



**TOWN BOARD REGULAR MEETING**  
February 8, 2016 - 7:00 P.M.  
Town Board Chambers  
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

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AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
  - Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate
  - Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority
  - Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce
  - Town Board Member Rose – Clearview Library Board
  - Town Board Member Bishop-Cotner – Historic Preservation Commission; Planning Commission
  - Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
  - Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO
5. Invited to be Heard

*Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.*

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.*

B. CONSENT CALENDAR

1. Minutes of the January 25, 2016 Regular Town Board Meeting – K. Eucker
2. Report of Bills for January 2016 – D. Moyer
3. Resolution No. 2016-09 - A Resolution Approving and Accepting a Deed of Dedication for Right of Way within Tract B, Westwood Village Subdivision, Fourth Filing, in the Town of Windsor, Colorado – K. Emil

C. BOARD ACTION

1. Resolution No. 2016-10 - A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for the Town of Windsor, Colorado for 2015.
  - Legislative action
  - Staff presentation: Dean Moyer, Director of Finance
2. Finalize discussion on Town of Windsor I-25/392 IGA and CAC position(s) and desired direction(s)
  - Staff presentation: Kelly Arnold, Town Manager
3. December 2015 Financial Report
  - Staff presentation: Dean Moyer, Director of Finance

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. EXECUTIVE SESSION

An executive session pursuant to § 24-6-402 (4)(a), C.R.S., concerning the purchase, acquisition, lease, transfer, or sale of real property, and no members of the Town Board have any personal interests in such purchase, acquisition, lease transfer, or sale – open space (Kelly Arnold and Eric Lucas)

F. ADJOURN



**TOWN BOARD REGULAR MEETING**  
January 25, 2016 - 7:00 P.M.  
Town Board Chambers  
301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Vazquez called the regular meeting to order at 7:03 p.m.

1. Roll Call

Mayor  
Mayor Pro Tem

John Vazquez  
Myles Baker  
Christian Morgan  
Jeremy Rose  
Kristie Melendez  
Ivan Adams  
Robert Bishop-Cotner

Absent

Also Present:

Town Manager  
Town Attorney  
Town Clerk/Assistant to Town Manager  
Communications/Assistant to Town Manager  
Chief of Police  
Director of Engineering  
Associate Planner  
Chief Planner  
Director of Planning  
Director of Parks, Recreation and Culture  
Deputy Town Clerk

Kelly Arnold  
Ian McCargar  
Patti Garcia  
Kelly Unger  
John Michaels  
Dennis Wagner  
Paul Hornbeck  
Carlin Barkeen  
Scott Ballstadt  
Eric Lucas  
Krystal Eucker

2. Pledge of Allegiance

Town Board Member Rose led the Pledge of Allegiance .

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

**Town Board Member Adams motioned to approve the agenda as presented. Town Board Member Morgan seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Rose, Melendez, Adams, Vazquez; Nays- None; Motion passed.**

4. Board Liaison Reports

- Mayor Pro Tem Baker – Water & Sewer Board; North Front Range/MPO alternate  
Mayor Pro Tem Baker had no report.
- Town Board Member Morgan – Parks, Recreation & Culture; Great Western Trail Authority  
Town Board Member Morgan had no report.

- Town Board Member Melendez – Downtown Development Authority; Chamber of Commerce  
Town Board Member Melendez reported the Downtown Development Authority met on January 20, 2016 which was the first meeting with new Executive Director. A meeting regarding the Library Feasibility study is scheduled for January 27, 2016 and the Library has noted a 5<sup>th</sup> site as a possibility. The Executive Director recommended and the Board approved submitting an application for the Main Street Program as there are many opportunities within the program. The Marketing Committee is preparing for the Chamber of Commerce After Hours event on February 9, 2016 from 5:00 p.m.-7:00 p.m. at the Art and Heritage Center.
- Town Board Member Rose – Clearview Library Board  
Town Board Member Rose had no report.
- Town Board Member Bishop-Cotner – Historic Preservation Commission; Planning Commission  
Town Board Member Bishop-Cotner - Absent
- Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board  
Town Board Member Adams had no report.
- Mayor Vazquez – Windsor Housing Authority; North Front Range/MPO  
Mayor Vazquez had no report for the MPO but was informed via email that the grant application with respect to flood mitigation for bridge improvements was denied.

Mr. Adams inquired if there will be a publication on who was awarded the grant money.

Mr. Vazquez stated at this point there was an email circulating that the application had been denied but more information should come out at the next meeting.

5. Invited to be Heard

Mayor Vazquez opened the meeting for public comment to which there was none.

Mr. Arnold reported the School Board is interested in attending meetings and reaching out to the Town Board on a more regular basis.

B. CONSENT CALENDAR

1. Minutes of the January 11, 2016 Regular Town Board Meeting – K. Eucker
  2. Advisory Board Appointments – P. Garcia
  3. Resolution No. 2016-06 – A Resolution Approving and Accepting a Deed of Easement for Water Line Facility in the Windsor Commons Second Filing, Lot 3, in the Town of Windsor, Colorado – J. Olhava
  4. Resolution No. 2016-08 - A Resolution Approving an Intergovernmental Agreement between the Town of Windsor and the Colorado Department of Transportation with Respect to Improvements being Undertaken by the Great Western Trail Corridor Authority – I. McCargar
- Town Board Member Melendez motioned to approve the consent calendar as presented; Mayor Pro Tem Baker seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Morgan, Rose, Melendez, Bishop-Cotner, Adams, Vazquez; Nays- None; Motion passed.**

C. BOARD ACTION

1. Ordinance No. 2016-1516 – An Ordinance Fixing the Compensation of the Municipal Court Judge and Municipal Court Clerk for the Town of Windsor in Compliance with Sections 13-10-107 and 13-10-108, C.R.S., and Section 2-4-90 of the Windsor Municipal Code  
*Super-majority vote required for adoption on second reading*
  - Second Reading
  - Legislative action
  - Staff presentation: Ian McCargar, Town Attorney

**Town Board Member Adams motioned to approve Ordinance No. 2016-1516 – An Ordinance Fixing the Compensation of the Municipal Court Judge and Municipal Court Clerk for the Town of Windsor in Compliance with Sections 13-10-107 and 13-10-108, C.R.S., and Section 2-4-90 of the Windsor Municipal Code; Mayor Pro Tem Baker seconded the motion.**

Town Attorney Ian McCargar stated the ordinance presented for second reading will adopt and reaffirm the appropriations that have been approved for the 2016 budget for the compensation of the Municipal Court Judge and the Municipal Court Clerk. The ordinance was approved on first reading and the ordinance presented for second reading remains unchanged.

**Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Rose, Melendez, Adams, Vazquez; Nays- None; Motion passed.**

2. Ordinance No. 2016-1517 - Repealing, Amending and Readopting Article XV, Chapter 17 of the Windsor Municipal Code regarding Road Impact Fees  
*Super-majority vote required for adoption on second reading*
  - Second Reading
  - Legislative action
  - Staff Presentation: Scott Ballstadt, Director of Planning

**Mayor Pro Tem Baker motioned to approve Ordinance No. 2016-1517 - Repealing, Amending and Readopting Article XV, Chapter 17 of the Windsor Municipal Code regarding Road Impact Fees; Town Board Member Melendez seconded the motion.**

Director of Planning Scott Ballstadt stated the ordinance presented for second reading will amend the Municipal Code to remove the look back provision from the Road Impact Fees and maintain all other aspects of the Road Impact Fee ordinance that apply to building permits and new expanded square footage of traffic generating uses. The ordinance presented would eliminate the tracking of previous uses in pre-existing buildings which has been found to be a disincentive to redevelopment in some cases.

The ordinance presented will also tie the rate of interest paid on road impact fee refunds to the prime rate.

There have been no changes since first reading.

**Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Rose, Melendez, Adams, Vazquez; Nays- None; Motion passed.**

3. Ordinance No. 2016-1518 - Repealing, Amending and Readopting Section 16-10-20 of the Windsor Municipal Code and Adopting Section 16-7-85 of the Windsor Municipal Code regarding Home Occupations involving tutoring or instruction  
*Super-majority vote required for adoption on second reading*
  - Second Reading
  - Legislative action
  - Staff Presentation: Paul Hornbeck, Senior Planner

**Town Board Member Adams motioned to approve Ordinance No. 2016-1518 - Repealing, Amending and Readopting Section 16-10-20 of the Windsor Municipal Code and Adopting Section 16-7-85 of the Windsor Municipal Code regarding Home Occupations involving tutoring or instruction; Mayor Pro Tem Baker seconded the motion.**

Senior Planner Paul Hornbeck stated the ordinance presented for second reading would amend the Municipal Code relating to home occupations involving tutoring or instruction. The Municipal Code currently limits the number of students to two at any one time. The proposed amendment would allow three to eight students at any one time with approval of a Conditional Use Grant which consists of seven different conditions. Two changes have been made to the ordinance since first reading; listing the Planning Commissions position of denial and recommendation to the Town Board to deny passage of the ordinance and condition number one of the Conditional Use Grant would exclude individuals over the age of 18.

**Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Rose, Melendez, Adams, Vazquez; Nays- None; Motion passed.**

4. Resolution No. 2016-07 – A Resolution Approving an Intergovernmental Agreement Between the Town of Windsor and the RainDance Metropolitan District No. 1 Regarding Improvements to New Liberty Road, and Authorizing the Mayor to Execute Same
  - Legislative action
  - Staff presentation: Kelly Arnold, Town Manager

**Town Board Member Melendez motioned to approve Resolution No. 2016-07; Town Board Member Morgan seconded the motion.**

Town Manager Kelly Arnold stated discussions have taken place over the last few years regarding the completion of New Liberty Road. The completion of New Liberty Road qualifies for use of Town Road Impact Fees since it is an expansion of the major road system. The Town Board budgeted for the project in the 2016 budget with the understanding that the RainDance Metro District would participate in the project at the same time for their primary utilities. The timing of this project is beneficial to both Town and Raindance Metro District because all utilities and infrastructure will be installed at the same time by one contractor.

Director of Engineering Dennis Wagner stated New Liberty Road is a minor arterial and will provide an important east-west link between County Line Road and Highway 257. The one-mile section of New Liberty Road will be constructed on an alignment that will bring it to an intersection with County Line Road at the existing Steeplechase Drive. Steeplechase Drive is an east-west link from County Line Road to Highland Meadows Parkway. The road will include curb and gutter, one vehicle lane in each direction, a center landscape median, bicycle lanes in each direction and a 10-foot wide detached bike/pedestrian path. Included in the overall project will be a 12 inch water line under the road. Upon future development of the adjacent Raindance Subdivision, the developer will construct a 5-foot sidewalk on the side opposite the 10-foot bike/pedestrian path. There will be approximately three four-way intersections along that one mile stretch and one "T" intersection that will connect with future streets within the RainDance development.

Town Attorney Ian McCargar stated TST Consulting Engineers is contracting with the Town of Windsor to complete the design of the project and before construction commences, the RainDance Metropolitan District will reimburse 1/3 of the design cost. After the design phase, construction will begin of the roadway, 10 foot recreation trail and the oversized water line. The developer will reimburse their portion of the water line when the first subdivision plat is approved in RainDance. The five foot sidewalk will be completed as development occurs which may in turn result in a patch sidewalk for some time. There is a final deadline date that the sidewalk must be completed by; if development should stall in RainDance, there is a certainty that the sidewalk will be completed.

Mr. Vazquez inquired as to the 10 foot recreational trail to be paid entirely by Metro District prior to construction; that doesn't ensure that it will be completed with the construction of the road.

Mr. McCargar stated the Town will build the 10 foot recreation trail at the same time as the roadway and waterline. The Metropolitan District will pay that cost to the Town as a condition before construction commences and that is when the notice to proceed is issued to the contractor.

Mr. Vazquez inquired if the roadway will have a 10 foot recreational trail and a five foot sidewalk.

Mr. McCargar stated the 10 foot recreation trail goes in upfront; the five foot sidewalk is constructed in segments as development occurs.

Mr. Vazquez confirmed the five foot sidewalk could be patchy as development occurs and the 10 foot will be complete.

Mr. McCargar that is correct.

Mr. McCargar stated once the roadway is complete, it will be dedicated to the Town of Windsor and it will be maintained by the Town. The landowner/developer of Raindance will dedicate to the Town the full width of right-of-way for this roadway even though the developer is not a party to this agreement. Lastly, as RainDance opens up to development, there will be roadways that serve those developments; neighborhood streets and some other improvements. The Town does not customarily bear any of that expense.

Mr. Morgan inquired as to who will maintain the sidewalk and recreation trail.

Mr. McCargar stated once it is dedicated to the Town, it becomes the Town's responsibility.

Mr. Morgan inquired who would remove snow off the 10 foot recreation trail.

Mr. McCargar stated under this agreement that would be a town amenity, a town owned easement.

Mr. Arnold stated that if it is a designated trail, even though it goes through a Metropolitan District, it will be maintained by the Town.

Mr. Arnold stated currently the cost estimate is \$2.65 million which is above the \$2 million budgeted.

Mr. Arnold inquired as to the validity of the cost estimates.

Mr. Wagner stated the cost estimates look good and are up to date at this point.

Mr. Arnold stated if the bids come back at a \$3 million project, the Town has the option to complete the project for that price or to cancel the project. The RainDance Metro District has met and approved the IGA.

Mr. Baker inquired if the New Liberty Road will be a bypass or shortcut to the commercial area.

Mr. Arnold stated that is exactly what that road will be.

Mr. Wagner stated the road will be classified as a major collector. The road will go from County Line Road to Highlands Meadows Parkway continuously so it is intended to move people from one north-south major road to another.

Mr. Baker inquired as to the speed.

Mr. Wagner stated the speed will be 35.

**Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Rose, Melendez, Adams, Vazquez; Nays- None; Motion passed.**

5. Community Development Report

- Staff presentation: Scott Ballstadt, Director of Planning

Mr. Ballstadt gave an overview of the Community Development Report and stated there are some adjustments that need to be made to the report and anticipates adding a third page to the report in the upcoming months.

- A Comprehensive Plan Community Open House will be scheduled in February or March
- Comprehensive Plan Public Hearings will be scheduled in February or March
- The I-25/SH392 Corridor Activity Center (CAC) Community Open House was held on January 21, 2016 with 100 citizens in attendance.
- CAC Joint Town Board / Fort Collins City Council work sessions is scheduled for February 1, 2016.
- 285 Single Family Building Permits were issued in 2015; up from 241 in 2014.
- Multi-Family permits increased from 3 in 2014 to 69 in 2015.

Mr. Adams inquired if the 285 permits issued in 2015 include the homes around the new fitness center in Water Valley South.

Mr. Ballstadt stated they would be included.

Mr. Adams inquired if the Town is working in the direction of smart growth in regards to future industrial parks, restaurants, and buildings.

Mr. Ballstadt stated any new commercial project will be included on the Community Development Report.

