



PARKS, RECREATION & CULTURE ADVISORY BOARD MEETING

Nov 3, 2015, 7:00 P.M. Town Board Chambers

301 Walnut Street, Windsor, CO 80550

Minutes

A. CALL TO ORDER

Chair Ken Bennett called the meeting to order at 7:00 P.M.

1. Roll Call

The following PReCAB members were present:

Ken Bennett
Regan Price
Rebecca Holder-Otte
Carlene Irion
Patrick Lightfoot
Don Mitchell

Absent:

Charlie Pepin

Staff present

Parks & Recreation Director
Parks & Open Space Manager
Recreation Manager
Art & Heritage Manager
Finance Director
Receptionist/Utility Billing Clerk

Eric Lucas
Wade Willis
Tara Fotsch
Andrew Dunehoo
Dean Moyer
Kim Johnson

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
Ms. Holder-Otte moved to approve the Agenda as presented. Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

a. Town Board Liaison – Christian Morgan

Mr. Morgan mentioned this time of year is busy with annual meetings. The Town Board has met with Larimer and Weld County Commissioners and most recently with the Fort Collins City Council in regards to the I-25 Interchange. The interchange has a unique funding mechanism with a total cost of 24 million. Colorado Department of Transportation will fund 20 million while Fort Collins and Windsor will separately supply 2 million. With no projects currently on the board for that area they are working on getting the IGA modified by considering ways to make it more robust, address issues in addition to seeing some good policies come from it.

b. Weld RE-4 School District

Ms. Irion stated the elections were coming to a close and said that Ms. Price would be serving as one of the school board members. Moving forward following the elections they will begin having community meetings discussing the second high school along with the renovation of the existing one. She went on to say they will have 11 months of intense communications with the community and any input is truly appreciated and encouraged everyone to attend these meetings.

4. Public Invited to be Heard

There was no public comment.

B. CONSENT CALENDAR

1. Approval of Minutes from October 6, 2015

Ms. Price moved to approve October 6, 2015 minutes as presented. Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

C. BOARD ACTION

1. PIF Budget (W. Willis)

Mr. Lucas introduced Dean Moyer who presented an overview of the Park Improvement Fund to the board. The fund was started a few years ago and was specifically set up to construct new parks and open space. The funds have been tracked since 2014 mostly by neighborhood and Community Park fees, Larimer County open space fee along with Cash in Lieu payments as well as any interest earned on the money. The current balance is 2.8 Million with projected figures for 2016 close to 4 Million attributed to no large projects planned for next year.

Mr. Moyer acknowledged a few projects on the horizon identifying Wayne Miller Park, Jacoby Farm and Diamond Valley declaring these Parks were not fully funded.

Ms. Price moved to approve the PIF Budget. Ms. Irion seconded the motion. All members present voted Aye. Motion carried.

2. Resolution 2015 PRC-16 Eastman South Master Plan (W. Willis)

Mr. Willis reviewed the posting of the master plan online stating the only feedback he received was whether or not the archery range would remain at Eastman Park and where it would reside. He replied that they have identified a location at Diamond Valley however the details would need to be worked out with the police department to find an acceptable location that meets all the criteria. Mr. Willis went on to say that the unique thing about a master plan is that as the detail aspects come up the plan can be changed if something is no longer needed.

Ms. Holder-Otte moved to approve Resolution 2015 PRC-16. Ms. Price seconded the motion. All members present voted Aye. Motion carried.

D. BOARD REVIEW

1. Development Reviews 2.0 (W. Willis)

The Development Reviews were presented to update the Board on improvements of several new and existing developments within the Town of Windsor.

2. Monthly Financial Report (E. Lucas)

The Monthly Financial Report was presented to the board.

Mr. Lucas shared that there have been 8 consecutive months where the sales tax budget has come in over what was estimated pointing out we should be at about 75% and currently it is in the high 90's.

3. Monthly Participation Report (All Staff)

The Monthly Participation Report was presented to the Board. These reports are one month behind in order to allow complete accounting.

E. COMMUNICATIONS

1. Communications from Town Staff

Mr. Lucas invited the board to the annual open space meeting in the middle of November.

Likewise he spoke about the Poudre River Gauge that was installed which was put in place for educational purposes for people to recognize the increase and decrease of flow along the Poudre River.

The Parks department is working on winterization in addition to winter projects.

A draft of the GOCO grant was submitted for review and they received great feedback on it. The grant is for the transformation of one of the hockey rink at Main Park into a pickleball court. The final application is due November 5th.

The Recreation Center is moving right along on time and on budget. They are hoping to get it enclosed so they can start working on the inside. The first layer of asphalt will go down this week which will open up more parking for patrons. This won't be the final layer of asphalt there will be one more layer applied towards the end of the project along with striping.

Mr. Lucas gave recognition to Mr. Willis that his hard work paid off and the Town of Windsor was awarded the Conditional Conservation Easement status. This status will help with Grants and give the ability to acquire Conservation Easements that are eligible for tax credits.

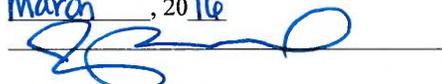
2. Communications from Chairperson and Board
There was no further communication from the Board.

F. ADJOURN

Ms. Price moved to adjourn the meeting. Ms. Irion seconded the motion. All members present voted Aye. Motion carried. The meeting was adjourned at 7:55 P.M.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 15th day of March, 2016



Regan Price, Secretary
Parks, Recreation & Culture Advisory Board

Submitted by:
Kim Johnson, Receptionist, Utility Billing Clerk