumption of this responsibility, the HOA will transfer \$60,000 from its street maintenance fund to the Town. This agreement also contains an express release of claims by the HOA and its members for any street maintenance costs incurred prior to the date of the agreement. The Director of Public Works has been involved in the negotiations, and has indicated his approval of its terms.

Financial Impact: None in the current budget year; future cost will depend on appropriations.

Relationship to Strategic Plan: Quality Development

Recommendation: Approve attached Resolution Approving the Windsor Estates Streets Maintenance Agreement and Release, and Authorizing the Director of Public Works to Execute Same

Attachments:

Resolution No. 2015-19 - A Resolution Approving the Windsor Estates Streets Maintenance Agreement and Release, and Authorizing the Director of Public Works to Execute Same

Windsor Estates Street Maintenance Agreement and Release

TOWN OF WINDSOR

RESOLUTION NO. 2015-19

A RESOLUTION APPROVING THE WINDSOR ESTATES STREET MAINTENANCE AGREEMENT AND RELEASE, AND AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO EXECUTE SAME

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality with all powers and authority provided by Colorado law; and

WHEREAS, the Town has a system for maintenance and upkeep of streets, the purpose of which is to assure a quality level of service for all public streets within the Town; and

WHEREAS, in July, 1995, the Windsor Estates Subdivision Plat was approved and accepted by the Town Board; and

WHEREAS, the streets within the Windsor Estates Subdivision were dedicated to the public, but the costs of street improvements were expressly allocated to the subdivision developer; and

WHEREAS, the Windsor Estates Homeowners Association (“HOA”) is the successor in interest to the subdivision developer, and has assumed the obligations of the developer with respect to street improvements maintenance; and

WHEREAS, since its inception, the HOA has undertaken street maintenance efforts within Windsor Estates, the cost of which has been defrayed in part by assessments paid by the HOA’s membership; and

WHEREAS, the HOA has requested that the Town assume responsibility for street maintenance within the Windsor Estates Subdivision, and the Town has indicating a willingness to do so upon the terms set forth in the attached Windsor Estates Street Maintenance Agreement and Release (“Agreement”), incorporated herein by this reference as if set forth fully; and

WHEREAS, the attached Agreement sets forth the understandings of the parties with respect to street maintenance and street light costs; and

WHEREAS, the Town Board wishes to approve the attached Agreement and authorize the Director of Public Works to execute it on the Town’s behalf.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. The attached Windsor Estates Street Maintenance Agreement and Release is hereby approved.
2. The Director of Public Works is hereby authorized to execute the said Agreement on the Town's behalf.
3. All street maintenance and street light costs assumed by the Town under the said Agreement shall be subject to annual appropriation.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 23rd day of March, 2015.

TOWN OF WINDSOR, COLORADO

By: _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

WINDSOR ESTATES STREET MAINTENANCE AGREEMENT AND RELEASE

THIS WINDSOR ESTATES STREET MAINTENANCE AGREEMENT AND RELEASE (“Agreement”), dated March 23, 2015, is between the Town of Windsor, Colorado, a Colorado home rule municipal corporation (“Town”), and the Windsor Estates Homeowners’ Association, a Colorado non-profit corporation (“Association”).

WHEREAS, the Association is a duly-constituted “association”, as defined in § 38-33.3-103 (3), C.R.S. (“Act”); and

WHEREAS, the Town is a duly-constituted home rule municipal corporation, exercising all powers authorized by law; and

WHEREAS, the final Subdivision Plat for the Windsor Estates Subdivision recorded July 21, 1995 in the Weld County Clerk and Recorder’s Office at Reception No. 2447578 contained the following language of dedication:

OWNER’S APPROVAL AND DEDICATION

Know all men by these presents that we the undersigned being the sole owners of the land described herein, have caused said land to be laid out under the name of Windsor Estates Subdivision, and do hereby dedicate to the public forever all streets, alleys and utility easements as indicated herein. In compliance with the Town of Windsor Subdivision Regulations and by contractual agreement, the landowners shall bear all expenses involved in improvements.

and

WHEREAS, the aforementioned streets include that portion of Weld County Road 70 west of Hollister Lake Road and adjacent to the Windsor Estates Subdivision, Clydesdale Lane, Palomino Way, Shetland Court, and Appaloosa Court (hereinafter, “Streets”), as depicted on the attached Exhibit A; and

WHEREAS, since the approval of the Subdivision Plat, the Association has undertaken to maintain the improvements of the Streets, the cost of which has been borne by the Association’s membership; and

WHEREAS, the Association has in place a system of assessments for the purpose of Street maintenance, the revenue from which is accumulated in a Road Maintenance Fee Fund maintained by the Association; and

WHEREAS, the Association has historically incurred significant expenses related to the maintenance of the Streets and, despite its efforts, the Association has been unable to maintain the Streets to the Town's standards for public street maintenance; and

WHEREAS, the Association desires to be relieved of the expense and responsibility for maintenance of the Streets within Windsor Estates; and

WHEREAS, the Association's Executive Board has deemed this Agreement to be for the common benefit of the Association's members;

WHEREAS the Town is prepared to accept maintenance responsibility for the Streets, subject to the conditions set forth herein; and

WHEREAS, the Town ordinarily requires that privately maintained Streets be brought up to its standards before the Town will assume responsibility for ongoing maintenance; and

WHEREAS, the Association has offered to tender to the Town the sum of \$60,000.00 from the Association's Road Maintenance Fee Fund, in exchange for which the Town will assume all responsibility for future maintenance of the Streets in Windsor Estates and obligations herein; and

WHEREAS, the parties agree that the Town's receipt and use of the Road Maintenance Fee Fund to repair and maintain the Streets pursuant to this Agreement is consistent with the function of the fund as established by the Association in the first instance; and

WHEREAS, subject to the terms and conditions herein, the Association represents that it has the legal authority to undertake each and every requirement of this Agreement, and the Town enters into this Agreement in reasonable reliance upon such representations; and

WHEREAS, each party's governing board has reviewed and authorized the within Agreement as an appropriate exercise of authority on the part of each.

NOW, THEREFORE, the parties agree as follows:

1. The foregoing recitals are reaffirmed and incorporated herein by this reference.
2. **Acknowledgement of Dedication, Exceptions.** The parties hereby acknowledge that the above-quoted language of dedication from the Windsor Estates Subdivision Plat represents an unequivocal dedication of the paved portion of the Streets laid out in the Windsor Estates Subdivision Plat. The parties further acknowledge that the Association's members shall retain responsibility for all shoulders, barrow ditches, aprons, storm water

drainage features and storm water drainage facilities, subject to the Town's right to enter into such areas for the purpose of maintaining the paved portion of the Streets. The Town did not and does not herein assume responsibility for maintenance of any barrow ditches, aprons, storm water drainage features or storm water drainage facilities; the owners within the Association shall retain this responsibility.

3. **Town Maintenance.** Upon approval of this Agreement by both parties' governing boards and tender of the payment described in Section 6 below, the Town shall add the Streets to the Town's pavement management system and will undertake maintenance of the Streets as is customary for the Town with respect to public streets. Nothing herein shall obligate the Town to undertake any particular standard or level of maintenance with respect to the Streets. The appropriation of public funds and other resources for road maintenance purposes shall be left to the sole discretion of the Town's governing board.
4. **Town Snowplowing.** Upon approval of this Agreement by both parties' governing boards and tender of the payment described in Section 6 below, the Town shall add the Streets to the Town's snowplowing plan and will undertake snowplowing of the Streets as is customary for the Town with respect to public streets. Nothing herein shall obligate the Town to undertake any particular standard or level of snowplowing with respect to the Streets. The appropriation of public funds and other resources for snowplowing purposes shall be left to the sole discretion of the Town's governing board.
5. **Street Lighting.** Upon approval of this Agreement by both parties' governing boards and tender of the payment described in Section 6 below, the Town shall likewise assume responsibility for the maintenance and electricity costs associated with all Street lights as is customary for the Town with respect to public streets.
6. **Delivery of Road Improvement Fee Funds.** Upon approval of this Agreement by both parties' governing boards, the Association shall deliver to the Town the sum of \$60,000.00 from the Association's Road Improvement Fee Fund. These funds shall be retained by the Town, and shall be deemed applied to the cost of Street maintenance and snowplowing. The payment of this sum shall be irrevocable and non-refundable.
7. **Release.** Upon approval of this Agreement and payment as provided in Section 5, the Town forever releases the Association from any and all maintenance responsibilities with respect to the Streets, and the Association forever releases the Town from any claims arising out of the Association's maintenance of public streets through the date of this Agreement.
8. **Effective Date.** This Agreement shall become effective only upon its execution by each party's authorized representative(s).