Mr. Vazquez inquired about infrastructure planning within the town.

Mr. Wagner stated all the sanitary sewer basins have been master planned according to the Town's Comprehensive Plan. The standard gross water flows from certain types of developments have been sized according to the master plan and that is what is being built as infrastructure is built out from the waste water treatment plant.

Mr. Vazquez inquired if that is the same for the water infrastructure.

Mr. Wagner stated that it is similar but also a little different. The master plan calls for a 12 inch line for a section line, 10 inch line for quarter section lines and an eight inch line for the distribution lines.

Mr. Arnold stated the Comprehensive Plan that is currently being worked on takes all the technical plans and incorporates that information to identify where the strategic corridors of growth are going to happen and what type of growth that may be. The Comprehensive Plan ties what the Town has been working on for future goals to layout a map for the Town and future developers.

Mr. Vazquez stated the infrastructure is secure for future growth as the sewer is master planned for full build out. The water is oversized as policies are in place that regulates the standard line sizes for certain sections.

6. Land Use Development Project Workflows

- Staff presentation: Josh Olhava, Senior Planner

Director of Planning Scott Ballstadt stated the Land Use Development Project Workflows were updated to clearly convey the steps in the development review process to applicants and citizens, staff has modernizing the outdated development review workflows. All of the guides will serve as 'living documents' that are updated as processes or code updates are made.

D. COMMUNICATIONS

1. Communications from the Town Attorney

Mr. McCargar stated the eminent domain case for the Law West Tributary Project and an agreement has been reached in principle to settle in that matter.

Mr. McCargar also stated the roadway and reservation of right-of-way on the Breniman property is being worked on. An agreement is being worked on as well.

2. Communications from Town Staff

None

3. Communications from the Town Manager

None

4. Communications from Town Board Members

None

E. ADJOURN

**Town Board Member Morgan motioned to adjourn; Mayor Pro Tem Baker seconded the motion.**

**Roll call on the vote resulted as follows: Yeas –Morgan, Rose, Melendez, Adams, Vazquez; Nays – None. Motion passed.**

The meeting was adjourned at 8:15 p.m.

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Krystal Eucker, Deputy Town Clerk

# Report of Bills

January 2016



TOWN OF WINDSOR  
301 WALNUT STREET  
WINDSOR, CO 80550  
[WWW.WINDSORGOV.COM](http://WWW.WINDSORGOV.COM)

(970) 674-2400  
MON-FRI 8AM TO 5PM

Check N Vendor/Employeee	Transaction Description	Date	Amount
Fund: 01 GENERAL FUND			
Department: 000 NO PROJECT CODE ASSIGNED			
75710	COOPER HEATING & COOLING, INC.	SAFEBUILT FEES FOR CANCELLED PERMIT	01/22/2016 45.00
75622	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	01/15/2016 573.49
75728	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	01/29/2016 276.92
75729	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	01/29/2016 296.57
75764	JENSEN QUALITY CUSTOM HOMES, INC.	REFUND PARTIAL PERMIT 2015	01/29/2016 234.48
75686	SAFEBUILT INC.	CREDIT MEMJULY DISCOUNT REVERSED	01/22/2016 37,602.03
75642	STANDARD INSURANCE COMPANY	EMPLOYER PAID LONG/SHORT TERM DIS JAN 2016	01/15/2016 7,311.99
75621	UNITED WAY OF WELD COUNTY	EMPLOYEE CONTRIBUTION	01/15/2016 15.00
75727	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATION	01/29/2016 15.00
75613	VISION SERVICE PLAN	EMPLOYER'S SHARE OF VISION JUN 2016	01/15/2016 2,157.05
75722	WELD COUNTY DRUG TASK FORCE	MUNICIPAL COURT COLLECTIONS DEC 2015	01/29/2016 1,260.00
Total for Department: 000 NO PROJECT CODE			49,787.53
Department: 410 TOWN CLERK/CUSTOMER SERVI			
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016 3,747.50
75606	CO MUNICIPAL CLERKS ASSOC	2016 ANNUAL MEMBERSHIP	01/15/2016 195.00
75619	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	2016 IIMC MEMBERSHIP	01/15/2016 95.00
75620	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	2016 IIMC MEMBERSHIP	01/15/2016 155.00
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016 25.92
75704	MUNICIPAL CODE CORPORATION	2016 MUNICIPAL CODE FEES	01/22/2016 1,065.00
75668	OFFICE DEPOT	OFFICE SUPPLIES	01/22/2016 57.87
75690	PATTI GARCIA	IIMC CONF AIRFARE REIMB MAY 2016	01/22/2016 109.48
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016 18.38
Total for Department: 410 TOWN CLERK/CUSTOM			5,469.15
Department: 411 MAYOR & TOWN BOARD			
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016 18,832.82
75607	COLORADO MUNICIPAL LEAGUE	CML 2016 MEMBERSHIP DUES	01/15/2016 7,020.00
75632	NATIONAL LEAGUE OF CITIES	2016 MEMBER DUES	01/15/2016 1,489.00
Total for Department: 411 MAYOR & TOWN BOAR			27,341.82
Department: 412 MUNICIPAL COURT			
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016 113.53
75713	CO MUNICIPAL JUDGES' ASSOC	ANNUAL ASSOC DUES 2016-M MANNING	01/29/2016 40.00
75715	MICHAEL E MANNING	MUNICIPAL COURT JUDGE SVCS JAN2016	01/29/2016 1,410.00
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016 26.29
Total for Department: 412 MUNICIPAL COURT			1,589.82
Department: 413 TOWN MANAGER			

Check N	Vendor/Employee	Transaction Description	Date	Amount
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	1,056.57
75648	GREELEY CHAMBER OF COMMERCE FOUNDATION	LEADERSHIP N. COLO TUTION	01/15/2016	750.00
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	9.72
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	5.98
75745	ROTARY CLUB OF WINDSOR	2016 QTR 1 MEMBERSHIP DUES	01/29/2016	175.00
75663	VARTEC TELECOM	FAX SVC	01/22/2016	1.22
Total for Department: 413 TOWN MANAGER				1,998.49
Department: 415 FINANCE				
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	3,030.41
75656	CO GOV FINANCE OFFICERS ASSOC	2016 MEMBERSHIP DUES	01/22/2016	45.00
75657	GOV FINANCE OFFICERS ASSOC	2016 GFOA DUES	01/22/2016	450.00
75714	GOV FINANCE OFFICERS ASSOC	BUDGET REVIEW FEE 2016	01/29/2016	425.00
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	16.20
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	165.21
75663	VARTEC TELECOM	FAX SVC	01/22/2016	1.26
75721	WELD COUNTY TREASURER	PROPERTY TAX DUE- TRACT C VILLAGE EAST	01/29/2016	99.76
Total for Department: 415 FINANCE				4,232.84
Department: 416 HUMAN RESOURCES				
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	2,408.42
75763	EMERGENCY PHYSICIANS OF THE ROCKIES	ER VISIT	01/29/2016	1,172.00
75645	EMPLOYERS EDGE INC	2016 ANNUAL MAINT-PROFILE PXTS	01/15/2016	450.00
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	6.48
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	14.14
75730	UNIVERSITY OF COLORADO HEALTH	BLOOD DRAWS	01/29/2016	305.00
Total for Department: 416 HUMAN RESOURCES				4,356.04
Department: 418 LEGAL SERVICES				
75647	AMERICAN BAR ASSOCIATION	2016 ANNUAL DUES	01/15/2016	283.00
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	1,056.15
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	6.48
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	0.87
75699	WEST PUBLISHING CORPORATION	WESTLAW SUBSCRIP DEC 2015	01/22/2016	699.37
Total for Department: 418 LEGAL SERVICES				2,045.87
Department: 419 PLANNING & ZONING				
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	3,030.41
75614	LARIMER COUNTY CLERK AND RECORDER	FILING FEES	01/15/2016	91.00
75615	LARIMER COUNTY CLERK AND RECORDER	FILING FEES	01/15/2016	21.00
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	16.20
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	13.77
75663	VARTEC TELECOM	FAX SVC	01/22/2016	1.26
Total for Department: 419 PLANNING & ZONING				3,173.64
Department: 420 ECONOMIC DEVELOPMENT				
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	1,056.57
75643	COLORADO REAL ESTATE JOURNAL	2016 LISTING	01/15/2016	100.00
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	6.48
75640	NCCAR	2016 WEBSITE ACCESS	01/15/2016	1,020.00
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	1.81

Check N	Vendor/Employee	Transaction Description	Date	Amount
Total for Department: 420 ECONOMIC DEVELOPM				2,184.86
Department: 421 POLICE DEPARTMENT				
75616	BUNTING DISPOSAL, INC.	TRASH SVC JAN 2016	01/15/2016	32.50
75667	BUNTING DISPOSAL, INC.	TRASH SVC FEB 2016	01/22/2016	32.50
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	23,904.29
75691	KENNETH R. HENSCHKE	PSYCH EVALUATION	01/22/2016	150.00
75685	KINSCO, LLC	SEW ON PATCHES/J GRASHORN	01/22/2016	12.50
75626	LEXISNEXIS MATTHEW BENDER	2016 CONTRACT FEE #1624021-20161231P	01/15/2016	1,050.60
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	87.48
75627	NEVE'S UNIFORMS, INC.	ALTERATIONS	01/15/2016	25.00
75689	NORTHERN COLORADO CRIME STOPPE	AGENCY PARTICIPATION DUES FOR 2016	01/22/2016	425.00
75618	OFFICE DEPOT	OFFICE SUPPLIES	01/15/2016	28.78
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	88.52
75687	POUDRE VALLEY HEALTH SYSTEM	BLOOD DRAWS	01/22/2016	131.00
75652	PRAETORIAN DIGITAL	SUBSCRIPTION-SET UP FEE	01/15/2016	1,000.00
75759	STRAIGHT LINE EXCAVATION	SNOW REMOVAL	01/29/2016	735.00
75666	WELD COUNTY	COMMUNICATION CHARGES FOR 2016	01/22/2016	28,885.37
75625	YOUTH AND FAMILY CONNECTIONS	2016 CONTRIBUTION	01/15/2016	9,500.00
Total for Department: 421 POLICE DEPARTMENT				66,088.54
Department: 429 STREETS & ALLEYS				
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	5,742.38
75688	CITY OF FORT COLLINS	ICE BUSTER PO #010516-002	01/22/2016	8,734.07
75741	CITY OF FORT COLLINS	392 BRIDGE/CROSSWALK SWEEPING 2015	01/29/2016	13,795.25
75712	FORT COLLINS-LOVELAND WATER DISTRICT	WATER PURCHASED	01/29/2016	19.53
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	12.96
75664	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	ULITITIES	01/22/2016	2,732.61
75724	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	01/29/2016	1,245.58
75742	STEVE SCHMIDT TRUCKING, INC	HAULING ICE BUSTER	01/29/2016	1,296.25
Total for Department: 429 STREETS & ALLEYS				33,578.63
Department: 430 PUBLIC WORKS DEPARTMENT				
75616	BUNTING DISPOSAL, INC.	TRASH SVC JAN 2016	01/15/2016	48.75
75667	BUNTING DISPOSAL, INC.	TRASH SVC FEB 2016	01/22/2016	48.75
75660	CENTURYLINK	UTILITIES	01/22/2016	59.24
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	7,462.97
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	3.24
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	35.63
75663	VARTEC TELECOM	FAX SVC	01/22/2016	1.26
Total for Department: 430 PUBLIC WORKS DEPAR				7,659.84
Department: 431 ENGINEERING DEPARTMENT				
75612	AWWA	2016 MEMBERSHIP DUES -CUST# 00067056	01/15/2016	85.00
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	4,241.74
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	19.44
75732	NORTH FRONT RANGE MPO	2016 UNIFIED PLAN WORK PGM	01/29/2016	12,581.00
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	16.32
75751	POLLARDWATER	MGNETIC VAVLE BOX LIFTER	01/29/2016	325.23
75663	VARTEC TELECOM	FAX SVC	01/22/2016	1.26
Total for Department: 431 ENGINEERING DEPART				17,269.99

Check N	Vendor/Employee	Transaction Description	Date	Amount
Department: 432 CEMETERY				
75616	BUNTING DISPOSAL, INC.	TRASH SVC JAN 2016	01/15/2016	16.25
75667	BUNTING DISPOSAL, INC.	TRASH SVC FEB 2016	01/22/2016	16.25
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	1,149.42
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	3.24
75668	OFFICE DEPOT	DESK PAD	01/22/2016	35.17
75682	JOHN MARTINEZ	REIMBURSTMENT FOR TRAINING CLASS	01/22/2016	39.00
Total for Department: 432 CEMETERY				1,259.33
Department: 433 COMMUNITY EVENTS				
75697	BROADCAST MUSIC, INC.	MUSIC LICENSE	01/22/2016	336.00
75644	SESAC	MUSIC LICENSE ACCT#63-05-01109	01/15/2016	378.00
Total for Department: 433 COMMUNITY EVENTS				714.00
Department: 450 FORESTRY				
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	10,208.80
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	6.48
75678	PIONEER SAND COMPANY	PLANTER'S MIX	01/22/2016	17.48
Total for Department: 450 FORESTRY				10,232.76
Department: 451 RECREATION				
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	6,751.11
75754	DANNI DANCE CORP	JANUARY DANCE CLASS	01/29/2016	721.00
75752	DENEICE J DYER	BALLET CLASS INSTRUCTION JAN 2016	01/29/2016	292.60
75718	GARRETSON'S SPORT CENTER	SLIP NOTT REFILLS FOR ABB	01/29/2016	69.90
75702	HUGO FLORES	TEEN NIGHT DJ	01/22/2016	300.00
75761	JUDSON STANDARD	NYSCA MEMBERSHIP REIMB	01/29/2016	20.00
75762	KRISTIE RAYMOND	NYSCA MEMBERSHIP REIMB	01/29/2016	20.00
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	16.20
75703	MOUNTAIN SONG MUSIC STUDIO, INC	MUSIC TOGETHER WINTER 2016 SESSION	01/22/2016	1,274.00
75736	NATIONAL ALLIANCE FOR YOUTH SP	NYSCA COACH CERTIFICATIONS	01/29/2016	180.00
75676	NORTHERN CO SPORTS OFFICIALS	ADULT BASKETBALL 2016 OFFICIALS & STAFF	01/22/2016	6,132.00
75737	NORTHERN CO SPORTS OFFICIALS	BOYS RECREATION BASKETBALL STAFF	01/29/2016	27,837.00
75618	OFFICE DEPOT	OFFICE SUPPLIES	01/15/2016	111.96
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	45.04
75719	SAMS CLUB DIRECT	SALT TEEN NIGHT SUPPLIES	01/29/2016	290.86
75725	WINDSOR HARDWARE, LLC	KEYS/HOOKS	01/29/2016	12.44
Total for Department: 451 RECREATION				44,074.11
Department: 452 AQUATICS/SWIMMING POOL				
75660	CENTURYLINK	UTILITIES	01/22/2016	124.06
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	11,482.39
Total for Department: 452 AQUATICS/SWIMMING				11,606.45
Department: 454 PARKS				
75748	BOMGAARS	UNIFORMS	01/29/2016	391.85
75616	BUNTING DISPOSAL, INC.	TRASH SVC JAN 2016	01/15/2016	630.50
75667	BUNTING DISPOSAL, INC.	TRASH SVC FEB 2016	01/22/2016	630.50
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	18,929.57
75731	COUNTRY JOHNS	PORTABLE RESTROOM SVC	01/29/2016	85.00
75712	FORT COLLINS-LOVELAND WATER DISTRICT	WATER PURCHASED	01/29/2016	54.23

