



TOWN BOARD REGULAR MEETING

November 9, 2015 - 7:00 P.M.

Town Board Chambers

301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

MINUTES

A. CALL TO ORDER

Mayor Vazquez called the regular meeting to order at 7:04 p.m.

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| 1. Roll Call | Mayor
Mayor Pro Tem | John Vazquez
Myles Baker
Christian Morgan
Jeremy Rose
Kristie Melendez
Robert Bishop-Cotner
Ivan Adams |
|--------------|------------------------|--|

Also Present:	Town Manager Town Attorney Town Clerk/Assistant to Town Manager Communications/Assistant to Town Manager Chief of Police Director of Planning Director of Finance Director of Parks, Recreation and Culture Budget Analyst Director of Public Works Director of Engineering Manager of Parks and Open Space Assistant Town Attorney/ Town Prosecutor	Kelly Arnold Ian McCargar Patti Garcia Kelly Unger John Michaels Scott Ballstadt Dean Moyer Eric Lucas Vicki Miller Terry Walker Dennis Wagner Wade Willis Kim Emil
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- Pledge of Allegiance
Town Board Member Bishop-Cotner led the Pledge of Allegiance
- Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
Town Board Member Melendez motioned to approve the agenda as presented. Town Board Member Bishop-Cotner seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez; Nays- None; Motion passed.
- Board Liaison Reports
 - Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate
Mayor Pro Tem Baker had no report on the Water & Sewer Board.
Mr. Baker reported the MPO met last Thursday and there was a presentation by Mark Fenton. Mr. Fenton talked about the importance of complete roads and amenities available

for walking and bicycling because of the collation between the decline of walking and the increase in childhood obesity. The one board action item was to increase the VanGo fare by 1% in an effort to get the program closer to being self-sufficient.

- Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority
Town Board Member Morgan reported the Parks, Recreation and Culture board was presented with a financial overview from Mr. Moyer. Mr. Willis presented a master plan of Eastman Park South and the concepts are available online for viewing.
Mr. Morgan also reported the Great West Trail Authority was nominated for the 16 In 16 award which is the Governor’s plan to complete 16 trails in 2016. This award could also include \$200,000.
- Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce
Town Board Member Melendez reported the DDA will meet next Wednesday morning but the hiring committee has selected an executive director for the DDA. Once the contract is finalized the announcement will be made.
Ms. Melendez reported the Chamber of Commerce After Hours event is tomorrow evening at Manwieler Appliance. The Chamber is having a Board of Directors election currently with 5 board seats open. Also, the Chamber is preparing for a board retreat which will include evaluating the mission statement and marketing membership. The Town of Windsor, Chamber of Commerce and the DDA are preparing for Windsor Wonderland scheduled for December 5th.
- Town Board Member Rose – Clearview Library Board
Town Board Member Rose reported discussion was centered on the potential of a new library including the location and financing options. The budget is prepared and will be presented on Thursday.
- Town Board Member Bishop-Cotner – Historic Preservation Commission; Planning Commission
Town Board Member Bishop-Cotner had no report.
- Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
Town Board Member Adams reported Mr. Lucas attend the Tree Board meeting and discussed plans for the town and what his ideas were for the tree board.
The two host schools chosen for Arbor Day 2016 are Tozar Primary and Mountain View Elementary. The 5k and tree sale are scheduled for April 16, 2016.
Mr. Adams reported the Poudre River Trail Board Volunteer Recognition will be November 18th from 5:30-7:30.
- Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO
Mayor Vazquez had no report.

5. Weld County Adoption Day Proclamation

Mayor Vazquez read the proclamation.

6. Mayor Vazquez recognized Windsor Town Manager Kelly Arnold for his 30 years of service to municipal government and presented Mr. Arnold with a gift prepared by staff.

7. Invited to be Heard

Mayor Vazquez opened the meeting for public comment to which there was none.

