



TOWN BOARD REGULAR MEETING
July 13, 2015 - 7:00 P.M.
Town Board Chambers
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
 - Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate
 - Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority
 - Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce
 - Town Board Member Rose – Clearview Library Board
 - Town Board Member Bishop-Cotner – Historic Preservation Commission; Planning Commission
 - Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
 - Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO

5. Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Minutes of the June 22, 2015 Regular Town Board Meeting and July 6, 2015 Special Meeting – K. Eucker
2. Report of Bills - June 2015 – D. Moyer
3. Resolution No. 2015 -42 - Resolution Approving One No-Surface-Occupancy Oil and Gas Lease , and Related Terms, Between the Town of Windsor, Colorado, and Grizzly Petroleum Company, LLC, and Authorizing the Mayor Execute the Same (one small parcel of land totaling 0.331097 NET MINERAL ACRES, all in Section 20, Township 6 North, Range 67 West, in Weld County, Town of Windsor) – I. McCargar

4. Resolution No. 2015-43 - Resolution Approving the Issuance of Multifamily Housing Revenue Bonds by the Housing Authority of the City of Loveland on Behalf of the Windsor Housing Authority for the Sole Purpose of Qualifying the Interest Payable on the Bonds for Exclusion from the Gross Income of the Owner or Owners of the Bonds for Federal Income Tax Purposes Under the Applicable Provisions of the Internal Revenue Code of 1986; and Related Matters – I. McCargar

C. BOARD ACTION

1. Ordinance No. 2015-1500 - An Ordinance Annexing Certain Real Property Pursuant to the Enclave Annexation Powers Granted Municipalities Under the Colorado Municipal Annexation Act of 1965, and Designating Such Property as "The Breniman Annexation To The Town Of Windsor"
 - First reading
 - Legislative action
 - Staff presentation: Ian D. McCargar, Town Attorney
2. Public Hearing – Final Major Subdivision – Westwood Village Subdivision 6th Filling – 14th Street Real Estate LLC., applicant/ Tyler Texeira and Cathy Mathis, TB Group, applicant's representatives
 - Staff presentation: Josh Olhava, Associate Planner
3. Resolution No. 2015-44 – A Resolution Approving the Final Major Subdivision – Westwood Village Subdivision 6th Filling – 14th Street Real Estate LLC., applicant/ Tyler Texeira and Cathy Mathis, TB Group, applicant's representatives
 - Quasi-judicial action
 - Staff presentation: Josh Olhava, Associate Planner
4. Resolution No. 2015-45 – A Resolution Approving the Final Site Plan – Westwood Village Subdivision 6th Filling – Site Plan – 14th Street Real Estate LLC., applicant/ Tyler Texeira and Cathy Mathis, TB Group, applicant's representatives
 - Quasi-judicial action
 - Staff presentation: Josh Olhava, Associate Planner
5. Request for Funding: CR 13 Poudre Trail Crossing
 - Legislative action
 - Staff presentation: Wade Willis, Parks & Open Space Manager

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. ADJOURN



TOWN BOARD REGULAR MEETING
June 22, 2015 - 7:00 P.M.
Town Board Chambers
301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Vazquez called the regular meeting to order at 7:02 p.m.

- | | | |
|--------------|---------------|----------------------|
| 1. Roll Call | Mayor | John Vazquez |
| | Mayor Pro Tem | Myles Baker |
| | | Kristie Melendez |
| | | Robert Bishop-Cotner |
| | Absent | Jeremy Rose |
| | Absent | Christian Morgan |
| | Absent | Ivan Adams |

Also Present:

- | | |
|--|----------------|
| Town Manager | Kelly Arnold |
| Town Attorney | Ian McCargar |
| Communications/Assistant to Town Manager | Kelly Unger |
| Town Clerk/Assistant to Town Manager | Patti Garcia |
| Chief of Police | John Michaels |
| Director of Parks, Recreation & Culture | Melissa Chew |
| Assistant Town Attorney/ Town Prosecutor | Kim Emil |
| Director of Engineering | Dennis Wagner |
| Director of Finance/IT | Dean Moyer |
| Deputy Town Clerk | Krystal Eucker |

2. Pledge of Allegiance

Town Board Member Bishop-Cotner led the Pledge of Allegiance

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Mayor Pro Tem Baker would like to discuss postponing Items 2 and 3, Resolution numbers 2015-38 and 2015-39 as three board members are not present.

Mr. Vazquez inquired as to the impact of postponing the agenda items.

Mr. Arnold stated elements of the project have been tentatively scheduled assuming the resolutions would be approved.

After further discussion, board members were in favor of moving forward with the agenda as presented.

Town Board Member Melendez motioned to approve the agenda as presented; Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

4. Proclamation – Parks and Recreation Month (July)

Mayor Vazquez read the Parks and Recreation Proclamation.

5. Board Liaison Reports

- Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate
Mayor Pro Tem Baker had no report from the Water and Sewer Board.
- Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority
Town Board Member Morgan was absent
- Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce
Town Board Member Melendez had no report for DDA or Chamber of Commerce. Ms. Melendez provided a reminder and invitation to the annual Chamber of Commerce Dinner scheduled for June 22, 2015 at the Island at Water Valley.
- Town Board Member Rose – Clearview Library Board
Town Board Member Rose was absent .
- Town Board Member Bishop-Cotner – Historic Preservation Commission; Planning Commission
Town Board Member Bishop-Cotner had no report at this time.
- Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
Town Board Member Adams was absent.
- Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO
Mayor Vazquez had no report for from the Windsor Housing Authority and the North Front Range MPO will be meeting July 2, 2015.

6. Invited to be Heard

Mayor Vazquez opened the meeting for public comment to which there was none.

B. CONSENT CALENDAR

1. Minutes of the June 8, 2015 Regular Town Board Meeting – K. Eucker
2. Resolution No. 2015-37 - A Resolution Ratifying, Approving and Confirming the Terms of an Intergovernmental Agreement (“IGA”) for the Exchange of Legal Services - K. Emil
Mayor Pro Tem Baker motioned to approve the consent calendar as presented; Town Board Member Melendez seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

C. BOARD ACTION

1. Windsor High School After Prom Committee – Short form grant request
 - Presentation: Amy Simmons

Amy Simmons, Chair of the Windsor After Prom Committee addressed the Town Board. Ms. Simmons reported the Windsor High School’s mission is to host a fun and safe activity for student after prom. The high school has been hosting the event for 23 years providing games, food and prizes. Many of the items needed for the after prom event are donated and others

are purchased through fundraising efforts. Many of the fundraising activities will start soon including the fruit fundraiser which is the reason for the grant request. With the grant request, a larger order can be placed ahead of time. This time of year the after prom budget is low because prom was a short time ago. The 2015 school year, 80% of the junior and senior students attended. Students will register ahead of time but event is free. The Windsor High School After Prom has been a model for other schools in the area.

Mr. Vazquez asked how much is being requested.
Ms. Simmons stated \$500.

Mr. Bishop-Cotner asked why an extra \$500 is being requested now based on last year's revenues and expenses as opposed to last year.
Ms. Simmons stated shows and gifts are purchased ahead of time. Some shows need to be reserved well in advance.

Mr. Vazquez asked if Ms. Simmons was aware of grant program in the past.
Ms. Simmons stated she was not aware.

Ms. Simmons stated the fruit sales are the fundraising effort that raises the most dollars. Individuals have already made phone calls to inquire about the fruit sales and an effort to get an order form set up on a website is in the works.

Mr. Vazquez asked how much of a loss is expected from spoilage.
Ms. Simmons stated they usually have more customers than fruit. Occasionally an individual will pay for a case and not pick it up. Cases that are not picked up are then donated.

Town Board Member Bishop-Cotner motion to support a grant for the Windsor High School Prom Committee in the amount of \$1,000 with the expectation of financials to be provided; Mayor Pro Tem Baker seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

2. Resolution No. 2015-38 - A Resolution Making Certain Findings of Fact, Authorizing the Town Attorney to Undertake Eminent Domain Proceedings with Respect to the Acquisition of Easements Upon Real Property Owned by Pinecrest Associates, Necessary for the Completion of the Law Basin West Tributary Improvements Project, and Granting Full Plenary Authority in Association Therewith
 - Legislative action
 - Staff presentation: Ian D. McCargar, Town Attorney

Town Board Member Melendez motioned to approve Resolution No. 2015-38; Town Board Member Bishop-Cotner seconded the motion.

Town Attorney Ian McCargar addressed the Town Board and provided an overview of the agenda item. Mr. McCargar stated what is being presented for consideration is a resolution to allow the town attorney to file eminent domain proceeding to acquire easements for the Law Basin West Tributary Project from property owned by Pinecrest Associates. The town's project

is an important storm water project that will legally and physically separate storm water from a ground water collection system, known as the Davis Sheep Pipeline constructed in 1919 and 1920. Over the years with the amount of surface water that has entered the pipe, Anderson Consulting Engineers recommended the storm water be separated from the ground water pipe. That recommendation was given to Windsor a few years ago as a result of some water issues within a neighborhood. From that, Anderson Consulting Engineers has been working with Windsor to develop a design to separate the storm water from the ground water and present the design to the property owners whose property would be affected by the project. Numerous attempts to discuss appraisals, offers and design information with Pinecrest Associates have warranted no response. The Pinecrest property is essential to the West Tributary Project.

Eminent domain proceeding have not been utilized in the Town of Windsor since 2005. The town has also not had a situation where the landowner has not been willing to discuss the acquisition of easements. In this case there is no other choice than to go forward with a lawsuit that names not only the property owner but also any other owners of record whose interest might be affected with the project. Once all those individuals are in a courtroom, some will disclaim participation. The remaining property owners and Windsor will need to work out an arrangement for temporary and permanent easements rights. Under the statute, Windsor can ask the court for immediate possession which allows Windsor to commence work on the project while the issues of permanent compensation and easements are worked through the eminent domain process. The eminent domain process will determine what the reasonable amount to compensate the land owner for the easement and it also gives Windsor the authority to go onto the property early.

Ms. Melendez asked what would happen if proceedings move forward and there is no response. Mr. McCargar stated once they are served, they have a certain number of days to respond. If there is no response, Windsor can apply to the court for default judgment.

Mr. Vazquez mentioned eminent domain proceedings are not without fair market value compensation and determined through the process that will include a third party.

Roll call on the vote resulted as follows: Yeas – Baker, Melendez, Bishop-Cotner, Vazquez; Nays-None; Motion passed.

3. Resolution No. 2015-39 - A Resolution Making Certain Findings of Fact, Authorizing the Town Attorney to Undertake Eminent Domain Proceedings with Respect to the Acquisition of Easements Upon Real Property Owned by Windsor Industrial Park, LLC, Necessary for the Completion of the Law Basin West Tributary Improvements Project, and Granting Full Plenary Authority in Association Therewith
 - Legislative action
 - Staff presentation: Ian D. McCargar, Town Attorney

Town Board Member Melendez motioned to approve Resolution No. 2015-39; Town Board Member Bishop-Cotner seconded the motion.

Town Attorney Ian McCargar addressed the Town Board and provided an overview of the agenda item. Mr. McCargar stated this resolution has to do with the same project presented in

agenda item 2. This parcel is different as staff has had numerous conversations with the landowner representative over a lengthy period of time. Over a two year period, issues have been raised regarding items such as where the easement would be located on the property. Windsor contacted Anderson Consulting Engineers to develop a redesign that would have pushed the project to the north, due east and then to the southeast. After presenting the redesign to the landowners, the landowners preferred the original diagonal route. Windsor presented the appraised valuation to the landowner and Windsor was asked to pay for a second opinion which was completed. The second opinion was \$0.15 lower per square foot than the original appraised valuation. Negotiations have continued based on the original land appraisal.

New concerns from the landowners include access concerns and soil stockpiling which are outside the scope of what is attempting to be accomplished. The concern is if negotiations continue, the situation could extend for some time. Another concern is the party with whom Windsor is engaged in negotiations with is one representative of a number of interest holders in the limited liability company that is the owner of the property. It is unknown what level of authority that has been given to the representative. Negotiations have been ongoing with this property for two years.

Mr. Vazquez asked if the legal negotiations have been in good faith on the land owners part.

Mr. McCargar stated he does not feel Windsor has been mistreated in negotiations but it does seem there is always another angle to the negotiations.

Mr. Vazquez asked if the parties involved are using this project to vest particular land uses without going through a formal land use application.

Mr. McCargar stated that is not something he is sure about but there have been access issues and some other issues tied to site planning or subdivision of the properties.

Mr. Vazquez asked if a timely resolution is not foreseen, the eminent domain process would allow the project to remain on schedule.

Mr. McCargar stated the eminent domain process has its advantages and one of them being timing.

Mr. Baker asked if the seepage pipe is currently on property.

Mr. McCargar stated that it does run diagonally parallel to the designed location for the West Tributary Project.

Ms. Melendez inquired if this property will benefit in the long run.

Mr. McCargar stated the property will have a storm drainage system that will drain to river on the property.

Mr. McCargar stated there are other subdivisions that are undergoing development in the vicinity of this property that are waiting until the West Tributary project is complete so they can stop what has been required for temporary storm water drainage, complete permanent storm water drainage projects and connect to the West Tributary Project. At least two subdivisions are under temporary storm water drainage arrangements that are very costly.

Roll call on the vote resulted as follows: Yeas – Baker, Melendez, Bishop-Cotner, Vazquez; Nays-None; Motion passed.

4. Resolution No. 2015-40 - A Resolution Concurring in an Amendment to the Clearview Library District Board of Trustees Bylaws with Respect to Town Board Participation in the Process of Filling Library District Board Vacancies
 - Legislative action
 - Staff presentation: Ian D. McCargar, Town Attorney

Town Board Member Melendez motioned to approve Resolution No. 2015-40; Town Board Member Bishop-Cotner seconded the motion.

Town Attorney Ian McCargar addressed the Town Board and provided an overview of the agenda item. Mr. McCargar stated he was approached by the attorney for the Clearview Library District to change the bylaws. The bylaws were revised a few years ago and an interview committee was created to help with filling vacancies on the board. Since the bylaw change, when there is a vacancy the library district contacts the Town Board and according to the bylaws as they exist today, take two board members plus a community member who lives within the library district and appoint them to the interview committee; the school district also does the same. Of the two boards, there are six individuals that are asked to participate in reviewing the applications and making recommendations to the library board. The library board has considered that may be asking too much from too many people.

What is being asked is to decrease the number from two board members from the Town Board and two members from the School Board down to one member per board.

Ann Kling, Clearview Library District stated the help in the past to select board members has been much appreciated. The committee is so large that not all individuals on the committee could get together until January after starting the process in October. The hope is with fewer individuals to contact and schedule, the committee will be able to meet sooner since board terms expire on December 31st.

Mr. Baker asked what the reasoning was behind having two Town Board members on the selection committee.

Mr. Bishop-Cotner stated when the bylaws were redone they came up with two. Scheduling seven individuals for a committee is very difficult to do.

Mr. McCargar stated this bylaw change is focused on a bylaw amendment that was a few years back from citizen outcry for greater accountability for the library district. The library district is a taxing authority but the tax payers don't elect the board of directors as it is all done through the appointment process.

Mr. Vazquez mentioned there was discussion on having the library board be elected officials but unable to do so per statutes.

Ms. Melendez asked if the selected community member is under the current bylaws, or is that new to this bylaw.

Mr. McCargar stated that has always taken place under the current bylaws and the clerk's office works with the two board members to select a community member. Ms. Garcia stated the last time a situation like this occurred, the community member was not available the night that interviews were scheduled but the interviews went on so business could be done.

Ms. Melendez inquired if it could be a board member or a community member and not both. Mr. McCargar stated that is possible but what has been presented to is to decrease the number of board members.

Roll call on the vote resulted as follows: Yeas – Baker, Melendez, Bishop-Cotner, Vazquez; Nays-None; Motion passed.

5. Resolution No. 2015-41 - A Resolution Approving the Quiet Zones Improvements Installation Agreement Between Great Western Railway Of Colorado, LLC, and the Town of Windsor, Colorado
 - Legislative Action
 - Staff presentation: Ian D. McCargar, Town Attorney

Town Board Member Melendez motioned to approve Resolution No. 2015-41; Mayor Pro Tem Baker seconded the motion.

Town Attorney Ian McCargar addressed the Town Board and provided an overview of the agenda item. Mr. McCargar stated this is a resolution approving the form of an agreement but not a specific agreement. Windsor is operating under a Public Utilities Commission deadline of June 30th to file a signed agreement. This is pertaining to the quiet zone project in Windsor including improvements to 13 rail crossing and updating equipment at 11 of the 13 crossings. The project is being funded under a TIGER V grant that Windsor applied for a couple of years ago and was approved by the United States Department of Transportation. Windsor and Great Western Railroad have been working closely to make certain that the ideas that Windsor had would work with the railroad's system. Early on in this process, Windsor asked the railroad for a formal agreement since the Public Utilities Commission would be requesting it. The draft included in the packet is now two drafts removed from where it stands today. Since that draft, the recognition between the town and the railroad are that there are other prior agreements that govern the maintenance of rail equipment and the roadway approaches to these crossings has been removed. The railroad agreed that there needed to be reference to those agreements and honor them in this agreement.

Flagging services, which is a portion of the \$117,000 figure will cover personnel on site for traffic control. Another portion of the \$117,000 is the railroad will be compensated for testing and commissioning the rail crossings so the Federal Rail Road Administration will sign off and Windsor can go forward utilizing the quit zone crossing.

An unexpected financial issue that has risen is the railroad's requirement that the town, on an annual basis, pay a sum of money to inspect and certify the crossing equipment. The figure for those services is not currently at a reasonable amount.

Mr. Arnold stated the railroad is requesting \$18,000 annually. Two weeks ago Windsor requested an explanation on what that entails. Great Western Railroad is going to prove what it will cost to operate quiet zones which could include an additional staff member. The railroad is saying this is going to be the cost to Windsor for the operations of the 13 mechanized systems. Mr. Arnold requested the Town Board to give him the authority to review the justification up to \$18,000 in order to move forward. If the amount is not justifiable, it will then be presented to the Town Board.

Mr. Vazquez asked if there is a master service agreement so Windsor has an expectation of what the \$18,000 will cover annually.

Mr. Arnold stated the new agreement has some reference to standards that are administered by the Federal Rail Road Administration.

Mr. McCargar stated the idea is that Windsor will hold the railroad to the Federal Railroad Administration standards for safety at the quiet zone crossings.

Mr. Vazquez asked if there is any clause or verbiage about when a crossing needs to be repaired.

Mr. McCargar stated this arrangement does not deal with the crossings per se, this arrangement deals with the roadway approaches and the equipment. There is an agreement from 2005 that deals with the condition of the crossing, not the issue of safety at the crossings.

Mr. Arnold stated one of the goals for next year's budget is for planned improvements.

Mr. Vazquez asked if the resolution is seeking approval of the form and to have some room for negotiations so the agreement can be executed and not have to come back before the board.

Mr. Arnold stated not to exceed \$18,000.

Mr. Vazquez stated he is in agreement with \$18,000 if it can be justified. If it can't be justified it will need to come back to Board.

Ms. Melendez asked if it is possible to revisit this. If the \$18,000 can be justified, what will happen if in the unforeseen future the costs do go down?

Mr. McCargar stated there are other crossing agreements with the rail road where they are expected to be paid yearly. Over time, the annual payment arraignments have been reduced to a fixed lump sum.

Roll call on the vote resulted as follows: Yeas – Baker, Melendez, Bishop-Cotner, Vazquez; Nays-None; Motion passed.

6. Financial Report May 2015

- Staff Presentation: Dean Moyer, Director of Finance

Mr. Moyer provided an overview of the financial report included in the Town Board packet and noted that May sales tax collections were at a record high.

- Year to date sales tax collections are up by 2.04%.
- Construction use tax through May is at 39.8% of the annual budget at \$545,980.
- The CRC expansion sales tax collections surpass budget requirements for the 4th consecutive month.

- Single family residential building permits total 125 through May 2015 compared to 104 through May of 2014.
- 32 business licenses were issues in May, of which 18 were sales tax vendors.

Mr. Moyer stated the bond sale took place on June 16, 2015. The town's rating for the bond issue was "AA-" and a five year call provision. During the order period, approximately \$78.38 million of orders were submitted for the town's \$16.1 million issue. That being the case, the bonds were repriced in turn saving points on interest overall. The \$16.1 million were sold at a premium bringing the project account to \$16.7 million. The true interest is 3.84% with a total repayment of \$25,632,464.00 and the average annual payment of \$1,330,000.00

Mr. Vazquez asked if there is a shortfall if the summary for the sale was for \$16.1 million when the budget costs for the project found a number that was \$16.7 million.

Mr. Arnold stated a meeting that took place with Pinkert was very positive and the project is staying on budget.

D. COMMUNICATIONS

1. Communications from the Town Attorney

Mr. McCargar thanked the Town of Windsor and its citizens for sending him and Kim Emil to CML.

2. Communications from Town Staff

Mr. Wagner stated Windsor should be past the peak of spring runoff. Data collected and compiled together shows the amount of water calculated that has come through Windsor this year in the spring runoff is by far higher than any other year in the last 25 years. There has not been the amount of flow with the extended duration like it was this year. In 2014, the river peaked at 4,000 CFS which is high but it almost peaked at 4,000 CFS this year also. Historically, 7th Street at Riverplace would have over topped at 3,000 CFS; 23 days this year the river has been at or above 3,000 CFS which would have caused road closures without the Eaton Flood Gate.

Mr. Arnold asked what the CFS was in 2013.

Mr. Wagner stated it was almost 10,000 CFS.

Mr. Arnold stated inquiries have been received from property owners to show and talk to Mr. Wagner about the changes that have occurred to their properties.

Mr. Vazquez asked if there is a way to construct a side spill structure off the Whitney into the detention pond at Poudre Heights.

Mr. Wagner stated that was the original plan but property owner to the east didn't like that it.

3. Communications from the Town Manager

Mr. Arnold has RSVP'd to the NISP BBQ on July 2, 2015 and encouraged others to attend.

Mr. Vazquez stated he talked to a representative at CML regarding the Colorado water plan and the NISP Project came up as a discussion item. The information received was a record decision is expected in the early part of 2016.

Mr. Arnold also extended his thanks for being able to attend the CML Conference. There was an expectation that discussion at CML regarding the construction defects would take place but since there was not, a work session will be scheduled to discuss that issue.

Mr. Vazquez stated there is a webinar that is being put together for what Lakewood has done relative to construction defects.

4. Communications from Town Board Members

Mr. Vazquez also thanked the tax payers for being able to attend the CML conference.

E. ADJOURN

Town Board Member Bishop-Cotner motioned to adjourn; Mayor Pro Tem Baker seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

The meeting was adjourned at 8:55

Krystal Eucker, Deputy Town Clerk



TOWN BOARD SPECIAL MEETING
July 6, 2015 – 6:00 P.M.
Town Board Chambers
301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Vazquez called the meeting to order at 6:05 p.m.

1. Roll Call

Mayor
Mayor Pro Tem

John Vazquez
Myles Baker
Jeremy Rose
Christian Morgan
Kristie Melendez
Ivan Adams
Robert Bishop-Cotner
Christian Morgan

Absent:

Also Present: Town Manager
Town Attorney
Town Clerk/Assistant to Town Manager
Town Attorney
Assistant Town Attorney/ Town Prosecutor

Kelly Arnold
Ian McCargar
Patti Garcia
Ian McCargar
Kim Emil

2. Pledge of Allegiance

Town Board Member Melendez led the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Mayor Pro Tem Baker motioned to approve the agenda as presented; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Melendez, Adams, Vazquez; Nays- None; Motion passed.

B. EXECUTIVE SESSION

An executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to proposed uses within the I-25/Highway 392 Corridor Activity Center. (I. McCargar & K. Arnold)

Town Board Member Melendez motioned to go into an executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to proposed uses within the I-25/Highway 392 Corridor Activity Center; Mayor Pro Tem Baker seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Melendez, Adams, Vazquez; Nays- None; Motion passed.

6:15 p.m. - Town Board Member Morgan arrived and joined the Executive Session.

Upon a motion duly made, the Town Board returned to the regular meeting at 8:50 p.m.

The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the regular meeting, Mayor Vazquez advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law, such concerns should now be stated. Hearing none, the Regular Meeting resumed at 8:50 p.m.

C. ADJOURN

Mayor Pro Tem Baker motioned to adjourn; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Rose, Melendez, Adams, Vazquez; Nays- None; Motion passed.

The meeting was adjourned at 8:50 p.m.

Krystal Eucker, Deputy Town Clerk

Bank Reconciliation

Board Audit

User: cturner

Printed: 07/07/2015 - 10:11AM

Date Range: 06/01/2015 - 07/07/2015

Systems: 'AP'



TOWN OF WINDSOR
301 WALNUT STREET
WINDSOR, CO 80550
WWW.WINDSORGOV.COM

(970) 674-2400
MON-FRI 8AM TO 5PM

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 01 GENERAL FUND				
Department: 000 NO PROJECT CODE ASSIGNED				
73359	AFLAC	EMPLOYEE PAYROLL DEDUCTIONS	06/12/2015	960.44
73601	CARINA KONKEY	CRC-GYM RENTAL REFUND	06/26/2015	85.00
73416	COLORADO DEPARTMENT OF REVENUE	SALES TAX PAYABLE	06/12/2015	397.00
73438	DETAILED LANDSCAPE, INC	CUSTOMER PERMIT REFUND	06/12/2015	1,498.24
73295	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	06/05/2015	276.92
73296	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	06/05/2015	296.57
73488	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	06/19/2015	296.57
73489	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	06/19/2015	276.92
73621	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	07/03/2015	296.57
73622	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	07/03/2015	276.92
73341	JDW DEVELOPMENT	RELEASE OF SECURITY HELF FOR PUBLIC IMP	06/05/2015	1,035.34
73439	Kasey Kersey Verizon Russell Cellular	BT Refund	06/12/2015	3,181.05
73483	LARIMER COUNTY SALES AND USE TAX	COUNTY SALES & USE TAX REIMB	06/19/2015	16,675.20
73336	PROFESSIONAL FINANCE COMPANY, CIN	WAGE ASSIGNMENT	06/05/2015	238.41
73429	RICHMOND AMERICAN HOMES	CUSTOMER PERMIT REFUND	06/12/2015	345.04
73561	SAFEBUILT INC.	MAY 2015 REIMB	06/26/2015	60,956.05
73406	STANDARD INSURANCE COMPANY	EMPLOYER PAID LONG/SHORT TERM DISABILITY MAY 2015	06/12/2015	3,594.19
73641	STANDARD INSURANCE COMPANY	EMPLOYER PD LONG/SHORT TERM DISABILITY INS	07/03/2015	2,989.44
73294	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATION	06/05/2015	15.00
73487	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATION	06/19/2015	15.00
73620	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATION	07/03/2015	15.00
73357	VISION SERVICE PLAN	EMPLOYER'S SHARE VISION JUNE 2015	06/12/2015	2,187.86
73537	VISION SERVICE PLAN	EMPLOYER'S SHARE OF VISION INSURANCE	06/26/2015	1,932.12
73356	WELD COUNTY DRUG TASK FORCE	WINDSOR MUNICIPAL COURT COLLECTIONS MAY 2015	06/12/2015	1,092.00

Total for Department: 000 NO PROJECT CODE
ASSIGNED 98,932.85

Department: 410 TOWN CLERK/CUSTOMER SERVI

73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	24.97
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	21.44
73399	CARD SERVICES	CLERK-IIMC CONF LODGING/STAFF DEV	06/12/2015	916.24
73495	CENTURY LINK	PHONE SVC	06/19/2015	6.99
73605	CO MUNICIPAL CLERKS ASSOC	PROFESSIONAL DEVELOPMENT-ELECTIONS	07/03/2015	25.00
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	63.70
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	22.68
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	25.92
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	6.24
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	42.70
73567	PATTI GARCIA	CML CONF MILEAGE REIMBURSEMENT	06/26/2015	154.10
73610	PETTY CASH	PETTY CASH REIMB- TH CUST SVC	07/03/2015	20.00
73562	THE GREELEY TRIBUNE	ORD 2015-1499 2ND	06/26/2015	27.50
73632	THE GREELEY TRIBUNE	LEGAL AD LIQUOR LICENSE-NCSC	07/03/2015	12.00
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	412.86

Total for Department: 410 TOWN
CLERK/CUSTOMER SERVICE 1,782.34

Department: 411 MAYOR & TOWN BOARD

73399	CARD SERVICES	MAYOR-COFFEE W/MAYOR	06/12/2015	288.66
73329	CHRISTIAN MORGAN	PER DIEM CML CONF JUNE 16-19	06/05/2015	78.00

73321	JEREMY ROSE	PER DIEM CML CONF JUNE 16-19	06/05/2015	91.00
73312	JOHN VAZQUEZ	PER DIEM CML CONF. JUNE 16-19, 15	06/05/2015	91.00
73277	KING SURVEYORS, INC.	VIMA ANNEXATION	06/05/2015	2,018.75
73348	KING SURVEYORS, INC.	GUADENCIO ANNEXATION	06/12/2015	694.50
73317	KRISTIE MELENDEZ	PER DIEM CML CONF JUNE 16-19	06/05/2015	91.00
73575	KRISTIE MELENDEZ	CML CONF MILEAGE REIMB	06/26/2015	154.10
73322	MYLES BAKER	PER DIEM CML CONF JUNE 16-19	06/05/2015	91.00
73581	MYLES BAKER	CML CONF MILEAGE REIMB	06/26/2015	154.10
73389	THE GREELEY TRIBUNE	AD FOR JOHN FREY RETIREMENT	06/12/2015	80.00
73540	VICTORY SALES, INC	CML SHIRTS	06/26/2015	419.50

Total for Department: 411 MAYOR & TOWN BOARD 4,251.61

Department: 412 MUNICIPAL COURT

73495	CENTURY LINK	PHONE SVC	06/19/2015	4.61
73278	MICHAEL E MANNING	MUNICIPAL COURT JUDGE SVCS-MAY 2015	06/05/2015	1,410.00

Total for Department: 412 MUNICIPAL COURT 1,414.61

Department: 413 TOWN MANAGER

73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	7.16
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	6.15
73399	CARD SERVICES	ADMIN-COLORADOAN SUBSCRIPTION	06/12/2015	31.29
73398	CASH-WA DISTRIBUTING CO.	2ND QTR EMPLOYEE LUNCH	06/12/2015	663.39
73495	CENTURY LINK	PHONE SVC	06/19/2015	6.74
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	14.70
73433	ERIN PORTER	QTR 2 2015 PRIDE TIER II WINNER	06/12/2015	50.00
73432	JOSHUA BURRELL	PRIDE TIER I WINNER MAY 2015	06/12/2015	25.00
73557	KELLY E ARNOLD	CML CONF MILEAGE REIMB	06/26/2015	154.10
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	9.72
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	9.72
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	2.50
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	0.89
73476	VARTEC TELECOM	FAX MACHINE TELEPHONE SVC	06/19/2015	1.25
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	109.40

Total for Department: 413 TOWN MANAGER 1,092.01

Department: 415 FINANCE

73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	28.57
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	24.53
73399	CARD SERVICES	FINANCE-MTG FOOD	06/12/2015	10.68
73495	CENTURY LINK	PHONE SVC	06/19/2015	15.97
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	73.50
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	16.20
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	16.20
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	24.68
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	103.11
73543	OFFICE DEPOT	OFFICE SUPPLIES	06/26/2015	30.77
73644	STACEY SWANSON	MILEAGE REIMBURSEMENT FOR BANK RUNS/MEETING	07/03/2015	45.03
73476	VARTEC TELECOM	FAX MACHINE TELEPHONE SVC	06/19/2015	1.28
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	303.46
			Total for Department: 415 FINANCE	693.98

Department: 416 HUMAN RESOURCES

73435	ADVANCED MEDICAL IMAGING CONSULTANTS X-RAY SERVICES ACCT#815041-QAMIC		06/12/2015	33.00
73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	7.12
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	6.11
73399	CARD SERVICES	HR-STAFF LUNCH	06/12/2015	29.07
73495	CENTURY LINK	PHONE SVC	06/19/2015	4.51
73413	COLORADO HEALTH MEDICAL GROUP	PHYSICAL	06/12/2015	200.00

73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	44.10
73303	HIRERIGHT SOLUTIONS INC	MAY 2015 BACKGROUND CHECKS	06/05/2015	1,635.73
73380	HIRERIGHT SOLUTIONS INC	APRIL 2015 BACKGROUND CHECKS	06/12/2015	1,745.87
73349	LIL FLOWER SHOP	FLOWERS FOR THE JACOBY FAMILY	06/12/2015	125.00
73512	MEDICAL CENTER OF THE ROCKIES	WORK COMP BLOOD WORK/X-RAY	06/19/2015	349.00
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	9.72
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	9.72
73381	MOUNTAIN STATES EMPLOYERS COUNCIL	8TH ANNUAL CO CULTURE OF HEALTH CONF	06/12/2015	324.00
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	3.74
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	1.34
73405	PRAIRIE MOUNTAIN PUBLISHING LL	EMPLOYEMENT AD	06/12/2015	373.11
73562	THE GREELEY TRIBUNE	HR EMPLOYMENT ADS	06/26/2015	1,010.40
73632	THE GREELEY TRIBUNE	HR EMPLOYMENT ADS	07/03/2015	149.20
73346	VERIZON WIRELESS SERVICES LLC	CELL PHONE SVC	06/12/2015	-113.34
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	173.69

Total for Department: 416 HUMAN RESOURCES 6,121.09

Department: 418 LEGAL SERVICES

73399	CARD SERVICES	LEGAL- STAFF DEV	06/12/2015	66.69
73495	CENTURY LINK	PHONE SVC	06/19/2015	5.06
73426	COLORADO BAR ASSOCIATION	MEMBERSHIP FEES	06/12/2015	725.00
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	29.40
73589	IAN MCCARGAR	CML CONF MILEAGE REIMB	06/26/2015	154.10
73417	JAMES M. MOCK PLLC	MISC SPECIAL DIST GUIDANCE MAY 2015	06/12/2015	2,440.00
73334	KIM EMIL	CML-PER DIEM	06/05/2015	75.00
73593	KIM EMIL	CML CONF MILEAGE REIMB	06/26/2015	154.10
73568	LAND TITLE GUARANTEE COMPANY	O & E REPORT	06/26/2015	10.00
73577	LAWRENCE JONES CUSTER GRASMICK	LEGAL SERVICES	06/26/2015	8,488.83
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	6.48
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	6.48
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	1.25
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	13.03
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	41.92
73587	WEST PUBLISHING CORPORATION	SUBSCRIPTION	06/26/2015	699.37

Total for Department: 418 LEGAL SERVICES 12,916.71

Department: 419 PLANNING & ZONING

73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	17.85
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	15.32
73399	CARD SERVICES	PLAN-FOUND ON AGING LARIMER CTY/MTG MEAL	06/12/2015	146.86
73495	CENTURY LINK	PHONE SVC	06/19/2015	26.15
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	29.40
73519	FOX TUTTLE HERNANDEZ TRANSPORTATION	GSTRATEGIC PKG SUPPORT DDA	06/19/2015	300.00
73521	HOUSEAL LAVIGNE ASSOCIATES	CONSULTING SERV COMP PLAN	06/19/2015	14,387.34
73479	LARIMER COUNTY CLERK AND RECORDER	RECORD HMGC11 PLAT & DA AND SPDA	06/19/2015	147.00
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	12.96
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	12.96
73362	OFFICE DEPOT	IN/OUT BOARD PLANNING	06/12/2015	106.23
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	2.23
73610	PETTY CASH	PETTY CASH REIMB- TH CUST SVC	07/03/2015	11.00
73562	THE GREELEY TRIBUNE	HIGHLAND MEADOWS 11TH FILING PUBLIC HEARING	06/26/2015	70.40
73476	VARTEC TELECOM	FAX MACHINE TELEPHONE SVC	06/19/2015	1.28
73354	WELD COUNTY CLERK AND RECORDER	RECORDING WRNTY DEED VILLAGE EAST	06/12/2015	47.00
73472	WELD COUNTY CLERK AND RECORDER	RECORD TOW7 PLAT & EASEMENT AGREMNT	06/19/2015	31.00
73473	WELD COUNTY CLERK AND RECORDER	RECORD LIGHTHOUSE POINT 4TH PLAT	06/19/2015	11.00
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	303.46

Total for Department: 419 PLANNING & ZONING 15,679.44

Department: 420 ECONOMIC DEVELOPMENT

73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	3.60
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	3.09
73399	CARD SERVICES	ECON- ECON DEV WEBSITE RENEWAL	06/12/2015	84.68
73495	CENTURY LINK	PHONE SVC	06/19/2015	17.61
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	3.24
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	3.24
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	1.25
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	0.45
73556	UPSTATE COLORADO ECONOMIC DEVE	2015 ECONOMIC DEV MEMBERHSIP	06/26/2015	10,000.00
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	41.93

Total for Department: 420 ECONOMIC DEVELOPMENT 10,159.09

Department: 421 POLICE DEPARTMENT

73522	AT&T NATIONAL COMPLIANCE CENTER	CELL SITE SEARCH CASE #15-06032	06/19/2015	150.00
73481	BUNTING DISPOSAL, INC.	TRASH SVC	06/19/2015	32.50
73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	114.21
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	98.09
73399	CARD SERVICES	PD-INVESTIGATORS LUNCH/NOTARY STAMP	06/12/2015	173.60
73495	CENTURY LINK	PHONE SVC	06/19/2015	47.28
73353	CENTURYLINK	UTILITIES	06/12/2015	292.09
73345	CHEMATOX LABORATORY INC	BLOOD COLLECTION KITS/QTY 20	06/12/2015	83.40
73461	CHEMATOX LABORATORY INC	BLOOD ALCOHOL TESTS/QTY 2	06/19/2015	40.00
73604	CHEMATOX LABORATORY INC	BLOOD ALCOHOL TEST/QTY 2	07/03/2015	40.00
73355	CIRSA	WORK COMP CLAIM	06/12/2015	16.93
73368	CO ASSOC OF CHIEFS OF POLICE	MEMBERSHIP DUES 2015-2016	06/12/2015	480.00
73606	COREN PRINTING, INC.	DOG AT LARGE/INTAKE	07/03/2015	290.00
73518	DILLON WALKER	IPMBA TRAINING MEALS/FUEL REIMB	06/19/2015	64.62
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	156.80
73477	GALLS, LLC	SERPA HOLSTERS/QTY 2	06/19/2015	75.88
73614	GALLS, LLC	RAINCOATS/QTY 2	07/03/2015	37.91
73630	GARDEN VALLEY VET HOSPITAL	5 DAYS BOARDING/15-08020	07/03/2015	100.00
73419	INTERSTATE ALL BATTERY OF FT C	2032 BATTERIES	06/12/2015	43.00
73515	INTERSTATE ALL BATTERY OF FT C	AA AND 123V BATTERIES	06/19/2015	58.92
73388	KINSCO, LLC	ARMORSKIN/SELZER	06/12/2015	89.99
73292	MAIL N COPY	LAMINATE MAPS	06/05/2015	3.40
73512	MEDICAL CENTER OF THE ROCKIES	SECURE BLOOD DRAW	06/19/2015	126.00
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	90.72
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	90.72

73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	72.20
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	129.48
73467	PETTY CASH	PETTY CASH REIMBURSEMENT	06/19/2015	150.27
73612	SAMS CLUB DIRECT	PD -PLATES/BOWLS	07/03/2015	48.62
73384	THE HUMANE SOCIETY OF WELD COUNTY	ANIMAL HOUSING AND CARE	06/12/2015	377.62
73301	ULTRAMAX AMMUNITION	45 AUTO BULLETS/80 BOXES	06/05/2015	988.00
73654	UNITED SITE SERVICES OF COLORADO, INC	PORTABLE RESTROOM DURING INVESTIGATION	07/03/2015	140.00
73346	VERIZON WIRELESS SERVICES LLC	CELL PHONE SVC	06/12/2015	1,190.85
73613	WELD COUNTY CLERK AND RECORDER	RECORDING FEES-LIEN RELEASE	07/03/2015	11.00
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	481.14
73281	XCEL ENERGY	UTILITIES-PD	06/05/2015	2,031.14
73611	XCEL ENERGY	UTILITIES-PD	07/03/2015	2,105.93