Check N	Vendor/Employee	Transaction Description	Date	Amount
75683	GREAT WESTERN TRAIL AUTHORITY	ANNUAL CONTRIBUTION FOGWTA-2016	01/22/2016	7,500.00
75757	HELTON & WILLIAMSEN, P.C.	WELL METER TESTING DEC 2015	01/29/2016	461.80
75617	INTERNATIONAL SOCIETY OF ARBORICULTURE	2016 MEMBERSHIP RENEWAL	01/15/2016	182.00
75711	JAMES JOHNSON	UNIFORM REIMB	01/22/2016	51.04
75760	MCCROMETER, INC.	METER REBUILD	01/29/2016	1,294.07
75684	METAL DISTRIBUTORS	METAL FOR NEW GATES IN# 232017	01/22/2016	612.03
75716	MICHAEL TODD AND COMPANY, INC.	SIGNS FOR PARKS	01/29/2016	277.98
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	19.44
75658	MOREY'S GLASS AND METALS INC	ANGLE IRON	01/22/2016	131.61
75717	NORTHERN CO WATER CONSERVANCY DISTRICT	IRRIGATION CLASS	01/29/2016	115.00
75678	PIONEER SAND COMPANY	RIVER ROCK @ CHIMNEY POOL	01/22/2016	71.46
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	17.57
75664	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	ULITITIES	01/22/2016	41.50
75663	VARTEC TELECOM	FAX SVC	01/22/2016	1.26
75725	WINDSOR HARDWARE, LLC	PAINT & DRILL BITS	01/29/2016	230.30
Total for Department: 454 PARKS				31,728.71
Department: 456 ART & HERITAGE				
75755	ANDREW DUNEHOOD	PER DIEM OKLAHOMA CITY, OK MPMP MTG FEB 9-11	01/29/2016	138.00
75660	CENTURYLINK	UTILITIES	01/22/2016	183.37
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	12,708.68
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	6.48
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	3.92
75663	VARTEC TELECOM	FAX SVC	01/22/2016	1.26
Total for Department: 456 ART & HERITAGE				13,041.71
Department: 457 TOWN HALL				
75616	BUNTING DISPOSAL, INC.	TRASH SVC JAN 2016	01/15/2016	21.50
75667	BUNTING DISPOSAL, INC.	TRASH SVC FEB 2016	01/22/2016	21.50
75610	CENTURYLINK	INTERNET SVC- TH	01/15/2016	630.35
75660	CENTURYLINK	UTILITIES	01/22/2016	68.59
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	9,321.81
Total for Department: 457 TOWN HALL				10,063.75
Total for Fund:01 GENERAL FUND				349,497.88
Fund: 02 PARK IMPROVEMENT FUND				
Department: 454 PARKS				
75746	MCCAULEY CONSTRUCTORS, INC	COYOTE GULCH PARK 2015 CHANGE ORDERS	01/29/2016	16,509.79
Total for Department: 454 PARKS				16,509.79
Total for Fund:02 PARK IMPROVEMENT FUND				16,509.79
Fund: 03 CONSERVATION TRUST FUND				
Department: 454 PARKS				
75707	ERO RESOURCES CORPORATION	FRANK STATE WILDLIFE AREA MGMT	01/22/2016	1,262.00
Total for Department: 454 PARKS				1,262.00
Total for Fund:03 CONSERVATION TRUST FUND				1,262.00

Check N	Vendor/Employee	Transaction Description	Date	Amount
Department: 429 STREETS & ALLEYS				
75655	BETTY J. SCHAEFER	TEMP CONSTRUCT EASEMENT -EASTMN PK DR/7TH ST RND BT	01/15/2016	1,508.00
75671	FELSBURG HOLT AND ULLEVIG, INC	QUIET ZONE PLAN/ADMIN	01/22/2016	4,068.29
75744	INTERWEST CONSULTING GROUP INC	EASTMAN PK/7TH ST RND BOUT DESIGN	01/29/2016	3,469.50
75665	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	LED STREET LIGHT CONVERSION-FINAL	01/22/2016	41,400.00
75701	TST, INC CONSULTING ENGINEERS	NEW LIBERTY ROAD DESIGN	01/22/2016	53,862.35
75756	WALSH CONSTRUCTION, INC	MISC CONCRETE REPAIR	01/29/2016	39,560.09
Total for Department: 429 STREETS & ALLEYS				143,868.23
Department: 454 PARKS				
75674	GREENPLAY, LLC	CONSULTING-MASTER PLAN UPDATE	01/22/2016	3,070.00
Total for Department: 454 PARKS				3,070.00
Department: 456 ART & HERITAGE				
75624	DIGI PIX SIGNS	MUSEUM EXHIBIT SIGN	01/15/2016	295.37
Total for Department: 456 ART & HERITAGE				295.37
Total for Fund:04 CAPITAL IMPROVEMENT FUND				147,233.60
Fund: 05 COMMUNITY & REC CENTER FUND				
Department: 490 COMMUNITY RECREATION CENT				
75616	BUNTING DISPOSAL, INC.	TRASH SVC JAN 2016	01/15/2016	113.75
75667	BUNTING DISPOSAL, INC.	TRASH SVC FEB 2016	01/22/2016	113.75
75610	CENTURYLINK	INTERNET SVC- CRC	01/15/2016	630.35
75660	CENTURYLINK	UTILITIES	01/22/2016	497.69
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	15,083.25
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	12.96
75618	OFFICE DEPOT	OFFICE SUPPLIES	01/15/2016	155.99
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	6.35
Total for Department: 490 COMMUNITY RECREAT				16,614.09
Total for Fund:05 COMMUNITY & REC CENTER F				16,614.09
Fund: 06 WATER FUND				
Department: 000 NO PROJECT CODE ASSIGNED				
75709	ARNOLD'S AG GROUP, LLC	WATER METER RENTAL DEPOSIT REFUND	01/22/2016	2,100.00
Total for Department: 000 NO PROJECT CODE				2,100.00
Department: 471 WATER				
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016	22,964.78
75661	CITY OF GREELEY WATER DEPARTMENT	WATER PURCHASED	01/22/2016	831.67
75712	FORT COLLINS-LOVELAND WATER DISTRICT	WATER PURCHASED	01/29/2016	31,564.40
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	9.72
75609	NORTHERN CO WATER CONSERVANCY DISTRICT	NISP PHASE 3A & 4 PERMITTING/DESIGN WORK	01/15/2016	288,750.00
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	150.44
75664	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	ULITITIES	01/22/2016	63.97
75724	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	01/29/2016	1,707.63
75662	TIMBERLINE ELECTRIC AND CONTRO	PARK COMPUTER SVC	01/22/2016	1,326.25
75637	USC FOUNDATION UNIVERSITY OF SOUTHERN CALIFORNIA	2016 MEMBERSHIP RENEWAL	01/15/2016	320.00

Check N Vendor/Employee	Transaction Description	Date	Amount
Total for Department: 471 WATER			347,688.86
Department: 484 NON-POTABLE			
75724	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	01/29/2016 112.50
Total for Department: 484 NON-POTABLE			112.50
Total for Fund:06 WATER FUND			349,901.36
Fund: 07 SEWER FUND			
Department: 481 SEWER SYSTEM			
75660	CENTURYLINK	UTILITIES	01/22/2016 49.30
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016 16,402.91
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016 3.24
75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016 0.62
75664	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	01/22/2016 50.83
75733	SPORTSMAN'S WAREHOUSE, INC	UNIFORMS	01/29/2016 34.99
Total for Department: 481 SEWER SYSTEM			16,541.89
Department: 482 DISPOSAL PLANT			
75616	BUNTING DISPOSAL, INC.	TRASH SVC JAN 2016	01/15/2016 34.84
75667	BUNTING DISPOSAL, INC.	TRASH SVC FEB 2016	01/22/2016 34.84
75660	CENTURYLINK	UTILITIES	01/22/2016 61.42
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016 11,195.04
75696	FARNSWORTH GROUP, INC.	WWTP IMROVEMENTS DEC 2015	01/22/2016 11,037.80
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016 6.48
75608	NORTH FRONT RANGE WATER QUALITY PLANNING ASSOC	2016 MEMBERSHIP DUES	01/15/2016 3,965.00
75664	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	01/22/2016 22,137.18
75723	TIMBERLINE ELECTRIC AND CONTRO	SCADA MODIFICATIONS	01/29/2016 388.75
75663	VARTEC TELECOM	FAX SVC	01/22/2016 1.26
75725	WINDSOR HARDWARE, LLC	FLEX HOSE	01/29/2016 96.22
Total for Department: 482 DISPOSAL PLANT			48,958.83
Total for Fund:07 SEWER FUND			65,500.72
Fund: 08 STORM DRAIN FUND			
Department: 000 NO PROJECT CODE ASSIGNED			
75677	TOWN OF WINDSOR MUNICIPAL COURT	REFUND TO COURT FOR PYMT APPLIED TO UTILITY BILLING IN ERROR	01/22/2016 44.00
Total for Department: 000 NO PROJECT CODE ASS			44.00
Department: 483 STORM DRAINAGE SYSTEM			
75670	ANDERSON CONSULTING ENGINEERS	LAW BASIN W. TRIB FINAL DESIGN	01/22/2016 1,169.90
75726	ANDERSON CONSULTING ENGINEERS	JOHN LAW # 2 OUTLET DESIGN SVCS	01/29/2016 20,552.50
75611	CIRSA	CIRSA PROP/CASUALTY INSUR ALLOC 2016	01/15/2016 12,498.78
75708	WALSH CONSTRUCTION, INC	JOHN LAW PDM CONSTR	01/22/2016 161,213.10
75634	XCEL ENERGY	LAW BASIN W TRIB CHANNEL LOWER GAS LINE	01/15/2016 27,526.00
75635	XCEL ENERGY	LAW BASIN W TRIB CHANNEL LOWER GAS LINE-2	01/15/2016 15,950.00
Total for Department: 483 STORM DRAINAGE SYS			238,910.28
Total for Fund:08 STORM DRAIN FUND			238,954.28

**Check N Vendor/Employee**

**Transaction Description**

**Date**

**Amount**

Fund: 10 FLEET MANAGEMENT FUND  
 Department: 491 FLEET MANAGEMENT

75738	DRIVE TRAIN INDUSTRIES, INC.	SWITCHES	01/29/2016	42.74
75669	KENZ AND LESLIE DISTRIBUTING	ADDITIVES FOR FLEET VEHICLES	01/22/2016	347.00
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	6.48
75623	ROCKY MOUNTAIN FLEET MANAGEMENT ASSOC	2016 MEMBERSHIP	01/15/2016	310.00
75681	SAFELITE FULFILLMENT	INSTALL WINDSHIELD UNIT 78	01/22/2016	276.85
75720	SAFETY-KLEEN CORP.	WASTE OIL SERVICE	01/29/2016	100.00
75747	SPRADLEY BARR FORD-GREELEY	TRANSMISSION REPAIR	01/29/2016	147.25
75743	TIRE CENTERS LLC	NEW TIRES FOR UNIT 72	01/29/2016	1,515.43
75679	TOOL & ANCHOR SUPPLY	CARRIAGE BOLT	01/22/2016	7.65
75725	WINDSOR HARDWARE, LLC	BUSHING	01/29/2016	6.99

Total for Department: 491 FLEET MANAGEMENT 2,760.39

Total for Fund:10 FLEET MANAGEMENT FUND 2,760.39

Fund: 11 INFORMATION TECHNOLOGY FUND  
 Department: 492 INFORMATION TECHNOLOGY

75650	ACCELA, INC	2016 ANNUAL MAINT	01/15/2016	37,946.00
75706	ACCELA, INC	DEC 2015 ONLINE BILLS MTHLY TRANS FEES	01/22/2016	2,192.00
75698	ALPHA IMAGING SUPPLIES INC	TONER	01/22/2016	1,050.00
75672	CDW GOVERNMENT	TH 2ND FLOOR CONF ROOM AV EQUIP	01/22/2016	3,453.73
75633	CIVICPLUS	WEBSITE RESPONSIVE REDESIGN PYMT	01/15/2016	11,395.80
75675	COMCAST CABLE COMM. LLC	CABLE TH	01/22/2016	465.92
75734	COMCAST CABLE COMM. LLC	INTERNET-PD	01/29/2016	15.05
75758	DIGITAL DATA SERVICES, INC.	GEOCORTEX WEB FRAMEWORK CONSULT/CONFIGURE	01/29/2016	10,940.00
75629	EFORCE SOFTWARE	2016 ANNUAL SUPPORT RENEWAL	01/15/2016	6,038.89
75680	ESRI	GIS SOFTWARE MAINT	01/22/2016	25,500.00
75630	INSIGHT PUBLIC SECTOR, INC	SERVER DATA CENTER RENEWAL	01/15/2016	12,049.68
75631	INSIGHT PUBLIC SECTOR, INC	MS LICENSING MPT #1	01/15/2016	81,924.39
75750	LEWAN AND ASSOCIATES, INC	2016 VEENAM ANNUAL SUPPORT	01/29/2016	4,200.00
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	12.96
75649	PASTPERFECT SOFTWARE INC	2016 SOFTWARE SUPPORT RENEWAL	01/15/2016	432.00
75753	QUILL CORPORATION	TONER	01/29/2016	673.14
75636	S CORPORATION INC	2016 LASERFICHE ANNUAL SUPPORT	01/15/2016	3,574.00
75705	SPARTAN CHEMICAL COMPANY INC	COMPUCLEAN HOSTING 2016	01/22/2016	420.00
75735	STATE OF COLORADO/OIT	2015 QTR 4 INTERNET SVC (OIT)	01/29/2016	3,749.37
75641	SUITEONE MEDIA, INC.	MEETING ON DEMAND MAINT RENEWAL	01/15/2016	4,800.00

Total for Department: 492 INFORMATION TECHNO 210,832.93

Total for Fund:11 INFORMATION TECHNOLOGY 210,832.93

Fund: 15 HEALTH INSURANCE FUND  
 Department: 000 NO PROJECT CODE ASSIGNED

75638	1ST BANK OF NORTHERN COLORADO	BI-WEEKLY EMPLOYEE PAYROLL DEDUCTS	01/15/2016	9,854.50
75639	1ST BANK OF NORTHERN COLORADO	BI-WEEKLY EMPLOYEE PAYROLL DEDUCTS	01/15/2016	9,854.50
75749	1ST BANK OF NORTHERN COLORADO	BI-WEEKLY EMPLOYEE PAYROLL DEDUCTS	01/29/2016	9,854.50

