



TOWN BOARD WORK SESSION MEETING

August 17, 2015 – 6:00 P.M.

Town Board Chambers

301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the public in attendance who have a question related to an agenda item are requested to allow the Town Board to discuss the topic and then be recognized by the Mayor prior to asking their question.

AGENDA

1. Capital Improvement Plan
2. Future meetings agenda



5-YEAR CAPITAL IMPROVEMENT PROGRAM 2016-2020

Dean Moyer, Director of Finance
Vicki K Miller, Budget Analyst
August 17, 2015

Town of Windsor
2016 MAJOR CAPITAL PLAN PROPOSED PROJECTS

Community Recreation Expansion (2015-2016)	\$7,215,695	p.7
Kyger Reservoir Pump Station & water supply	2,614,281	p.7
PW/Parks Maintenance Facility design (2015-2017) (split GF/CIF/WF/SF)	2,330,000	p.8
GW Railroad Quiet Zone Project w/ TIGER grant included	2,200,000	p.8
Street Maintenance – overlays, sealcoating, crack sealing, concrete replacement	2,100,000	p.9
New Liberty Road extension (1/2 RIF)	2,000,000	p.9
Law Basin Master Plan Channel w/ FEMA PDM & CDBG Grants included (2012-2016)	1,998,095	p.10
Water Replacement Lines 16" south of Riverbend Park	1,200,000	p.10
Eastman Pk. Dr./ 7th St Roundabout construction (2015-2016) (1/2 RIF)	1,085,320	p.11
Law Basin West Tributary Channel (2013-2016)	1,050,500	p.11
Sewer Lift Station #4 Replacement	515,000	p.12
Boardwalk Performance Venue	500,000	p.12
Sewer Nutrient Program w/ CDPHE grant included	402,000	p.13
Crossroads Blvd/WCR 13 Traffic Signal	340,000	p.14
Northern Integrated Supply Project (NISP)	289,000	p.14
Poudre Trail from Westwood Village w/ Poudre Heritage Alliance grant included	250,000	p. 14
9th Street/Main St traffic signal	180,000	p.15
Windsor Trail Hwy 392 trail and underpass design	185,000	p.16
GIS Asset management software	150,000	p.17
Non-Potable Water Projects	132,000	p.17
Sewer Line Rehab	83,370	p.18
Museums - Interpretive Landscape Ph 3 Planning (Construction Documents)	82,645	p.18
Poudre River maintenance	75,000	p.19
SH 257 & Walnut St Left turn lane	55,000	p.19
Main Park - Pickle Ball Court w/ sponsorship included	45,100	p.20
Eaton House Master Plan w/ Poudre Heritage Alliance grant included	45,000	p.20
Boardwalk Park trash enclosure	40,150	p.12
RR Crossing Improvements/ Repairs CR 15 and Hwy 34	40,000	p.21
Manhole Rehab (5)	40,000	p.21
Water Master Plan Rate Study	35,000	p.22
Chemical Treatment Facility Design	35,000	p.22
Water Line Oversizing Winter Farm/Village East	28,788	p.23
Windsor Trail Crossing improvements of CR 19 and the #2 Ditch	23,107	p.16
Sewer Line Oversizing Winter Farm/Village East	19,362	p. 23
Harmony Road/WCR 15 traffic signal design	16,000	p.24
Chimney Park - south parking lot slurry/stripe	15,000	p.24
Windsor Trail Jacoby road easement acquisition 13 to New Cache Ditch	10,000	p.16
Main Park irrigation system design	9,000	p.19

FINANCIAL PLAN

CAPITAL IMPROVEMENT PLAN (CIP)

The continuing growth of the Town of Windsor has increased the demand for high quality government services. Town of Windsor officials have been careful not to add full-time employees too quickly with the intent of avoiding layoffs in the inevitable economic downturns. Management focuses instead on advances in technology and improvements in equipment to improve efficiency in service delivery, thereby reducing the pace at which full-time employees are added.

The continued growth has also provided the financial means to improve equipment and technology. In the last decade the Town adopted measures either through elections or review of existing fees, with the specific purpose of new growth paying for itself. Each measure has specific restrictions on its expenditures, but the underlying purpose of each is funding capital improvements.

CAPITAL IMPROVEMENT FUNDING

Resources for both ongoing operations and capital projects are not without limits and the capital planning must work in conjunction with the annual budget process. After a capital project is completed, the ongoing operation and maintenance appears in the operating budget for years to come and must be considered in the context of overall community needs. The decision to do a capital project or purchase capital equipment must be balanced with the demands of existing services.

Capital improvement funding revenue is recorded in all funds. Below is a listing of revenue sources available for funding capital improvements. While some of these funds are earmarked for only capital improvement, others are available for general operations as well.

- **3.0% Sales and Use Tax** – Revenues from 40% of the 3% sales tax and 100% of the 3% use tax on new construction materials are recorded in Capital Improvement Fund to be used for street construction and improvement, park and recreation projects and general capital equipment.
- **Traffic Impact Fee** – Revenues from this fee, recorded in the Capital Improvement Fund, finance road improvements and also provide a credit and reimbursement program to developers for projects completed for specific areas in the Master Plan.
- **Park Impact Fees** – Revenues from these fees on new residential development are recorded in the Park Improvement Fund to be used for park construction and improvement.
- **0.2% Sales and Use Tax** – Revenues from this tax are recorded in Community Recreation Center Fund to be used for construction and maintenance of the Community and Recreation
- **0.75% Sales and Use Tax** – Revenues from this tax are recorded in Community Recreation Center Expansion Fund to be used for construction and maintenance of the Community Recreation Center Expansion.
- **Utility Impact Fees** – These fees on new construction are recorded in the three enterprise funds and have been updated to reflect rising costs of providing utilities to new growth.
- **Grants** – Revenues from grants are recorded in the Park Improvement, Conservation Trust, Capital Improvement, Community Recreation Center Expansion and Utility Funds to be used for specific capital projects within those funds.

- **Interest Income** – Interest revenues are generated and recorded in the Park Improvement, Conservation Trust, and Capital Improvement Funds to be used for general capital projects within the respective funds.
- **Monthly User Fees** – A portion of revenues from monthly utility service fees are to be used for replacement and maintenance of capital projects that are already in place.
- **Lottery Funds** – These revenues are recorded in the Conservation Trust Fund to be used for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. The Town uses these funds to build trails.
- **Larimer County Open Space Tax** – Revenues from this tax are recorded in the Park Improvement Fund to be used for capital acquisition and maintenance of open space projects in Larimer County only.

DEFINING CAPITAL ITEMS

Defining capital assets and improvements is imperative to both compliance to ballot language and proper financial reporting. Ballot measures are almost exclusively geared toward capital projects and equipment. Also beginning with fiscal year 2004, the Town of Windsor is required to implement GASB No. 34 financial reporting requirements, a large part of which address the reporting of capital assets. The Town of Windsor’s definition of a capital asset satisfies ballot language and GASB No. 34 reporting requirements and appears as follows:

Capital Assets and Improvements must meet ALL THREE of the following criteria:

1. A non-recurring expenditure which expands or improves the Town of Windsor’s physical assets.
2. The asset must have a useful life of at least 5 years.
3. The asset must have a cost of at least \$5,000.

Capital Assets and Improvements must be one of the following classifications:

- Land
- Land or Physical Site Improvements
- Buildings and Improvements
- Distribution and collection systems
- Equipment
- Infrastructure

CAPITAL PLANNING PROCESS

The capital planning process is incorporated in the annual budget process. Department heads are required to submit capital requests when they submit their annual budget requests. These requests are considered first by the Town Manager and Director of Finance then by the Town Board and various advisory boards before final approval. The process of planning capital improvements involves both general policy and more specific questions as the item in question nears approval.

General considerations in capital planning

- Current economic conditions and prospects for economic growth.
- Usage and demand for public facilities and services.
- Current and future transportation needs.
- Location and layout of existing facilities and infrastructure.
- Physical condition of existing facilities and infrastructure.

Once a capital item is identified as filling a need or demand as a general consideration, more specific questions are asked to justify the project itself.

Justification questions for a specific project

- Does the need justify using public dollars?
- Do the benefits of the project extend over several years?
- Are citizens willing to pay for the project?
- Is there cash available to pay for construction costs?
- Is there cash available to pay for future operating costs?
- Can the Town afford to pay back any borrowed money?
- Does the project align with the Town Board goals?

After a specific project has been justified through the more general considerations it is included in the 5-Year Capital Improvement Plan. To keep the plan manageable, the Town of Windsor has adopted the priority levels to prioritize capital improvements. These questions and planning considerations are incorporated in capital request forms used by department heads during the budget process.

PRIORITIZING CAPITAL IMPROVEMENTS

All improvements must be prioritized and ranked based on the following categories:

Priority I: IMPERATIVE (*Must-Do*) – Projects that cannot reasonably be postponed in order to avoid harmful or otherwise undesirable consequences.

- A. Corrects a condition dangerous to public health or safety
- B. Satisfies a legal obligation
- C. Alleviates an emergency service disruption or deficiency
- D. Prevents irreparable damage to a valuable public facility.

Priority II: ESSENTIAL (*Should-Do*) – Projects that address clearly demonstrated needs or objectives.

- A. Rehabilitates or replaces an obsolete public facility or attachment thereto
- B. Stimulates economic growth and private capital investment
- C. Reduces future operating and maintenance costs
- D. Leverages available state or federal funding

Priority III: IMPORTANT (*Could-Do*) – Projects that benefit the community but may be delayed without detrimental effects to basic services.

- A. Provides a new or expanded level of service
- B. Promotes intergovernmental cooperation
- C. Reduces energy consumption
- D. Enhances cultural or natural resources.

Priority IV: DESIRABLE (*Other Year*) – Desirable projects that are not included within five-year program because of funding limitations.

DEPARTMENTAL RANKING OF CAPITAL IMPROVEMENTS

In addition, all projects are numerically ranked by the department within each funding source. The emphasis should be placed on whether the project should fall within the top, middle or bottom third of the listing within the Ranking Category (*1, 2, or 3*)

1. Critical

2. Important
3. Important / but could wait

This refines the selection of the most vitally important projects that can be completed with limited funds.

IMPACT OF CAPITAL ITEM ON FUTURE OPERATING BUDGETS

Projects are funded in the plan to minimize operating impacts in any one year, so that operating expenditures will keep pace with revenue growth. Capital improvements can impact the budget by increasing or decreasing revenues and expenditures. Revenues could be increased if the improvement attracts new businesses (*building permits, sales tax, and property tax*). The improvement could also increase expenditures. Perhaps an expansion requires new employees, additional maintenance services, or additional utility costs beyond current operations. Construction of a new street may require additional costs for police patrol services, snow and ice removal, or street light utility costs. Perhaps new technology could make the operation of a plant more efficient resulting in a reduction in power costs, utility costs, and personnel costs (*reduction in overtime or man-hours*). Costs related to a capital project that might have an impact on current and/or future operating budgets include additional staff, maintenance, and daily operations.

The approved first-year projects of the CIP are funded in the 2016 Budget. Projects planned in the next four years (2017-2020) are approved by Town Board in concept only. Ongoing projects are placed in the 5-Year CIP and reviewed annually. The CIP is updated annually to address specific needs as they arise, or as Town Board goals and policies change.

FUNDS ASSOCIATED WITH THE CIP

There are multiple funds in the Town that include at least some expenditures associated with the Capital Improvement Plan (CIP). Some of these funds also include annual operating appropriations. Listed below is a brief description of the funds associated with the CIP for the Town of Windsor.

- Capital Improvement Fund (CIF) – This major fund provides for general governmental infrastructure including streets, parks, information systems, and facilities. Its broad purpose makes this fund a key resource in achieving many of the Town’s strategies for growth and maintenance of Town of Windsor infrastructure. Principal sources of funding for this fund are the 3% use tax on new construction (*approved in 1997*), 40% of the 3% sales tax, traffic impact fees and grants.
- Park Improvement Fund (PIF) – This is a special revenue major fund designed for new park construction and improvement. The main capital projects source of revenue for this fund is park impact fees. Larimer County Open Space Tax, used for open space projects only in Larimer County, and grants are also sources of revenue.
- Conservation Trust Fund (CTF) – This is a special revenue non-major fund with Lottery Funds as its main source of revenue for capital projects. These funds are earmarked for park and trail construction and improvements. Grants and interest are other revenue sources.
- Community Recreation Center Fund (CRCF) – This is a non-major special revenue fund as well, with its main source of revenue for capital projects being the 0.2% use tax (*approved in 2002*). Center construction, operation and maintenance, and programs are paid from this fund along with the capital projects and bond debt servicing.
- Community Recreation Center Expansion Fund (CRCEF) – This is a non-major governmental fund and is a special revenue fund type which is funded by special taxes or other earmarked revenue sources which finance specific activities as required by law or administrative action. By vote of the Town on November 8, 2015, a bond for the construction was approved and a sales

and use tax of 0.75% is to be used specifically for operations and capital expenses of the expansion.

- Water, Sewer and Storm Drainage Funds – These funds are major Enterprise Funds. They provide utility services along with capital projects, equipment replacement and purchasing raw water shares for the Town. Capital project sources of revenue for these funds are monthly service fees, raw water fees and utility impact fees, also referred to as plant investment fees.
- Fleet Management, Information Technology, and Facility Services Funds – These are non-major Internal Services Funds, designed to provide goods or services to other funds or departments on a cost-reimbursement basis, isolating the costs of a particular function and then allocating those costs back to the various operating divisions. These are revolving funds where fund or department assessments become the revenue source for capital purchases.
- General Fund – This major fund is principally for expenditures associated with the daily operations of general government. Occasionally capital projects will be funded here. However, most General Fund department capital items are listed in the Capital Improvement Fund budget under the requesting department.

Along with the revenues cited above, these funds may also have interest income and inter-fund loans and/or transfers, and oil and gas severance tax along with mineral lease royalties included as budgetary revenues.

Small Equipment Items:

Along with capital assets and improvements costing over \$5000, there are smaller items that otherwise would qualify as capital items but cost less. These items meet all the criteria and classifications of a capital asset described above except their initial cost is \$500-\$5,000. These items can be equipment, computers, furniture, and furnishings requiring replacement on a short to medium-term basis. Examples include desks, carpet, technical instruments, and microcomputers. Department heads submit requests listing these items separately. Small equipment items are expensed in the current budget year. General Fund small equipment items are recorded in the Capital Improvement Fund budget under the requesting department headings.

