



**TOWN BOARD REGULAR MEETING**  
August 8, 2016 - 7:00 P.M.  
Town Board Chambers  
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

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AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
  - Mayor Pro Tem Baker – Parks, Recreation & Culture Advisory Board; North Front Range/MPO alternate
  - Town Board Member Morgan – Water & Sewer Board; Clearview Library Board
  - Town Board Member Bennett – Planning Commission; Windsor Housing Authority
  - Town Board Member Rennemeyer – Historic Preservation Commission; Great Western Trail Authority
  - Town Board Member Boudreau – Chamber of Commerce; Planning Commission alternate
  - Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
  - Mayor Melendez – Downtown Development Authority; North Front Range/MPO
5. Public Invited to be Heard

*Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.*

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.*

B. CONSENT CALENDAR

1. Minutes of the July 25, 2016 Town Board Meeting – K. Eucker
2. Advisory Board Appointments – P. Garcia
3. Report of Bills – D. Moyer

C. BOARD ACTION

1. Public Hearing – Ordinance No. 2016-1523 Annexing and Zoning Certain Territory known as the Weakland Annexation to the Town of Windsor, Colorado – Pat and Amanda Weakland, Windsor Gardener/High Hops Brewery, applicants
  - Legislative action
  - Staff presentation: Paul Hornbeck, Senior Planner
2. Resolution No. 2016-56 – A Resolution Making Certain Findings and Conclusions Pursuant to Section 31-12-110 C.R.S., Concerning the Weakland Annexation to the Town of Windsor, Colorado – Pat and Amanda Weakland, Windsor Gardener/High Hops Brewery, applicants
  - Legislative action
  - Staff presentation: Paul Hornbeck, Senior Planner
3. Ordinance No. 2016-1523 - Annexation Petition to Annex and Zone certain Territory known as the Weakland Annexation to the Town of Windsor, Colorado – Pat and Amanda Weakland, Windsor Gardener/High Hops Brewery, applicants
  - First reading
  - Legislative action
  - Staff presentation: Paul Hornbeck, Senior Planner
4. Site Plan Presentation – Weakland Annexation – Windsor Gardener/High Hops Brewery, Pat and Amanda Weakland, applicants
  - Staff presentation: Paul Hornbeck, Senior Planner
5. Public Hearing – Conditional Use Grant to allow expansion of telecommunications facilities in the Limited Industrial (IL) zone district – Universal Forest Products West Annexation – Verizon Wireless, applicant; Rachel Long, Retherford Enterprises, Inc., applicant’s representative
  - Quasi-judicial action
  - Staff presentation: Paul Hornbeck, Senior Planner
6. Conditional Use Grant to allow expansion of telecommunications facilities in the Limited Industrial (IL) zone district – Universal Forest Products West Annexation – Verizon Wireless, applicant; Rachel Long, Retherford Enterprises, Inc., applicant’s representative
  - Quasi-judicial action
  - Staff presentation: Paul Hornbeck, Senior Planner
7. Site Plan Presentation –15th Street Park Site Annexation – Town of Windsor Public Works Facility – Town of Windsor, applicant; Will Welch, WTW Company, and Angela Milewski, BHA Design, applicant’s representatives Staff presentation:
  - Staff presentation: Paul Hornbeck, Senior Planner
8. Public Hearing – Conditional Use Grant to allow public administrative offices and service buildings in the Recreation and Open Space (O) zone district – 15th Street Park Site Annexation

– Town of Windsor, applicant; Will Welch, WTW Company, and Angela Milewski, BHA Design, applicant’s representatives

- Quasi-judicial action
- Staff presentation: Paul Hornbeck, Senior Planner

9. Conditional Use Grant to allow public administrative offices and service buildings in the Recreation and Open Space (O) zone district – 15th Street Park Site Annexation – Town of Windsor, applicant; Will Welch, WTW Company, and Angela Milewski, BHA Design, applicant’s representatives

- Quasi-judicial action
- Staff presentation: Paul Hornbeck, Senior Planner

10. Update and Request for Direct on the 15<sup>th</sup> & Walnut Property Improvement

- Staff presentation: Eric Lucas, Director of Parks, Recreation & Culture

11. Update and Request for Direction for Pickleball Court Project at Main Park

- Staff presentation: Eric Lucas, Director of Parks, Recreation & Culture

#### D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

#### E. ADJOURN



**TOWN BOARD REGULAR MEETING**  
July 25, 2016 - 7:00 P.M.  
Town Board Chambers  
301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Melendez called the meeting to order at 7:03 p.m.