Total for Department: 000 NO PROJECT CODE ASS 29,563.50

Total for Fund:15 HEALTH INSURANCE FUND 29,563.50

**Check N Vendor/Employee**

**Transaction Description**

**Date**

**Amount**

Department: 496 CUSTODIAL SERVICE

75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	12.96
75653	SNOWBRIDGE, INC	DEPOSIT FOR PIPE LINING MATERIALS	01/15/2016	10,000.00
75725	WINDSOR HARDWARE, LLC	CLEANING SUPPLIES	01/29/2016	27.33

Total for Department: 496 CUSTODIAL SERVICE 10,040.29

Department: 497 FACILITY MAINTENANCE

75693	ACADEMIC SPECIALTIES, INC	CURTAIN REPAIR @ CRC	01/22/2016	650.00
75739	BAREFOOT FARMS INC.	SNOW REMOVEAL W/SKID	01/29/2016	156.25
75660	CENTURYLINK	UTILITIES	01/22/2016	50.23
75646	FRED PRYOR SEMINARS/CAREERTRACK	STAFF TRAINING	01/15/2016	597.00
75659	GRAINGER, INC.	FILTERS	01/22/2016	55.20
75694	GREELEY LOCK AND KEY	REPAIR SO. DOOR @ TOWN HALL	01/22/2016	1,542.68
75628	MINES AND ASSOCIATES PC	EAP SVCS	01/15/2016	6.48
75692	OLD NATIONAL BANK	ENERGY EFFICIENCY LEASE PURCH JAN 2016	01/22/2016	3,455.41
75695	PETERSEN'S FLOORING AND DESIGN	TILE REPAIR	01/22/2016	431.58
75700	SECURITY AND SOUND DESIGN	FIRE ALARM REPAIR	01/22/2016	197.87
75725	WINDSOR HARDWARE, LLC	BULBS	01/29/2016	83.89

Total for Department: 497 FACILITY MAINTENAN 7,226.59

Total for Fund:17 FACILITY SERVICES 17,266.88

Fund: 19 DOWNTOWN DEVELOPMENT AUTHORI

Department: 486 DOWNTOWN DEVELOPMENT AU

75740	PITNEY BOWES	POSTAGE MACHINE/LEASE	01/29/2016	12.09
75651	TOWN OF WINDSOR CLERK	SPECIAL EVENT LIQUOR PERMIT	01/15/2016	100.00

Total for Department: 486 DOWNTOWN DEVELOP 112.09

Total for Fund:19 DOWNTOWN DEVELOPMENT A 112.09

Fund: 21 COMMUNITY CENTER EXPANSION

Department: 493

75673	DELL MARKETING L.P.	CRC EXPANSION IT EQUIPMENT	01/22/2016	11,764.16
75654	WORKPLACE PARTNERS	DEPOSIT FOR CRC EXPANSION	01/15/2016	10,807.93

Total for Department: 493 22,572.09

Total for Fund:21 COMMUNITY CENTER EXPANS 22,572.09

Total A/P	1,468,581.60
Payroll 3 Pay Periods	558,196.20
<b>Grand Total</b>	<b><u>2,026,777.80</u></b>



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## MEMORANDUM

**Date:** February 8, 2016  
**To:** Mayor and Town Board  
**Via:** Regular meeting materials, February 8, 2016  
**From:** Ian D. McCargar, Town Attorney  
**Re:** Acceptance of Deed of Dedication of Right of Way  
**Item #:** B.3.

**Background / Discussion:**

Under normal circumstances, the Town requires dedication of all the public rights of way at the time the subdivision is approved. However, in this case, a small tract was inadvertently left out. To correct this, and to assure the Town has all of the right of way that was intended, Tract B, of the Westwood Village Subdivision, Fourth Filing, which is north of the new Columbine Medical building on the south side of Main Street, is being dedicated to the Town for public use as a perpetual right of way for street, road, sidewalk and utility purposes.

**Financial Impact:** None.

**Relationship to Strategic Plan:** Effective infrastructure

**Recommendation:**

- Adopt Resolution Approving and Accepting a Deed of Dedication for Right of Way within Tract B, Westwood Village Subdivision, Fourth Filing, in the Town of Windsor, Colorado
- Authorize the Mayor to sign the Acceptance section of the Deed of Dedication on behalf of the Town.

**Attachments:**

- Resolution No. 2016-09 – A Resolution Approving and Accepting a Deed of Dedication for Right of Way within Tract B, Westwood Village Subdivision, Fourth Filing, in the Town of Windsor, Colorado
- Deed of Dedication for Right of Way and Exhibits

TOWN OF WINDSOR

RESOLUTION NO. 2016-09

A RESOLUTION APPROVING AND ACCEPTING A DEED OF DEDICATION FOR RIGHT OF WAY WITHIN TRACT B, WESTWOOD VILLAGE SUBDIVISION, FOURTH FILING, IN THE TOWN OF WINDSOR, COLORADO

WHEREAS, the Town of Windsor (“Town”) is a home rule municipality with all powers and authority granted pursuant to Colorado law; and

WHEREAS, the Town is responsible for a system of utilities, public access and public egress routes within its corporate limits; and

WHEREAS, in keeping with sound land use practices, the Town requires the dedication of rights of way for such public purposes in conjunction with the development of land within the Town; and

WHEREAS, the dedication of the right of way is intended to provide for public use a perpetual right of way for street, road, sidewalk and utility purposes the portion of Tract B, Westwood Village Subdivision, Fourth Filing, as depicted on the recorded plat thereof; and

WHEREAS, the property owner has tendered a Deed of Dedication for Right of Way dated January 11, 2016 (“Deed of Dedication”), a copy of which is attached hereto and incorporated herein by this reference as if set forth fully; and

WHEREAS, the Town Board has reviewed the Deed of Dedication and has concluded that its approval and acceptance is in the public interest.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD FOR THE TOWN OF WINDSOR, COLORADO:

Section 1. The attached Deed of Dedication for Right of Way is hereby approved and accepted.

Section 2. The Mayor is hereby authorized to execute the Acceptance section of the attached Deed of Dedication on behalf of the Town.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 8th day of February, 2016.

TOWN OF WINDSOR, COLORADO

By: \_\_\_\_\_  
John S. Vazquez, Mayor

ATTEST:

\_\_\_\_\_  
Patti Garcia, Town Clerk

**DEED OF DEDICATION FOR RIGHT OF WAY**

KNOW ALL MEN BY THESE PRESENTS:

The undersigned, 14TH STREET REAL ESTATE, LLC, a limited liability company organized under the laws of the State of Colorado ("Grantor"), for valuable consideration the receipt and sufficiency of which is hereby acknowledged, does hereby dedicate, grant, transfer and convey to the TOWN OF WINDSOR, COLORADO, a municipal corporation ("Town"), for public use as a perpetual right-of-way for street, road, sidewalk and utility purposes on, over, across, under, along and within the real property in Weld County, Colorado as described as follows:

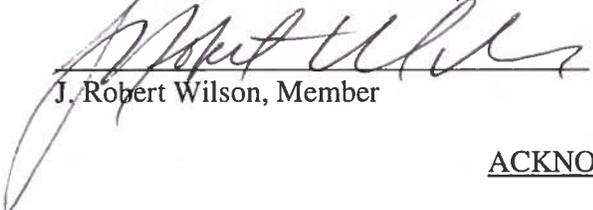
Tract B, Westwood Village Subdivision, Fourth Filing,  
as depicted on the recorded plat thereof

Grantor warrants title to the same, free and clear of all liens and encumbrances, subject to reservations and exceptions of record.

Acceptance of this conveyance by the Town shall not impose upon the Town any obligation for opening, widening, installation, improvement or maintenance of the Property, which obligation shall arise, if at all, by separate action of the Town Board of the Town.

DATED this 11<sup>th</sup> day of January, 2016.

14TH STREET REAL ESTATE, LLC

  
J. Robert Wilson, Member

ACKNOWLEDGEMENT

STATE OF COLORADO    )  
  ) ss:  
COUNTY OF Larimer    )

**NANCY K. LINDEMOOD  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID 19984001354  
MY COMMISSION EXPIRES 01/29/2018**

The foregoing instrument was acknowledged before me this 11<sup>th</sup> day of January, 2016, by J. Robert Wilson, in his capacity as Member of 14<sup>th</sup> Street Real Estate, LLC.

Witness my official hand and seal. My commission expires 1/29/18.

  
Notary Public

ACCEPTANCE

The Town of Windsor hereby accepts the above Deed of Dedication for Right-of-Way for municipal purposes as defined herein.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

TOWN OF WINDSOR, COLORADO  
a Colorado municipality

\_\_\_\_\_  
John S. Vazquez, Mayor

ATTEST:

\_\_\_\_\_  
Patti Garcia, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Ian D. McCargar, Town Attorney



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## MEMORANDUM

**Date:** February 8, 2016  
**To:** Mayor and Town Board  
**Via:** Kelly Arnold, Town Manager  
**From:** Dean Moyer, Director of Finance  
**Re:** Resolution Supplemental Budget 2015  
**Item #:** C.1

### **Background / Discussion:**

Each year at the end of the year we do a supplemental budget as a housekeeping measure to adjust the previous year's budget. When developing the 2015 budget we included everything we could foresee happening during 2015, based on the information we had at the time. During the course of 2015 operations, several events occurred that we did not foresee while preparing the 2015 budget. We have a few adjustments we must now make in order to keep our budget in compliance with State budget law and auditor requirements. Each additional item is described below with a summary chart at the end.

- **Development agreements:** In the course of 2015 operations, we took final acceptance of infrastructure and raw water dedication that was constructed by developers in various subdivisions. To properly account for these transactions, we need to record both revenue and an expense for the dollar value of the improvements or the shares of water. If the expenditure side of the equation causes us to exceed our budgeted amounts for 2015, we will be in violation of State Budget laws, even though no money changed hands. To prevent this we need to adopt a supplemental budget to account for these transactions. The costs of the infrastructure are from the development agreements.

The enclosed chart details the total infrastructure we have taken final acceptance from developers totaling \$4,471,454.21.

- **Water dedication:** We received six separate dedications from developers.
  - 40 shares of CBT water were assigned a cost of \$26,000/share as fair market value for an April 2015 dedication.
  - 2 shares of CBT water were assigned a cost of \$26,000/share as fair market value for a July 2015 dedication.
  - 1 share of North Poudre Irrigation Company water was assigned a cost of \$72,000/share for a March 2015 dedication.
  - 1 share of North Poudre Irrigation Company water was assigned a cost of \$72,000/share for a July 2015 dedication.

- 4 shares of North Poudre Irrigation Company water were assigned a cost of \$72,000/share for a July 2015 dedication.
- 2 shares of North Poudre Irrigation Company water were assigned a cost of \$72,000/share for an August 2015 dedication.
- **Line Item Adjustments:** These are items that changed during the course of 2015. As we said in the course of the year, our revenues exceeded our budget projections. Also we added some projects or increased the scope of existing projects as money was available. These are addressed individually by fund.
  - **Water Fund**
    - Collected additional raw water fees in lieu of water dedication in the amount of \$982,259.00.
    - The additional fee collection allowed us to purchase 21 shares of CBT and 6 shares North Poudre Irrigation Company water.
  - **Sewer Fund**
    - Line oversizing in the Falcon Pointe project totaling \$167,919.00
    - Replacement sewer line force main on Eastman Park Drive. Originally budgeted in 2014, not finished until 2015. DOLA Grant money of \$144,000 received in 2015 after construction was completed. Our unbudgeted payouts in 2015 totaled \$313,941.51.
  - **Fleet Management Fund**
    - Sold additional retired vehicles in the amount of \$113,074.
    - Altec bucket truck was ordered in 2014 not delivered and invoiced until 2015. Originally budgeted for 2014 delivery. Cost of vehicle in 2015 equals \$168,865.
  - **Economic Development Incentive Fund**
    - We did not have any expenditure scheduled in this fund in the original 2015 budget. We incurred two through the course of the year.
      - \$20,000 for the Windsor share of the RTA Grant Application.
      - Incentives to Shores Lift Solutions, Cargill and The Hearth totaling \$141,325.86.

○ **Community Recreation Center Expansion Fund**

- The sale of the expansion bonds in June were sold at a premium that generated extra revenue for the project \$1,605,288.95.
- The first interest payment due in December 2015 was unknown at the time the budget was adopted. Adding interest expenditure of \$333,164.71.

**Financial Impact:**

Total net adjustments appear below.

Total Supplemental Budget	Revenue	\$7,172,076.16
Total Supplemental Budget	Expense	(\$6,226,478.29)
Net Supplemental Revenue(Expense)		\$945,597.87

**Recommendation:**

Approve the 2015 Supplemental Budget as presented.