9. **Attorney Fees and Costs.** Should the Town bring suit to enforce or interpret the terms of this Agreement, and in such action prevail, the Town shall be entitled to an award of attorney fees and costs. All such sums so adjudged shall be added to the amounts otherwise due under this Agreement.
10. **Remedies Not Exclusive.** In the event of breach of this Agreement, the non-breaching party shall have all remedies and rights of execution as provided by law, which remedies shall not be exclusive.
11. **Place of Trial.** Venue for any action brought by either party for interpretation or enforcement of this Agreement shall exclusively be in the state courts of Colorado, sitting in Weld County.
12. **Non-Assignment.** The parties shall not assign or transfer any of its obligations hereunder without notice to and consent of the other party.
13. **No Third Party Beneficiaries.** No entity not a signatory to this Agreement shall be deemed a beneficiary hereof; there are no third-party beneficiaries, express or implied.
14. **Entire Agreement.** This Agreement is the entire agreement of the parties with respect to its subject matter. There are no enforceable promises, representations or undertakings other than as set forth herein.

TOWN OF WINDSOR,
a Colorado home rule municipal corporation

By: _____
Terry Walker
Director of Public Works

WINDSOR ESTATES HOMEOWNERS'
ASSOCIATION,
a Colorado nonprofit corporation

By: _____
Michael Applebee
President

WINDSOR ESTATES HOMEOWNERS'
ASSOCIATION,
a Colorado nonprofit corporation

By: _____
Franklin Kublin
Vice President

WINDSOR ESTATES HOMEOWNERS'
ASSOCIATION,
a Colorado nonprofit corporation

By: _____
Robert Kentwortz
Treasurer

WINDSOR ESTATES HOMEOWNERS'
ASSOCIATION,
a Colorado nonprofit corporation

By: _____
Terrance Willis
Secretary



MEMORANDUM

Date: March 23, 2015
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Stacy Johnson, Director of Economic Development
Re: Regional Tourism Act Application Funding Request
Item: B.4.a

Background / Discussion:

Since July of 2014 Economic Development Staff has been working on the Regional Tourism Act (RTA) with the City of Loveland and Larimer. The final application was submitted on February 17th. Costs for the project submittal have increased; we anticipate additional expenses as we go through the process with the state. The Go NoCO Board has been holding private fund raising events as well.

Financial Impact:

The City of Loveland is has invested \$175,000, with an additional \$50,000 expected. The Loveland Community Marketing Commission invested \$75,000 and the Town of Windsor \$50,000 to date. Larimer County has agreed to support the application with \$10,000. The additional request to the Windsor Town Board is \$20,000. These funds will only be used for the five projects in Loveland, Windsor & Larimer County in the original application.

Revenue generated from these projects will not only increase personal and real property value and taxation, but generate sales tax and the ability for the RTA zone to fund infrastructure expansion and maintenance.

Recommendation

Support the Go NoCO RTA application with an additional \$20,000 from the Economic Development Incentive Fund.

Relationship to Strategic Plan:

Diversify, Grow & Strengthen the Local Retail and Industrial Economy

Attachments

Resolution 2015-20

TOWN OF WINDSOR

RESOLUTION NO. 2015-20

A RESOLUTION AUTHORIZING THE EXPENDITURE OF ECONOMIC DEVELOPMENT FUNDS IN SUPPORT OF A REGIONAL TOURISM PROJECT WITHIN THE TOWN OF WINDSOR AND THE SURROUNDING VICINITY

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality with all powers and authority provided by Colorado law; and

WHEREAS, under Title 24, Article 46, Part 3 of the Colorado Revised Statutes (“Colorado Regional Tourism Act” or “Act”), local governments may apply to the Colorado Office of Economic Development for approval of a regional tourism project; and

WHEREAS, representatives of the Town of Windsor are working in conjunction with a collection of local governments, private developers and concerned citizens (“Go NoCo”) for approval of an application submitted pursuant to the Act; and

WHEREAS, all participants in Go NoCo have contributed funding and in-kind services to support Go NoCo’s objectives; and

WHEREAS, the Town’s financial contribution to Go NoCo to date is \$50,000; and

WHEREAS, Go NoCo requires additional funding pending review and approval of its application; and

WHEREAS, the Town believes that the continued funding of Go NoCo promotes the economic development priorities of the Town; and

WHEREAS, the Town has previously budgeted funds for economic development purposes, which purposes include the objectives of Go NoCo; and

WHEREAS, the Town Board hereby finds that additional funding of Go NoCo is an appropriate expenditure of the Town’s economic development funds.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

The Town Manager is hereby authorized to provide additional funding in support of the Go NoCo Regional Tourism Act effort in the amount of \$20,000.00.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 23rd day of March, 2015.

TOWN OF WINDSOR, COLORADO

By: _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk



MEMORANDUM

Date: March 23, 2015
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Scott Ballstadt, Interim Director of Planning
Josh Olhava, Associate Planner
Subject: Letter Authorizing Support of a State Historical Fund Grant for a Residential Property Survey, and Authorizing the Mayor to Execute the Same
Item #: B.5

Background:

One of the main goals of the Historic Preservation Commission's 2013-2015 Work Plan is to begin a residential property survey of Windsor's historic core area. This will be a multi-phase project, with the first phase projected to start at the end of this coming summer. The first phase will focus on Walnut Street between 7th and 1st Streets and tie into the Downtown survey area that was completed in 2010. One focus area will be to survey Windsor's historic and unique places of worship.

Funds were budgeted for 2015 to complete phase 1 of the residential property survey. With direction from the Historic Preservation Commission, staff is completing a Competitive Grant Application through the State Historical Fund. The goal of the grant application is to secure funds that will support 75% of the survey costs of phase 1.

Relationship to Strategic Plan:

Goal 1: Build Community Spirit and Pride
H. Encourage historic preservation

Recommendation:

Approval by the Town Board to authorize the Mayor to sign a letter of support of a State Historical Fund Grant Application.

Enclosures: Letter of Support



March 23, 2015

Mr. Steve Turner
Vice President of Preservation Programs
History Colorado
1200 Broadway
Denver, CO 80203

Dear Mr. Turner and State Historical Fund Representatives:

On behalf of the Town of Windsor, I am pleased to submit this letter of support for the Town's State Historical Fund Competitive Grant Application to conduct a historical and architectural survey of properties within Windsor's historic core.

Through many community visioning and future growth processes, Town citizens continually reiterate the importance of preserving our historical resources and celebrating the Town's rich heritage and culture. The Town is celebrating its' 125th anniversary of incorporation throughout 2015 by "honoring our past, celebrating our future." The Town of Windsor is continuously working to promote historic preservation and awareness of the Town's history. The most important piece which we are missing is an updated and comprehensive historical and architectural survey.

The information received from the surveys will be used to help educate our residents to the unique heritage and character that our community possesses. This survey will provide the Town a base from which to proceed and help us discover, appreciate and secure pieces of our past. It is important to preserve our landmarks, Windsor's unique identity and quality of life as we continue to grow at an unprecedented rate.

Thank you for your work in historic preservation.

Sincerely,

John Vazquez, Mayor
Town of Windsor



MEMORANDUM

Date: March 23, 2015
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Scott Ballstadt, AICP, Interim Director of Planning
Subject: Ordinance No. 2015-1494 Amending Chapter 17 of the Windsor Municipal Code for the Purpose of Adopting Regulations for the Imposition of a Road Impact Fee for Oil and Gas Wells within the Town of Windsor
Item #s: C.1

Background:

In 2007 Duncan and Associates, in association with the transportation planning firm of Felsburg, Holt and Ullevig, prepared an update to the Town's Road Impact Fee Study to review the Town's Road Impact Fee Ordinance to determine if it was meeting the goal of collecting adequate road impact fees to offset the cost of road construction that was attributed to growth.