**2016 MAJOR CAPITAL PROJECTS
REQUEST DETAIL**

Project Name	<u>Community Recreation Center Expansion</u>	Scheduled Start	2015					
Department/Division	<u>Parks & Recreation / Recreation</u>	Scheduled Completion	2016					
Requestor	<u>M Chew</u>	Departmental Priority	<u>Priority I -MUST DO</u>					
Account Number	<u>21-493-8420-000</u>	Departmental Ranking	<u>1 Critical</u>					
Project Description and Location:								
2015 - 100% design; 60% construction: infrastructure, tap fees, testing, permits								
2016 - 40% construction including contingency: remainder from 2015, parking lot, landscaping								
2020 - Locker replacement in current locker room.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Goal 3: Town Government								
Goal 5: Quality Development through managed growth.								
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020		Total
Construction	8,623,267	6,390,695				75,000		15,088,962
Contingency	862,327							862,327
Other: FFE, Fit. Eq./Sec.		825,000						825,000
Total:	9,485,594	7,215,695	-	-	-	75,000		16,776,289
Funding Sources								
REVENUE BOND	9,485,594	7,215,695				75,000		16,776,289
Total:	9,485,594	7,215,695	-	-	-	75,000		16,776,289
Operating Budget Impact: None as Town will maintain w/current O&M								
Operating Costs		142,139	426,418	426,418	426,418			1,421,393
Total:	-	142,139	426,418	426,418	426,418			1,421,393

Project Name	<u>Kyger Non-Potable Reservoir & Pump Station</u>	Scheduled Start	2014					
Department/Division	<u>Water/Non Potable Division</u>	Scheduled Completion	2017					
Requestor	<u>K Arnold / D Wagner</u>	Departmental Priority	<u>Priority I -MUST DO</u>					
Account Number	<u>06-484-8494-485, 06-484-8456-485</u>	Departmental Ranking	<u>1 Critical</u>					
Project Description and Location:								
Non Potable water storage reservoir located on the northwest corner of SH392 and LCR 13. Reservoir with 1200 acre feet was acquired in 2014. A pump station that will deliver water from the Poudre River to the Kyger Reservoir and also in the opposite direction to be designed in 2015 and constructed in 2016. Water rights to store in the reservoir are expected to take multiple years to find and purchase, starting in 2015. Purchase of water to fill commencing in 2015.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Town Board Goal: Build Community Spirit - Lead through stewardship of natural resources								
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020		Total
Engineering/Planning	198,044	84,876						282,920
Construction		2,231,405						2,231,405
Water Rights Purchase	298,000	298,000	298,000					894,000
Total:	496,044	2,614,281	298,000					3,408,325
Funding Sources								
WF Non-Potable	496,044	2,614,281	298,000					3,408,325
Total:	496,044	2,614,281	298,000	-	-	-		3,408,325
Operating Budget Impact								
Staffing Costs			20,000	20,000	20,000	20,000		80,000
Operating Costs			15,000	15,000	15,000	15,000		60,000
Total:	-	-	35,000	35,000	35,000	35,000		140,000

Project Name	PW/Parks Maintenance Facility		Scheduled Start	2015			
Department/Division	PW/Parks, Recreation & Culture		Scheduled Completion	2017			
Requestor	T Walker / P&R Director		Departmental Priority	Priority II -SHOULD DO			
Account Number	04-430-8420-000		Departmental Ranking	2 Important			
Project Description and Location:							
2015 - Study/Design for new building \$283,000 (split GF, CIF, WF, SF)							
2016 - Remainder of the Study/design & start of construction \$2,333,000 (split GF, CIF, WF, SF)							
2017 - Finish construction \$8,240,000 (split GF, CIF, WF, SF)							
New Building to House PW & Parks Shop - cost estimate does not include land acquisition if necessary Seeking Tier II Energy Impact Grant in December 1st, 2015- Hearing in March 2016 for \$1+ million							
Project Justification and Relationship to Town Board Goals and Master Plans:							
Town Board goal to upgrade Town buildings to provide exceptional services							
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020	Total
Construction		2,333,000	8,240,000				10,573,000
Other: Design	283,000						283,000
Total:	283,000	2,333,000	8,240,000	-	-	-	10,856,000
Funding Sources							
CIF - Sales & Use Tax	70,750	583,250	2,060,000				2,714,000
Gen Fund Transfer	70,750	583,250	2,060,000				2,714,000
Water Fund Transfer	70,750	583,250	2,060,000				2,714,000
Sewer Fund Transfer	70,750	583,250	2,060,000				2,714,000
Energy Impact grant							
Total:	283,000	2,333,000	8,240,000	-	-	-	10,856,000
Operating Budget Impact: Undetermined							

Project Name	Great Western Railroad Quiet Zone Project		Scheduled Start	2014			
Department/Division	CIF/Streets		Scheduled Completion	2016			
Requestor	K Arnold /D Wagner		Departmental Priority	Priority I -MUST DO			
Account Number	04-429-8445-904		Departmental Ranking	2 Important			
Project Description and Location:							
2014 Engineering \$176,880							
2015 Construction \$1,158,305 incl. contingency							
2016 Construction \$2,200,000 incl. contingency (Total Project Cost: \$3,335,185 and paid with a TIGER V grant, additional \$2000,000 will be paid from CIP) Note: Roadway work will most likely be finished in 2015. Railroad work will most likely take place in 2016.							
Project Justification and Relationship to Town Board Goals and Master Plans:							
Safety issues. TB Goal to upgrade infrastructure to support future growth and development and effective transportation system.							
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020	Total
Construction	1,108,120	1,900,000					3,008,120
Contingency	50,185	100,000					150,185
Other		200,000					200,000
Total:	1,158,305	2,200,000		-	-	-	3,358,305
Funding Sources							
CIF - Sales & Use Tax		200,000					200,000
Grant TIGER V	1,158,305	2,000,000					3,158,305
Total:	1,158,305	2,200,000	-	-	-	-	3,358,305
Operating Budget Impact: None as Town will maintain w/current O&M							
Operating Costs	-	-	8,883	8,883	8,883	8,883	35,532
Total	-	-	8,883	8,883	8,883	8,883	35,532

Project Name	Street Maintenance Program		Scheduled Start				
Department/Division	Engineering		Scheduled Completion	Ongoing			
Requestor	D Wagner		Departmental Priority	Priority II -SHOULD DO			
Account Number	04-429-6278-000 & 04-429-6242-000		Departmental Ranking	2 Important			
Project Description and Location:							
2016 - asphalt overlay (\$1,575,000) on selected streets: Asphalt sealcoat (\$275,000) Asphalt crack seal (\$150,000) Concrete replacement (\$100,000)							
Project Justification and Relationship to Town Board Goals and Master Plans:							
It contributes to the following Town Board goal: Develop and Maintain Effective Infrastructure The Pavement Management Program indicates that spending \$2.1 million dollars per year will keep the town's overall Pavement Condition Index (PCI) from dropping below 70.							
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	220	Total
Asphalt Overlay	1,575,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	9,075,000
Concrete replacement, crack seal, chip seal	525,000	600,000	600,000	600,000	600,000	600,000	3,525,000
Total:	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	12,600,000
Funding Sources							
Sales & Use Tax	1,768,000	1,768,000	1,768,000	1,768,000	1,768,000	1,768,000	10,608,000
Severance Tax /Severance Tax /O&G Lease	332,000	332,000	332,000	332,000	332,000	332,000	1,992,000
Total:	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	12,600,000
Operating Budget Impact: None as Town will maintain w/current O&M							

Project Name	New Liberty Road Extension		Scheduled Start	2016			
Department/Division	Engineering		Scheduled Completion	2016			
Requestor	D Wagner		Departmental Priority	Priority I – MUST DO			
Account Number	04-429-8445-000		Departmental Ranking	1 Critical			
Project Description and Location:							
Extend New Liberty Road from the existing end of pavement to WCR 13.							
Project Justification and Relationship to Town Board Goals and Master Plans:							
New Liberty Road is designated minor arterial and completing the connection to WCR 13 would provide an important link in Windsor's street network.							
Project Costs/Year		2016	2017	2018	2019	2020	Total
Construction		2,000,000					2,000,000
Total:		2,000,000	-	-	-	-	2,000,000
Funding Sources							
CIF - Sales & Use Tax		1,000,000					1,000,000
Road Impact Fees		1,000,000					1,000,000
Total:		2,000,000	-	-	-	-	2,000,000
Operating Budget Impact: Undetermined at this time							

Project Name	Law Basin Master Plan Channel - PDM Grant				Scheduled Start	2012	
Department/Division	Engineering				Scheduled Completion	2016	
Requestor	D Wagner				Departmental Priority	Priority II -SHOULD DO	
Account Number	08-483-8410/8458-908, 03-454-8412-441, 02-454-8412-445				Departmental Ranking	2 Important	
Project Description and Location:							
Pre-disaster Mitigation (PDM) Project - Total Project cost all year \$4,487,818; Grant total all years \$2,912,327.62 or 65%							
Construct a drainage channel from the Law Ditch south to SH 392, culverts across SH 392 at WCR 21, and channel from SH 392 south to railroad as called for in Windsor's Storm Drainage Master Plan.							
Property Acquisition = 13.8 acres							
Received a FEMA PDM Grant. Grant will pay up to \$1,540,736. Originally FEMA was going to cover 75% of the estimated project cost but subsequent cost estimates have gone up and FEMA will not absorb the increased costs. Additionally received a CDBG-DR grant that will cover \$1,371,571. Conservation Trust Fund will pay for the box oversizing for trail of \$150,000. Park Improvement Fund Community Park Fees will pay \$279,300 for hauling dirt to Diamond Valley site for a future project. Anticipated total Town Cost for combined project years is \$1,575,490 or 35%.							
Project Justification and Relationship to Town Board Goals and Master Plans:							
The channel was included in Windsor's Storm Drainage Master Plan that was written in 2003. It is needed to convey 10-year drainage flows south at SH 392 so they don't flood existing houses that are west of WCR 21 along the north side of SH 392.							
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020	Total
Property Acquisition	291,050						291,050
Engineering/Planning	106,026						106,026
Construction	1,718,795	1,998,095					3,716,89
Other (box culvert)	150,000						150,000
Total:	2,265,870	1,998,085	-	-	-	-	4,263,965
Funding Sources							
Impact Fees	737,946	340,871					1,078,817
FEMA PDM grant	692,138	692,138					1,384,277
CDBG-DR grant	685,785	685,785					1,371,571
CTF (in Trails Request)	150,000						150,000
PIF Community Fees		279,300					279,300
Total:	2,265,870	1,998,095	-	-	-	-	4,263,965
Operating Budget Impact: 11.5% of a full time person to mow and maintain new channel. Operating costs are 240 hrs X \$50/hr							
Staffing Costs	7,935	7935					15,870
Operating Costs	12,000	12,000					24,000
Total:	19,935	19,935	-	-	-	-	39,870

Project Name	Water Line Replacement				Scheduled Start		
Department/Division	Public Works / Water				Scheduled Completion	ongoing	
Requestor	T Walker				Departmental Priority	Priority I -MUST DO	
Account Number	06-471-8457				Departmental Ranking	3 Important / but could wait	
Project Description and Location:							
Coordinated with street maintenance.							
2016- Rehab/Replace 16" south of Riverbend Park							
2017- Rehab/Replace 20" water main from Fernwood to Bible College							
2018- Replace water main on Nantucket, Rochester, Daisy, Ivy, Tulip and Rose Courts (\$910,000)							
2019- Replace water main on Cottonwood Drive and Cottonwood Court (\$551,000)							
2020- Replace water main on Walnut Street from 10th to 12th (\$680,000)							
2021- Replace water main on 7th Street from the railroad tracks to Ash (\$400,000)							
Long-term projects are streets are Larch, Juniper, Hemlock and Pinyon							
Project Justification and Relationship to Town Board Goals and Master Plans:							
TB Goal to upgrade infrastructure to support future growth and development.							
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020	Total
Other:	180,000	1,200,000	600,000	910,000	551,000	680,000	4,121,000
Total:	180,000	1,200,000	600,000	910,000	551,000	680,000	4,121,000
Funding Sources							
Water monthly user fees	180,000	1,200,000	600,000	910,000	551,000	680,000	4,121,000
Total:	180,000	1,200,000	600,000	910,000	551,000	680,000	4,121,000
Operating Budget Impact: in normal maintenance							

Project Name	<u>Eastman Pk. Dr./7th St. Roundabout</u>	Scheduled Start						2015
Department/Division	<u>Engineering</u>	Scheduled Completion						2016
Requestor	<u>D Wagner</u>	Departmental Priority						Priority II -SHOULD DO
Account Number	<u>04-429-8445-000 & 04-429-8419-000</u>	Departmental Ranking						2 Important
Project Description and Location:								
2015-2016 Traffic roundabout at the intersection of Eastman Park Dr. and 7th St.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
A roundabout was one method of improving traffic movement and safety at the intersection as proposed in the "Eastman Park Dr. Transportation and Intersection Operation Study" dated January 2009. This 2009 study was reviewed in March 2015 to evaluate if the roundabout is still a recommended solution given current and projected traffic data. The March 2015 evaluation showed that a roundabout is still the preferred alternative from level of service and safety perspective.								
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020	Total	
Property Acquisition	9,500						9,500	
Engineering/Planning	69,080						69,080	
Construction		987,518					987,518	
Contingency		97,802					97,802	
Total:	78,580	1,085,320	-	-	-	-	1,163,900	
Funding Sources								
CIF - Sales & Use Tax	78,580	542,660					621,240	
Road Impact Fees		542,660					542,660	
Total:	78,580	1,085,320	-	-	-	-	1,163,900	
Operating Budget Impact: None as the Town will maintain under current O&M								

Project Name	<u>Law Basin West Tributary Channel</u>	Scheduled Start						2013
Department/Division	<u>Engineering</u>	Scheduled Completion						2016
Requestor	<u>D Wagner</u>	Departmental Priority						Priority II -SHOULD DO
Account Number	<u>08-483-8458-000, 08-483-8410-000</u>	Departmental Ranking						1 Critical
Project Description and Location:								
Storm drainage channel extending north from the Law Ditch as identified in Windsor's 2003 Drainage Master Plan and as preliminarily designed in 2012. It is a portion of Reach L4 in the Master Drainage Plan.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Identified in 2003 Drainage Master Plan. Second of two projects to protect lower portions of west tributary and Law Basins from 100-year storm runoff of approx. 3,000 cfs. Channel will provide a dedicated stormwater outfall for approx. 1 s. mi. drainage area which is experiencing development. Stormwater is now being conveyed by the Davis Seepage Pipe that is almost 100 years old and that was originally intended for groundwater only.								
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020	Total	
Property Acquisition	433,889						433,889	
Engineering/Planning	139,500	30,000					169,500	
Construction	1,173,500	925,000					2,098,500	
Contingency		95,500					95,500	
Total:	1,746,889	1,050,500	-	-	-	-	2,797,389	
Funding Sources								
Drainage Impact Fees	1,746,889	1,050,500					2,797,389	
Total:	1,746,889	1,050,500	-	-	-	-	2,797,389	
Operating Budget Impact: Operating Budget Impact: Beginning 2016 11.5% of a full time person to mow and maintain new channel. Operating costs are 240 hrs X \$50/hr								