**Attachments:**

C.1.b Detail Chart of 2015 Final Acceptance of Improvements

C.1.c Resolution 2016-10

**2015 ADDITIONAL BUDGET REVENUE/EXPENDITURES**

ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>CAPITAL IMP FUND</b>					
<b>REVENUE</b>					
04-					
000-4370-000	Developer Contributions	Subdivision Infrastructure Final Acceptance	\$0	\$1,623,073.66	\$1,623,073.66
<b>TOTAL CAPITAL IMP FUND REVENUE</b>			<b>\$0</b>	<b>\$1,623,073.66</b>	<b>\$1,623,073.66</b>
<b>EXPENSES</b>					
429-7234-000	Developer Reimbursements	Subdivision Infrastructure Final Acceptance	\$0	\$1,623,073.66	\$1,623,073.66
<b>TOTAL CAPITAL IMP FUND EXPENSES</b>			<b>\$0</b>	<b>\$1,623,073.66</b>	<b>\$1,623,073.66</b>
<b>WATER FUND</b>					
<b>REVENUE</b>					
06-					
000-4353-000	Developer Raw Water Fees	Additional raw water collections	\$148,234.12	\$982,259.00	\$1,130,493.12
000-4353-000	Developer Raw Water Fees	42 CBT shares & 8 shares North Poudre Irrigation shares accepted	\$0.00	\$1,668,000.00	\$1,668,000.00
000-4370-000	Developer Contributions	Subdivision Infrastructure Final Acceptance	\$0	\$492,119.06	\$492,119.06
<b>TOTAL WATER FUND REVENUE</b>			<b>\$148,234.12</b>	<b>\$3,142,378.06</b>	<b>\$3,290,612.18</b>
<b>EXPENSES</b>					
471-8411-000	Water Rights	42 CBT shares & 8 shares North Poudre Irrigation shares accepted	\$0	\$1,668,000.00	\$1,668,000.00
471-8411-000	Water Rights	21 CBT shares & 6 shares North Poudre Irrigation shares purchased	\$466,442.00	\$609,808.00	\$1,076,250.00
471-8453-000	Transmission Mains	Subdivision Infrastructure Final Acceptance	\$0	\$492,119.06	\$492,119.06
<b>TOTAL WATER FUND EXPENSES</b>			<b>\$466,442.00</b>	<b>\$2,769,927.06</b>	<b>\$3,236,369.06</b>
<b>SEWER FUND</b>					
<b>REVENUE</b>					
07-					
000-4370-000	Developer Contributions	Subdivision Infrastructure Final Acceptance	\$0	\$473,077.50	\$473,077.50
<b>TOTAL SEWER FUND REVENUE</b>			<b>\$0</b>	<b>\$473,077.50</b>	<b>\$473,077.50</b>
<b>EXPENSES</b>					
481-8453-000	Transmission Mains	Subdivision Infrastructure Final Acceptance	\$0	\$473,077.50	\$473,077.50
481-8452-000	Oversize Lines	Oversizing for Falcon Pointe	\$0	\$167,919.00	\$167,919.00
481-8457-000	Replacement Lines	Sewer Line Force Main Eastman Pkwy	\$0	\$313,941.51	\$313,941.51
<b>TOTAL SEWER FUND EXPENSES</b>			<b>\$0.00</b>	<b>\$954,938.01</b>	<b>\$954,938.01</b>
<b>STORM DRAIN FUND</b>					
<b>REVENUE</b>					
08-					
000-4370-000	Developer Contributions	Subdivision Infrastructure Final Acceptance	\$0	\$215,183.99	\$215,183.99
<b>TOTAL STORM DRAIN FUND REVENUE</b>			<b>\$0</b>	<b>\$215,183.99</b>	<b>\$215,183.99</b>
<b>EXPENSES</b>					
483-8458-000	Drainage Improvements	Subdivision Infrastructure Final Acceptance	\$1,740,075.00	\$215,183.99	\$1,955,258.99
<b>TOTAL STORM DRAIN FUND EXPENSES</b>			<b>\$1,740,075.00</b>	<b>\$215,183.99</b>	<b>\$1,955,258.99</b>

## 2015 ADDITIONAL BUDGET REVENUE/EXPENDITURES

ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>FLEET MANAGEMENT FUND</b>					
10-	REVENUE				
000-4381-000	Sale of Retired Vehicles	Additional vehicles sold	\$105,000.00	\$113,074.00	\$218,074.00
<b>TOTAL FLEET MANAGEMENT FUND REVENUE</b>			<b>\$105,000.00</b>	<b>\$113,074.00</b>	<b>\$218,074.00</b>
<b>EXPENSES</b>					
491-8432-000	Vehicles	2015 Altec Bucket Truck	\$0.00	\$168,865.00	\$168,865.00
<b>TOTAL FLEET MANAGEMENT FUND EXPENSES</b>			<b>\$0.00</b>	<b>\$168,865.00</b>	<b>\$168,865.00</b>
ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>ECONOMIC DEVELOPMENT INCENTIVE FUND</b>					
20-435	EXPENSES				
435-6217-000	Dues/Fees/Subscriptions	RTA Grant Application - Windsor share	\$0.00	\$20,000.00	\$20,000.00
435-7373-000	Interfund Transfer	Shores Lift Solutions, Cargill, & Hearth incentives	\$0.00	\$141,325.86	\$141,325.86
<b>TOTAL ECONOMIC DEVELOPMENT EXPANSION FUND EXPENSES</b>			<b>\$0.00</b>	<b>\$161,325.86</b>	<b>\$161,325.86</b>
ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>COMMUNITY RECREATION CENTER EXPANSION FUND</b>					
21-	REVENUE				
000-4336-000	Bond Proceeds	Additional revenue from sale of bonds	\$16,100,000.00	\$1,605,288.95	\$17,705,288.95
<b>TOTAL COMMUNITY RECREATION CENTER EXPANSION FUND REVENUE</b>			<b>\$16,100,000.00</b>	<b>\$1,605,288.95</b>	<b>\$17,705,288.95</b>
21-493	EXPENSES				
493-7321-000	Bond Interest Expense	Interest due	\$0.00	\$333,164.71	\$333,164.71
<b>TOTAL COMMUNITY RECREATION CENTER EXPANSION FUND EXPENSES</b>			<b>\$0.00</b>	<b>\$333,164.71</b>	<b>\$333,164.71</b>
		Total Supplemental Budget	Revenue	\$7,172,076.16	
		Total Supplemental Budget	Expense	(\$6,226,478.29)	
		Net Supplemental Revenue(Expense)		\$945,597.87	

2015 FINAL ACCEPTANCE							
Subdivision	Subdivision Final Acceptance	04-429-8445 Street/Concrete/Dirtwork Capital Improvement Fund	06-471-8453 Water Lines Water Fund	06-471-8411 Raw Water	07-481-8453 Sanitary Sewer Sewer Fund	08-483-8458 Storm Sewer Storm Drain Fund	Total
Eagle Crossing Subdivision Second Filing, Lot 5 (7-Eleven)	5/19/15	\$6,970.00					\$6,970.00
Westwood Village Subdivision Third Filing, Lot 2, replatted as Westwood Village Subdivision Fifth Filing, Lot 1 – Columbine Commons – Main Street Health and Rehab	7/1/2015	\$13,433.14	\$36,672.62				\$50,105.76
Water Valley South Subdivision 15th Filing	8/10/2015	\$274,285.50	\$207,721.50		\$190,130.90	\$18,710.60	\$690,848.50
Eagle Crossing Subdivision 2nd Filing, Phase I & Phase II	10/2/15	\$262,318.00				\$6,700.00	\$269,018.00
Water Valley South Subdivision 16th Filing	11/20/2015	\$587,150.02	\$247,724.94		\$282,946.60	\$189,773.39	\$1,307,594.95
Highland Meadows Golf Course Subdivision, Phase 9A	12/21/2015	\$421,957.00					\$421,957.00
Eagle Crossing Subdivision Second Filing, Lot 5 (Summit)	12/22/15	\$56,960.00					\$56,960.00
Windshire Park 3rd Filing dedicated 40 shares CBT to Windsor @ \$26,000/share	4/10/15			\$1,040,000.00			\$1,040,000.00
Adam Luckerth for 620 & 636 Southwood Lane dedicated 2 shares CBT @ \$26,000/share	7/10/15			\$52,000.00			\$52,000.00
Windsor Commons 3rd Filing, L1B1 (Charter High School) dedicated 1 share North Poudre Irrigation Company @ \$72,000/share	3/2/15			\$72,000.00			\$72,000.00
Water Valley South dedicated 4 shares North Poudre Irrigation Company @ \$72,000/share	7/6/15			\$288,000.00			\$288,000.00
Water Valley South dedicated 1 share North Poudre Irrigation Company @ \$72,000/share	7/15/15			\$72,000.00			\$72,000.00
Water Valley South dedicated 2 shares North Poudre Irrigation Company @ \$72,000/share	8/13/15			\$144,000.00			\$144,000.00
<b>2015 TOTAL</b>		<b>\$1,623,073.66</b>	<b>\$492,119.06</b>	<b>\$1,668,000.00</b>	<b>\$473,077.50</b>	<b>\$215,183.99</b>	<b>\$4,471,454.21</b>

TOWN OF WINDSOR

RESOLUTION NO. 2016-10

BEING A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE TOWN OF WINDSOR, COLORADO, FOR 2015.

WHEREAS, the Town of Windsor adopted the annual budget in accordance with the Local Government Budget Law, on November 24, 2014; and

WHEREAS, the Town of Windsor has received unanticipated revenues and incurred expenditures not assured at the time of the adoption of the 2015 Budget; and

WHEREAS, the Town's Home Rule Charter authorizes supplemental appropriations under the circumstances referred to herein.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO:

**SECTION 1.** That the 2015 appropriation for the **CAPITAL IMPROVEMENT FUND** Revenue is hereby increased from \$17,363,785 to \$18,986,859 and Expenditures from \$8,250,711 to \$9,873,785 for the purposes shown below.

ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>CAPITAL IMP FUND</b>					
REVENUE					
04-000-4370-000	Developer Contributions	Subdivision Infrastructure Final Acceptance	\$0	\$1,623,073.66	\$1,623,073.66
<b>TOTAL CAPITAL IMP FUND REVENUE</b>			<b>\$0</b>	<b>\$1,623,073.66</b>	<b>\$1,623,073.66</b>
EXPENSES					
429-7234-000	Developer Reimbursements	Subdivision Infrastructure Final Acceptance	\$0	\$1,623,073.66	\$1,623,073.66
<b>TOTAL CAPITAL IMP FUND EXPENSES</b>			<b>\$0</b>	<b>\$1,623,073.66</b>	<b>\$1,623,073.66</b>

**SECTION 2.** That the 2015 appropriation for the **WATER FUND** Revenue is hereby increased from \$19,885,438 to \$23,027,816 and Expenditures is hereby increased from \$8,050,010 to \$10,819,937 for the purposes shown below.

ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>WATER FUND</b>					
REVENUE					
06-000-4353-000	Developer Raw Water Fees	Additional raw water collections	\$148,234.12	\$982,259.00	\$1,130,493.12
000-4353-000	Developer Raw Water Fees	42 CBT shares & 8 shares North Poudre Irrigation shares accepted	\$0.00	\$1,668,000.00	\$1,668,000.00
000-4370-000	Developer Contributions	Subdivision Infrastructure Final Acceptance	\$0	\$492,119.06	\$492,119.06
<b>TOTAL WATER FUND REVENUE</b>			<b>\$148,234.12</b>	<b>\$3,142,378.06</b>	<b>\$3,290,612.18</b>
EXPENSES					
471-8411-000	Water Rights	42 CBT shares & 8 shares North Poudre Irrigation shares accepted	\$0	\$1,668,000.00	\$1,668,000.00
471-8411-000	Water Rights	21 CBT shares & 6 shares North Poudre Irrigation shares purchased	\$466,442.00	\$609,808.00	\$1,076,250.00
471-8453-000	Transmission Mains	Subdivision Infrastructure Final Acceptance	\$0	\$492,119.06	\$492,119.06
<b>TOTAL WATER FUND EXPENSES</b>			<b>\$466,442.00</b>	<b>\$2,769,927.06</b>	<b>\$3,236,369.06</b>

SECTION 3. That the 2015 appropriation for the **SEWER FUND** Revenue is hereby increased from \$11,448,771 to \$11,921,849 and Expenditures is hereby increased from \$2,755,621 to \$3,710,559 for the purposes shown below.

ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>SEWER FUND</b>					
07-	REVENUE				
000-4370-000	Developer Contributions	Subdivision Infrastructure Final Acceptance	\$0	\$473,077.50	\$473,077.50
<b>TOTAL SEWER FUND REVENUE</b>			<b>\$0</b>	<b>\$473,077.50</b>	<b>\$473,077.50</b>
<b>EXPENSES</b>					
481-8453-000	Transmission Mains	Subdivision Infrastructure Final Acceptance	\$0	\$473,077.50	\$473,077.50
481-8452-000	Oversize Lines	Oversizing for Falcon Pointe	\$0	\$167,919.00	\$167,919.00
481-8457-000	Replacement Lines	Sewer Line Force Main Eastman Pkwy	\$0	\$313,941.51	\$313,941.51
<b>TOTAL SEWER FUND EXPENSES</b>			<b>\$0.00</b>	<b>\$954,938.01</b>	<b>\$954,938.01</b>

SECTION 4. That the 2015 appropriation for the **STORM DRAIN FUND** Revenue is hereby increased from \$4,735,736 to \$4,950,920 and Expenditures is hereby increased from \$4,304,695 to \$4,519,879 for the purposes shown below.

ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>STORM DRAIN FUND</b>					
08-	REVENUE				
000-4370-000	Developer Contributions	Subdivision Infrastructure Final Acceptance	\$0	\$215,183.99	\$215,183.99
<b>TOTAL STORM DRAIN FUND REVENUE</b>			<b>\$0</b>	<b>\$215,183.99</b>	<b>\$215,183.99</b>
<b>EXPENSES</b>					
483-8458-000	Drainage Improvements	Subdivision Infrastructure Final Acceptance	\$1,740,075.00	\$215,183.99	\$1,955,258.99
<b>TOTAL STORM DRAIN FUND EXPENSES</b>			<b>\$1,740,075.00</b>	<b>\$215,183.99</b>	<b>\$1,955,258.99</b>

SECTION 5. That the 2015 appropriation for the **FLEET MANAGEMENT FUND** Revenue is hereby increased from \$1,541,269 to \$1,654,343 and Expenditures is hereby increased from \$1,382,853 to \$1,551,718 for the purposes shown below.

ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>FLEET MANAGEMENT FUND</b>					
10-	REVENUE				
000-4381-000	Sale of Retired Vehicles	Additional vehicles sold	\$105,000.00	\$113,074.00	\$218,074.00
<b>TOTAL FLEET MANAGEMENT FUND REVENUE</b>			<b>\$105,000.00</b>	<b>\$113,074.00</b>	<b>\$218,074.00</b>
<b>EXPENSES</b>					
491-8432-000	Vehicles	2015 Altec Bucket Truck	\$0.00	\$168,865.00	\$168,865.00
<b>TOTAL FLEET MANAGEMENT FUND EXPENSES</b>			<b>\$0.00</b>	<b>\$168,865.00</b>	<b>\$168,865.00</b>

SECTION 6. That the 2015 appropriation for the **ECONOMIC DEVELOPMENT INCENTIVE FUND** Expenditures is hereby increased from \$0.00 to \$161,326 for the purposes shown below.

ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>ECONOMIC DEVELOPMENT INCENTIVE FUND</b>					
20-435	EXPENSES				
435-6217-000	Dues/Fees/Subscriptions	RTA Grant Application - Windsor share	\$0.00	\$20,000.00	\$20,000.00
435-7373-000	Interfund Transfer	Shores Lift Solutions, Cargill, & Hearth incentives	\$0.00	\$141,325.86	\$141,325.86
<b>TOTAL ECONOMIC DEVELOPMENT EXPANSION FUND EXPENSES</b>			<b>\$0.00</b>	<b>\$161,325.86</b>	<b>\$161,325.86</b>

SECTION 7. That the 2015 appropriation for the **COMMUNITY RECREATION CENTER EXPANSION FUND** Revenue is hereby increased from \$17,923,815 to \$19,529,104 and Expenditures is hereby increased from \$9,485,594 to \$9,818,759 for the purposes shown below.