B. CONSENT CALENDAR

1. Minutes of the October 26, 2015 Regular Town Board Meeting – K. Eucker
2. Resolution No. 2015-67 - A Resolution Approving One No-Surface-Occupancy Oil and Gas Lease, and Related Terms, between the Town of Windsor, Colorado, and Grizzly Petroleum Company, LLC, and Authorizing the Mayor to Execute the same (one small parcel of land totaling 1.07 NET MINERAL ACRES, all in Section 29, Township 6 North, Range 67 West, in Weld County, Town of Windsor) – I. McCargar/K. Emil
3. Report of Bills for October 2015 - D. Moyer

Town Board Member Melendez stated a correction to the minutes needed to be made as a date was incorrect. In the minutes it stated the DDA was conducting interviews on November 5, 2015 and it was actually November 6, 2015.

Town Board Member Adams motioned to approve the consent calendar as amended; Mayor Pro Tem Baker seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez; Nays- None; Motion passed.

C. BOARD ACTION

1. Update on Boardwalk Park Band Shell/Pavilion Project
 - Staff presentation: Eric Lucas, Director of Parks, Recreation & Culture

Manager of Parks and Open Space Wade Willis introduced Bob Walsh from Root House Design. Mr. Walsh provided a concept design for the Band Shell / Shelter for Boardwalk Park.

Mr. Walsh provided slides and an explanation of the improvements to the vendor section which will include access for food trucks with a rolled curb and gutter. The entry area of the park will include decorative pavement, ornamental trees and flower beds.

Mr. Walsh stated the goal for this project was to maximize the capacity for the concert venues without blocking the views of the lake; structures with very low profiles. Because of modern acoustics, the traditional band shell shape is not necessary. The band shell presented has a wave roof configuration, able to be customizable with town logos at a size of 40'X30'. Also being discussed was if the stage area in front of the existing location was necessary as a lot of individuals dance in the grass. This particular stage is centered on the existing picnic pavilion area making this site wheelchair accessible. Parking spaces will be available at the back of the stage for musicians and bands to load and unload equipment. Ideally once the folks got loaded and set up they would move vehicles to keep the back open for most concerts. The sidewalk will be extended out for the public to walk around when the vehicles are parked behind the stage. Also the stage would be slightly elevated to avoid drainage issues. A geotechnical report is being completed to determine the final height of the stage.

Mr. Vazquez inquired about the parking spacing at 23 feet, if there were a pick-up truck for example, that could easily take up 20 feet so that will leave 3 feet for a walk way. With the edge and sand that could be difficult for individuals in wheelchairs. Mr. Vazquez recommended

maybe extending the sidewalk or a policy for individuals with long vehicles they may have to parallel park.

Mr. Walsh stated another design element include anchors to hang speakers as it was recommended to forgo a permanent sound system. The area on the top front of the stage is available to display the town logo and can be changed out if the need arises. Landscaping will surround the stage as well.

Mr. Vazquez inquired about the security of any lighting and the speakers.

Mr. Willis stated the speakers will be put up and taken down for concerts.

Mr. Willis stated if lighting is put in for shows it will be vandal resistant. The summer concerts don't usually require any lighting.

Mr. Walsh stated there are options for hanging some type of retractable screen from the back for theatrical performances as well.

Ms. Melendez inquired if images could also be displayed on the screen.

Mr. Walsh stated that is possible.

Ms. Melendez inquired about the flowering beds and the maintenance side of them and if the existing trees would be removed.

Mr. Walsh stated the existing trees have been in place for about six years so they are the right size that a spade could be brought in and the trees be transplanted to a different location.

Ms. Melendez inquired if they will be reused in this current location.

Mr. Walsh stated the trees would be reduced from five to two trees.

Mr. Vazquez inquired if the trees could be moved to a different location.

Mr. Willis stated they absolutely could be.

Ms. Melendez inquired what that would do to the current budget since the project is currently under budget.

Mr. Walsh stated the project would still come in under budget.

Ms. Melendez inquired what the budget is for the project.

Mr. Willis stated \$500,000 is currently reflected in the budget and this scope is within that amount.

Mr. Walsh stated the project is well under the budget. The band shell was actually cheaper and the vendor row increased due to removing the curb, moving trees and going with a wider walkway.

Ms. Melendez inquired how far under budget the project is.

Mr. Walsh stated the project is at \$380,000 as of now.

