



TOWN BOARD REGULAR MEETING
August 10, 2015 - 7:00 P.M.
Town Board Chambers
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

MINUTES

A. CALL TO ORDER

Mayor Vazquez called the regular meeting to order at 7:03 p.m.

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|--------------|------------------------|--------------------------------------------------------------------------------------------------------------------------|
| 1. Roll Call | Mayor
Mayor Pro Tem | John Vazquez
Myles Baker
Christian Morgan
Jeremy Rose
Kristie Melendez
Robert Bishop-Cotner
Ivan Adams |
| | Absent | |

Also Present:	Town Manager Town Attorney Town Clerk/Assistant to Town Manager Communications/Assistant to Town Manager Chief of Police Director of Engineering Assistant Town Attorney/ Town Prosecutor Director of Planning Associate Planner Director of Finance Associate Planner	Kelly Arnold Ian McCargar Patti Garcia Kelly Unger John Michaels Dennis Wagner Kim Emil Scott Ballstadt Paul Hornbeck Dean Moyer Josh Olhava
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2. Pledge of Allegiance
Town Board Member Morgan led the Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
Town Board Member Melendez motioned to approve the agenda as amended. Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Rose Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

1. Board Liaison Reports
- Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate
Mayor Pro Tem Baker had no report from the Water & Sewer Board; next meeting is scheduled for August 12, 2015.
Mr. Baker had no report from the MPO.
 - Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority
Town Board Member Morgan had no report.

- Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce
Town Board Member Melendez reported on the downtown promotion, Get Mugged, that will coincide with the US Pro Challenge Race on August 22, 2015. A commemorative mug will be given to individuals making a purchase of any kind in the participating businesses that day while supplies last.
Ms. Melendez had no report from the Chamber of Commerce.
- Town Board Member Rose – Clearview Library Board
Town Board Member Rose had no report; next meeting is August 27, 2015 at 5:30.
- Town Board Member Bishop-Cotner – Historic Preservation Commission; Planning Commission
Town Board Member Bishop-Cotner had no Report.
- Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
Absent; no report
- Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO
Mayor Vazquez had no report for the MPO.
Mr. Vazquez reported the Windsor Housing Authority phase II construction is moving forward and the Century III properties are doing well.

2. Invited to be Heard

Mayor Vazquez opened the meeting for public comment and let the audience know that if there is any future action before the board in a hearing process on a conditional use grant, the board is obligated to act in a fair and impartial way. The board can hear comments and concerns but not evidence and things of that nature to preserve the integrity of due process.

Town Attorney, Ian McCarger reviewed the material regarding the conditional use grant and discussed the issue with the representative. A determination was made that any comments can be heard but a presentation of material would be best be saved for a public hearing. Mr. McCarger's recommendation would be to refer the issue to staff first to attempt to resolve the issue.

Judith Sanborn, 539 Trailwood Circle, Windsor, Colorado 80550, stated she did not want to come before the Town Board and feels like her issue is a staff matter. Ms. Sanborn feels there is a discrepancy between the proposal, the meeting where it was accepted by the board and the enforcement.

Mr. Vazquez asked Ms. Sanborn if she has addressed her concerns with the Town Manager.
Mr. Sanborn stated she has been told by others to go to the Town Board.

Mr. Vazquez asked Ms. Sanborn to discuss her concerns with the Town Manager first and move on from there and if she does not feel like she is being heard by staff to come back before the Town Board.