Project Name	Sewer Lift Station #4 Replacement	Scheduled Start	2016				
Department/Division	Sewer System	Scheduled Completion	2016				
Requestor	T Walker/ Charwon Walter	Departmental Priority	Priority I - MUST DO				
Account Number	07-481-8440-000	Departmental Ranking	1 Critical				
Project Description and Location: 2016-Replace Developer Smith-Loveless Lift Station with a Gorman Rupp lift Station							
Project Justification and Relationship to Town Board Goals and Master Plans: TB Goal to upgrade infrastructure to support future growth and development.							
Project Costs/Year	2016	2017	2018	2019	2020		Total
Construction	515,000						515,000
Total:	515,000	-	-	-	-	-	515,000
Funding Sources							
S Monthly User Fees	515,000						515,000
Total:	515,000	-	-	-	-	-	72,000
Operating Budget Impact: will fall under normal operations and maintenance							

Project Name	CP Boardwalk Park	Scheduled Start	2015				
Department/Division	Parks & Recreation / Parks & Open Space	Scheduled Completion	2018				
Requestor	M Chew	Departmental Priority	Priority I - MUST DO				
Account Number	02-454-8412-462 & 02-454-6254-6242-462	Departmental Ranking	2 Important				
Project Description and Location: Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority. 2015 6th and Cedar landscape and irrigation \$21,602 (02-454-8412-462), Design \$2,000 (02-454-8412-462) 2016 Performance Venue \$500,000 (04-454-8412-462); Trash Enclosure \$40,150 (02-454-8412-462) 2017 Plaza Construction \$ 1,000,000 (04-454-8412-462), Plaza Design \$15,000 (04-454-8412-462) 2018 Parking lot slurry/stripe \$31,000 (04-454-6242-462) 2019 BWP and Lake Storage operations building and yard Design \$25,000 (02-454-8412-462), Construction \$200,000 (02-454-8412-462) Contingency \$20,000							
Project Justification and Relationship to Town Board Goals and Master Plans: Goal 3: Town Government Goal 5: Quality Development through Managed Growth							
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020	Total
Engineering/Planning	2,000		15,000		25,000		42,000
Construction	21,602	540,150	1,000,000		200,000		1,761,752
Contingency					20,000		20,000
Other:				31,000			31,000
Total:	23,602	540,150	1,015,000	31,000	245,000	-	1,854,752
Funding Sources							
CIF - Sales & Use Tax		500,000	1,015,000	31,000	245,000		
PIF - Community	23,602	40,150					515,000
CIF - Sales & Use Tax		500,000	1,015,000	31,000	245,000	-	72,000
Operating Budget Impact: will fall under normal operations and maintenance							
Staffing Costs	1,200	2,400	2,000	-	500		6,100
Operating Costs	600	1,500	1,000	-	1,200		4,300
Total:	1,800	3,900	3,000	-	1,700		10,400

Project Name	<u>Sewer Nutrient Program</u>	Scheduled Start						2014
Department/Division	<u>Pub Works / Sewer System</u>	Scheduled Completion						2016
Requestor	<u>T Walker</u>	Departmental Priority						Priority II -SHOULD DO
Account Number	<u>07-482-8433-907</u>	Departmental Ranking						2 Important
Project Description and Location:								
To conform to Water Quality Control Regulation #85, nutrients management control, requiring wastewater treatment facilities to meet effluent limits for nutrients. The engineering study was awarded a grant for an 80/20 split of the costs.								
The study results indicate the need of design and construction of the nutrient program improvements. The initial estimate of cost is \$837,000, of which a grant will pay 100% or up to \$837,000 which must be spent before May 2016.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
This is needed so the town can continue to be proactive in improving the town infrastructure. This is to prepare for the implementation of Federal Regulation 85.								
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020	Total	
Construction	435,000	402,000					837,000	
Total:	435,000	402,000	-	-	-	-	837,000	
Funding Sources								
CDPHE 100% grant	435,000	402,000					837,000	
Total:	435,000	402,000	-	-	-	-	837,000	
Operating Budget Impact: will fall under normal operations and maintenance								

Project Name	<u>Crossroads Blvd/WCR 13 Traffic Signal</u>	Scheduled Start						2015
Department/Division	<u>Engineering</u>	Scheduled Completion						2016
Requestor	<u>D Wagner</u>	Departmental Priority						Priority I -MUST DO
Account Number	<u>04-429-8445-000</u>	Departmental Ranking						2 Important
Project Description and Location:								
A traffic study completed in May 2015, demonstrated that Crossroads Blvd and WCR 13 meets traffic signal warrants. The north half of Crossroads Blvd/WCR 13 intersection is located within Town of Windsor limits. The southwest quadrant is located in Larimer County and the southeast quadrant is located in Weld County. Each County has been contacted to participate in sharing the costs for installation of the traffic signals. The Town of Windsor would assume maintenance and operation of the signal via a services contract with a qualified company.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Given the increase in traffic accidents and fatalities in recent years at the intersection of Crossroads Blvd. and WCR 13, it is paramount that something be done to improve the level of safety at this intersection. In 2014 there were 13 documented traffic accidents, 7 of those accidents were preventable if a traffic signal was in place. In addition, based on the Regional Travel Model, traffic in the area is anticipated to increase 130% by the year 2040.								
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020	Total	
Property Acquisition		40,000					40,000	
Engineering/Planning	16,000						16,000	
Construction		250,000					250,000	
Contingency		50,000					50,000	
Total:	16,000	340,000	-	-	-	-	356,000	
Funding Sources								
Sales & Use Tax	16,000	340,000	-	-	-		356,000	
Total:	16,000	340,000	-	-	-	-	356,000	
Operating Budget Impact: Efficiencies								
Operating Costs			5,000	5,000	5,000	5,000	20,000	
Total:	-	-	5,000	5,000	5,000	5,000	20,000	

Project Name	Northern Integrated Supply Project (NISP)	Scheduled Start	2004
Department/Division	Engineering	Scheduled Completion	2025
Requestor	D Wagner	Departmental Priority	Priority II -SHOULD DO
Account Number	06-471-8456-000	Departmental Ranking	2 Important

Project Description and Location:

The Northern Integrated Supply Project includes 15 local governments and water districts in the North Front Range. The proposed project is currently going through the Environmental Impact Study phase. The project proposes to build a system of water storage and conveyance for a new yield of 40,000 acre-feet.

Project Justification and Relationship to Town Board Goals and Master Plans:

New water supplies are necessary in order to meet the following Town Board goals:

Lead through stewardship of natural resources.

Pursue water independence.

Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020	LT Projects	Total
Engineering/Planning	288,750	289,000						577,750
Construction			1,187,000	9,360,000	9,504,000	5,399,000	14,945,000	40,395,000
Total:	288,750	289,000	1,187,000	9,360,000	9,504,000	5,399,000	14,945,000	40,972,750
Funding Sources								
Water Impact fees	288,750	289,000	1,187,000	9,360,000	9,504,000	5,399,000	14,945,000	40,972,750
NISP Bond								
Total:	288,750	289,000	1,187,000	9,360,000	9,504,000	5,399,000	14,945,000	40,972,750

Project Name	Poudre Trail	Scheduled Start	2015
Department/Division	Parks & Recreation / Parks & Open Space	Scheduled Completion	2020
Requestor	P&R Director/Wade Willis	Departmental Priority	Priority II -SHOULD DO
Account Number	03-454-8412-440	Departmental Ranking	2 Important

Project Description and Location:

Upgrades and installation of new trails or trail amenities.

2015 CR 13 Poudre Trail crossing improvements related to guard rail improvements \$45,545 (03-454-8412-440)

2016 Trail from Westwood Village: \$250,000 (FSWA connection) (03-454-8412-440) w/PHA \$10,000 grant

2020 Poudre Trail Repair at Eastman Park (Existing Cracking, up to 300' of Trail to replace) \$18,000

All years: Poudre Trail Manager Annual Contribution: \$20,000 (see O&M repair/small equipment request)

Project Justification and Relationship to Town Board Goals and Master Plans:

Goal 3: Town Government Goal 4: Effective Transportation System Goal 5: Quality Development

Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020	Total
Construction	45,545	250,000				18,000	313,545
Total:	45,545	250,000				18,000	313,545
Funding Sources							
CTF	45,545	240,000	-	-	-	18,000	303,545
Poudre Herit Allnc Grant		10,000					10,000
Total:	45,545	250,000	-	-	-	18,000	313,545
Operating Budget Impact							
Staffing Costs	2,000	1,533					3,533
Operating Costs	2,500	500					3,000
Total:	4,500	2,033	-	-	-	-	6,533

Project Name	9th Street / Main Street Traffic Signal	Scheduled Start						2016
Department/Division	Engineering	Scheduled Completion						2016
Requestor	Dennis Wagner	Departmental Priority						Priority II -SHOULD DO
Account Number	04-429-8445-000	Departmental Ranking						2 Important
Project Description and Location:								
Traffic signal at the intersection of 9th Street and Main St (Hwy392).								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Replace existing span wire signal structure with motion mast arm structure.								
Project Costs/Year		2016	2017	2018	2019	2020	Total	
Construction		180,000					180,000	
Total:		180,000					180,000	
Funding Sources								
Sales & Use Tax		180,000					180,000	
Total:		180,000	-	-	-		180,000	
Operating Budget Impact								
Operating Costs				5,000	5,000	5,000	15,000	
Total:		-	-	5,000	5,000	5,000	15,000	

Project Name	Windsor Trail System	Scheduled Start	2012					
Department/Division	Parks & Recreation / Parks & Open Space	Scheduled Completion	2020					
Requestor	P&R Director / Wade Willis	Departmental Priority	Priority I -MUST DO					
Account Number	03 & 02-454-8412-441, 03 & 02-454-8410-441	Departmental Ranking	2 Important					
Project Description and Location:								
Upgrades and installation of new trails or trail amenities.								
2015 257 Road Crossing @ Grasslands / Windsor Lake \$17,100								
2015 Windsor West Trail Connection easement acquisition and engineering \$200,000 (LCOS)								
2015 Held from 2013 \$5,000 for trail easement acquisition at BROE - Poudre River Initiative (cash in lieu)								
2015 CR21 & 392 underpass (related to John Law) \$147,292								
2016 Jacoby road easement acquisition 13 to New Cache Ditch \$10,000								
2016 Crossing improvements of CR 19 and the #2 Ditch \$23,107								
2016 392 Trail Design and Underpass \$185,000								
2017 392 Trail Construction REA to Underpass Location \$253,000								
2017 Highland Meadows Parkway, Crossroads to Belmont Ridge Subdivision \$10,000 Design \$90,000								
2018 TMP - Jacoby Road #2 Ditch CR17 to Jacoby: \$150,000								
2018 392 Underpass @ Ptarmigan \$1,000,000								
2019 Under Pass to River Bluffs Trail section \$264,000								
2019 15th Street Jacoby Road South to #2; then South to Main Street \$77,000								
2020 CR Jacoby Road #2 Ditch Windsor Trail Flashing Signal \$30,000								
2020 Detached Trail 15th Street from Main to Jacoby Road \$216,750								
2020 Detached Trail CR 13 to 17th Street \$255,000								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Goal 3: Town Government								
Goal 4: Effective Transportation System								
Goal 5: Quality Development								
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020		Total
Property Acquisition	105,000	10,000						115,000
Engineering/Planning	100,000	185,000	10,000		15,000			300,000
Construction	164,392	23,107	343,000	1,150,000	336,000	471,750		2,488,249
Equipment						30,000		30,000
Total:	369,392	218,107	353,000	1,150,000	341,000	501,750	-	2,933,249
Funding Sources								
CTF	164,392	218,107	353,000	1,150,000	341,000	501,750		2,728,249
PIF Cash in Lieu	5,000							5,000
PIF LCOS	200,000							200,000
Total:	369,392	218,107	353,000	1,150,000	341,000	501,750		2,993,349
Operating Budget Impact								
Staffing Costs	1,000	200	1,500	500	1,500	1,500		6,200
Operating Costs	2,000	200	500	50	500	500		1,750
Total:	3,000	400	2,000	550	2,000	2,000		7,950

Project Name	GIS Asset Management System Software		Scheduled Start	2016			
Department/Division	Information Technology		Scheduled Completion	2016			
Requestor	D Moyer		Departmental Priority	Priority I – MUST DO			
Account Number	11-492-8440-000		Departmental Ranking	2 Important			
Project Description and Location:							
Purchase and install asset management software to manage the Town assets. Link to both financial and development management software through GIS to complete Town-wide package.							
Project Justification and Relationship to Town Board Goals and Master Plans:							
TB Goal 3 - Provide exceptional quality services - Upgrade Town buildings and facilities, Increase operating efficiency of Town government.							
TB Goal 4 Quality development through managed growth with upgrading infrastructure to support future growth and development.							
Project Costs/Year	2015	2016	2017	2018	2019	2020	Total
Property Acquisition		150,000					150,000
Total:		150,000	-	-	-	-	150,000
Funding Sources							
IT allocations							-
CIF Transfer to IT		200,000					150,000
Total:		200,000	-	-	-	-	150,000
Operating Budget Impact: Under existing operations							
Staffing Costs		20,000					20,000
Total:		20,000	-	-	-	-	20,000

Project Name	Non-Potable Water		Scheduled Start	2010			
Department/Division	Parks & Recreation / Parks & Open Space		Scheduled Completion	2017			
Requestor	M Chew		Departmental Priority	Priority I -MUST DO			
Account Number	14-484-8456 and 04-454-8412		Departmental Ranking	1 Critical			
Project Description and Location:							
Requirements of change of use case (legal obligations) and necessary development. MS = measuring structure per master plan.							
2016 Per NP Master Plan Chimney Park north - change to Non-Potable Construction + Contingency \$99,000 Design \$9,000							
2016 Automate splitter box east of CP parking lot entrance reduce NP water waste Design \$24,000							
2017 Automate splitter box east of CP parking lot entrance reduce NP water waste Construct \$70,000							
2017 Deferred to coincide with Main Park Irrigation Renovation per NP Master Plan Construct \$30,000							
Project Justification and Relationship to Town Board Goals and Master Plans:							
Goal 3: Town Government							
Goal 5: Quality Development and corrects legal requirement							
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020	Total
Engineering/Planning		33,000					33,000
Construction	378,409	90,000	100,000				568,409
Contingency		9,000					9,000
Total:	378,409	132,000	100,000	-	-	-	610,409
Funding Sources							
Water Fund / Non-Potable	49,000	132,000	100,000				281,000
CIF - Sales & Use Tax	320,409						329,409
Total:	378,409	132,000	100,000	-	-	-	610,409
Operating Budget Impact: Staffing costs absorbed. Operating costs <\$100							
Staffing Costs	Absorb	Absorb					-
Operating Costs	<\$100	<\$100					-
Total	-	-	-	-	-	-	-