Ms. Melendez inquired if that included everything that is being presented tonight.

Mr. Walsh stated that includes everything.

Mr. Adams inquired if there are funds available; why not put a stage on the ground in front of the band shell for people to be able to dance on.

Mr. Baker stated he agreed with Mr. Adams.

Mr. Baker inquired how many food trucks vendor row will accommodate.

Mr. Walsh stated it will accommodate 3 food trucks on the north side of vendor row.

Mr. Morgan inquired if they will park in the grass.

Mr. Walsh stated there will be a rolled curb which takes a six inch curb down to about four inches for convenience to pull into the grass and back out.

Mr. Adams inquired if a stage area would distract from the plans being presented.

Mr. Walsh stated it would not.

Mr. Vazquez commented about the walkway between vendor row and the concession stand, and suggested widening that walkway as that is where lines will form for the restrooms.

Mr. Arnold inquired as to what the next step would be.

Mr. Willis stated if the Town Board is comfortable with the way the project design is progressing; construction documents will begin and put out for bid.

Mr. Vazquez commented the landscape area is a crescent shape on the east side, could a crescent shape of concrete in some form of design encompass the west side. This will provide landscaping on one side and a dance area on the other.

Ms. Melendez stated she did not recall the budget for this project being so expensive. When the scenarios were presented were two that were \$500,000 and the least expensive one that was chosen was way less than \$500,000.

Mr. Walsh stated that might be because the initial cost estimate included the plaza area in front of the fire museum.

Ms. Melendez stated there were three scenarios presented and the one chosen was the least expensive of the three.

Mr. Willis apologized as that information was not available at the moment.

Mr. Walsh stated the cost estimate dated June 2, 2015 was the vendor row area was at \$9,000 as it was just an entry way has increased to \$72,000 with the improvements and the band shell went down from \$191,000 to \$153,000.

Ms. Melendez inquired as to what the other options were as there were three scenarios.

Mr. Walsh stated the performance stage as the initial concept 1 was \$191,000 and now it is \$153,000. The big expense is now vendor row.

Mr. Vazquez stated there may be confusion because the cost should be around \$200,000 and not \$385,000.

Mr. Willis stated the concept presented at the board retreat was around \$500,000 and right now the project is around \$385,000.

Mr. Arnold stated it sounds like we need to get the proposal that we talked about previously, assess the costs and make sure that is what the board wants to spend on the project.

Ms. Melendez stated she recalled a budget of around \$200,000.

Mr. Bishop-Cotner stated he recalled the project being close to \$200,000.

Mr. Walsh stated in the initial cost that also included a line item for design and construction which are not in the cost estimate now.

Mr. Arnold inquired about the plaza and how much was that will cost.

Mr. Willis did not have that information but will look into it.

Mr. Vazquez stated he feels there needs to be an itemized breakdown of expenses.

Mr. Morgan suggested looking at the numbers that were being contemplated before.

Ms. Melendez stated more detail is needed on what was presented previously.

Mr. Adams stated there was a lot of discussion around this subject but believed the main focus was on the band shell itself and does not remember discussion around sound and lighting.

Mr. Arnold stated the expansion on this project has been vendor row but is that something that the board really wants. A comparison of what was previously presented to what is being presented tonight can be made in a couple weeks and see where the project is at. The band shell is a piece that can be addressed now and then discuss the remainder of the project at a later date.

Mr. Bishop-Cotner stated even in the packet it shows no numbers.

Mr. Adams inquired if there was a time crunch on the project.

Mr. Arnold stated if we move forward with the band shell, we are still within the realm of that.

Mr. Walsh stated that has the biggest lead time.

Mr. Arnold inquired if the board liked the band shell piece.

Mr. Melendez stated she liked the band shell.

Mr. Arnold suggested working on a final design for the band shell and come back together to decide what to do with the rest of the project.

Mr. Bishop-Cotner inquired if the plaza would go where the concrete slab is currently.

Mr. Arnold stated that it would.

Mr. Vazquez stated he would like to see the band shell as the core project and the other pieces as alternate add-ons.