1. Roll Call

Mayor  
Mayor Pro Tem

Kristie Melendez  
Myles Baker  
Christian Morgan  
Ken Bennett  
Paul Rennemeyer  
Brenden Boudreau  
Ivan Adams

Also Present:

Town Manager  
Town Attorney  
Communications/Assistant to Town Manager  
Town Clerk/Assistant to Town Manager  
Chief of Police  
Director of Planning  
Senior Planner  
Communications Manager  
Director of Economic Development  
Town Prosecutor  
Deputy Town Clerk

Kelly Arnold  
Ian McCargar  
Kelly Unger  
Patti Garcia  
Rick Klimek  
Scott Ballstadt  
Josh Olhava  
Katie Van Meter  
Stacy Johnson  
Kim Emil  
Krystal Eucker

1. Pledge of Allegiance

Town Board Member Boudreau led the Pledge of Allegiance.

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

**Town Board Member Bennett motioned to approve the agenda as presented; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.**

3. Board Liaison Reports

- Mayor Pro Tem Baker – Parks, Recreation & Culture Advisory Board; North Front Range/MPO alternate

Mayor Pro Tem Baker had no update.

- Town Board Member Morgan – Water & Sewer Board; Clearview Library Board  
Town Board Member Morgan had no update.
- Town Board Member Bennett – Planning Commission; Windsor Housing Authority  
Town Board Member Bennett reported the Planning Commission met and the items that were discussed are on the agenda this evening.  
Mr. Bennett reported the Windsor Meadows Phase 2 project through the Windsor Housing Authority is under budget and scheduled to be completed by the end of August. An open house is scheduled for September 29, 2016. There are currently 300 individuals on the waiting list for Windsor Meadows and over 300 individuals on the waiting list for senior housing. The Windsor Housing Authority is considering land purchase for additional senior housing.
- Town Board Member Rennemeyer – Historic Preservation Commission; Great Western Trail Authority  
Town Board Member Rennemeyer had no update.
- Town Board Member Boudreau – Chamber of Commerce; Planning Commission alternate  
Town Board Member Boudreau had no update.
- Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board  
Town Board Member Adams had no update.
- Mayor Melendez – Downtown Development Authority; North Front Range/MPO  
Mayor Melendez had no update.

4. Invited to be Heard

Mayor Melendez opened the meeting up for public comment to which there was none.

B. CONSENT CALENDAR

1. Minutes of the July 11, 2016 Town Board Meeting – K. Eucker
2. Financial Report June 2016 – D. Moyer  
**Town Board Member Adams motioned to approve the agenda as presented; Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.**

C. BOARD ACTION

1. Ordinance No. 2016-1522 - An Ordinance Annexing and Zoning Certain Territory known as the Labue Farm Annexation to the Town of Windsor, Colorado – TROLLCO Inc., VIMA Partners LLC, and Weld RE-4 School District, applicants/ Patrick McMeekin, applicant’s representative  
*Super-majority vote required for adoption on second reading*
  - Second reading
  - Legislative action
  - Staff presentation: Josh Olhava, Senior Planner

Per Mr. Olhava the applicants are requesting to annex approximately 155.4 acres to the Town of Windsor; the application is also known as the Labue annexation. The property will be zoned Recreation and Open Space (O) and is located adjacent to and north of Crossroads Boulevard.

The application is consistent with various goals of the 2016 Comprehensive Plan as well as the Vision 2025 document.

Ms. Melendez inquired if there have been any changes since first reading.

Mr. Olhava stated there have been no changes.

Mr. Morgan inquired if there is a section of Crossroads Boulevard that will not be in the Windsor's town limits.

Mr. Olhava stated there is a section of Crossroads that will remain in the county.

Mr. Arnold stated Weld County has recently improved the county section of Crossroads and after the approval of the annexation there will be a small section that still remains in the county.

Mr. Morgan inquired if it is possible to annex the Weld County section into the Town of Windsor.

Mr. Arnold stated the property owner has no interest in annexing into Windsor but will inquire if just the road could be annexed.

