



Minutes

A. CALL TO ORDER

Chair Ken Bennett called the meeting to order at 7:03 P.M.

1. Roll Call

The following PReCAB members were present:

Ken Bennett
Regan Price
Rebecca Holder-Otte
Patrick Lightfoot
John Nuspl
Kelly Hall
Sandy Brug

Staff present

Parks & Recreation Director
Parks & Open Space Manager
Recreation Manager
Art & Heritage Manager
Customer Service Supervisor

Eric Lucas
Wade Willis
Tara Fotsch
Andrew Dunehoo
Megan Walter

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Price moved to approve the Agenda as presented. Ms. Holder-Otte seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

a. Town Board Liaison – Christian Morgan

Mr. Morgan updated the board on meetings taken place over the last several months on the I-25/392 interchange where a property owner has expressed an interest in developing the property for something that is not defined in the commercial activity corridor for that area. The land is covered by a special agreement that only certain types of businesses are allowed to be built in that area consequently the agreement would need to be modified. In the get-togethers they have been considering and gathering information, talking about design standards and working on issues such as lighting, buffering and realistic traffic flow.

Likewise he communicated meetings with the consulting firm on the comprehensive plan. He said they have put together a good plan that ultimately is a guiding document of what the community wants. He spoke about the significance of the ability to connect neighborhoods together with having access to the trails. The plan is in the final phase however it is still flexible.

Mr. Morgan briefly spoke about the regional tourist authority act stating it is on track and was excited to say there are some good things on the horizon.

Lastly with the support of business owners, the Downtown Development Authority hired their own full time executive director to work alongside them.

b. Weld RE-4 School District – Regan Price

The board congratulated Ms. Price on her new role for the school district.

Ms. Price shared that in December she went on a retreat in Colorado Springs learning about the system of the school board along with the laws. Her first big community meeting was in January to discuss a large bond for a new High School to be built in

Severance while expanding and improving the elementary school. She encouraged everyone to attend the upcoming meeting on March 9th.

She went to say all schools are doing facility assessments that involve everything from baseboards to lights and everything in between. These items are flagged by priority to be fixed or to be modernized and would be included in the bond but addressed at a later date. Ms. Price revealed some testing going on in the districts. PARK testing is approaching and entails 3 weeks of testing. COGAT testing has finished and is for gifted and talented second graders which identifies if they will part of the program for the following year.

4. Public Invited to be Heard

Chris Thomas a Windsor resident and the President of 3 Rivers Disc Golf Club addressed the board. Three Rivers is a local organization of disc golf enthusiasts whose goal is to promote and preserve disc golf courses in the area. They worked directly with the City of Greeley to design, build and fund the outback course which is on the west side of Greeley. Windsor has a 12-hole disc golf course that floods about every year in which they have helped clean-up debris, trash and some graffiti. The Town of Windsor monitors the site, picks up trash and takes care of tree issues. Volunteers currently work and manage the course for events. Mr. Thomas asked the board what can be done to improve this site. Currently the course is constricted and baskets are in need of repair. The board requested recommendations at the next meeting.

B. CONSENT CALENDAR

1. Approval of Minutes from November 3, 2015

Ms. Holder-Otte moved to approve November 3, 2015 minutes as presented. Ms. Price seconded the motion. All members present voted Aye. Motion carried.

C. BOARD ACTION

1. Resolution of Public Art Placement, Peace Pole (A. Dunehoo)

Mr. Dunehoo advised members this is the first reading of the resolution and under the current rules it will go through another reading. The Peace Pole was first presented to them in April of 2015 donated by the local Windsor Chapter of the World Peace Prayer Society, and are working on the design schematics and placement of the peace pole noting currently it will be placed in Eastman Park south.

Ms. Price moved to approve Resolution no. 2015-PRC17 as presented. Ms. Holder-Otte seconded the motion. All members present voted Aye. Motion carried.

2. Town of Windsor Museum Accessions (A. Dunehoo)

Mr. Dunehoo briefly explained to the new members how the items are received affirming under the mission of the museum they accept items that pertain to the particular mission and collection of the museum. The collection policy pertains to Windsor's history and a strong relation to it with the criteria being properly cared for, collected and exhibited.