B. CONSENT CALENDAR

1. Minutes of the July 27, 2015 Regular Town Board Meeting – P. Garcia

2. Resolution No. 2015-50 – A Resolution Approving the First Amendment to the Water Service Agreement Dated August 12, 2013, between the North Weld County Water District and the Town of Windsor – D. Wagner
3. Resolution No. 2015- 51 – A Resolution of Support for the Creation of the U.S. Highway 34 Coalition – K. Arnold
4. Resolution No. 2015-52 – A Resolution Ratifying, Approving and Confirming the Terms of an Intergovernmental Agreement (“IGA”) for Regional Communications Services Between the Town of Windsor and Weld County – J. Michaels
5. Resolution No. 2015-53 – A Resolution Vacating a 20-Foot Wide Utility and Drainage Easement, the Center Line of Which Lies on the Property Line Between Lots 64 and 65 of the Hilltop Estates Subdivision in the Town of Windsor, Colorado – I. McCargar
6. Resolution No. 2015-54 – A Resolution Approving and Accepting a Deed of Dedication for Access, Egress, and Utilities and Drainage Easement Within a Portion of Lot 64, Hilltop Estates Subdivision in the Town of Windsor, Colorado – I. McCargar
7. Report of Bills July 2015 – D. Moyer

Mayor Pro Tem Baker motioned to approve the consent calendar as presented; Town Board Member Morgan seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

C. BOARD ACTION

1. Ordinance No. 2015-1500 - An Ordinance Annexing Certain Real Property Pursuant to the Enclave Annexation Powers Granted Municipalities Under the Colorado Municipal Annexation Act of 1965, and Designating Such Property as “The Breniman Annexation To The Town Of Windsor”
 - Second reading
 - Legislative action
 - Staff presentation: Ian D. McCargar, Town Attorney

Town Board Member Melendez motioned to approve Ordinance No. 2015-1500 - An Ordinance Annexing Certain Real Property Pursuant to the Enclave Annexation Powers Granted Municipalities Under the Colorado Municipal Annexation Act of 1965, and Designating Such Property as “The Breniman Annexation To The Town Of Windsor”; Town Board Member Morgan seconded the motion.

Town Attorney Ian McCargar presented Ordinance No 2015-1500 for final adoption, which brings the Breniman Annexation into the Town of Windsor. This property is a statutory enclave and is being annexed through the enclave annexation powers under the statute. We have complied with the notice requirements under the statute and have also presented this to the Town Board on first reading. This ordinance is identical to what was approved on first reading and it is being recommended that it be adopted on second reading.

Mr. Baker asked how long the agricultural and hunting uses will be allowed on the property.

Mr. McCargar stated the agricultural uses may continue for so long as they remain the same in degree and character as they are now. The hunting uses may continue for waterfowl by shotgun unless the Town Board approves a resolution to curtail hunting on the property.

Mr. Vazquez inquired if Mr. McCargar has been engaged with the landowners and do they recognize the Town of Windsor's willingness to work with them.

Mr. McCargar stated that negotiations with the annexation agreement really were negotiations with the landowners.

Mr. Vazquez opened the meeting for public comment to which there was none.

Roll Call on the vote as follows: Yeas –Baker, Morgan, Melendez, Bishop-Cotner, Vazquez; Nays-Rose; Motion passed.

2. Resolution No. 2015-48 - A Resolution Approving an Annexation Agreement Between the Town of Windsor and Breniman Farms, LLC, with Respect to The Breniman Farm Annexation to the Town of Windsor, Colorado
 - Legislative action
 - Staff presentation: Ian D. McCargar, Town Attorney

Town Board Member Morgan motioned to approve Resolution No. 2015-48; Town Board Member Melendez seconded the motion.

Town Attorney Ian McCargar presented Ordinance No 2015-1500 for final adoption, which brings the Breniman Annexation into the Town of Windsor. The annexation agreement was negotiated between the Town of Windsor and the Breniman family's attorney. It contains much of the same material that is ordinarily in an annexation agreement but also recognizes that there are two existing residences on the property and also re-emphasizes that the agricultural uses may continue in the same character as currently being used. Irrigation ditch maintenance by fire is a common agricultural practice that has been preserved for this property. Hunting of waterfowl by shotgun only is permitted and subject to revocation if the Town Board makes the determination.

Mr. Vazquez inquired if outside of the hunting use, was anything sought after by the Breniman's that was not included in this agreement.