Ms. Melendez inquired if there was any comment from the public to which there was none.

**Mayor Pro Tem Baker motioned to approve Ordinance No. 2016-1522 - An Ordinance Annexing and Zoning Certain Territory known as the Labue Farm Annexation to the Town of Windsor, Colorado; Town Board Member Morgan seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.**

2. Resolution No. 2016-54 – A Resolution Approving an Annexation Agreement between the Town of Windsor and VIMA Partners LLC, TROLLCO Inc, and the Weld RE-4 School District with Respect to the Labue Farm Annexation to the Town of Windsor, Colorado – TROLLCO Inc., VIMA Partners LLC, and Weld RE-4 School District, applicants/ Patrick McMeekin, applicant's representative

- Legislative action
- Staff presentation: Josh Olhava, Senior Planner

Mr. Olhava had nothing further to add.

Staff recommends approval of Resolution No. 2016-54 as presented.

**Town Board Member Morgan motioned to approve Resolution No. 2016-54; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.**

3. Resolution No. 2016-55 – A Resolution Appointing Representatives To The Northern Colorado Regional Tourism Authority Board Of Directors, Recommending Commercial Property Owners For Appointment To Said Board Of Directors By The Colorado Economic Development

Commission Pursuant To Section 24-46-306 Of The Colorado Revised Statutes, and Authorizing Further Funding Of The Go NoCo Entity

- Legislative action
- Staff presentation: Stacy Johnson, Director of Economic Development

Per Ms. Johnson the Go NoCO Board of Directors will be transitioning into the Northern Colorado Regional Tourism Authority (NCRTA). The State Statute for the Regional Tourism Act (RTA) dictates Windsor will have the following 4 appointees to the NCRTA Board; Kristie Melendez as the elected official, Myles Baker as the community member at large, and two commercial real estate owners. The Town was asked to submit three commercial real estate owners for the two Windsor NCRTA Board seats and there are two individuals confirmed; Chris Ruff and Tom Muth. Once the list is finalized, it will be submitted along with the other Go NoCO entities in the application to the Economic Development Commission and then the commission will chose seven of the 12 commercial property owners to sit on the board.

The City of Loveland, Larimer County, and the developer for the Stanley Film Center have been funding the Go NoCO operation through the their dissolution, current projection is September of 2016. Windsor's cost share includes an initial \$15,000 payment with a not to exceed amount of \$29,000 for 2016. The Town Board will be notified of any and all additional payments after the initial payment is made to Go NoCO.

Mr. Boudreau inquired if the Resolution will need to be amended when the third individual is chosen for the list of commercial real estate owners.

Mr. McCargar stated there are different options to include the third individual and more research will need to be done to determine the best option. The statute does not require any particular form for referring the names for the three commercial real estate owners.

**Town Board Member Adams motioned to approve Resolution No. 2016-55; Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.**

4. Site Plan Presentation – Jacoby Farm Subdivision 3<sup>rd</sup> Filing, Lot 7 – Starbucks Drive-thru, 1570 Main Street – J. Clint Jameson, CenterPointe Development Group, applicant/ Jennifer Hippisley, Point Consulting, LLC and Scott Higa, G3 Architecture Inc., applicant's representatives
  - Staff presentation: Josh Olhava, Senior Planner

Per Mr. Olhava the applicant, represented by Ms. Jennifer Hippisley and Mr. Scott Higa, is proposing a new site development in the Jacoby Farm Subdivision. The site is zoned General Commercial (GC) and surrounded by other commercial users and commercial zoned property. In addition, the site is located within the Commercial Corridor Plan area.

Site characteristics include:

- 1 new 2,200-square foot Starbucks with drive-thru;
- 21 dedicated, off-street parking spaces, including an accessible parking space;
- a dedicated drive-thru aisle that can accommodate approximately 10 cars; and

- approximately 23% of the site to be landscaped.

Building details include:

- wall and parapet articulation;
- the use of exterior insulation and finishing system (EIFS), wall cladding, aluminum framed windows, and stone veneer on the facades; and
- metal louvered sunshades.

The Town's Commercial Corridor Plan requires no more than 35% of a façade have the EIFS system and the project is currently at 43%; discussions will continue with the applicant on incorporating more stone.