Total for Department: 421 POLICE DEPARTMENT 10,522.31

Department: 428 RECYCLING

73651	ULTIMATE SPECIALTIES LLC	COMPACTOR REPAIR @ DV BALLFIELDS	07/03/2015	2,146.38
73275	WASTE MANAGEMENT OF COLORADO	RECYCLE SITE PULLS	06/05/2015	141.99
73347	WASTE MANAGEMENT OF COLORADO	RECYCLE SITE PULLS	06/12/2015	894.60
73611	XCEL ENERGY	UTILITIES-RECYCLING SITE	07/03/2015	41.82

Total for Department: 428 RECYCLING 3,224.79

Department: 429 STREETS & ALLEYS

73399	CARD SERVICES	PW-LTAP CLASS	06/12/2015	300.00
73390	COLORADO ASPHALT SERVICES, INC	BAG OF ASPHALT	06/12/2015	1,782.00
73409	CU AT BOULDER HOUSING/FINANCE	CLASSES-STABILIZATION OF UNPAVED ROADS	06/12/2015	450.00
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	14.70
73425	FULLER LANDSCAPING, LLC	MOWING AT I-25 & 392 WINDSOR EXIT	06/12/2015	4,505.00
73545	HOME DEPOT USA, INC	PICKET FENCE MATERIAL	06/26/2015	15.30
73366	MAC EQUIPMENT INC.	FACE SHIELDS	06/12/2015	99.98
73528	MANWEILER HARDWARE, INC	MULTI TOOL, GERBER KNIFE	06/26/2015	95.36
73465	MICHAEL TODD AND COMPANY, INC.	MISC. HAND TOOLS	06/19/2015	1,237.74
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	9.72
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	12.96
73478	POUDRE VALLEY RURAL ELECTRIC ASSOCIATI UTILITIES		06/19/2015	1,016.65
73539	POUDRE VALLEY RURAL ELECTRIC ASSOCIATI UTILITIES		06/26/2015	6,018.76
73615	POUDRE VALLEY RURAL ELECTRIC ASSOCIATI UTILITIES		07/03/2015	3,488.40
73598	QUICK STITCH EMBROIDERY, LLC	UNIFORM EMBROIDERY	06/26/2015	176.86
73497	SCHNEIDER'S PAVING, LLC	PATCH WORK ON 1ST STREET	06/19/2015	53,123.40
73274	VERIZON WIRELESS SERVICES LLC	UTILITIES-BILLBOARDS	06/05/2015	22.08
73286	VICTORY SALES, INC	TOWN OF WINDSOR 125TH SHIRTS	06/05/2015	48.54
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	39.93
73352	XCEL ENERGY	UTILITIES-STREET LIGHTS	06/12/2015	23,741.47
73532	XCEL ENERGY	UTLITIES-TH	06/26/2015	18.43
Total for Department: 429 STREETS & ALLEYS				96,217.28

Department: 430 PUBLIC WORKS DEPARTMENT

73387	AT AND T MOBILITY	PHONE SVC PW	06/12/2015	84.90
73481	BUNTING DISPOSAL, INC.	TRASH SVC	06/19/2015	48.75
73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	92.79
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	79.67
73399	CARD SERVICES	PW-POSTER,NATIONAL PW WEEK SUPPLIES	06/12/2015	248.16
73495	CENTURY LINK	PHONE SVC	06/19/2015	7.73
73353	CENTURYLINK	UTILITIES	06/12/2015	46.88
73534	CENTURYLINK	UTILITIES	06/26/2015	46.88
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	19.60
73276	GENERAL AIR SERVICE AND SUPPLY CO	WELDING SUPPLIES	06/05/2015	84.04
73627	KIMBALL MIDWEST	MARKING PAINT, ALUM SLEEVE, & SWAGER	07/03/2015	367.22
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	6.48

73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	3.24
73598	QUICK STITCH EMBROIDERY, LLC	UNIFORM EMBROIDERY	06/26/2015	212.08
73476	VARTEC TELECOM	FAX MACHINE TELEPHONE SVC	06/19/2015	1.28
73346	VERIZON WIRELESS SERVICES LLC	CELL PHONE SVC	06/12/2015	32.04
73286	VICTORY SALES, INC	TOWN OF WINDSOR 125TH SHIRTS	06/05/2015	16.15
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	109.40
73281	XCEL ENERGY	UTILITIES-PW	06/05/2015	995.28
73611	XCEL ENERGY	UTILITIES-PW	07/03/2015	888.93
73475	ZEP SALES AND SERVICE	ZEP 40, HAND CLEANER	06/19/2015	315.67
73535	ZEP SALES AND SERVICE	INSECT REPELLENT WIPES	06/26/2015	143.05

Total for Department: 430 PUBLIC WORKS DEPARTMENT 3,850.22

Department: 431 ENGINEERING DEPARTMENT

73431	ALL TRAFFIC DATA SERVICES, INC	ENGINEERING SVCS-SUNDANCE	06/12/2015	400.00
73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	17.85
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	15.32
73495	CENTURY LINK	PHONE SVC	06/19/2015	32.36
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	58.80
73528	MANWEILER HARDWARE, INC	PRUNING SHEARS	06/26/2015	17.39
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	19.44
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	19.44
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	6.24
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	2.23

73389	THE GREELEY TRIBUNE	LEGAL NOTICE	06/12/2015	103.00
73632	THE GREELEY TRIBUNE	LEGAL AD-EATON FG FINAL PYMT	07/03/2015	18.00
73476	VARTEC TELECOM	FAX MACHINE TELEPHONE SVC	06/19/2015	1.28
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	303.46
73544	WINDSOR HARDWARE, LLC	MOSQUITO REPELLENT	06/26/2015	37.95

Total for Department: 431 ENGINEERING DEPARTMENT 1,052.76

Department: 432 CEMETERY

73481	BUNTING DISPOSAL, INC.	TRASH SVC	06/19/2015	16.25
73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	3.56
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	3.06
73297	COUNTRY JOHNS	CEMETERY RESTROOM SERVICE	06/05/2015	85.00
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	14.70
73528	MANWEILER HARDWARE, INC	GLOVES, TRIMMER LINE, GAS SPOUT	06/26/2015	37.76
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	3.24
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	3.24
73500	QUALITY WELL AND PUMP	NORTH WELL PUMP REPAIR	06/19/2015	1,516.27
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	39.93
73352	XCEL ENERGY	UTILITIES-CEMETERY	06/12/2015	441.77

Total for Department: 432 CEMETERY 2,164.78

Department: 433 COMMUNITY EVENTS

73403	AL CHESIS	SUMMER CONCERT SERIES PERFORMER 6/25/15	06/12/2015	1,400.00
73427	BIZWEST	BIZWEST 125TH MAGAZINE	06/12/2015	1,950.00
73399	CARD SERVICES	MUSEUM- 125TH EXHIBIT SUPPLIES	06/12/2015	175.31
73271	CHRIS DANIELS & THE KINGS, LLC	SUMMER CONCERT SERIES ENTERTAINMENT 060415	06/04/2015	1,500.00
73412	CRESCENDO ARTIST	SUMMER CONCERT SERIES PERFORMER-06/11/15 BALANCE DUE	06/12/2015	1,000.00
73653	ELEV8 MUSIC, LLC	SUMMER CONCERT SERIES ENTERTAINMENT 07-09-15	07/03/2015	800.00
73420	FLYWHELL RECORDS, LLC	SUMMER CONCERT SERIES PERFORMER 06/18/15 BALANCE DUE	06/12/2015	1,250.00
73550	KING SOOPERS	WATER FOR BANDS AT SCS	06/26/2015	2.50
73335	LAMAR NORTHERN COLORADO	DDA BILLBOARD	06/05/2015	2,500.00
73528	MANWEILER HARDWARE, INC	125TH EXHIBIT HARDWARE	06/26/2015	71.30
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	36.83
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	0.45
73648	P ANDREW CLEMENTI	SUMMER CONCERT SERIES ENTERTAINMENT 07-23-15	07/03/2015	1,800.00
73396	ROY OSBORN	SUMMER CONCERT SERIES-SOUND ENGINEER	06/12/2015	4,125.00

73513	SLATE COMMUNICATIONS	APRIL/MAY 2015 125TH CELEBRATION CONSULT	06/19/2015	9,108.20
73643	SOUL SCHOOL, INC	SUMMER CONCERT SERIES ENTERTAINMENT 07-16-15	07/03/2015	2,000.00
73638	THE BLUE CANYON BOYS	SUMMER CONCERT SERIES ENTERTAINMENT 07-04-15	07/03/2015	1,125.00
73389	THE GREELEY TRIBUNE	BIZWEST INSERT	06/12/2015	1,310.20
73632	THE GREELEY TRIBUNE	ADMIN-125TH ANNIV AD	07/03/2015	360.00
73636	THE INDULGERS, LLC	SUMMER CONCERT ENTERTAINMENT 07-30-15	07/03/2015	1,500.00
73652	TROY VALENTE	SUMMER CONCERT SERIES ENTERTAINMENT 08-06-15	07/03/2015	500.00
73540	VICTORY SALES, INC	STAFF UNIFORMS	06/26/2015	75.00
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	41.92
73511	WESTERN ENTERPRISES, INC	4TH FIREWORKS DISPLAY DEPOSIT	06/19/2015	12,500.00

Total for Department: 433 COMMUNITY EVENTS 45,131.71

Department: 450 FORESTRY

73339	ALISON O'CONNER	REIMB FOR ARBOR DAY 5K PRIZE/FOOD PURCHASED	06/05/2015	30.92
73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	17.85
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	15.32
73399	CARD SERVICES	FORESTRY-ARBOR DAY POSTER BANQUET REFRESH/5K FACEBOO	06/12/2015	83.47
73499	DATAPRINT SERVICES, LLC	PRINTING/TRIMMING ADJUSTMENTS	06/19/2015	-201.63
73628	FINE TREE SERVICE, INC	LOCUST PLANT BUG SPRAYING-MAIN STREET	07/03/2015	400.00
73351	FORT COLLINS WHOLESALE NURSERY	SHUBS FOR TRESSURE ISLAND	06/12/2015	376.30
73493	GULLEY GREENHOUSE, INC.	ANNUAL FLOWER ORDER	06/19/2015	2,369.43
73640	HARMONY GARDENS, INC	COMMERATIVE TREE PLANTING-CUTSHELL	07/03/2015	169.95
73528	MANWEILER HARDWARE, INC	MARKING PAINT	06/26/2015	61.13

73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	6.48
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	6.48
73286	VICTORY SALES, INC	ARBOR DAY 5K T-SHIRTS	06/05/2015	2,046.30
73616	VICTORY SALES, INC	T-SHIRTS FOR VOLUNTEERS	07/03/2015	279.60
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	41.92

Total for Department: 450 FORESTRY 5,703.52

Department: 451 RECREATION

73319	APEX LEGAL SERVICE LLC	MAY WILL CLASS (5 PEOPLE)	06/05/2015	345.00
73642	APEX LEGAL SERVICE LLC	JUNE CLASS - WILLS (5 PEOPLE)	07/03/2015	345.00
73287	ARAPAHOE RENTAL	PROPANE REFILLS FOR GRILLS	06/05/2015	69.08
73560	BSN SPORTS INC	FIELD RAKES	06/26/2015	491.92
73344	CALEB WICKSTROM	PAY FOR RETURNED CHECK SENT VIA DIR DEPOSIT	06/10/2015	62.06
73399	CARD SERVICES	CRC -BIKE WINDSOR PRIZES	06/12/2015	1,802.81
73398	CASH-WA DISTRIBUTING CO.	SENIOR PATIO PICNIC SUPPLIES	06/12/2015	213.60
73495	CENTURY LINK	PHONE SVC	06/19/2015	29.00
73358	CO PARKS AND RECREATION ASSOC	CARA TRACK DUES	06/12/2015	200.00
73391	COCA-COLA	CONCESSIONS SUPPLIES	06/12/2015	1,502.28
73590	DANNI DANCE CORP	JUNE DANCE CLASS	06/26/2015	654.50
73370	DBC IRRIGATION SUPPLY	SPRINKLER SUPPLIES	06/12/2015	827.69
73327	DENEICE J DYER	APRIL/MAY BALLET	06/05/2015	1,120.70
73650	DENEICE J DYER	JUNE BALLET CLASS	07/03/2015	434.40
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	44.10
73505	EDWARDS REFRIGERATION	CPBF FREEZER REPAIR	06/19/2015	224.77
73364	ENVIROPEST	PEST CONTROL AT DV CONCESSIONS	06/12/2015	90.00
73576	ERIE BASEBALL CLUB	HS SUMMER BASEBALL LEAGUE FEES - 2 TEAMS	06/26/2015	800.00
73437	FRONT RANGE RESPONSE	BABYSITTER CLASS	06/12/2015	784.70
73596	FRONT RANGE RESPONSE	BABYSITTING CLASS	06/26/2015	1,032.50
73533	GARRETSON'S SPORT CENTER	BATTING T'S AND HS BASEBALLS	06/26/2015	1,888.80
73564	GOLF AND SPORT SOLUTIONS, LLC	PRO LEAGUE RED	06/26/2015	574.00
73311	HIGHLAND PARK LANES	ADAPTIVE BOWLING FEES	06/05/2015	302.40
73302	KING SOOPERS	CONCESSIONS SUPPLIES	06/05/2015	637.92
73550	KING SOOPERS	ADAPTIVE CLASS SUPPLIES	06/26/2015	1,088.80
73436	LAUREN MEYER	MARKETING FLYERS	06/12/2015	128.25
73595	LAUREN MEYER	MARKETING FLYERS	06/26/2015	176.25
73528	MANWEILER HARDWARE, INC	HEX KEY SET, PLIERS, BUCKET	06/26/2015	714.09
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	12.96
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	16.20

73592	MOUNTAIN SONG MUSIC STUDIO, INC	MUSIC TOGETHER CLASS	06/26/2015	535.50
73371	NATIONAL ALLIANCE FOR YOUTH SP	NYSCA COACH CERTIFICATIONS	06/12/2015	80.00
73372	NATIONAL ALLIANCE FOR YOUTH SP	START SMART BASEBALL SUPPLIES	06/12/2015	1,270.00
73553	NORTH COLORADO MEDICAL CENTER	JUNE CPR CLASS	06/26/2015	168.00
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	92.20
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	321.98
73543	OFFICE DEPOT	OFFICE SUPPLY REFUND	06/26/2015	-17.59
73609	PETTY CASH	PETTY CASH REIMB-CRC	07/03/2015	18.00
73612	SAMS CLUB DIRECT	CONCESSIONS SUPPLIES	07/03/2015	7,761.55
73373	SEAN GROGAN	RECREATION BASEBALL STAFF AND SCHEDULING	06/12/2015	35,293.00
73632	THE GREELEY TRIBUNE	REC-SUMMER LINK INSERT	07/03/2015	4,752.93
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	303.46
73544	WINDSOR HARDWARE, LLC	FASTENERS	06/26/2015	392.85
73383	ZEXHAGS INC.	CLEANING - OUTDOOR RECREATION SITES	06/12/2015	828.00

Total for Department: 451 RECREATION 68,413.66

Department: 452 AQUATICS/SWIMMING POOL

73365	C.E.M. SALES AND SERVICE	POOL CHEMICALS	06/12/2015	237.25
73399	CARD SERVICES	CRC -POOL FLOOR MATS,PAINT & SUPPLIES	06/12/2015	1,418.04
73534	CENTURYLINK	UTILITIES	06/26/2015	121.81
73394	COLORADO STATE UNIVERSITY FUND #2-21790	WATER TESTING	06/12/2015	90.00
73634	COLORADO STATE UNIVERSITY FUND #2-21790	LAKE WATER TESTING	07/03/2015	60.00
73302	KING SOOPERS	POOL STAFF SUPPLIES	06/05/2015	31.29

73550	KING SOOPERS	POOL MEETING SUPPLIES	06/26/2015	47.09
73528	MANWEILER HARDWARE, INC	SUPPLIES FOR LAKE	06/26/2015	198.04
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	56.99
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	129.60
73552	SPORT ABOUT	SUITS FOR POOL STAFF	06/26/2015	1,460.00
73544	WINDSOR HARDWARE, LLC	FASTENERS	06/26/2015	93.15
73281	XCEL ENERGY	UTILITIES-POOL	06/05/2015	1,821.31

Total for Department: 452 AQUATICS/SWIMMING 5,764.57

Department: 454 PARKS

73625	AQUA SIERRA, INC.	SERVICE PROGRAM QUARTERLY BILLING	07/03/2015	2,238.25
73617	ARAPAHOE RENTAL	COMPACTOR RENT- BISON RIGDE TRAIL	07/03/2015	263.22
73481	BUNTING DISPOSAL, INC.	TRASH SVC	06/19/2015	630.50
73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	53.54
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	45.97
73399	CARD SERVICES	BICYCLE TRAILER,CPRA REGISTRATION	06/12/2015	1,577.59
73495	CENTURY LINK	PHONE SVC	06/19/2015	9.07
73353	CENTURYLINK	UTILITIES	06/12/2015	37.02
73645	COLORADO DESIGNSCAPE INC	PUMP HOUSE REPAIR-REGIONAL PUMP LEAK	07/03/2015	1,500.00
73297	COUNTRY JOHNS	WINDSOR LAKE RESTROOM SERVICE	06/05/2015	598.00
73370	DBC IRRIGATION SUPPLY	IRRIGATION STOCK FOR AARON COOK	06/12/2015	109.13
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	58.80
73526	FORT COLLINS-LOVELAND WATER DISTRICT	WATER PURCHASED	06/26/2015	31.55
73291	GALETON, INC	WORK GLOVES	06/05/2015	101.48
73469	GRAINGER, INC.	INSECT REPELLENT	06/19/2015	404.78
73401	GREELEY LOCK AND KEY	LOCK REPAIR& BOARDWALK PARK	06/12/2015	352.28
73323	HELENA CHEMICAL COMPANY	PESTICIDES FOR WEED CONTROL	06/05/2015	475.33
73545	HOME DEPOT USA, INC	DRAIN PIPE FOR BISON RIDGE TRAIL	06/26/2015	13.56
73302	KING SOOPERS	PARK/REC/CULTURE TEAM LUNCH	06/05/2015	27.37
73277	KING SURVEYORS, INC.	DRAFT TRAIL EASEMENT & EXHIBIT	06/05/2015	182.50
73414	L AND M ENTERPRISES INC	MONTHLY LANDSCAPE MAINTENANCE-CONTRACT	06/12/2015	20,134.84
73528	MANWEILER HARDWARE, INC	PARKS MAY CHARGES	06/26/2015	90.78
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	22.68
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	22.68
73529	MIRACLE RECREATION EQUIPMENT C	CLIMBING WALL PANEL & HARDWARE	06/26/2015	504.96
73530	NAT'L REC AND PARK ASSOC	NRPA CERTIFICATION CPRP	06/26/2015	60.00
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	1.25
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	0.45

73374	PIONEER SAND COMPANY	GREY BREEZE	06/12/2015	171.02
73300	PROPET DISTRIBUTORS INC	DOGGIE WASTE BAGS	06/05/2015	2,082.57
73382	QUALITY DOOR, INC	INSTALL NEW DOOR OPENER- FOUNDER'S PARK	06/12/2015	411.00
73500	QUALITY WELL AND PUMP	REPLACE VFD @ WINDSOR WEST PARK	06/19/2015	3,300.00
73476	VARTEC TELECOM	FAX MACHINE TELEPHONE SVC	06/19/2015	1.28
73286	VICTORY SALES, INC	TOWN OF WINDSOR 125TH SHIRTS	06/05/2015	108.00
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	173.69
73544	WINDSOR HARDWARE, LLC	GAS CAN, TRIM LINE	06/26/2015	438.17
73352	XCEL ENERGY	UTILITIES-PARKS	06/12/2015	5,469.93

Total for Department: 454 PARKS 41,703.24

Department: 455 SAFETY/LOSS CONTROL

73399	CARD SERVICES	CRC- CPR/AED STAFF TRAINING.SAFETY FAIR	06/12/2015	2,966.46
73430	COW GIRL CATERING	SAFETY FAIR CATERING	06/12/2015	225.00
73402	FASTENAL COMPANY	FIRST AID KITS FOR FLEET	06/12/2015	85.80
73639	FASTENAL COMPANY	FASTENAL SAFETY SUPPLY VENDING MACHINE INITIAL FILL	07/03/2015	917.76
73612	SAMS CLUB DIRECT	SAFETY FAIR FOOD/SUPPLIES	07/03/2015	374.36

Total for Department: 455 SAFETY/LOSS CONTROL 4,569.38

Department: 456 ART & HERITAGE

73647	BETH SUSANNE HAY	ART EDUCATION JUNE 2015	07/03/2015	462.00
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73315	CANTEEN REFRESHMENT SERVICES	office supplies	06/05/2015	24.97
73633	CANTEEN REFRESHMENT SERVICES	BREAK ROOM SUPPLIES	07/03/2015	21.44
73495	CENTURY LINK	PHONE SVC	06/19/2015	3.18
73353	CENTURYLINK	UTILITIES	06/12/2015	49.96
73534	CENTURYLINK	UTILITIES	06/26/2015	178.42
73496	DIGI PIX SIGNS	TEXT PANELS FOR DEPOT EXHIBITS	06/19/2015	75.50
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	14.70
73545	HOME DEPOT USA, INC	MATERIALS FOR 125TH EXHIBIT	06/26/2015	5.48
73302	KING SOOPERS	PARK/REC/CULTURE TEAM LUNCH	06/05/2015	87.12
73528	MANWEILER HARDWARE, INC	MUSEUM TOOLS	06/26/2015	30.00
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	6.48
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	6.48
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	2.50
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	0.89
73421	SECURITY AND SOUND DESIGN	QTRLY SERVICE CONTRACT	06/12/2015	180.00
73476	VARTEC TELECOM	FAX MACHINE TELEPHONE SVC	06/19/2015	1.28
73540	VICTORY SALES, INC	STAFF UNIFORMS	06/26/2015	99.25
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	109.40
73544	WINDSOR HARDWARE, LLC	SECURITY SCREWS/DRIVER BITS FOR EXHIBITS	06/26/2015	48.96
73281	XCEL ENERGY	UTILITIES-MUSEUM	06/05/2015	471.44

Total for Department: 456 ART & HERITAGE 1,879.45

Department: 457 TOWN HALL

73481	BUNTING DISPOSAL, INC.	TRASH SVC	06/19/2015	21.50
73495	CENTURY LINK	PHONE SVC	06/19/2015	32.32
73353	CENTURYLINK	UTILITIES	06/12/2015	126.04
73470	CENTURYLINK	UTILITIES-TH	06/19/2015	624.42
73534	CENTURYLINK	UTILITIES	06/26/2015	64.44
73468	XCEL ENERGY	UTILITIES-TH	06/19/2015	2,141.53

Total for Department: 457 TOWN HALL 3,010.25

Total for Fund:01 GENERAL FUND 446,251.65

Fund: 02 PARK IMPROVEMENT FUND

Department: 454 PARKS

73424	THE BIRDSALL GROUP	COYOTE GULCH PARK ADDITIONAL SVCS	06/12/2015	1,077.00
Total for Department: 454 PARKS				1,077.00
Total for Fund:02 PARK IMPROVEMENT FUND				1,077.00

Fund: 04 CAPITAL IMPROVEMENT FUND

Department: 415 FINANCE

73480	OFFICESCAPES	FILE CABINET FOR FINANCE	06/19/2015	1,183.37
Total for Department: 415 FINANCE				1,183.37

Department: 428 RECYCLING

73651	ULTIMATE SPECIALTIES LLC	NEW COMPACTOR @ RECYCLE SITE	07/03/2015	14,130.00
Total for Department: 428 RECYCLING				14,130.00

Department: 429 STREETS & ALLEYS

73309	A-1 CHIPSEAL CO	ROAD CRACK REPAIR	06/05/2015	7,499.52
73538	BHA DESIGN INCORPORATED	HWY 392/I-25 SIGNS-OUR SHARE	06/26/2015	1,120.72
73350	CONNELL RESOURCES INC.	BH EATON DITCH FLOOD GATE	06/12/2015	12,170.21
73463	CONNELL RESOURCES INC.	STREET PATCHES OUR SHARE	06/19/2015	4,224.75
73608	CONNELL RESOURCES INC.	BH EATON DITCH FLOOD GATE	07/03/2015	4,400.00
73599	EJ USA, INC	INLET GRATE 7TH ST	06/26/2015	263.15
73367	FELSBURG HOLT AND ULLEVIG, INC	TIGER V-QUIET ZONE PROJECT	06/12/2015	3,282.01
73504	INTERWEST CONSULTING GROUP INC	COMBINED 2015 TRAFFIC STUDY PROJECTS	06/19/2015	3,010.50
73503	LAND TITLE GUARANTEE COMPANY	TITLE FOR RIGHT-OF-WAY PROPERTY-EASTMAN PARK/7TH ROUN	06/19/2015	1,000.00
73528	MANWEILER HARDWARE, INC	PADLOCK/EATON DITCH HEAD GATE	06/26/2015	5.99
73544	WINDSOR HARDWARE, LLC	EATON DITCH GATE SECURITY CHAIN	06/26/2015	17.96
Total for Department: 429 STREETS & ALLEYS				36,994.81

Department: 430 PUBLIC WORKS DEPARTMENT

73525	WILLIAM T. WELCH COMPANY, LLC	PARKS/PW WORK SVC FACILITY	06/19/2015	8,075.00
Total for Department: 430 PUBLIC WORKS DEPARTMENT				8,075.00

Department: 432 CEMETERY

73527	KING SURVEYORS, INC.	CEMETERY SURVEY	06/26/2015	746.00
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Total for Department: 432 CEMETERY 746.00

Department: 451 RECREATION

73560 BSN SPORTS INC BACK STOPS AND HOME PLATE MAT 06/26/2015 3,881.99

Total for Department: 451 RECREATION 3,881.99

Department: 452 AQUATICS/SWIMMING POOL

73332 BITZERS' POOL SERVICES POOL REPAIRS 06/05/2015 14,317.36

Total for Department: 452 AQUATICS/SWIMMING 14,317.36

Department: 454 PARKS

73548 GREENPLAY, LLC PNR MASTER PLAN CONSULTING SVCS 06/26/2015 2,350.00

Total for Department: 454 PARKS 2,350.00

Department: 456 ART & HERITAGE

73342 TOWN OF WINDSOR PLANNING DEPT MUSEUM-LANDSCAPE BLDG PERMIT FEES 06/10/2015 73.30

Total for Department: 456 ART & HERITAGE 73.30

Department: 490 COMMUNITY RECREATION CENTER

73544 WINDSOR HARDWARE, LLC 2 GRILLS FOR SENIOR PROGRAMMING 06/26/2015 2,057.95

Total for Department: 490 COMMUNITY RECREATION CENTER 2,057.95

Total for Fund:04 CAPITAL IMPROVEMENT FUND 83,809.78

Fund: 05 COMMUNITY & REC CENTER FUND

Department: 490 COMMUNITY RECREATION CENTER

73326	ALSCO INC	LINEN RENTAL - RECEPTION	06/05/2015	540.31
73646	ALSCO INC	RENTAL LINENS - DEUBACH	07/03/2015	234.06
73481	BUNTING DISPOSAL, INC.	TRASH SVC	06/19/2015	113.75
73399	CARD SERVICES	PAPER SHREDDER,AIRPOTS, FLOOR MATS, CRC MEETINGS	06/12/2015	699.81
73495	CENTURY LINK	PHONE SVC	06/19/2015	1.64
73470	CENTURYLINK	UTILTITIES-CRC	06/19/2015	624.42
73534	CENTURYLINK	UTILITIES	06/26/2015	485.08
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	14.70
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	16.20
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	12.96
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	1.25
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	0.45
73609	PETTY CASH	PETTY CASH REIMB-CRC	07/03/2015	9.48
73410	SECURITAS SECURITY SERVICES US	RENTAL SECURITY	06/12/2015	798.23
73305	TRIPLE S PARTY RENTAL	RELAY FOR LIFE - DANCE FLOOR	06/05/2015	1,021.64
73555	TRIPLE S PARTY RENTAL	DANCE FLOOR RENTAL	06/26/2015	426.50
73346	VERIZON WIRELESS SERVICES LLC	CELL PHONE SVC	06/12/2015	30.46
73462	WASTE MANAGEMENT OF COLORADO	ROLL OFF FOR CRC CLEAN UP	06/19/2015	397.82
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	303.46
73281	XCEL ENERGY	UTILITIES-CRC	06/05/2015	4,900.13
Total for Department: 490 COMMUNITY RECREATION CENTER				10,632.35
Total for Fund:05 COMMUNITY & REC CENTER FUND				10,632.35

Fund: 06 WATER FUND

Department: 000 NO PROJECT CODE ASSIGNED

73340	A&M LANDSCAPE	METER RENTAL DEPOSIT REFUND	06/05/2015	2,100.00
73451	Betty Espinoza	Final Utility Billing Refund	06/12/2015	78.92
73516	BLANDING DIRT WORK	REFUND FOR HYDRANT METER RENTAL	06/19/2015	2,100.00
73331	CARGILL, INC	REIMB FOR WATER PLANT INVESTMENT FEES	06/05/2015	10,895.00
73608	CONNELL RESOURCES INC.	METER RENTAL REFUND DEPOSIT	07/03/2015	2,100.00
73455	David Pennington	Final Utility Billing Refund	06/12/2015	60.46
73338	DUNRITE EXCAVATION, INC	METER RENTAL DEPOSIT REFUND	06/05/2015	2,100.00
73502	GERRARD EXCAVATING, INC.	REFUND FOR HYDRANT METER RENTAL	06/19/2015	2,100.00
73523	J. ALLEN CONSTRUCTION CO.	WATER METER RENTAL DEPOSIT REFUND	06/19/2015	2,100.00
73453	James Baker	Final Utility Billing Refund	06/12/2015	47.89
73458	Jeremy & Jenny Rohrbaugh	Final Utility Billing Refund	06/12/2015	52.75
73447	Joel & Kelly Knapp	Final Utility Billing Refund	06/12/2015	8.39
73446	Joshua & Amy Stroud	Final Utility Billing Refund	06/12/2015	100.81
73440	Kelly Brewer	Final Utility Billing Refund	06/12/2015	57.88
73460	Kyle Wassenberg	Final Utility Billing Refund	06/12/2015	0.17
73450	Overland Holdings	Final Utility Billing Refund	06/12/2015	20.00
73524	ROCHE CONSTRUCTORS, INC	REFUND FOR OVER CHARGE OF WATER USAGE	06/19/2015	3,895.88
73449	Sebastian Wedig	Final Utility Billing Refund	06/12/2015	41.00
73337	SURE SHOT DRILLING	METER RENTAL DEPOSIT REFUND	06/05/2015	2,100.00
73441	Traci & Jonathan Sanchez	Final Utility Billing Refund	06/12/2015	54.40
Total for Department: 000 NO PROJECT CODE ASSIGNED				30,013.55

Department: 471 WATER

73563	ACCUTEST MOUNTAIN STATES, INC	WATER SAMPLE TESTING	06/26/2015	864.00
73582	BATES ENGINEERING INC	3-MG WATER TANK CONSTRUCT PHASE SVCS	06/26/2015	4,251.25
73574	BOMGAARS	UNIFORMS	06/26/2015	20.96
73399	CARD SERVICES	PW-LTAP CLASS	06/12/2015	475.00
73495	CENTURY LINK	PHONE SVC	06/19/2015	0.72
73474	CITY OF GREELEY WATER DEPARTMENT	WATER PURCHASED	06/19/2015	95,040.23
73385	CLEAR WATER SOLUTIONS INC	POTABLE WATER	06/12/2015	943.42
73606	COREN PRINTING, INC.	RETURN ENVELOPES	07/03/2015	134.34
73409	CU AT BOULDER HOUSING/FINANCE	CLASSES-ETHICS	06/12/2015	75.00
73499	DATAPRINT SERVICES, LLC	DOC PREPERATION, PRINTING, WHITE OFFSET, TRIMMING	06/19/2015	649.82
73407	FARNSWORTH GROUP, INC.	WATER PUMP STN REPAIR STUDY	06/12/2015	2,220.00

73526	FORT COLLINS-LOVELAND WATER DISTRICT	WATER PURCHASED	06/26/2015	27,783.52
73541	HIXON MANUFACTURING & SUPPLY COMPANY	LOCATOR	06/26/2015	814.67
73588	HYDRO CONSTRUCTION COMPANY	3-MG WATER TANK CONSTR-PAYMENT #15	06/26/2015	38,895.77
73528	MANWEILER HARDWARE, INC	KEYS, HAMMER BITS, CAULK, DECK SCREWS, ETC	06/26/2015	152.23
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	12.96
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	12.96
73379	NATIONAL METER AND AUTOMATION	METER BODIES & TRANSMITTERS, PAINT, & SETTERS	06/12/2015	12,742.61
73554	NATIONAL METER AND AUTOMATION	INSIDE SETTERS W/COMPRESSION NUTS	06/26/2015	335.05
73280	NORTH WELD COUNTY WATER DISTRICT	WATER PURCHASED	06/05/2015	14,149.89
73539	POUDRE VALLEY RURAL ELECTRIC ASSOCIATI	UTILITIES	06/26/2015	63.41
73615	POUDRE VALLEY RURAL ELECTRIC ASSOCIATI	UTILITIES	07/03/2015	755.94
73598	QUICK STITCH EMBROIDERY, LLC	UNIFORM EMBROIDERY	06/26/2015	213.55
73531	SAFEWAY, INC.	MEETING FOOD	06/26/2015	5.99
73497	SCHNEIDER'S PAVING, LLC	TRAFFIC CONTROL FOR PATCHES	06/19/2015	14,607.90
73285	UTILITY NOTIFICATION CENTER OF COLORAD	LOCATE TRANSMISSIONS	06/05/2015	477.62
73286	VICTORY SALES, INC	TOWN OF WINDSOR 125TH SHIRTS	06/05/2015	48.54
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	39.93

Total for Department: 471 WATER 215,787.28

Department: 484 NON-POTABLE

73399	CARD SERVICES	PARK-LOG ME IN ANNUAL SUBSCRIPTION	06/12/2015	99.00
73385	CLEAR WATER SOLUTIONS INC	KERN/WCSD RE-4 12-120	06/12/2015	9,239.62
73415	LEONARD RICE ENGINEERS INC	KYGER PIT DESIGN PHASE 1a SVCS	06/12/2015	1,067.75
73352	XCEL ENERGY	UTILITIES-KERN	06/12/2015	61.44

Total for Department: 484 NON-POTABLE 10,467.81

Total for Fund:06 WATER FUND 256,268.64

Fund: 07 SEWER FUND

Department: 000 NO PROJECT CODE ASSIGNED

73331	CARGILL, INC	REIMB FOR SEWER PLANT INVESTMENT FEES	06/05/2015	5,994.00
73452	Joan Veldkamp	FINAL UTILITY BILLING REFUND	06/12/2015	93.34
73447	Joel & Kelly Knapp	FINAL UTILITY BILLING REFUND	06/12/2015	11.33
Total for Department: 000 NO PROJECT CODE ASSIGNED				6,098.67

Department: 481 SEWER SYSTEM

73574	BOMGAARS	UNIFORMS	06/26/2015	78.97
73510	BROWNS HILL ENGINEERING & CONTROLS	REPAIRS ON LIFT STATION #8	06/19/2015	1,775.10
73353	CENTURYLINK	UTILITIES	06/12/2015	193.18
73534	CENTURYLINK	UTILITIES	06/26/2015	48.65
73606	COREN PRINTING, INC.	RETURN ENVELOPES	07/03/2015	134.34
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	6.48
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	6.48
73299	NAPA WINDSOR	GLOVES	06/05/2015	17.59
73478	POUDRE VALLEY RURAL ELECTRIC ASSOCIATI	UTILITIES	06/19/2015	37.67
73497	SCHNEIDER'S PAVING, LLC	PATCH WORK ON 15TH STREET	06/19/2015	10,511.10
73369	SPORTSMAN'S WAREHOUSE, INC	UNIFORMS	06/12/2015	119.99
73346	VERIZON WIRELESS SERVICES LLC	CELL PHONE SVC	06/12/2015	200.05
73286	VICTORY SALES, INC	TOWN OF WINDSOR 125TH SHIRTS	06/05/2015	32.36
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	39.93
73281	XCEL ENERGY	UTILITIES-WATER/SEWER	06/05/2015	634.76
Total for Department: 481 SEWER SYSTEM				13,836.65

Department: 482 DISPOSAL PLANT

73494	ACZ LABORATORIES, INC.	LAB TESTING	06/19/2015	210.00
73481	BUNTING DISPOSAL, INC.	TRASH SVC	06/19/2015	34.84
73353	CENTURYLINK	UTILITIES	06/12/2015	202.66
73534	CENTURYLINK	UTILITIES	06/26/2015	59.17
73546	COLORADO ANALYTICAL LABORATORY	LAB TESTING	06/26/2015	136.00
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	14.70
73318	FASTENAL COMPANY	THIMBLE	06/05/2015	24.60
73292	MAIL N COPY	OFFICE SUPPLIES	06/05/2015	157.56

73528	MANWEILER HARDWARE, INC	HEX KEY SET, PLIERS, BUCKET	06/26/2015	20.67
73520	MIDWEST LABORATORIES, INC	SHIPPING COST FOR SAMPLES	06/19/2015	10.50
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	6.48
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	6.48
73539	POUDRE VALLEY RURAL ELECTRIC ASSOCIATI	UTILITIES	06/26/2015	16,659.17
73476	VARTEC TELECOM	FAX MACHINE TELEPHONE SVC	06/19/2015	1.28
73375	VERIS ENVIRONMENTAL, LLC	BIO-SOLIDS REMOVAL	06/12/2015	285,356.17
73629	VERIS ENVIRONMENTAL, LLC	BI-SOLIDS REMOVAL	07/03/2015	34,683.97
73286	VICTORY SALES, INC	TOWN OF WINDSOR 125TH SHIRTS	06/05/2015	32.36
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	39.93
73544	WINDSOR HARDWARE, LLC	PVC ADAPTER	06/26/2015	2.58

Total for Department: 482 DISPOSAL PLANT 337,659.12

Total for Fund:07 SEWER FUND 357,594.44

Fund: 08 STORM DRAIN FUND

Department: 000 NO PROJECT CODE ASSIGNED

73331	CARGILL, INC	REIMB FOR STORM WATER DRAINAGE INVESTMENT FEES	06/05/2015	28,638.47
73456	Christopher & Jody Long	Final Utility Billing Refund	06/12/2015	2.60
73448	Cottages at Highland Meadows Lots, LLC	Final Utility Billing Refund	06/12/2015	2.98
73454	Darren & Christine Gardner	Final Utility Billing Refund	06/12/2015	26.99
73447	Joel & Kelly Knapp	Final Utility Billing Refund	06/12/2015	2.90
73457	Keller Living Trust	Final Utility Billing Refund	06/12/2015	5.66
73459	Steven & Joanne Kinsman	Final Utility Billing Refund	06/12/2015	5.88
73442	Westmark Homes	Final Utility Billing Refund	06/12/2015	5.97
73443	Westmark Homes	Final Utility Billing Refund	06/12/2015	5.53
73444	Westmark Homes	Final Utility Billing Refund	06/12/2015	1.62
73445	Westmark Homes	Final Utility Billing Refund	06/12/2015	0.72
Total for Department: 000 NO PROJECT CODE ASSIGNED				28,699.32