The review (and ultimate implementation) of the 2007 Study resulted in adjustments being made to the road impact fees associated with the land use categories shown on Table 1 of the enclosed memorandum from Duncan and Associates. Since a "nexus" is required in order to charge an impact fee, the adjustments to each respective land use category provided the necessary nexus between length of vehicle miles traveled by each land use category and the net cost associated with each vehicle mile traveled within Windsor.

Since the Study was updated in 2007 and the Town was not experiencing the current level of oil and gas well development at that time, Table 1 of the Study did not include a land use category for oil and gas wells. Due to the recent oil and gas development and the impact the activities have on Windsor streets, staff has researched how a nexus could be established to legally impose a road impact fee on oil and gas well development.

This year, with the consulting services of Duncan and Associates, the City of Greeley revised its Impact Fee Ordinance which included a nexus for establishing a road impact fee on oil and gas well development. This being the case, Windsor also retained the services of Duncan and Associates to prepare a similar study that would provide Windsor with a nexus to impose a road impact fee on oil and gas well development. The result of this study – which uses the methodology shown in Figure 1 of the enclosed memorandum – is that a road impact fee of \$1,032 may be legally imposed on every new oil or gas well that will be developed in the future.

Recommendation: Approval of Ordinance No. 2015-1494 at second reading

Enclosures: Ordinance No. 2015-1494
Memorandum from Duncan and Associates

pc: Matt Owens, President, Extraction Oil and Gas Company
Scot Donato, Regulatory Manager, Great Western Oil and Gas Company

February 4, 2015

Joseph P. Plummer, AICP, Director
 Town of Windsor Planning
 301 Walnut Street
 Windsor, CO 80550

RE: Road Impact Fee for Oil and Gas Wells

This memorandum calculates a road impact fee for oil and gas wells, consistent with the Town of Windsor’s road impact fee ordinance, as well as with the 2007 study on which the current fees are based.

Windsor’s fees were adopted at 84% of the amounts calculated in the 2007 study, as shown in Table 1. The fee for oil and gas should be adjusted by the same percentage.

Table 1. Calculated and Adopted Road Impact Fees

Land Use	Unit	Calculated Fee	Adopted Fee	Adoption Percent
Single-Family Detached	Dwelling	\$2,520	\$2,115	84%
Multi-Family	Dwelling	\$1,767	\$1,483	84%
Mobile Home Park	Site	\$1,315	\$1,103	84%
Hotel/Motel	Room	\$1,815	\$1,524	84%
Retail/Commercial				
Shopping Center/General Retail	1000 sq. ft.	\$4,141	\$3,476	84%
Auto Sales/Service	1000 sq. ft.	\$3,289	\$2,760	84%
Bank	1000 sq. ft.	\$4,967	\$4,169	84%
Bldg Materials/Hardware/Nursery	1000 sq. ft.	\$7,927	\$6,653	84%
Convenience Store	1000 sq. ft.	\$8,812	\$7,396	84%
Discount Store	1000 sq. ft.	\$6,030	\$5,061	84%
Furniture Store	1000 sq. ft.	\$906	\$761	84%
Movie Theater	1000 sq. ft.	\$7,017	\$5,889	84%
Restaurant, Fast Food	1000 sq. ft.	\$11,107	\$9,322	84%
Restaurant, Sit-Down	1000 sq. ft.	\$4,637	\$3,892	84%
Office/Institutional				
Office, General	1000 sq. ft.	\$3,384	\$2,840	84%
Office, Medical	1000 sq. ft.	\$7,237	\$6,074	84%
Hospital	1000 sq. ft.	\$4,400	\$3,693	84%
Nursing Home	1000 sq. ft.	\$1,526	\$1,280	84%
Place of Worship	1000 sq. ft.	\$2,282	\$1,915	84%
Day Care Center	1000 sq. ft.	\$2,380	\$1,997	84%
Elementary/Secondary School	1000 sq. ft.	\$413	\$346	84%
Industrial				
General Light Industrial	1000 sq. ft.	\$2,144	\$1,799	84%
General Heavy Industrial	1000 sq. ft.	\$460	\$386	84%
Warehouse	1000 sq. ft.	\$1,523	\$1,279	84%
Mini-Warehouse	1000 sq. ft.	\$768	\$645	84%

Source: Calculated fees from Duncan Associates, *2007 Road Impact Fee Update for the Town of Windsor, Colorado*, January 14, 2008, Table 18; adopted fees from Town Code.

Windsor’s road impact fee formula is basically the product of daily vehicle-miles of travel (VMT) generated by the land use and the net cost per VMT. The detailed formula is provided in Figure 1.

Figure 1. Road Impact Fee Formula

FEE	=	VMT x NET COST/VMT
<u>Where:</u>		
VMT	=	TRIPS x % NEW x LENGTH
TRIPS	=	½ trip ends generated by development during average weekday
% NEW	=	Percentage of primary trips as opposed to pass-by or diverted-linked trips
LENGTH	=	Average length of a trip on major roadway system
NET COST/VMT	=	COST/VMT - CREDIT/VMT
COST/VMT	=	COST/VMT x VMC/VMT
COST/VMC	=	Average cost to create a new VMC based on planned improvements
VMC/VMT	=	The system-wide ratio of capacity to demand in the major road system (assumed 1:1)
CREDIT/VMT	=	Credit per VMT, based on net present value of other revenues generated by new development and used for capacity-expanding road improvements in the benefit area

Source: Duncan Associates, 2007 Road Impact Fee Update for the Town of Windsor, Colorado, January 14, 2008, Figure 2;

VMT is the product of the trip generation rate, the percentage of primary trips, and the average trip length in miles. Data compiled by the City of Loveland indicate that after construction, oil and gas wells generate approximately 4 trip end per day for oil and gas removal, routine inspections and maintenance and repair. The number of trip ends needs to be divided by two in order to avoid double-counting trips, resulting in an estimate of 2 trips per day per wellhead. Because none of these trips will be pass-by trips, the percentage of new trips is 100%. The average trip length on Windsor’s major road system for industrial uses calculated in the 2007 study is 6.75 miles, and this should be appropriate for oil and gas. The product of the three factors (2 trips x 100% new trips x 6.75 miles) is 13.50 VMT per day per wellhead.

The net cost per VMT calculated in the 2007 study is \$91. The fees based on the 2007 study were adopted at 84% of the calculated amounts, as shown above. Multiplying the VMT by the net cost per VMT and the adoption percentage (13.50 VMT x \$91 per VMT x 84% adoption percentage) yields a recommended fee of \$1,032 per wellhead, as summarized in Table 2 on the following page.

Table 2. Oil and Gas Road Impact Fee

Daily Trip Rate (1/2 Trip Ends)	2.00
x Percent Primary Trips	100%
Daily Primary Trips	2.00
x Average Trip Length (miles)	6.75
Daily Vehicle-Miles of Travel (VMT)	13.50
x Net Cost per Daily VMT	\$91
Net Cost per Wellhead	\$1,229
x Adoption Rate	84%
Road Fee per Wellhead	\$1,032

Source: Trip rate is 1/2 daily trips per wellhead for oil and gas removal, routine inspections and maintenance and repair from City of Loveland, Development Services Department, memorandum for August 19, 2014 City Council meeting, agenda item 14; other factors from Duncan Associates, *2007 Road Impact Fee Update for the Town of Windsor, Colorado*, January 14, 2008, Table 18.

In summary, our recommended fee for oil and gas wells is \$1,032 per wellhead.