The current presentation is intended for the Town Board's information. Should the Town Board have any comments or concerns pertaining to this project, please refer such comments to staff during the presentation so that they may be addressed during staff's review of the project. The site plan will be reviewed and approved administratively by staff; however, if the projects review process reveals issues that cannot be resolved between the applicant and staff, the site plan will be brought back to the Planning Commission and Town Board for review.

The application is consistent with various goals of the Comprehensive Plan as well as the Vision 2025 document.

Mr. Arnold inquired as to how the drive thru will work.

Mr. Olhava stated individuals will enter the property via private drive and signage will point them to the drive thru along the west perimeter that wraps around to the south of the building, between the building and Main Street and then exit through the parking lot to the north or they can park in the parking lot. The drive through distance is similar to other Starbuck establishments in the area.

Mr. Arnold inquired if there is an order board.

Mr. Olhava stated there will be an order board that will be approved through a separate process through the Planning Department.

Ms. Melendez inquired if there are two parking spaces on the north side of the property.

Mr. Olhava stated there are two spaces to the north of the property. Also the trash enclosure is tucked into the site to prevent blocking circulation of traffic.

Mr. Arnold inquired as to what a private drive means and who maintains that.

Mr. Olhava stated an HOA is in place through this development for maintenance of private drives and they are part of a shared system.

Mr. Baker inquired if there is parking on the private drives.

Mr. Olhava stated there is no parking on the private drives due to space requirements and fire access.

Ms. Melendez inquired as to the size of the trees when they are planted.

Mr. Olhava stated trees need to be approximately 2" in diameter to meet minimum requirements.

Ms. Melendez inquired if a revised plan will come back before the Board.

Mr. Olhava stated if there are substantial changes it will be back before the Board but this project is not anticipated to have substantial changes.

Mr. Bennett commented that this project needs substantial changes as it is part of the entry way to Windsor's business section and is highly visible from the highway.

Mr. Olhava stated there is approximately a foot tall berm with landscaping intended to screen the vehicles in the drive thru.

Mr. Boudreau inquired as to where the maximum of 35% EIFS for façades in the Commercial Corridor Plan derived from.

Mr. Ballstadt stated the first corridor plan was adopted in the late 1990s for the west Main Street corridor and over time the Town adopted other corridors. Approximately three years ago the Town Board consolidated all the corridor plans into one user friendly document. Through the process, the Planning Commission and Town Board reviewed comparable numbers to other jurisdictions.

Mr. Rennemeyer inquired if the location is comparable in size to current Starbucks in neighboring Johnstown and believes the Windsor location could be heavily congested.

Mr. Olhava stated the parking lot at the Johnstown location is deeper and provides more parking spaces. The Johnstown location does not have an intersection to work with so that is part of the concern having the second access point being so close to the private drive entrance.

Mr. Rennemeyer inquired if there is another way to locate the building on the property.

Mr. Olhava stated if the building front was not along Main Street then there would be more views of the parking lot, dumpsters and service areas which goes against the Commercial Corridor Plan.

Jennifer Hippisley, the applicant's representative stated this is the first Starbucks that they have designed but they have not had previous issues with a drive thru cutting through the parking lot.

Mr. Rennemeyer inquired if the space size meets requirements.

Mr. Olhava stated the site meets all parking standards.

Mr. Morgan stated he agrees with Mr. Bennett that the overall appearance on Main Street does not seem as appealing as others. Mr. Morgan also stated traffic that flows east will be funneling to one exit through an already congested private property.

Mr. Arnold inquired if the lots in the area are individually owned.

Mr. Olhava stated they are individually owned.

Mr. Arnold inquired if there is a covenant on shared parking.

Mr. Olhava stated the only area that has shared parking is the eastern portion of King Soopers but the lots to the west of that site have no shared parking.

Mr. Rennemeyer stated he also agrees with Mr. Morgan's comment regarding the congestion of traffic intending to go east on Main Street.

Mr. Arnold stated the property to the north will take some of the traffic out as the site is developed. If the traffic becomes a problem, discussions can take place with the land owner to provide a short term solution.

Mr. Ballstadt stated a 4-way stop is not feasible for the area as there is a risk of vehicles stacking up.

Mr. Rennemeyer inquired if it is possible to allow individuals to go east on Main Street from intersections to the west of the site.