ACCT #	ACCOUNT	DESCRIPTION	ORIGINAL 2015 BUDGET	2015 SUPPLEMENT	2015 REVISED TOTAL
<b>COMMUNITY RECREATION CENTER EXPANSION FUND</b>					
21-	REVENUE				
000-4336-000	Bond Proceeds	Additional revenue from sale of bonds	\$16,100,000.00	\$1,605,288.95	\$17,705,288.95
<b>TOTAL COMMUNITY RECREATION CENTER EXPANSION FUND REVENUE</b>			<b>\$16,100,000.00</b>	<b>\$1,605,288.95</b>	<b>\$17,705,288.95</b>
21-493	EXPENSES				
493-7321-000	Bond Interest Expense	Interest due	\$0.00	\$333,164.71	\$333,164.71
<b>TOTAL COMMUNITY RECREATION CENTER EXPANSION FUND EXPENSES</b>			<b>\$0.00</b>	<b>\$333,164.71</b>	<b>\$333,164.71</b>

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 8<sup>th</sup> day of February, 2016.

TOWN OF WINDSOR, COLORADO

By \_\_\_\_\_  
John S. Vazquez, Mayor

ATTEST:

\_\_\_\_\_  
Patti Garcia, Town Clerk



## MEMORANDUM

**Date:** February 8, 2016  
**To:** Mayor and Town Board  
**From:** Kelly Arnold, Town Manager  
**Re:** Discussion on Fort Collins IGA and CAC direction  
**Item #:** C.2.

### **Background / Discussion:**

This item is on the agenda to follow-up last Monday nights (2/1/16) work session with the Fort Collins City Council. At the joint work session, the preferred process from consensus of the group appeared to be:

**Step #1:** Amend the IGA to allow car dealerships (any other changes?)

**Step #2:** Develop and adopt additional design standards for the CAC, particularly on the Windsor side. Standards to be addressed could be:

- Landscaping, screening, and opacity;
- Buffers and setback;
- Noise;
- Lighting
- Building architecture (50,000 sq. ft. or less) and site orientation;
- Display areas;
- Other possible issues including habitat nesting, storm water, and zero waste.

**Step #3:** Develop a subarea plan (or some form) that formulates percentages of use by the CAC area (is this just for the Windsor side or entire CAC?).

The purpose of this discussion is to verify the preferred method with Town Board and then determine the methods of implementing the steps and resources needed to implement the steps.

All material from previous work session(s) and meetings should be used for this work session and there is no further material developed at this time.

Staff will be prepared to provide more detailed information on the specific legal methods the Board may want to use implement their preferred steps and also more detailed information on the possible design standards and how they can be implemented and managed once implemented.

### **Recommendation:**

Staff recommends that the Town Board gain consensus on the order and method of steps for the IGA and CAC with agreed to time-lines for each step.

[Link to November 2, 2015 meeting materials](#)

[Link to January 21, 2016 meeting materials](#)



## 2015 MONTHLY FINANCIAL REPORT

### Special points of interest:

- CRC expansion sales tax collections surpass budget requirement for the eleventh consecutive month.
- Single Family Residential (SFR) building permits total 285 through December 2015. This is up from the December 2014 number of 242.
- 28 business licenses were issued in December, of which 21 were sales tax vendors.



### Highlights and Comments

- \* Sales tax collections of the 3.2% sales tax for December was \$688,497.
- \* December 2015 year-to-date gross sales tax increased 4.51% from December 2014.
- \* Construction use tax through December is at 105.25% of the annual budget at \$1,980,140.

# Happy New Year 2016

### Capital Projects

With the cold weather the CRC Expansion is about the only outdoor project still taking place. Plans are to have it open by Labor Day 2016, come sleet or snow. Some Capital projects were carried over from 2015 to 2016 so this will be a very busy year for the Town.

### Inside this issue:

Sales, Use and Property Tax	2
Year-to-Date Sales Tax	4
All Fund Expenditures	5
General Fund Expenditures	6
Capital Project Status	7

### Items of Interest

- The Government Finance Officers Association awarded the Town of Windsor the Certificate of Achievement for Excellence in Financial Reporting for the 2014 CAFR. This is the seventh time the Town has received this award.
- Visit our new website at [www.windsorgov.com](http://www.windsorgov.com) and look for live streaming of Town Board and Planning Commission meetings, mapping, programs and Town news.

**Sales, Use and Property Tax Update**

**December 2015**

Benchmark = 100%	Sales Tax	Construction Use Tax	Property Tax	Combined
Budget 2015	\$7,142,651	\$1,881,336	\$4,200,440	\$13,224,427
Actual 2015	\$8,323,458	\$1,980,140	\$4,172,555	\$14,476,153
% of Budget	116.53%	105.25%	99.34%	109.47%
Actual Through December 2014	\$7,964,302	\$1,384,949	\$4,031,417	\$13,380,668
Change From Prior Year	4.51%	42.98%	3.50%	8.19%
CRC Expansion Budget 2015	\$1,406,250	\$282,565		\$1,688,815
CRC Expansion Actual 2015	\$1,692,658	\$398,208		\$2,090,866
CRC Expansion % of Budget	120.37%	140.93%		123.81%

Ideally at the end of the twelfth month of the year you want to see 100% collection rate on your annual budget number. We have exceeded that benchmark in two categories and came up just short on property tax collections. At this point last year we had collected \$4,031,417 in property taxes, or 97.23% of the annual budget. This year through December we have collected 99.34% of the annual budget.

**Building Permit Chart**

**December 2015**

	SFR	Commercial	Industrial	Total
Through December 2015	285	2	2	289
Through December 2014	242	3	4	249
% change from prior year				16.06%
2015 Budget Permit Total				279
% of 2015 Budget				103.58%

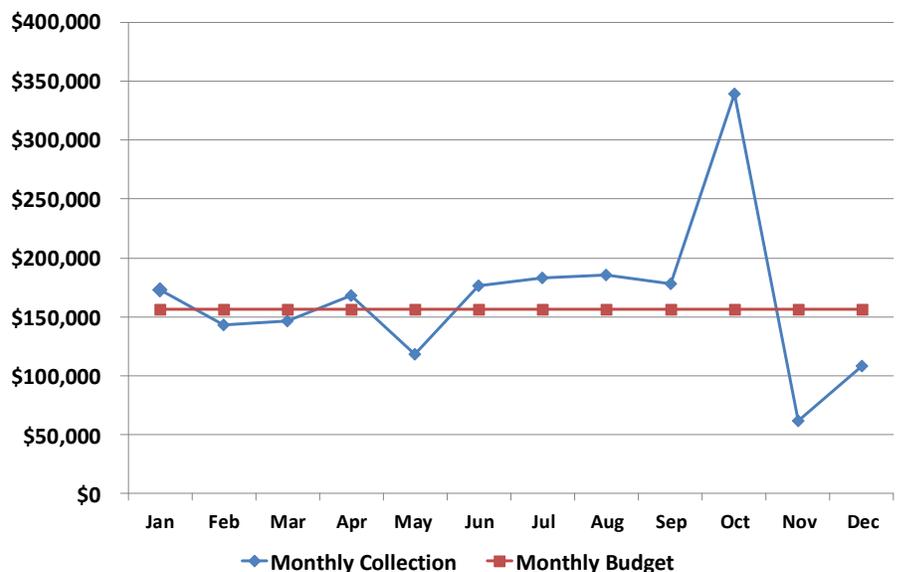
**Building Permits and Construction Use Tax**

We are showing a 16.06% increase in number of permits as compared to December 2014. We issued 285 SFR permits through December 2015 as compared to 242 through December of 2014.

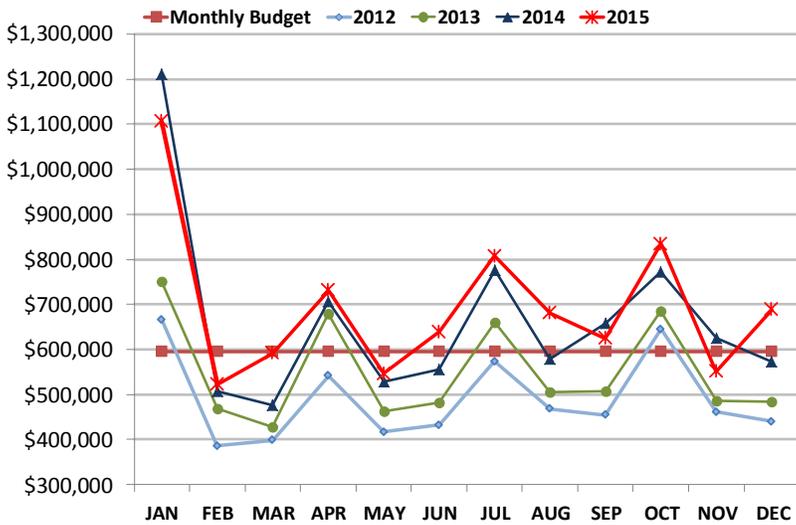
December 2015 construction use tax is below our required monthly collection for the fifth month out of eleven in 2015.

The .75% construction use tax for the CRC expansion is at 140.93% of the annual budget, surpassing the twelve month benchmark of 100%.

**Construction Use Tax Collections - 3.2%**



**Sales Tax Collections in Dollars - 3.2%**

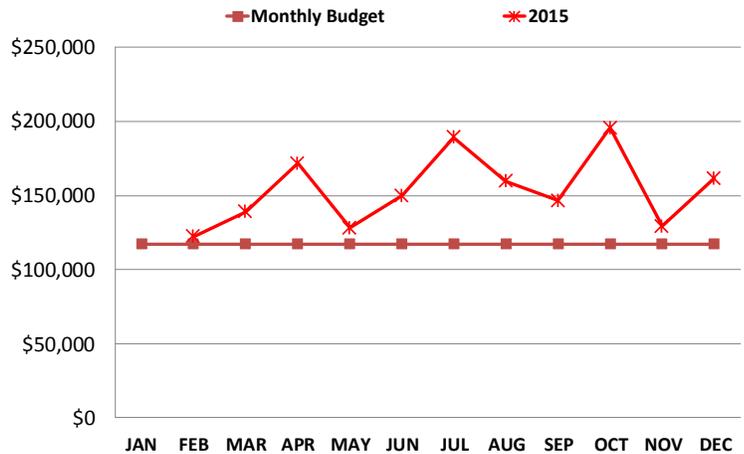


Gross sales tax collections for the month of December 2015 equaled \$688,497, which surpassed December 2014 by \$116,235 or 20.31%.

December 2015 year-to-date collections increased 4.51% from December 2014 year-to-date collections.

CRC Expansion sales tax collection for December 2015 was \$161,499. The required monthly collection to meet the budgeted projections is \$117,188.

**Community Recreation Center Expansion Sales Tax**



**December Highlights**

December is a “single collection” month, meaning that the collections are for sales made in November. December collections increased over the 2014 number and surpassed our monthly requirement. The way the calendar fell in November caused us to not receive several large vendor payments until the first week of December.

**Looking Forward**

3.2% Collections

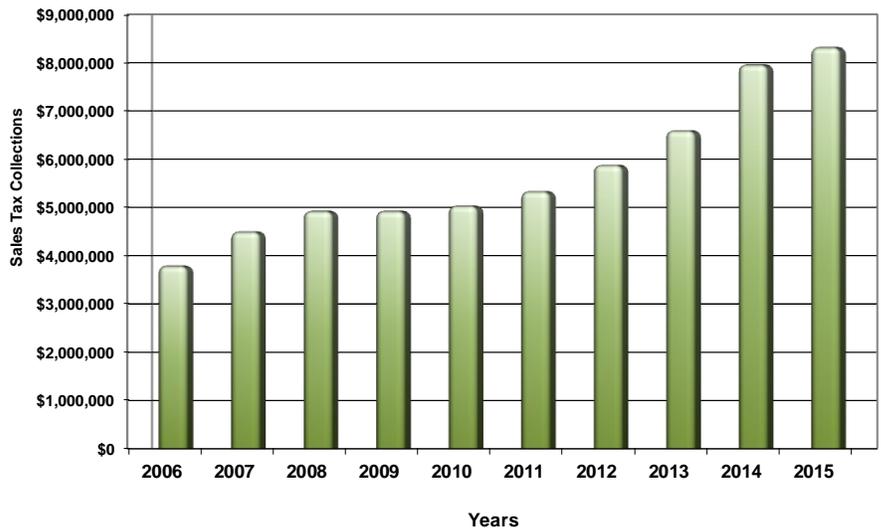
The Town budgeted \$7.1M in sales tax for 2015, making our average monthly collection requirement \$595,221. December collections were above this mark at \$688,497. We finished the year collecting \$8.3M in this portion of our sales tax.

.75% Collections

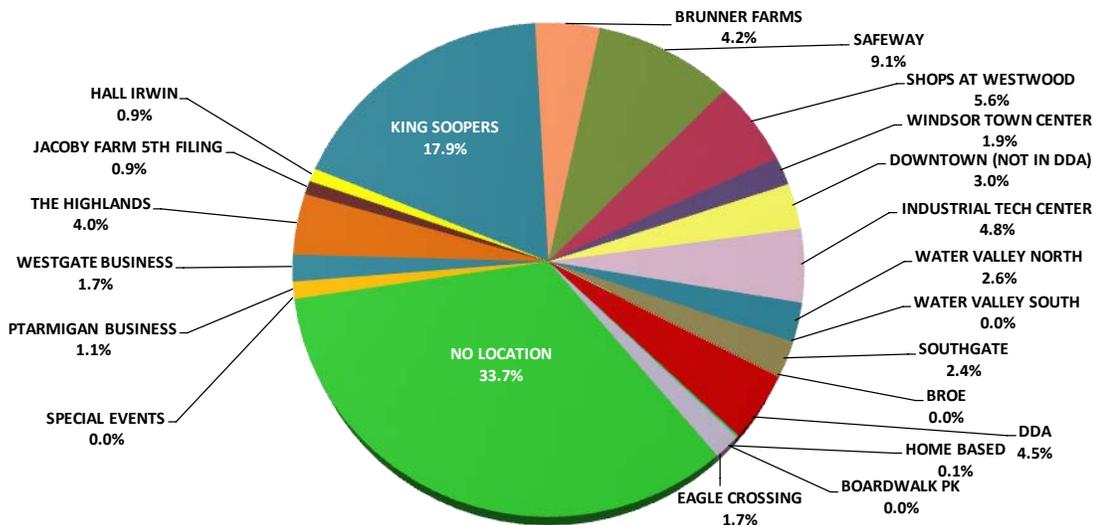
This was the eleventh month of collections for the new sales tax rate. Our monthly budget requirement is \$117,188. We collected \$161,499. Our first year of this collection exceeded our budget projection of \$1,406,256. Collections totaled \$1,692,658.

*Through December we have collected \$8.3M in our 3.2% sales tax, our highest annual collection on record. The new CRC Expansion tax is an additional \$1,692,658.*

**Year-to-Date Sales Tax Collections -3.2%**  
Through December 2006-2015



**Sales Tax Revenue by GEO Code**  
December 2015



*The King Soopers Center remains the largest local driving force in sales tax collections.*

**Year-to-Date Sales Tax**

Our sales tax base has not changed a great deal over the past decade, with groceries and utilities leading our industry sectors in sales tax collection. Some of this increase can be attributed to an overall increase in prices and cost of living, determined to be 1.176% for 2015 in the Denver/Boulder/Greeley area.