Mr. McCargar stated they received everything that was reasonably asked for. There were some compensation items that were requested that were not accepted or included in the agreement.

Mr. Morgan inquired how the hunting use information is forever captured and is there any conflict between that and the laws of the town.

Mr. McCargar stated that is why the language in the agreement reads the way it does. If the hunting becomes an issue, the Town Board may hear facts and determine if the hunting uses should continue, not continue or be modified.

Mr. Morgan inquired if that is done by resolution or amending the agreement.

Mr. McCargar stated if there is a concern big enough to bring the issue back before the Town Board, a resolution could resolve said issue.

Mr. Morgan inquired on the number of resolutions like this there are on other properties in town.

Mr. McCargar stated he has not revoked hunting privileges but have had issues with hunting privileges but never got to the point to curtail. Also, once a property owner starts developing an area they recognize that residential development is inconsistent with hunting.

Mr. Vazquez commented on the agreements that he has witnessed with hunting provisions, there is usually a determined amount of area required for hunting.

Mr. Morgan inquired if there are other agreements like that in the Town of Windsor.

Mr. McCargar stated there are a lot of annexation agreements that contain these terms.

Mr. Baker asked how long the agricultural and hunting uses will be allowed on the property.

Mr. McCargar stated the agricultural uses may continue for so long as they remain in the same degree and character as they are now. The hunting uses may continue for waterfowl by shotgun unless the Town Board approves a resolution to discontinue hunting on the property.

Roll Call on the vote as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

3. Ordinance No. 2015-1501 - An Ordinance Amending the Off-Street Parking Requirements in Article X, Chapter 16 of the Windsor Municipal Code for the Purpose of Creating a Downtown Parking District and Amending the Existing Parking Regulations within the Town of Windsor
Super-majority vote required for adoption on second reading
 - Second reading
 - Legislative action
 - Staff presentation: Paul Hornbeck, Associate Planner

Town Board Member Melendez motioned to approve Ordinance No. 2015-1501 - An Ordinance Amending the Off-Street Parking Requirements in Article X, Chapter 16 of the Windsor Municipal Code for the Purpose of Creating a Downtown Parking District and Amending the Existing Parking Regulations within the Town of Windsor; Mayor Pro Tem Baker seconded the motion.

Associate Planner Paul Hornbeck reported the intent of this Municipal Code Amendment is to encourage investment in downtown by reducing the parking requirements and providing more flexibility in meeting the parking requirements for the construction of additions and new construction in downtown. This was a response to the Downtown Parking Study Commission in 2012 by the Downtown Development Authority. That study recommended a number of solutions to parking downtown. Adjusting parking regulations was one of those. The study found the parking was underutilized for the most part other than event days. By creating this downtown parking zone, parking regulations can be targeted specifically to downtown. The parking regulations currently applied are applied throughout town in a uniform fashion and do not recognize the unique nature of downtown.

The primary changes include

- Uniform 2 spaces/1000 square feet for commercial uses
- Additions would not be required to provide additional parking for the first 1,000 square feet
- A parking credit is given for adjacent on-street parking at a ratio of 1 space/25 feet of linear street frontage
- Allow property owners to provide offsite parking to a distance of 1,000 feet.
- Amount of that can be provided offsite is based on the building size.
- Building over 20,000 square feet will be required to provide a parking study.
- A change of use will not require additional parking. Unless the change of use is from residential to commercial.

This code amendment is the implementation of just one of a number of different solutions offered in the 2012 Parking Study of Downtown Windsor. The study was prepared by Fehr & Peers for the Windsor Downtown Development Authority to gain an understanding of existing and future parking conditions in downtown Windsor. The study provided analysis of existing parking supply and utilization, surveyed opinions on parking, and recommended short-term and long-term solutions.

Mr. Vazquez inquired if there are any significant changes since first reading.

Mr. Hornbeck stated there was not.

Mr. Baker inquired if the study completed in 2012 is still relevant data.

Mr. Hornbeck stated it was relevant as there have not been many changes in the downtown area.