Sincerely,
DUNCAN ASSOCIATES



Clancy Mullen
Vice President

TOWN OF WINDSOR

ORDINANCE NO. 2015-1494

AN ORDINANCE AMENDING CHAPTER 17, ARTICLE XV, OF THE WINDSOR MUNICIPAL CODE WITH RESPECT TO THE IMPOSITION OF A FEE UPON FUTURE OIL AND GAS DEVELOPMENT APPROVED WITHIN THE TOWN OF WINDSOR

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality, with all powers and authority vested under Colorado law; and

WHEREAS, the Town is located within an active and oil and gas exploration zone, access to which is achieved through surface development; and

WHEREAS, the exploration of oil and gas within the Town causes fiscal impacts to the Town, including the need for roadway capital improvements needed to serve such activity; and

WHEREAS, the assessment and imposition of fees upon oil and gas development is permitted by state land use law, and is reserved to the Town as a home rule municipality; and

WHEREAS, the Town has retained Duncan Associates to evaluate the impact of oil and gas development within the Town, the result of which is a recommendation for the imposition of a uniform fee upon all future land use approvals for oil and gas extraction sites for use by the Town in defraying the projected impact of such sites on the Town’s roadway capital facilities; and

WHEREAS, the Town Board has given due consideration to the recommendations of Duncan Associates, and the projected capital facilities impacts of future oil and gas development within the Town; and

WHEREAS, the Town Board desires to adopt the within Ordinance establishing an impact fee upon future oil and gas development within the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

Section 1. The Road Impact Fee Table found in Section 17-15-50 (c) of the Windsor Municipal Code is hereby amended by the addition of a new row under the segment labeled “Industrial”, which new row shall read as follows:

Oil and Gas Extraction Site	Per State-permitted wellhead	1,032
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Section 2. The impact fee established herein shall be assessed and collected as a condition of issuance for all Conditional Use Grants approved by the Town pursuant to Section 16-7-60 of the *Windsor Municipal Code* after the effective date of this Ordinance.

Section 3. The Road Impact Fee Administrator shall administer all revenue generated by the impact fee imposed herein as provided in Chapter 17, Article XV of the *Windsor Municipal Code*.

Introduced, passed on first reading, and ordered published this 9th day of March, 2015.



TOWN OF WINDSOR, COLORADO

By John S. Vazquez
John S. Vazquez, Mayor

ATTEST:

Patti Garcia
Patti Garcia, Town Clerk

Introduced, passed on second reading, and ordered published this 23rd day of March, 2015.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk



MEMORANDUM

Date: March 23, 2015
To: Mayor and Town Board
Via: Regular meeting materials, March 23, 2015
From: Ian D. McCargar, Town Attorney
Re: Vima enclave annexation
Item #: C.2.

Background / Discussion:

With the participation and consent of the primary landowner, we present to you for first reading the Vima Annexation to the Town of Windsor. This enclave, consisting of approximately 7.278 acres is located on the north side of Eastman Park Drive, east of Diamond Valley Drive and just south of the Diamond Valley Community Park Site. The property consists of two parcels, a larger parcel controlled by Martin Lind and a smaller parcel presently owned by Guadencio Holguin.

This parcel meets the statutory requirements for an enclave annexation; it has been completely surrounded by the Town for at least three years. In this setting, the Town is authorized to annex the property by ordinance. The statutory enclave annexation process eliminates the public hearing requirements usually applicable to annexations by owner petition. Although no public hearing is required for an enclave annexation, public comment is required on second reading under the Charter. The Municipal Annexation Act of 1965 only requires that the Town publish notice in the newspaper for four consecutive weeks. With the first publication of this annexation occurring on March 6, 2015, the statutory requirements for notice will have been met by the time this comes back for second reading.

The Limited Industrial I-L zoning designation for this parcel has been requested by the primary property owner, and fits the overall character of the surrounding area.

Financial Impact: None.

Relationship to Strategic Plan: Community Spirit and Pride.

Recommendation: Adopt attached Ordinance Annexing Certain Real Property Pursuant To The Enclave Annexation Powers Granted Municipalities Under The Colorado Municipal Annexation Act Of 1965

Attachments: Ordinance No. 2015-1495 – An Ordinance Annexing Certain Real Property Pursuant to the Enclave Annexation Powers Granted Municipalities Under the Colorado Municipal Annexation Act of 1965; Vima Annexation Plat

TOWN OF WINDSOR

ORDINANCE NO. 2015-1495

AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY PURSUANT TO THE ENCLAVE ANNEXATION POWERS GRANTED MUNICIPALITIES UNDER THE COLORADO MUNICIPAL ANNEXATION ACT OF 1965

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality with all powers and authority vested by Colorado law; and

WHEREAS, the power to annex enclaves is specifically granted to municipalities under Section 31-12-106, C.R.S.; and

WHEREAS, the real property (“Property”) described in the attached Exhibit A has been entirely surrounded by Town-annexed property for more than three years; and

WHEREAS, the Property qualifies for annexation by ordinance under Section 31-12-106, C.R.S, and Section 30(1) (c) of Article II of the Colorado Constitution; and

WHEREAS, the Property owner has requested said enclave annexation and is in agreement with the zoning designation; and

WHEREAS, the Town Clerk has published notice of the within Ordinance as required by Section 31-12-106, C.R.S.; and

WHEREAS, the Town Board has concluded that annexation of the Property is a proper exercise of municipal powers.

NOW, THEREFORE, be it ordained by the Town Board for the Town of Windsor, Colorado, as follows:

1. The foregoing recitals are incorporated herein as if set forth fully.
2. The real described in the attached Exhibit A, the contents of which are incorporated herein as if set forth fully, is hereby annexed pursuant to Section 31-12-106, C.R.S.
3. The Property shall henceforth be known as the “Vima Annexation to the Town of Windsor”.
4. The Property shall be zoned as “Limited Industrial I-L”, and shall be subject to the requirements of *Windsor Municipal Code* Chapter 16, Article XXI.
5. The Town Clerk is hereby directed to comply with the filing requirements of Section 31-12-113 (2) (a), C.R.S.

Introduced, passed on first reading, and ordered published this 23rd day of March, 2015.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

Introduced, passed on second reading, and ordered published this 13th day of April, 2015.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

EXHIBIT A
(Vima Annexation to the Town of Windsor)

A plat of a parcel of land in the TOWN OF WINDSOR, County of Weld, Colorado, located in the Southeast Quarter of Section Twenty-two (22), Township Six North (T.6N), Range Sixty-seven West (R.67W.) of the Sixth Principal Meridian (6th P.M.) and more particularly described as follows:

Lots A and B of Recorded Exemption No. 0807-22-4 RE4624 recorded July, 5, 2007 at Reception No. 3488323 of the Records of Weld County.

TOGETHER WITH a strip of land, being part of that parcel of land described in that Special Warranty Deed recorded June 18, 1998 at Reception No. 2620412 of the Records of Weld County, and being more particularly described as follows:

BEGINNING at the Southeast corner of said RE4624 and assuming the South line of the Southeast Quarter of said Section 22, T.6N., R.67W., as bearing South 89°24'28" West being a Grid Bearing of the Colorado State Plane Coordinate System, North Zone, North American Datum 1983/2007, a distance of 2606.56 feet with all other bearings contained herein relative thereto:

THENCE South 00°35'34" East along the West line of Altergott Farms Annexation recorded July 24, 1998 at Reception No. 2628393 of the Records of Weld County a distance of 10.00 feet to the North line of Metal Container Corporation Annexation recorded September 26, 1986 as Reception No. 0271094 of the Records of Weld County;

THENCE South 89°24'28" West along the North line of said Metal Container Corporation Annexation a distance of 618.87 feet to the East line of said Altergott Farms Annexation;

THENCE North 00°35'28" West along the East line of said Altergott Farms Annexation a distance of 10.00 feet to the Southwest corner of said RE4624;

Thence along the South line of said RE 4624 the following two courses and distances:

THENCE South 89°24'32" West a distance of 229.55 feet;

THENCE South 89°24'36" West a distance of 389.32 feet to the **POINT OF BEGINNING**.

Said Vima Annexation contains 7.278 acres more or less.



MEMORANDUM

Date: March 23, 2015
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Scott Ballstadt, AICP, Interim Director of Planning
Subject: Resolution No. 2015-21 Approving the Establishment of the Town of Windsor Comprehensive Plan Advisory Committee, Outlining Its Composition, and Affirming Its Mission
Item #: C.3.

Background:

The Town has retained Houseal Lavigne Associates to prepare the Town's new Comprehensive Plan which was last updated in 2006. In consultation with Houseal Lavigne, it was determined that a Comprehensive Plan Advisory Committee (CPAC) comprised of community leaders and citizens should be formed to help guide the planning process. The membership of the CPAC consists of two Planning Commissioners, two Downtown Development Authority members, two Chamber of Commerce members, one school district representative and nine citizen representatives appointed by the Town Board, for a total of 16 CPAC members.