- We had 37 sales tax license closures in December 2015 while issuing 21 new licenses.
- Included in this report is a comparison of 2014 vs 2015 concerning sales tax collections by industry and geographic location.

### All Funds Expense Chart

December 2015

Benchmark = 100%

*Operations expenditures are at 95% of the annual budget.*

*Economic reimbursements for two local businesses caused the "other entities" fund to exceed the 100% benchmark.*

	<u>Current</u> <u>Month</u>	<u>YTD</u> <u>Actual</u>	<u>2015</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
<b>General Government</b>				
General Fund	\$1,227,206	\$13,857,583	\$14,023,349	99%
Special Revenue	\$79,854	\$2,207,421	\$3,059,443	72%
Internal Service	\$190,089	\$2,807,508	\$2,864,572	98%
Other Entities (WBA, Ec Dev Inc)	\$12,090	\$306,594	\$145,080	211%
<b>Sub Total Gen Govt Operations</b>	<b>\$1,509,239</b>	<b>\$19,179,106</b>	<b>\$20,092,444</b>	<b>95%</b>
<b>Enterprise Funds</b>				
Water-Operations	\$296,748	\$3,689,914	\$3,900,156	95%
Sewer-Operations	\$126,357	\$1,716,695	\$1,725,992	99%
Drainage-Operations	\$19,946	\$360,023	\$436,551	82%
<b>Sub Total Enterprise Operations</b>	<b>\$443,051</b>	<b>\$5,766,632</b>	<b>\$6,062,699</b>	<b>95%</b>
<b>Operations Total</b>	<b>\$1,952,290</b>	<b>\$24,945,738</b>	<b>\$26,155,143</b>	<b>95%</b>

*plus transfers to CIF and Non-Potable for loan*

*Through December, operating and capital expenditures combined to equal 76% of the 2015 Budget.*

	<u>Current</u> <u>Month</u>	<u>YTD</u> <u>Actual</u>	<u>2015</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
<b>General Govt Capital</b>				
Capital Improvement Fund	\$906,823	\$4,828,265	\$8,250,711	59%
CRC Expansion Fund	\$2,097,755	\$5,509,074	\$9,485,594	58%
<b>Enterprise Fund Capital</b>				
Water	\$135,824	\$2,034,273	\$4,129,854	49%
Sewer	\$433,739	\$885,096	\$1,029,630	86%
Drainage	\$634,288	\$2,175,419	\$3,868,144	56%
<b>Sub Total Enterprise Capital</b>	<b>\$1,203,851</b>	<b>\$5,094,788</b>	<b>\$9,027,628</b>	<b>56%</b>
<b>Capital Total</b>	<b>\$4,208,429</b>	<b>\$15,432,127</b>	<b>\$26,763,933</b>	<b>58%</b>
<b>Total Budget</b>	<b>\$6,160,719</b>	<b>\$40,377,865</b>	<b>\$52,919,076</b>	<b>76%</b>

### All Funds Expenditures

The Town is where it should be at this time of year regarding operating expenditures, though we will need to amend the 2015 budget in the economic development area. We did not have money budgeted for expenditures in this fund for 2015, but have made some incentive payments from this fund.

Capital spending was delayed by a number of projects getting late starts or being rescheduled for 2016. The capital projects portion of this report shows large projects such as the RR quiet zone, Kyger Reservoir, Law Basin and CRC expansion not spending as much as we had budgeted. These will be moved to 2016.



### General Fund Expense Chart

Department		Current Month	YTD Actual	2015 Budget	% of Budget
410	Town Clerk/Customer Service	\$49,074	\$603,608	\$639,239	94.4%
411	Mayor & Board	\$52,211	\$515,789	\$566,827	91.0%
412	Municipal Court	\$2,826	\$18,337	\$19,623	93.4%
413	Town Manager	\$36,467	\$409,490	\$411,099	99.6%
415	Finance	\$43,014	\$641,371	\$625,213	102.6%
416	Human Resources	\$40,604	\$355,877	\$401,269	88.7%
418	Legal Services	\$36,836	\$364,714	\$339,035	107.6%
419	Planning & Zoning	\$72,311	\$614,576	\$701,911	87.6%
420	Economic Development	\$38,637	\$399,390	\$408,075	97.9%
421	Police	\$243,389	\$3,171,461	\$3,122,689	101.6%
428	Recycling	\$38,342	\$69,176	\$49,970	138.4%
429	Streets	\$122,260	\$1,193,964	\$1,201,242	99.4%
430	Public Works	\$32,045	\$420,661	\$520,968	80.7%
431	Engineering	\$58,276	\$745,017	\$743,073	100.3%
432	Cemetery	\$8,609	\$107,714	\$128,885	83.6%
433	Community Events	\$25,045	\$175,884	\$214,698	81.9%
450	Forestry	\$45,647	\$317,693	\$322,947	98.4%
451	Recreation Programs	\$137,400	\$1,711,441	\$1,622,163	105.5%
452	Pool/Aquatics	\$1,910	\$187,865	\$189,558	99.1%
454	Parks	\$100,390	\$1,345,839	\$1,264,939	106.4%
455	Safety/Loss Control	\$0	\$4,844	\$16,760	28.9%
456	Art & Heritage	\$19,536	\$245,210	\$270,563	90.6%
457	Town Hall	\$22,377	\$237,662	\$242,603	98.0%
<b>Total General Fund Operations</b>		<b>\$1,227,206</b>	<b>\$13,857,583</b>	<b>\$14,023,349</b>	<b>98.8%</b>

### General Fund Expenditures

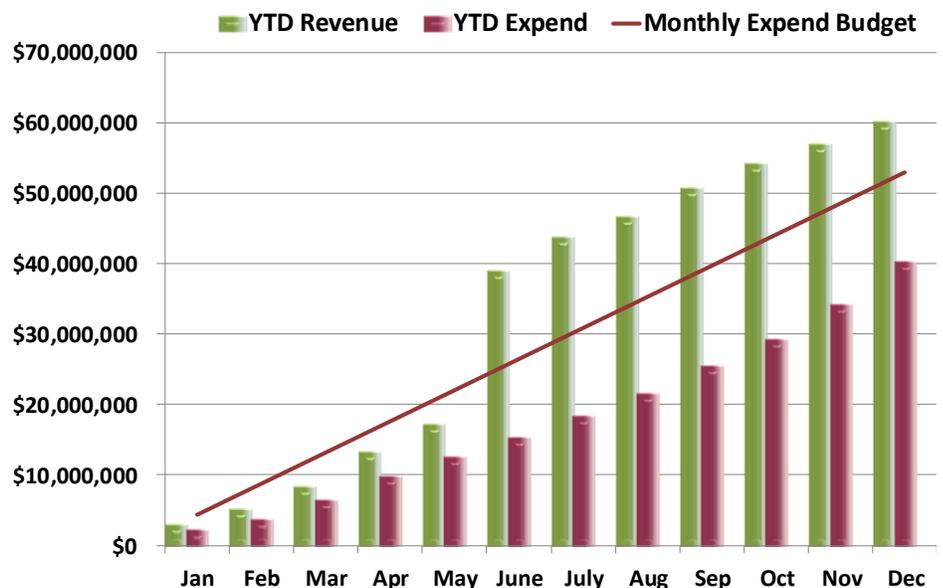
General Fund operating expenditures are slightly below the 100% of budget benchmark through December.

### Revenue and Expenditure

The chart on the right shows monthly revenue compared to monthly expenditure as well as a trend line showing the total 2015 budget expended equally over twelve months.

Our monthly budgeted total expenditures equal \$3,171,266. In December we collected \$2,768,213 in total revenue. The chart on the right reflects our actual results through December. The \$20M difference between revenue and expense is attributed to the June bond issue and better than expected sales tax collections.

### Combined Revenue and Expenditures





**TOWN OF WINDSOR 2015 MAJOR CAPITAL PROJECT STATUS**  
*As of DECEMBER 31, 2015*  
*arranged by reporting department*

2015 Projects	2015 Budget	Spent YTD	Dept.	Multi-Yr	Est. Start Process	Actual Start	% Complete	Est. Complete	Actual Complete
Public Works Maintenance Facility Design	\$330,000	\$171,420	T Mng	2014-2017	Aug 1		2%	Dec 31	2017
GW Railroad Quiet Zone w/grant	\$3,158,305	\$427,883	Eng DB	2014-2016	Aug 1	Sep 1	59%	Aug 2016	2016
Street Maintenance (overlay, crack seal, chip seal)	\$2,100,000	\$1,674,810	Eng CT	2015	Apr 1	Apr 1	90%	Sep 1	
Walnut St / Hwy 257 Turn Lane	\$190,000	\$31,049	Eng DB	2015-2016	Nov 1	Apr 1	45%	2016	2016
Eastman Pk/7th St Roundabout Design	\$70,000	\$36,819	Eng OH	2015-2016	Feb 9	Feb 9	75%	Nov 30	
Windsor Sign I-25	\$64,276	\$60,378	Eng DW	2015	Jan 15	Mar 15	100%	May 1	Jun 1
WCR21 Bridge Replacement w/grant	2014	\$255,672	Eng CT	2013-2015	Feb 2014	Jul '14	99%	Apr 15	
Eaton Ditch Control	\$185,000	\$126,469	Eng DW	2015	Apr 1	Apr 1	100%	Jun 1	May 31
Poudre River Maintenance	\$50,000	\$38,300	Eng	2015	Apr	Apr	100%	EOY	Oct 1
3 M gal. Water Tank w/grant	\$407,100	\$390,537	Eng DW	2012-2015	Mar 2014	Mar '14	100%	Apr 30	Sep 1
Water Line Replacement Study	\$180,000	\$24,125	Eng CT	2015	May 1	May 21	55%	Nov	
Kyger Reservoir Pump Station	\$2,514,325	\$116,729	Eng OH	2014-2016	Nov 1		35%	Feb 2016	2016
Replace Force Main to Gravity Sewer w/grant	2014	\$313,942	Eng CT	2013-2015	Feb 9	Feb	100%	Apr 23	Apr 23
Update Storm Water Study	\$100,000	\$0	Eng DW	2015			0%	2016	2016
Law Basin Master Plan Channel - construction w/ PDM Grant - 2012-2015	\$2,128,069	\$1,005,418	Eng DR	2012-2015	Sep 1	Oct 1	50%	End Dec	2016
Law Basin West Tributary Channel - 2013-2015	\$1,740,075	\$1,167,786	Eng OH	2013-2016	Sep 1	Oct 1	58%	Mar 2016	2016
Coyote Gulch Park Development	\$1,222,000	\$1,213,717	Eng DB	2014-2015	July	Jul 6	99%	EOY	
Windsor Trail 257 Road Crossing @ Grasslands	\$17,100	\$0	Eng KB	2015	Sept		29%	Mid Oct	2016
Windsor Lake Rip Rap	\$250,000	\$0	Eng DR	2015	Nov 1		0%	Dec 31	2018
Chimney Park North Shelter Replacement	\$57,310	\$0	Eng OH	2015-2016	Nov 1		5%	Apr 2016	2016
Main Park Shelter Replacement (2)	\$113,190	\$0	Eng OH	2015	Nov 1		5%	Apr 2016	2016
Cemetery sidewalks, gate archway & engineering	\$373,414	\$50,517	Eng CT	2015	Jun 1	Jul 1	50%	Oct 1	
Museums -Depot Deck, Railings, Ramp	\$45,000	\$37,774	Eng OH	2015	May	May	100%	mid Sep	mid Sep
Boardwalk Pk-6th St/Cedar landscape, irrigate, design	23,602	\$30,129	Pks/WW	2015	Late Aug	Sep 1	100%	Oct 1	Oct 1
Poudre Trail Concrete at 3 Bells	\$25,000	\$0	Pks/MC	2015	Jul		0%	Oct	Unknown
Windsor Trail Windsor West Connection plan	\$200,000	\$0	Pks/WW	2015-2016	Jun		0%	Dec	Design 2016
Eaton House Master Plan/Structural Assess w/grant	\$40,000	\$0	Pks/AD	2015	Jun		10%	Dec 31	2016
Eastman Pk South Master Plan	\$25,000	\$26,537	Pks/WIT	2015	Jun	Aug 4	99%	Nov 1	
Parks and Recreation Master Plan	\$50,000	\$53,623	Pks/WIT	2015	May	Jul 1	70%	Dec 1	
Non-Potable Water- Construction of pipe encasement east of Universal Forest Products	\$329,409	\$308,387	Pks/Rec	2015	Jan	Jan	100%	Feb 1	Feb 1
Install pump at Covenant Park	\$49,000	\$39,609	Pks/Rec	2014-2015	2014	2014	50%	Jun 15	
Poudre Plan corrections & TH connection to Main Pk	2014	\$410	Pks/Rec	2014-2017	Jan		40%	Sep 1	2017
CRC Expansion	\$9,485,594	\$5,175,744	Pks/Rec	2014-2016	Jul 1	Aug 1	45%	Aug 2016	2016
Sewer Line Rehab	\$78,130	\$18,200	P Wks	2015	Apr 1	Nov 1	20%	Aug 30	Dec 1
Sewer Nutrient Program w/grant	\$837,000	\$322,112	P Wks	2014-2016	Jul 1	Sep 1	100%	2016	2016
Repl. #3,4,18,29,40,43,45,46,51,104,105,107,115,116, 117,118,120,121,122	\$750,500	\$841,536	P Wks	2015	Jan 1	Jan 1	100%	Jul 1	Oct 23
2 New PD Vehicles/equipped	\$110,000	\$90,993	P Wks	2015	Jan 1	Jan 1	100%	Jul 1	
Color key for funds =	PIF	CTF	CIF	WF	NPWF	SF	SDF	FF	ITF



## Our Vision:

WINDSOR'S hometown feel fosters an energetic COMMUNITY SPIRIT AND PRIDE that makes our town a special place in Northern Colorado.

WINDSOR has a STRONG LOCAL ECONOMY with diverse business sectors that provide jobs and services for residents.

WINDSOR promotes QUALITY DEVELOPMENT.

WINDSOR residents enjoy a friendly community with a VIBRANT DOWNTOWN, HOUSING OPPORTUNITIES, CHOICES for LEISURE, CULTURAL ACTIVITIES, RECREATION, and MOBILITY for all.

WINDSOR is a GOOD ENVIRONMENTAL STEWARD.