Project Name	<u>Sewer Line Rehab</u>	Scheduled Start						
Department/Division	<u>Pub Works / Sewer System</u>	Scheduled Completion	Ongoing					
Requestor	<u>T Walker</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>07-481-8457-000</u>	Departmental Ranking	2 Important					
Project Description and Location:								
Sewer line rehabilitation using the CIP process.								
2016- Hemlock Dr. S2-146 to S2-159 from Juniper Dr. to Larch Dr.								
2017- Right of way S2 MH 66 to S2 MH 48 from 10th Street to Oak Street								
2018- 10th Street S2 MH 35 to S1 MH 248, S2 MH 87 to S2 MH 82 from the bend to 11th Street.								
2019- Oak Street S2 MH 66 to S2 MH 60, S2 MH 50 to S2 MH 62 from Crystal Mtn. Ct. to Iron Mtn. Ct.								
2020- Larch Drive S2 MH 159 to S2 MH 146 from Stone Mtn. Dr. to Hemlock Dr.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
TB Goal to upgrade infrastructure to support future growth and development.								
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020	Total	
Other:	78,130	83,370	91,435	89,625	88,670	91,680	522,910	
Total:	78,130	83,370	91,435	89,625	88,670	91,680	522,910	
Funding Sources								
Monthly User Fees	78,130	83,370	91,435	89,625	88,670	91,680	522,910	
Total:	78,130	83,370	91,435	89,625	88,670	91,680	522,910	
Operating Budget Impact: Absorbed in maintenance program								

Project Name	<u>Town of Windsor Museum Landscaping</u>	Scheduled Start	2012					
Department/Division	<u>Parks & Recreation / Art & Heritage</u>	Scheduled Completion	2018					
Requestor	<u>P&R Director / Andrew Dunehoo</u>	Departmental Priority	Priority III -COULD DO					
Account Number	<u>04-456-8412-000</u>	Departmental Ranking	3 Important / but could wait					
Project Description and Location:								
2015 Interpretive Landscape-Phase 2 Construction (Design Build -Depot East Deck, Railings, Ramp): \$45,000								
2016 Interpretive Landscape-Phase 3 Planning (Construction Documents): \$37,645; Repair Depot Siding \$45,000								
2017 Interpretive Landscape-Phase 4 Construction (Demolition, Earth Work, Irrigation, Electrical): \$243,562								
2018 Interpretive Landscape-Phase 5 Construction (Pavement-Hardscape, Fencing, Planting, Structures): \$281,704								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Goal 1: Downtown and Lake								
Goal 2: Diverse, Growing Local Economy								
Goal 3: Town Government								
Potential grant matches exist.								
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020	Total	
Engineering/Planning		37,645					37,645	
Construction	45,000	45,000	243,562	281,704			615,266	
Total:	45,000	82,645	243,562	281,704	-	-	652,911	
Funding Sources								
CIF - Sales & Use Tax	45,000	82,645	243,562	281,704			652,911	
Total:	45,000	82,645	243,562	281,704	-	-	652,911	
Operating Budget Impact: No operational impact for this phase.								

Project Name	<u>Poudre River maintenance</u>	Scheduled Start	2015					
Department/Division	<u>Engineering</u>	Scheduled Completion	ongoing					
Requestor	<u>D Wagner</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>04-429-6241-000</u>	Departmental Ranking	2 Important					
Project Description and Location:								
This work includes periodic channel and bank maintenance. Examples: remove gravel/sand deposit immediately upstream of the WCR 13 bridge, remove vegetation and gravel/sand approximately 500 feet upstream of 7th St., reinforce south bank with riprap approximately 2500 feet upstream of 7th St.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Gravel and sand deposits reduce the capacity of the channel to convey high river flows. Upstream of WCR 13 it can adversely affect the south bank and cause unnecessary flooding upstream of the bridge. Upstream of 7th St. the deposits have evolved into a large obstruction in the middle of the channel with trees and willows that have caused the channel to shift south and probably contributes to unusual flooding of Eastman Park south of the river and 7th St at the south end of the park property.								
Approximately 2500 feet upstream of 7th St. the south river bank needs riprap reinforcement because the river makes a sharp left turn and erodes the unprotected bank during flood events. If bank erosion continues it will destroy the irrigation lateral that delivers water to south Eastman Park.								
Town Board Goal: Build Community Spirit and Pride - Promote Safety and Security								
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020		Total
Construction	50,000	75,000	75,000	75,000				275,000
Total:	50,000	75,000	75,000	75,000	-	-		275,000
Funding Sources								
CIF - Sales & Use Tax	50,000	75,000	75,000	75,000	-	-		275,000
Total:	50,000	75,000	75,000	75,000	-	-		275,000
Operating Budget Impact: Included in normal operations								

Project Name	<u>SH 257 left turn lane</u>	Scheduled Start	2015					
Department/Division	<u>Engineering</u>	Scheduled Completion	2016					
Requestor	<u>D Wagner</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>04-429-8445 & 8419</u>	Departmental Ranking	2 Important					
Project Description and Location:								
Widen SH 257 at Walnut St. and add a northbound to westbound left turn lane.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
SH 257 traffic volume is growing significantly and without a northbound left turn lane at Walnut St. vehicles making that movement typically have to stop in the single northbound lane and wait until there is a gap in the southbound traffic. Stopping in the northbound lane backs up traffic, sometimes several vehicles deep. Sometimes the vehicles behind the turning vehicle swerve out onto the gravel shoulder rather than wait. This is a dangerous condition and causes delays in traffic movement.								
Town Board Goal: Develop and Maintain Effective Infrastructure - Identify and address barriers to traffic flow.								
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020		Total
Engineering/Planning	40,000							40,000
Construction	85,500	45,500						131,000
Contingency	9,500	9,500						19,000
Total:	135,000	55,000	-	-	-	-		190,000
Funding Sources								
Road Impact Fees	135,000	55,000						190,000
Total:	135,000	55,000	-	-	-	-		190,000
Operating Budget Impact: Included in normal operations								

Project Name	<u>CP Main Park</u>	Scheduled Start	2013					
Department/Division	<u>Parks & Recreation / Parks & Open Space</u>	Scheduled Completion	2019					
Requestor	<u>P&R Director / Wade Willis</u>	Departmental Priority	Priority I -MUST DO					
Account Number	<u>04-461-8412/8420</u>	Departmental Ranking	1 Critical					
Project Description and Location:								
Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority.								
2015 Replace shelters: \$102,900 + contingency \$10,290								
2016 Design irrigation system: \$9,000								
2016 Convert Inline to Pickle Ball Court \$45,100								
2017 Construction irrigation system \$300,000 + contingency \$30,000								
2018 Restroom design: \$25,000								
2019 Restroom construction: \$250,000 Contingency \$20,000								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Goal 3: Town Government								
Goal 5: Quality Development through Managed Growth								
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020		Total
Engineering/Planning		9,000		25,000				34,000
Construction	102,900	45,100	300,000		250,000			698,000
Contingency	10,290		30,000		20,000			60,290
Total:	113,190	54,100	330,000	25,000	270,000	-		792,290
Funding Sources								
CIF - Sales & Use Tax	113,190	34,000	330,000	25,000	270,000			772,190
Grant/ Fund Raising		20,100						20,100
Total:	113,190	54,100	330,000	25,000	270,000	-		792,290
Operating Budget Impact: Efficiency Savings								
Staffing Costs	N/A	N/A	(500)					(500)
Operating Costs			(200)					(200)
Total:	-	-	(700)	-	-	-		(700)

Project Name	<u>Town of Windsor Museum - Eaton House</u>	Scheduled Start	2014					
Department/Division	<u>Parks & Recreation / Art & Heritage</u>	Scheduled Completion	2016					
Requestor	<u>P&R Director / Andrew Duneboo</u>	Departmental Priority	Priority III -COULD DO					
Account Number	<u>04-456-6267-000 & 04-456-8420-000</u>	Departmental Ranking	3 Important / but could wait					
Project Description and Location:								
Museum building restoration or improvements:								
2015 Eaton House Historic Structure Assessment \$10,000 (Covered by State Hist. Fund Grant)								
2016 Eaton House Master Plan: \$25,000 (\$20,000 Poudre Heritage Alliance Grant-PHA)								
2017 Eaton House Renovation: \$25,000 construction documents, \$225,000 construction + contingency \$25,000								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Goal 1: Downtown and Lake								
Goal 2: Diverse, Growing Local Economy								
Goal 3: Town Government								
Potential grant matches exist.								
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020		Total
Engineering/Planning	20,000	45,000	25,000					90,000
Construction			225,000					225,000
Contingency			25,000					25,000
Total:	20,000	45,000	275,000	-	-	-		340,000
Funding Sources								
CIF - Sales & Use Tax	10,000	45,000	275,000					330,000
State Hist. Fund Grant	10,000							10,000
PHA Grant								
Total:	20,000	45,000	275,000	-	-	-		590,000
Operating Budget Impact								
Operating Costs			1,000					1,000
Total:	-	-	1,000	-	-	-		1,000

Project Name	<u>Railroad Crossing Improvements</u>		Scheduled Start				
Department/Division	<u>Pub Works / Streets</u>		Scheduled Completion	<u>Ongoing</u>			
Requestor	<u>T Walker</u>		Departmental Priority	<u>Priority II -SHOULD DO</u>			
Account Number	<u>04-429-8445-000</u>		Departmental Ranking	<u>2 Important</u>			
Project Description and Location:							
2016 - CR 15 and Hwy 34							
2017 - CR 17 south of Crossroads							
2018 -Hwy 257 north of Walnut St							
Project Justification and Relationship to Town Board Goals and Master Plans:							
TB Goal to upgrade infrastructure to support future growth and development and effective transportation.							
Project Costs/Year	2015	2016	2017	2018	2019	2020	Total
Other		40,000	40,000	50,000			130,000
Total:		40,000	40,000	50,000	-	-	130,000
Funding Sources							
CIF – Sales & Use Tax		40,000	40,000	50,000			130,000
Total:		40,000	40,000	50,000	-	-	130,000
Operating Budget Impact: No impact, maintained by Great Western RR							

Project Name	<u>Manhole Rehab</u>		Scheduled Start				
Department/Division	<u>Pub Works / Sewer System</u>		Scheduled Completion	<u>Ongoing</u>			
Requestor	<u>T Walker</u>		Departmental Priority	<u>Priority II -SHOULD DO</u>			
Account Number	<u>07-481-8457-000</u>		Departmental Ranking	<u>2 Important</u>			
Project Description and Location:							
2016- 6 Manholes - Calabria Drive							
2017- 7 Manholes - Between Oak St. and Chestnut St. / 7th St. and 3rd St., Walnut St and Elm St. / 10th St. and 8th St.							
2018- 6 Manholes - Between Oak St. and Chestnut St. / 4th St. and Chimney Park Dr.							
2019- 7 Manholes - Between Main St. and Oak St. on 4th and 5th Streets							
2010- 11 Manholes - Between Walnut St. and Oak St. / 3rd St. and Chimney Park Dr.							
Project Justification and Relationship to Town Board Goals and Master Plans:							
TB Goal to upgrade infrastructure to support future growth and development.							
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020	Total
Other	32,000	40,000	28,000	32,000	40,000	40,000	212,000
Total:	32,000	40,000	28,000	32,000	40,000	40,000	212,000
Funding Sources							
Monthly User Fees	32,000	40,000	28,000	32,000	40,000	40,000	212,000
Total:	32,000	40,000	28,000	32,000	40,000	40,000	212,000
Operating Budget Impact: Ongoing maintenance							

Project Name	<u>Water Master Plan Rate Study</u>	Scheduled Start	<u>2010</u>					
Department/Division	<u>Engineering/ Finance/ Public Works</u>	Scheduled Completion	<u>every 5 years</u>					
Requestor	<u>D Wagner/ D Moyer/ T Walker</u>	Departmental Priority	<u>Priority II -SHOULD DO</u>					
Account Number	<u>06-471-6267-000</u>	Departmental Ranking	<u>3 Important / but could wait</u>					
Project Description and Location:								
Rate study will determine water rates to sustain O&M of the potable system.								
2016 Update water plan (every 5 yrs.)								
Project Justification and Relationship to Town Board Goals and Master Plans:								
In anticipation of future bond funding.								
Project Costs/Year	2015	2016	2017	2018	2019	2020	Total	
Other		35,000					35,000	
Total:		35,000					35,000	
Funding Sources								
Monthly User Fees		35,000					35,000	
Total:		35,000					35,000	
Operating Budget Impact: Ongoing maintenance								

Project Name	<u>Chemical Treatment Facility</u>	Scheduled Start	<u>2016</u>					
Department/Division	<u>Pub Works / Sewer Plant</u>	Scheduled Completion	<u>2017</u>					
Requestor	<u>T Walker</u>	Departmental Priority	<u>Priority II -SHOULD DO</u>					
Account Number	<u>07-482-8433-000</u>	Departmental Ranking	<u>2 Important</u>					
Project Description and Location:								
Chemical treatment facility for phosphorus removal at WWTP. Facility will be small structure containing chemical storage and feed system. Needed to satisfy NPDES permit through the state for phosphorus removal.								
Project Justification and Relationship to Town Board Goals and Master Plans:								
Necessary to satisfy permit requirement for phosphorus removal.								
Project Costs/Year		2016	2017	2018	2019	2020	LT Projects	Total
Engineering/Planning		35,000						35,000
Construction			210,000					210,000
Contingency			50,000					50,000
Total:		35,000	260,000	-	-	-	-	295,000
Funding Sources								
Sewer Impact Fees		35,000	260,000					295,000
Total:		35,000	260,000	-	-	-	-	295,000
Operating Budget Impact: minimal no new staffing								
Staffing Costs								
Operating Costs								
Total:								