Mr. Baker inquired if there was a time frame for monitoring the downtown parking.

Mr. Hornbeck stated the downtown parking will be monitored by staff and would bring any issues to the board.

Mr. Vazquez stated one of the items to be monitored from the 2012 study was evaluating efficiencies. The study showed private lots that were not being utilized efficiently and some had become in disrepair and not maintained but thought some agreements could be made with the property owners.

Another item from the study is that there is sufficient parking in the down town area unless there is a special event.

Ms. Melendez mentioned providing signage in downtown area to show where parking is available.

Roll Call on the vote as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

4. Ordinance No. 2015-1502 – An Ordinance Amending the Minimum Exterior and Interior Standards in Article XI, Chapter 16 of the Windsor Municipal Code for the Purpose of Adding Language Pertaining to Design Criteria for Non-Residential Metal Buildings within the Town of Windsor

Super-majority vote required for adoption on second reading

- Second reading
- Legislative action
- Staff presentation: Paul Hornbeck, Associate Planner

Mayor Pro Tem Baker motioned to approve Ordinance No. 2015-1502 – An Ordinance Amending the Minimum Exterior and Interior Standards in Article XI, Chapter 16 of the Windsor Municipal Code for the Purpose of Adding Language Pertaining to Design Criteria for Non-Residential Metal Buildings within the Town of Windsor; Town Board Member Melendez seconded the motion.

Associate Planner Paul Hornbeck stated a number of recent site plan reviews have brought to the attention of Planning Commission and Town staff the need to consider amending the municipal code to address minimum architectural standards for metal buildings that are located outside of the Town's Commercial Corridors to include the use of a wainscot, or veneer, to the lower portion of metal buildings. Members of the Town Board also indicated during those reviews that they would support requiring architectural enhancements if such requirements were codified.

The ordinance does remain unchanged since first reading.

Roll Call on the vote as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

5. Ordinance No. 2015-1503 – An Ordinance Amending Articles X, XVII, XVIII, XIX, XX, XXI, XXIII, and XXIV, Chapter 16 of the Windsor Municipal Code for the Purpose of Creating Regulations pertaining to Mobile Food Vending within the Town of Windsor
Super-majority vote required for adoption on second reading

- Second reading
- Legislative action
- Staff presentation: Paul Hornbeck, Associate Planner

Town Board Member Melendez motioned to approve Ordinance No. 2015-1503 – An Ordinance Amending Articles X, XVII, XVIII, XIX, XX, XXI, XXIII, and XXIV, Chapter 16 of the Windsor Municipal Code for the Purpose of Creating Regulations pertaining to Mobile Food Vending within the Town of Windsor; Mayor Pro Tem Baker seconded the motion.

Associate Planner Paul Hornbeck stated this ordinance remains unchanged since first reading.

- The Ordinance would allow mobile food vending as an accessory use on developed parcels and could not operate on a dirt lot which would prevent mobile food vending in an unsightly manor.
- A 200 set back from restaurant front doors

- Use of public right of way and special events led by the town would be a review under the parks and recreation department.
- Use of the right of way would be handled under business license processing.

Mr. Hornbeck stated staff had concerns regarding enforcement of chairs and tables that could be placed outside a mobile vending truck as well as enforcing mobile vendors to return to a home base or commissary.

Mr. Vazquez inquired about the vacant lots where there is infrastructure but no buildings, would those lots be eligible as we said no.

Mr. Hornbeck stated they were not allowed to set up on a vacant lot at first reading and are still not allowed.

Mr. Vazquez inquired about requiring them to return to a home base.

Mr. Hornbeck stated they are not required to return to a home base.

Mr. Bishop-Cotner stated he would like to see the mobile food vendor be required to return to a home base.

Mr. Hornbeck stated the Colorado Restaurant Association is essentially a private lobbying ground. Also, code requires mobile units be removed from a site and stored in a conspicuous location.

Mr. Morgan inquired how it will be handled when two or more mobile food trucks set up in about the same location.