Mr. Arnold confirmed with the board to move forward with the design of the band shell while work is being done on the other components of the project and what the cost of those might be.

Mr. Arnold inquired what the cost of the band shell will be.
Mr. Walsh stated it was \$153,000.

Mr. Vazquez inquired as to the timing of the project.
Mr. Arnold stated the goal is to completion by the summer.

2. Ordinance No. 2015-1510 - An Ordinance Repealing Section 16-9-190 of the Windsor Municipal Code Concerning Permit Requirements for Temporary Advertising Intended to Promote Residential Development
 - Second Reading
 - Legislative Action
 - Staff presentation: Ian D. McCargar, Town Attorney

Town Board Member Melendez motioned to approve Ordinance No. 2015-1510 - An Ordinance Repealing Section 16-9-190 of the Windsor Municipal Code Concerning Permit Requirements for Temporary Advertising Intended to Promote Residential Development; Town Board Member Bishop-Cotner seconded the motion.

Town Attorney Ian McCargar stated the ordinance being presented on second reading is Repealing Section 16-9-190 of the *Windsor Municipal Code* concerning permit requirements for temporary advertising intended to promote residential development. Code Section 16-9-190 was added during the economic downturn to facilitate lagging residential lot sales. Staff has requested an appropriation to fund a full-scale review of the Town's land use code in 2016 and 2017, which will give the town the opportunity to examine sign regulations as a whole. There have been no changes to the ordinance since first reading.

Mr. Baker inquired what the requirements would be for the signs.

Mr. McCargar stated the authority will be on the property owner over the location of signs. The town will not regulate based on the fact that it advertises residential lots; what will be regulated is where the sign is located, is it a nuisance and is the material durable; the kind of things that would not be content based.

Roll call on the vote resulted as follows: Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez; Nays- None; Motion passed.

3. Ordinance No. 2015-1511 - An Ordinance of The Town Board of the Town of Windsor, Colorado, Approving a Consolidated Service Plan for the East Fossil Creek Ranch Metropolitan District Nos.

1-2 and Authorizing the Execution of an Intergovernmental Agreement Between the Town and the Districts

- Second Reading
- Legislative Action
- Staff presentation: Ian D. McCargar, Town Attorney; James Mock, Special Metropolitan District Counsel

Town Board Member Adams motioned to approve Ordinance No. 2015-1511 - An Ordinance of The Town Board of the Town of Windsor, Colorado, Approving a Consolidated Service Plan for the East Fossil Creek Ranch Metropolitan District Nos. 1-2 and Authorizing the Execution of an Intergovernmental Agreement Between the Town and the Districts; Town Board Member Bishop-Cotner seconded the motion.

Town Attorney Ian McCargar stated this is second reading of an ordinance presented previously. The proposed service plan matches up closely with the model service plan that was approved earlier this year. Mr. Mock has recommended approval on second reading. Staff also recommends the ordinance be adopted on second reading.

Roll call on the vote resulted as follows: Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez; Nays- None; Motion passed.

4. Ordinance No. 2015-1512 – An Ordinance Amending Section 16-27-70 of the Windsor Municipal Code and Adopting the New Digitized Weld County Flood Insurance Rate Maps and Flood Insurance Study Pertaining to the Flood Damage Prevention Measures Applicable to Land Use Practices within the Town of Windsor

- First Reading
- Legislative Action
- Staff presentation: Dennis Wagner, Director of Engineering

Town Board Member Melendez motioned to approve Ordinance No. 2015-1512 – An Ordinance Amending Section 16-27-70 of the Windsor Municipal Code and Adopting the New Digitized Weld County Flood Insurance Rate Maps and Flood Insurance Study Pertaining to the Flood Damage Prevention Measures Applicable to Land Use Practices within the Town of Windsor; Town Board Member Bishop-Cotner seconded the motion.

Director of Engineering Dennis Wagner stated this ordinance will amend the section of the code that reference the town's flood insurance maps. The paper maps have been utilized since 1991. Over a decade ago FEMA launched a project to electronically digitize all Flood Insurance Rate Maps (FIRM) across the country. The DFIRM product is a GIS based map produced from converting existing manually produced FIRM panels into a digital format. The intent of the DFIRM is to digitize existing mapping, not to restudy the floodplain. Putting the FIRM maps into the DFIRM format will allow a number of possibilities to link to other important data in a GIS format.