Department: 483 STORM DRAINAGE SYSTEM

73363	ANDERSON CONSULTING ENGINEERS	LAW BASIN W. TRIB FINAL DESIGN	06/12/2015	7,403.76
73399	CARD SERVICES	ENG-PERMIT FEE	06/12/2015	180.00
73551	COLORADO MOSQUITO CONTROL INC	MOSQUITO CONTROL	06/26/2015	13,646.85
73606	COREN PRINTING, INC.	RETURN ENVELOPES	07/03/2015	134.32
73570	HAROLD STROMBERGER	LAW PDM EASEMENT ACQUISITION DEPOSIT	06/26/2015	2,000.00
73631	METAL DISTRIBUTORS	REMOTE CONTROL FOR CAMERA/STORM WATER	07/03/2015	38.60
73286	VICTORY SALES, INC	TOWN OF WINDSOR 125TH SHIRTS	06/05/2015	16.15
73376	WATER & EARTH TECHNOLOGIES, INC	RAIN GAUGE MAINTENANCE	06/12/2015	2,070.00
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	39.93
73272	WHITNEY IRRIGATION COMPANY	DITCH MANAGEMENT SERVICES	06/05/2015	2,000.00
73602	WHITNEY IRRIGATION COMPANY	DITCH MANAGEMENT SERVICE-JUNE	07/03/2015	2,000.00
73600	WINDSOR LV, II, LLC	LAW PDM EASEMENT ACQUISITON DEPOSIT	06/26/2015	500.00
Total for Department: 483 STORM DRAINAGE SYSTEM				30,029.61
Total for Fund:08 STORM DRAIN FUND				58,728.93

Fund: 10 FLEET MANAGEMENT FUND

Department: 491 FLEET MANAGEMENT

73597	A-1 BASE, INC	FLOOD LAMPS FOR TRUCKS	06/26/2015	402.85
73324	AGFINITY, INCORPORATED	FUEL FOR FLEET	06/05/2015	5,402.84
73290	B AND G EQUIPMENT, INC	SKID SHOES	06/05/2015	241.22
73399	CARD SERVICES	PW- LICENSE PLATES FOR NEW UNITS	06/12/2015	60.58
73586	COLORADO BULLHIDE LLC	BED LINER FOR UNIT 98	06/26/2015	500.00
73584	DEAN A PENDLETON	LEAD SET	06/26/2015	33.00
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	14.70
73482	FARIS MACHINERY COMPANY	PRESSURE SWITCH-UNIT 87	06/19/2015	182.01
73618	FARIS MACHINERY COMPANY	DIRT BAR & TOW BAR FOR SWEEPER-UNIT 87	07/03/2015	636.90
73639	FASTENAL COMPANY	HYDRALIC FITTINGS	07/03/2015	27.21
73549	HARBOR FREIGHT TOOLS	BEAM LEVEL, BRUSHES, LINKS, PIPE WRENCH, ETC.	06/26/2015	275.66
73304	HENSLEY BATTERY LLC	BATTERY	06/05/2015	148.52
73289	KENZ AND LESLIE DISTRIBUTING	ADDITIVES FOR FLEET VEHICLES	06/05/2015	211.20
73536	LAWSON PRODUCTS, INC.	NUTS, BOLTS, WASHERS AN DRILL BITS	06/26/2015	386.45
73542	LL JOHNSON DISTRIBUTING CO.	TAIL LIGHTS	06/26/2015	191.78
73366	MAC EQUIPMENT INC.	SERVICE ON ECHO BLOWER	06/12/2015	382.09
73490	MAC EQUIPMENT INC.	SERVICE ON UNIT T-1063	06/19/2015	185.54
73623	MAC EQUIPMENT INC.	NEW ECHO BLOWER	07/03/2015	399.99
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	9.72
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	9.72
73279	MOREY'S GLASS AND METALS INC	ROCK CHIP REPAIR	06/05/2015	35.00
73466	MOREY'S GLASS AND METALS INC	REPLACE DOOR GLASS-UNIT 8	06/19/2015	105.00
73299	NAPA WINDSOR	JUNE STOCK FILTER ORDER	06/05/2015	991.82
73293	O.J. WATSON EQUIPMENT	PAINT & MODIFY SKIRTS FOR NEW BOX ON UNIT 45	06/05/2015	12,660.18
73486	O.J. WATSON EQUIPMENT	CAB PROTECTOR & UTILITY BED FOR NEW UNIT 98	06/19/2015	13,508.46
73308	OREILLY AUTO PARTS	MIINI LIGHT BULB	06/05/2015	19.99
73566	RED DOG SIGNS AND WRAPS	REMOVAL OF OLS GRAPHICS	06/26/2015	100.00
73378	REX OIL COMPANY	TRANS FLUID & OIL SAMPLE KITS	06/12/2015	691.95
73571	RHINNES SMALL ENGINES LLC	ENGINE & PUMP REPAIR ON UNIT T-1178	06/26/2015	888.17
73626	T AND T TIRE OF WINDSOR, INC.	FLAT REPAIR - UNIT 53	07/03/2015	1,043.60
73559	THE PAWNEE GROUP	CAR WASH TOKENS & DICOUNT	06/26/2015	71.18
73286	VICTORY SALES, INC	TOWN OF WINDSOR 125TH SHIRTS	06/05/2015	48.54
73498	WAGNER EQUIPMENT CO.	NEW GODWIN PUMP-REPL. UNIT 40/TRADE-IN OLD PUMP	06/19/2015	33,725.00
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	173.69
73583	WESTERN MATERIAL HANDLING	PALLET JACKS	06/26/2015	355.37
73471	WILLIAMS EQUIPMENT COMPANY	1-1/4 BALL VALVE	06/19/2015	351.78

73544	WINDSOR HARDWARE, LLC	SPRAY PAINT	06/26/2015	157.87
73485	WIRELESS ADVANCED COMMUNICATIO	NEW CITY RADIOS FOR UNITS 103 & 108	06/19/2015	1,999.76
73619	WIRELESS ADVANCED COMMUNICATIO	REBUILD AND INSTALL PF LIGHTS ON UNIT 04	07/03/2015	11,961.29
			Total for Department: 491 FLEET MANAGEMENT	88,590.63
			Total for Fund:10 FLEET MANAGEMENT FUND	88,590.63

Fund: 11 INFORMATION TECHNOLOGY FUND

Department: 492 INFORMATION TECHNOLOGY

73434	ACCELA, INC	ONLINE BILLS MONTHLY TRANSACTION FEES	06/12/2015	1,241.00
73594	ACCELA, INC	ONLINE BILLS MAY TRANSACTION FEES	06/26/2015	22.00
73399	CARD SERVICES	IT- 2 SURFACE COMPUTERS	06/12/2015	2,354.03
73298	COMCAST CABLE COMM. LLC	INTERNET-PD	06/05/2015	8.15
73492	COMCAST CABLE COMM. LLC	CABLE TH	06/19/2015	461.15
73624	COMCAST CABLE COMM. LLC	INTERNET PD	07/03/2015	8.15
73428	DISCOVERY BENEFITS, INC	APRIL 2015 FSA FEES	06/12/2015	14.70
73423	FRONTIER PRECISION INC	TRIMBLE POSITIONS GPS SOFTWARE MAINT	06/12/2015	396.00
73310	JACK HENRY AND ASSOCIATES, INC	REMIT PLUS SOFTWARE ANNUAL MAINT	06/05/2015	3,708.00
73404	JCG TECHNOLOGIES, INC	LIBERTY COURT RECORDER ANNUAL MAINT	06/12/2015	950.00
73565	LEWIS & ASSOCIATES	POS TERMINAL-BLDG PERMIT REPLACEMENT	06/26/2015	253.12
73392	MAPLOGIC CORPORATION	MAPLOGIC LAYOUT MGR MAINTENANCE RENEWAL	06/12/2015	250.00
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	12.96
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	12.96
73316	NEWEGG BUSINESS, INC	DELL HARD DRIVE	06/05/2015	957.47
73572	NEWEGG BUSINESS, INC	TONER	06/26/2015	1,361.48
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	3.74
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	22.29
73325	PEAK MEDIA INC	WIRELESS MIC FOR BOARD CHAMBERS	06/05/2015	228.99
73411	PEAK MEDIA INC	REPLACEMENT VOTING BUTTONS	06/12/2015	559.38
73377	TRACKER SOFTWARE CORPORATION	PUBWORKS SOFTWARE ANNUAL MAINT 2015	06/12/2015	1,770.00
73346	VERIZON WIRELESS SERVICES LLC	CELL PHONE SVC	06/12/2015	211.40
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	173.69
73361	XEROX CORPORATION	XEROX COPIER LEASE PAYMENT	06/12/2015	3,411.78
Total for Department: 492 INFORMATION TECHNOLOGY				18,392.44
Total for Fund:11 INFORMATION TECHNOLOGY				18,392.44

Fund: 15 HEALTH INSURANCE FUND

Department: 000 NO PROJECT CODE ASSIGNED

73397	1ST BANK OF NORTHERN COLORADO	BI-WEEKLY EMPLOYEE PAYROLL DEDUCTIONS	06/12/2015	8,543.76
73509	1ST BANK OF NORTHERN COLORADO	BI-WEEKLY EMPLOYEE PAYROLL DEDUCTIONS	06/19/2015	8,036.14
73635	1ST BANK OF NORTHERN COLORADO	BI-WEEKLY EMPLOYEE PAYROLL DEDUCTIONS	07/03/2015	8,579.30
Total for Department: 000 NO PROJECT CODE ASSIGNED				25,159.20
Total for Fund:15 HEALTH INSURANCE FUND				25,159.20

Fund: 17 FACILITY SERVICES

Department: 496 CUSTODIAL SERVICES

73307	HILLYARD INC	ROLL TOWELS, LINERS,GLOVES, TISSUE	06/05/2015	1,800.96
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	12.96
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	12.96
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	1.25
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	0.45
73284	SUPPLYWORKS	SAN-NAPKINS, FACIAL TISSUE	06/05/2015	332.37
73585	TENNANT SALES AND SERVICE COMPANY	DETERGENT	06/26/2015	135.50
73422	UNISOURCE WORLDWIDE INC	TOTLET AND GLASS CLEANER, LINERS, AMMONIA	06/12/2015	264.11
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	41.92
73544	WINDSOR HARDWARE, LLC	FASTENERS	06/26/2015	90.47
Total for Department: 496 CUSTODIAL SERVICES				2,692.95

Department: 497 FACILITY MAINTENANCE

73320	AIR COMFORT, INC	MAINTENANCE ANNUAL BILLING	06/05/2015	3,492.00
73580	AIR COMFORT, INC	REPAIR RADIANT HEAT BASE BOARD	06/26/2015	127.50
73400	AMERESCO	ENERGY MONTHLY MONITORING	06/12/2015	403.00
73637	AMERESCO	ENERGY MONTHLY MONITORING	07/03/2015	403.00
73591	BITZERS' POOL SERVICES	REPAIR IMPELLOR WITH SEAL KIT	06/26/2015	5,616.43
73418	BLAZE ON SITE REPAIR	AUTO SCRUBBER REPAIR	06/12/2015	709.97
73547	CARRIER CORPORATION	HVAC REPAIR @ CRC	06/26/2015	932.50
73534	CENTURYLINK	UTILITIES	06/26/2015	48.95
73649	COLORADO MEDICAL WASTE INC	CONTAINERS FOR BIOWASTE	07/03/2015	81.00
73573	COLORADO STANDBY LLC	REPAIR ON GENERATOR @ CRC	06/26/2015	655.86
73313	DEAN CONTRACTING, INC.	MATERIAL & LABOR TON INSTALL NEW LOOPS	06/05/2015	725.00
73364	ENVIROPEST	PEST CONTROL & PUMP STATION	06/12/2015	376.00
73330	FACILITYDUDE.COM	MAINTENANCE RENEWAL	06/05/2015	1,792.00
73402	FASTENAL COMPANY	DRILL BITS	06/12/2015	38.32
73395	FISH WINDOW CLEANING	WINDOW CLEANING @ TOWN HALL	06/12/2015	2,495.00
73276	GENERAL AIR SERVICE AND SUPPLY CO	LIG. CO2. POOL	06/05/2015	334.42
73469	GRAINGER, INC.	DIMMER LIGHT BULBS	06/19/2015	202.00
73607	GREELEY ELECTRIC REPAIR INC	REPAIR POOL MOTOR	07/03/2015	849.38
73401	GREELEY LOCK AND KEY	BATTERY FOR SAFE @ CRC	06/12/2015	391.02
73578	GREELEY LOCK AND KEY	INSTALLATION & SERVICE ON ELECTRONIC ITEMS	06/26/2015	172.00
73273	JOHN BRUNNER AND COMPANY	HEATER SERVICE @ CHIMNEY PARK POOL	06/05/2015	448.15

73603	JOHN BRUNNER AND COMPANY	HEATER SERVICE @ CHIMNEY PARK POOL	07/03/2015	557.10
73528	MANWEILER HARDWARE, INC	COUPLER, FLEX PIPE, HOSE ENDS, ETC	06/26/2015	16.78
73386	MINES AND ASSOCIATES PC	EMPLOYEE ASSISTANCE PGM MONTHLY CHGS	06/12/2015	6.48
73558	MINES AND ASSOCIATES PC	EMPLOYEE ASSIST. PGM	06/26/2015	6.48
73362	OFFICE DEPOT	OFFICE SUPPLIES	06/12/2015	2.50
73484	OFFICE DEPOT	OFFICE SUPPLIES	06/19/2015	0.89
73506	OLD NATIONAL BANK	ENERGY EFFICIENCY LEASE PURCHASE	06/19/2015	3,455.41
73306	QUALITY DOOR, INC	KEYLESS LIFTMASTER MODEL 877	06/05/2015	50.00
73500	QUALITY WELL AND PUMP	REPAIR PUMP FOR CHIMNEY PARK POOL	06/19/2015	79.80
73566	RED DOG SIGNS AND WRAPS	RECYCLE CENTER SIGNS	06/26/2015	67.50
73328	SECURITY AND SOUND DESIGN	QUARTERLY FIRE MONITORING CHARGES	06/05/2015	330.00
73314	SUMMIT SUPPLY CO INC	DRINKING FOUNTAIN	06/05/2015	70.96
73393	SUMMIT SUPPLY CO INC	BUBBLER CARTRIDGE FOR FOUNTAINS	06/12/2015	70.96
73286	VICTORY SALES, INC	TOWN OF WINDSOR 125TH SHIRTS	06/05/2015	32.36
73282	WELD COUNTY SCHOOL DIST RE-4	COPY PAPER	06/05/2015	109.40
73544	WINDSOR HARDWARE, LLC	PVC PLUG	06/26/2015	143.99
			Total for Department: 497 FACILITY MAINTENANCE	25,294.11
			Total for Fund:17 FACILITY SERVICES	27,987.06

Fund: 19 DOWNTOWN DEVELOPMENT AUTHORITY

Department: 486 DOWNTOWN DEVELOPMENT AUTHORITY

73399	CARD SERVICES	DDA-CONSTANT CONTACT WEBSITE MAINT	06/12/2015	40.00
73514	DIANE LOUISE HOKANS	WINDSOR DDA RACK CARDS	06/19/2015	351.50
73517	KAILEE MELENDEZ	DDA WEBSITE MAINTENANCE 4/15/15-5/15/15	06/19/2015	125.00
73508	KRISTIE MELENDEZ	DDA WATER, LABELING AND POST CARD PREP	06/19/2015	429.55
73335	LAMAR NORTHERN COLORADO	DDA BILLBOARD	06/05/2015	7,500.00
73507	LILEY, ROGERS, AND MARTELL LLC	LEGAL SERVICES THROUGH MAY 2015	06/19/2015	207.50
73333	MICHELLE GARRETT	DDA POSTCARD DESIGN AND PRINTING	06/05/2015	1,224.50
73610	PETTY CASH	PETTY CASH REIMB- TH CUST SVC	07/03/2015	3.00
73501	THE GREELEY TRIBUNE	DDA TOP PAGE 5/1/15-5/31/15	06/19/2015	333.00
73632	THE GREELEY TRIBUNE	DDA WEBSKIN	07/03/2015	333.00
73360	UNITED STATES POST OFFICE	DDA POST CARD MAILINGS	06/12/2015	1,780.25
73283	WINDSOR CHAMBER OF COMMERCE	SILVER LEVEL SPONSORSHIP	06/05/2015	500.00

Total for Department: 486 DOWNTOWN DEVELOPMENT AUTHORITY 12,827.30

Total for Fund:19 DOWNTOWN DEVELOPMENT AUTHORITY 12,827.30

Fund: 21 COMMUNITY CENTER EXPANSION

Department: 493

73408	BARKER RINKER SEACAT ARCHITECT	CRC EXPANSION	06/12/2015	94,110.66
73491	FELSBURG HOLT AND ULLEVIG, INC	CRC EXPANSION/FHU INV-ROAD IMPACT RVW	06/19/2015	585.00
73343	TOWN OF WINDSOR PLANNING DEPT	CRC EXPANSION-F&F BLDG PERMIT FEE	06/10/2015	184,385.07
			Total for Department: 493	279,080.73
			Total for Fund:21 COMMUNITY CENTER EXPANSION	279,080.73

Accounts Payable Total 1,666,400.15

Payroll 2 Pay Periods 404,773.04

Total 2,071,173.19

355 Eastman Park Dr., Ste. 200 · Windsor, CO 80550
Telephone: (970) 674-9888 · Fax: (970) 674-9535
Email: ken@lorlegal.com

Kenneth F. Lind
George H. Ottenhoff
John D. Root

Chrysten S. Hinze

Date: June 23, 2015
To: Kelly Arnold; Ian McCargar, Town Attorney
From: Kenneth F. Lind, Esq., Special Counsel for Oil and Gas Matters
Re: One Proposed Oil and Gas Lease for one 0.331097 acre parcel of land with Grizzly Petroleum Company, LLC.

Proposed Oil and Gas Lease:

Our law firm was contacted by Grizzly Petroleum Company, LLC (a subsidiary or wholly owned Company of Great Western Oil and Gas Company, LLC) to review and present to the Town of Windsor a proposed Oil and Gas Lease. The Lease covers one parcel of land located in Section 20, Township 6 North, Range 67 West, of the 6th P.M. in Weld County, Colorado specifically being Lot 14, Block 1, Riverbend Subdivision Second Replat and consisting of only approximately 0.331097 gross mineral acres, more or less. The significant terms of the Lease are as follows:

1. Primary Term: three (3) years;
2. Lease royalty: 20%;
3. Bonus consideration: \$3,500.00 per net mineral acre;
4. The net mineral acreage: 0.331097 acres;
5. Initial bonus payment: \$1,158.85;
6. Surface use: This Lease is a “No Surface Occupancy” Oil and Gas Lease prohibiting all activities of any type regarding oil and gas development upon the surface of the subject properties;
7. Development plan: This acreage is part of a drilling program by Grizzly Petroleum Company, LLC which involves the Town of Windsor and land in and near the Riverbend Subdivision.

Comments on Proposed Oil and Gas Leases:

The recommendation of the proposed Oil and Gas Lease takes into consideration the following:

1. This Lease is generally considered as a “clean up” Lease as it covers only one small parcel of land in the vicinity of the Riverbend Subdivision. Other adjoining lands are in the subject of prior Leases entered into between the Town of Windsor and Grizzly. The royalty is the same as prior Leases between the Town and Grizzly, but the bonus money is higher than prior Leases.
2. Our law firm has not been contacted by any other company due to the small amount of land involved with this Lease.
3. Additionally, by execution of this Lease, the Town will not be considered a non-consent mineral owner and subject to all of the negative aspects of forced pooling. The proposed Lease is substantially better in all aspects than being force pooled.
4. Grizzly Petroleum Company, LLC is associated with Great Western Oil and Gas Company, LLC which is involved with numerous oil and gas operations in and around the Town of Windsor.

Recommendation:

Approval of Oil and Gas Lease.

Attachments:

Letter from Great Western Oil and Gas Company, LLC dated June 5, 2015 and providing additional information for this Oil and Gas Lease
Proposed Town of Windsor Lease for the Parcel in Section 20
Plat showing Parcel
Resolution No. 2015-_____
Order of Payment
Town of Windsor W-9

Yours very truly,

LIND, OTTENHOFF & ROOT LLP

Kenneth F. Lind

KFL/sr

pc:

TOWN OF WINDSOR

RESOLUTION NO. 2015-42

A RESOLUTION APPROVING ONE NO-SURFACE-OCCUPANCY OIL AND GAS LEASE, AND RELATED TERMS, BETWEEN THE TOWN OF WINDSOR, COLORADO, AND GRIZZLY PETROLEUM COMPANY, LLC, AND AUTHORIZING THE MAYOR TO EXECUTE THE SAME (one small parcel of land totaling 0.331097 NET MINERAL ACRES, all in Section 20, Township 6 North, Range 67 West, in Weld County, Town of Windsor).

WHEREAS, the Town of Windsor ("Town") is a Colorado Home Rule Municipality, with all powers and authority vested pursuant to law; and

WHEREAS, the Town is the owner of certain mineral interests located beneath Town-owned property within Section 20, Township 6 North, Range 67 West, 6th P.M, Weld County, Colorado; and

WHEREAS, under Colorado law, the owners of mineral interests have a right to exploit, extract and put to beneficial use all minerals beneath the surface of the land; and

WHEREAS, the oil and gas deposits located within Weld County have drawn increasing interest from oil and gas extraction firms; and

WHEREAS, as is the case within Weld County, the Town's oil and gas interests have become a source of interest to oil and gas extraction firms; and

WHEREAS, Grizzly Petroleum Company, LLC ("Grizzly") has approached the Town with terms and conditions for the leasing of Town-owned oil and gas rights beneath Town-owned property, consisting of approximately 0.331097 net mineral acres; and

WHEREAS, the Town's Oil and Gas Special Counsel has negotiated the proposed Lease Agreement with Grizzly, the terms and conditions of which are set forth in the attached "Oil and Gas Lease", incorporated herein by this reference as if set forth fully; and

WHEREAS, the terms and conditions of the attached Oil and Gas Lease are consistent with the market and with prevailing oil and gas exploration practices within Weld County; and

WHEREAS, the attached Oil and Gas Lease specifically provides that no oil and gas activity will take place on the surface of any Town-owned property; and

WHEREAS, the Town's Oil and Gas Special Counsel has recommended that the attached Oil and Gas Lease be approved by the Town Board; and

WHEREAS, the Town Board has concluded that the attached Oil and Gas Lease is beneficial to the public interest, in that it allows the Town to derive revenue from existing Town-owned resources; and

WHEREAS, the within Resolution is deemed to promote the public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO as follows:

1. The attached Oil and Gas Lease is hereby approved.
2. The Mayor is hereby authorized to execute the attached Oil and Gas Lease on behalf of the Town.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 13th day of July, 2015.

TOWN OF WINDSOR, COLORADO

By: _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

Great Western Operating
Company, LLC
1801 Broadway, Suite 500
Denver, CO 80202
www.gwogco.com



Daniel R. Griggs
Contract Landman
For Exterra Resources
303-525-1073
DRGLTDLAND@GMAIL.COM

June 5, 2015

Town of Windsor
C/O Lind, Ottenhoff & Root, LLP, Attorneys at law
Attention: Kenneth F. Lind
355 Eastman Park Drive, Suite 200
Windsor, CO 80550

RE: **Oil and Gas Lease**
SEE ATTACHED EXHIBIT "A"

TO WHOM IT MAY CONCERN:

Enclosed please find an Oil and Gas Lease covering the above mentioned lands. This lease offer matches the best offer within all surrounding lands. The lease terms consist of a primary term of (3) three years with an option to extend for an additional (2) two years, a Land Owner Royalty of **20.00%**, and a Lease Bonus of **\$3,500 per net mineral acre**. Please execute this Oil and Gas Lease where indicated.

Additionally enclosed, please find a W-9 tax form that we will utilize for tax purposes.

If you should have any questions, please do not hesitate to call me at 303-525-1073, or you can email me at DRGLTDLAND@GMAIL.COM

Thank you for your time and attention.

Yours truly,
GREAT WESTERN OPERATING COMPANY, LLC

Daniel R. Griggs
Contract Landman
For Exterra Resources
303-525-1073
DRGLTDLAND@GMAIL.COM

Enclosures:
Oil and Gas Lease
Order of Payment
IRS form W-9

OIL AND GAS LEASE

THIS AGREEMENT, dated June 5, 2015, is made and entered into by and between **Town of Windsor, a Colorado Municipal Corporation**, whose address is 301 Walnut St., Windsor, CO 80550 hereinafter called Lessor (whether one or more) and Grizzly Petroleum Company, LLC, whose address is 1801 Broadway, Suite 500, Denver, Colorado 80202, hereinafter called Lessee.

WITNESSETH, That the Lessor, for and in consideration of TEN AND MORE (\$10.00+) DOLLARS cash in hand paid, the receipt of which is hereby acknowledged, and the covenants and agreements hereinafter contained, has granted, demised, leased and let, and by these presents does grant, demise, lease and let exclusively unto the said Lessee, the land hereinafter described, with the exclusive right for the purpose of drilling, mining, exploring by geophysical and other methods, operating, and producing therefrom oil and all gas of whatsoever nature or kind, with rights of way and easements for roads, laying pipe lines, and erections of structures thereon to produce, save, and take care of said products, all the certain tract(s) of land situated in the County of Weld, State of Colorado, described as follows, to-wit:

Township 6 North, Range 67 West, 6th P.M.

Section 20: Lot 14, Block 1, Riverbend Subdivision Second Replat, Town of Windsor, County of Weld, State of Colorado.

Weld County Tax Assessor Parcel ID No. 080720206014

Containing approximately .331097 gross acres.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN TO THEORY CONTRARY, THIS IS A NO SURFACE OCCUPANCY LEASE. IT IS AGREED THAT LESSEE, IT'S SUCCESSORS AND ASSIGNS SHALL NOT CONDUCT ANY DRILLING OPERATIONS OR LOCATE ANY PRO DUSTIN FACILITIES UPON THEORY LEASE LANDS, NOR WILL ANY ACCESS TO THEORY SURFACE OF THEORY LEASE LANDS BE PERMITTED WITHOUT EXPRESS WRITTEN CONSENT OF THEORY LESSOR.

1. It is agreed that this lease shall remain in force for a term of Three (3) years from this date, and as long thereafter as oil or gas of whatsoever nature or kind is produced from said leased premises or on acreage pooled therewith, or drilling operations are continued as hereinafter provided. If, at the expiration of the primary term of this lease, oil or gas is not being produced on the leased premises or on acreage pooled therewith but Lessee is engaged in drilling or reworking operations thereon, then this lease shall continue in force so long as operations are being continuously prosecuted on the lead premises or on acreage pooled therewith; and operations shall be considered continuously prosecuted if not more that ninety (90) days shall elapse between the completion or abandonment of one well and the beginning of operations for the drilling of a subsequent well. If after discovery of oil or gas on said land or on acreage pooled therewith, the production should cease from any cause after the primary term, this lease shall not terminate if Lessee commences additional drilling or reworking operations within ninety (90) days from date of cessation of production or from the completion of dry hole. If oil or gas shall be discovered and produced as a result of such operations at or after the expiration of the primary term of this lease, this lease shall continue in for so long as oil or gas is produced as a result of such operations at or after the expiration of the primary term of this lease, this lease shall continue in force so long as oil or gas is produced from the leased premises or lands pooled therewith.

In the event a well or wells is drilled and completed on the lands, or on the lands pooled therewith, for the purpose of developing coalbed gas, the word "Operations" shall mean, in addition to those matters covered in the preceding paragraphs: (1) Operations of said wells to remove water or other substances from the coalbed, or to dispose of such water or other substances, even though such Operations may not result in the production of hydrocarbons in paying quantities, or (2) shutting-in or otherwise discontinuing production from said wells to allow for surface or underground mining affecting the drillsite or wellbore.
2. This is a PAID-UP LEASE. In consideration of the down cash payment, Lessor agrees that Lessee shall not be obligated, except as otherwise provided herein, to commence or continue any Operations during the primary term. Lessee may at any time or times during or after the primary term surrender this lease as to all or any portion of said land and as to any strata or stratum by delivering to Lessor or by filing for record a release or releases, and be relieved of all obligations thereafter accruing as to the acreage surrendered.
3. In consideration of the premises the said Lessee covenants and agrees:
 - 1st. To deliver to the credit of the Lessor, free of cost, in the pipe line to which Lessee may connect wells on said land, the equal **Twenty per-cent (20%)** part of all oil produced and saved from the leased premises.
 - 2nd. To pay lessor on gas and casinghead gas produced from said land (1) when sold by Lessee, **Twenty per-cent (20%)** of the net proceeds delivered from such sale or (2) when used by Lessee off said land or in the manufacture of gasoline or other products, the market value, at the mouth of the well, of **Twenty per-cent (20%)** of such gas and casinghead gas, Lessors interest, in either case, to bear **Twenty per-cent (20%)** of the cost of compressing, dehydrating and other wise treating such gas or casinghead gas to render it marketable or usable and **Twenty per-cent (20%)** of the cost of gathering and transporting such gas and casinghead gas from the mouth of the well to the point of sale or use.
 - 3rd. To pay Lessor for gas produced from any oil well and used off the premises or in the manufacture of gasoline or any other product, a royalty of **Twenty per-cent (20%)** of the proceeds, at the mouth of the well, payable monthly at the prevailing market rate.
4. Where gas from a well capable of producing gas is not sold or used, Lessee may pay or tender as royalty to the royalty owners One Dollar (\$1.00) per year per net royalty acre retained hereunder, such payment or tender to be made on or before the anniversary date of this lease next ensuing after the expiration of ninety (90) days from the date such well is shut in and thereafter on or before the anniversary date of this lease during the period such well is shut in. If such payment or tender is made, it will be considered that Leased Substances are being produced within the meaning of this lease.
5. If said Lessor owns a less interest in the above described land than the entire and undivided mineral estate therein, then the royalties (including any shut-in oil and/or gas royalty) herein provided for shall be paid the Lessor only in the proportion which Lessor's interest bears to the whole and undivided fee.
6. Lessee shall have the right to use, free of cost, gas, oil, and water produced on said land x for Lessees operation thereon.
7. When required by Lessor, Lessee shall bury Lessees pipe line below plow depth.
8. No well shall be drilled nearer than 200 feet to the house or barn now on said premises without written consent of Lessor.

9. Lessee shall pay for damages caused by Lessee's operation on said land.
10. Lessee shall have the right at any time to remove all machinery and fixtures placed on said premises, including the right to draw and remove casing.
11. The rights of Lessor and Lessee hereunder may be assigned in whole or part. No change of Lessor's interest (by assignment or otherwise) shall be binding on Lessee until Lessee has been furnished with notice, consisting of certified copies of all recorded instruments or documents and other information necessary to establish a complete chain of record title from Lessor, and then only with respect to payments thereafter made. No other kind of notice, whether actual or constructive, shall be binding on Lessee. No present or future division of Lessor's ownership as to different portions or parcels of land shall operate to enlarge the obligations or diminish the rights of Lessee, and all Lessee's operations may be conducted without regard to any such division. If all or any part of this lease is assigned, no leasehold owner shall be liable for any act or omission of any other leasehold owner.
12. Lessee, at its option, is hereby given the right and power at any time and from time to time as a recurring right, either before or after production, as to all or any part of the land described herein and as to any one or more of the formations hereunder, to pool or unitize the leasehold estate and the mineral estate covered by this lease with other land lease or leases in the immediate vicinity for the production of oil and gas, or separately for the production of either, when in Lessee's judgment it is necessary or advisable to do so, and irrespective of whether authority similar to this exists with respect to such other land, lease or leases. Likewise, units previously formed to include formations not producing oil or gas, may be reformed to exclude such non-producing formations. Any unit may include land upon which a well has theretofore been completed or upon which operations for drilling have theretofore been commenced. Production, drilling or reworking Operations or a well shut in for want of a market anywhere on a unit which includes all or a part of this lease shall be treated as if it were production, drilling or reworking Operations or a well shut in for want of a market under this lease. In lieu of the royalties elsewhere herein specified, including shut-in gas royalties, Lessor shall receive on production from the unit so pooled royalties only on the portion of such production allocated to this lease; such allocation shall be that proportion of the unit production that the total number of surface acres covered by this lease and included in the unit bears to the total number of surface acres in such unit.
13. When Operations or production are delayed or interrupted by lack of water, labor or material, or by fire, storm, flood, war, rebellion, insurrection, riot, strike, differences with workmen, or failure of carriers to furnish transport or furnish facilities for transportation or lack of market in the field for the minerals produced, or as a result of any cause whatsoever beyond the control of Lessee, the time of such delay or interruption shall not be counted against Lessee and this lease shall remain in force during such delay or interruption and ninety (90) days thereafter, anything in this lease to the contrary notwithstanding.
14. Lessor hereby agrees that the Lessee shall have the right at any time to redeem for Lessor, by payments, any mortgages, taxes or other liens on the above described lands, in the event of default of payment by Lessor and be subrogated to the rights of the holder thereof, and the undersigned Lessor, for itself and its heirs, successors and assigns, hereby surrender and release all right of dower and homestead in the premises described herein, insofar as said right of dower and homestead may in any way affect the purposes for which this lease is made, as recited herein.
15. Should any one or more of the parties hereinabove named as Lessor fail to execute this lease, it shall nevertheless be binding upon all such parties who do execute it as Lessor. The word "Lessor", as used in this lease, shall mean any one or more of the parties who execute this lease as Lessor. All the provisions of this lease shall inure to the benefit of and be binding on the personal representatives, heirs, successors and assigns of Lessor and Lessee.

IN WITNESS WHEREOF, this instrument is executed as of the date first above written.

By: _____
John Vazquez, Mayor

Attest: _____
Patti Garcia, Town Clerk

COUNTY OF _____)
)
 STATE OF COLORADO)

ACKNOWLEDGEMENT—CORPORATION

The foregoing instrument was acknowledged before me this on this day _____ of _____, 2015 by **John Vazquez, Mayor** for the Town of Windsor, a Colorado Municipal Corporation and **Patti Garcia**, Town Clerk for the Town of Windsor, a Colorado Municipal Corporation. WITNESS my hand and official seal.

 Notary Public:

After recording return to:

Grizzly Petroleum Company, LLC
 1801 Broadway, Suite 500
 Denver, CO 80202



WELD COUNTY
ONLINE MAPPING

Town of Windsor - Parcel 080720206014



- Legend**
- Parcels
 - Highway
 - Township / Range
 - Section
 - Quarter Section
 - County Boundary



1: 3,432

Notes

6N-67W-Sec 20
Parcel ID No. 080720206014



572.1
This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
© Weld County Colorado
THIS MAP IS NOT TO BE USED FOR NAVIGATION



MEMORANDUM

Date: July 13, 2015
To: Mayor and Town Board
Via: Regular meeting materials, July 13, 2015
From: Ian D. McCargar, Town Attorney
Re: Resolution Approving the Issuance of Multifamily Housing Revenue Bonds by the Housing Authority of the City of Loveland on Behalf of the Windsor Housing Authority for the Sole Purpose of Qualifying the Interest Payable on the Bonds for Exclusion from the Gross Income of the Owner or Owners of the Bonds for Federal Income Tax Purposes Under the Applicable Provisions of the Internal Revenue Code of 1986; and Related Matters
Item #: B.4.

Background / Discussion:

The Town Board's approval is required so that the Housing Authority of the City of Loveland ("HACOL") may move forward with its proposed Multifamily Housing Revenue Bonds for the Windsor Meadows Phase II Project, Series 2015 to be issued on behalf of the Windsor Housing Authority to finance a portion of the cost of the construction and equipping of a 36-unit multi-family rental housing project to be located at 1500 Tipton Drive in the Town of Windsor. As the host of the project, the Town must approve this bond transaction, in order for the private activity bonds to have tax exempt status.

Public hearings for this project were both Noticed and Published in the Greeley Tribune and the Loveland Reporter-Herald newspapers. The public hearing took place on June 8, 2015 with no opposition.

Recommendation:

Approve the Issuance of the Multifamily Housing Revenue Bonds for the Windsor Meadows Phase II Project.

Attachments:

Resolution Approving the Issuance of the Multifamily Housing Revenue Bonds
Exhibit A - HACOL's Report of the Public Hearing
Exhibit B - Affidavits of Publication for the Public Hearing

TOWN OF WINDSOR

RESOLUTION NO. 2015-43

A RESOLUTION APPROVING THE ISSUANCE OF MULTIFAMILY HOUSING REVENUE BONDS BY THE HOUSING AUTHORITY OF THE CITY OF LOVELAND ON BEHALF OF THE WINDSOR HOUSING AUTHORITY FOR THE SOLE PURPOSE OF QUALIFYING THE INTEREST PAYABLE ON THE BONDS FOR EXCLUSION FROM THE GROSS INCOME OF THE OWNER OR OWNERS OF THE BONDS FOR FEDERAL INCOME TAX PURPOSES UNDER THE APPLICABLE PROVISIONS OF THE INTERNAL REVENUE CODE OF 1986; AND RELATED MATTERS

WHEREAS, the Town of Windsor, (hereinafter, “Town”) is a Colorado home rule municipality with all powers and authority provided by Colorado law; and

WHEREAS, the Windsor Housing Authority (“WHA”) is a Local Housing Authority as defined in Title 29, Article 4, Part 2 of the Colorado Revised Statutes; and

WHEREAS, the Town Board (the “Town Board”) for the Town has been advised by the Housing Authority of the City of Loveland (“HACOL”) that HACOL proposes to issue its Multifamily Housing Revenue Bonds (Windsor Meadows Phase II Project), Series 2015 in the principal amount of not to exceed \$7,000,000 (the “Bonds”), on behalf of the WHA, and to loan the proceeds therefrom to Windsor Meadows Apartments II LLLP, a Colorado limited liability limited partnership (the “Borrower”) to provide funds to finance a portion of the cost of the construction and equipping of a 36-unit multi-family rental housing project located at 1500 Tipton Drive, in the Town of Windsor, to be owned and operated by the Borrower and managed by HACOL or an affiliate of HACOL for the WHA, all in accordance with HACOL’s powers as set forth in Part 2, Article 4, Title 29 of Colorado Revised Statutes, and contingent upon the adoption of this Resolution; and

WHEREAS, it is the intent of HACOL that interest on the Bonds qualify for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to the applicable provisions of the Internal Revenue Code of 1986, as amended (the “Tax Code”); and

WHEREAS, under the provisions of Section 147(f) of the Tax Code, Town Board approval is required as a condition of tax exemption for private activity bonds, without which, interest on the Bonds would not qualify for exclusion, unless the issue is approved by the Town Board after a public hearing to consider the issuance of the Bonds following reasonable public notice; and

WHEREAS, the Town Board has been advised that a public hearing was held in the Town by HACOL on June 8, 2015, after reasonable public notice; and

WHEREAS, HACOL’s Report of the Public Hearing is attached to this Resolution as Exhibit A and attached as Exhibit B is the affidavit of publication for the June 8, 2015 hearing; and

WHEREAS, the economic health and vitality of Winsor depends on the availability of housing options for all segments of the workforce; and

WHEREAS, the Town Board believes that the bonds' tax exempt status promotes the public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, AS FOLLOWS:

1. The Town Board, for the sole purpose of qualifying the interest payable on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to the applicable provisions of the Tax Code, does hereby approve the issuance by HACOL of the Bonds, provided that: (i) the aggregate principal amount of the Bonds shall not exceed \$7,000,000; and (ii) in no event shall the Town or any other political subdivision of the State of Colorado (other than HACOL) be liable for the Bonds nor shall the Bonds constitute a debt of the State of Colorado, the Town or any other such political subdivision (other than HACOL).
2. All resolutions, orders or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby superseded.
3. This Resolution shall be in full force and effect from and after its passage and approval, in accordance with law.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 13th day of July, 2015

TOWN OF WINDSOR, COLORADO

By: _____
John S. Vazquez, Mayor

ATTEST:

Patricia Garcia, Town Clerk

EXHIBIT A
REPORT OF PUBLIC HEARING

EXHIBIT B
AFFIDAVIT OF PUBLICATION

STATE OF COLORADO)
)
COUNTY OF WELD) SS

I, the undersigned duly appointed Town Clerk of the Town of Windsor (the “Town”), do hereby certify that the foregoing pages 1 through 4, inclusive, and all exhibits referenced therein, are a true, correct and complete copy of the record of proceedings of the Town Board, insofar as such proceedings relate to the Resolution contained therein, had and taken at a lawful, public meeting of the Town Board held at the Town Board’s Chambers, 301 Walnut Street in Windsor, Colorado, on July 13, 2015, commencing at the hour of 7:00 p.m., as recorded in the regular official book of the proceedings of the Town Board kept in my office; that said proceedings were duly had and taken as therein shown; that the meeting therein shown was duly held and was open to the public at all times; and that the persons therein were present at said meeting in person as therein shown.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Windsor this ____ day of July, 2015.