The CPAC will serve as a "sounding board", established to discuss ideas, formulate strategies, review draft materials and documents, and help shape the final products; ensuring the Plan is reflective of community input and aspirations. The consultant will be responsible for facilitating outreach and engagement throughout the community, and will prepare materials for CPAC review and discussion. Material prepared by the consultant will be provided to CPAC members in advance of scheduled CPAC meetings.

The CPAC consists of individuals committed to helping Windsor create a new comprehensive plan which will address land use, development, transportation, community facilities, open space, environmental features, and much more. The Plan will build upon past Comprehensive Plans, the Vision 2025 effort and other relevant past plans and studies, and will create new goals, objectives and implementation strategies for moving the community forward. The CPAC will likely meet four or five times over the course of the next 9-12 months and will work closely with staff and the consultant as the Comprehensive Plan is developed.

The comprehensive planning process depends heavily on CPAC members for their commitment, insight, and the community perspective they bring to the table, helping to ensure the development of a responsive, creative, viable, and effective Comprehensive Plan. The CPAC will be considered an ad hoc committee that will expire upon Planning Commission adoption of the Comprehensive Plan.

Recommendation: Approval of Resolution No. 2015-21 as presented

Enclosures: Resolution No. 2015-21
Exhibit A – CPAC membership list

TOWN OF WINDSOR

RESOLUTION NO. 2015-21

A RESOLUTION APPROVING THE ESTABLISHMENT OF THE TOWN OF WINDSOR COMPREHENSIVE PLAN ADVISORY COMMITTEE, OUTLINING ITS COMPOSITION, AND AFFIRMING ITS MISSION

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality with all powers and authority provided by Colorado law; and

WHEREAS, the Town has determined that a complete review of its land use Comprehensive Plan will take place in 2015; and

WHEREAS, the Town has retained the firm of Houseal Lavigne Associates (“Houseal Lavigne”) to assist in this effort; and

WHEREAS, Houseal Lavigne has recommended the creation of a citizen committee, known as the Comprehensive Plan Advisory Committee (“CPAC”) to serve as an advisory resource for its Comprehensive Plan review efforts; and

WHEREAS, Houseal Lavigne has recommended that the CPAC consist of individuals committed to helping Windsor create a new Comprehensive Plan which will address land use, development, transportation, community facilities, open space environmental features, and other matters relevant to the community; and

WHEREAS, the Town has assembled a qualified cross-sectional group of citizens who desire to serve as members of the CPAC; and

WHEREAS, the Town Board wishes to approve the establishment of the CPAC, to define its mission and otherwise provide for its governance; and

WHEREAS, the Town Board believes that the establishment of the CPAC promotes the public interest.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. The Town of Windsor Comprehensive Plan Advisory Committee (“CPAC”) is hereby established.
2. The mission of the CPAC shall be:

- a. Oversee the progress of the Comprehensive Plan review being undertaken by the Town; and
 - b. Provide direction to Town staff and Houseal Lavigne Associates on how the goals, objectives and deadlines associated with preparation of the Comprehensive Plan will be realized; and
 - c. Serve as a “sounding board” to discuss ideas, formulate strategies, review draft materials and documents, and help shape the final products; and
 - d. Ensure the Comprehensive Plan is reflective of community input and aspirations.
3. The CPAC will be considered an *ad hoc* committee which will expire upon Planning Commission adoption of the Comprehensive Plan.
 4. The membership of the CPAC shall consist of membership identified in Exhibit A, attached hereto and incorporated herein by this reference as if set forth fully.
 5. The CPAC shall meet as coordinated by its members and Houseal Lavigne Associates, and shall work closely with Houseal Lavigne Associates and Town staff in scheduling such meetings.
 6. The CPAC shall establish its own meeting protocols and rules of procedure.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 23rd day of March, 2015.

TOWN OF WINDSOR, COLORADO

By: _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

Exhibit A**CPAC Membership List**

March 17, 2015

Affiliation	Number	Members		
Planning Commission	2	Gale Schick		
		Steve Scheffel		
Chamber of Commerce	2	Michal Connors		
		Tom Prenger		
Downtown Development Authority	2	Bob Winter		
		Craig Petersen		
Weld RE-4	1	Dan Seegmiller		
Citizen at Large	1	Ashley Chase		
Citizen at Large	1	Jim Bowman		
Mayor Appointment	1	Ryan Huszar		
Citizen - District 1 (MB)	1	Ryan Nelson		
Citizen - District 2 (CM)	1	Steve Zuckweiler		
Citizen - District 3 (JR)	1	Jarod Mundt		
Citizen - District 4 (KM)	1	Kelly Hall		
Citizen - District 5 (BC)	1	Doug Ochsner		
Citizen - District 6 (IA)	1	Ken Dickson		
Total	16			
Town Board Liaison:				
Project Manager: Scott Ballstadt				
Staff Support: Josh Olhava, Associate Planner				
Staff Support: Paul Hornbeck, Associate Planner				
Staff Support: Krystal Eucker, Deputy Town Clerk				



MEMORANDUM

Date: March 23, 2015
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Stacy Johnson, Director of Economic Development
Re: The Hearth – Incentive Request
Item #: C.4.a

Background / Discussion:

In February of 2015, Economic Development staff was contacted by Jason Schaffer, co-owner of the incoming restaurant, tentatively called The Hearth Wood Fired Pub and located at 205½ 4th street. Mr. Schaffer inquired about some assistance with the assessed tenant finish fees, specifically the Road Impact Fee (RIF) on his new restaurant. There had never been a RIF assessed on the space in this property before because it had never been used before. Staff worked with planning to validate the amount of fees including the RIF for the new facility and they were deemed accurate. A formal incentive request was received on March 3, 2015 and is included in this packet.

The request from the owners of building is to waive the Road Impact Fee assessed on their business in the amount of \$14,595.00. If the project progresses as expected, the restaurant would like to be up and running by August 1, 2015.

Below is a project review:

The Hearth Wood Fired Pub:

Total Initial Project Investment =	\$278,209.00
Building Size	3,750 sq. ft. building (2 nd floor)
Building est. valuation for tenant finish	\$125,000.00
Equipment/FF&E (Lessee)	\$202,956.00
5 year income projections from sales tax	\$352,561.27

Financial Impact:

Fee waivers/reimbursements: **\$14,595.00**

Recommendation

Approval of the waiver of the Road Impact Fees for The Hearth and back fill these funds from the Economic Development Incentive Fund.

Relationship to Strategic Plan:

Diversify, Grow & Strengthen the Local Retail and Industrial Economy

Attachments:

Letter of Request
Fee estimate
Cost analysis
Incentive Agreement
Exhibit A
Resolution No. 2015-22

3/3/2015

Jason Shaeffer
Vice President/Chef, J&J Inc. (DBA Hearth Wood Fired Pub)
President/Chef, Chimney Park Restaurant & Bar
205½ 4th Street, Windsor, Colorado 80550
406 Main Street, Windsor, Colorado 80550
970-686-1477 (O) 970-443-1454 (C)
Jason@chimneypark.com

James Gurley
President/General Manager, J&J Inc. (DBA Hearth Wood Fired Pub)
General Manager/Certified Sommelier, Chimney Park Restaurant & Bar
205½ 4th Street, Windsor, Colorado 80550
406 Main Street, Windsor, Colorado 80550
970-686-1477 (O) 970-231-2127 (C)
James@chimneypark.com

To Whom It May Concern:

We are writing this letter to request assistance with the proposed Town of Windsor planning fees, estimated at \$17, 321.16 for our new restaurant Hearth Wood Fired Pub located at 205½ 4th Street. We would like to request fully waiving these fees. The tax revenue the Town of Windsor will receive once the business is open significantly offsets the money we are asking to be waived. Attached with this letter is a 3 year pro forma (year 1 will be partial). Estimated sales from 2016 through 2018 is \$5,441,747.58 which at a tax rate of 3.95% produces \$214,949.03 for the Town of Windsor. The added value of our real estate taxes and personal property taxes through Weld County also offsets this ask for waived fees. Additionally, the building space that is being renovated and used has produced \$0 sales tax revenue since 1905. In creating this warm gathering place, we believe this project is much needed for downtown Windsor and will provide an amenity for our community.