Ms. Holder-Otte moved to approve Resolution no. 2015-PRC18. Ms. Price seconded the motion. All members present voted Aye. Motion carried.

D. BOARD REVIEW

1. Monthly Financial Report (E. Lucas)

The Monthly Financial Report was presented to the board.

Mr. Lucas pointed out in December the construction use tax broke the threshold coming in at 105% for the year. He pronounced that the parks and recreation culture department met all its financial goals and that staff is doing a great job engaging the public to reach goals set forth.

2. Monthly Participation Report (E. Lucas)
The Monthly Participation Report was presented to the Board. These reports are one month behind in order to allow complete accounting.
3. Fishing at Eastman Park (W. Willis)
Mr. Willis informed the board that a sign will be placed at Eastman Park Pond to communicate to the public that the intent for the pond is for children to fish with their guardians as a catch and release pond. The pond is stocked and maintained by a private company and also feed off of a ditch in the area and therefore receives a variety of species. Staff will monitor the pond to help encourage this fishing etiquette. The sign will be put in place mid-march.
4. Boardwalk Park Bandshell Report (W. Willis)
Mr. Willis publicized Jags Enterprises was awarded the contract for the Boardwalk Park Bandshell. This project will be completed by May 31st in preparation for all Town BBQ and the summer concert series.
5. CRC Proposed Fees Update (E. Lucas/T. Fotsch)
Mr. Lucas commented on the expansion of the recreation center mentioning they are now in the offices on the second floor. Beginning in September the new hours of operation consist of 98 hours per week. Members will have two ways to access the building in which the user can use a card or by a finger vein scanner that scans a vein inside your finger to gain entry.
Ms. Fotsch detailed the proposed fees at the recreation center. They will offer a yearly pass, a 3 month membership, a 20 punch pass, daily admissions and silver sneakers program. An annual pass will include access to the open gym if not reserved, running track, aquatics, the wellness fitness area and up to 31 basic fitness classes. The recreation center has a reduced fee package based off the school lunch program. Scholarships like the Rocky Scholarship fund can only be used for baseball programs and the Broe Family Scholarship can be used for any recreation for anyone 18 years and under. The Oil Extraction group through United Way has given a donation of \$15,000 in scholarship specifically for recreation center passes where students from area schools can be nominated to receive these passes.
6. Eco Counters at Boardwalk and Eastman Park (E. Lucas)
Mr. Lucas discussed the two new eco counters placed at Boardwalk and Eastman Park. These counters track pedestrian and bicycle use. This tool gives abundant ways to track information such as the direction the user is traveling, what time of day, the busiest days of the year and what the weather conditions were at the time of use. This information generates reports that can be compared by hour, day, week, month, quarter or year which will help aid in planning maintenance in the area.
7. Board Goal Discussion (E. Lucas)
Mr. Lucas went over the mission statement with the board declaring they are the guiding principles for the Parks and Recreation department. Likewise he specified setting PReCab goals to work on over the next couple of months. Starting in April he would like to spend time on formulating goals then in May determine the objectives that go with the goals and hopefully adopt them in June.

He gave the board homework and requested them to describe the department as they see it today, what they would like to see in the future and if there are any weaknesses. Equally he asked them to email 3-5 goals as well as one big dream goal they would like to see in Windsor. He went on to say the board will receive a draft of the master plan on the 14th giving them time to review it before the meeting on the 21st with Town Board.

E. COMMUNICATIONS

1. Communications from Town Staff
Mr. Lucas announced the annual advisory board dinner is on the March 8th.
2. Communications from Chairperson and Board
There was no further communication from the Board.

F. ADJOURN

Ms. Price moved to adjourn the meeting. Ms. Holder- Otte seconded the motion. All members present voted Aye. Motion carried. The meeting was adjourned at 8:54 P.M.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 5th day of

April, 2016



Regan Price, Secretary
Parks, Recreation & Culture Advisory Board

Submitted by:
Kim Johnson, Receptionist, Utility Billing Clerk