Patti Garcia, Town Clerk

[SEAL]

REPORT ON PUBLIC HEARING WITH RESPECT TO PROPOSED ISSUANCE OF
HOUSING AUTHORITY OF THE CITY OF LOVELAND
MULTIFAMILY HOUSING REVENUE BONDS
(WINDSOR MEADOWS PHASE II PROJECT) SERIES 2015

June 29, 2015

TO: City Council, City of Loveland, Colorado
Town Board, Town of Windsor, Colorado
FROM: Executive Director, Housing Authority of the City of Loveland

I. Summary of proposed issuance of not to exceed \$7,000,000 Housing Authority of the City of Loveland Multifamily Housing Revenue Bonds (Windsor Meadows Phase II Project) Series 2015 (the “Bonds”).

Purpose: Housing Authority of the City of Loveland (the “Authority”), on behalf of the Housing Authority of the Town of Windsor (the “WHA”), proposes to use the proceeds of the Bonds to finance a portion of the cost of the construction and equipping of a 36-unit multi-family rental housing project in the Town of Windsor, Colorado (the “Project”) to be owned and operated by Windsor Meadows Apartments II LLLP, a Colorado limited liability limited partnership, and managed by the Authority or an affiliate of the Authority for the WHA.

Bonds: The Bonds will be special, limited obligations of the Authority. The Bonds are not otherwise an obligation or liability of the State of Colorado or any political subdivision thereof, including the City of Loveland or the Town of Windsor.

State Volume
Cap Allocation: The Authority is using its 2014 carryforward volume cap assigned to it from the City of Loveland and from Larimer County with respect to the Bonds.

Principal Amount: Not to exceed \$7,000,000

Bond Counsel: Sherman & Howard, L.L.C., Denver, Colorado

Investor: Wells Fargo

II. Report on Public Hearing

The public hearing was convened by Cheri Milliman, Authority staff, at 9:00 a.m., June 8, 2015, at the Windsor Meadows Apartment community building, 1500 Tipton Drive Building E, in Windsor, Colorado. No persons appeared and no comments were received with respect to the issuance of the Bonds or the financing of the Project. The hearing was closed at approximately 9:30 a.m.

Affidavit of Publication

STATE OF COLORADO

ss.

County of Weld,

I Kiara K. Garrett

of said County of Weld, being duly sworn, say that I am an advertising clerk of

THE GREELEY TRIBUNE,

that the same is a daily newspaper of general circulation and printed and published in the City of Greeley, in said county and state; that the notice or advertisement, of which the annexed is a true copy, has been published in said daily newspaper for consecutive (days): that the notice was published in the regular and entire issue of every number of said newspaper during the period and time of publication of said notice, and in the newspaper proper and not in a supplement thereof; that the first publication of said notice was contained in the Twenty-fifth day of May A.D. 2015 and the last publication thereof: in the issue of said newspaper bearing the date of the Twenty-fifth day of May A.D. 2015 that said The Greeley Tribune has been published continuously and uninterruptedly during the period of at least six months next prior to the first issue thereof contained said notice or advertisement, above referred to; that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879, or any amendments thereof; and that said newspaper is a daily newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

May 25, 2015

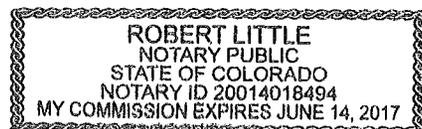
Total Charges: \$55.86

Kiara K. Garrett

25th day of May 2015

My Commission Expires 6/14/17

Robert Little
Notary Public



NOTICE OF PUBLIC HEARING

**HOUSING AUTHORITY OF THE CITY OF LOVELAND,
COLORADO
MULTIFAMILY HOUSING REVENUE BONDS
(WINDSOR MEADOWS PHASE II PROJECT) SERIES 2015**

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Tax Code") will be held by the Housing Authority of the Town of Windsor (the "WHA") on Monday, June 8, 2015, commencing at 9:30 a.m., at the Windsor Meadows Apartment community building, 1500 Tipton Drive Building E, in Windsor, Colorado, for the purpose of providing a reasonable opportunity for interested individuals to express their views, either orally or in writing, on the issuance by the Housing Authority of the City of Loveland, Colorado, (the "Authority") of the above-captioned bonds (the "Bonds") and the Project described below.

The WHA has requested the Authority to make available proceeds of the Bonds to be issued in an aggregate principal amount not exceeding \$7,000,000 to finance a portion of the cost of the construction and equipping of a 36-unit multi-family rental housing project (the "Project") to be owned and operated by Windsor Meadows Apartments II LLLP, a Colorado limited liability partnership, and managed by the Authority or an affiliate of the Authority for the WHA. The Project will consist of 6 one-bedroom units, 26 two-bedroom units and 4 three-bedroom units, in five two-story buildings. The Project will provide affordable housing options to families impacted by the 2013 flood as well as workforce housing. The Project will be located at 1500 Tipton Drive in the Town of Windsor, Colorado.

THE BONDS SHALL BE SPECIAL, LIMITED OBLIGATIONS OF THE AUTHORITY. THE AUTHORITY WILL NOT BE OBLIGATED TO PAY THE BONDS OR THE INTEREST THEREON, EXCEPT FROM THE ASSETS OR REVENUES PLEDGED THEREFOR. IN NO EVENT SHALL THE STATE OF COLORADO, THE CITY OF LOVELAND OR ANY OTHER POLITICAL SUBDIVISION THEREOF (OTHER THAN THE AUTHORITY) BE LIABLE FOR THE BONDS, AND THE BONDS SHALL NOT CONSTITUTE A DEBT OF THE STATE OF COLORADO, THE CITY OF LOVELAND OR ANY OTHER SUCH POLITICAL SUBDIVISION. THE AUTHORITY DOES NOT HAVE THE POWER TO PLEDGE THE GENERAL CREDIT OR TAXING POWER OF THE STATE OR ANY POLITICAL SUBDIVISION THEREOF. THE AUTHORITY HAS NO TAXING POWER.

It is intended that the interest payable on the Bonds be excludable from the gross income of the owners thereof for federal income tax purposes pursuant to the applicable provisions of the Tax Code. The WHA will, at the above time and place, receive any written comments from and hear all persons with views in favor of or opposed to the proposed issuance of the Bonds and the use of the proceeds thereof to finance the Project.

Dated May 25, 2015.

HOUSING AUTHORITY OF THE TOWN OF WINDSOR,
COLORADO

The Tribune
May 25, 2015

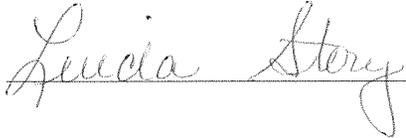
AFFIDAVIT OF PUBLICATION

REPORTER-HERALD

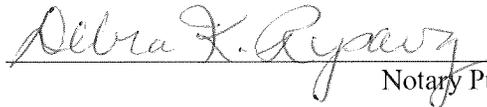
State of Colorado
County of Larimer

I, the undersigned agent, do solemnly swear that the LOVELAND REPORTER-HERALD is a daily newspaper printed, in whole or in part, and published in the City of Loveland, County of Larimer, State of Colorado, and which has general circulation therein and in parts of Larimer and Weld counties; that said newspaper has been continuously and uninterruptedly published for a period of more than six months next prior to the first publication of the annexed legal notice of advertisement, that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879, or any, amendments thereof, and that said newspaper is a daily newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado; that a copy of each number of said newspaper, in which said notice of advertisement was published, was transmitted by mail or carrier to each of the subscribers of said newspaper, according to the accustomed mode of business in this office.

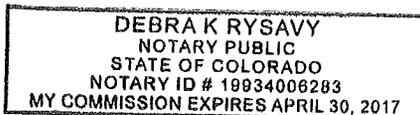
The annexed legal notice or advertisement was published in the regular and entire edition of said daily newspaper once; and that one publication of said notice was in the issue of said newspaper dated May 25, 2015.


Agent

Subscribed and sworn to before me this 1st day of June, 2015, in the County of Larimer, State of Colorado.


Notary Public

Account #222784
Ad #5646663
Fee \$42.33



NOTICE OF PUBLIC HEARING
HOUSING AUTHORITY OF THE CITY OF
LOVELAND, COLORADO MULTIFAMILY
HOUSING REVENUE BONDS
(WINDSOR MEADOWS PHASE II PROJECT)
SERIES 2015

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Tax Code") will be held by the Housing Authority of the Town of Windsor (the "WHA") on Monday, June 8, 2015, commencing at 9:30 a.m., at the Windsor Meadows Apartment community building, 1500 Tipton Drive Building E, in Windsor, Colorado, for the purpose of providing a reasonable opportunity for interested individuals to express their views, either orally or in writing, on the issuance by the Housing Authority of the City of Loveland, Colorado, (the "Authority") of the above-captioned bonds (the "Bonds") and the Project described below.

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It is intended that the interest payable on the Bonds be excludable from the gross income of the owners thereof for federal income tax purposes pursuant to the applicable provisions of the Tax Code. The WHA will, at the above time and place, receive any written comments from and hear all persons with views in favor of or opposed to the proposed issuance of the Bonds and the use of the proceeds thereof to finance the Project.
Dated May 25, 2015.

HOUSING AUTHORITY OF THE
TOWN OF WINDSOR, COLORADO
Published: Loveland Reporter-Herald
May 25, 2015 - 5646663

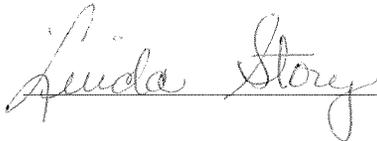
AFFIDAVIT OF PUBLICATION

REPORTER-HERALD

State of Colorado
County of Larimer

I, the undersigned agent, do solemnly swear that the LOVELAND REPORTER-HERALD is a daily newspaper printed, in whole or in part, and published in the City of Loveland, County of Larimer, State of Colorado, and which has general circulation therein and in parts of Larimer and Weld counties; that said newspaper has been continuously and uninterruptedly published for a period of more than six months next prior to the first publication of the annexed legal notice of advertisement, that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879, or any, amendments thereof, and that said newspaper is a daily newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado; that a copy of each number of said newspaper, in which said notice of advertisement was published, was transmitted by mail or carrier to each of the subscribers of said newspaper, according to the accustomed mode of business in this office.

The annexed legal notice or advertisement was published in the regular and entire edition of said daily newspaper once; and that one publication of said notice was in the issue of said newspaper dated May 25, 2015.



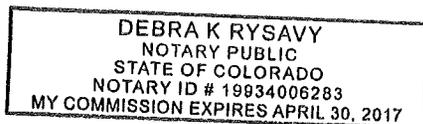
Agent

Subscribed and sworn to before me this 1st day of June, 2015, in the County of Larimer, State of Colorado.



Notary Public

Account #222784
Ad #5646664
Fee \$42.33



NOTICE OF PUBLIC HEARING
HOUSING AUTHORITY OF THE CITY OF
LOVELAND, COLORADO
MULTIFAMILY HOUSING REVENUE BONDS
(THE EDGE PROJECT) SERIES 2015
NOTICE IS HEREBY GIVEN that a public hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Tax Code") will be held by the Housing Authority of the City of Loveland, Colorado, (the "Authority") on Monday, June 8, 2015, commencing at 9:00 a.m., at the Authority's offices, 375 W. 37th St., Suite 200, in Loveland, Colorado, for the purpose of providing a reasonable opportunity for interested individuals to express their views, either orally or in writing, on the issuance by the Authority of the above-captioned bonds (the "Bonds") and the Project described below.

The Authority has been requested to make available proceeds of the Bonds to be issued in an aggregate principal amount not exceeding \$12,500,000 to finance a portion of the cost of the construction and equipping of a 70-unit multi-family rental housing project (the "Project") to be owned and operated by The EDGE LLLP, a Colorado limited liability limited partnership, and managed by the Authority or an affiliate of the Authority. The Project will consist of 22 one-bedroom units, 39 two-bedroom units and 9 three-bedroom units, in five three-story buildings, and a clubhouse, sports court, tot-lot and playground. The Project will provide affordable housing options to families impacted by the 2013 flood and 2012 High Park fire as well as work-force housing, and formerly homeless veterans now in transitional housing. The Project will be located at Boyd Lake Avenue and 15th Street, in the City of Loveland, Colorado.

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Dated May 25, 2015.

HOUSING AUTHORITY OF THE
CITY OF LOVELAND, COLORADO
Published: Loveland Reporter-Herald
May 25, 2015 - 5646664



MEMORANDUM

Date: July 13, 2015
To: Mayor and Town Board
Via: Regular meeting materials, July 13, 2015
From: Ian D. McCargar, Town Attorney
Re: Breniman enclave annexation
Item #: C.1.

Background / Discussion:

Presented this evening is the Breniman Annexation to the Town of Windsor. This enclave, consisting of approximately 150.967 acres, is located on the north side of the No. 2 Canal, west of Greenspire and south of Ventana along State Highway 257. The property consists of two parcels, both of which are owned by Breniman Farms, LLC, and are split by the Section line that separates Section 16 from Section 9, Township 6 North, Range 67 West.

This parcel meets the statutory requirements for an enclave annexation; it has been completely surrounded by the Town for at least three years. In this setting, the Town is authorized to annex the property by ordinance. The statutory enclave annexation process eliminates the public hearing requirements usually applicable to annexations by owner petition. No public hearing is required for enclave annexations. The Municipal Annexation Act of 1965 only requires that the Town publish notice in the newspaper for four consecutive weeks. The statutory requirements for notice will have been met by the time this comes back for second reading.

Although we have been working with the property owner's representative on an agreement regarding the terms of annexation and future development of the property, no agreement has been executed at this time. If the matter comes up for second reading and no agreement is in place, staff will likely recommend the annexation be adopted, leaving open later approval of agreements with the owner. The owner's representative may wish to be heard by the Town Board at some stage of this process, even though there is no formal public hearing requirement.

The zoning designations for this parcel are consistent with the Land Use Map, and fit the overall character of the surrounding area.

Financial Impact: None.

Relationship to Strategic Plan: Community Spirit and Pride.

Recommendation: Adopt on first reading the attached Ordinance Annexing Certain Real Property Pursuant To The Enclave Annexation Powers Granted Municipalities Under The Colorado Municipal Annexation Act Of 1965, and Designating Such Property as "The Breniman Annexation to the Town of Windsor"

Attachments: Ordinance Annexing Certain Real Property Pursuant to the Enclave Annexation Powers Granted Municipalities Under the Colorado Municipal Annexation Act of 1965; and Designating Such Property as “The Breniman Annexation to the Town of Windsor”

TOWN OF WINDSOR

ORDINANCE NO. 2015-1500

AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY PURSUANT TO THE ENCLAVE ANNEXATION POWERS GRANTED MUNICIPALITIES UNDER THE COLORADO MUNICIPAL ANNEXATION ACT OF 1965, AND DESIGNATING SUCH PROPERTY AS “THE BRENNIMAN ANNEXATION TO THE TOWN OF WINDSOR”

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality with all powers and authority vested by Colorado law; and

WHEREAS, the power to annex enclaves is specifically granted to municipalities under Section 31-12-106, C.R.S.; and

WHEREAS, the real property (“Property”) described in the attached Exhibit A has been entirely surrounded by Town-annexed property for more than three years; and

WHEREAS, the Property qualifies for annexation by ordinance under Section 31-12-106, C.R.S, and Section 30(1) (c) of Article II of the Colorado Constitution; and

WHEREAS, the Town Clerk has published notice of the within Ordinance as required by Section 31-12-106, C.R.S.; and

WHEREAS, the Town Board has concluded that annexation of the Property is a proper exercise of municipal powers.

NOW, THEREFORE, be it ordained by the Town Board for the Town of Windsor, Colorado, as follows:

1. The foregoing recitals are incorporated herein as if set forth fully.
2. The real described in the attached Exhibit A, the contents of which are incorporated herein as if set forth fully, is hereby annexed pursuant to Section 31-12-106, C.R.S.
3. The Property shall henceforth be known as the “Breniman Annexation to the Town of Windsor”.
4. The Property shall be zoned as follows:
 - a. For that portion of the Property lying north of the Section line dividing Section 9 from Section 16, , Township 6 North, Range 67 West, the Property shall be designated “Single Family S-1”, and shall be subject to the requirements of *Windsor Municipal Code* Chapter 16, Article XII; and

b. For that portion of the Property lying south of the Section line dividing Section 9 from Section 16, Township 6 North, Range 67 West, the Property shall be designated “Residential Mixed Use RMU”, and shall be subject to the requirements of *Windsor Municipal Code* Chapter 16, Article XXIV.

5. The Town Clerk is hereby directed to comply with the filing requirements of Section 31-12-113 (2) (a), C.R.S.

Introduced, passed on first reading, and ordered published this 13th day of July, 2015.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

Introduced, passed on second reading, and ordered published this 27th day of July, 2015.

TOWN OF WINDSOR, COLORADO

By _____
John S. Vazquez, Mayor

ATTEST:

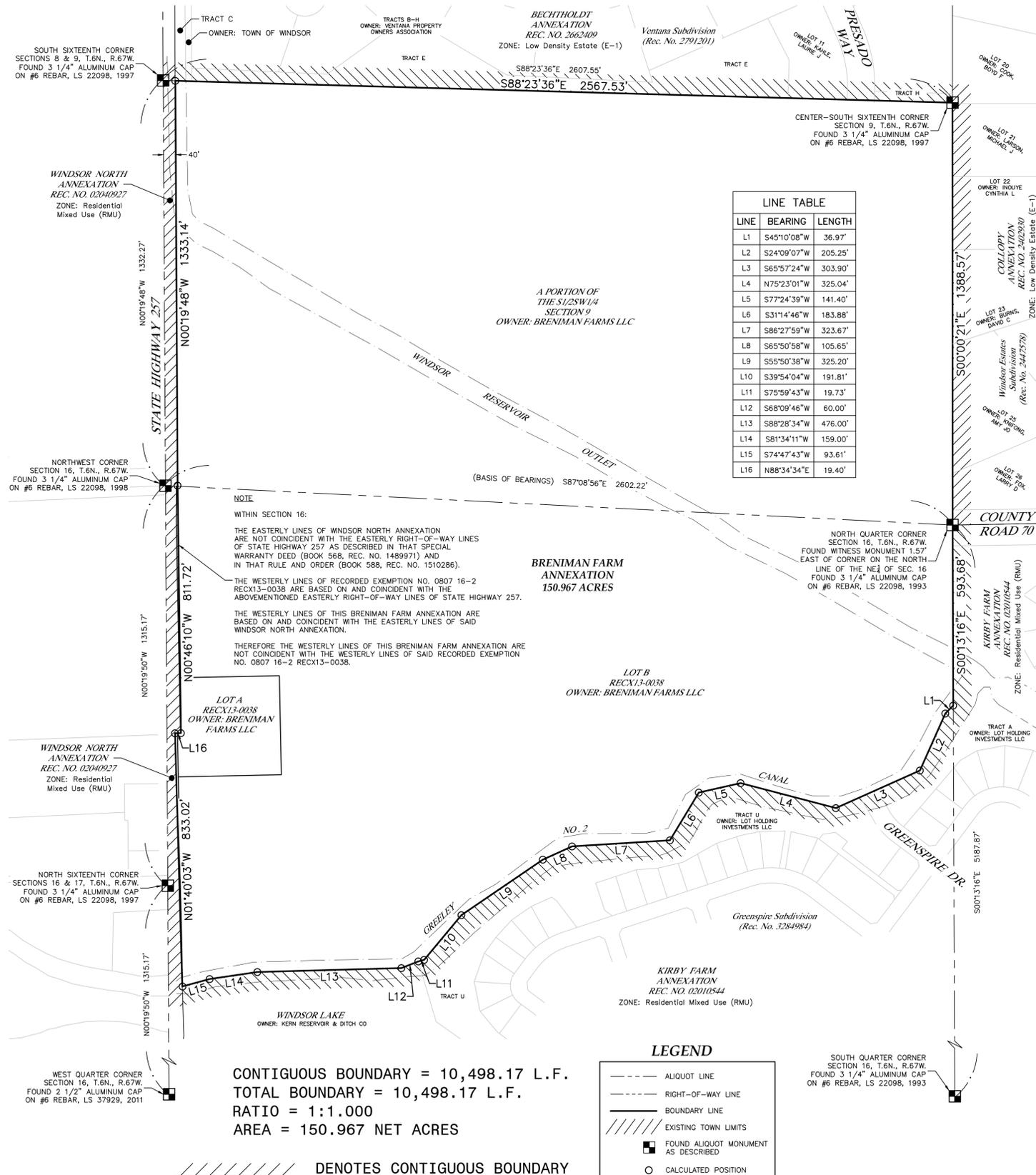
Patti Garcia, Town Clerk

BRENIMAN FARM ANNEXATION

To The Town Of Windsor

Being A Part Of The Northwest Quarter Of Section 16, And A Part Of The South Half Of The Southwest Quarter Of Section 9,
Township 6 North, Range 67 West Of The 6th P.M., County Of Weld, State Of Colorado

THIS IS AN ENCLAVE ANNEXATION BY THE TOWN OF WINDSOR



LINE	BEARING	LENGTH
L1	S45°10'08"W	36.97'
L2	S24°09'07"W	205.25'
L3	S65°57'24"W	303.90'
L4	N75°23'01"W	325.04'
L5	S77°24'39"W	141.40'
L6	S31°14'46"W	183.88'
L7	S86°27'59"W	323.67'
L8	S65°50'58"W	105.65'
L9	S55°03'38"W	325.20'
L10	S39°54'04"W	191.81'
L11	S75°59'43"W	19.73'
L12	S68°09'46"W	60.00'
L13	S88°28'34"W	476.00'
L14	S81°34'11"W	159.00'
L15	S74°47'43"W	93.61'
L16	N88°34'34"E	19.40'

DESCRIPTION

A parcel of land being part of the South Half of the Southwest Quarter (S1/2 SW1/4) of Section Nine (9) and part of the Northwest Quarter (NW1/4) of Section Sixteen (16), both in Township Six North (T.6N.), Range Sixty-seven West (R.67W.) of the Sixth Principal Meridian (6th P.M.), County of Weld, State of Colorado, and being more particularly described as follows:

All that part of said South Half of the Southwest Quarter (S1/2 SW1/4) of said Section 9 lying Easterly of Windsor North Annexation, the plot of which was recorded January 29, 1986 as Reception No. 02040927 of the records of the Weld County Clerk and Recorder;

TOGETHER WITH:

All that part of said Northwest Quarter (NW1/4) of said Section 16 lying Easterly of Windsor North Annexation, the plot of which was recorded January 29, 1986 as Reception No. 02040927 of the records of the Weld County Clerk and Recorder, and lying Northerly of Kirby Farm Annexation, the plot of which was recorded May 21, 1985 as Reception No. 02010544 of the records of the Weld County Clerk and Recorder.

Said parcel of land contains 150.967 acres, more or less (±).

BASIS OF BEARINGS AND LINEAL UNIT DEFINITION

Assuming the North line of the Northwest Quarter (NW1/4) of Section Sixteen (16), Township Six North (T.6N.), Range Sixty-seven West (R.67W.) of the Sixth Principal Meridian (6th P.M.), being monumentized by a #6 rebar with a 3/4" diameter aluminum cap stamped "LS22098, 1998" at the West end and by a witness monument at the East end, said witness monument being a #6 rebar with a 3/4" diameter aluminum cap stamped "LS22098, 1993," as bearing South 87°08'56" East, being a Grid Bearing of the Colorado State Plane Coordinate System, North Zone, North American Datum 1983/92, a distance of 2602.22 feet, with all other bearings contained herein relative thereto.

The lineal dimensions as contained herein are based upon the "U.S. Survey Foot."

NOTICE OF OTHER DOCUMENTS

All persons take notice that certain documents have been executed pertaining to this development, which create certain rights and obligations of the developer and/or subsequent owners of all or portions of the development site, many of which obligations constitute promises and covenants that run with the land. These documents are of record and are on file with the director of planning of the Town of Windsor and should be closely examined by all persons interested in purchasing any portion of the development site.

SURVEYOR'S STATEMENT

I, Michael Chad Dilka, a Colorado Licensed Professional Land Surveyor do hereby state that this map of land proposed to be annexed to the Town of Windsor, County of Weld, State of Colorado was prepared under my direct supervision from existing documents of record, and that the same is true and correct to the best of my knowledge, information and belief.

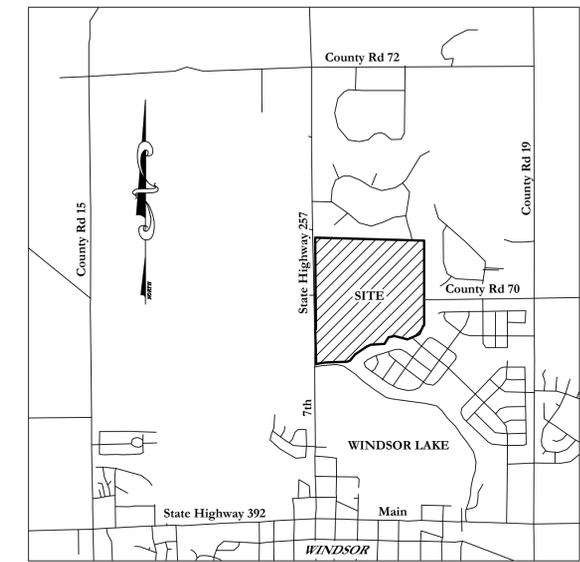
I further state that not less than one-sixth of the perimeter of the area proposed to be annexed is contiguous to the boundary line of the Town of Windsor, County of Weld, State of Colorado.

PRELIMINARY

Michael Chad Dilka - On Behalf Of King Surveyors
Colorado Licensed Professional Land Surveyor #38106

NOTICE

According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon. (13-80-105 C.R.S. 2012)



VICINITY MAP
SCALE: 1"=2000'

ENGINEERING DEPARTMENT APPROVAL

Approved this the _____ day of _____, 20____.

Director of Engineering

PLANNING COMMISSION APPROVAL

Approved this the _____ day of _____, 20____.

Chairman,
Windsor Planning Commission

PLANNING DEPARTMENT APPROVAL

Approved this the _____ day of _____, 20____.

Director of Planning

TOWN MANAGER'S APPROVAL

Approved this the _____ day of _____, 20____.

Town Manager

PUBLIC WORKS DEPARTMENT APPROVAL

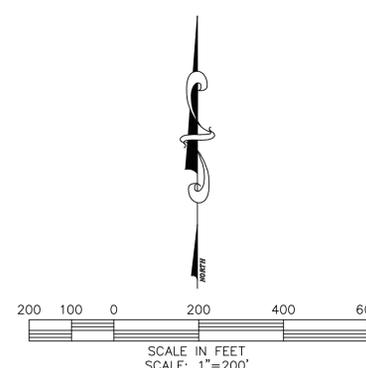
Approved this the _____ day of _____, 20____.

Director of Public Works

MAYOR'S CERTIFICATE

This is to certify that an annexation map of the property described herein was approved by Ordinance No. _____ of the Town of Windsor passed and adopted on the _____ day of _____, 20____, A.D. and that the Mayor of the Town of Windsor, as authorized by said ordinance, on behalf of the Town of Windsor, hereby acknowledges and adopts the said annexation map upon which this certificate is endorsed for all purposes indicated thereon.

Mayor _____ ATTEST: _____
Town Clerk



CONTIGUOUS BOUNDARY = 10,498.17 L.F.
TOTAL BOUNDARY = 10,498.17 L.F.
RATIO = 1:1,000
AREA = 150.967 NET ACRES

LEGEND	
---	ALIQUOT LINE
- - - -	RIGHT-OF-WAY LINE
—	BOUNDARY LINE
////	EXISTING TOWN LIMITS
■	FOUND ALIQUOT MONUMENT AS DESCRIBED
○	CALCULATED POSITION

//// DENOTES CONTIGUOUS BOUNDARY

DATE: 5/1/2015
FILE NAME: 2015289ANX
SCALE: 1"=200'
DRAWN BY: CSK
CHECKED BY: MCD

KING SURVEYORS
650 E. Garden Drive | Windsor, Colorado 80550
phone: (970) 686-5011 | email: info@Kingsurveyors.com



DATE: _____
REVISIONS: _____

BRENIMAN FARM ANNEXATION
FOR
TOWN OF WINDSOR
301 WALNUT STREET
WINDSOR, CO 80550

PROJECT #: 2015289

1
SHEET 1 OF 1



MEMORANDUM

Date: July 13, 2015
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Scott Ballstadt, AICP, Director of Planning
Josh Olhava, Associate Planner
Subject: Public Hearing and Resolution No. 2015-44 – A Resolution Approving the Final Major Subdivision – Westwood Village Subdivision 6th Filing – 14th Street Real Estate LLC., applicant/ Tyler Texeira and Cathy Mathis, TB Group, applicant’s representatives
Location: East of and adjacent to 14th Street; north of and adjacent to Westwood Drive; and approximately 300 feet south of Main Street/SH 392
Item #: C.2.C.3

Background:

The applicant, represented by Mr. Tyler Texeira and Ms. Cathy Mathis has submitted a major subdivision plat, known as Westwood Village Subdivision 6th Filing. The subdivision encompasses approximately 6.3 acres and is zoned Residential Mixed Use (RMU). A total of 8 residential building envelopes are being platted with HOA maintained open space and private drives throughout the site. The envelopes are being site planned for attached residential dwellings, owned and maintained by 14th Street Real Estate LLC., that will rent out the units as “age in-place housing” with age restrictions.

The applicant held a neighborhood meeting on February 10, 2015 in accordance with Chapter 16, Article XXXI of the Municipal Code. There were approximately 10 neighbors in attendance. Notes from the neighborhood meeting are attached to this packet for the Town Board’s information and reference. The applicant received Preliminary Plat approval at the March 18, 2015 Planning Commission meeting. No major concerns or issues were raised during that meeting.

Conformance with Comprehensive Plan: The application is consistent with the following Socioeconomic Conditions and Housing goals and policies of the Comprehensive Plan:

Goals:

1. *Promote an adequate supply and variety of safe and economically achievable housing products to meet the current and future needs of the community.*

Policies:

3. *Encourage the development of housing environments which are sensitive to noise, traffic and established public facilities, and which will complement the area’s terrain, vegetation and other natural resources.*

The application is consistent with the following Overall Land Use goals and policies of the Comprehensive Plan:

Goals:

1. *Promote the development of Windsor in an orderly manner that will provide a well-balanced land use pattern which will provide for the efficient and effective ongoing extension of public services and facilities.*

Policies:

1. *Growth will be directed to areas within the Town of Windsor's GMA. This growth will occur in accordance with the land use depiction, and the growth management guidelines of the Town's Comprehensive Plan.*

The application is consistent with the following Residential Land Use goals and policies of the Comprehensive Plan:

Goals:

1. *To protect the character and quality of the residential areas in Windsor.*

Policies:

4. *All future growth should occur in accordance with directions set forth in the Land Use Plan. Emphasis should be placed on promoting residential developments in vacant and underutilized areas which are either already annexed or are contiguous to the existing corporate limits and are easily served with public utilities.*

Conformance with Vision 2025: The application is consistent with the Growth and Land Use Management elements of the Vision 2025 document, as well as Housing Quality and Diversity Goal 1: "Provide choices for housing in town, not just single family homes," and Goal 4: "Establish the Town of Windsor as a Business and Lifestyle Destination."

Notification: The following notifications were completed in accordance with the Municipal Code:

A neighborhood meeting was held on February 10, 2015 at 6:00 PM in the Columbine Commons Assisted Living Center's Activity Room. Notifications for this meeting were as follows:

- January 30, 2015 – legal ad published in the papers
- January 29, 2015 – affidavit of mailing to property owners within 300 feet

Public Hearing notifications for Planning Commission and Town Board public hearings were as follows:

- June 12, 2015 - affidavit of letters mailed to the adjacent property owners
- June 08, 2015 - property posted with a notification sign
- June 12, 2015 - legal notice posted on the Town of Windsor website
- June 12, 2015 - legal ad published in the Tribune

Recommendation: At their July 1, 2015 meeting, the Planning Commission forwarded to the Town Board a recommendation of approval of the final major subdivision, subject to the following conditions, and staff concurs with this recommendation:

1. All remaining comments shall be addressed prior to recordation.
2. All subdivision requirements shall continue to be met.

Enclosures: Resolution No. 2015-44
Application materials
Neighborhood meeting notes
Staff PowerPoint

pc: 14th Street Real Estate LLC., applicant
Tyler Texeira and Cathy Mathis, applicant's representatives

TOWN OF WINDSOR

RESOLUTION NO. 2015-44

A RESOLUTION OF THE WINDSOR TOWN BOARD APPROVING THE FINAL PLAT FOR THE WESTWOOD VILLAGE SUBDIVISION 6TH FILING IN THE TOWN OF WINDSOR, COLORADO

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality, with all powers and authority vested in accordance with Colorado law; and

WHEREAS, the Town has in place a comprehensive system of land use regulation, the purpose of which is the protection of the public health, safety and welfare; and

WHEREAS, the Westwood Village Subdivision 6th Filing (“Subdivision”) proposes to subdivide land located within the Town; and

WHEREAS, the owner/developer of the Subdivision has presented the Town with the Westwood Village Subdivision 6th Filing Final Subdivision Plat (“Subdivision Plat”), a reduced copy of which is attached hereto for reference purposes, and is designated “Exhibit A”; and

WHEREAS, the proposed Subdivision Plat has been presented to the Windsor Planning Commission, and has received a written recommendation for approval by the Town Board; and

WHEREAS, the proposed Subdivision Plat has been the subject of a public hearing and has been reviewed by the Town Board in accordance with applicable planning criteria.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN BOARD FOR THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. Pursuant to *Windsor Municipal Code* Section 17-4-20 (e), the Subdivision Plat for the Highland Meadows Golf Course Subdivision 11th Filing is hereby approved.
2. The owner/developer is hereby instructed to comply with all post-approval requirements of Chapter 17, Article IV of the *Windsor Municipal Code* within thirty (30) days.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 13th day of July, 2015.

TOWN OF WINDSOR, COLORADO

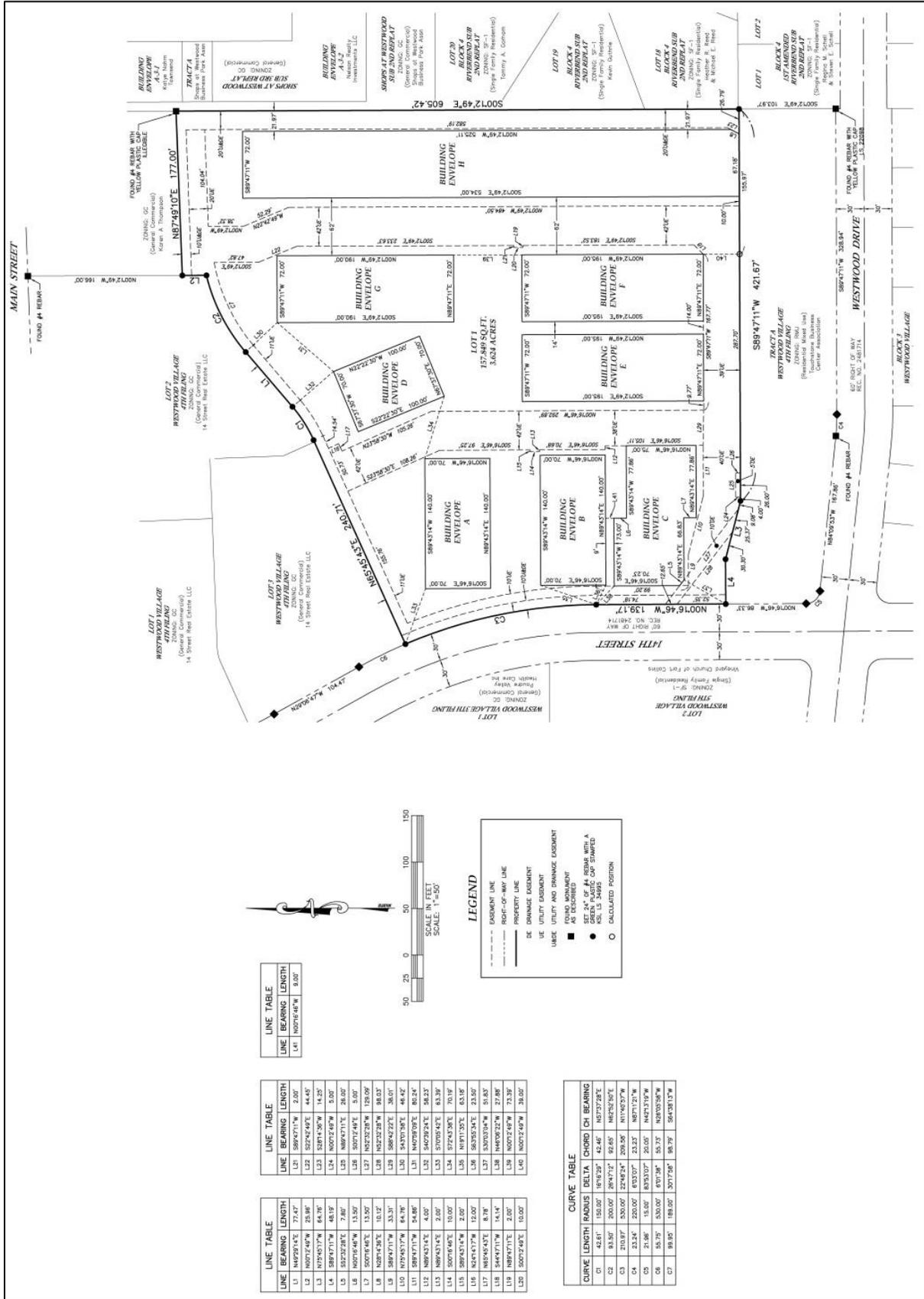
John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

EXHIBIT A

WESTWOOD VILLAGE SUBDIVISION 6TH FILING



LINE BEARING	LENGTH
L1	N89°47'11"W 42.167'

LINE BEARING	LENGTH
L1	N89°47'11"W 42.167'
L2	S89°47'11"W 42.167'
L3	S00°00'00"W 100.000'
L4	N00°00'00"W 100.000'
L5	S89°47'11"W 42.167'
L6	S00°00'00"W 100.000'
L7	N00°00'00"W 100.000'
L8	N89°47'11"W 42.167'
L9	S89°47'11"W 42.167'
L10	S00°00'00"W 100.000'
L11	N00°00'00"W 100.000'
L12	N89°47'11"W 42.167'
L13	S89°47'11"W 42.167'
L14	S00°00'00"W 100.000'
L15	N00°00'00"W 100.000'
L16	N89°47'11"W 42.167'
L17	S89°47'11"W 42.167'
L18	S00°00'00"W 100.000'
L19	N00°00'00"W 100.000'
L20	N89°47'11"W 42.167'

LINE BEARING	LENGTH
L1	N89°47'11"W 42.167'
L2	S89°47'11"W 42.167'
L3	S00°00'00"W 100.000'
L4	N00°00'00"W 100.000'
L5	S89°47'11"W 42.167'
L6	S00°00'00"W 100.000'
L7	N00°00'00"W 100.000'
L8	N89°47'11"W 42.167'
L9	S89°47'11"W 42.167'
L10	S00°00'00"W 100.000'
L11	N00°00'00"W 100.000'
L12	N89°47'11"W 42.167'
L13	S89°47'11"W 42.167'
L14	S00°00'00"W 100.000'
L15	N00°00'00"W 100.000'
L16	N89°47'11"W 42.167'
L17	S89°47'11"W 42.167'
L18	S00°00'00"W 100.000'
L19	N00°00'00"W 100.000'
L20	N89°47'11"W 42.167'

CURVE LENGTH	RADIUS	DELTA	CHORD	CH BEARING
C1	42.167'	150.000'	42.167'	N89°47'11"W
C2	42.167'	150.000'	42.167'	S89°47'11"W
C3	100.000'	180.000'	100.000'	S00°00'00"W
C4	100.000'	180.000'	100.000'	N00°00'00"W
C5	42.167'	150.000'	42.167'	S89°47'11"W
C6	42.167'	150.000'	42.167'	S00°00'00"W
C7	42.167'	150.000'	42.167'	N89°47'11"W



LEGEND

- EASEMENT LINE
- - - - - RIGHT-OF-WAY LINE
- PROPERTY LINE
- - - - - DRAINAGE EASEMENT
- UTILITY EASEMENT
- FOUND MONUMENT
- SET 3/4" OF 4" REBAR WITH A GREEN PLASTIC CAP STAMPED
- CALCULATED POSITION

TOWN OF WINDSOR PLANNING DEPARTMENT
301 Walnut Street, Windsor, CO 80550
Phone: 970-674-2415; Fax: 970-674-2456

For office use only:
Project ID No.