Project Name	<u>Water Line Oversizing</u>		Scheduled Start	2015			
Department/Division	<u>Engineering</u>		Scheduled Completion	ongoing			
Requestor	<u>D Wagner</u>		Departmental Priority	Priority I -MUST DO			
Account Number	<u>06-471-8452-000</u>		Departmental Ranking	1 Critical			
Project Description and Location:							
Reimburse anyone who oversizes a water main at the request of the Town in order to provide water to future growth areas.							
2015 Falcon Point water oversizing (\$67,676.10)							
2015-2016 Winter Farm water oversizing (Ph 1 \$47,526.12-2015) (Ph 3 \$19,837.68-2016)							
2015-2016 Village East water oversizing (Ph 1 \$48,310+\$9,440-2015) (Ph 2 \$8,950-2016)							
Project Justification and Relationship to Town Board Goals and Master Plans:							
Water mains that are the backbone of the water system are typically larger than those that provide localized service to a single development. It is important and more cost effective to construct the larger lines in association with private development.							
Project Costs/Year	Projected 2015	2016	2017	2018	2019	2020	Total
Construction	172,952	28,788					201,740
Total:	172,952	28,788	-	-	-	-	201,740
Funding Sources							
W Impact Fees	172,952	28,788	-	-	-	-	201,740
Total:	172,952	28,788	-	-	-	-	201,740
Operating Budget Impact: Ongoing maintenance							

Project Name	<u>Sewer Line Oversizing</u>		Scheduled Start	2015			
Department/Division	<u>Engineering</u>		Scheduled Completion	ongoing			
Requestor	<u>D Wagner</u>		Departmental Priority	Priority I -MUST DO			
Account Number	<u>07-481-8452-000</u>		Departmental Ranking	1 Critical			
Project Description and Location:							
Reimburse anyone who oversizes a sewer main at the request of the Town in order to provide sewer to future growth areas.							
2015 Falcon Point sewer oversizing (\$167,919)							
2015-2016 Winter Farm sewer oversizing (Ph 1 \$26,791.45-2015, Ph 2 \$14,617.70-2015) (Ph 3 \$16,040.10-2016)							
2016 Village East sewer oversizing (\$3,321.50)							
Project Justification and Relationship to Town Board Goals and Master Plans:							
Sewer mains that are the backbone of the sewer system are typically larger than those that provide localized service to a single development. It is important and more cost effective to construct the larger lines in association with private development.							
Project Costs/Year	2015	2016	2017	2018	2019	2020	Total
Construction	209,328	19,362					228,690
Total:	209,328	19,362	-	-	-	-	228,690
Funding Sources							
S Impact Fees	209,328	19,362					228,690
Total:	209,328	19,362	-	-	-	-	228,690
Operating Budget Impact: Ongoing maintenance							

Project Name	<u>Harmony Road/WCR 15 traffic signal</u>	Scheduled Start	2016				
Department/Division	<u>Engineering</u>	Scheduled Completion	2017				
Requestor	<u>Dennis Wagner</u>	Departmental Priority	Priority I -MUST DO				
Account Number	<u>04-429-8445-000</u>	Departmental Ranking	2 Important				
Project Description and Location:							
Traffic signal at the intersection of Harmony Road (WCR 74) and WCR 15.							
Project Justification and Relationship to Town Board Goals and Master Plans:							
A study of the intersection in 2015 indicated that the intersection meets three MUTCD traffic signal warrants. Posted speed limit on Harmony Road is 55 mph. Approximately 14,200 vehicles enter the intersection per day. Existing Level of Service (LOS) for left-turning traffic on WCR 15 is E.							
A roundabout was estimated to cost \$1.0 million.							
Project Costs/Year		2016	2017	2018	2019	2020	Total
Engineering/Planning		16,000					16,000
Construction			340,000				340,000
Total:		16,000	340,000	-	-	-	356,000
Funding Sources							
CIF - Sales & Use Tax		16,000	340,000				356,000
Total:		16,000	340,000	-	-	-	356,000
Operating Budget Impact							
Operating Costs				5,000	5,000	5,000	15,000
Total:		-	-	5,000	5,000	5,000	15,000

Project Name	<u>CP Chimney Park</u>	Scheduled Start	2015				
Department/Division	<u>Parks & Recreation / Recreation</u>	Scheduled Completion	2018				
Requestor	<u>P&R Director / Wade Willis</u>	Departmental Priority	Priority I -MUST DO				
Account Number	<u>04-454-8412-463 & 6242-463</u>	Departmental Ranking	1 Critical				
Project Description and Location:							
Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority.							
2015 North Shelter Replacement: \$52,100 Contingency \$5,210							
2016 Chimney Park south parking lot slurry/stripe \$15,000							
Project Justification and Relationship to Town Board Goals and Master Plans:							
Goal 3: Town Government							
Goal 5: Quality Development through Managed Growth							
Project Costs/Year	Budgeted 2015	2016	2017	2018	2019	2020	Total
Construction	52,100						52,100
Contingency	5,210						5,210
Other		15,000					15,000
Total:	57,310	15,000	340,000	-	-	-	72,310
Funding Sources							
CIF - Sales & Use Tax	57,310	15,000	340,000				72,310
Total:	57,310	15,000	340,000	-	-	-	72,310
Operating Budget Impact							
Staffing Costs	200						200
Operating Costs	400						400
Total:	600	-	-	-	-	-	600

1-Recreation / CRC	Initial Funding Source	2016					2017					2018					2019					2020					Total 5yr CIP	LT Projects
		2016					2017					2018					2019					2020						
CRC expansion	Bond issue	7,215,695	0	0	0	0	75,000	0	0	0	0	75,000	0	0	0	75,000	0	0	0	75,000	0	0	75,000	0	0	7,290,695	0	
Subtotal	Initial Funding Source	7,215,695	0	0	0	0	75,000	0	0	0	0	75,000	0	0	0	75,000	0	0	0	75,000	0	0	75,000	0	0	7,290,695	0	
2-Community Parks Development	PIF-Community	0	0	459,121	0	0	650,000	0	0	0	0	1,109,121	0	0	0	0	0	0	0	0	0	0	0	0	0	1,109,121	0	
Diamond Valley parking lot - engineer/ design/ construct 1/2 PIF	CIF-Sales & Use Tax	0	0	459,121	0	0	459,121	0	0	0	0	459,121	0	0	0	0	0	0	0	0	0	0	0	0	0	459,121	0	
Diamond Valley parking lot - engineer/ design/ construct 1/2 CIF	PIF-Community	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Diamond Valley Plaza Shade	PIF-Community	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Diamond Valley Field Phase Design	PIF-Community	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Diamond Valley Field Phase Development & LT development per Master Plan	PIF-Community	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	Initial Funding Source	0	0	459,121	0	0	650,000	0	0	0	0	1,109,121	0	0	0	0	0	0	0	0	0	0	0	0	0	1,109,121	0	
2-Community Parks Maintenance / Improvements	PIF-Community	40,150	0	0	0	0	0	0	0	0	0	40,150	0	0	0	0	0	0	0	0	0	0	0	0	0	40,150	0	
Boardwalk trash enclosure	CIF-Sales & Use Tax	500,000	0	0	0	0	0	0	0	0	0	500,000	0	0	0	0	0	0	0	0	0	0	0	0	0	500,000	0	
Boardwalk Performance Venue	CIF-Sales & Use Tax	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Boardwalk Plaza Design/Construction	CIF-Sales & Use Tax	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Boardwalk parking lot slurry/stripe (2018), BWP & lake storage bldg/yard (2019)	CIF-Sales & Use Tax	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Main Park Irrigation system design '16, construct '17, restroom design/construct '18-'19	CIF-Sales & Use Tax	9,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Main Park Pickle Ball Court	CIF-Sales & Use Tax	25,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Main Park Pickle Ball Court w/grant or sponsorship	Grant/Sponsorship	20,100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Chimney Park - south parking lot slurry/stripe	CIF-Sales & Use Tax	15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Eastman Pk Field 5 regrade '17, parking lot slurry/stripe '17, South side '18-'19	CIF-Sales & Use Tax	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	Initial Funding Source	609,250	0	459,121	0	0	650,000	0	0	0	0	1,109,121	0	0	0	0	0	0	0	0	0	0	0	0	0	1,395,000	0	
3-Neighborhood Parks Development	PIF-Neighborhood	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Jacoby Farm Dvpm	PIF-Neighborhood	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Wayne Miller Dvpm	PIF-Neighborhood	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	Initial Funding Source	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
3-Neighborhood Parks Maintenance / Improvements	PIF-Neighborhood	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	Initial Funding Source	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
4-Trails Projects	CTF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Poudre Trail Repair at Eastman Pk	CTF	240,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Poudre Trail from Westwood Village	CTF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Poudre Trail from Westwood Village w/grant	Poudre Herts All Grant	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Windsor Trail Jacoby road easement acquisition 13 to New Cache Ditch	CTF	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Windsor Trail Crossing improvements of CR 19 and the #2 Ditch	CTF	23,107	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Windsor Trail 15th Street Jacoby Road South to #2, then South to Main St	CTF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Windsor Trail Highland Meadows Pkwy Crossroads to Balmont Design/const	CTF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Windsor Trail System - Design Underpass RR at Grasslands construction	CTF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Windsor Trail System -Design Underpass RR at Grasslands trail w/grant	State Trails Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Windsor Trail CR 13 to 17th St detached trail	CTF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Windsor Trail 392 Trail Design & Underpass '17 Underpass Plarngian '18	CTF	185,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Windsor Trail 392 Trail Construction REA to underpass location	CTF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	Initial Funding Source	468,107	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
5-Art & Heritage Projects	PIF-Community	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Art & Heritage Center Elevator	CIF -Sales & Use Tax	82,645	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Museums - Interpretive Landscape Ph 3 Planning (Construction Documents)	CIF -Sales & Use Tax	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Museum Collections/Exhibit Fabrication Building Design/Build	CIF -Sales & Use Tax	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Museums - Eaton House Renovation	CIF -Sales & Use Tax	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Museums - Eaton House Master Plan	CIF -Sales & Use Tax	25,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Museums - Eaton House Master Plan w/grant	Poudre Herts All Grant	20,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	Initial Funding Source	127,645	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	927,911	980,000	

SUMMARY CAPITAL IMPROVEMENT 5-YR PLAN 2016-2020

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	Initial Funding Source					2017	2018	2019	2020	Total 5yr CIP	LT Projects
	2016	2016	2016	2016	2016						
16-SEWER Construction / Oversizing / Mains											
Sewer Line Oversizing Winter Farm/Village East		19,362	0	0	0	0	0	0	19,362	0	0
Sewer Interceptor to Hwy 257 & Harmony Rd		0	0	0	0	0	0	0	0	2,900,000	0
Chemical Treatment Facility design		35,000	260,000	0	0	0	0	0	295,000	0	0
<i>Subtotal</i>		54,362	260,000	0	0	0	0	0	314,362	2,900,000	0
17-SEWER SYSTEM Rehab											
Manhole Rehab (5)		40,000	28,000	32,000	40,000	40,000	40,000	40,000	180,000	0	0
Sewer Line Rehab program-Hemlock incl Larch Dr, Juniper Dr & Hemlock Ct		83,370	91,435	89,625	88,670	91,680	91,680	91,680	444,780	0	0
Sewer Nutrient Project w/grant		402,000	0	0	0	0	0	0	402,000	0	0
Sewer Lift Station #4 Replacement		515,000	0	0	0	0	0	0	515,000	0	0
<i>Subtotal</i>		1,040,370	119,435	121,625	128,670	131,680	131,680	131,680	1,541,780	0	0
18-STORM DRAINAGE Improvements/Replacements											
Law Basin Master Plan Channel - Phase 1		0	0	0	0	0	0	0	0	4,423,300	0
Law Basin Master Plan Channel - Phase 2		0	0	0	0	0	0	0	0	4,262,200	0
Law Basin Master Plan Channel		340,871	0	0	0	0	0	0	340,871	0	0
Law Basin Master Plan Channel - FEMA PDM Grant		692,138	0	0	0	0	0	0	692,138	0	0
Law Basin Master Plan Channel - CDBG Grant		685,785	0	0	0	0	0	0	685,785	0	0
Law Basin Master Plan Channel - PIF		279,300	0	0	0	0	0	0	279,300	0	0
Law Basin West Tributary Channel		1,050,500	0	0	0	0	0	0	1,050,500	0	0
Chimney Park Detention Pond Ph 2		0	135,000	0	0	0	0	0	135,000	135,000	0
<i>Subtotal</i>		3,048,595	135,000	0	0	0	0	0	3,183,595	8,820,500	0
TOTAL CIP		27,709,487	17,607,717	19,082,744	18,680,139	9,827,505	9,827,505	9,827,505	92,907,592	81,494,065	



2016 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS



	2016				
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 14,836,004	\$ 3,101,027	\$ 2,720,966	\$ 14,701,983	\$ 35,359,980
REVENUE SOURCE:					
Development Fees		1,079,680	886,871	2,907,824	4,874,375
Monthly User Fees				2,951,893	2,951,893
3% Sales Tax (40% for CIF)	2,616,071				2,616,071
0.75T Sales & Use Tax for CRCEX	1,329,300				1,329,300
Construction Use Tax 3% CIF	1,604,004				1,604,004
Severance Tax	338,272				338,272
Oil & Gas Lease	763,030			335,853	1,098,883
Lottery Funds		205,344			205,344
Larimer County Open Space Tax		117,379			117,379
Miscellaneous (Grants, Interest, Contrib)	2,156,571	10,427		1,590,099	3,757,098
TOTAL REVENUE:	\$ 8,807,247	\$ 1,412,830	\$ 886,871	\$ 7,785,670	\$ 18,892,618
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans)	(145,080)			(303,972)	(449,052)
Sewer Fund Headworks Loan				(234,589)	(234,589)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
CRC Expansion Bond payment	(1,329,300)				(1,329,300)
General Fund transfer to CIF PW Facility	82,500				82,500
Drainage Fund Loan (CIF to DF)	102,382			(102,382)	-
TOTAL MISCELLANEOUS:	\$ (1,355,331)	\$ -	\$ -	\$ (575,110)	\$ (1,930,441)
CAPITAL PROJECTS:					
¹ Recreation / CRC	7,215,695				7,215,695
² Community Parks Dvpmt / Improvement	560,100	319,450			879,550
³ Neighborhood Parks Dvpmt / Improvement	9,000	-			9,000
⁴ Trails Projects		468,107			468,107
⁵ Art & Heritage Projects	127,645				127,645
⁶ Street Development	2,078,660		1,597,660		3,676,320
⁷ Street / Bridge / RR Crossing Maintenance	2,215,000				2,215,000
⁸ Public Facilities Repair / Replace / Improve	3,516,500			1,166,500	4,683,000
¹¹ Water Construction / Oversizing / Mains				352,788	352,788
¹² Water Line Replacements				1,200,000	1,200,000
¹³ Water Rights Acquisition				272,075	272,075
¹⁴ Non-Potable Construction / Replacement				2,448,281	2,448,281
¹⁵ Non-Potable Water Rights Acquisition				298,000	298,000
¹⁶ Sewer Construction / Oversizing / Mains				54,362	54,362
¹⁷ Sewer System Rehab				1,040,370	1,040,370
¹⁸ Storm Drainage Improvements/Replacements				2,769,295	2,769,295
TOTAL PROJECT COSTS:	\$ 15,722,600	\$ 787,557	\$ 1,597,660	\$ 9,601,670	\$ 27,709,487
Beginning Balance Plus Revenue	\$ 6,565,319	\$ 3,726,300	\$ 2,010,177	\$ 12,310,873	\$ 24,612,670
Less Expenditures					