If you have any questions, please feel free to contact us and thank you for your consideration.

Sincerely,



Jason Shaeffer and James Gurley

Tenant Finish - estimate sheet

NOTICE

Pre-payment of the Plan Review Fee and Administrative Fee shown on this estimate will be due upon submittal of building permit application effective November 15, 2010.

Date:	6/26/2014
Name of requestor:	Eric Peratt
Ph# or email:	
Type of Project:	Tenant Finish - Tap House
Subdivision Name:	
Job Address:	205 4th Street
Previous Use:	retail

Town of Windsor
 Planning Department
 301 Walnut Street
 Windsor, CO 80550
 (970) 674-2436
 fx (970) 674-2456

ESTIMATE ONLY: ALL FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE. ESTIMATED FEES ARE REFLECTIVE OF THE CURRENT AMOUNTS IN EFFECT AT THE TIME OF THIS ESTIMATE REQUEST. PLEASE CONTACT THE PLANNING DEPARTMENT FOR ANY FEE CHANGES AS YOU ARE GETTING CLOSER TO SUBMITTAL OF A BUILDING PERMIT APPLICATION. SEE PAGES 2 FOR FEE EXPLANATION.

Line #	Description	Amount
1	Valuation	\$125,000
2	Electrical Valuation	\$15,000
3	Building Fee	Based on valuation - see schedule
4	Electrical Fee	Based on valuation - see schedule
5	Construction Meter	Always \$57.50 if new construction
6	Administrative Fee	65% of Line 1
	Raw Water	25% of Lines 3, 4, & 5
	Water Plant Invest.	Contact Town Engineer
	Sewer Plant Invest.	Based on Water Tap size
	Park fee - Neighborhood	Based on Sewer Tap size
	Park fee - Community	not applicable for commercial or industrial
	Drainage Fee	not applicable for commercial or industrial
	Water Meter and Yoke	per Ordinance 2003-1148 - see schedule
	Irrigation Meter	Based on Water Tap size
	Fire District	Based on Tap size, if applicable
	Windsor Use Tax	based on fee schedule
7	Larimer County Use Tax	3.2% of 1/2 of valuation in Line 1
8	Road Impact Fee	0.80% of 1/2 of valuation in Line 1
9		per Ordinance 2008-1318 - see schedule
TOTAL		\$17,321.16

\$785.15
\$287.50
N/A
\$510.35
\$268.16
N/A
\$875.00
N/A
N/A
\$14,595.00
\$17,321.16

town

Tenant Finish - estimate sheet

- 1 Valuation is based upon materials and labor for entire building/project, not inclusive of the land, infrastructure, landscaping, etc.
- 2 Electrical valuation is based materials and labor for electrical portion of building/project, not inclusive of the land, infrastructure, landscaping, etc.
- 3 Building Permit Fee from Fee Schedule
- 4 Electric Permit Fee from Fee Schedule
- 5 Plan Review - 65% of Building Permit fee
- 6 Administrative Fee - 25% of Building Permit fee + Electric Permit fee
- 7 Larimer County Use Tax applicable only in Larimer County
- 8 Road Impact Fee: Based upon per proposed use in this building - Please see Ordinance 2008-1318 for detailed information. For similar use no fee assessed.
Formula for this permit - Retail = $3892 / 1000 \times 3750 = 14,595$
- 9 Total fees - these fees are an estimate only.

Hearth Restaurant 205 1/2 4th St.				
Jason Shaeffer				
Expenses:				
FF&E & Tenant Finish	\$ 349,356.00			
Investment by Lessee		\$ 349,356.00		
Income:		Approx. Windsor Sales Tax (3.0%) REVENUE		
Year 1				
The Hearth - info from Jason Schaeffer		\$44,837.00		
Fees for Hearth Restaurant				
*based off of information provided by Windsor Commercial tenant finish Fee estimate form				
Building Fee	\$785.15			
Electrical Fee	\$287.50			
Plan Review Fee	\$510.35			
Administrative Fee	\$268.16			
Fire District	\$ 875.00			
Road Impact Fee	\$ 14,595.00			
Investment in building		\$349,356.00		
Total sales tax revenue at 3% (5 years) estimated		\$267,768.06		
Incentive request		\$14,595.00	Payback less than one year	

**AGREEMENT
FOR
CERTAIN ECONOMIC INDUCEMENTS AND DEVELOPMENT
INCENTIVES**

THIS AGREEMENT FOR CERTAIN ECONOMIC INDUCEMENTS AND DEVELOPMENT INCENTIVES (“Agreement”) is executed effective as of March 23, 2015 (“Effective Date”), by and between the TOWN OF WINDSOR, COLORADO, a Colorado home rule municipal corporation (“Town”), and J&J, INC., a Colorado corporation (“Business Owner”).

RECITALS:

Business Owner proposes to establish and operate a bar and restaurant open to the public within the real property legally described as set forth in Exhibit A hereto, incorporated herein by this reference as if set forth fully (“Property”).

Business Owner intends to undertake tenant finish improvements in order to establish and operate bar and restaurant open to the public (“Facility”).

Operation of the Facility will provide substantial economic benefits to the Town, including but not limited to, increased sales tax revenues, new employment opportunities and increased customer traffic to the downtown area.

Subject to the terms and conditions herein, Business Owner is requesting, and the Town desires to grant, certain economic inducements and incentives to facilitate the establishment and operation of the Facility.

It is an appropriate and lawful function of Colorado municipalities to encourage new and expanded retail development through economic inducements and incentives.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Town and Business Owner agree as follows:

1. The foregoing Recitals are fully incorporated herein by this reference with the same force and effect as though restated below.
2. Notwithstanding anything to the contrary stated herein, Business Owner shall have no obligation to establish or operate the Facility. This Agreement does not create any obligation to establish or operate the Facility at any time, under any circumstances. Likewise, the Town’s obligation to provide Business Owner with the economic inducements and incentive described below is subject to Business Owner’s establishment and operation of the Facility as a bar and restaurant open to the public. If Business

Owner's shall fail for any reason to establish and operate the Facility as a bar and restaurant open to the public, the Town shall have no obligation to provide inducements or incentives under this Agreement.

3. Business Owner intends that the Facility's bar and restaurant operations will commence on or about October 1, 2015 ("Firm Opening Date").
4. The Town has evaluated the public benefit of the proposed development of the Property, and the value of providing economic inducements and incentives to encourage and sustain such development. In reliance upon certain documentation provided to the Town, the Town has determined that establishment and operation of the Facility as a bar and restaurant open to the public will be of substantial economic benefit to the Town.

Without limiting the generality of the foregoing and for purposes of clarification, the Business Owner has represented to the Town that the total cost of improvements and equipment necessary for operation of the Facility will be approximately \$328,000.00. The Business Owner has represented that taxable retail sales generated by the Facility will be approximately \$352,561.00 during the first five (5) years of Facility operation as a bar and restaurant open to the public. The Town's evaluation of inducements and incentives primarily and substantially relies upon the information provided by Business Owner regarding the sales tax revenue expected as a result of its operations. Business Owner presented such information in order to induce the Town to enter into this Agreement, and the Town has reasonably relied upon such information prior to entering into this Agreement.

As a result of the Business Owner's representations regarding the cost and nature of the Facility-related improvements to the Property, the Town has determined that the Town's customary Road Impact Fee would ordinarily be assessed in the amount of \$14,595.

5. Notwithstanding the aforementioned estimate of Road Impact Fees, the total value of the incentives and inducements contemplated herein shall not be final until the Town's issuance of a building permit for tenant finish to the Facility in keeping with customary building permit policy. Accordingly, the total value of the incentives and inducements may increase or decrease; such are dependent upon the value of such incentives and inducements as stated in the building permit, as issued by the Town. In other words, the building permit shall be determinative of the total value of the incentives and inducements in the aggregate, and the value of each, as contemplated herein.
6. In light of the foregoing, the Town agrees that it will waive the Road Impact Fee simultaneously with the building permit issued for the Facility tenant finish improvements. The Business Owner will not be required to pay the Road Impact Fee at the time of building permit issuance, but will be required to pay all other building permit-related fees.