Mr. Hornbeck stated they need to be an accessory use. If there are two or more units they are no longer an accessory.

Mr. McCargar stated this is an accessory use which means it is a secondary to the primary use and there needs to be permission from the property owner for a mobile food unit to set up.

Roll Call on the vote as follows: Yeas –Baker, Rose, Melendez, Bishop-Cotner, Vazquez; Nays-Morgan; Motion passed.

6. Ordinance No. 2015-1504 – An Ordinance Repealing, Amending and Readopting Article I, Chapter 16 of the Windsor Municipal Code With Respect to Metropolitan District Approvals in the Town Of Windsor
 - First reading
 - Legislative action
 - Staff presentation: Ian D. McCargar, Town Attorney

Mayor Pro Tem motioned to approve Ordinance No. 2015-1504 – An Ordinance Repealing, Amending and Readopting Article I, Chapter 16 of the Windsor Municipal Code With Respect to Metropolitan District Approvals in the Town Of Windsor; Town Board Member Melendez seconded the motion.

Town Attorney Ian McCargar presented for first reading an Ordinance which amends the Code to incorporate the metropolitan district policy revisions authorized during various work sessions on this topic. Although the work sessions concentrated primarily on revisions to the Model Service Plan, some of those revisions are Code-based in origin.

The key revisions are:

- Increase the maximum mill levy for debt service from 30 to 34 mills, and operations and maintenance from 35 to 39 mills. Limit to 30 years the duration that any property can be burdened with mill levy for payment of public improvements costs.
- Allows the imposition of a one-time Capital Improvement Fee not to exceed \$2,500. The former Code language limited the one-time fee to a “tap fee” for non-potable irrigation.
- Sets out the 30-year limitation on tax collection for public improvements, measured from 5 years after the first building permit is issued within the district. This concept was discussed extensively at our work sessions with the metropolitan district community.
- Adds Town Manager discretion to require a deposit for review and response to a district inquiry that does not rise to a service plan review. This change is in response to a number of requests by existing districts for reviews and responses interpreting existing service plans.

Many of the other topics discussed during the work sessions are incorporated into the revised Model Service Plan, which will be presented on second reading.

Mr. Mock stated he was here to address any questions the Town Board may have and also clarified the clock starts five years after the first building permit was issued.

Mr. Vazquez inquired if a metro district using this model would have a high degree of confidence the agreement would be approved by the town.

Mr. Mock stated that is correct.

Mr. Vazquez stated one thing that was not addressed in the Metro district was policy on timelines.

Mr. Mock stated that is correct as there is a 60-day deadline but there can be some room around that deadline.

Mr. Baker inquired about what our current plans is regarding bonds.

Mr. Mock stated it was 20 years.

Mr. Rose inquired about adjusting the mill levy up to 34 and 39 but not restricting the O & M to five.

Mr. Mock stated that was correct.

Roll call on the vote as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

7. Site Plan Presentation – Highland Meadows Golf Course Subdivision 13th Filing – Power to Play Sports – Jon Turner, Colorado 80 Holdings, LLC., applicant/ Eric Greene, Power to Play Sports, applicant’s representative
- Staff presentation: Josh Olhava, Associate Planner

Associate Planner Josh Olhava stated the applicant, Mr. Jon Turner, represented by Mr. Eric Greene is proposing a new building in the Highland Meadows Golf Course Subdivision, Thirteenth Filing, located off of and adjacent to Crooked Stick Drive and 300 feet from Fairgrounds Avenue. The site is concurrently undergoing a minor subdivision process and a rezoning process to align the zoning boundaries with the modified lot lines. The new building is being planned as an indoor basketball facility.

Mr. Vazquez inquired why this needs to be rezoned under the current uses.
Mr. Olhava stated a property cannot have two zonings.

Site characteristics include:

- an approximately 52,000 square foot building reaching 36’-8” tall;
 - Includes indoor basketball courts and common area
- 6 indoor basketball courts;
- an outdoor patio; and
- 173 off street parking spaces, including accessible parking space(s).