LAND USE APPLICATION FORM

Land use applications shall include all items listed in the application submittal checklist and the Town of Windsor Municipal Code (Code). The Town of Windsor Planning Department reserves the right to refuse to accept incomplete submittals. Please see the Code for submittal requirements.

APPLICATION TYPE:

- ANNEXATION
- MASTER PLAN
- REZONING
- MINOR SUBDIVISION
- LOT LINE ADJUSTMENT
- MAJOR SUBDIVISION
- SITE PLAN
- ADMINISTRATIVE SITE PLAN
- SITE PLAN - Qualified Commercial or Industrial (Fast Track)

STATUS:

- (for MAJOR SUBDIVISIONS and SITE PLANS only)
- Preliminary
 - Final

PROJECT NAME*: WESTWOOD VILLAGE SUBDIVISION, SIXTH FILING

LEGAL DESCRIPTION*: BEING A REPLAT OF LOT 4 OF THE WESTWOOD VILLAGE, FOURTH FILING, TOWN OF WINDSOR, COUNTY OF WELD, STATE OF COLORADO

PROPERTY ADDRESS (if available): 325 14TH STREET

PROPERTY OWNER (APPLICANT):	
Owner's Name(s)*:	14th Street Real Estate LLC
Company:	
Address*:	947 Worthington Circle, Fort Collins CO 80526
Primary Phone #*:	970.482.0198
Secondary Phone #:	
Fax #*:	970.482.9148
E-Mail*:	tyler@beacon-con.com

OWNER'S AUTHORIZED REPRESENTATIVE:	
Representative's Name:	Tyler Texeira
Company:	
Address:	P.O. Box 270218, Fort Collins Colorado 80527
Primary Phone #:	970.212.2432
Secondary Phone #:	
Fax #:	
E-Mail:	tyler@beacon-con.com

All correspondence will only be sent to the owner's authorized representative. It is the sole responsibility of the representative to distribute correspondence to the owner and other applicable parties, i.e. engineers, architects, surveyors, attorneys, consultants, etc.

I hereby depose and state under the penalties of perjury that all statements, proposals, and/or plans submitted with or contained within the application are true and correct to the best of my knowledge.

Signature: Owner or Owner's Authorized Representative** Date

**Proof of owner's authorization is required with submittal if signed by Owner's Authorized Representative.

Tyler Texeira
Print Name(s)
Rezoning Application and Checklist
Page 3

*Required fields
Revised 12/23/2013

What: Westwood Village Subdivision 6th Filing – Preliminary Major Subdivision & Preliminary Site Plan Neighborhood Meeting

When: February 10, 2015 @ 6:00 PM

Where: Columbine Commons Assisted Living Center's – Activity Room

Neighborhood Meeting Notes:

- Q. There are existing siding trucks and vehicles parking on the property, not associated with Columbine. Will they be removed or required to move? They have been squatting around the neighborhood and deter from the aesthetics.
- A. Columbine representatives met with the Town earlier in the day to discuss this exact topic. Columbine will be posting "private property – authorized vehicles only" signage and sending letters to have the vehicles removed. Since this is private property it is the responsibility of the property owner.
- Q. What will be the building heights?
- A. One story for the area being subdivided and site planned; up to two stories along Main Street.
- Q. What is the expected timeframe for construction and will there be phasing associated with this project?
- A. As soon as we receive approval from the Town we will begin construction work. We plan to build the project out, without stopping.
- Q. Will this negatively affect our property values?
- A. Columbine Commons will be leasing these units, so any maintenance work and upkeep will be done by Columbine. This will improve the neighborhood as a whole and not negatively affect adjacent homes.
- Q. What will be the age of the residents renting these units?
- A. 65+
- C. Based on feedback received during the rezoning neighborhood meeting and public hearing, Columbine will be improving the detention/retention pond, cleaning up the site as part of the site plan and responsible for shoveling snow around and within the site. In addition, the site plan is incorporating landscape buffers between the commercial uses on the east and the residential units, per previous questions.

FINAL MAJOR SUBDIVISION

WESTWOOD VILLAGE SUBDIVISION 6TH FILING

Josh Olhava, Associate Planner
July 13, 2015

Town Board

Items C.2.C.3



MAJOR SUBDIVISION

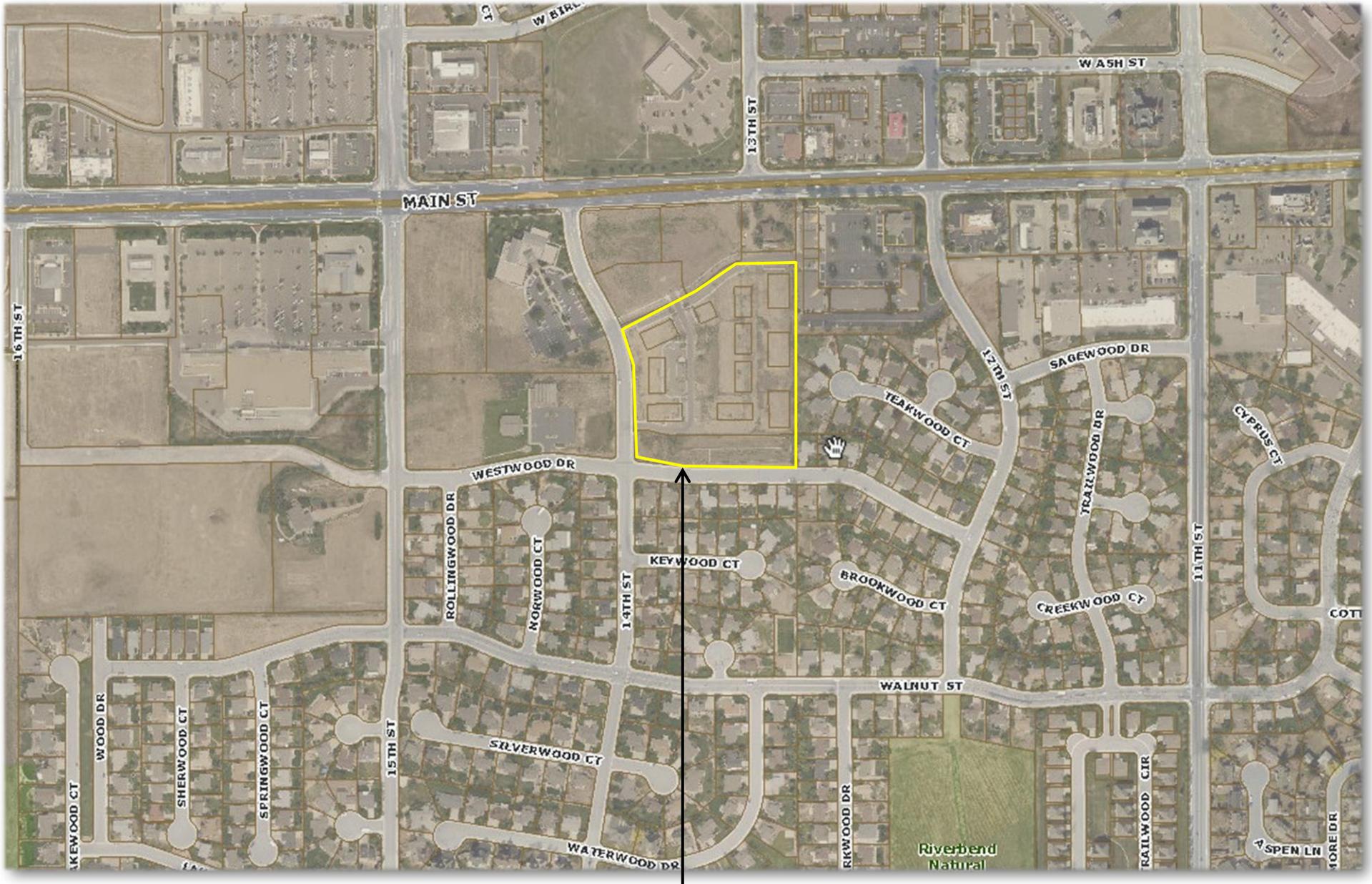
Article IV of Chapter 17 of the Municipal Code outlines the purposes of the Major Subdivision process, including:

Sec. 17-4-10. Purpose.

The purposes of the major subdivision procedure are:

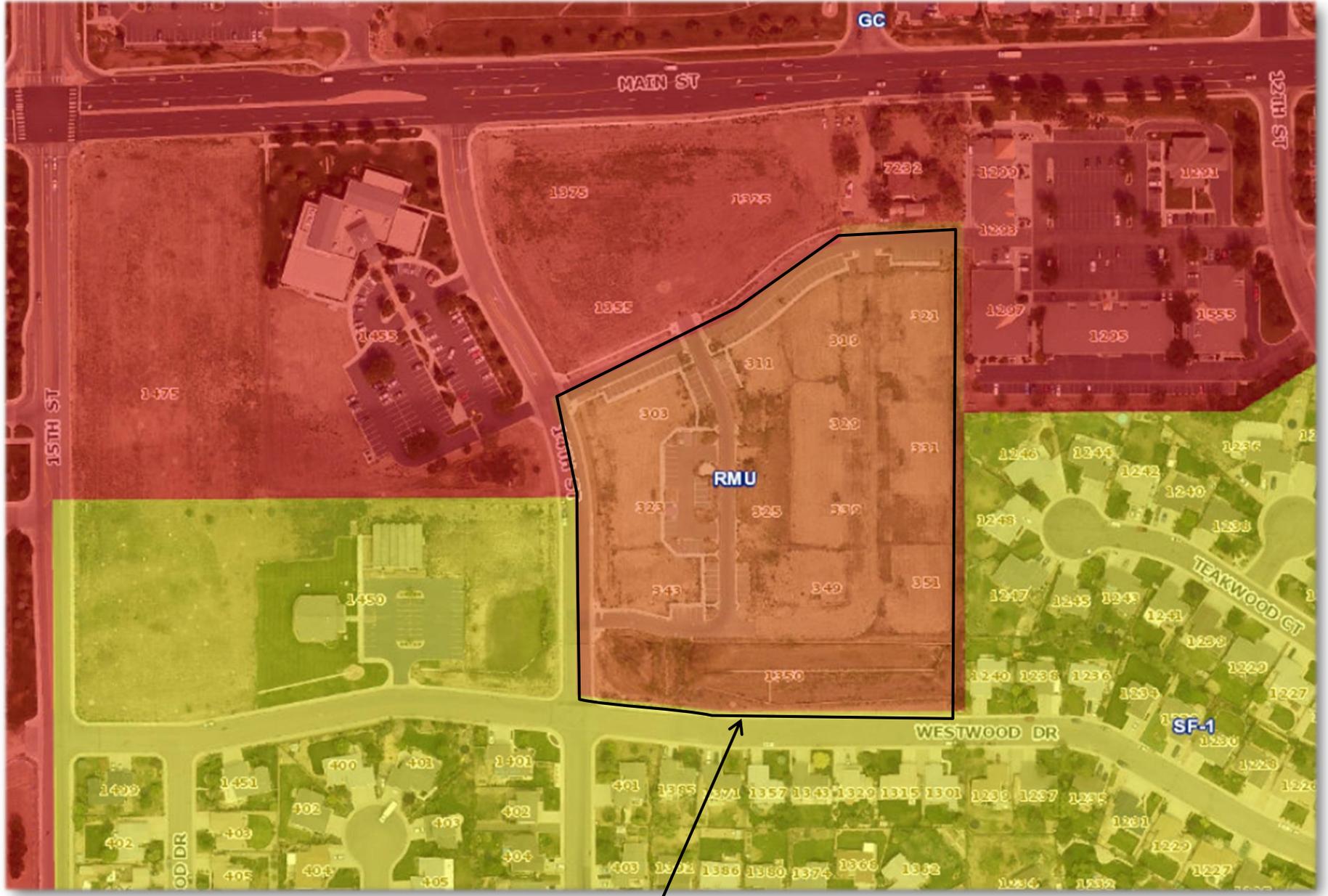
- 1) To divide or reconfigure a parcel or parcels of land into six (6) or more parcels, sites or lots for the purpose, whether immediate or future, of transfer of ownership or building development.*

SITE VICINITY MAP



Site Location

SITE PROXIMITY ZONING MAP



Site Location – Zoned Residential Mixed Use (RMU)

NOTIFICATION AREA

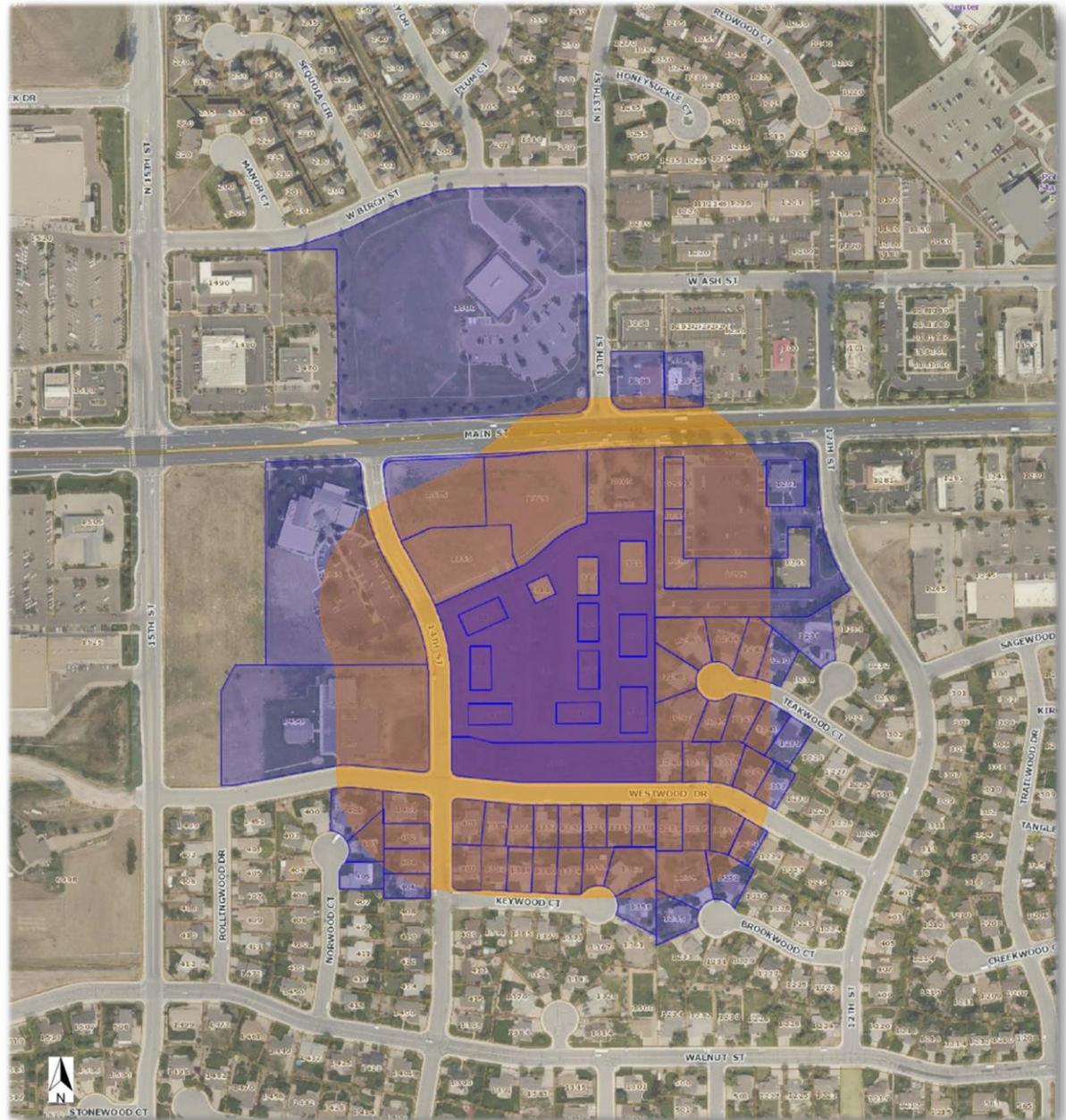
Notification:

Neighborhood Meeting -
February 10, 2015. Notifications
for this meeting were as follows:

- January 30, 2015 – legal ad published in the paper
- January 29, 2015 – affidavit of mailing to property owners within 300 feet

Public Hearing notifications were as follows:

- June 12, 2015 - affidavit of letters mailed to the adjacent property owners
- June 08, 2015 - property posted with a notification sign
- June 12, 2015 - legal notice posted on the Town of Windsor website
- June 12, 2015 - legal ad published in the Tribune





RECOMMENDATION

At their July 1, 2015 meeting, the Planning Commission forwarded to the Town Board a recommendation of approval of the final major subdivision as presented, subject to the following conditions, and staff concurs with this recommendation:

1. All remaining comments shall be addressed prior to recordation.
2. All subdivision requirements shall continue to be met.



FINAL MAJOR SUBDIVISION

Staff requests that the following be entered into the record:

- Application and supplemental materials
- Staff memorandum and supporting documents
- All testimony presented during the Public Hearing
- Recommendation



MEMORANDUM

Date: July 13, 2015
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Scott Ballstadt, AICP, Director of Planning
Josh Olhava, Associate Planner
Subject: Resolution No. 2015-45 – A Resolution Approving a Final Site Plan – Westwood Village Subdivision 6th Filing - Site Plan – 14th Street Real Estate, applicant/ Tyler Texeira and Cathy Mathis, TB Group, applicant's representatives
Location: East of and adjacent to 14th Street; north of and adjacent to Westwood Drive; and approximately 300 feet south of Main Street/SH 392
Item #: C.4

Background:

The applicant, represented by Mr. Tyler Texeira and Ms. Cathy Mathis has submitted a final site plan application, known as Westwood Village Subdivision 6th Filing – Site Plan. The site plan encompasses approximately 6.3 acres and is zoned Residential Mixed Use (RMU).

Site Characteristics include:

- 16 single story ranch structures;
- 34 age restricted housing units;
- 1 and 2 car garages;
- HOA maintained open space and private drives;
- Approximately 41 guest parking spaces;
- Building architecture reflects mid-century modern styles
 - Materials include stone, stucco, glass and vertical SmartSiding panels in earth tone colors; and
- Off-site improvements to the sidewalks on the existing Columbine Commons site and crosswalk improvements on 15th Street for better pedestrian mobility and circulation.

(please see the enclosed staff PowerPoint for site details)

Conformance with Comprehensive Plan: The application is consistent with the following Socioeconomic Conditions and Housing goals and policies of the Comprehensive Plan:

Goals:

1. *Promote an adequate supply and variety of safe and economically achievable housing products to meet the current and future needs of the community.*

Policies:

3. *Encourage the development of housing environments which are sensitive to noise, traffic and established public facilities, and which will complement the area's terrain, vegetation and other natural resources.*

The application is consistent with the following Overall Land Use goals and policies of the Comprehensive Plan:

Goals:

1. *Promote the development of Windsor in an orderly manner that will provide a well-balanced land use pattern which will provide for the efficient and effective ongoing extension of public services and facilities.*

The application is consistent with the following Residential Land Use goals and policies of the Comprehensive Plan:

Goals:

1. *To protect the character and quality of the residential areas in Windsor.*

Policies:

4. *All future growth should occur in accordance with directions set forth in the Land Use Plan. Emphasis should be placed on promoting residential developments in vacant and underutilized areas which are either already annexed or are contiguous to the existing corporate limits and are easily served with public utilities.*

Conformance with Vision 2025: The application is consistent with the Growth and Land Use Management elements of the Vision 2025 document, as well as Housing Quality and Diversity Goal 1: “Provide choices for housing in town, not just single family homes,” and Goal 4: “Establish the Town of Windsor as a Business and Lifestyle Destination.”

Notification: The Municipal Code does not require notifications for Final Site Plan applications.

Recommendation: At their July 1, 2015 meeting, the Planning Commission forwarded to the Town Board a recommendation of approval of the final site plan, subject to the following conditions, and staff concurs with this recommendation:

1. All remaining comments shall be addressed.
2. All site plan requirements shall continue to be met.

Enclosures: Resolution No. 2015-45
Application materials
Staff PowerPoint

pc: 14th Street Real Estate LLC., applicant
Tyler Texeira, applicant’s representative
Cathy Mathis, TB Group, applicant’s representative

TOWN OF WINDSOR

RESOLUTION NO. 2015-45

A RESOLUTION OF THE WINDSOR TOWN BOARD APPROVING A SITE PLAN FOR THE WESTWOOD VILLAGE SUBDIVISION 6TH FILING TO THE TOWN OF WINDSOR, COLORADO

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality, with all powers and authority vested in accordance with Colorado law; and

WHEREAS, the Town has in place a comprehensive system of land use regulation, the purpose of which is the protection of the public health, safety and welfare; and

WHEREAS, the Westwood Village Subdivision 6th Filing (“Subdivision”) has received final plat approval by the Town Board; and

WHEREAS, the owner/developer of the Subdivision has proposed development within the Property in accordance with the attached Westwood Village Subdivision 6th Filing, Site Plan (“Site Plan”), which Site Plan is incorporated herein by this reference as if set forth fully and designated “Exhibit A”; and

WHEREAS, the proposed Site Plan has been presented to the Windsor Planning Commission, and has received a written recommendation for approval by the Town Board; and

WHEREAS, the proposed Site Plan has been reviewed by the Town Board in accordance with applicable planning criteria.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN BOARD FOR THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. Pursuant to *Windsor Municipal Code* Section 17-7-50 (a) (6), the attached Site Plan for the Highland Meadows Golf Course Subdivision 11th Filing is hereby approved.
2. The owner/developer is hereby instructed to comply with all post-approval requirements of Chapter 17, Article VII of the *Windsor Municipal Code* within thirty (30) days.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 13th day of July, 2015.

TOWN OF WINDSOR, COLORADO

John S. Vazquez, Mayor

ATTEST:

Patti Garcia, Town Clerk

EXHIBIT A WESTWOOD VILLAGE SUBDIVISION 6TH FILING – SITE PLAN

Land-Use Statistics

EXISTING ZONING	RMU - RESIDENTIAL MEDIUM DENSITY
GROSS LAND AREA	27.867 AC. ±
NUMBER OF BUILDINGS	16
PROPOSED TOTAL UNITS	34
LAND USE	SINGLE FAMILY ATTACHED
STORIES PER BUILDING	1

Category	SQUARE FEET	ACRES	% OF
BUILDING FOOTPRINTS	66,778	1.510	25.0%
LANDSCAPE AREA	155,206	3.100	48.0%
PAVED DRIVES AND PARKING	99,285	1.901	21.0%
SIDEWALKS	15,508	0.350	5.0%
TOTAL AREA	278,665	6.550	100%

OFF-STREET PARKING	
OFF-STREET PARKING REQUIRED - 2 SPACES PER DWELLING UNIT:	
STANDARD SPACES PROVIDED	66 (IN DRIVEWAYS)
GUEST SPACES	40
ACCESSIBLE SPACES	1
TOTAL SPACES	109

Site Plan Notes:

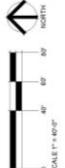
1. TRASH RECEPTACLES WILL BE CARETAKEN TO BE STORED IN INDIVIDUAL GARAGES

Site Legend:

- PROJECT BOUNDARY
- CENTER LINE
- FLOOR LINE
- LIGHT POLE
- APPARATUS
- CONCRETE
- ASPHALT
- GRAVEL
- SPACED



Site Plan



TOWN OF WINDSOR PLANNING DEPARTMENT
301 Walnut Street, Windsor, CO 80550
Phone: 970-674-2415; Fax: 970-674-2456

For office use only:
Project ID No.

LAND USE APPLICATION FORM

Land use applications shall include all items listed in the application submittal checklist and the Town of Windsor Municipal Code (Code). The Town of Windsor Planning Department reserves the right to refuse to accept incomplete submittals. Please see the Code for submittal requirements.

APPLICATION TYPE:

- ANNEXATION
- MASTER PLAN
- REZONING
- MINOR SUBDIVISION
- LOT LINE ADJUSTMENT
- MAJOR SUBDIVISION
- SITE PLAN
- ADMINISTRATIVE SITE PLAN
- SITE PLAN - Qualified Commercial or Industrial (Fast Track)

STATUS:

(for MAJOR SUBDIVISIONS and SITE PLANS only)

- Preliminary
- Final

PROJECT NAME*: WESTWOOD VILLAGE SUBDIVISION, SIXTH FILING SITE PLAN

LEGAL DESCRIPTION*: BEING A REPLAT OF LOT 4 OF THE WESTWOOD VILLAGE, FOURTH FILING, TOWN OF WINDSOR, COUNTY OF WELD, STATE OF COLORADO

PROPERTY ADDRESS (if available): 325 14TH STREET

PROPERTY OWNER (APPLICANT):	
Owner's Name(s)*:	14th Street Real Estate LLC
Company:	
Address*:	947 Worthington Circle, Fort Collins CO 80526
Primary Phone #*:	970.482.0198
Secondary Phone #:	
Fax #*:	970.482.9148
E-Mail*:	tyler@beacon-con.com

OWNER'S AUTHORIZED REPRESENTATIVE:	
Representative's Name:	Tyler Texeira
Company:	
Address:	P.O. Box 270218, Fort Collins Colorado 80527
Primary Phone #:	970.212.2432
Secondary Phone #:	
Fax #:	
E-Mail:	tyler@beacon-con.com

All correspondence will only be sent to the owner's authorized representative. It is the sole responsibility of the representative to distribute correspondence to the owner and other applicable parties, i.e. engineers, architects, surveyors, attorneys, consultants, etc.

I hereby depose and state under the penalties of perjury that all statements, proposals, and/or plans submitted with or contained within the application are true and correct to the best of my knowledge.

Signature: Owner or Owner's Authorized Representative** Date

**Proof of owner's authorization is required with submittal if signed by Owner's Authorized Representative.

Tyler Texeira
Print Name(s)
Rezoning Application and Checklist
Page 3

*Required fields
Revised 12/23/2013

Westwood Village Subdivision, Sixth Filing Site Plan Narrative – 12.12.14

14th Street Real Estate LLC is proposing to develop 6.33 acres located at the northeast corner of 14th Street and Westwood Drive. The intent is to develop 34 residential living units in 16 buildings with the objective of creating a synergy with the recently-opened Columbine Commons and to create a campus for an aging-in place senior community.

The property is currently undergoing a rezoning from GC – General Commercial to RMU-Residential Mixed Use in order to allow the single family development.

The duplex and triplex homes will be targeted towards adults, with full services available such as nurse calls and home health care services provided by Columbine Health Care Systems. In addition, the project will be owned and maintained by Columbine. The units will consist of 1 and 2 bedrooms with attached 1 and 2 car garages. All buildings will be one-story ranches. 41 guest parking spaces will be available. A central park / gathering area will be accessed by walkable pathways throughout the development.

The proposed residential development will integrate well with the existing residential subdivisions to the south and east, and the existing Vineyard Church and daycare to the west.

The architecture of the homes will be compatible with the surrounding developments and will be consistent with the Town's Commercial Corridor Plan.

When asked by Columbine Health Systems to design the patio homes for the Westwood Independent Living project, we knew they were looking for something different that would stand out from the usual architectural landscape of Northern Colorado. While considering architectural style, we were inspired by the iconic language of California Mid-Century Modern. Westwood Independent Living is intended to be a significant departure from the 'traditional' architecture currently being built in Northern Colorado. It is our intent to create a fresh departure from the norm that is rooted in traditional forms and architectural style. We believe this community will be a signature project for Columbine and a destination community for Windsor and Northern Colorado.

Elements which define the Mid-Century Modern construction and grounded in history include some of the following attributes:

- 'Private' frontages with minimal fenestration
- Brick and vertical wood siding
- Shallow pitch roof forms and 'flat' roofs crisp roof edges
- Expressed chimneys, glass walls with transom windows and private patios
- Post and beam construction

FINAL SITE PLAN

WESTWOOD VILLAGE SUBDIVISION 6TH FILING

SITE PLAN

Josh Olhava, Associate Planner
July 13, 2015

Town Board

Item C.4

SITE PLAN

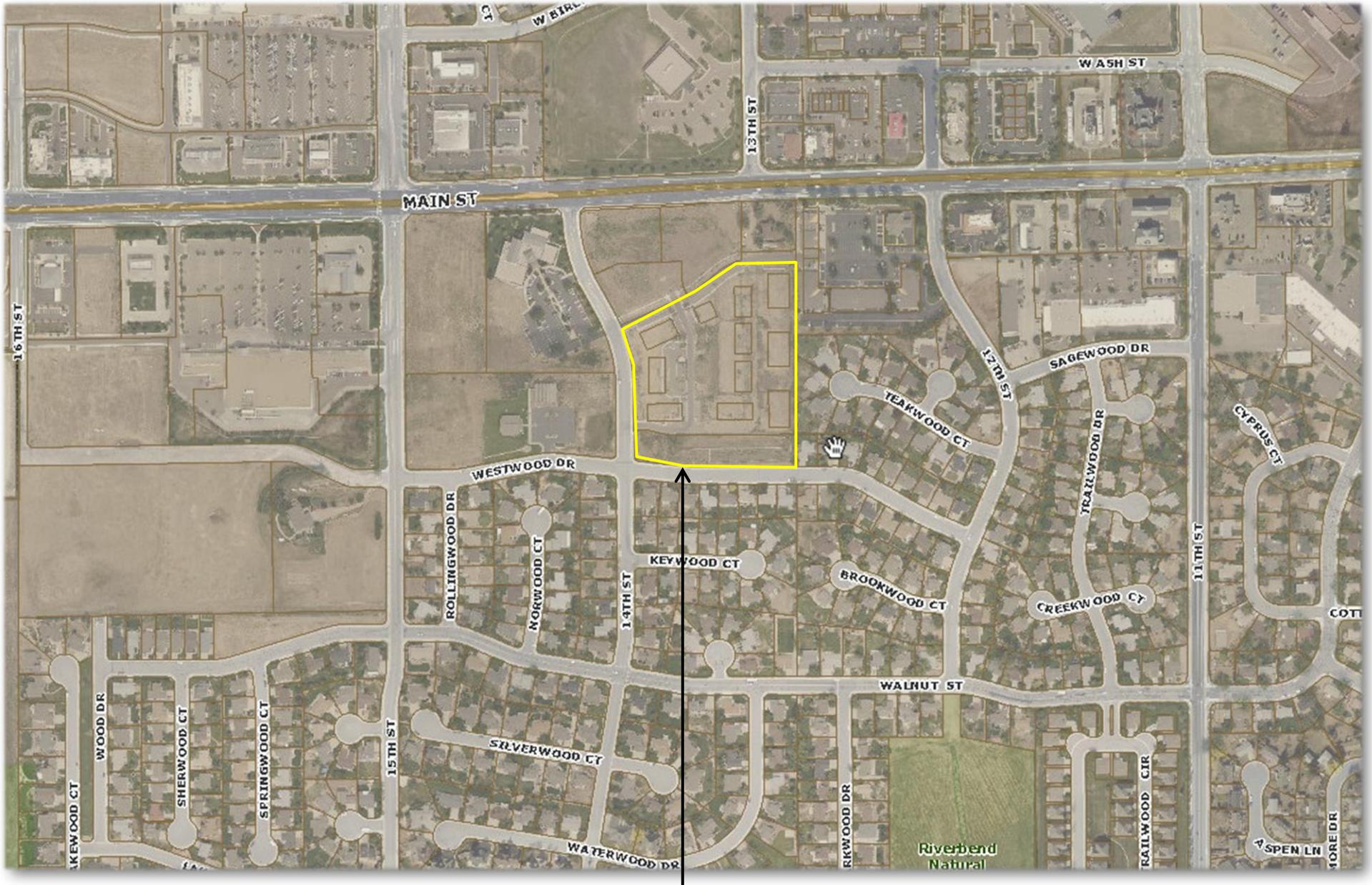
Article VII of Chapter 17 of the Municipal Code outlines the purposes of the Site Plan process, including:

Sec. 17-7-20. Purpose.

The purposes of the site plan procedure is to:

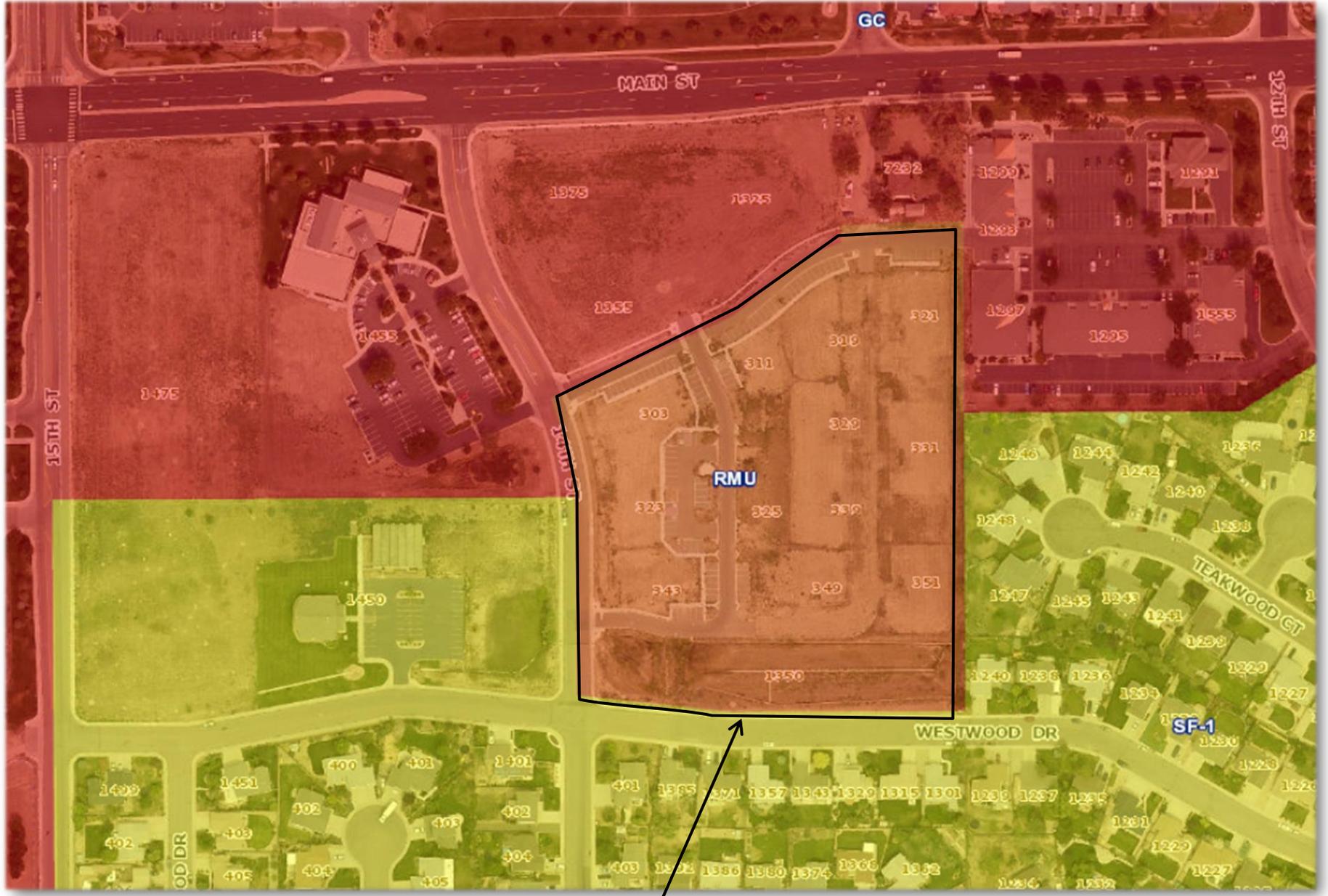
- 1) *Develop land as a unit development.*
- 2) *Develop land zoned for multifamily, commercial or industrial uses.*
- 3) *Develop land which, in the opinion of the Town Planner, could have an adverse environmental impact upon the surrounding area or would have a major community land use impact.*
- 4) *To amend an approved site plan when the change involves additional land use.....*

SITE VICINITY MAP



Site Location

SITE PROXIMITY ZONING MAP



Site Location – Zoned Residential Mixed Use (RMU)

SITE PLAN



Land-Use Statistics

EXISTING ZONING:	RMU - RESIDENTIAL MIXED-USE
GROSS LAND AREA:	27,587 SF± 6.333 AC±
NUMBER OF BUILDINGS:	16
PROPOSED TOTAL UNITS:	34
LAND USE:	SINGLE FAMILY ATTACHED
STORIES PER BUILDING:	1

GROSS AREA COVERAGE

	SQUARE FEET	ACRES	% OF
BUILDING FOOTPRINTS	85,776	1.510	23.9%
LANDSCAPE AREA	135,296	3.105	49.0%
PAVED DRIVES AND PARKING	59,285	1.361	21.5%
SIDEWALKS	15,508	0.356	5.6%
TOTAL AREA:	275,865	6.333	100%

OFF-STREET PARKING:

OFF-STREET PARKING REQUIRED = 2 SPACES PER DWELLING UNIT:	
STANDARD SPACES PROVIDED	66 (IN DRIVEWAYS)
GUEST SPACES	40
ACCESSIBLE SPACES	1
TOTAL SPACES	109

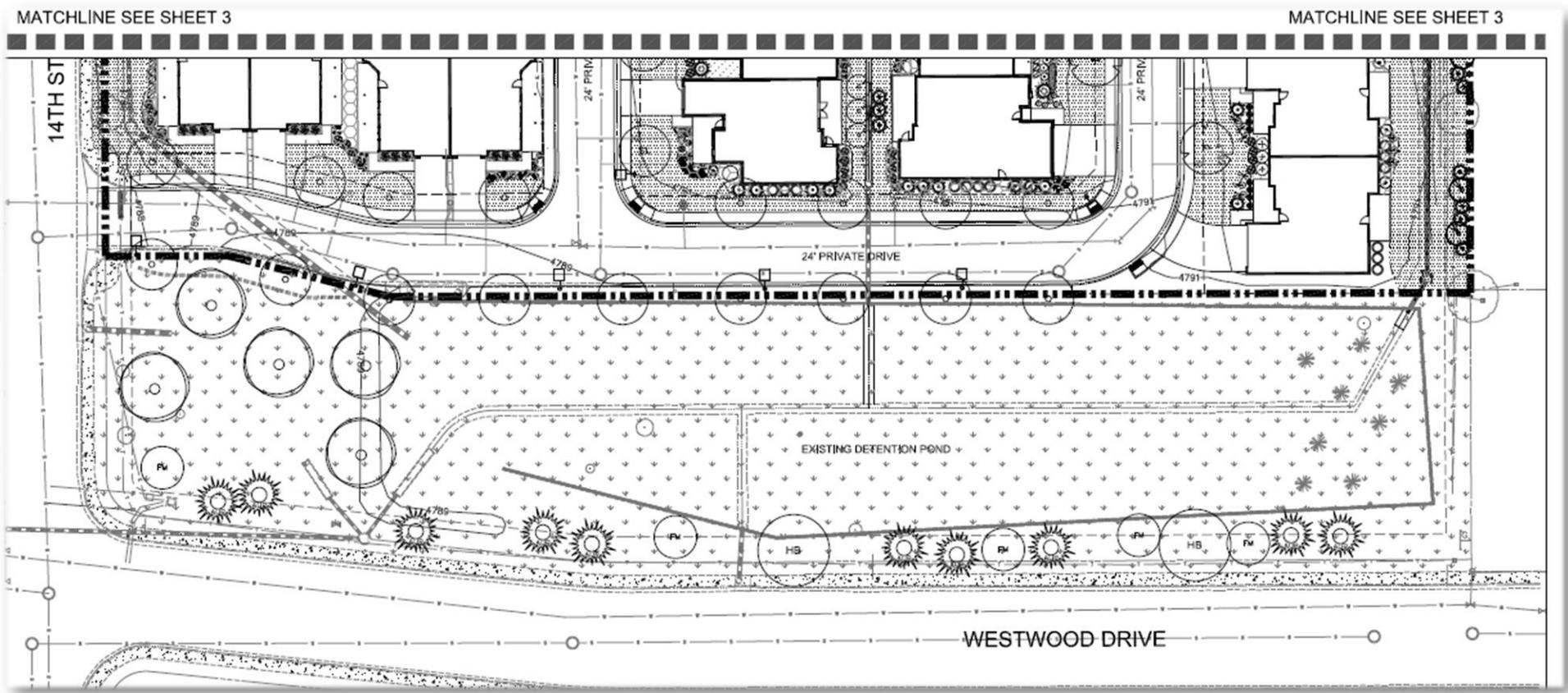
Site Plan Notes:

- TRASH RECEPTACLES WILL BE CARTS TO BE STORED IN INDIVIDUAL GARAGES

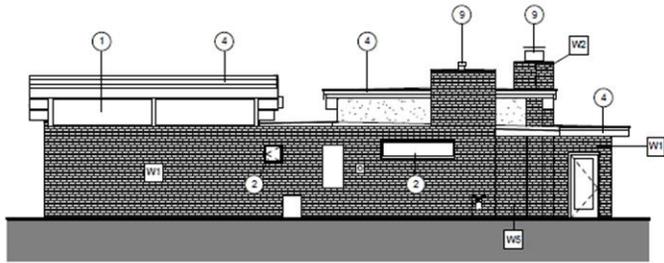
Site Legend:

--- (dashed line)	PROJECT BOUNDARY
— (solid line)	CENTER LINE
- - - (dotted line)	FLOW LINE
□ (square with cross)	LIGHT POLE
▒ (hatched pattern)	ASPHALT
■ (stippled pattern)	CONCRETE

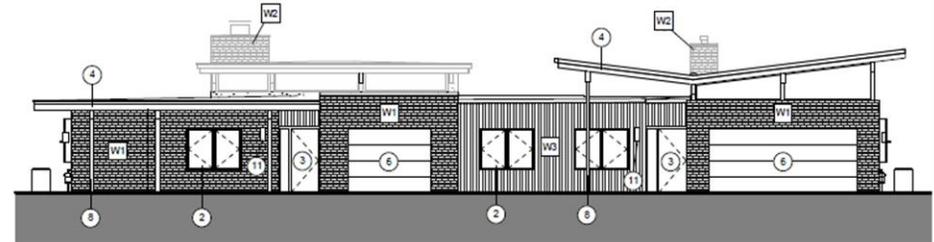
LANDSCAPE PLAN (2 OF 2)



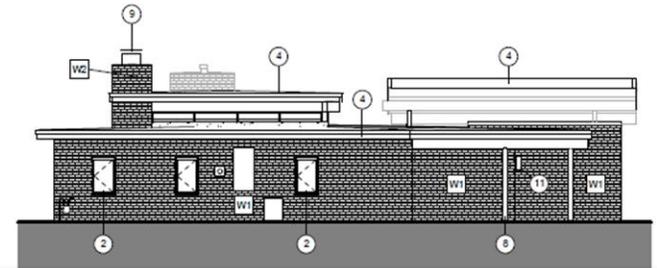
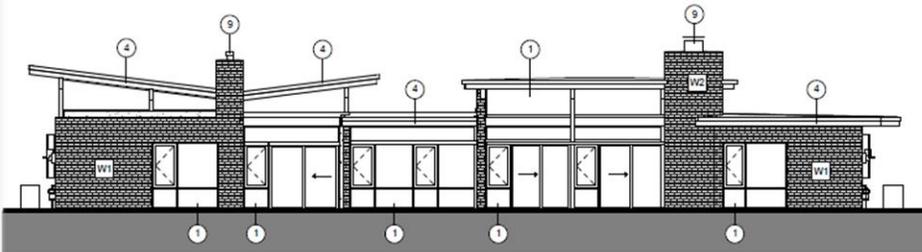
BUILDING ELEVATIONS (1 OF 8)



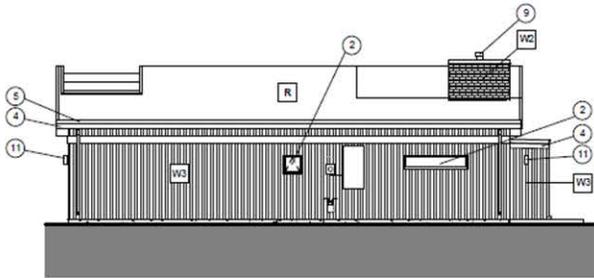
1 Typical Right Elevation
 1/8" = 1'-0"



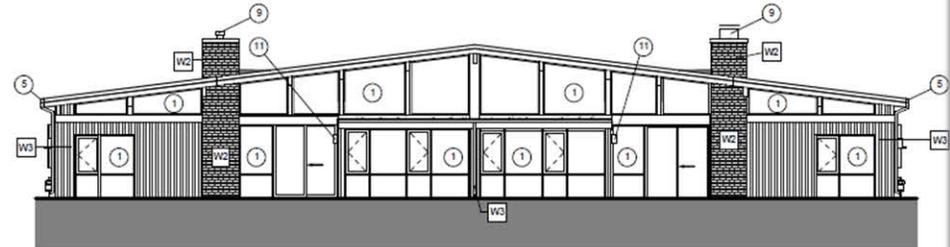
2 Typical Front Elevation
 1/8" = 1'-0"



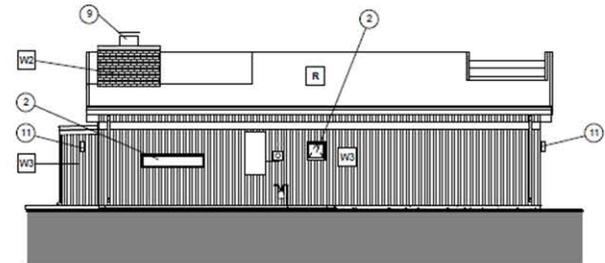
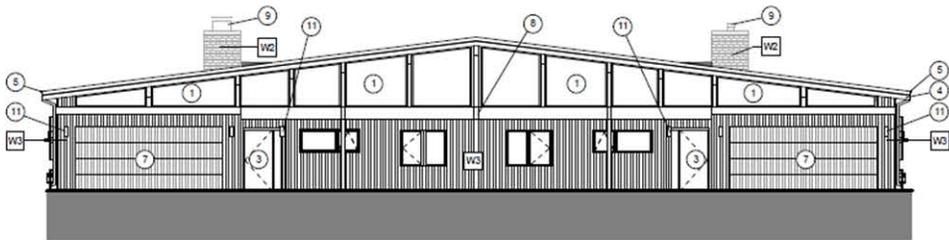
BUILDING ELEVATIONS (2 OF 8)



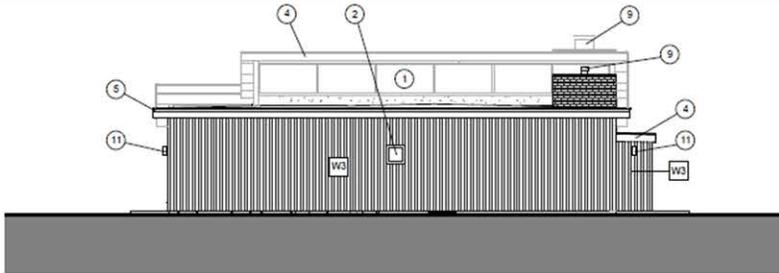
① Typical Right Elevation
 1/8" = 1'-0"



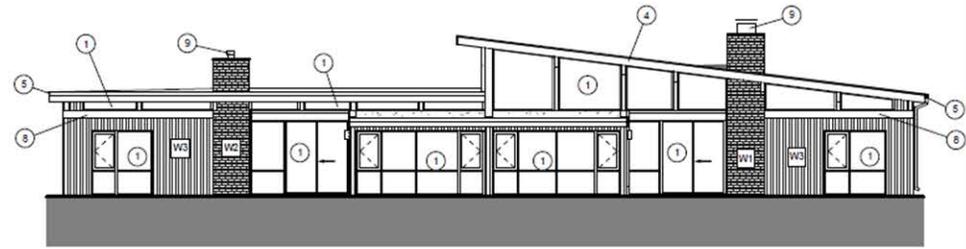
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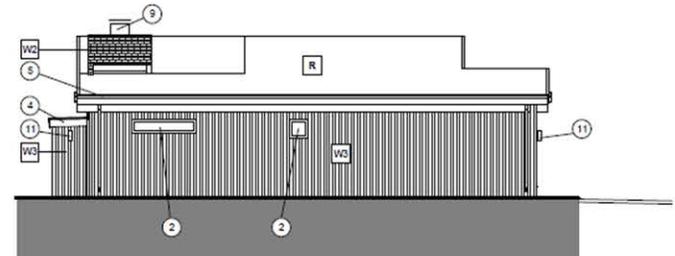
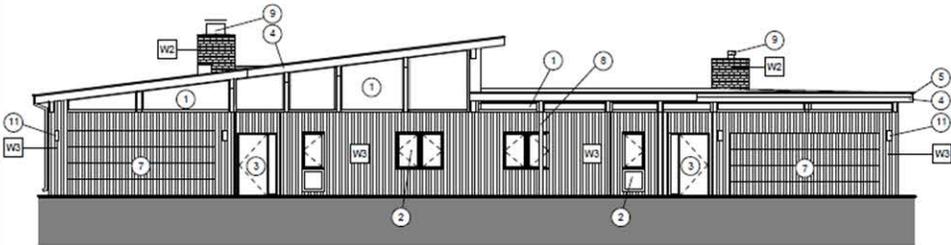
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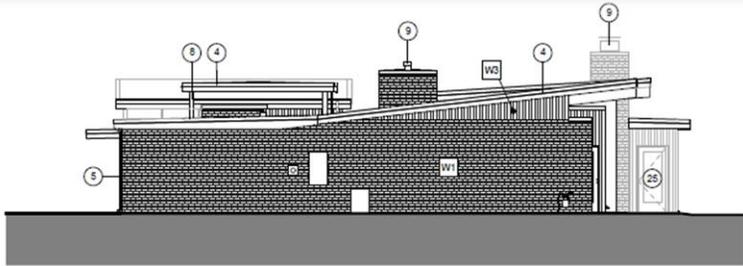
1 Typical Right Elevation
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2 Typical Back Elevation
 1/8" = 1'-0"



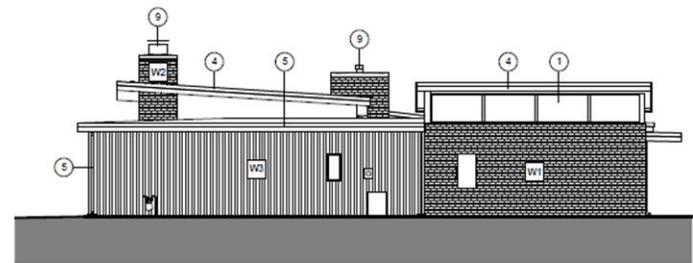
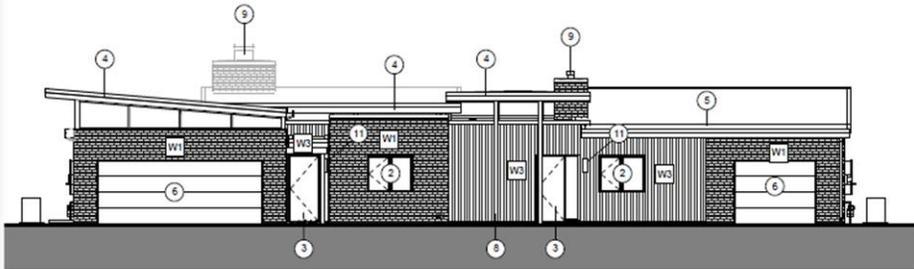
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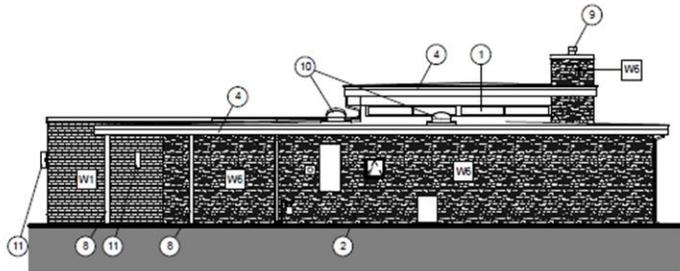
1 Typical East Elevation
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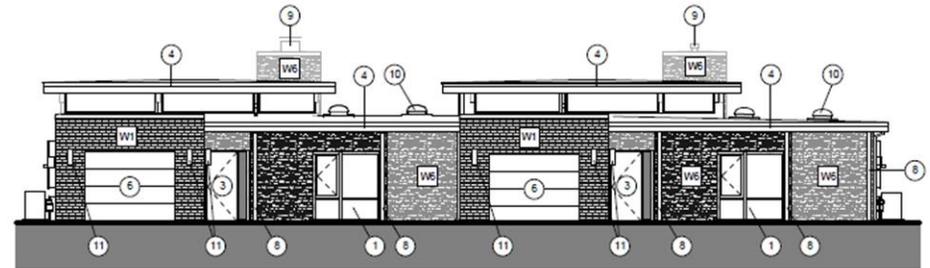
2 Typical North Elevation
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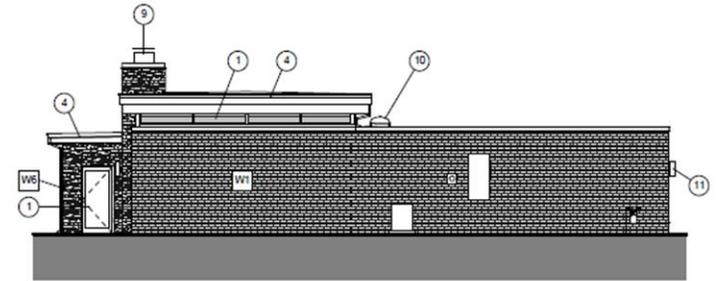
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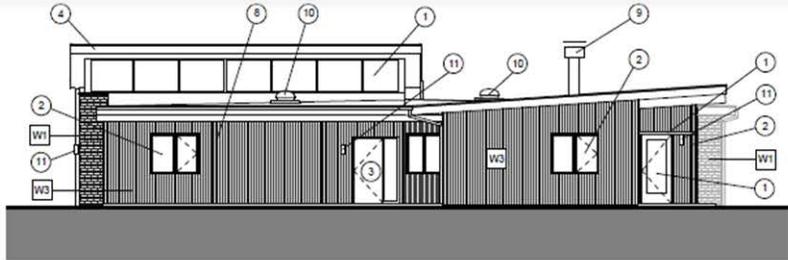
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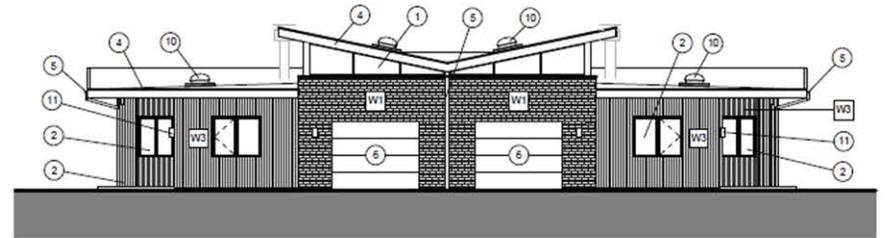
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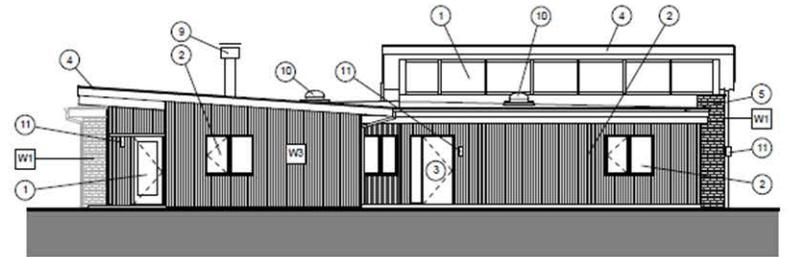
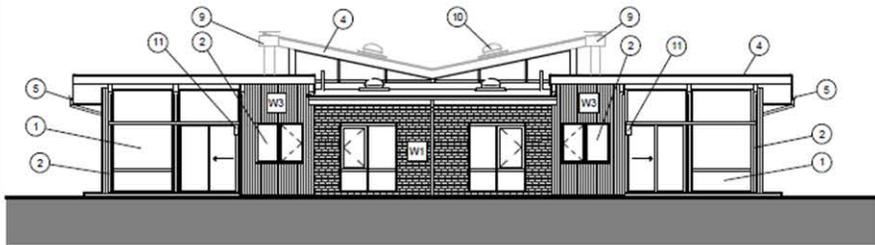
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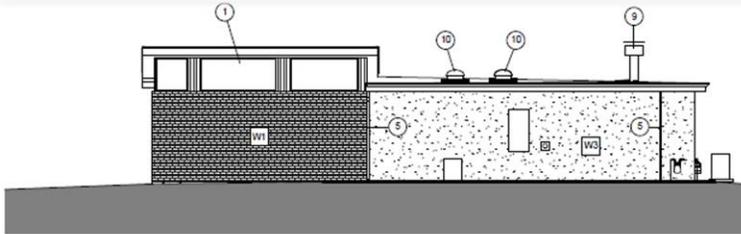
4 Typical Right Elevation
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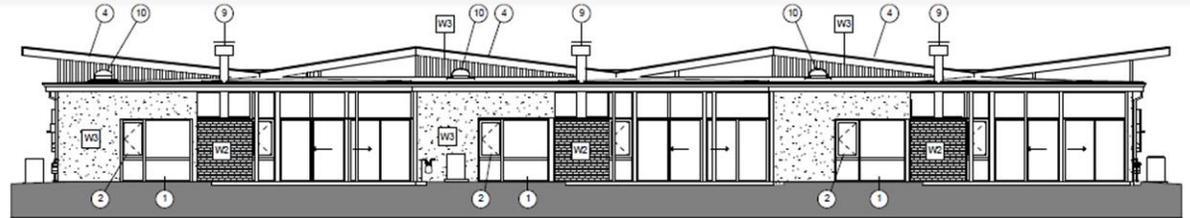
1 Typical Front Elevation
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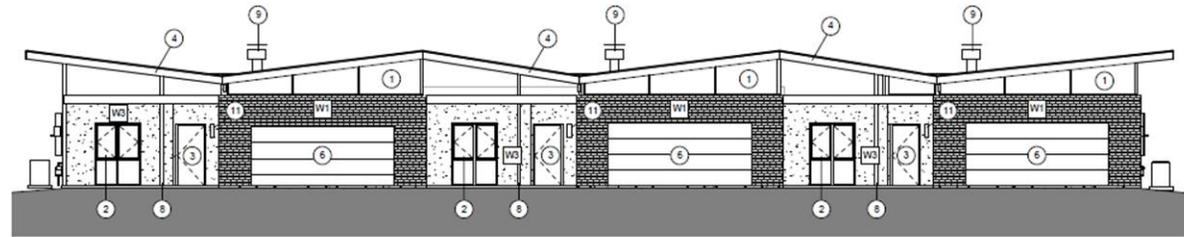
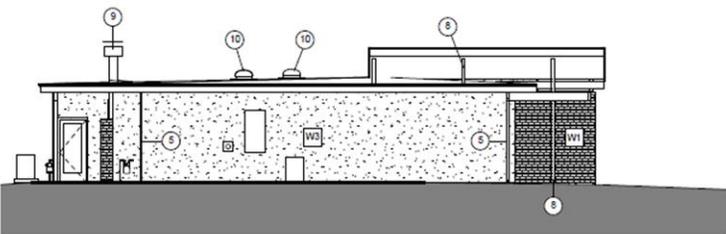
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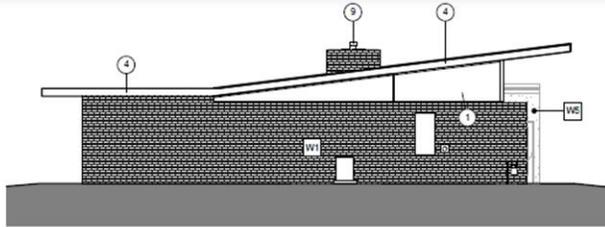
3 Typical Right Elevation
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1 Typical Back Elevation
 1/8" = 1'-0"



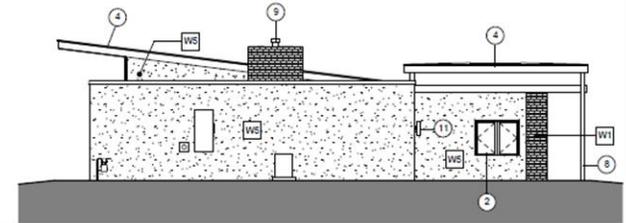
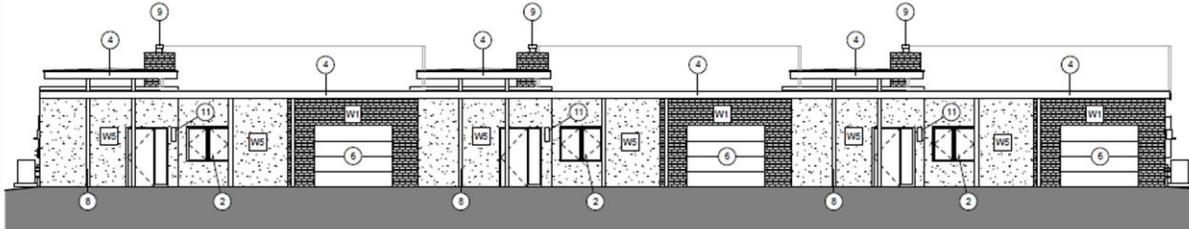
BUILDING ELEVATIONS (8 OF 8)



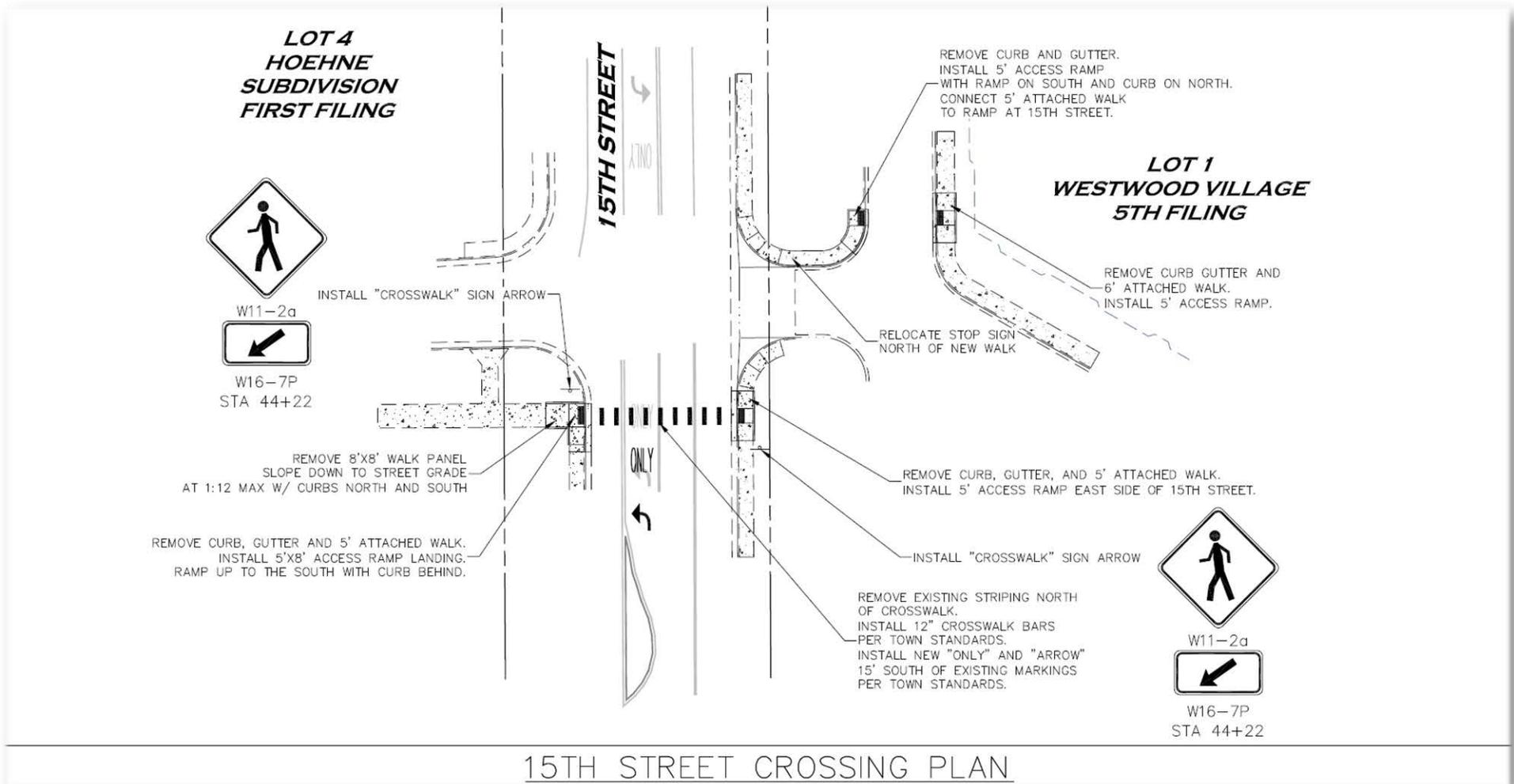
1 Typical East Elevation
 1/8" = 1'-0"



2 Typical North Elevation
 1/8" = 1'-0"



OFF-SITE PEDESTRIAN IMPROVEMENTS





RECOMMENDATION

At their July 1, 2015 meeting, the Planning Commission forwarded to the Town Board a recommendation of approval of the final site plan, subject to the following conditions, and staff concurs with this recommendation:

1. All remaining staff comments shall be addressed.
2. All site plan requirements shall continue to be met.

SITE PLAN

Staff requests that the following be entered into the record:

- Application and supplemental materials
- Staff memorandum and supporting documents
- Recommendation



MEMORANDUM

Date: July 13, 2015
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Wade Willis, CPRP, Parks and Open Space Manager
Re: Request for Funding: CR 13 Poudre Trail Crossing
Item #: C.5.

Background / Discussion:

At the April 20, 2015 Town Board work session, staff was asked update the cost estimate and evaluate the feasibility of completing the Poudre Trail crossing at CR 13 this year instead of 2016. Through the process of acquiring the easement from the River West HOA, the HOA requested that the Town also look at completing a sidewalk from River West Drive to the new trail as shown in the attached exhibit. Engineering has generated a cost estimate for completion of the project including the additional walk. Staff agrees that completion of the additional walk is appropriate to help ensure users have safe access to the trail from the south. The Finance Department has provided verification that the 2015 Capital Improvement Budget can bear this expense.

Financial Impact:

Poudre Trail Crossing Improvements	\$38,457
5" Walk connection to River West Drive	<u>\$ 7,088</u>
TOTAL	\$45,545

Relationship to Strategic Plan:

Goal 1.A., 1C, 1E, 2.A., 4.A., and 4.B.

Recommendation:

Move to approve funding \$45,545 from the 2015 CIP for the CR 13 and Poudre Trail crossing improvements.

Attachments:

- b. CR 13 Trail Exhibit
- c. Project Cost Estimate



NOTE: This exhibit drawing is not intended to be a monumented land survey.



KING SURVEYORS

650 E. Garden Drive | Windsor, Colorado 80550
phone: (970) 686-5011 | fax: (970) 686-5821
www.kingsurveyors.com

PROJECT NO: 2013788
DATE: 7/9/2015
CLIENT: TOWN OF WINDSOR
DWG: 2013788EXHIBIT
DRAWN: SIP **CHECKED:** SIP

CR 13 Poudre Trail Crossing

Items	Unit	Quantity	Unit Cost	Total
Crossbar Removals	LS	1.0	\$ 300.00	\$ 300.00
Trail Removal	LS	1.0	\$ 1,250.00	\$ 1,250.00
Clearing & Grubing	SY	333.0	\$ 3.00	\$ 999.00
6" Base	Tons	88.0	\$ 32.00	\$ 2,816.00
6" Concrete	SY	222.0	\$ 36.00	\$ 7,992.00
Box Culvert	LS	1.0	\$ 6,500.00	\$ 6,500.00
RRFB (New)	LS	1.0	\$ 7,150.00	\$ 7,150.00
Thermoplastic	LS	1.0	\$ 1,450.00	\$ 1,450.00
Stop Sign	EA	2.0	\$ 200.00	\$ 400.00
Landscaping/Seeding	LS	1.0	\$ 4,000.00	\$ 4,000.00
Subtotal				\$ 32,857.00
Surveying	%	2.0%	\$ 700.00	\$ 700.00
Mobilization	%	5.0%	\$ 1,600.00	\$ 1,600.00
Contengency	%	10.0%	\$ 3,300.00	\$ 3,300.00
Cost Estimate				\$ 38,457.00

CR 13 - 5' Sidewalk

Items	Unit	Quantity	Unit Cost	Total
Crossbar Removals	LS	-	\$ 300.00	\$ -
Trail Removal	LS	-	\$ 1,250.00	\$ -
Clearing & Grubing	SY	178.0	\$ 3.00	\$ 534.00
6" Base	Tons	35.0	\$ 32.00	\$ 1,120.00
6" Concrete	SY	112.0	\$ 36.00	\$ 4,032.00
Box Culvert	LS	-	\$ 6,500.00	\$ -
RRFB (New)	LS	-	\$ 7,150.00	\$ -
Thermoplastic	LS	-	\$ 1,450.00	\$ -
Stop Sign	EA	-	\$ 200.00	\$ -
Landscaping/Seeding	SF	67.0	\$ 6.00	\$ 402.00
Subtotal				\$ 6,088.00
Surveying	%	2.0%	\$ 100.00	\$ 100.00
Mobilization	%	5.0%	\$ 300.00	\$ 300.00
Contengency	%	10.0%	\$ 600.00	\$ 600.00
Cost Estimate				\$ 7,088.00
Combined Cost Estimate				\$ 45,545.00



MEMORANDUM

Date: July 13, 2015
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Patti Garcia, Town Clerk/Assistant to Town Manager
Re: 2014-2106 Strategic Plan Progress Report – 2nd Quarter
Item #: D. Communications

Background / Discussion:

The attached Quarterly Progress Report acknowledges the status of the individual action steps related to each priority. All of the items that are completed or in process have comments regarding their status. The next Progress Report will be provided to the Town Board on October 12 which will include updates through the 3rd quarter of 2015. The Progress Report will be posted on the Strategic Plan page on the Town's website.

The 2014-2016 Strategic Plan was adopted by the Town Board on September 22, 2014. Since that time, staff completed an Action Plan and began marketing, addressing budget prioritization, and tracking accomplishments. The Strategic Plan has been printed and distributed to advisory boards, other government agencies, and is available at Town facilities and other locations that have requested the document.

Feel free to contact me or Kelly Unger with any questions.

Attachments:

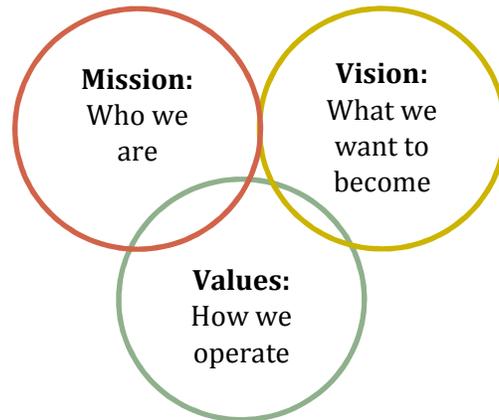
2014-2016 Strategic Plan Progress Report



TOWN OF WINDSOR STRATEGIC PLAN

2014-2016

MISSION, VISION & VALUES



MISSION STATEMENT

The Town of Windsor strengthens community through the fiscally responsible and equitable delivery of services, support of hometown pride, and encourages resident involvement.

VISION STATEMENT

1. Windsor's hometown feel fosters an energetic community spirit and pride that makes our town a special place in Northern Colorado.
2. Windsor has a strong local economy with diverse business sectors that provide jobs and services for residents.
3. Windsor promotes quality development.
4. Windsor enjoys a friendly community with a vibrant downtown, housing opportunities, choices for leisure, cultural activities, recreation and mobility for all.
5. Windsor is a good environmental steward.

VALUES

Producing Results – Responsibility - Integrity - Dedication - Exceptional Service

2014-2016 Strategic Plan Progress Report

Progress Codes	<div style="display: flex; flex-direction: column; gap: 10px;"> <div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #4a69bd; margin-right: 5px;"></div> Completed </div> <div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #76b82a; margin-right: 5px;"></div> On Schedule </div> <div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #f1c40f; margin-right: 5px;"></div> Behind Schedule </div> <div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #e74c3c; margin-right: 5px;"></div> Not Started </div> </div>
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Goal 1: Build Community Spirit and Pride

Priority	Plan of Action	Staff Assigned	Estimated Completion	Progress	Outcomes/Notes
A. <i>Promote safety and security</i>	i. Update and train all personnel on the Emergency Operations Plan	TW JM	6/2015		Completed. Updated Emergency ops plan finalized and given to department heads.
	ii. Promote rail safety efforts	KA KU	3/2016		Bids to be read on July 14, 2015. Construction is expected to begin at the end of August.
	iii. Establish best practices and efficiencies for police services	JM	12/2015		Records management has been completed Evidence room bar code 95% complete
	iv. Establish crosswalk safety standards	DW	9/2015		Initial TB work session was held on 9/22/14.
B. <i>Provide opportunities for residents to be involved and informed in Town governance and in community service</i>	i. Strengthen communications efforts	KU	Ongoing		New communications positions/structure in place. Updated press release template for easy to read format and added example for staff. Increased communications on social media during snow/flood events. Added Nextdoor.com a communication tool to reach neighborhood groups.

Priority	Plan of Action	Staff Assigned	Estimated Completion	Progress	Outcomes/Notes
C. <i>Encourage healthy, family-friendly neighborhoods for all ages</i>	i. Update the Comprehensive Plan	Planning	12/2015		Advisory Committee meeting #2, Visioning Community Workshop and presentation of Existing Conditions Analysis scheduled for 7/29/15.
	ii. Engage neighborhood participation through Town supported activities	KU	5/2016		Discussion with staff on ways to implement will begin 8/15.
D. <i>Promote a "One Windsor-One Community" Philosophy</i>	i. Develop a new resident orientation program	KU	5/2016		Staff will begin working on an orientation packet and welcome to Windsor dedicated webpage.
	ii. Promote Windsor's unique attributes	MC SJ KU	10/2015		125 th marketing and promo; marketing special events; E.D. hosted Broker event.
E. <i>Lead through stewardship of natural resources</i>	i. Establish 2016 Water Conservation Plan	PG TW DW	6/2016		Received grant for the Plan from CWCB. Work to start 7/2015.
	ii. Identify opportunities for disposal of household items	TW	Completed		Recycle site has added a compactor for co-mingled recyclables
	iii. Explore natural area preservation opportunities	MC	12/2015		CE certification submitted; FSWA MOU and grant; OS Mgmt Plan part of Legacy Plan Scope.
	iv. Implement LED street light conversion	KA KU	8/2015		Poudre Valley REA has ordered the LED Street Lights. They will be installed July 2015.
F. <i>Improve appearance and aesthetics of main corridors</i>	i. Develop public right-of-way standards for main corridors	Planning	9/2015		Houseal Lavigne preparing language for inclusion in Comprehensive Plan.

G. <i>Support Windsor's youth</i>	i. Develop Windsor's business and school partnership	KA KU	6/2016		Discussion will take place with new superintendent 7/2015.
H. <i>Encourage historic preservation</i>	i. Implement Historic Preservation Commission Work Plan	Planning	12/2015		65% complete as of 6/2015.
	i. Promote Lake View Cemetery	MC	12/2015		Develop historic program and feature article; enhance website; CIP projects.

Goal 2: Promote Windsor as a Destination					
Priority	Plan of Action	Staff Assigned	Estimated Completion	Progress	Outcomes/Notes
A. <i>Provide diverse and healthy choices in leisure culture, and recreation</i>	i. Encourage community supported events	MC	3/15		Revised show stage guidelines; adding town sponsored events to Link and social media.
	ii. Celebrate Windsor's 125 th Anniversary	KU	12/15		Summer events underway.
	iii. Support CRC Expansion	MC	6/16		Design Development starts 3/1/15; CM/GC selected 3/5/15; groundbreaking 7/23/15.
	iv. Implement Museum Landscape Plan	MC	12/15		2016 – Phase II Design Build underway; 2017 – Phase III.
	v. Update Parks, Recreation, and Culture Master Plan	MC	12/15		Contracted with GreenPlay LLC for Legacy Plan.
B. <i>Promote creative and artistic outlets</i>	i. Promote Art in Public Places Plan	MC	6/16		Placement of 1-2 public art pieces; coordinating w/ WSHS for Boardwalk Park.
	i. Seek cultural district designation	MC	6/16		

Goal 3: Diversify, Grow, and Strengthen the Local Economy					
Priority	Plan of Action	Staff Assigned	Estimated Completion	Progress	Outcomes/Notes
A. <i>Foster business attraction tools and promote the business retention and expansion program</i>	i. Utilize incentives guidelines program	SJ	Ongoing		Provided incentives to several companies so far in 2015.
	ii. Research and identify new financial assistance programs	SJ	Ongoing		Continue to always research opportunities. New programs with Colorado Lending Source, Upstate Colorado. Working with Larimer County to create Economic Development Strategic Plan to qualify for more Federal assistance/grants etc.
B. <i>Strengthen retail strategies for all commercial corridors</i>	i. Create a shop local program	SJ	6/16		May be restricted without staff and money. Research performed by intern for viable programs throughout the U.S.
	ii. Support new businesses	SJ	Ongoing		List all new businesses on our business directory on our website. Always try to network and refer resources.
	iii. Develop a business-to-business program	SJ	6/16		Always refer our licensed businesses. Also part of Manufacturing Sector Partnership. Helped with inaugural NOCOM manufacturing event at the Ranch.

C. <i>Advance employment opportunities</i>	i. Promote primary employment	SJ	Ongoing		Acquired several more employers this year already. Always working to secure primary employers in several business parks throughout town.
	ii. Network/connect with brokers and site selectors	SJ	Ongoing		Ongoing – Also Held 2015 Broker event 6.11.15, total attendance 80 people.
D. <i>Support the Downtown Development Authority</i>	i. Support implementation of the DDA Work Plan	PG KU	Ongoing		DDA working on potential developments – met with DCI & Library 6/2015.

Goal 4: Develop and Maintain Effective Infrastructure					
Priority	Plan of Action	Staff Assigned	Estimated Completion	Progress	Outcomes/Notes
A. <i>Identify and address barriers to traffic flow</i>	i. Actively engage with North Front Range Metropolitan Planning Organization	DW	Ongoing		Attending NFRMPO Technical Advisory Committee mtg/ and Council meetings.
	ii. Prioritize projects in 5 year Capital Improvement Plan	DW	Completed		Staff completed work on CIP.
	iii. Determine feasibility to reduce river flooding impacts on arterial roads	DW	11/15		Eaton Ditch control gate was completed on May 1, 2015 and flooding of 7 th St. CR 13 being looked at. 7 th Street complete.
B. <i>Support multiple forms of alternative transportation</i>	i. Develop Transportation Plan to include Trails Master Plan	DW, MC	12/15		Trails Master Plan updated; Houseal Lavigne preparing language for Comprehensive Plan.
C. <i>Make street maintenance a priority</i>	i. Establish methods to fund a target Pavement Condition Index standard	DW	Completed		CIP funding is set at 70% of Pavement Index Standard.
D. <i>Pursue water independence</i>	ii. Participate in Northern Integrated Supply Project (NISP)	DW	Ongoing		Windsor continues to participate financially.
	iii. Finalize direction for the Regional Water Transmission & Treatment effort	DW	11/15		Continuing meetings with entities interested in a northern treatment plant. Consultant is doing some additional study of Soldier Canyon treatment plant.