7. In light of the foregoing, the Business Owner agrees to complete the Facility tenant finish improvements and receive a Certificate of Occupancy for the operation of a bar and restaurant open to the public within the Facility prior to the Firm Opening Date. In the event a Certificate of Occupancy is not issued for the operation of a bar and restaurant open to the public within the Facility prior to the Firm Opening Date, then the entire Road Impact Fee shall be immediately due and payable to the Town.
8. In the event the Business Owner establishes and operates a bar and restaurant open to the public within the Facility, but for any reason later ceases the operation of a bar and restaurant open to the public prior to the first anniversary of the Firm Opening Date (or the first date upon which the Facility is open for business as a bar and restaurant open to the public, if prior in time to the Firm Opening Date), then the Business Owner shall reimburse the Town a pro-rated portion of all Road Impact Fees waived by the Town as provided herein, determined in accordance with the following formula:

Total Road Impact Fees waived by the Town, divided by 12 (rounded to the nearest dollar), multiplied by the number of calendar months remaining prior to the first anniversary date = reimbursement owed to the Town.

By way of example, assume the Town waives Road Impact Fees of \$15,000. Further assume that the Facility opens for business as a bar and restaurant open to the public on the Firm Opening Date. If the Facility ceases bar and restaurant operations three calendar months after the Firm Opening Date, nine calendar months will remain before the anniversary date.

$$\$15,000.00 \div 12 = \$1,250.00$$

$$\$1,250 \times 9 = \$11,250 \text{ reimbursement due to Town}$$

9. Any reimbursement owed to the Town under this Agreement shall be due and payable on the first anniversary of the Firm Opening Date (or the first date upon which the Facility is open for business as a bar and restaurant open to the public, if prior in time to the Firm Opening Date). If not paid when due, the reimbursement shall bear interest at the annual rate of five percent (5%) until paid in full.
10. In addition to any reimbursement and interest, if any, due to the Town, the Business Owner shall pay the Town's attorney fees for any Town efforts directed at collection of amounts due and owing to the Town.
11. Any reimbursement owed and not paid when due to the Town under this Agreement, plus interest and attorney fees, if any, shall constitute a lien on the business assets of the Facility, with its priority established by reference to the date upon which this Agreement is recorded with the Weld County Clerk and Recorder.

12. This writing constitutes the entire agreement between the parties with respect to its subject matter, and supersedes any prior written or oral communication, negotiations, agreements, representations and understandings between them with respect to its subject matter.
13. This Agreement may not be modified, enlarged or altered, except in writing, signed by both parties.
14. Neither party may assign the benefits or burdens of this Agreement without the express written consent of the other, provided that such consent shall not be unreasonably withheld, delayed or conditioned.
15. This Agreement shall be governed by and construed in accordance with the law of the State of Colorado. Venue for all purposes shall be deemed proper in the District Court of Weld County, Colorado.
16. A waiver by either party of a breach of any of the provisions of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of the same or another provision of this Agreement.
17. If any part, term or provision of this Agreement is held by the courts to be illegal or otherwise unenforceable, such illegality or unenforceability shall not affect the validity of any other part, term of provision, and the rights of the parties shall be construed as if the part, term or provision in question was never part of this Agreement.

In witness whereof, the parties have executed this Agreement as of the Effective Date.

TOWN OF WINDSOR, COLORADO

John S. Vazquez, Mayor

J&J, INC.

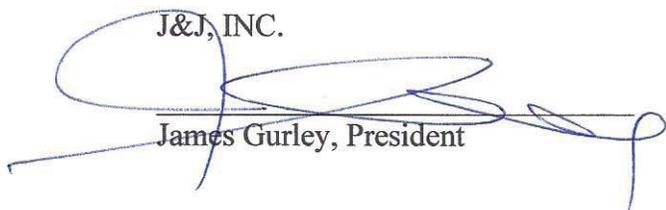

James Gurley, President

EXHIBIT A
TO
AGREEMENT FOR CERTAIN ECONOMIC INDUCEMENTS AND DEVELOPMENT
INCENTIVES

Lower level legal description:

The North fifty feet of Lots 26, 28, 30 and 32, All in Block 11, in the Town of Windsor, County of Weld, State of Colorado and all of the first story or ground floor of the two-story brick building upon said Lot, said first story extending to and including the joists of the second floor, according to the terms of a certain Deed and Agreement made by W-R Ehrlich Company, a Colorado limited liability limited partnership, formerly known as W-R Ehrlich Company, a Colorado limited partnership to Windsor Lodge No. 69 A.F. and A.M., a Masonic body of the County of Weld and State of Colorado, said instrument being recorded in Book 217 Page 548 of the Weld County records, located in the Northeast Quarter of the Northwest Quarter of Section 21, Township 6 North, Range 67 West of the 6th P.M., in Weld County, Colorado, County of Weld, State of Colorado.

Also known by street and number as: 201, 203, 205 4th Street, Windsor, CO 80550

Upper level legal description:

An undivided one half interest in and to the North 50 feet of Lots 26, 28, 30 and 32, Block 11 and all of the North 5 feet of the South 140 feet of Lot 32, Block 11, also the entire upper or second story of the building known as the Opera House on the said Lots, extending from, but not including, the joists in the floor of the second story, to and including the roof of the said building, together with any and all stairways leading thereto, with the continuous and uninterrupted right of ingress and egress to and from the said second story, over and upon five feet of the entire South end of the land described, and five feet of the entire West end of that portion of Lot numbered 26 above described Town of Windsor, County of Weld, State of Colorado.

Also known by street and number as: 205 ½ 4th Street, Windsor, CO 80550

TOWN OF WINDSOR

RESOLUTION NO. 2015-22

A RESOLUTION APPROVING AN AGREEMENT FOR CERTAIN ECONOMIC INDUCEMENTS AND DEVELOPMENT INCENTIVES BETWEEN THE TOWN OF WINDSOR, COLORADO, AND J&J, INC., WITH RESPECT TO THE DEVELOPMENT OF PROPERTY FOR COMMERCIAL PURPOSES WITHIN DOWNTOWN WINDSOR

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality with all powers and authority provided by Colorado law; and

WHEREAS, J&J, Inc, (“J&J”) is a Colorado corporation proposing to open a bar and restaurant open to the public within the property known as 201, 203, 205 and 205 ½ 4th Street; and

WHEREAS, the Town has determined that making certain economic incentives and inducements available to qualified commercial enterprises is a lawful tool by which sales tax, property tax, employment and other public benefits may be achieved; and

WHEREAS, Title 31, Article 15, Part 9 of the Colorado Revised Statutes provides that it is a proper exercise of municipal powers to provide economic inducements and incentives to new facilities that bring jobs and tax revenue to the community; and

WHEREAS, J&J has presented data and specifications to the Town for the purpose of justifying an offer of economic inducements and incentives from the Town; and

WHEREAS, based upon the data and specifications provided by J&J, and in reliance thereon, the Town has offered economic inducements and incentives, *to wit*: development-related fee waivers; and

WHEREAS, the Town and J&J have negotiated the attached Agreement for Certain Economic Inducements and Development Incentives (“Agreement”), which terms are incorporated herein by this reference as if set forth fully; and

WHEREAS, the attached Agreement has been reviewed by the Town Board, Town Manager and Town Attorney; and

WHEREAS, the Town Board wishes to approve the attached Agreement, and authorize the Mayor to execute it on the Town’s behalf.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. The attached Agreement for Certain Economic Inducements and Development Incentives, incorporated herein by this reference as if set forth fully, is hereby approved.
2. The Mayor is hereby authorized to execute the attached Agreement on behalf of the Town.
3. The Town Attorney is authorized to make necessary revisions to the Agreement in keeping with its essential purposes.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 23rd day of March, 2015.

TOWN OF WINDSOR, COLORADO

By: _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk



FUTURE TOWN BOARD MEETINGS
Work Sessions & Regular Meetings will be held in the Board
Chambers unless otherwise noted.