The current presentation is intended for the Town Board’s information. The site plan will be reviewed and approved administratively by staff, however, if the project review process reveals issues that cannot be resolved between the applicant and staff, the site plan will be brought back to the Town Board for review.

The application is consistent with various elements of the Comprehensive Plan as well as the Vision 2025 document.

Mr. Baker inquired about parking for large events.

Jon Turner, 6379 Crooked Stick Drive, Windsor, CO stated there is a shared parking lot with the tennis center and they have room to expand parking at the basketball facility.

Mr. Baker inquired on the height of the tennis center.

Mr. Olhava stated the heights between to facilities are very similar.

Mr. Baker inquired when the parking will be available at the tennis center.

Mr. Turner stated it is still being worked on.

Mr. Baker stated a concern with the parking is that teams stay on site and don’t leave between games.

Mike Walker with The Birdsell Group stated a parking study was completed and submitted with the site plan that contains 173 spaces which would be 20 extra spaces needed when factoring in staff, referees and parents.

Mr. Arnold inquired if there will be any available parking on Crooked Stick.
Mr. Olhava stated there would not be as it will be restricted from parking.

Mr. Greene stated team playing in the tournament will usually play 2 games within 3 hours and then will be able to go home. It is estimated with a 6 court facility to have 200-250 individuals at the facility per hour but with the fluctuation of the extra hour, there could be 300 individuals at the facility at one time which would make the 173 spaces adequate parking for the facility.

Mr. Baker inquired that there will be 173 parking spaces and 91 additional spaces from the tennis court.

Mr. Greene stated that was correct.

Mr. Arnold inquired if there will be adult tournaments as well.

Mr. Greene stated there would be.

Mr. Arnold inquired if the basketball facility will have a food element.

Mr. Greene stated yes they will have items like snickers and Gatorade.

Mr. Arnold inquired if there will be alcohol served at the facility.

Mr. Greene stated there would not be as they are focusing on youth.

8. Public Hearing – Ordinance No. 2015-1505 – An Ordinance Approving the Re-zoning of a Portion of the Highland Meadows Golf Course Subdivision 13th Filing, Jon Turner, Colorado 80 Holdings, LLC., applicant/ Eric Greene, Power to Play Sports, applicant’s representative
 - Staff presentation: Josh Olhava, Associate Planner

Mayor Pro Tem Baker motioned to open up the public hearing; Town Board Member Morgan seconded the motion. Roll call on the vote as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

Associate Planner John Olhava stated the applicant, Mr. Jon Turner, represented by Mr. Eric Greene is requesting to rezone approximately 3.7 acres from Residential Mixed Use (RMU) to General Commercial (GC) zone district. The rezoning petition is necessary to realign the zoning lines with the re-platting of certain lots under the name Highland Meadows Golf Course Subdivision 13th Filing, to accommodate the planned Power to Play Sports complex. The proposed zoning is consistent with adjacent parcels and the intended use of the site. The applicant held a neighborhood meeting on May 11, 2015 in accordance with Chapter 16, Article XXXI of the Municipal Code. There were no attendees at the meeting.

The application is consistent with various goals of the Comprehensive Plan as well as the Vision 2025 document.

At their August 5, 2015 meeting, the Planning Commission did forward to the Town Board a recommendation of approval of the rezoning petition and staff concurs with the recommendation.

Mr. Vazquez inquired if the General Commercial zoning would provide more uses than the Residential Mixed Use.

Mr. Olhava stated that is correct.

Mr. Vazquez inquired if the General Commercial zoning would adhere them to the Corridor Plan.

Mr. Olhava stated in this development under the 8th filing, the development agreement for that subdivision outlines that that the commercial based parcels adhere to the Corridor Plan regardless of Residential Mixed Use or General Commercial.