Liquor Licensing Authority

To: Mr. Mayor and Members of the Town Board

CC: Patti Garcia, Town Clerk
Ian McCargar, Town Attorney
Kelly Arnold, Town Administrator
Krystal Eucker, Deputy Town Clerk
John Michaels, Chief of Police

From: Teresa Ablao, Associate Town Judge

Date: July 3, 2015

RE: Windsor Local Liquor Licensing Authority report – 2st Quarter 2015

Dear Mayor and Town Board Members:

This quarter we had a fairly light amount of activity with respect to Liquor Licensing. We met for Regular meetings on April 20 and May 18. There was no business for the June 15 Regular meeting. A special meeting was held on May 4 to accommodate an Art Gallery applicant and another special meeting on June 29 to accommodate a Special Event. Below is a summary of what has occurred since my last report of March 17, 2015.

Renewals: This quarter, 9 license renewals were approved on consent:

- *Picasso and Wine* (Beer and Wine license)
- *Pelican Lakes* (Hotel/Restaurant license)
- *Stuft Burger Bar* (Hotel/Restaurant license)
- *Sol de Jalisco* (Hotel/Restaurant license)
- *Italian Grill* (Hotel/Restaurant license)
- *The Summit* (Hotel/Restaurant license)
- *Backdraft* (Hotel/Restaurant license)
- *Corner Liquor* (Liquor Store license)
- *Wing Shack Windsor* (Beer and Wine license)

New applications and license transfer:

- *Memory Lane Antiques* was granted an Art Gallery Permit.
- *NoCo Soccer Club* was granted a Special Event Permit to serve alcohol at Windsor Now event on July 16, with a July 23 rain date.
- *Sala Thai* (Hotel/Restaurant license) transfer of ownership was approved
- *Windsor Discount Liquor* was granted a Tastings Permit.

As always, please feel free to contact me anytime if you have any questions or concerns.

Respectfully submitted,

Teresa Ablao

PROJECT UPDATE REPORT

DATE: July, 2015

**PROJECT: Northern Integrated Supply Project-
NEPA Phase**

CONTACT: Carl Brouwer

PURPOSE: Complete the National Environmental Policy Act (NEPA) phase of the project and obtain a Record of Decision that will allow the project to be implemented.

PROJECT STATUS:

- Participation for the 15 participants is 40,000 acre-ft of permitted yield.
- A Supplemental DEIS has been prepared for the Project.
- **The SDEIS is complete and is under review. Public hearings on July 22 and 23.**

BUDGET ACTIVITY:

Category	ERO	NW	TRMWF	Ciruli&Sigler	Hydros/WQ	B&V	Other	Total
Budget	\$ 589,246	\$ 300,000	\$ 70,000	\$ 50,000	\$ 450,000	\$ 800,000	\$ 83,000	\$2,342,246
January	\$ 104,478	\$ 23,257	\$ 3,525	\$ 1,988	\$ -	\$ -	\$ -	\$ 133,247
February	\$ 69,378	\$ 29,824	\$ 5,669	\$ 7,237	\$ -	\$ -	\$ 25	\$ 112,133
March	\$ 130,440	\$ 33,549	\$ 10,011	\$ -	\$ -	\$ -	\$ 552	\$ 174,552
April	\$ 95,827	\$ 34,885	\$ 3,567	\$ 7,828	\$ 36,740	\$ -	\$ -	\$ 178,847
May	\$ 74,650	\$ 33,141	\$ 4,497	\$ 175	\$ -	\$ -	\$ 24	\$ 112,486
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	\$ 25
July	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
August	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
September	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure to Date	\$ 474,772	\$154,657	\$ 27,269	\$ 17,227	\$ 36,740	\$ -	\$ 626	\$ 711,291
Budget Remaining	\$ 114,474	\$145,343	\$ 42,731	\$ 32,773	\$ 413,260	\$ 800,000	\$ 82,374	\$1,630,955
% Spent	81%	52%	39%	34%	8%	0%	1%	30%

ACTIVITY:

- *The SDEIS is complete.*
- *Working on alternative ditch company Proposal concept including conveyance approaches to satisfy concerns, additional water, additional facilities, and other compensation.*
- *AECOM mapping the Glade site geology.*
- Continued dialog with land owners in Glade area including private and BLM.
- Met with State Land Board representative regarding Glade land acquisition.
- Meetings with various interest groups, newspapers, and other media.

OUTSTANDING ISSUES:

- Time in bringing the permitting phase to a conclusion.
- Continuing effort is being made by opponents to stop NISP.

FUTURE ACTION:

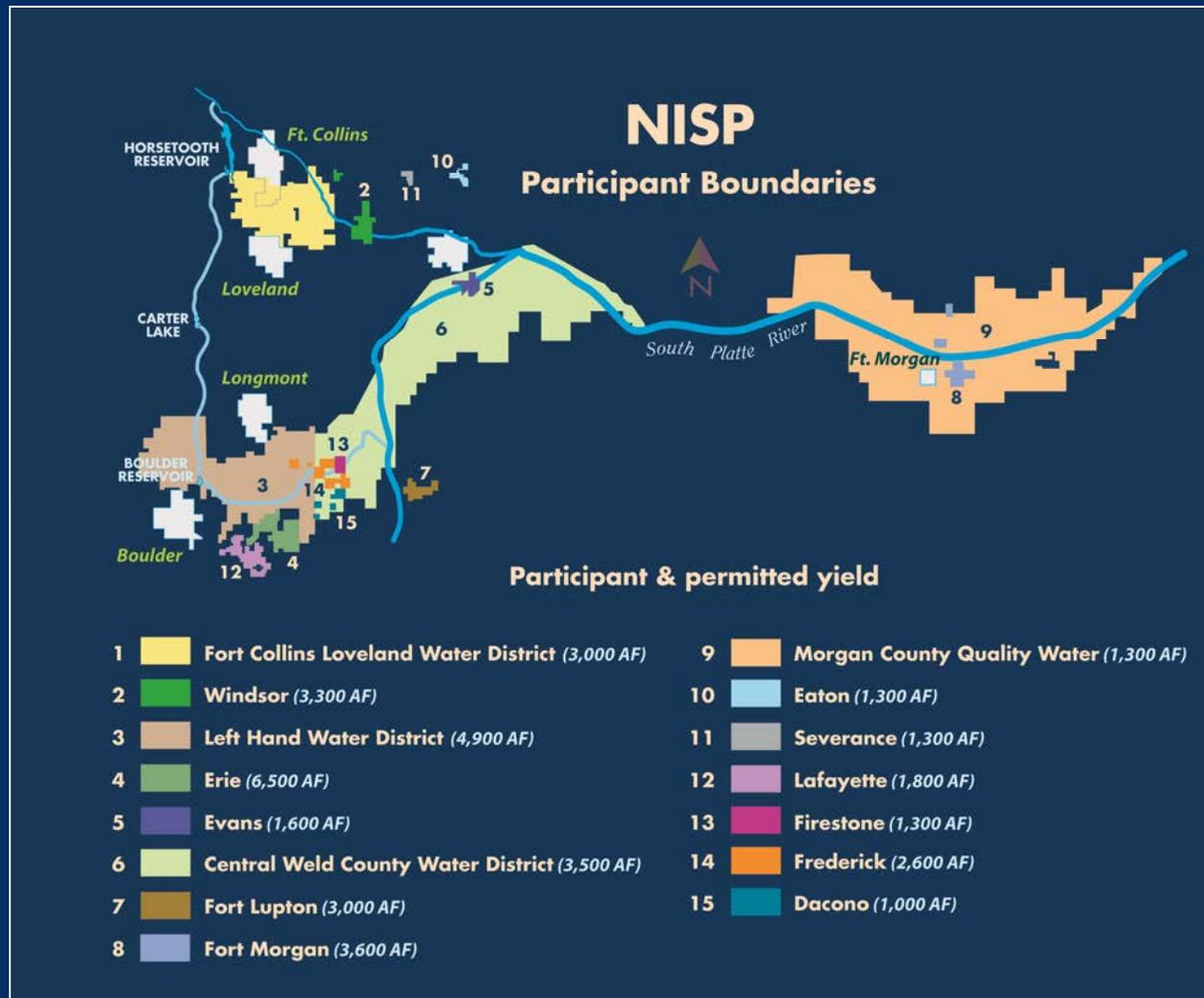
- *Prepare for public hearings in July.*
- *Prepare final wetlands delineation for all alternatives.*
- *Obtain additional water quality samples in the Poudre and tributaries.*
- *Begin preparation of 401 Certification.*
- *Begin State of Colorado Section 122.2 Mitigation and Enhancement process.*
- *Determine land acquisition plan for State, BLM, Holcim, and Weaver properties.*
- Work out agreements with New Cache and Larimer and Weld Ditch Companies.

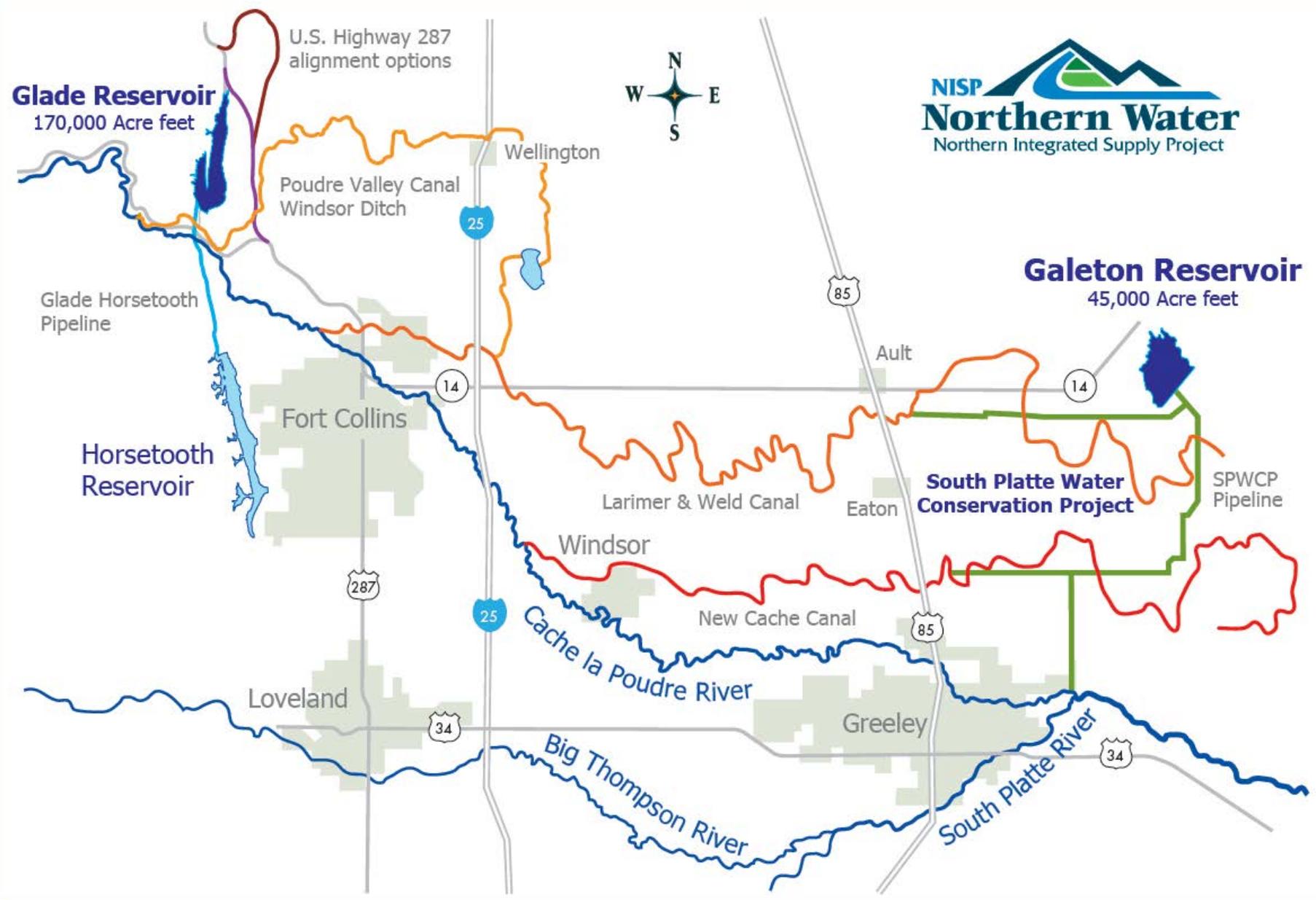
NISP SDEIS

July 2015



A Participant Driven Project





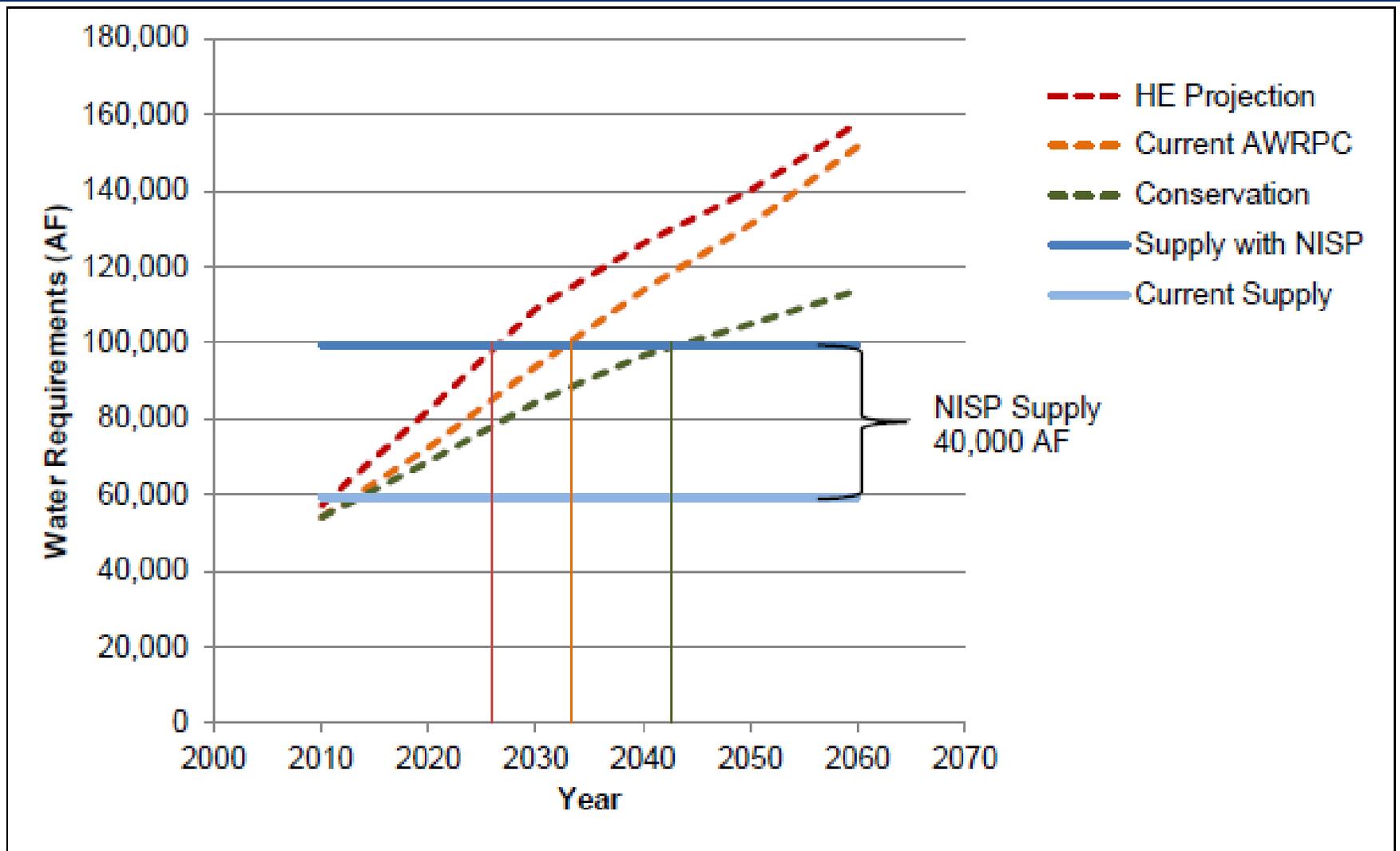
Where We've Been

- 2004 - Started EIS Process
- 2008 - DEIS
- 2009 – Corps Determines SDEIS Necessary
- 2009 – 2012 Common Technical Platform
- 2013 – 2014 NISP Specific Analyses
- Spent \$15M to date, \$9M on SDEIS

SDEIS – Major Issues

- Updated Supply and Demand
- Alternatives
- Hydrology Modeling
- Aquatic Resources
- Water Quality
- Stream Morphology and Sediment
- Riparian/Riverine Wetlands
- Socioeconomic

Supply and Demand

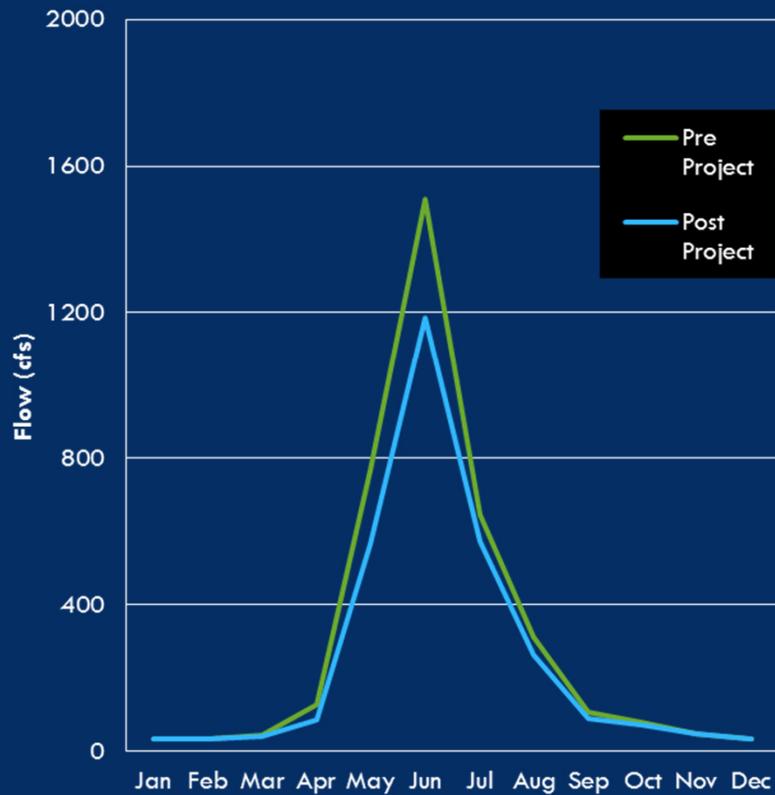


Alternatives

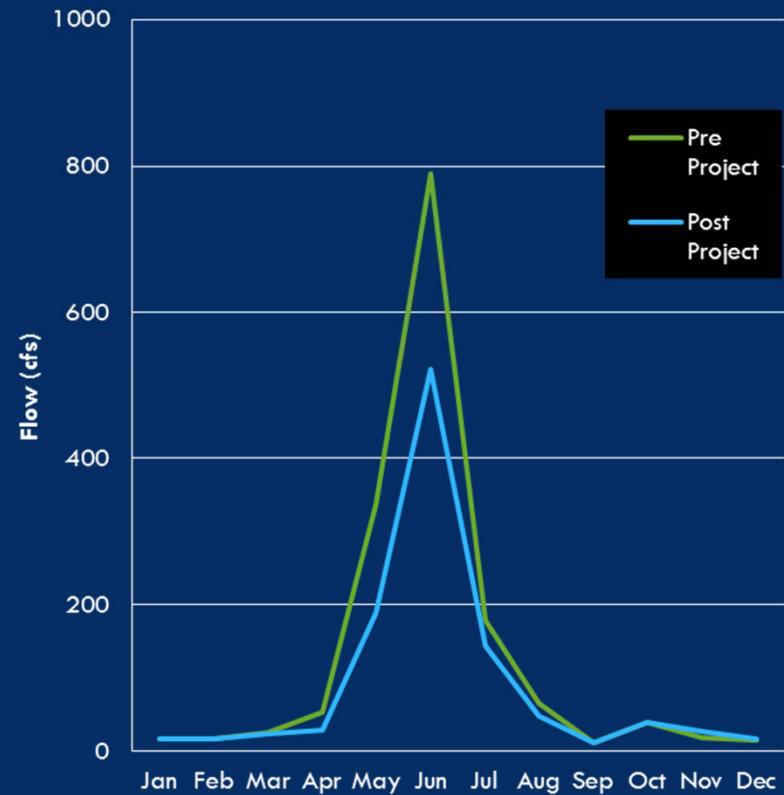
- ❑ “Healthy Rivers” and “Better Future” Evaluated and Dismissed.
- ❑ Alt. 1 – No Action: 64,000 acres ag dryup and 120 KAF storage at Cactus Hill
- ❑ Alt. 2 – Glade and SPWCP (w/ & w/o Reclamation Exchange)
- ❑ Alt. 3 – Cactus Hill and SPWCP
- ❑ Alt. 4 – Alt. 3 with direct pipe from New Cache

Hydrology

Poudre River at Canyon Mouth



Poudre River at Lincoln St Fort Collins



Aquatic Resources

- Minor to Negligible effects for most of the Poudre Segments
- Beneficial effect from flow augmentation for LaPorte - Fort Collins Reach (Alt. 2)



Water Quality

- ❑ Negligible to No Impact on Horsetooth WQ
- ❑ Negligible to No Impact on WWTP's
- ❑ Potential Mid-Late Summer Temp. Impact
- ❑ Potential WQ Constituent Impact on Lower Poudre
- ❑ Selenium – Boxelder Drainage
- ❑ Nutrients – Point and Non-Point Discharges
- ❑ Others?
- ❑ Qualitative Temp and Constituent to Modeled for Final EIS

Geomorphology and Sediment

- Upstream of I-25, Sediment Limited
- Downstream of I-25, Transport Limited
- Flushing Flows Reduced
- Vegetation Encroachment



Riparian/Riverine Wetlands

- 220 acres of potential Riparian Effect based on greater than 0.5 feet of groundwater level change



Socioeconomic

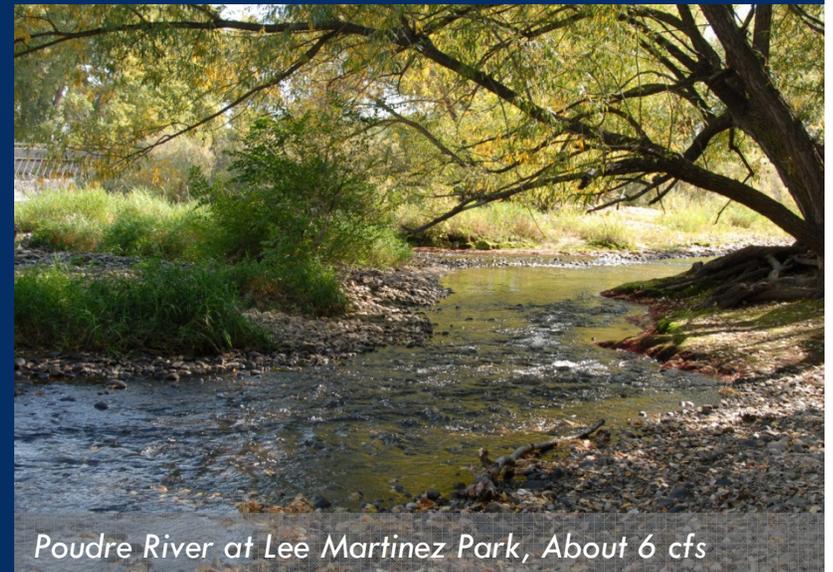
- No Commercial Boating Impact
- Fort Collins boating days reduced from 54 to 35 days (assumes required flow of 150 cfs).
- Lost value of \$241,000 per year
- Glade recreation value of \$13,200,000

Comparison of Alternatives

- ❑ No clear “winner” amongst alternatives
- ❑ No “Major” effect on critical river resources
- ❑ No Action has highest impact to wetlands.
- ❑ Flow impact of Alt. 4 the least through FC
- ❑ Alt. 2 (Glade) has least aquatic impact
- ❑ Water Quality modeling will help further refine

Mitigation – Flow Enhancement

- No NISP Diversions Above PVC (Canyon Mouth)
- Low Flow Bypass
 - No diversions when flow < 25 cfs winter, <50 cfs summer
- Low Flow Enhancement – Nov-Apr, Sept
 - Release From Glade Reservoir
 - Target 10 cfs, 3,600 AF Total
 - Eliminate Dry-up Points
 - Recapture downstream
- Potential Curtailment in Late Summer for Water Quality Purposes
- Water Quality Monitoring



Poudre River at Lee Martinez Park, About 6 cfs

Mitigation – Other River/Reservoir

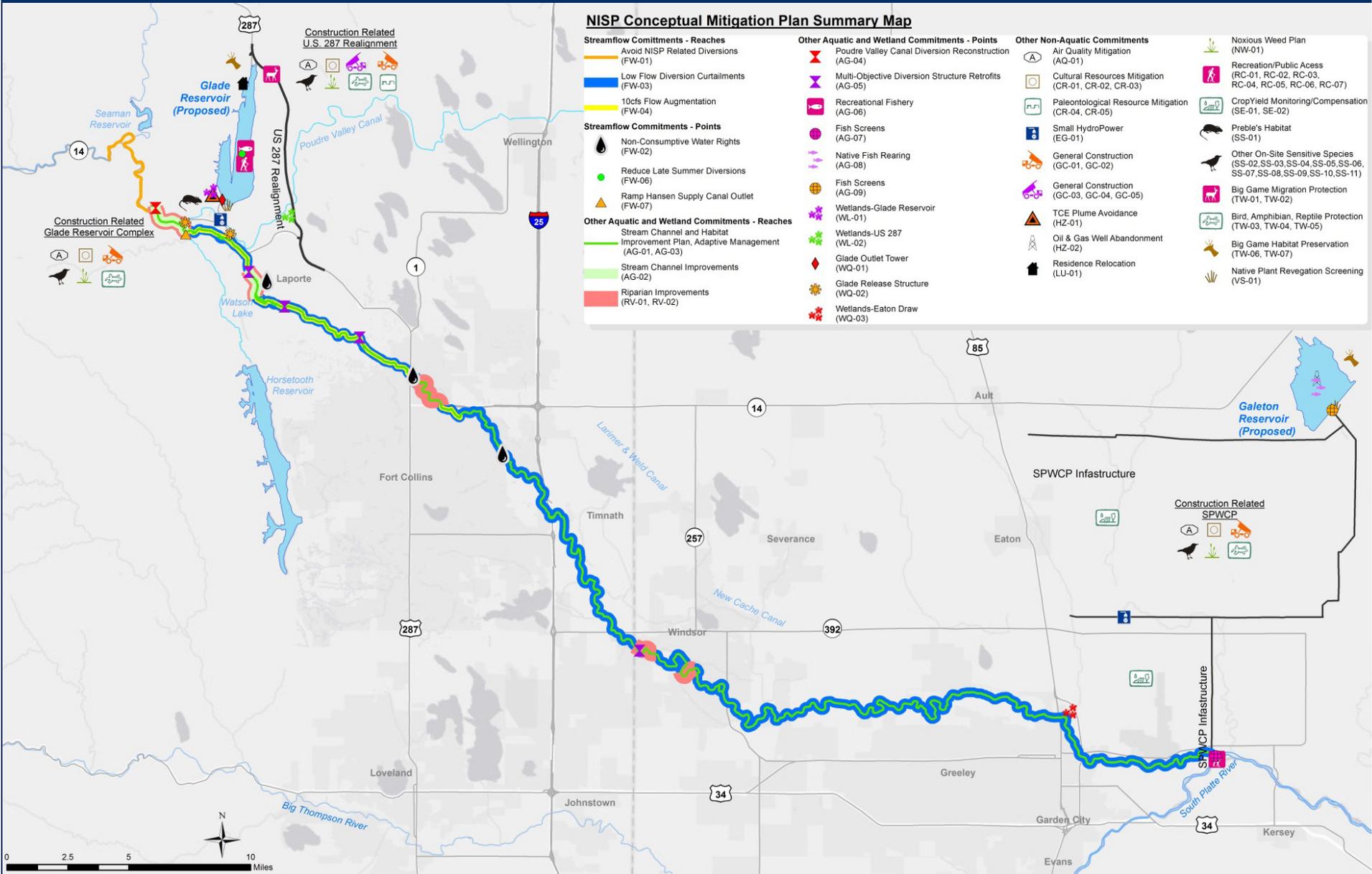
- Channel Habitat & Improvement Plan
- 2.4 Miles of Channel Improvements
- Riparian Vegetation Improvements at 5 sites
- Diversion Reconstruction and 4 Multi-objective Retrofits
 - Low Flow Conveyance
 - Fish Passage
- Wetlands Construction
 - Compensate for Loss
 - Additional for Water Quality
- Recreational Fishing (Glade)
- Native Fish Rearing (Galeton)



Multi-objective Diversion Structure with Fish Passage

NISP Conceptual Mitigation Plan Summary Map

<p>Streamflow Commitments - Reaches</p> <ul style="list-style-type: none"> Avoid NISP Related Diversions (FW-01) Low Flow Diversion Curtailments (FW-03) 10cfs Flow Augmentation (FW-04) <p>Streamflow Commitments - Points</p> <ul style="list-style-type: none"> Non-Consumptive Water Rights (FW-02) Reduce Late Summer Diversions (FW-06) Ramp Hansen Supply Canal Outlet (FW-07) <p>Other Aquatic and Wetland Commitments - Reaches</p> <ul style="list-style-type: none"> Stream Channel and Habitat Improvement Plan, Adaptive Management (AG-01, AG-03) Stream Channel Improvements (AG-02) Riparian Improvements (RV-01, RV-02) 	<p>Other Aquatic and Wetland Commitments - Points</p> <ul style="list-style-type: none"> Poudre Valley Canal Diversion Reconstruction (AG-04) Multi-Objective Diversion Structure Retrofits (AG-05) Recreational Fishery (AG-06) Fish Screens (AG-07) Native Fish Rearing (AG-08) Fish Screens (AG-09) Wetlands-Glade Reservoir (WL-01) Wetlands-US 287 (WL-02) Glade Outlet Tower (WQ-01) Glade Release Structure (WQ-02) Wetlands-Eaton Draw (WQ-03) 	<p>Other Non-Aquatic Commitments</p> <ul style="list-style-type: none"> Air Quality Mitigation (AQ-01) Cultural Resources Mitigation (CR-01, CR-02, CR-03) Paleontological Resource Mitigation (CR-04, CR-05) Small HydroPower (EG-01) General Construction (GC-01, GC-02) General Construction (GC-03, GC-04, GC-05) TCE Plume Avoidance (HZ-01) Oil & Gas Well Abandonment (HZ-02) Residence Relocation (LU-01) 	<ul style="list-style-type: none"> Noxious Weed Plan (NW-01) Recreation/Public Access (RC-01, RC-02, RC-03, RC-04, RC-05, RC-06, RC-07) Crop Yield Monitoring/Compensation (SE-01, SE-02) Preble's Habitat (SS-01) Other On-Site Sensitive Species (SS-02, SS-03, SS-04, SS-05, SS-06, SS-07, SS-08, SS-09, SS-10, SS-11) Big Game Migration Protection (TW-01, TW-02) Bird, Amphibian, Reptile Protection (TW-03, TW-04, TW-05) Big Game Habitat Preservation (TW-06, TW-07) Native Plant Revegetation Screening (VS-01)
--	--	---	--



Mitigation – Recreation

- Glade Managed Similar to Horsetooth Reservoir
 - Motorized Boating
 - Camping
 - Fishing
 - Access For Hunting and Hiking
 - Parking and Visitor's Center
- Facilities at SPWCP/ Mitani-Tokuyasu SWA
 - Improve Facilities
 - Fishing at Hunting at Forebay

Horsetooth Reservoir Recreation



Mitigation – Wildlife

- Mitigate Preble's Meadow Jumping Mouse Habitat at Glade
- Protect Other Sensitive Birds, Mammals, Amphibians and Reptiles
- Protect / Enhance Big-Game Migration Corridors



Preble's Meadow Jumping Mouse (USFWS)



Big Game Underpass (WYDOT)

Mitigation – Other

- Implement Typical Construction BMPs
 - Dust Control
 - Stormwater Management
 - Low Emission Equipment
 - Cultural and Paleontological Resource Mitigation Plans
- Investigate Hydropower Opportunities
- Protect and Compensate Farmers for SPWCP Operations



Weld County Onion Harvest (Greeley Tribune)

Regulatory Framework and Permitting Status

- Federal
- State
- Local

Federal

- Corps of Engineers
- Reclamation Special Use Permit and Contract
- Department of Transportation
- Regulatory Requirements triggered by proposed Federal Agency action:
 - NEPA
 - ESA Section 7
 - Fish & Wildlife Coordination Act
 - NHPA Section 106

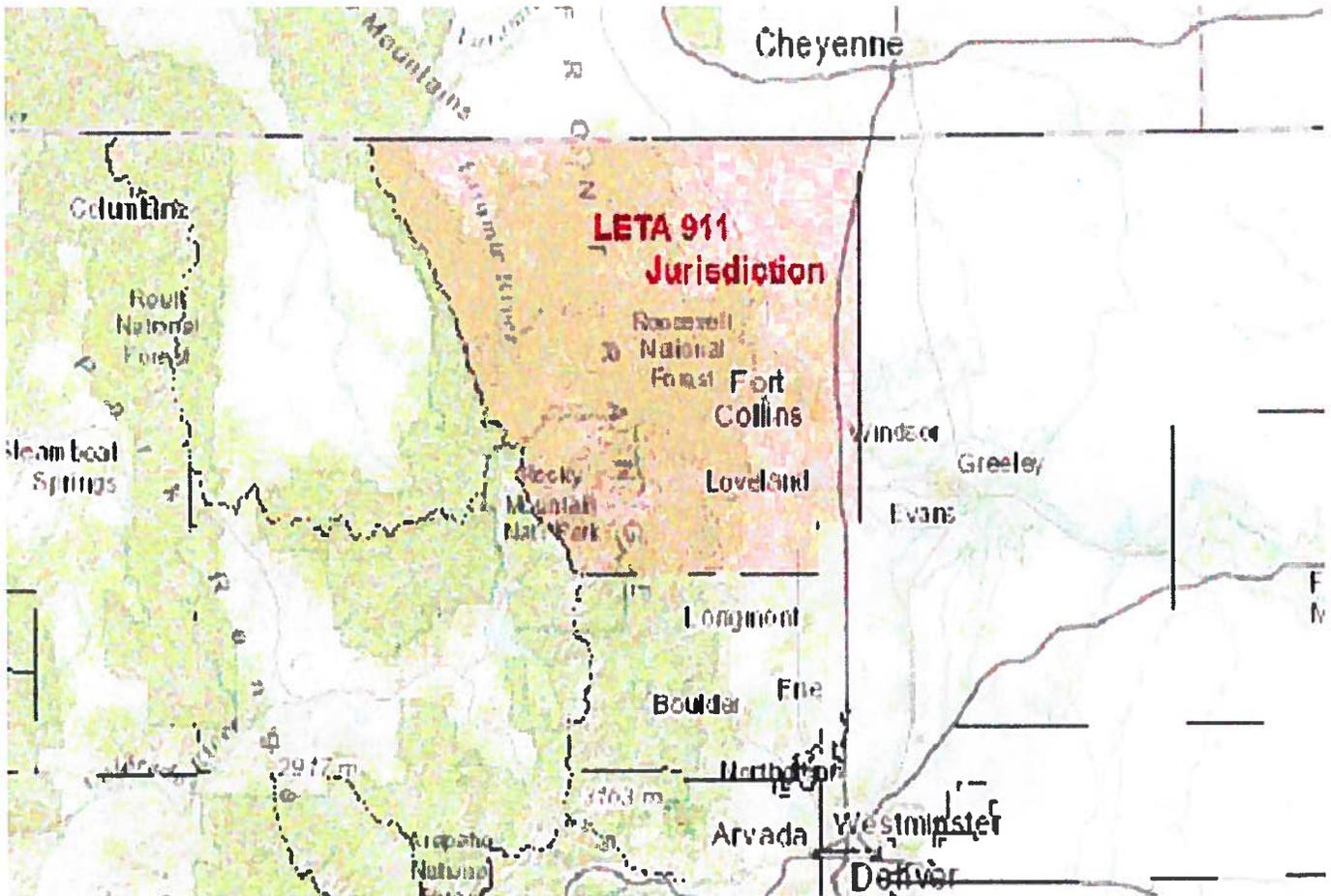
State and Local

- State Approvals
 - Section 122.2 Fish and Wildlife Mitigation Planning Process
 - Section 401 Water Quality Certification Process
- Local Approvals
 - Larimer County 1041 for Pipelines and Potentially Reservoirs



Larimer Emergency Telephone Authority

Annual 2014 Report

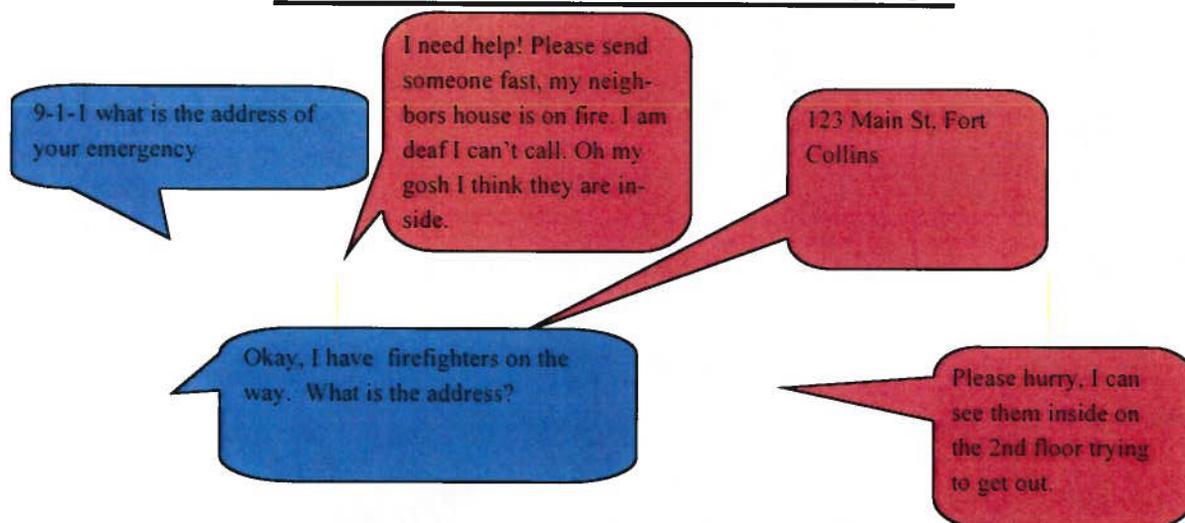


*It's not a **job**,
It's a **responsibility**.*

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EXECUTIVE DIRECTOR MESSAGE



November 2014 marked my 22nd year working in public safety and specifically 9-1-1. When I started my career, almost everything was handwritten on notecards, time stamped, and passed on a conveyor belt to another dispatcher. I never imagined the technology advances 9-1-1 has taken in my career. We have technology that allows us to approximate the location of a 9-1-1 caller on a cell phone (when I started in 9-1-1 cell phones couldn't dial 9-1-1!), we can call citizens using our Emergency Notification System when there is imminent threat to their safety, our five 9-1-1 centers are networked together to seamlessly back each other up when there is high volume, and we can now support TEXT to 9-1-1. Text to 9-1-1?