2017 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

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	2017				
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 6,565,319	\$ 3,726,300	\$ 2,010,177	\$ 12,310,873	\$ 24,612,670
REVENUE SOURCE:					
Development Fees		1,078,872	886,871	2,907,824	4,873,567
Monthly User Fees				4,741,458	4,741,458
3% Sales Tax (40% for CIF)	2,521,258				2,521,258
0.75T Sales & Use Tax for CRCEx	1,333,250				1,333,250
Construction Use Tax 3% CIF	1,604,004				1,604,004
Severance Tax	338,272				338,272
Oil & Gas Lease	763,030			335,853	1,098,883
Lottery Funds		205,344			205,344
Larimer County Open Space Tax		117,379			117,379
Miscellaneous (Grants, Interest, Contrib)	116,471	427		46,905	163,803
TOTAL REVENUE:	\$ 6,676,284	\$ 1,402,022	\$ 886,871	\$ 8,032,040	\$ 16,997,217
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans)	(145,080)			(303,972)	(449,052)
Sewer Fund Headworks Loan				(231,184)	(231,184)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
CRC Expansion Bond payment	(1,333,250)				(1,333,250)
General Fund transfer to CIF PW Facility	2,500,000				2,500,000
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
Drainage Fund Loan (CIF to DF)	102,382			(102,382)	-
TOTAL MISCELLANEOUS:	\$ 1,058,219	\$ -	\$ -	\$ (867,228)	\$ 190,991
CAPITAL PROJECTS:					
¹ Recreation / CRC	-				-
² Community Parks Dvpmt / Improvement	1,310,000	100,000			1,410,000
³ Neighborhood Parks Dvpmt / Improvement	330,000	-			330,000
⁴ Trails Projects		353,000			353,000
⁵ Art & Heritage Projects	518,562				518,562
⁶ Street Development	814,950		180,000		994,950
⁷ Street / Bridge / RR Crossing Maintenance	2,250,000				2,250,000
⁸ Public Facilities Repair / Replace / Improve	4,428,695			4,120,000	8,548,695
¹¹ Water Construction / Oversizing / Mains				1,418,000	1,418,000
¹² Water Line Replacements				600,000	600,000
¹³ Water Rights Acquisition				272,075	272,075
¹⁴ Non-Potable Construction / Replacement				100,000	100,000
¹⁵ Non-Potable Water Rights Acquisition				298,000	298,000
¹⁶ Sewer Construction / Oversizing / Mains				260,000	260,000
¹⁷ Sewer System Rehab				119,435	119,435
¹⁸ Storm Drainage Improvements/Replacements				135,000	135,000
TOTAL PROJECT COSTS:	\$ 9,652,207	\$ 453,000	\$ 180,000	\$ 7,322,510	\$ 17,607,717
Beginning Balance Plus Revenue					
Less Expenditures	\$ 4,647,615	\$ 4,675,322	\$ 2,717,047	\$ 12,153,175	\$ 24,193,161



2018 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS



	2018				
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities	Total
BEGINNING BALANCE	\$ 4,647,615	\$ 4,675,322	\$ 2,717,047	\$ 12,153,175	\$ 24,193,161
REVENUE SOURCE:					
Development Fees		1,078,039	886,871	2,907,824	4,872,734
Monthly User Fees				933,648	933,648
3% Sales Tax (40% for CIF)	2,521,258			-	2,521,258
0.75T Sales & Use Tax for CRCEX	1,330,500				1,330,500
Construction Use Tax 3% CIF	1,604,004			-	1,604,004
Oil & Gas Lease	763,030			335,853	1,098,883
Lottery Funds		205,344		-	205,344
Larimer County Open Space Tax		117,379		-	117,379
Bonds/External Loans (NISP)				25,000,000	25,000,000
Miscellaneous (Grants, Interest, Contrib)	116,471	200,427		46,905	363,803
TOTAL REVENUE:	\$ 6,335,262	\$ 1,601,189	\$ 886,871	\$ 29,224,230	\$ 38,047,553
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans, NISP Bonds)	(145,080)			(1,039,790)	(1,184,870)
Sewer Fund Headworks Loan				(228,234)	(228,234)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
CRC Expansion Bond payment	(1,330,500)				(1,330,500)
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
Drainage Fund Loan (CIF to DF)	102,382			(102,382)	-
TOTAL MISCELLANEOUS:	\$ (1,439,031)	\$ -	\$ -	\$ (1,600,095)	\$ (3,039,127)
CAPITAL PROJECTS:					
¹ Recreation / CRC	-			-	-
² Community Parks Dvpmt / Improvement	156,000	1,018,241		-	1,174,241
³ Neighborhood Parks Dvpmt / Improvement	-	-		-	-
⁴ Trails Projects		1,220,000		-	1,220,000
⁵ Art & Heritage Projects	281,704			-	281,704
⁶ Street Development	-		-	-	-
⁷ Street / Bridge / RR Crossing Maintenance	2,225,000			-	2,225,000
⁸ Public Facilities Repair / Replace / Improve	423,099			-	423,099
¹¹ Water Construction / Oversizing / Mains				11,905,000	11,905,000
¹² Water Line Replacements				910,000	910,000
¹³ Water Rights Acquisition				272,075	272,075
¹⁴ Non-Potable Construction / Replacement				550,000	550,000
¹⁵ Non-Potable Water Rights Acquisition				-	-
¹⁶ Sewer Construction / Oversizing / Mains				-	-
¹⁷ Sewer System Rehab				121,625	121,625
¹⁸ Storm Drainage Improvements/Replacements				-	-
TOTAL PROJECT COSTS:	\$ 3,085,803	\$ 2,238,241	\$ -	\$ 13,758,700	\$ 19,082,744
Beginning Balance Plus Revenue					
Less Expenditures	\$ 6,458,043	\$ 4,038,270	\$ 3,603,918	\$ 26,018,610	\$ 40,118,844



2019 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

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	2019				
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 6,458,043	\$ 4,038,270	\$ 3,603,918	\$ 26,018,610	\$ 40,118,844
REVENUE SOURCE:					
Development Fees		1,077,181	886,871	2,907,824	4,871,876
Monthly User Fees				581,693	581,693
3% Sales Tax (40% for CIF)	2,521,258				2,521,258
0.75T Sales & Use Tax for CRCEX	1,331,500				1,331,500
Construction Use Tax 3% CIF	1,604,004				1,604,004
Oil & Gas Lease	763,030			335,853	1,098,883
Lottery Funds		205,344			205,344
Larimer County Open Space Tax		117,379			117,379
Miscellaneous (Grants, Interest, Contrib)	116,471	427		46,905	163,803
TOTAL REVENUE:	\$ 6,336,262	\$ 1,400,331	\$ 886,871	\$ 3,872,275	\$ 12,495,740
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans, NISP Bonds)	(145,080)			(1,039,790)	(1,184,870)
Sewer Fund Headworks Loan				(232,870)	(232,870)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
CRC Expansion Bond payment					-
Community Rec Cntr Fund (CIF to CRC)	(1,331,500)				(1,331,500)
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
Drainage Fund Loan (CIF to DF)	102,382			(102,382)	-
Stormwater Fund					-
TOTAL MISCELLANEOUS:	\$ (1,440,031)	\$ -	\$ -	\$ (1,604,732)	\$ (3,044,763)
CAPITAL PROJECTS:					
¹ Recreation / CRC	-				-
² Community Parks Dvpmt / Improvement	1,515,000	2,000,000			3,515,000
³ Neighborhood Parks Dvpmt / Improvement	-	-			-
⁴ Trails Projects		841,000			841,000
⁵ Art & Heritage Projects	-				-
⁶ Street Development	-		-		-
⁷ Street / Bridge / RR Crossing Maintenance	2,100,000				2,100,000
Severance Tax / O&G lease special projects					-
⁸ Public Facilities Repair / Replace / Improve	1,768,394				1,768,394
¹¹ Water Construction / Oversizing / Mains				9,504,000	9,504,000
¹² Water Line Replacements				551,000	551,000
¹³ Water Rights Acquisition				272,075	272,075
¹⁴ Non-Potable Construction / Replacement				-	-
¹⁵ Non-Potable Water Rights Acquisition				-	-
¹⁶ Sewer Construction / Oversizing / Mains				-	-
¹⁷ Sewer System Rehab				128,670	128,670
¹⁸ Storm Drainage Improvements/Replacements				-	-
TOTAL PROJECT COSTS:	\$ 5,383,394	\$ 2,841,000	\$ -	\$ 10,455,745	\$ 18,680,139
Beginning Balance Plus Revenue					
Less Expenditures	\$ 5,970,880	\$ 2,597,602	\$ 4,490,789	\$ 17,830,408	\$ 30,889,682



2020 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

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	2020				
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 5,970,880	\$ 2,597,602	\$ 4,490,789	\$ 17,830,408	\$ 30,889,682
REVENUE SOURCE:					
Development Fees		1,076,298	886,871	2,907,824	4,870,993
Monthly User Fees				171,680	171,680
3% Sales Tax (40% for CIF)	2,521,258				2,521,258
0.75T Sales & Use Tax for CRCEx	1,331,000				1,331,000
Construction Use Tax 3% CIF	1,604,004				1,604,004
Oil & Gas Lease	763,030			335,853	1,098,883
Lottery Funds		205,344			205,344
Larimer County Open Space Tax		117,379			117,379
Miscellaneous (Grants, Interest, Contrib)	116,471	427		46,905	163,803
TOTAL REVENUE:	\$ 6,335,762	\$ 1,399,448	\$ 886,871	\$ 3,462,262	\$ 12,084,343
DEBT SERVICE / TRANSFERS:					
Debt Service (Police, Kern loans, NISP Bonds)	(145,080)			(1,039,790)	(1,184,870)
Sewer Fund Headworks Loan				(230,703)	(230,703)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
CRC Expansion Bond payment	(1,331,000)				(1,331,000)
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
Drainage Fund Loan (CIF to DF)	102,382			(102,382)	-
TOTAL MISCELLANEOUS:	\$ (1,439,531)	\$ -	\$ -	\$ (1,602,565)	\$ (3,042,096)
CAPITAL PROJECTS:					
¹ Recreation / CRC	75,000				75,000
² Community Parks Dvpmt / Improvement	-	650,000			650,000
³ Neighborhood Parks Dvpmt / Improvement	-	-			-
⁴ Trails Projects		519,750			519,750
⁵ Art & Heritage Projects	-				-
⁶ Street Development	-		-		-
⁷ Street / Bridge / RR Crossing Maintenance	2,100,000				2,100,000
Severance Tax / O&G lease special projects					-
⁸ Public Facilities Repair / Replace / Improve	-				-
¹¹ Water Construction / Oversizing / Mains				5,399,000	5,399,000
¹² Water Line Replacements				680,000	680,000
¹³ Water Rights Acquisition				272,075	272,075
¹⁴ Non-Potable Construction / Replacement				-	-
¹⁵ Non-Potable Water Rights Acquisition				-	-
¹⁶ Sewer Construction / Oversizing / Mains				-	-
¹⁷ Sewer System Rehab				131,680	131,680
¹⁸ Storm Drainage Improvements/Replacements				-	-
TOTAL PROJECT COSTS:	\$ 2,175,000	\$ 1,169,750	\$ -	\$ 6,482,755	\$ 9,827,505
Beginning Balance Plus Revenue					
Less Expenditures	\$ 8,692,111	\$ 2,827,300	\$ 5,377,660	\$ 13,207,350	\$ 30,104,424