Mr. Vazquez inquired if the new FEMA GIS system would include all map revisions to date.

Mr. Wagner stated if they were approved by FEMA they would be reflected on digital maps. A study is currently being conducted on a portion of the Poudre River to update the digital maps.

Roll call on the vote resulted as follows: Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez; Nays- None; Motion passed.

5. 2016 Budget Update

- Staff Presentation: Dean Moyer, Director of Finance

Director of Finance Dean Moyer stated the budget retreat was on October 10, 2015 and there were some line items the board requested a follow up on. The next Town Board meeting on November 23, 2015 will be the budget hearing and adoption.

- Request for funding from school district- \$150,000 has been added to the Capital Improvement Fund
- Development of parcel at 15th and Walnut- \$100,000 has been added to the Capital Improvement Fund
- Seasonal and part-time pay- \$63,000 in wages has been added to the General Fund to attract more seasonal and part time employees
- Water line replacement- Cost estimate on replacement of 16" water line at Riverbend was reduced from \$1.2 million to \$798,000
- Economic Development Fund- Fund will balance at the end of 2016 to be \$200,000
- New Cache storm water master plan- \$75,000 for overflow improvements for better functionality under flood conditions
- Additional employees for development review process- Three new positions in the Planning and Engineering departments beginning March 1, 2015 would be a cost of \$212,512
- Associate Planners realignment to Senior Planners- Associate Planners have been completing the tasks of Senior Planners per the American Planning Association's job descriptions. Adjusting the wage and job titles from the two Associate Planners to the two Senior Planners would be \$18,476 per year.

Mr. Vazquez inquired about the Economic Development fund coming back to \$200,000.

Mr. Arnold stated his interpretation is that every year there should be \$200,000 plus anything that is committed for that budget year that requires payouts. The Inter Service Fund has around \$30,000 remaining this year so that will be moved into the Economic Development Fund plus adding \$160,000 for a total of \$200,000 and there are no payouts scheduled next year.

Ms. Melendez inquired how flexible are the new positions are that are being created; if the positions get to the point where the workload has significantly decreased, would they be able to absorb other responsibilities.

Mr. Moyer stated the employees will be kept busy as long as possible. As a last resort, positions could be eliminated.

Mr. Arnold stated during the recession the development reviews were dramatically reduced. Staff in the Planning Department was utilized at that time in a wide variety of

projects that needed to be caught up on. If it gets to the point where there would not be enough work to be done, a reduction in staffing would need to happen.

Mr. Vazquez commented that the town should have the resources to accommodate the highest level of service.

Ms. Melendez inquired if the Associate Planners are realigned to Senior Planners, will they be at a top pay scale in that department or where is the elbow room.

Mr. Ballstadt stated in the last 15 years, the Associate Planner position has evolved over time as the town has grown. Gradually more responsibilities and duties have been added to Associate Planners. Years ago Associate Planners were not the liaison to the Board of Adjustment, Planning Commission and the Historic Preservation Commission. They also were not negotiating contracts with development agreements with the town attorney. Another challenge in the Planning Department, if Senior Planner duties are consistently delegated to Associate Planners, eventually they will move on to take a senior level position where they are compensated for senior level work elsewhere. This change would allow us to retain individuals with experience and knowledge of our processes and relationships with the development community. The position will still be in the mid-range.

Mr. Arnold stated essentially it will be a reclassification of the position.

Mr. Vazquez inquired if the new salary will fall into the pay scale.

Mr. Arnold stated a new position is essentially being formed. The Planning Department would consist of a Planning Director, Chief Planner, Senior Planner, Associate Planner, and Planning Technician. If we keep today's role as same, and we have needs in the Planning Department, the next position filled would be an Associate Planner.

Ms. Melendez inquired if there comes a time in the development world where there is nothing to do, we may be forced to reduce staff if they cannot be kept busy.

Mr. Arnold stated that is correct.