Mr. Ballstadt stated the access points and the medians in the vicinity are designed specifically to CDOT standards.

Mr. Baker inquired about Mr. Arnold's statement regarding fronting costs.

Mr. Arnold stated it was regarding completing the road going west.

Ms. Melendez inquired if a round-a-bout could work in the area.

Mr. Ballstadt stated a round-a-bout would take up too much space and right-of-way.

Mr. Rennemeyer inquired if the east turn lane at the intersection at 15<sup>th</sup> and Main Street could be improved to move traffic.

Mr. Arnold stated a request could be made to CDOT to evaluate the movement and lighting.

Mr. Arnold inquired if the site plan does not get approved, would the application still qualify.

Mr. Ballstadt stated if staff and the application are not able to come to a compromise that meets the Commercial Corridor Plan then it would be the applicant's option to submit either a proposal for a variance or a waiver of the corridor plan requirement which would go before the Planning Commission. If the applicant does not agree with the Planning Commission, they could file an appeal and that would go before the Town Board.

Mr. Arnold inquired if the applicant modified the EIFS down 8%, then the project would be in compliance.

Mr. Olhava stated the application would be in compliance with the Commercial Corridor Plan but there could still be aesthetic issues that need to be agreed upon. The importance of dressing up the façade was discussed at the concept meeting.

Ms. Melendez inquired if the applicant is willing to comply with the with design standards.

Mr. Olhava stated the presentation is the second step in the process so there have been modifications to the initial design that includes the parapet articulation and more stone.

Mr. Bennett commented that there is a high level of confidence in town staff to work with the applicant on the aesthetics of the building but if there is no cooperation on the applicant's behalf, to bring the site plan back before the Town Board.

Mr. Boudreau inquired if the applicant is in compliance with the corridor plan, is there anything the Town can do.

Mr. McCargar stated if the applicant meets the minimum standards under the corridor plan then they have satisfied the minimums.

Mr. Boudreau commented there is a lot of disagreement on the way that Starbucks has designed their building but the Town cannot control all aspects of the building.

Mr. Bennett commented that based on the incentives being given to the applicant, cooperation is expected.

Ms. Melendez stated the consensus of the Board is to allow the project to move forward with the recommendations of staff.

5. Community Development Report

- Staff presentation: Scott Ballstadt, Director of Planning

Mr. Ballstadt provided an overview of the Community Development Report which includes projects that are under review, project that are under construction and infrastructure that is under construction. Single family building permits are on pace for an all-time high at 317 permits through June.

Mr. Arnold stated there may be issues regarding water at the Windsor Charter Academy and they may be beginning a request to the Town Board to make installment payments for water.

D. COMMUNICATIONS

1. Communications from the Town Attorney

Mr. McCargar reminded the Board of the executive session.

2. Communications from Town Staff

Chief of Police Rick Klimek informed the Board of the Community Night Out event scheduled for August 2, 2016. Addresses and times have been provided to Town Board Members and any updates will be forwarded as they are received.

Mr. Ballstadt stated a request has been received to amend the IGA between Windsor, Severance and Village East to allow single family residential uses into the areas that are specified as commercial and industrial.

3. Communications from the Town Manager

None

4. Communications from Town Board Members

None

E. EXECUTIVE SESSION

An executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to redevelopment of certain downtown property. (K. Arnold)

**Town Board Member Rennemeyer motioned to go into executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to redevelopment of certain downtown property; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.**

Upon a motion duly made, the Town Board returned to the regular meeting at 10:18 p.m.

The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the regular meeting, Mayor Melendez advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 10:18 p.m.

F. ADJOURN

**Town Board Member Morgan motioned to adjourn; Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.**

The meeting was adjourned at 10:18 p.m.

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Deputy Town Clerk, Krystal Eucker



## MEMORANDUM

**Date:** August 8, 2016  
**To:** Mayor and Town Board  
**Via:** Kelly Arnold, Town Manager  
**From:** Patti Garcia, Town Clerk/Assistant to Town Manager  
**Re:** Advisory Board Appointments  
**Item #:** B.2.

### **Background / Discussion:**

On August 1, 2016, Mayor Melendez and Mayor Pro Tem Baker conducted advisory board interviews. Pursuant to those interviews, the following individuals are being recommended for appointment:

### **Parks, Recreation & Culture**

Matt Morgan; term expiring September 2020  
Jennifer Dionne; term expiring September 2020

### **Relationship to Strategic Plan:**

1.B. Provide opportunities for residents to be involved and informed in town governance and in community service.