2016-2020 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS



5-Yr Capital Improvement Plan 2016-2020

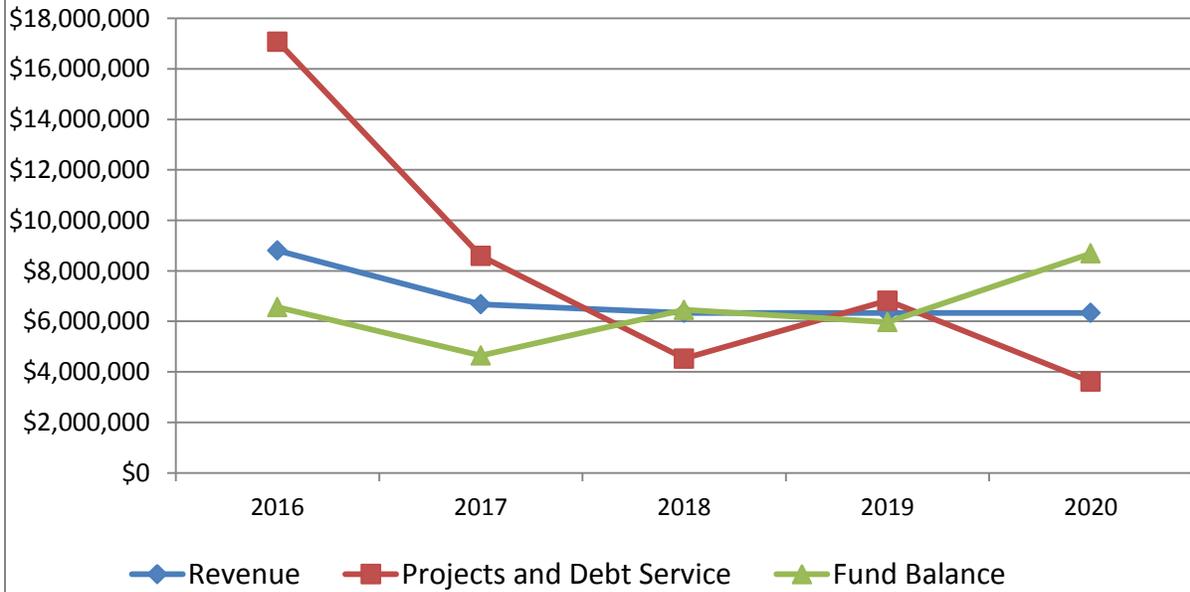
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Severance Tax O&G Leases	Utilities W/S/SD/NP	Total
BEGINNING BALANCE	\$ 14,836,004	\$ 3,101,027	\$ 2,720,966	\$ -	\$ 14,701,983	\$ 35,359,980
REVENUE SOURCE:						
Development Fees	-	5,390,070	4,434,354	-	14,539,121	24,363,546
Monthly User Fees	-	-	-	-	9,380,374	9,380,374
3% Sales Tax (40% for CIF)	12,701,102	-	-	-	-	12,701,102
0.75T Sales & Use Tax for CRCEx	6,655,550	-	-	-	-	6,655,550
Construction Use Tax 3% CIF	8,020,020	-	-	-	-	8,020,020
Severance Tax	676,544	-	-	-	-	676,544
Oil & Gas Lease	3,815,149	-	-	-	1,679,264	5,494,413
Lottery Funds	-	1,026,719	-	-	-	1,026,719
Larimer County Open Space Tax	-	586,896	-	-	-	586,896
Bonds/External Loans	-	-	-	-	25,000,000	25,000,000
Miscellaneous (Grants, Interest, Contrib)	2,622,454	212,136	-	-	1,777,717	4,612,307
TOTAL REVENUE:	\$ 34,490,818	\$ 7,215,820	\$ 4,434,354	\$ -	\$ 52,376,477	\$ 98,517,469
DEBT SERVICE / TRANSFERS:						
Debt Service (Police, Kern loans, NISP Bonds)	(725,400)	-	-	-	(3,727,314)	(4,452,714)
Sewer Fund Headworks Loan	-	-	-	-	(1,157,580)	(1,157,580)
Water Fund I-25 Loan (CIF to WF)	(329,165)	-	-	-	329,165	-
CRC Expansion Bond payment	(5,324,050)	-	-	-	-	(5,324,050)
General Fund transfer to CIF PW Facility	2,582,500	-	-	-	-	2,582,500
Water Non-Potable Fund (Kyger)	-	-	-	-	(1,182,092)	(1,182,092)
Drainage Fund Loan (CIF to DF)	511,908	-	-	-	(511,908)	-
TOTAL MISCELLANEOUS:	\$ (4,615,707)	\$ -	\$ -	\$ -	\$ (6,249,729)	\$ (10,865,436)
CAPITAL PROJECTS:						
¹ Recreation / CRC	7,290,695	-	-	-	-	7,290,695
² Community Parks Dvpm / Improvement	3,541,100	4,087,691	-	-	-	7,628,791
³ Neighborhood Parks Dvpm / Improvement	339,000	-	-	-	-	339,000
⁴ Trails Projects	-	3,401,857	-	-	-	3,401,857
⁵ Art & Heritage Projects	927,911	-	-	-	-	927,911
⁶ Street Development	2,893,610	-	1,777,660	-	-	4,671,270
⁷ Street / Bridge / RR Crossing Maintenance	10,890,000	-	-	-	-	10,890,000
Severance Tax / O&G lease special projects	-	-	-	-	-	-
⁸ Public Facilities Repair / Replace / Improve	10,136,688	-	-	-	5,286,500	15,423,188
¹¹ Water Construction / Oversizing / Mains	-	-	-	-	28,578,788	28,578,788
¹² Water Line Replacements	-	-	-	-	3,941,000	3,941,000
¹³ Water Rights Acquisition	-	-	-	-	1,360,375	1,360,375
¹⁴ Non-Potable Construction / Replacement	-	-	-	-	3,098,281	3,098,281
¹⁵ Non-Potable Water Rights Acquisition	-	-	-	-	596,000	596,000
¹⁶ Sewer Construction / Oversizing / Mains	-	-	-	-	314,362	314,362
¹⁷ Sewer System Rehab	-	-	-	-	1,541,780	1,541,780
Storm Drainage Studies	-	-	-	-	-	-
¹⁸ Storm Drainage Improvements/Replacements	-	-	-	-	2,904,295	2,904,295
TOTAL PROJECT COSTS:	\$ 36,019,004	\$ 7,489,548	\$ 1,777,660	\$ -	\$ 47,621,380	\$ 92,907,592
Beginning Balance Plus Revenue	\$ 8,692,111	\$ 2,827,300	\$ 5,377,660	\$ -	\$ 13,207,350	\$ 30,104,421
Less Expenditures						



Long-Term Community Capital Projects

Fund	LT Cost	Funding Source	Priority	Ranking	O&M Cost
PIF	Wayne Miller Park Development	Park Improvement Fund - Neighborhood	IV	3	Y
		\$ 1,542,500			
PIF	Jacoby Farm Park Development	Park Improvement Fund - Neighborhood	IV	3	Y
		495,300			
Capital	Cemetery Balance of Master Plan Implementation and contingency	Capital Improvement Fund	II	2	Y
		853,728			
Capital	Diamond Valley remaining development per master plan (could be in phases)	Park Improvement Fund- Community, grants, partnerships	III	3	Y
Capital	Alley Paving	Capital Improvement Fund, DDA	III	3	Y
	<i>Construct concrete alley paving in block north of Main St. between 6th & 7th</i>				
Capital	7th St Roundabouts - Garden/Stone Mountain	Capital Improvement Fund	III	3	Y
	<i>Two roundabouts on 7th St. at Garden Dr. and at Stone Mountain Dr.</i>				
Capital	Permanent Museum Collections Storage and Exhibit Fabrication Building	Capital Improvement Fund	IV	3	Y
Capital	Art & Heritage Center Elevator, ADA accessible	Capital Improvement Fund	IV	3	Y
Water	Northern Integrated Supply Project (NISP)	Bond, Loan,	II	2	Y
	<i>The project proposes to build a system of water storage and conveyance for a new yield of 40,000 acre-feet.</i>				
Water	Regional Water Treatment	Bond, Loan, partners, grants	III	3	Y
	<i>Windsor is one of about 11 municipalities & water districts that are participating in a study of the feasibility of a regional water treatment plant or plants.</i>				
Sewer	Sewer Interceptor to Hwy 257 & Harmony Rd	Sewer Plant Investment Fees	III	3	Y
	<i>Sewer interceptor starting in Greenspire Subdivision northwest to Hwy. 257; north along Hwy 257 to WCR 72; northeast along Springer Canal; then north & northwest to intersection of Hwy 257 & Harmony Rd.</i>				
Drainage	Law Basin Master Plan Channel - Phase 1	Drainage Basin Improvement & Plant Investment Fees	II	3	Y
	<i>Construct the drainage channel from Eastman Park Drive south to the Poudre River that is a part of Windsor's Storm Drainage Master Plan</i>				
Drainage	Law Basin Master Plan Channel - Phase 2	Drainage Basin Improvement & Plant Investment Fees	II	3	Y
	<i>Construct the drainage channel from the railroad south to Eastman Park Drive that is a part of Windsor's Storm Drainage Master Plan.</i>				

Capital Improvement Fund 2016-2020





5-Year Capital Improvement Plan
2016-2020

Dean Moyer, Director of Finance
August 17, 2015

Town Board
Work Session Item #xxx



Town Board Priorities Recognized in This Plan

<p style="text-align: center;"><u>Street Maintenance</u></p> <ul style="list-style-type: none"> • Funding of \$2.1M/year to stay at or above a PCI of 70 • Crossroads CR13 signal \$340,000 (<i>suggest Larimer & Weld Counties pay 1/3</i>) • CR15/Harmony signal design \$16,000 	<p style="text-align: center;"><u>Public Works/Parks Maintenance Building Funding</u></p> <p>2015 - \$ 283,000 2016 - \$ 2,333,000 2017 - \$ 8,240,000 Total - \$10,856,000</p> <p style="text-align: center;"><i>Seeking Energy Impact Grant of \$1+ million</i></p>
<p style="text-align: center;"><u>Boardwalk Park</u></p> <ul style="list-style-type: none"> • Performance Venue \$500,000 • Plaza design & construction \$1,015,000 planned in 2017 	



Capital Improvement Funding Sources

- 3.2% Sales and Use Tax
- 0.75% Sales and Use Tax
- Traffic Impact Fee
- Park Impact Fees
- Severance Tax
- Oil & Gas Income
- Utility Impact Fees
- Grants
- Interest Income
- Monthly User Fees
- Lottery Funds (Conservation Trust Funds)
- Larimer County Open Space Tax



Revenue

Forecasting Guidelines for 2016

- Unless we knew specifically otherwise via notification from the State, we used the 3-year average of 2015 projected, 2014 and 2013 actual numbers.
- 3.95% Sales tax = \$9,406,250.
- 3.95% Construction Use Tax three year average = \$2,046,275 based on 258 SFR permits.



Revenue

Development Impact Fees for 2016

- Traffic Impact Fees, Park Improvement Fees and Utility Impact Fees driven by number of new construction permits.
- Utility Impact Fees are not collected on every permit – we do not provide water and sewer to every address in Town.



Revenue

Other Sources

- Severance Tax- tied to oil & gas industry workers. Should know this figure later in August. Used 3-year average.
- O&G royalty and mineral lease funds. \$763,000 is 3-year average.
- Grants- \$3.8 million in grants scheduled for 2016.
- Monthly User Fees- water, sewer and drainage charges. Rate study to be conducted in September.
- Lottery Funds – to be used for parks and open space. Average @ \$10 per capita.



Community Driven

- **Strategic Plan**
 - "Develop and Maintain Effective Infrastructure."
 - "Prioritize projects in the 5-year CIP."
 - "Establish methods to fund a target Pavement Condition Index Standard."
- **Citizen Survey**
 - Projects listed as important or essential to residents
 - Water Treatment/ Storage
 - Street Resurfacing/ Repair
 - CRC Expansion
 - Storm Water Projects
- **Public Works/ Parks Service Facility**



2015 Project not completed – now 2016

- RR Quiet Zone
- Law Basin Master Channel PDM
- Law Basin Tributary
- Kyger Reservoir Pump Station
- SH257/Walnut Left Turn Lane
- Sewer Nutrient Project
- Covenant Park Drain Pan
- Windsor Lake Rip Rap
- Poudre Trail 3 Bells Easement
- Eaton House Master Plan



TOWN of WINDSOR			
2016 Major Capital Projects – over \$100,000			
Community Recreation Center Expansion	CRCEF	\$7,215,695	
Kyger Pump Station and water supply	NP Water	2,614,281	
PW/Parks Maintenance Facility design	(split GF/CIF/WF/SF)	2,330,000	
Great Western RR Quiet Zone Project w/ TIGER Grant	CIF	2,200,000	
Street maintenance, sealcoating, crack sealing, concrete replacement	CIF	2,100,000	
New Liberty Road Extension (1/2 RIF)	CIF	2,000,000	
Law Basin Master Plan Channel w/ FEMA PDM & CDBG Grants	Drain	1,998,095	
Water Line Replacement-16" water main south side of Riverbend Park	Water	1,200,000	
Eastman Park Dr / 7 th St Roundabout (1/2 RIF)	CIF	1,085,320	
Law Basin West Tributary Channel	Drain	1,050,500	
Sewer Lift Station #4 Replacement	Sewer	515,000	
Boardwalk Performance Venue	CIF	500,000	
Sewer Nutrient Program w/ CDPHE Grant	Sewer	402,000	
Crossroads Boulevard / WCR 13 traffic signal	CIF	340,000	
Northern Integrated Supply Project (NISP)	Water	289,000	
Poudre Trail fr Westwood Village w/ Poudre Heritage Alliance Grant	CTF	250,000	
9 th Street / Main Street traffic signal	CIF	180,000	
GIS Asset Management software	CIF	150,000	
Non-Potable Construction Chimney Pk north	NP Water	108,000	



Grant Support for 2016 Capital Projects

	GRANT	TOWN
GW Railroad Quiet Zones TIGER V	\$ 2,000,000	\$ 200,000
Law Basin Master Channel FEMA/CDBG	1,377,924	620,171
Sewer Nutrient Study CDPHE	402,000	0
Eaton House Master Plan PHA	20,000	25,000
Poudre Trail from Westwood Village PHA	10,000	240,000
Main Pk Pickle Ball Court Sponsorship	20,100	25,000
	\$3,830,024	\$1,110,171
TOTAL PROJECTS COST	\$4,940,195	
	77% paid by grants	

- 
- ### Development Driven Projects 2015-2016
- Winter Farm 3rd Filing-\$304,664
 - Water Sewer Street oversizing
 - Village East - \$263,850
 - Water Sewer Street oversizing
 - Falcon Pointe - \$235,595
 - Water Sewer oversizing

- 
- ### Park Improvement Fund 2016 Projects
- According to Parks, Recreation and Open Lands Master Plan, and established priority
- No Large Park Development Projects
- Boardwalk Trash Enclosure \$40,150

 **Conservation Trust Fund 2016 Projects**
Lottery Funds

Windsor Trail

- Westwood Village \$250,000
 - \$10,000 Poudre Heritage Alliance grant
- Hwy392 Trail design underpass \$185,000
- Crossing improvement CR19 & #2 Ditch \$23,107
- Jacoby Road easement CR13 to New Cache Ditch \$10,000

Windsor Trail Map





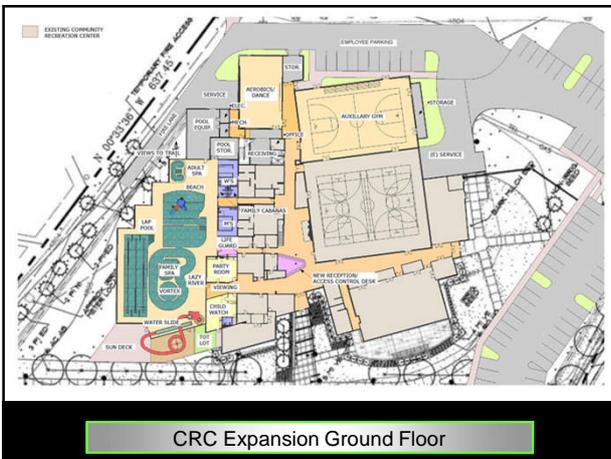


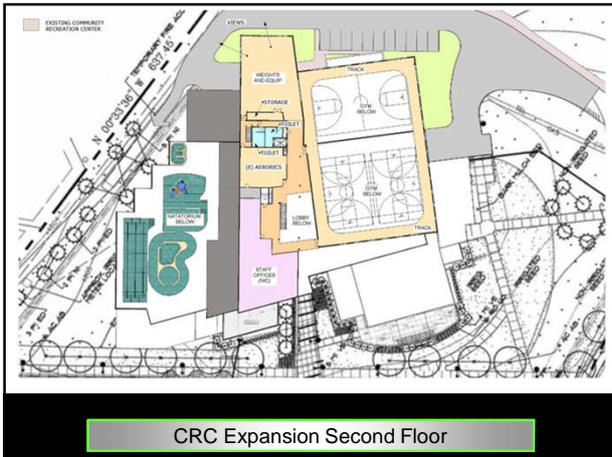
WINDSOR 125
COMMUNITY RECREATION CENTER

Community Recreation Center Expansion Fund 2016 Project

CRC Expansion Project	\$16,776,289
▪ Projected 2015	\$9,485,594
▪ Planned 2016	\$7,215,695
▪ Expected opening mid August 2016	

Site plan





WINDSOR125
COUNTY

Capital Improvement Fund 2016 Projects

Public Works /Parks Maintenance Facility Design and Construction
(split GF/CIF/WF/SF) \$2,333,000

- Construct 2016-2017
- Total 2015-2017 Project estimated cost \$10,856,000
 - Seeking Tier II Energy Impact Grant \$1+ million

WINDSOR125
COUNTY

Capital Improvement Fund 2016 Projects

Continued...

