



PARKS, RECREATION & CULTURE ADVISORY BOARD MEETING
February 3, 2015, 7:00 P.M. Town Board Chambers
301 Walnut Street, Windsor, CO80550

Minutes

A. CALL TO ORDER

Chair Ken Bennett called the meeting to order at 7:00 P.M.

1. Roll Call

The following PReCAB members were present:

Ken Bennett
Regan Price
Rebecca Holder-Otte
Carlene Irion (Absent/Excused)
Richard Wood (Absent/Excused)
Debbi Waltman (Absent/Excused)
Charlie Pepin

Staff present

Parks & Recreation Direction	Melissa Chew
Parks & Open Space Manager	Wade Willis
Recreation Manager	Tara Fotsch
Art & Heritage Manager	Andrew Dunehoo
Customer Service Supervisor	Megan Walter
Receptionist/Utility Billing Clerk	Kim Johnson

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Holder-Otte moved to approve the Agenda as presented. Ms. Price seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

a. Town Board Liaison – Christian Morgan

Mr. Morgan asked if anyone had questions from the work session from the night of February 2, 2015. Ms. Holder-Otte commented that she appreciates the open dialog with the town board and Mr. Morgan stated anytime if there ever are any issues come up to notify him and he would put in another work session to discuss.

Mr. Bennett and Mr. Morgan discussed the strategic plan between transportation and trails for the accessibility connecting from the western part of Windsor to the Larimer county side and to the eastern part currently only being accessible by car.

b. Weld RE-4 School District – Carlene Irion

School Board Member Carlene Irion was not present.

B. BOARD ACTION

1. Approval of Minutes from January 5, 2105

Ms. Holder-Otte moved to approve the January 5, 2015 minutes as presented. Ms. Price seconded the motion. All members present voted Aye. Motion carried.

2. Town of Windsor Museum De-accessions – A. Dunehoo

Mr. Dunehoo presented to the board items selected for deaccession from 2006-2010 from the permanent collection of the Town of Windsor Museum. Per adopted policies, the Art & Heritage Manager, with recommendation from the Museum Curator, has the authority to investigate and evaluate items for the museum collection, and determine items to be suggested for removal. Staff reviewed these items and agreed to the deaccession.

Ms. Price moved to approve Resolution No. 2015-PRC08. Ms. Holder-Otte seconded the motion. All members present voted Aye. Motion carried.

3. Election of Officers

Ms. Chew reviewed briefly the election of officers. Members stated their preferences regarding officer positions as listed below.

a. Chairman - Ken Bennett

Ms. Holder-Otte moved to approve Mr. Bennett as Chair. Ms. Price seconded the motion. All members present voted Aye. Motion carried.

b. Vice Chairman - Charlie Pepin

Ms. Holder-Otte moved to approve Mr. Pepin as Vice-Chair. Ms. Price seconded the motion. All members present voted Aye. Motion carried.

c. Secretary - Debbi Waltman

Ms. Price moved to approve Mrs. Waltman as Secretary. Ms. Holder-Otte seconded the motion. All members present voted Aye. Motion carried.

C. BOARD REVIEW

1. Monthly Financial Report (M. Chew)

The 4th Quarter Cost Recovery Report for 2014 and the December Monthly Financial Report will be provided next month because 2014 has not been finalized.

2. Monthly Participation Report (All Staff)

The monthly participation reports were presented to the Board for review. Ms. Chew offered to answer any questions.

3. Development Reviews (W. Willis)

The Development Reviews were presented to update the Board on new developments within the Town of Windsor. Mr. Willis offered to answer any questions.

D. COMMUNICATION

1. Communications from Town Staff

Ms. Chew stated that the staff is looking into proposing a policy about people utilizing public facilities for personal gain to the board to review in future meetings.

Ms. Chew revealed the expansion for the CRC in a 3-D fly around video and discussed what each new segment would include.

2. Communications from Chairperson and Board

There was no further communication from the Board.

E. ADJOURN

Upon a motion dually made and seconded, the meeting was adjourned at 7:45 P.M.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 7th day of April,

2015



Debbi Waltman, Secretary

Parks, Recreation & Culture Advisory Board

Submitted by:

Kim Johnson, Receptionist, Utility Billing Clerk