



**TOWN BOARD REGULAR MEETING**  
July 27, 2015 - 7:00 P.M.  
Town Board Chambers  
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

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AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
  - Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate
  - Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority
  - Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce
  - Town Board Member Rose – Clearview Library Board
  - Town Board Member Bishop-Cotner – Historic Preservation Commission; Planning Commission
  - Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
  - Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO

5. Invited to be Heard

*Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.*

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.*

B. CONSENT CALENDAR

1. Minutes of the July 13, 2015 Regular Town Board Meeting and July 6, 2015 Special Meeting – K. Eucker
2. Resolution No. 2015-46 - A Resolution for Approval of a Mutual Aid and Assistance Agreement in Support of Colorado's Water/Wastewater Agency Response Network (CoWARN) - T. Walker
3. Resolution No. 2015-47 - A Resolution Approving One No-Surface-Occupancy Oil and Gas Lease, and Related Terms, Between the Town of Windsor, Colorado, and Grizzly Petroleum Company, LLC, and Authorizing the Mayor to Execute the Same (One Small Parcel Of Land Totaling 0.21771 Net

Mineral Acres, all in Section 20, Township 6 North, Range 67 West, in Weld County, Town of Windsor) – I. McCargar

C. BOARD ACTION

1. Ordinance No. 2015-1500 - An Ordinance Annexing Certain Real Property Pursuant to the Enclave Annexation Powers Granted Municipalities Under the Colorado Municipal Annexation Act of 1965, and Designating Such Property as “The Breniman Annexation To The Town Of Windsor”  
*Super-majority vote required for adoption on second reading*
  - Second reading
  - Legislative action
  - Staff presentation: Ian D. McCargar, Town Attorney
2. Resolution No. 2015-48 - A Resolution Approving an Annexation Agreement Between the Town of Windsor and Breniman Farms, LLC, with Respect to The Breniman Farm Annexation to the Town of Windsor, Colorado
  - Legislative action
  - Staff presentation: Ian D. McCargar, Town Attorney
3. Public Hearing - An Ordinance Amending the Off-Street Parking Requirements in Article X, Chapter 16 of the Windsor Municipal Code for the Purpose of Creating a Downtown Parking District and Amending the Existing Parking Regulations within the Town of Windsor
  - Legislative action
  - Staff presentation: Paul Hornbeck, Associate Planner
4. Ordinance No. 2015-1501 - An Ordinance Amending the Off-Street Parking Requirements in Article X, Chapter 16 of the Windsor Municipal Code for the Purpose of Creating a Downtown Parking District and Amending the Existing Parking Regulations within the Town of Windsor
  - First reading
  - Legislative action
  - Staff presentation: Paul Hornbeck, Associate Planner
5. Public Hearing – An Ordinance Amending the Minimum Exterior and Interior Standards in Article XI, Chapter 16 of the Windsor Municipal Code for the Purpose of Adding Language Pertaining to Design Criteria for Non-Residential Metal Buildings within the Town of Windsor
  - Legislative action
  - Staff presentation: Paul Hornbeck, Associate Planner
6. Ordinance No. 2015-1502 – An Ordinance Amending the Minimum Exterior and Interior Standards in Article XI, Chapter 16 of the Windsor Municipal Code for the Purpose of Adding Language Pertaining to Design Criteria for Non-Residential Metal Buildings within the Town of Windsor
  - First reading
  - Legislative action
  - Staff presentation: Paul Hornbeck, Associate Planner

7. Public Hearing – An Ordinance Amending Articles X, XVII, XVIII, XIX, XX, XXI, XXIII, and XXIV, Chapter 16 of the Windsor Municipal Code for the Purpose of Creating Regulations Pertaining to Mobile Food Vending within the Town of Windsor
  - Legislative action
  - Staff presentation: Paul Hornbeck, Associate Planner
8. Ordinance No. 2015-1503 – An Ordinance Amending Articles X, XVII, XVIII, XIX, XX, XXI, XXIII, and XXIV, Chapter 16 of the Windsor Municipal Code for the Purpose of Creating Regulations pertaining to Mobile Food Vending within the Town of Windsor
  - First reading
  - Legislative action
  - Staff presentation: Paul Hornbeck, Associate Planner
9. Resolution No. 2015-49 – A Resolution Approving 2014 Audit Report
  - Staff presentation: Dean Moyer, Director of Finance
10. Discussion of Potential 2016 CIP Items: New traffic signal at Middle School in partnership with CDOT; New Liberty Road extended
  - Staff presentation: Kelly Arnold, Town Manager
11. Discussion regarding Weld County Coordinated Planning Agreement (CPA) and July 28, 2015 meeting with Weld County Commissioners
  - Staff presentation: Scott Ballstadt, Director of Planning

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. EXECUTIVE SESSION

An executive session pursuant to § 24-6-402 (4)(e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. Economic Development Incentives (Stacy Johnson)

E. ADJOURN