Mr. Ballstadt stated however with these positions being existing and already performing the tasks of liaison to other boards and things like that even during the recession, there was not an instance of not being able to keep someone busy.

Mr. Vazquez commented on seeing numerous planners move into other positions elsewhere as they have gained the experience of senior planners with the Town of Windsor.

Ms. Melendez commented that she does not think this shouldn't be done, but if it gets to another place the previous recession, it might not be beneficial to keep them in their positions.

Mr. Arnold stated during the recession the Planning Department, instead of outsourcing we did a lot more design in-house.

Mr. Bishop-Cotner commented that over the last three years, the Associate Planners are more and more visible. Previously, the Director of Planning and the Chief Planner were who was seen but now the Associate Planners are out developing relationships with developers.

Mr. Morgan commented that individuals don't get into government service because they are in direct competition for the same job in the private sector. Expectations of wage compensation for a government position are not the same as the private sector. Mr. Morgan also commented that a reduction in staff has not been done here and it is scary to put people in these positions until there is no work and then let them go.

Mr. Ballstadt commented there was discussion on various options as far as a third party consultant and addition of another staff member instead of promoting current staff. Mr. Ballstadt feels there has been a need for a Planning Technician for a while now as there is no backup in that position.

Mr. Morgan commented that if the job that the Associate Planners are doing is Senior Planner work then the employees should be compensated for that. There was some discussion that the town functions at a mid-range level of pay; rise to the average of what everyone else is doing and that's our top. Promotion from Associate to Senior Planners seems appropriate as that is the work they are already doing.

Mr. Arnold commented the budget process started in June or July with this being Mr. Ballstadt's first budget. A call in is always completed to allow staff to voice what they are needing and at that time neither the Planning Department nor Engineering Department expressed any concerns about needing help. Tonight is essentially the result of everything coming together a little more clear than it was four months ago and being confident to say this is what is needed. The Engineering Technician position is going to be budgeted for but will be monitored for the next couple months as that may not need to happen on March 1st. Everything else that is being proposed would move forward now.

Mr. Vazquez inquired if it truly is a need to provide the level of service that this board has set for an expectation.

Mr. Ballstadt stated he had a big request for a code update in the next couple years and didn't want to appear as though there was overstepping of bounds by asking for additional staff as well as the code but stated the Planning Technician position is something that has been a need for some time just as a customer service perspective. Without a back up to the Planning Technician, it does take some certain time to return phone calls and email.

Ms. Melendez inquired if the \$212,000 is for three positions.

Mr. Moyer stated that is correct.

The Town Board agrees to the modifications to the budget and look forward to the changes in the final budget approval.

D. COMMUNICATIONS

1. Communications from the Town Attorney
None
8. Communications from Town Staff

Ms. Garcia reported on the third quarter update on the strategic plan. There are five items that have not been started yet and one is related to the Comprehensive Plan.

9. Communications from the Town Manager

Mr. Arnold reported the next regular meeting is November 23rd and that will include the budget and a resolution supporting the Larimer County Road and Bridge for mill levy increase and the work session on November 23rd will be cancelled. The work session scheduled for November 16th will include a Board of Adjustment item on the number of individuals allowed for tutoring as the variance expires at the end of the year. Also, a road impact fee lookback will be discussed. The December 28th meeting has been cancel and nothing is being scheduled for December 21st but items can be scheduled if needed.

The Regional Tourism Act is going well and will have an update in January.

As a reminder town hall will be closed Wednesday, November 11th in observance of Veterans Day.

10. Communications from Town Board Members

Mr. Vazquez reported the legion is having a breakfast on Saturday from 7:00-10:00 a.m.

Ms. Melendez reported a veterans ceremony will be at the high school also.

Mr. Vazquez wanted to extend his gratitude to all veterans.

Mr. Vazquez extended an invitation to join Mr. Arnold and staff at Stuff to celebrate Mr. Arnold's 30 years of service.

E. ADJOURN

Town Board Member Bishop-Cotner motioned to adjourn; Town Board Member Morgan seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez; Nays – None. Motion passed.

The meeting was adjourned at 8:50 p.m.



Krystal Eucker, Deputy Town Clerk