### *2015 Monthly Financial Report*

Town of Windsor  
301 Walnut Street  
Windsor, CO 80550

Phone: 970-674-2400  
Fax: 970-674-2456

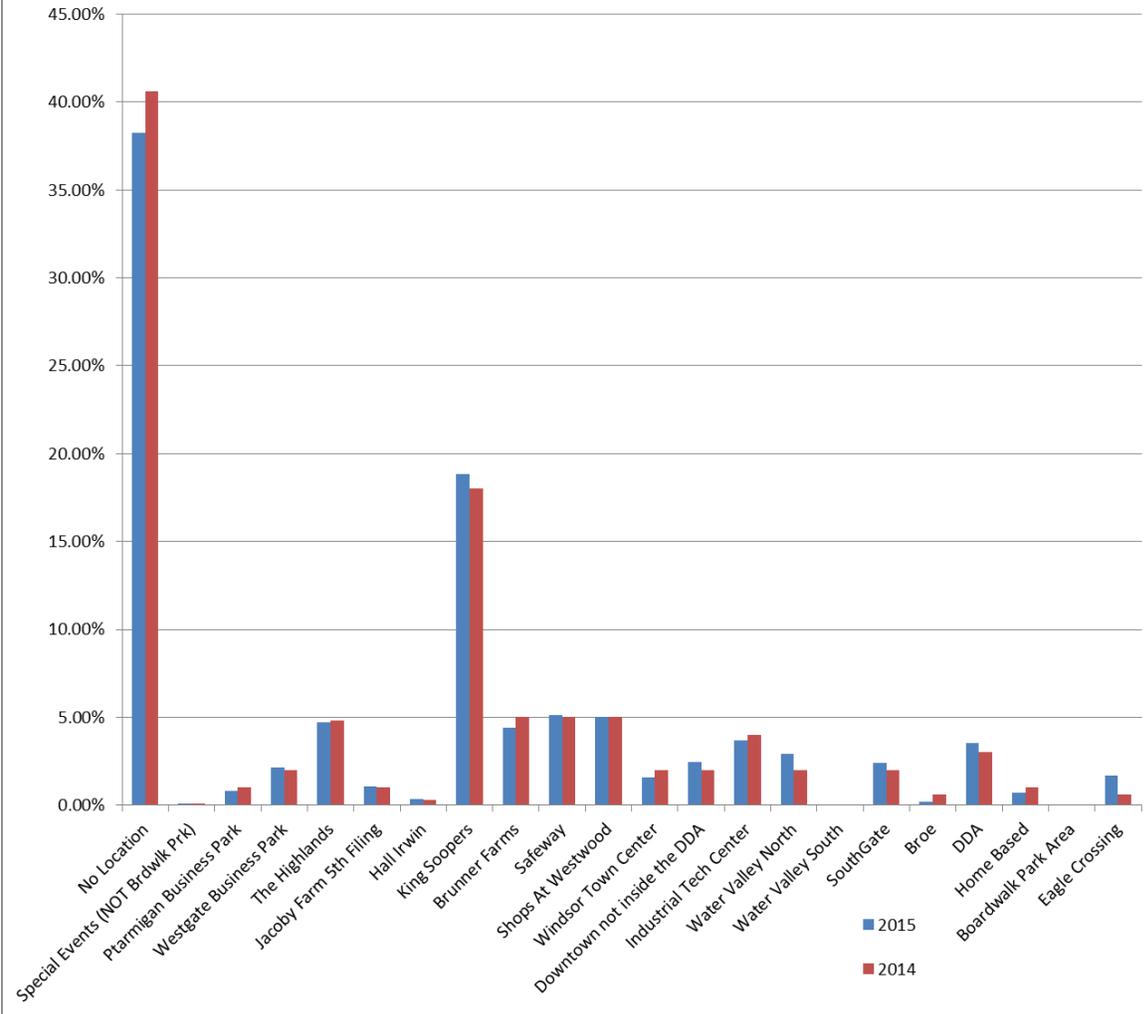
*The Town of WINDSOR strengthens community through the fiscally responsible and equitable delivery of services, support of hometown pride, and encourages resident involvement.*

*The 2015 Budget continues to focus on fiscal responsibility while building a long-term sustainable community through strategic investments and emphasizing the maintenance of existing infrastructure. In order to achieve these goals, the 2015 Budget emphasizes the importance of funding the key day-to-day tools that lead to success. These tools are employees, technology, and providing services most highly rated by citizens.*

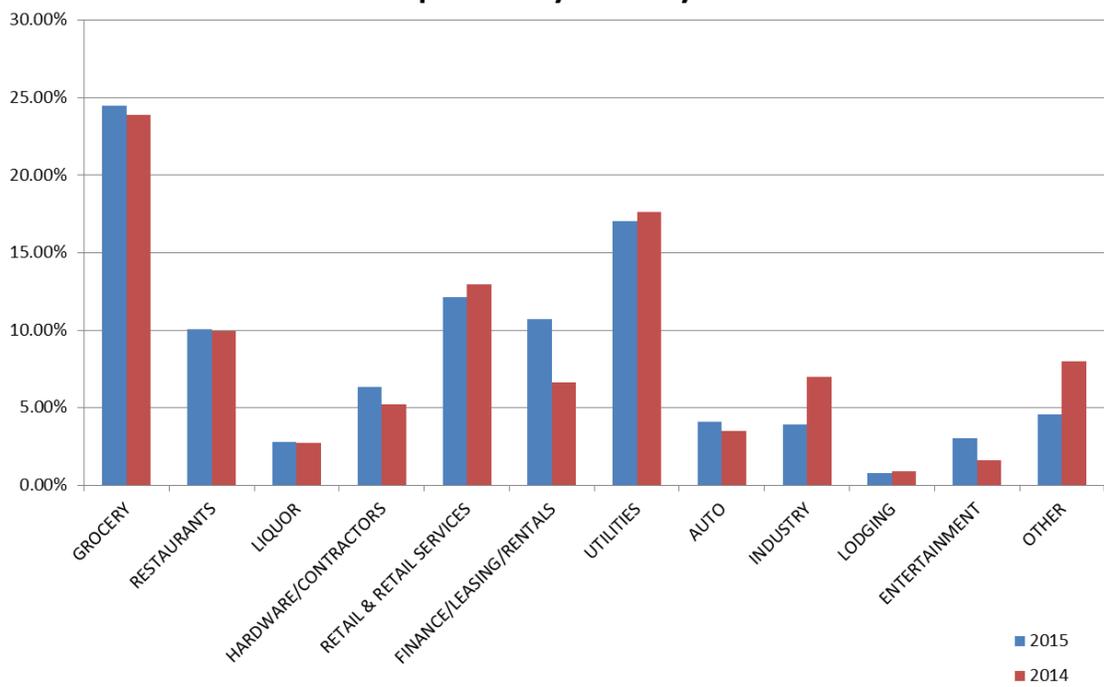
**We're on the Web**

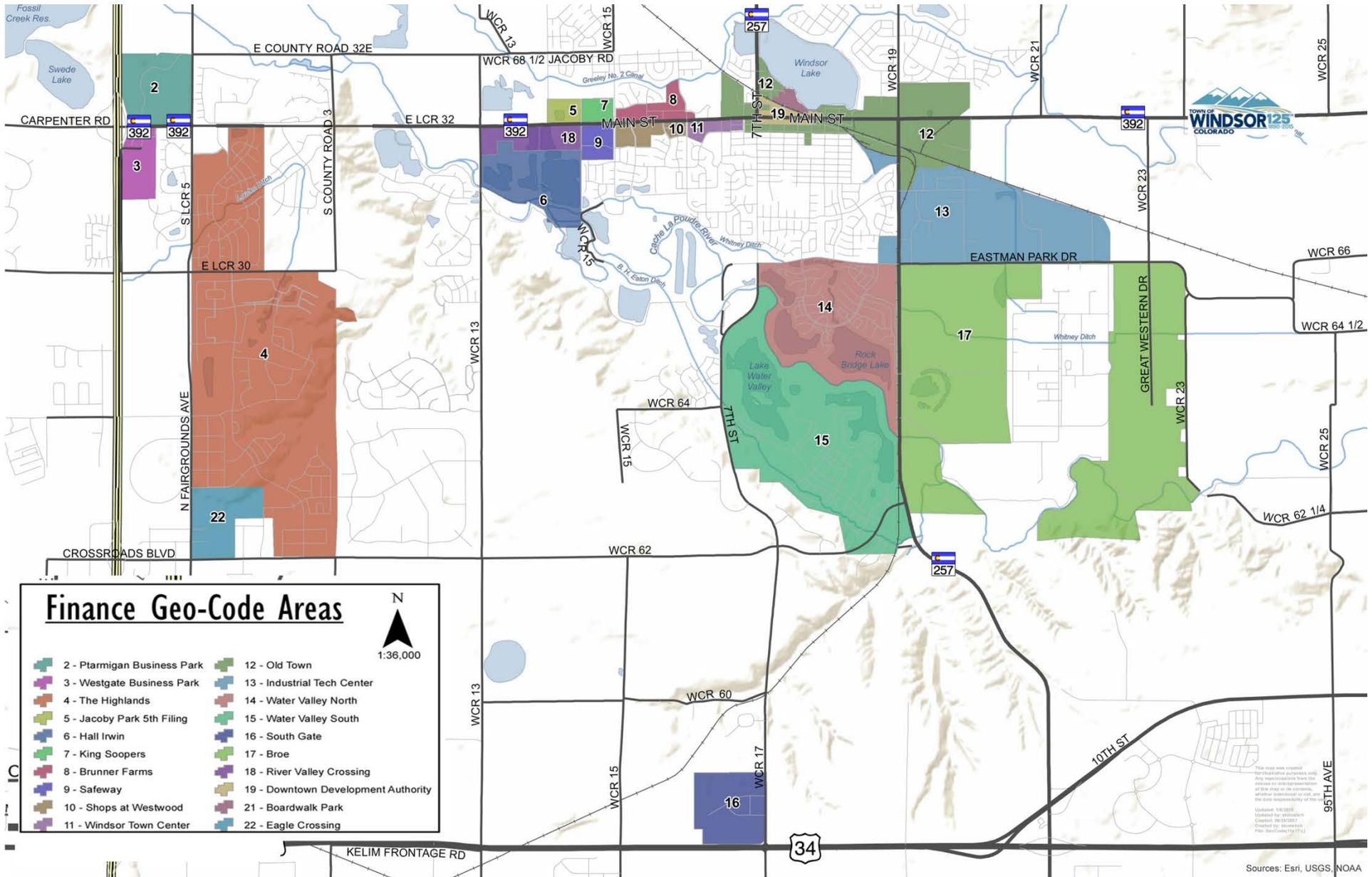
[www.windsorgov.com](http://www.windsorgov.com)

### Sales Tax Comparison by Location 2014-2015



### Sales Tax Comparison by Industry 2014-2015





**PROJECT UPDATE REPORT**

**DATE:** February, 2016

**PROJECT: Northern Integrated Supply Project-  
NEPA Phase**

**CONTACT: Carl Brouwer**

**PURPOSE:** Complete the National Environmental Policy Act (NEPA) phase of the project and obtain a Record of Decision that will allow the project to be implemented.

**PROJECT STATUS:**

- Participation for the 15 participants is 40,000 acre-ft of permitted yield.
- A Supplemental DEIS has been prepared for the Project. The FEIS is being prepared.
- Additional water quality modeling is underway.
- Preliminary design of Glade Reservoir is underway.

**BUDGET ACTIVITY:**

Category	ERO	NW	TRMWF	Ciruli&Sigler	Hydros/WQ	B&V	Other	Total
Budget	\$ 589,246	\$ 350,000	\$ 70,000	\$ 50,000	\$ 450,000	\$ 800,000	\$ 33,000	\$2,342,246
January	\$ 104,478	\$ 24,142	\$ 3,525	\$ 1,988	\$ -	\$ -	\$ -	\$ 134,133
February	\$ 69,378	\$ 30,959	\$ 5,669	\$ 7,237	\$ -	\$ -	\$ 25	\$ 113,268
March	\$ 130,440	\$ 34,826	\$ 10,011	\$ -	\$ -	\$ -	\$ 552	\$ 175,829
April	\$ 95,827	\$ 36,215	\$ 3,567	\$ 7,828	\$ 36,740	\$ -	\$ -	\$ 180,177
May	\$ 74,650	\$ 34,403	\$ 4,497	\$ 175	\$ 26,437	\$ -	\$ 24	\$ 140,186
June	\$ 27,358	\$ 45,681	\$ 5,845	\$ 12,582	\$ -	\$ 18,338	\$ 25	\$ 109,829
July	\$ 39,653	\$ 75,006	\$ 10,878	\$ 12,935	\$ -	\$ 131,342	\$ 18,156	\$ 287,969
August	\$ 72,329	\$ 34,974	\$ 6,977	\$ -	\$ 28,843	\$ 91,408	\$ 1,527	\$ 236,059
September	\$ 91,109	\$ 41,753	\$ 7,451	\$ 7,635	\$ 48,036	\$ 82,627	\$ 5,103	\$ 283,713
October	\$ 27,199	\$ 48,274	\$ 9,502	\$ -	\$ 87,665	\$ 45,048	\$ 2,268	\$ 219,956
November	\$ 28,613	\$ 43,420	\$ 7,159	\$ 1,053	\$ -	\$ 178,380	\$ -	\$ 258,625
December	\$ 27,516	\$ 62,138	\$ 4,359	\$ 6,467	\$ 123,308	\$ 325,560	\$ 870	\$ 550,218
Expenditure to Date	\$ 788,550	\$ 511,790	\$ 79,440	\$ 57,898	\$ 351,029	\$ 872,704	\$ 28,549	\$2,689,960
Budget Remaining	\$ (199,304)	\$(161,790)	\$ (9,440)	\$ (7,898)	\$ 98,971	\$ (72,704)	\$ 4,451	\$ (347,714)
% Spent	134%	146%	113%	116%	78%	109%	87%	115%

***PREVIOUS MONTH ACTIVITY:***

- *Corps and ERO addressing comments on the SDEIS and preparing the FEIS.*
- *Hydros working on water quality modeling.*
- *Met with State of Colorado DNR and Parks and Wildlife to discuss State Mitigation Plan.*
- *Working on alternative ditch company Proposal concept including conveyance approaches to satisfy concerns, additional water, additional facilities, and other compensation.*
- *Preliminary design core drilling complete. Geotechnical analysis presently underway.*
- *NW modifying CTP model to better evaluate ditch blending and potential additional water to ditches.*
- *NW evaluating conveyance option refinement.*
- Continued dialog with land owners in Glade area including private and BLM.
- Met with State Land Board representative regarding Glade land acquisition.
- Meetings with various interest groups, newspapers, and other media.

***OUTSTANDING ISSUES:***

- Time in bringing the permitting phase to a conclusion.
- Continuing effort is being made by opponents to stop NISP.

***FUTURE ACTION:***

- *Complete FEIS.*
- *Finalize NISP conveyance plan.*
- *Begin preparation of 401 Certification.*
- *Continue State of Colorado Section 122.2 Mitigation and Enhancement process.*
- Determine land acquisition plan for State, BLM, Holcim, and Weaver properties.
- Work out agreements with New Cache and Larimer and Weld Ditch Companies.