### **Recommendation:**

Staff recommends the appointments as noted.

### **Attachments:**

Applications of individuals recommended for appointment.

# Report of Bills

July 2016



TOWN OF WINDSOR  
301 WALNUT STREET  
WINDSOR, CO 80550  
WWW.WINDSORGOV.COM

(970) 674-2400  
MON-FRI 8AM TO 5PM

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 01 GENERAL FUND				
Department: 000 NO PROJECT CODE ASSIGNED				
77291	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	07/01/2016	296.57
77292	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	07/01/2016	276.92
77299	LARIMER COUNTY SALES AND USE TAX	LARIMER COUNTY USE TAX COLLE	07/01/2016	14,071.93
77313	OKLAHOMA CENTRALIZED SUPPORT REGISTRY	WAGE ASSIGNMENT	07/01/2016	156.85
77326	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATIONS	07/01/2016	15.00
77328	VISION SERVICE PLAN	VISION BENEFITS	07/01/2016	2,115.57
77332	WELD COUNTY DRUG TASK FORCE	COURT COLLECTIONS - FINE SURCI	07/01/2016	931.00
77333	WINDSOR-SEVERANCE FIRE PROTECT	BUILDING PERMIT FEE COLLECTIOI	07/01/2016	15,000.00
77392	COLORADO DEPARTMENT OF REVENUE	SALES TAX PAYABLE	07/08/2016	1,508.00
77411	DOTTIE ESTES	PROGRAM REFUND	07/08/2016	18.00
77412	KIM HOLTZ	PROGRAM REFUND	07/08/2016	20.00
77430	AFLAC	EMPLOYEE BENEFITS - JUNE	07/15/2016	998.44
77439	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATIONS	07/15/2016	15.00
77440	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	07/15/2016	296.57
77441	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	07/15/2016	276.92
77488	OKLAHOMA CENTRALIZED SUPPORT REGISTRY	WAGE ASSIGNMENT	07/15/2016	156.85
77489	GC SERVICES, LP	WAGE ASSIGNMENT	07/15/2016	198.17
77507	WELD COUNTY DRUG TASK FORCE	WINDSOR MUNICIPAL COURT - FINI	07/22/2016	819.00
77514	LARIMER COUNTY SALES AND USE TAX	LARIMER COUNTY USE TAX COLLE	07/22/2016	13,413.49
77516	WINDSOR-SEVERANCE FIRE PROTECT	FIRE DEPARTMENT BUILDING PERM	07/22/2016	2,250.00
77525	SAFEBUILT INC.	JUNE 2016 REIMBURSEMENT	07/22/2016	134,673.62
77550	ICENOGL SEAEVER POGUE P.C.	REFUND BAL OF DEPOSIT FOR SPEC	07/22/2016	953.45
77575	VISION SERVICE PLAN	VISION INSURANCE	07/29/2016	2,172.25
77580	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATIONS	07/29/2016	15.00
77581	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	07/29/2016	276.92
77582	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	07/29/2016	296.57
77593	STANDARD INSURANCE COMPANY	SHORT TERM / LONG TERM DISABII	07/29/2016	4,281.53
77608	OKLAHOMA CENTRALIZED SUPPORT REGISTRY	WAGE ASSIGNMENT	07/29/2016	156.85
77609	GC SERVICES, LP	WAGE ASSIGNMENT	07/29/2016	194.49
Total for Department: 000 NO PROJECT CODE				195,854.96
Department: 410 TOWN CLERK/CUSTOMER				
77294	PATTI GARCIA	MILEAGE REIMBURSEMENT - CML	07/01/2016	162.00
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	22.68
77338	COREN PRINTING, INC.	OFFICE SUPPLIES	07/08/2016	76.81
77343	PETTY CASH	STAFF DEVELOPMENT	07/08/2016	40.00
77345	PETTY CASH	LUNCH FOR CLERKS MEETING	07/08/2016	10.00
77414	KRYSTAL EUCKER	K. EUCKER PER DIEM INSTITUTE 20	07/14/2016	113.00
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	18.82
77469	CARD SERVICES	HILTON, IIMC & MEMBERSHIP FEES	07/15/2016	2,552.99
77483	MUNICIPAL CODE CORPORATION	UPDATE MUNICIPAL CODE & SUPPI	07/15/2016	2,623.98
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	9.80
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	6.81
77526	GREELEY TRIBUNE	ORD 2016-1520 1ST READING	07/22/2016	29.83
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	22.68
77595	LEEWARD PHOTOGRAPHY	TOWN CLERK PHOTO	07/29/2016	38.00
77601	KRYSTAL EUCKER	MILEAGE REIMBURSEMENT - CLER	07/29/2016	73.86
Total for Department: 410 TOWN CLERK/CUSTOM				5,801.26
Department: 411 MAYOR & TOWN BOARD				
77275	MYLES BAKER	MILEAGE REIMBURSEMENT - CML	07/01/2016	162.00
77277	KEN BENNETT	MILEAGE REIMBURSEMENT - CML	07/01/2016	162.00
77304	KRISTIE MELENDEZ	MILEAGE REIMBURSEMENT - CML	07/01/2016	162.00
77306	CHRISTIAN MORGAN	MILEAGE REIMBURSEMENT - CML	07/01/2016	162.00
77318	PAUL RENNEMEYER	MILEAGE REIMBURSEMENT - CML	07/01/2016	162.00
77338	COREN PRINTING, INC.	OFFICE SUPPLIES	07/08/2016	122.78
77404	THE NOVAK CONSULTING GROUP, INC	STRATEGIC PLAN CONSULTANT	07/08/2016	7,500.00
77469	CARD SERVICES	MARRIOTT - CML	07/15/2016	1,028.25
77526	GREELEY TRIBUNE	BOARD GROVE TREE DEDICATION .	07/22/2016	135.00
77545	HUMPHRIES POLI ARCHITECTS, P.C.	LIBRARY FEASIBILITY STUDY- PRO	07/22/2016	750.00
77577	VICTORY SALES, INC	2016 CML SHIRTS	07/29/2016	503.25
77595	LEEWARD PHOTOGRAPHY	7 TB PHOTOS AND GROUP PHOTO	07/29/2016	280.00
Total for Department: 411 MAYOR & TOWN BOAR				11,129.28