March 30, 2015	Fifth Monday
April 6, 2015 6:00 p.m.	Town Board Work Session
April 13, 2015 5:30 p.m./1 st floor conference room	Board/Manager/Attorney Monthly Meeting
April 13, 2015 7:00 p.m.	Town Board Meeting
April 20, 2015 6:00 p.m.	Town Board Work Session Metropolitan District follow up discussion LED Streetlight Discussion
April 27, 2015 6:00 p.m.	Town Board Work Session Joint Work Session with Parks, Recreation & Culture
April 27, 2015 7:00 p.m.	Town Board Meeting
May 4, 2015 6:00 p.m.	Town Board Work Session
May 11, 2015 5:30 p.m./1 st floor conference room	Board/Manager/Attorney Monthly Meeting
May 11, 2015 7:00 p.m.	Town Board Meeting Kern Board Meeting
May 18, 2015 6:00 p.m.	Town Board Work Session
May 25, 2015	Memorial Day
June 1, 2015 6:00 p.m.	Town Board Work Session
June 8, 2015 5:30 p.m./1 st floor conference room	Board/Manager/Attorney Monthly Meeting
June 15, 2015 7:00 p.m.	Town Board Meeting
June 22, 2015 6:00 p.m.	Town Board Work Session
June 29, 2015	5th Monday
	<u>Additional Events</u>
April 9, 2015	Advisory Board Dinner – CRC

Future Work Session Topics

Development Review Discussion of Commercial/Industrial Preference vs. Residential
Town Board Compensation
Construction Defects Bill – SB15-177
NISP update
Update on Water Conservation Plan



Liquor Licensing Authority

To: Mr. Mayor and Members of the Town Board

CC: Patti Garcia, Town Clerk
Ian McCargar, Town Attorney
Kelly Arnold, Town Administrator
Krystal Eucker, Deputy Town Clerk
John Michaels, Chief of Police

From: Teresa Ablao, Associate Town Judge

Date: March 17, 2015

RE: Windsor Local Liquor Licensing Authority report – 1st Quarter 2015

Dear Mayor and Town Board Members:

This quarter we had a very small amount of activity with respect to Liquor Licensing. Below is a summary of what has occurred since my last report of December 20, 2014.

Renewals: This quarter, 5 license renewals were approved on consent:

- *Asian Pearl* (Hotel/Restaurant license)
- *Highland Meadows Golf course* (Hotel/Restaurant-Optional Premise license)
- *Angkor Liquors, Inc.* (Retail Liquor Store license)
- *American Legion Post 109* (Tavern license)
- *Ricky B's Pub and Music Venue* (Tavern License)

Change in Manager:

- *Chili Thai* (Hotel Restaurant license)

Special Events Permits: There were 4 special event permits granted this quarter.

- *Clearview Library District* for 2 educational events: February 3 featuring Picasso and Wine and March 13 featuring whiskey tastings.
- *University Colorado Health* for a grand opening of the Clinical Education and Innovation Center scheduled for January 13, 2015.
- *Windsor Community Playhouse* for serving alcohol in conjunction with a 7 murder mystery dinner theater performances.
- *Athletes in Tandem* for the Pelican Fest Triathlon to be held May 23, 2015.

As always, please feel free to contact me anytime if you have any questions or concerns.

Respectfully submitted,

Teresa Ablao
Local Liquor Licensing Authority

	FEBRUARY 2015			
	<u>Previous Month</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Y.T.D 2014</u>
Misdemeanor Complaints				
911 Hang up Calls	11	12	23	22
Animal	22	14	36	68
Arson	0	0	0	0
Assault	4	4	8	8
Assist Other Department	11	12	23	18
Attempted Suicide	1	0	1	1
Checks	0	0	0	0
Child Abuse	1	2	3	1
Citizen Service	74	50	124	97
Civil Complaints	12	5	17	18
Contributing Delinq./ Minor	0	0	0	0
Crime Against At-Risk Adult	0	0	0	0
Criminal Mischief	15	7	22	14
Criminal Trespass Premises	3	3	6	4
Death	0	2	2	3
Drugs	4	0	4	12
DUI's	8	5	13	11
False Burglar Alarm	25	26	51	63
False Imprisonment	0	0	0	0
False Reporting	0	0	0	0
Found Property	13	9	22	15
Harassment	6	10	16	14
Indecent Exposure	1	0	1	1
A. Curfew	0	0	0	0
B. Runaway	3	2	5	2
C. Other	4	4	8	7
Juvenile Problems (total)	7	6	13	9
Liquor Violations	0	0	0	3
Lost Property	3	5	8	5
Menacing	0	0	0	3
MIC / MIP	2	1	3	4
Missing Persons	0	1	1	4
Obstructing Police	0	0	0	0
Obstructing Telephone Service	0	0	0	0
Open door	6	11	17	4
Ordinance Violations	26	25	51	86
Reckless Endangerment	0	0	0	0
Repossession	0	0	0	0
Sexual Assault	0	1	1	3
Sex Offender Violation	1	0	1	0
Soliciting	1	2	3	2
Suspicious Activity	36	32	68	77

	FEBRUARY 2015			
	<u>Previous Month</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Y.T.D 2014</u>
Misdemeanor Complaints Cont'd				
Theft	22	10	32	21
Theft By Receiving	0	0	0	0
Towed - Abandoned	0	1	1	5
Towed - Traffic	8	9	17	15
Towed (Total)	8	10	18	20
Traffic Accidents (total)	35	29	64	63
A. Non-injury/Property damage	33	25	58	55
B. Injury	1	1	2	5
C. Fatal	0	0	0	0
D. DUI Accidents	1	3	4	3
Underage Possession Marijuana	5	0	5	9
Vehicle Laws	196	148	344	258
Violation of Restraining Order	4	5	9	2
Warrants - WPD	1	0	1	3
Warrants - Other Department	10	11	21	13
Warrants (Total)	11	11	22	16
Weapon Violation	0	0	0	0
Felony Complaints				
Armed Robbery	0	1	1	0
Arrests	6	11	17	13
Arson	0	0	0	0
Assault	1	4	5	2
Attempted Burglary	0	0	0	0
Auto Theft	0	0	0	1
Burglary	0	3	3	6
Checks	0	0	0	0
Child abuse	0	0	0	0
Child Neglect	0	0	0	0
Contrib./Delinq. of Minor	0	0	0	0
Criminal Impersonation	0	0	0	0
Criminal Mischief	1	1	2	2
Criminal Trespass - Dwelling	1	0	1	2
Criminal Trespass - Vehicle	20	4	24	3
Drugs	0	1	1	3
Forgery	0	0	0	0
Fraud	16	6	22	9
Homicide	0	0	0	0
Identity Theft	2	2	4	4
Intimidating Witness/Victim	0	0	0	0
Menacing	1	1	2	2
Recovery of Stolen Vehicle (ALL)	0	0	0	1
Robbery	0	0	0	0
Sexual Assault	1	0	1	0
Tampering with Evidence	0	0	0	0
Theft by Receiving	0	0	0	0
Theft	22	0	22	6
Warrant (Other Department)	2	4	6	5
Weapon Violation	0	0	0	0

	FEBRUARY 2015			
	<u>Previous Month</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Y.T.D 2014</u>
Adult Arrest	25	25	50	42
Juvenile Detentions	4	3	7	6
Total Calls for Service	533	453	986	863
A. Criminal	326	253	579	452
B. Non-Criminal	207	200	407	411
Cases Filed (County Penal)	17	11	28	24
County Traffic Citations	54	43	97	91
Municipal Citation	140	117	257	234
A. Traffic	125	105	230	179
B. Ordinances	15	12	27	55
Warnings	286	221	507	672
Juvenile Filings	0	0	0	5
Parking Tickets	48	40	88	36
Juvenile Notification Forms	19	7	26	23
M-1 Holds	8	5	13	N/A
Misdemeanor Complaints Cleared by Arrest	23	17	40	35
Monetary Loss Misdemeanor Complaints	\$7,554	\$3,512	\$11,066	\$1,959
Monetary Recovery Misdemeanor Complaints	\$88	\$75	\$163	\$366
Felony Complaints Cleared by Arrest	6	11	17	13
Monetary Loss Felony Complaints	\$38,262	\$0	\$38,262	\$17,849
Monetary Recovery Felony Complaints	\$0	\$4,445	\$4,445	\$10,000