July 2014 marked a **significant achievement and milestone in 9-1-1.** Anyone located in Larimer County can send a text message to 9-1-1 and they will reach one of our 9-1-1 centers and their call will be handled

As an emergency call for help. Dispatchers will text back to the caller and determine the location of the emergency, the nature of the emergency, and they will send emergency personnel to the location. This accomplishment has changed everything about 9-1-1 now and moving forward!

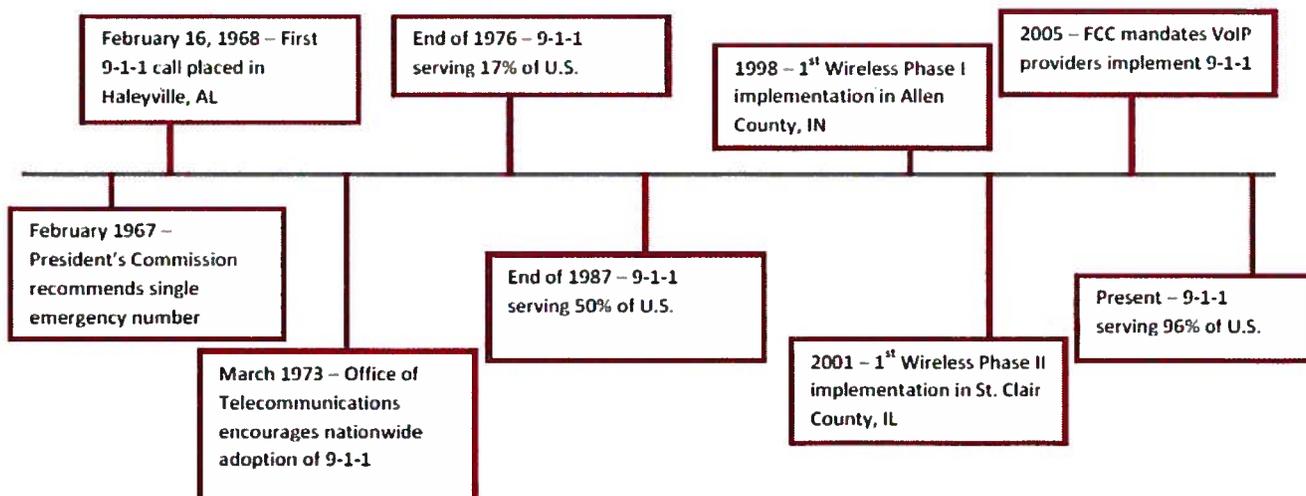
Kimberly Culp
Executive Director

History of LETA

LETA was formed in 1990 through the joint efforts of Larimer County and the cities, towns, fire districts and hospital districts located in the County. Colorado legislation authorized the creation of emergency telephone authorities in 1981, and the birth of LETA resulted from that legislation and an Intergovernmental Agreement between the governmental subdivisions in Larimer County. The goal of the agreement and the vision of the signatories were to provide consistent county-wide enhanced 9-1-1 services. Through the joint efforts and simple hard work of all of the local governments and districts this goal was accomplished and the vision realized. LETA now proudly exists as the sole responsible entity in Larimer County for the administration and operation of all emergency telephone services.

LETA is governed by a seven member board appointed by the Board of County Commissioners and drawn from a cross section of the public that the Authority serves. LETA's day to day operations are managed by Executive Director, Kimberly Culp.

LETA's revenue source is a surcharge on telephone users in the County. Revenues are used for the purchase of 9-1-1 equipment and the management of the 9-1-1 system. At the time of LETA's formation the surcharge was set a \$.50 per telephone per month. Since that time the surcharge has been reduced to \$.45 per phone , the second lowest surcharge of all emergency telephone authorities in Colorado.



LETA MISSION AND VISION STATEMENT

Mission Statement

The Larimer Emergency Telephone Authority is committed to supporting 9-1-1 Emergency Communications throughout Larimer County. We will assume a leadership role by identifying current and future 9-1-1 communication system needs, 9-1-1 programs, and establishing sustainable equipment standards. To support these standards, we collect and responsibly manage telephone surcharges collected by the Authority.

Vision Statement

The Larimer Emergency Telephone Authority strives to provide high levels of 9-1-1 service through technical excellence, leadership, and open collaborative communication to maintain a unified approach to future 9-1-1 needs.

2014 LETA BOARD MEMBER TERMS

Member	Position	Term appointment	Term expiration
COREY CHRISTENSEN	Director	01/01/2015	12/31/2016 – 2nd term
FRANK JOHNSON	Director	01/01/2015	12/31/2016 – 2nd term
BILL WESTBROOK	Treasurer	01/01/2014	12/31/2015 – 3rd term
BILL NELSON	Vice Chair	01/01/2015	12/31/2016 – 3rd term
RANDY LESHER	Director	01/01/2015	12/31/2016 – 4th term
STEVE CHARLES	Secretary	01/01/2014	12/31/2015 – 3rd term
WES KUFELD	Chair	01/01/2014	12/31/2015 – 3rd term
JOHN FREY	Legal Counsel	N/A	N/A
KIMBERLY CULP	Executive Director	N/A	N/A
ED ROTH	Technical Manager	N/A	N/A
VALARIE TURNER	Operations Manager	N/A	N/A
BEN BUTTERFIELD	GIS Analyst	N/A	N/A

2014 LETA BOARD MEMBERS

<p style="text-align: center;"> Berthoud Fire Representing Fire Districts Fire Chief Steve Charles PO Box 570 Berthoud, CO 80513 scharles@berthoudfire.org </p>	<p style="text-align: center;"> City of Loveland Representing City of Loveland IT Director Bill Westbrook 500 E. 3rd Street Loveland, CO 80537 Bill.westbrook@cityofloveland.net </p>	<p style="text-align: center;"> Fort Collins Police Services Representing City of Fort Collins Deputy Chief Cory Christensen PO Box 580 Fort Collins, CO 80522 cchristensen@fcgov.com </p>
<p style="text-align: center;"> Thompson Valley EMS Representing Emergency Medical Services Chief Randy Leshner 4480 Clydesdale Pkwy Loveland, CO 80538 rlesher@tvems.com </p>	<p style="text-align: center;"> Colorado State University Representing Small Towns Lieutenant Frank Johnson 750 Meridian Ave Fort Collins, CO 80523 franke.johnson@colostate.edu </p>	<p style="text-align: center;"> Larimer County Sheriff's Office Representing Larimer County Undersheriff Bill Nelson 2501 Midpoint Drive Fort Collins, CO 80525 nelsonwd@co.larimer.co.us </p>
<p style="text-align: center;"> Town of Estes Park Representing Small Towns Police Chief Wes Kufeld PO Box 1287 Estes Park, CO 80517 wkufeld@estes.org </p>		



LETA Board Meeting Room, 380 N. Wilson Ave Loveland CO

2014 9-1-1 SURCHARGE FEES

LISTED BY COUNTY

ADAMS	0.70
ARAPAHOE	0.43
ARCHULETA	1.25
ASPEN/PITKIN	1.25
AURORA— CITY OF	0.70
BACA	0.70
BENT/KIOWA	0.70
BOULDER	0.70
CHAFFEE	1.25
CHEYENNE	0.70
CLEAR CREEK	1.25
CROWLEY	0.70
CUSTER	1.25
DELTA	0.70
DENVER	0.70
DOLORES (NO AUTHORITY BOARD)	0.50
DOUGLAS	0.70
EAGLE	1.25
ELBERT	0.70
EL PASO/TELLER	0.70
FREMONT	0.70
GARFIELD	0.70
GILPIN	1.20
GRAND	1.50
GRAND JUNCTION	1.30
GUNNISON/HINSDALE	1.00
HUERFANO	0.70
JACKSON	0.70
JEFFERSON	0.70

KIT CARSON	0.70
LAKE	0.70
LA PLATA	0.70
LARIMER	0.45
LAS ANIMAS	1.50
LINCOLN	0.70
LOGAN	0.70
MOFFAT	0.70
MONTEZUMA	0.70
MONTROSE	0.70
MORGAN	0.70
OTERO	0.70
OURAY	0.70
PARK	1.25
PHILLIPS	1.25
PROWERS	0.70
PUEBLO—CITY OF	0.70
PUEBLO—COUNTY	0.70
RIO BLANCO—EAST	0.70
RIO BLANCO—WEST	1.00
ROUTT	1.25
SAN JUAN	1.00
SAN LUIS VALLEY	0.50
SAN MIGUEL	1.25
SEDGWICK	0.70
SUMMIT	1.50
THORNTON— CITY OF	0.70
WASHINGTON/YUMA	1.25
WELD	0.70

2014 ACCOMPLISHMENTS

The logo for Intrado, featuring the word "intrado" in a white, lowercase, sans-serif font on a dark blue rectangular background.

In 2014, LETA installed new 9-1-1 phone system equipment at each 9-1-1 center. The new 9-1-1 equipment replaced the previous micro-DATA system. The new equipment purchased was the VIPER solution offered by Intrado, installed and supported by Venture Technologies. LETA installed five 9-1-1 phone systems in 119 days. This was accomplished through numerous hours, dedication to the mission, cooperation of partners, and a greater understanding of the services we need to provide. The VIPER system is a solid, robust solution that has served the 9-1-1 centers seamlessly in 2014.



LETA completed a project the fall of 2014 with Pictometry. LETA has obtained all of the floor plans for the school districts in Larimer County along with all of the buildings on CSU Main Campus. LETA has worked with Pictometry to have the floor plans placed as a layer in our Pictometry tools. The floor plans are now available to all first responders and dispatchers. This allows all public safety employees to see details about a school and coordinate a critical response to an incident. LETA is very excited about this project and the amazing tools they have provided to the dispatchers and first responders. This has also prompted outreach at the schools for the placement of their class room numbers. We have asked the schools to post their classroom numbers inside the classrooms so all volunteers and staff members are able to see and read the room number regardless of where they are taking shelter inside their designated safe place.

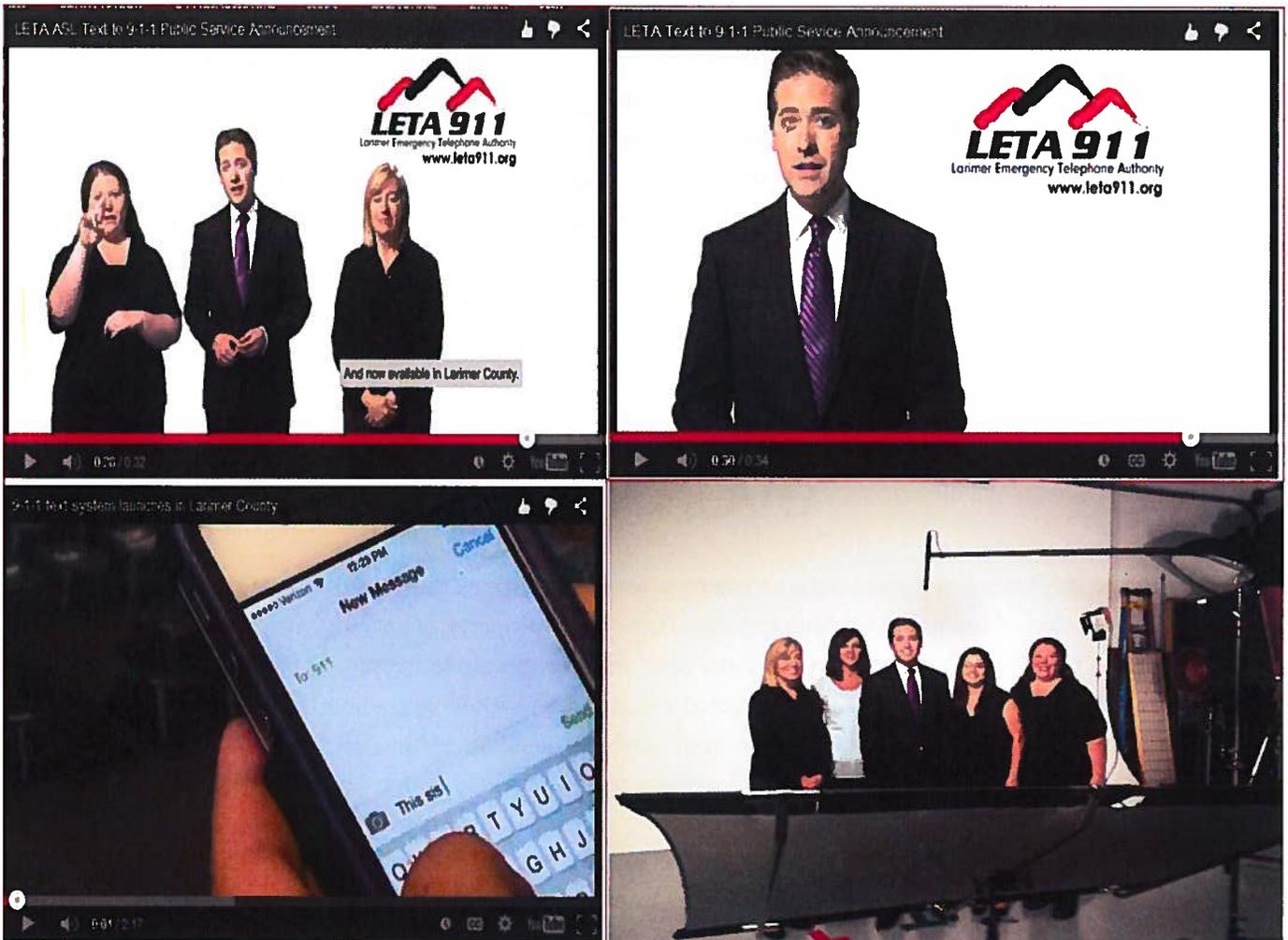


Everbridge, LETA's Emergency Alert System, was used 87 times during 2014. The system was used to notify citizens of imminent or potential threats to life or property. Our citizens are able to sign up to receive emergency alerts on their cell phones, text devices, email addresses, or work phones. The system will be updated in 2015 and LETA started preparations for the upgrade in 2014. The preparations included working with the Vendor on the application to understand the full functionality of the program. LETA continues to encourage our government partners to promote the Everbridge System at all community events. If we can't reach our citizens, we can't alert them to imminent threats to life or property. We need your help to build awareness around this critical public safety tool. Contact us for flyers, FAQ's or for us to attend your event to promote citizen participation.

2014 Text to 9-1-1

July 17, 2014, is a date LETA will mark in bold as a momentous milestone in LETA's 9-1-1 history. On July 17, 2014, LETA went live with receiving a text message in the 9-1-1 system. Sending a text message to 9-1-1 was a highly anticipated project, drawing the issue of accessibility to 9-1-1 for all citizens, to the forefront. LETA worked numerous hours, pressed the wireless carriers, the vendors, and our dispatch centers in order to accomplish this milestone. LETA completed the project without impacting or creating an added burden on the dispatch centers on how calls are currently processed. The Text to 9-1-1 solution that LETA selected is an integrated solution in the VIPER Intrado system and allows dispatchers to answer voice calls, answer text calls, place calls on hold, and transfer text calls to any 9-1-1 center in the LETA network. The project was such a success that two additional counties asked LETA to host their Text to 9-1-1 implementation. This means Text to 9-1-1 calls placed in their county will route to the Larimer County Sheriff's Department, where they will handle the call and work with the other county on sending the appropriate first responders to the area. The two counties that have partnered with LETA are Garfield and Mesa. When LETA implemented Text to 9-1-1, they joined only 2 percent of the 9-1-1 centers across the nation to offer this level of accessibility to their citizens.

A big thanks to Kyle Clark, Wendy Hill, and Sara McHattie, who donated their time and talents to help make our public service announcements a bit hit! Thanks to Venture Technologies and Intrado who donated funding to help support this initiative.



It was a warm summer night on July 26th, 2014. It's 4:30 in the morning. Sarah was asleep and she awoke to loud noises. She waited, heard the noises again, and decided she needed help. She sent a text to 9-1-1.

I hear strange noises, I think it's a break in, please help. My address is XXX XXXXX.

At Fort Collins 9-1-1, Olivia Deadmond is nearing the end of her graveyard shift. Her phone system rings and her Text to 9-1-1 button lamps. She clicks on the button and sees the message.

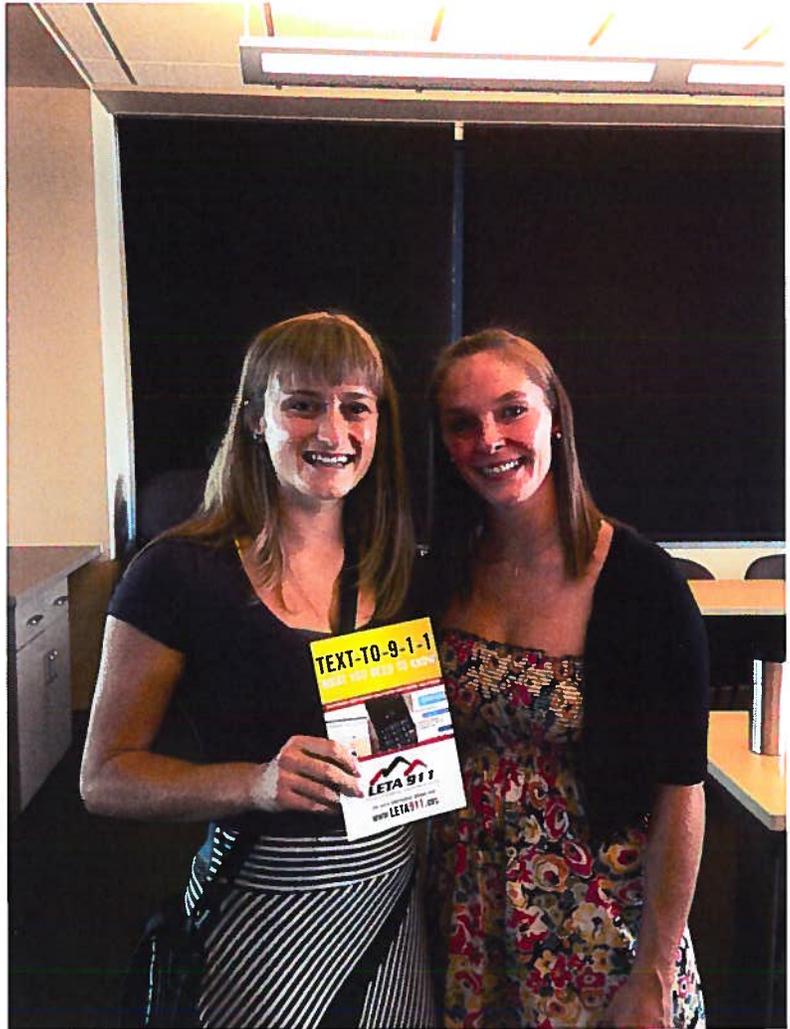
Olivia responds on her 9-1-1 phone system by typing on the key board:

I am sending an officer to your address. Where exactly are you inside?

I am hiding in my bathroom at the back of the house.

Sarah I have officers there checking your house, stay where you are and I will let you know when it is safe to go to your front door.

Officers arrived, secured Sarah's house, and she was safe. The suspect was a pesky raccoon that broke in and was rummaging in her house. This is one example of how this project has created a new level of access to 9-1-1. The deaf, hard of hearing, speech impaired citizens have previously used TTY devices or Relay services to reach 9-1-1. However, when they are away from their house, they don't have access to those tools and if they need to reach 9-1-1, they can't.



The first Text to 9-1-1 call was placed by Sarah McFaddin (pictured left) and handled by Fort Collins 9-1-1 Dispatcher Olivia Deadmond (pictured right)

Our tag line for this project is **Call if you can, Text if you Must.** Text to 9-1-1 is for citizens that are in a dangerous situation like Sarah. Placing a voice call could have put her in greater danger and texting was a perfect solution for her to alert 9-1-1 and get help started.

Texting is most critical for our deaf, hard of hearing, or speech impaired population. We are proud to create a new level of accessibility for our citizens.

Texting can also be used in our high country. Many times cell phones will not have enough signal to make a voice call but they are able to process a text message. If our citizens or visitors find themselves in danger in the high country, they are encouraged to place a text to 9-1-1 call if their voice calls fail.



MANAGEMENT DISCUSSION AND ANALYSIS

This discussion and analysis is intended to serve as an introduction to the Authority's basic financial statements. The basic financial statements contain three components: (1) government-wide financial statements, (2) General Fund budgetary comparison, and (3) notes to the financial statements.

The Statement of Net Position (on page 15) and the Statement of Activities (on page 16) provide information about the activities of LETA as a whole and present a longer-term view of LETA's finances. For governmental activities, these statements also explain how these services were financed in the short term, as well as what remains for future spending.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net Position. As noted earlier, net position may serve over time as a useful indicator of a government's financial position. As of December 31, 2014, assets exceeded liabilities by \$6,168,726.

The following table provides a summary of the Authority's net position:

December 31	2014	2013
Assets:		
Cash and investments	\$ 4,751,374	\$ 3,590,766
Receivables and prepaid items	392,039	392,003
Capital assets	1,137,936	2,157,624
Total Assets	6,281,349	6,140,393
Liabilities:		
Accounts payable	112,623	112,623
Total Liabilities	112,623	112,623
Net Position:		
Investment in capital assets	1,137,936	2,157,624
Unrestricted	5,030,790	3,870,146
Total Net Position	\$ 6,168,726	\$ 6,027,770

A significant portion of LETA's net position represents unrestricted net position of \$5,030,790 which may be used to meet the Authority's ongoing obligations to citizens and coordinating governments.

Another significant portion of the Authority's net position reflects its investment in capital assets. These assets include primarily equipment at various sites. These capital assets are used to provide services to citizens; consequently, they are not available for future spending.

The following table indicates the changes in net position:

Years Ended December 31	2014	2013
Revenues:		
Program revenue:		
Telephone surcharges	\$ 1,883,127	\$ 1,868,624
General revenue:		
Investment earnings and other	51,041	26,415
Gain on legal settlement	196,165	--
Total Revenues	2,130,333	1,895,039
Expenses:		
Telephone Charges	199,402	258,239
Administration	385,533	379,128
Board	137,716	89,032
Public Safety Answering Points	179,057	79,587
Depreciation	401,185	235,780
Projects	686,484	500,546
Total Expenses	1,989,377	1,542,312
Special Item: Impairment Loss	--	511,713
Increase (Decrease) in Net Position	\$ 140,956	\$ (158,986)

Governmental Activities. Governmental activities increased LETA's net position by \$140,956 in 2014. Key elements of this increase are as follows:

- * Total surcharge revenues were approximately 1% more than 2013.
- * There was a 28% increase in expenses from 2013, primarily due to increased projects. There was also additional depreciation expense from new systems installed.

GENERAL FUND BUDGETARY HIGHLIGHTS

The Authority's budget is prepared according to Colorado statutes on the modified accrual method, which does not include depreciation.

Year Ended December 31, 2014	Original and Final Budget	Actual
Beginning Fund Balance	\$ 3,870,146	\$ 3,870,146
Revenue	1,668,000	2,829,168
Expenditures	4,618,000	1,668,524
Ending Fund Balance	\$ 920,146	\$ 5,030,790

Actual expenditures were less than budget primarily due to special projects not occurring that were anticipated during 2014. Also, the legal settlement received was not budgeted.

CAPITAL ASSET ADMINISTRATION

Capital Assets. LETA's investment in capital assets for its governmental type activities as of December 31, 2014, totals \$1,137,936 net of accumulated depreciation. This investment includes emergency telephone equipment at various sites. The total decrease in capital assets for the current year was \$1,019,688, due to the write-off of the previous next generation 9-1-1 system.

The Authority implemented the straight-line depreciation method under GASB 34 for its capital assets. Additional information on the Authority's capital assets can be found in Note 3 to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of LETA's finances for all those with an interest in the Authority's finances. Questions concerning any of the information provided or for additional financial information should be addressed to the Authority, 380 N. Wilson, Loveland, Colorado 80537.



A Professional Corporation of
Certified Public Accountants

Independent Auditors' Report

Board of Directors
Larimer Emergency Telephone Authority
Loveland, Colorado

We have audited the accompanying basic financial statements of the governmental activities and the General Fund of the Larimer Emergency Telephone Authority as of and for the year ended December 31, 2014 and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors
Larimer Emergency Telephone Authority

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Larimer Emergency Telephone Authority as of December 31, 2014, and the changes in its financial position and the budgetary comparison for the year then ended, in conformity with accounting principles generally accepted in the United States.

Other Matter

Accounting principles generally accepted in the United States require that management discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, and historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Anderson & Whitney, P.C.

May 20, 2015

LARIMER EMERGENCY TELEPHONE AUTHORITY

GENERAL FUND BALANCE SHEET/STATEMENT OF NET POSITION

December 31, 2014	General Fund	Adjustments (Note 6)	Statement of Net Position
<u>ASSETS</u>			
Cash	\$ 435,155	\$ -	\$ 435,155
Investments	4,316,219	-	4,316,219
Accounts Receivable	249,650	-	249,650
Prepaid Items	142,389	-	142,389
Capital Assets	-	1,137,936	1,137,936
TOTAL ASSETS	\$ 5,143,413	1,137,936	6,281,349
<u>LIABILITIES</u>			
Accounts Payable	112,623	-	112,623
Total Liabilities	112,623	-	112,623
<u>FUND BALANCE/NET POSITION</u>			
Fund Balance:			
Nonspendable	142,389	(142,389)	-
Assigned:			
Next Generation 9-1-1 Projects	4,888,401	(4,888,401)	-
Total Fund Balance	5,030,790	(5,030,790)	-
TOTAL LIABILITIES AND FUND BALANCE	\$ 5,143,413		
Net Position:			
Investment in capital assets		1,137,936	1,137,936
Unrestricted		5,030,790	5,030,790
TOTAL NET POSITION		\$ 6,168,726	\$ 6,168,726

See Accompanying Notes to Financial Statements.

LARIMER EMERGENCY TELEPHONE AUTHORITY

STATEMENT OF GENERAL FUND REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE/STATEMENT OF ACTIVITIES

Year Ended December 31, 2014	General Fund	Adjustments (Note 7)	Statement of Activities
Revenue:			
Telephone surcharge fees:			
Hardwire	\$ 346,615	\$ -	\$ 346,615
Wireless	1,256,435	-	1,256,435
Voice-over internet protocol (VOIP)	206,445	-	206,445
Prepaid wireless	73,632	-	73,632
Legal settlement	895,000	(698,835)	196,165
Investment earnings and other	51,041	-	51,041
Total Revenue	2,829,168	(698,835)	2,130,333
Expenditures:			
Current Operating:			
Administration	45,153	-	45,153
Personnel	340,380	-	340,380
Telephone	199,402	-	199,402
Board expenses	137,716	-	137,716
Public Safety Answering Points	179,057	-	179,057
Projects	538,214	-	538,214
Capital Outlay	228,602	(80,332)	148,270
Depreciation	-	401,185	401,185
Total Expenditures	1,668,524	320,853	1,989,377
Change in Fund Balance/Net Position	1,160,644	(1,019,688)	140,956
Fund Balance/Net Position, Beginning of Year	3,870,146	2,157,624	6,027,770
FUND BALANCE/NET POSITION, End of Year	\$ 5,030,790	\$ 1,137,936	\$ 6,168,726

See Accompanying Notes to Financial Statements.

LARIMER EMERGENCY TELEPHONE AUTHORITY

BUDGETARY COMPARISON STATEMENT

Year Ended December 31, 2014	Actual	Original and Final Budget	Variance
Revenue:			
Telephone surcharge fees:			
Hardwire	\$ 346,615	\$ 375,000	\$ (28,385)
Wireless	1,256,435	1,040,000	216,435
Voice-over internet protocol	206,445	170,000	36,445
Prepaid wireless	73,632	42,000	31,632
Legal settlement	895,000	-	895,000
Investment earnings and other	51,041	41,000	10,041
Total Revenue	2,829,168	1,668,000	1,161,168
Expenditures:			
Administration:			
Personnel salaries	271,066	270,000	(1,066)
Benefits	69,314	100,600	31,286
Operating supplies	374	8,000	7,626
Training	2,265	20,000	17,735
Travel	7,193	16,000	8,807
Office lease	15,400	22,800	7,400
Operating expenses	19,921	28,700	8,779
Total Administration	385,533	466,100	80,567
Telephone:			
AT&T Language Line	2,641	2,000	(641)
Networking	88,409	110,000	21,591
Outgoing callbox	103	50	(53)
Century Link maintenance	-	1,000	1,000
Ethernet Network	106,619	120,000	13,381
Analog	632	700	68
Comcast	998	1,800	802
Total Telephone	199,402	235,550	36,148
Board Expenses:			
Attorney	120,985	160,000	39,015
Audit and budget	11,870	12,500	630
Bank charges	257	100	(157)
Insurance	4,328	6,000	1,672
Postage	276	300	24
Web Page	-	2,500	2,500
Total Board Expenses	137,716	181,400	43,684

Continued on next page.

LARIMER EMERGENCY TELEPHONE AUTHORITY

BUDGETARY COMPARISON STATEMENT - Continued

Year Ended December 31, 2014	Actual	Original and Final Budget	Variance
Expenditures - Continued:			
Public Safety Answering Points (PSAP):			
Logging recorder costs	\$ 417	\$ 125,000	\$ 124,583
Emergency Medical Dispatch (EMD)	25,170	15,800	(9,370)
Operating expenses	82,208	146,775	64,567
SP Program/EMD updates	64,330	65,000	670
EMD Trainer	6,932	15,000	8,068
Total PSAPs	179,057	367,575	188,518
Other:			
Public education	2,418	12,000	9,582
GIS maintenance	55,629	67,600	11,971
Callbox	24,786	12,000	(12,786)
Emergency notification system	107,197	250,000	142,803
Special projects, CopLink, Pictometry, etc.	348,184	2,535,000	2,186,816
Total Other	538,214	2,876,600	2,338,386
Capital Outlay:			
Acquisition of systems	223,617	485,275	261,658
Furniture	4,985	5,500	515
Total Expenditures	1,668,524	4,618,000	2,949,476
Revenue Over (Under) Expenditures	1,160,644	(2,950,000)	4,110,644
Fund Balance, January 1, 2014	3,870,146	3,870,146	-
Fund Balance, December 31, 2014	\$ 5,030,790	\$ 920,146	\$ 4,110,644

See Accompanying Notes to Financial Statements.

LARIMER EMERGENCY TELEPHONE AUTHORITY

NOTES TO FINANCIAL STATEMENTS

NOTE 1 - Summary of Significant Accounting Policies:

The accounting and reporting policies of the Larimer Emergency Telephone Authority (the Authority) conform to accounting principles generally accepted in the United States. The following summary of significant accounting policies is presented to assist the reader in evaluating the Authority's financial statements.

Reporting Entity:

LETA was formed November 14, 1990, by an intergovernmental agreement among twenty governments and special authorities located in Larimer County, Colorado. It is governed by a seven-member board consisting of two members from the cities, two from the towns, and one each from the hospital authorities, fire authorities, and the County.

LETA's purpose is to contract for the installation and operation of an emergency telephone service (9-1-1). Revenue is generated to defray the costs involved through a monthly surcharge for each telephone exchange access facility in the County. The monthly rate was \$.45 for 2014. State statutes limit the spending of surcharges to costs of equipment directly related to the receipt and routing of emergency calls, monthly recurring charges of service suppliers, costs related to the provision of the emergency notification system and other costs directly related to the emergency telephone service.

The financial report of the Authority includes all of the integral parts of the Authority's operations. The Authority has determined that it has no financial accountability for any other agency which would require it to be in the reporting entity.

Government-wide and Fund Financial Statements:

The Authority reports as a special purpose government engaged in a single governmental program. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the primary government. The effect of interfund activity has been removed from these statements. Governmental activities are supported by telephone surcharges.

Separate financial statements are provided for the General Fund. The General Fund is reported as a separate column in the financial statements.

LARIMER EMERGENCY TELEPHONE AUTHORITY

NOTES TO FINANCIAL STATEMENTS

NOTE 1 - Summary of Significant Accounting Policies - Continued:

Measurement Focus, Basis of Accounting, and Financial Statement Presentation:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Telephone surcharges are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within a current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Telephone surcharges and interest associated with the current year are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Authority.

The Authority reports the following major governmental fund:

The *general fund* is the Authority's primary operating fund. It accounts for all financial resources of the Authority.

Net Position:

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Authority or through external restrictions imposed by creditors, grantors, laws, or regulations of other governments.

The Authority first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

LARIMER EMERGENCY TELEPHONE AUTHORITY

NOTES TO FINANCIAL STATEMENTS

NOTE 1 - Summary of Significant Accounting Policies - Continued:

Fund Equity:

In the fund financial statements, governmental funds report restrictions of fund balance for amounts that are legally restricted by law or outside parties for use for specific purpose.

Assigned fund balances, if any, are amounts the Authority intends to use for a specific purpose. Intent can be expressed by the Board of Directors or by an official to which the Board delegates authority. Restricted funds are considered to be spent first, followed by assigned and unassigned, for an expenditure for which any could be used.

Capital Assets:

Capital assets consist primarily of communication and computer equipment for the operation of a county-wide emergency telephone service. These assets are recorded at cost or estimated historical cost if actual historical cost is not available.

Depreciation has been provided on capital assets using straight-line methods over three to ten years. The Authority's capitalization level is \$5,000.

Investments:

Investments are stated at their fair market value as of the financial statement date.

Budget:

An annual budget and appropriation resolution is adopted by the Board of Directors in accordance with the Local Government Budget Law. The budget is prepared on a basis consistent with accounting principles generally accepted in the United States for governmental funds. The fund level of classification is the level at which expenditures may not legally exceed appropriations. All annual appropriations lapse at year end.

The Board is authorized to transfer budgeted amounts within departments of each fund. Any revisions that alter the total appropriation for each department must be approved by the Board through a supplemental appropriation resolution. There were no supplemental appropriations in 2014.

LARIMER EMERGENCY TELEPHONE AUTHORITY

NOTES TO FINANCIAL STATEMENTS

NOTE 2 - Contingencies:

The intergovernmental agreement states that if emergency telephone service is ever discontinued, any remaining balance may be transferred to the public entities on a basis proportional to the service provided and the number of users in each public entity.

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries; and natural disasters. The Authority is a member of Colorado Intergovernmental Risk Sharing Agency (CIRSA). CIRSA is a separate legal entity established by member governments pursuant to the provisions of the Colorado Revised Statutes and the Colorado Constitution. Settled claims have not exceeded this coverage in any of the past three fiscal years.

In 1992, Colorado voters approved the Taxpayer's Bill of Rights (TABOR). The Authority believes that it is exempt from TABOR since it does not have the authority to levy taxes.

LARIMER EMERGENCY TELEPHONE AUTHORITY

NOTES TO FINANCIAL STATEMENTS

NOTE 3 - Changes in Capital Assets:

Capital assets acquired as of December 31, 2014 and installed at various locations are as follows:

	Balance, 1/1/14	Additions	Deletions	Balance, 12/31/14
Property Held At:				
Larimer County Sheriff's Office	\$ 393,042	\$ 12,843	\$ --	\$ 405,885
Loveland Police Department	358,732	20,787	--	379,519
Estes Park Police Department	369,724	8,484	--	378,208
Fort Collins 9-1-1	1,085,790	28,776	--	1,114,566
CSU	312,681	7,500	--	320,181
County-wide:				
GIS Project	27,000	--	--	27,000
VIPER	29,205	1,942	--	31,147
Next Generation 9-1-1	698,835	--	698,835	--
LETA office furniture	36,085	--	--	36,085
Total Capital Assets	3,311,094	80,332	698,835	2,692,591
Less Accumulated Depreciation:				
Larimer County Sheriff's Office	177,049	54,905	--	231,954
Loveland Police Department	19,850	80,387	--	100,236
Estes Park Police Department	210,465	42,422	--	252,887
Fort Collins 9-1-1	514,575	167,449	--	682,024
CSU	180,475	37,764	--	218,240
County-wide:				
VIPER	--	6,229	--	6,229
GIS Project	27,000	--	--	27,000
LETA office furniture	24,056	12,028	--	36,085
Total Accumulated Depreciation	1,153,470	401,185	--	1,554,655
Capital Assets, net	\$ 2,157,624	\$ (320,853)	\$ 698,835	\$ 1,137,936

LARIMER EMERGENCY TELEPHONE AUTHORITY

NOTES TO FINANCIAL STATEMENTS

NOTE 4 - Cash and Investments:

The Authority's bank accounts and certificates of deposit at year-end were entirely covered by federal depository insurance or by collateral held by the Authority's custodial banks under provisions of the Colorado Public Deposit Protection Act.

The Colorado Public Deposit Protection Act requires financial institutions to pledge collateral having a market value of at least 102% of the aggregate public deposits not insured by federal depository insurance. Eligible collateral includes municipal bonds, U.S. government securities, mortgages and deeds of trust.

State statutes authorize the Authority to invest in obligations of the U.S. Treasury and U.S. agencies, obligations of the State of Colorado or of any county, school, authority, and certain towns and cities therein, notes or bonds secured by insured mortgages or trust deeds, obligations of national mortgage associations, and certain money market funds and corporate bonds within three years of maturity and rated not less than AA- or Aa3.

The Authority's investment policy is not more restrictive than State statutes. The Authority's investments are concentrated in bank CD's of \$250,000 or less.

Colorado Revised Statutes limit investment maturities to five years or less from the date of purchase. This limit on investment maturities is a means of limiting exposure to fair values arising from increasing interest rates.

Investments for the Authority are reported at market value. Investments held are as follows:

December 31, 2014	Cost	Market Value
U.S. Treasury notes due in 2016 and 2017, 4.25%	\$ 555,619	\$ 544,093
Bank CD's due in 2015 through 2016, .3% - 2.1%	3,061,822	3,081,579
Goldman Sachs Financial Square Government Fund	441,547	441,547
Flatirons Bank Money Market, .20%	249,000	249,000
	<u>\$ 4,307,988</u>	<u>\$ 4,316,219</u>

At December 31, 2014, the Authority held \$441,547 in the Goldman Sachs Financial Square Government Fund. This investment cannot be categorized since it is not evidenced by specific securities. The investment is rated AAA by Fitch. The approximate fair value is \$441,547.

LARIMER EMERGENCY TELEPHONE AUTHORITY

NOTES TO FINANCIAL STATEMENTS

NOTE 5 – Operating Lease:

As of January 1, 2014, the Authority began leasing facilities under a lease expiring in 2016.

Future minimum rental payments including utilities are:

Year Ending December 31	Amount
2015	\$ 16,800
2016	16,800
	<u>\$ 33,600</u>

NOTE 6 – Reconciliation Between the General Fund Balance Sheet and the Statement of Net Position:

Amounts reported in the statement of net assets are different because:

December 31, 2014	
Fund balance of General Fund	\$ 5,030,790
Capital assets used in governmental activities are not financial resources and therefore are not reported in the General Fund	1,137,936
Total Net Position	\$ 6,168,726

NOTE 7 – Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances of the General Fund to the Statement of Activities:

Year Ended December 31, 2014	
Net change in fund balance – General Fund	\$ 1,160,644
Amounts reported for <i>governmental activities</i> in the statement of activities are different because:	
The General Fund reports capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation.	(320,853)
An impairment loss was realized on an unfunctional system written off during the year.	(698,835)
Change in Net Position of Governmental Activities	\$ 140,956

LARIMER EMERGENCY TELEPHONE AUTHORITY

NOTES TO FINANCIAL STATEMENTS

NOTE 8 – Employee Benefits:

Employees of Authority participate in the employee benefit plans of Larimer County, Colorado with the Authority paying the applicable employer share. Accrued vacation pay is not reflected in these financial statements as it is not material.

Employees also participate in the Larimer County Contributory Retirement Plan. Employee contributions are matched by the Authority and range from 5% of salary upon hire to 8% of salary after ten years of service. Employees are not vested in the Authority contributions until they reach five years of service and become 100% vested. Contributions from the Authority to the Plan were \$16,837 in 2014.

NOTE 9 – Legal Settlement:

In 2012 and 2013, the Authority installed a “next generation” 9-1-1 system. The contract with the vendor was terminated in November 2013 and a new system from another vendor was installed later in 2013 and into 2014. The Authority received a settlement of \$895,000 from the vendor in May 2014 and wrote off the prior system for \$698,835.