Town Board Member Melendez motioned to close the public hearing; Mayor Pro Tem Baker seconded the motion. Roll call on the vote as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

9. Ordinance No. 2015-1505 – An Ordinance Approving the Re-zoning of a Portion of the Highland Meadows Golf Course Subdivision 13th Filing, Jon Turner, Colorado 80 Holdings, LLC., applicant/ Eric Greene, Power to Play Sports, applicant’s representative
- First reading
 - Legislative action
 - Staff presentation: Josh Olhava, Associate Planner

Mayor Pro Tem Baker motioned to approve Ordinance No. 2015-1505 – An Ordinance Approving the Re-zoning of a Portion of the Highland Meadows Golf Course Subdivision 13th Filing, Jon Turner, Colorado 80 Holdings, LLC., applicant/ Eric Greene, Power to Play Sports, applicant’s representative; Town Board Member Morgan seconded the motion.

Mr. Olhava had nothing further to add.

Roll Call on the vote as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

10. Resolution No. 2015-55 – A Resolution Approving a Coordinated Planning Agreement (CPA) between the Town of Windsor and Weld County
- Legislative action
 - Staff presentation: Scott Ballstadt, Director of Planning

Town Board Member Bishop-Cotner motioned to approve Resolution No. 2015-55; Mayor Pro Tem Baker seconded the motion.

Director of Planning Scott Ballstadt stated the Mayor and staff met with the Weld County Commissioners in a work session on July 28, 2015 to discuss the Coordinated Planning Agreement (CPA). The topics of discussion included notification which now includes the Mayor and Town Manager, common development standards and schedule.

The language was left as is in the agreement stating that the county and town shall attempt to agree to establish common development standards within designated areas within a year after

adoption of the Coordinated Planning Agreement. However the Mayor and commissioners both committed to developing the standards before the end of the year.

Discussion with the Weld County planning staff regarding develop standards has commenced.

The Weld County Commissioners have scheduled the three readings of the Coordinated Planning Agreement with the 3rd reading scheduled for October 19, 2015 for adoption into their code.

Mr. Vazquez commented that this will agreement will allow the Town of Windsor to be involved in discussions regarding Land Use Applications that are within the Growth Management Area within the county.

Roll Call on the vote as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

11. Financial Report June 2015

- Staff presentation: Dean Moyer, Director of Finance

Director of Finance Dean Moyer provided an overview of the financial report included in the Town Board Packet and noted that June sales tax collections were at a record high.

- CRC expansion tax is on target for collections.
- Single Family Residential building permits total 159 through June 2015, up from 138 in June 2014.
- Construction use tax through June is at 48.5%
- Operating expenses are at 43% and Capital expenses are at 16%.
- Proceeds from the bond sales were received in June.

D. COMMUNICATIONS

1. Communications from the Town Attorney

Mr. McCargar provided a brief update on the emanate domain process. The Town of Windsor is working through the roster of defendants which most have disclaimed or dismissed out; preliminary discussion with the primary landowners representative have begun.

3. Communications from Town Staff

Chief Michaels stated National Night Out ended with 14 block parties and he made it to about 3. Also, the DEA is bringing back the Drug Take Back that will be held on September 26, 2015.

Ms. Unger gave a brief update on LED street lights. The lights are ready to install and there will be a kick off at Aberdour Park on August 21, 2015 at 3:00.

4. Communications from the Town Manager

Mr. Arnold stated the Game Ball Winner this month is Ty Powell. Also, October 5, 2015 which is a regular work session meeting night has now been scheduled as a district 2 meeting of CML in Severance.

5. Communications from Town Board Members

None.

E. ADJOURN

Town Board Member Bishop-Cotner motioned to adjourn; Town Board Member Morgan seconded the motion. Roll Call on the vote as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Vazquez; Nays- None; Motion passed.

The Meeting was adjourned at 8:46 pm.

A handwritten signature in black ink, appearing to read 'Krystal Eucker', written over a horizontal line.

Krystal Eucker, Deputy Town Clerk