Railroad Quiet Zone TIGER V Project \$3,358,305

- 2015-2016 Total Project Cost: (\$3,358,305)
 - Town Share \$200,000
 - TIGER V Grant \$3,158,305

Map



WINDSOR125
COUNCIL

Capital Improvement Fund 2016 Projects

Continued...

New Liberty Road Extension \$2,000,000

- Extends from New Liberty Road through to WCR 13
- Road Impact Fees for Town share
- Developer reimbursement will be negotiated

WINDSOR125
COUNCIL

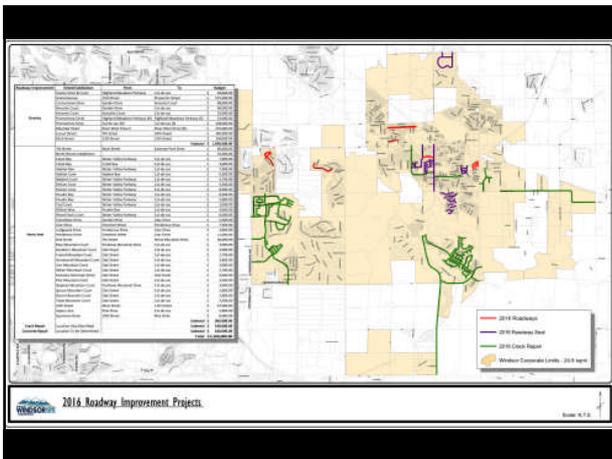
Capital Improvement Fund 2016 Projects

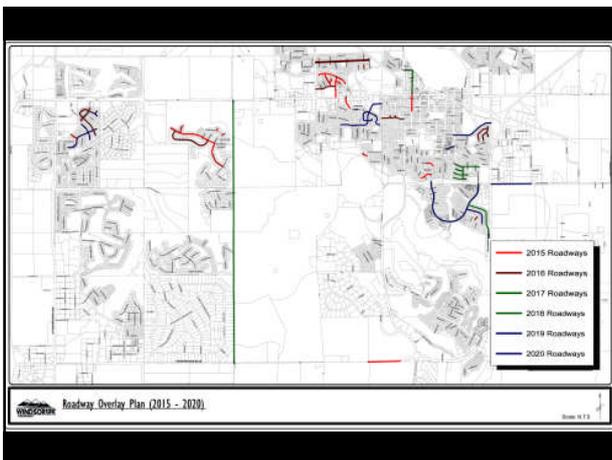
Continued...

Street Maintenance Projects \$2,100,000

- Asphalt overlay on selected streets: (\$1,500,000)
 - \$2.1 M per year to meet or exceed streets PCI of 70 (good)
 - Every \$4 overlay work \$1 is spent to repair adjacent concrete
- Asphalt sealcoating, crack sealing, concrete replacement (\$600,000)
- Paid from Sales/Use Tax
 - Plus Severance Tax, O&G Royalties, & Mineral Lease Revenue

Street Maintenance Maps





WINDSOR 125
Capital Improvement Fund 2016 Projects

Continued...

Eastman Park Drive & 7th Street Roundabout

□ Engineering & Easements 2015	\$ 78,580
□ Construction 2016	987,518
□ Contingency 2016	97,802
Total Project:	\$1,163,900

 **Capital Improvement Fund 2016 Projects**

Continued...

Boardwalk Performance Venue

- As directed by Town Board

Total: \$500,000

Boardwalk Pk



CONCEPT 1

SCALE: 1"=40'-0"

PRIMARY BENEFITS OF CONCEPT 1

- Utilizes existing park features and landscaping.
- Offers the largest capacity and best viewing for the concert venue.
- Offers the best views of lake for concert attendees.
- Provides the best location for a multi-use corporate picnic pavilion.
- Lowest cost.

Boardwalk Park Performance Venue



Boardwalk Park Performance Venue

WINDSOR
ONTOARIO

Water Fund 2016-2020 Projects

Continued...

Northern Integrated Supply Project (NISP)

□ 2016	\$ 289,000
□ 2017	\$1,187,000
□ 2018	\$9,360,000
□ 2019	\$9,504,000
□ 2020	\$5,399,000

WINDSOR
ONTOARIO

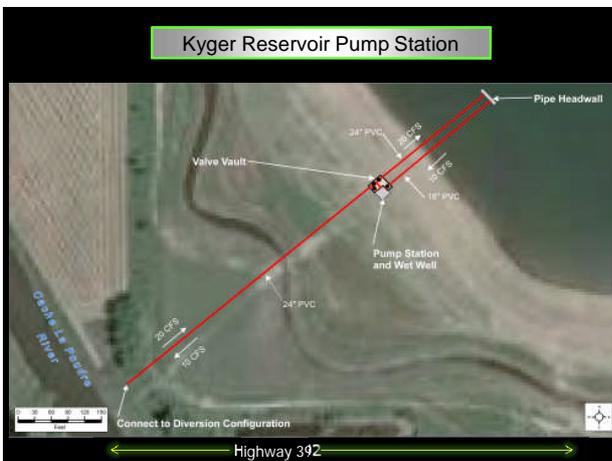
Non-Potable Water 2016 Projects

Kyger Reservoir pump station and water supply

▪ Engineering planned in 2016	\$84,876
▪ Construction of pump station 2016	\$2,231,405
▪ Water purchased in 2016	\$298,000
TOTAL 2016 Projects	\$2,614,281

TOTAL 2015-2016 Pump Station PROJECT: \$3,408,325

Pump Station Location Map





Non-Potable Water 2016 Projects

Continued...

- Per Non-Potable Master Plan
 - Chimney Park north-convert to Non-Potable Design Construction & Contingency \$108,000
 - Design splitter box East of Chimney Park parking lot \$ 24,000



Sewer Fund 2016 Projects

- Sewer Lift Station #4 Upgrade \$515,000
- Chemical Treatment Facility design \$ 35,000
 - For phosphorus removal at WWTP
 - Small structure containing chemical storage & feed system
 - Construction in 2017 - \$260,000



Sewer Fund 2016 Projects

Continued...

Sewer Nutrient Program final \$402,000

- Water Quality Control Regulation #85
 - To meet effluent limits for nutrients
- 100% CDPHE Grant (Colorado Dept of Public Health & Environment)
- Study completed in 2014
 - Findings – design/construction phase necessary
- Total 2015-2016 Cost: \$837,000

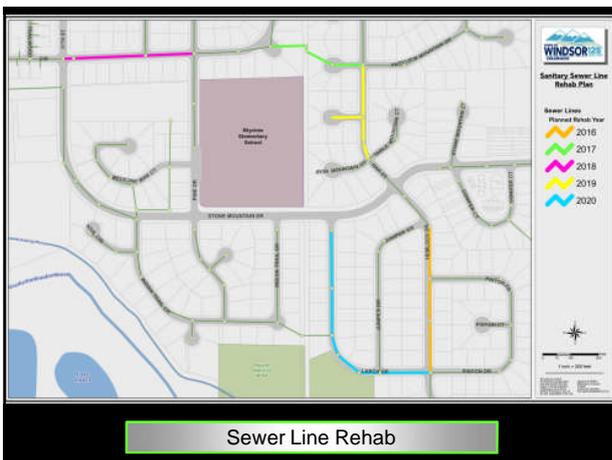
WINDSOR 25
Ontario

Sewer Fund 2016 Projects

Continued...

Sewer Line Rehab	\$83,370
Manhole Rehab	\$40,000

Maps





WINDSOR
COLORADO

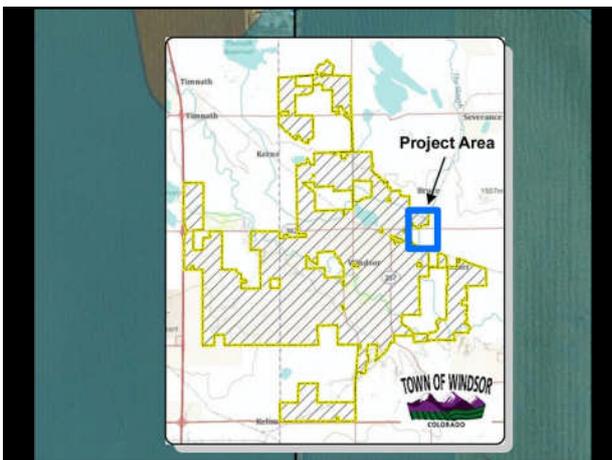
Storm Drainage Fund 2016 Projects

Continued...

Law Basin Master Plan Channel

□ 2015 Property/Engineer/Construct	\$2,115,870
□ 2016 Engineer/Construct	\$1,998,095
□ 2015-2016 Funding:	
•FEMA PDM Grant	\$1,384,277
•CDBG-DR Grant	\$1,371,571
•CTF for box culvert oversizing for trail	\$ 150,000
•PIF Community fees for dirt hauling to Diamond Valley	\$ 279,300
•Storm Drainage Impact Fees	<u>\$1,078,871</u>
TOTAL	\$4,263,965

Location Map



WINDSOR
COLORADO

Storm Drainage Fund 2016 Projects

Continued...

Law Basin West Tributary Channel

□ 2015 Property/Engineer/Construct	\$1,173,500
□ 2016 Engineer/Construct	<u>\$1,050,500</u>
TOTAL 2015-2016 \$2,797,389	
□ Funded through Storm Drainage Impact Fees	
▪ Storm drainage channel extending north from the Law Ditch as identified in Windsor's 2003 Drainage Master Plan and as preliminarily designed in 2012. It is a portion of Reach L4 in the Master Drainage Plan.	

Location Map



WINDSOR125

Other 2016 Projects Under \$100,000

▪ Museums - Interpretive Landscape Ph 3 planning documents	\$ 82,645
▪ Poudre River maintenance	75,000
▪ SH 257 & Walnut St Left Turn lane final RIF	55,000
▪ Main Park Pickle Ball Court w/ sponsorship included	45,100
▪ Eaton House Master Plan w/ PHA grant included	45,000
▪ RR Crossing Improvements / Repairs CR15 & Hwy 34	40,000
▪ Water Master Plan Rate Study	35,000
▪ Windsor Trail crossing improvements of CR19 & #2 Ditch	23,107
▪ Chimney Park Pool – south parking lot slurry/stripe	15,000
▪ Windsor Trail Jacoby road easement acquisition CR13 to New Cache ditch	10,000
▪ Main Park irrigation system design	9,000

WINDSOR125

Long-Term Community Projects

None	
Law Basin Master Plan Channel - Phase 1	4,423,300
Law Basin Master Plan Channel - Phase 2	4,262,200
Cemetery Balance of Master Plan Implementation	853,728
NISP	14,945,000
Regional Water Treatment	32,500,000
Diamond Valley remaining development per master plan	17,151,677
Alley Paving	85,360
7th St Roundabouts – Garden / Stone Mtn.	1,220,000
Sewer Interceptor to Hwy 257 & Harmony Rd	2,900,000
Wayne Miller Park Development	1,542,500
Jacoby Farm Park Development	495,300
Permanent Museum Collections Storage & Exhibit Fabrication Building	675,000
Art & Heritage Center Elevator	305,000



2016 Capital Improvement Plan
All projects by Fund

Park Improvement Fund	\$ 40,150
Conservation Trust Fund	468,107
Capital Improvement Fund	10,104,565
Water Fund	5,154,393
Sewer Fund	1,957,282
Storm Drainage Fund	2,769,295
CRC Expansion Fund	7,215,695
	<u>\$27,709,487</u>



5-Year Capital Improvement Plan
2016-2020 Projects

Park Improvement Fund	\$ 3,349,271
Conservation Trust Fund	3,401,857
Capital Improvement Fund	30,965,090
Water Fund	40,217,693
Sewer Fund	4,778,692
Storm Drainage Fund	2,904,294
CRC Expansion Fund	7,290,695
	<u>\$92,907,592</u>



What's Missing?

Questions

Additional Items





FUTURE TOWN BOARD MEETINGS

Work Sessions & Regular Meetings will be held in the Board Chambers unless otherwise noted.

August 24, 2015 6:00 p.m.	Town Board Work Session Election Code Amendment discussion
August 24, 2015 7:00 p.m.	Town Board Meeting
August 31, 2015	Fifth Monday
September 7, 2015	Labor Day
September 14, 2015 5:30 p.m./1 st floor conference room	Board/Manager/Attorney Monthly Meeting
September 14, 2015 7:00 p.m.	Town Board Meeting Kern Board Meeting
September 21, 2015 6:00 p.m.	Town Board Work Session Construction Defects discussion
September 28, 2015 6:00 p.m.	Town Board Work Session Downtown Development Authority Draft Budget Presentation
September 28, 2015 7:00 p.m.	Town Board Meeting
October 5, 2015 6:00 p.m.	Town Board Work Session - Cancelled Town Board attending District 2 meeting in Severance, CO
October 12, 2015 5:30 p.m./1 st floor conference room	Board/Manager/Attorney Monthly Meeting
October 12, 2015 7:00 p.m.	Town Board Meeting
October 19, 2015 6:00 p.m.	Town Board Work Session
October 26, 2015 6:00 p.m.	Town Board Work Session
October 26, 2015 7:00 p.m.	Town Board Meeting
November 2, 2015 6:00 p.m.	Town Board Work Session

November 9, 2015 Board/Manager/Attorney Monthly Meeting
5:30 p.m./1st floor conference room

November 9, 2015 Town Board Meeting
7:00 p.m. Kern Board Meeting

November 16, 2015 Town Board Work Session
6:00 p.m.

November 16, 2015 Town Board Work Session
6:00 p.m.

November 23, 2015 Town Board Meeting
7:00 p.m.

November 30, 2015 Fifth Monday

Additional Events

August 21, 2015; 3 pm LED street light installation – attending: Vazquez, Baker, Melendez,
Morgan

September 1, 2015; 6 pm Windsor Charter Academy Ribbon Cutting Ceremony – attending:
Melendez, Adams

September 13-18, 2015 Colorado Cities & Towns Week

October 5, 2015 District 2 meeting - Severance

October 10, 2015; 8 am Budget work session

Future Work Session Topics

Road Impact Fee review