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 412 MUNICIPAL COURT				
77339	MICHAEL E MANNING	MUNICIPAL COURT JUDGE SERVICE	07/08/2016	1,410.00
77522	TOWN OF WINDSOR MUNICIPAL COURT	DEPOSIT SLIPS	07/22/2016	54.29
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	2.97
Total for Department: 412 MUNICIPAL COURT				1,467.26
Department: 413 TOWN MANAGER				
77283	CITY-COUNTY COMMUNICATIONS & MARKETING AS	MEMBERSHIPS	07/01/2016	552.00
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	9.72
77338	COREN PRINTING, INC.	OFFICE SUPPLIES	07/08/2016	36.67
77415	CHRIS DEMPSEY	TIER 1 JUNE PRIDE WINNER	07/14/2016	25.00
77416	JAMES JOHNSON	TIER 2 PRIDE WINNER	07/14/2016	100.00
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	7.06
77464	ROTARY CLUB OF WINDSOR	MEMBERSHIP DUES / LUNCH MEET	07/15/2016	175.00
77469	CARD SERVICES	GREELEY TRIBUNE WEB ACCESS	07/15/2016	1,891.76
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	4.90
77508	VARTEC TELECOM	FAX MACHINE	07/22/2016	1.26
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	10.54
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	9.72
77595	LEEWARD PHOTOGRAPHY	3 TOWN MANAGER PHOTOS	07/29/2016	113.00
Total for Department: 413 TOWN MANAGER				2,936.63
Department: 415 FINANCE				
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	16.20
77338	COREN PRINTING, INC.	OFFICE SUPPLIES	07/08/2016	38.60
77365	AMERICAN INSTITUTE OF CPA	ANNUAL DUES	07/08/2016	355.00
77369	COLORADO SOCIETY OF CERTIFIED PUBLIC ACCOUN	ANNUAL DUES	07/08/2016	355.00
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	390.33
77469	CARD SERVICES	GOODBYE GATHERING REFRESHMI	07/15/2016	120.98
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	29.40
77508	VARTEC TELECOM	FAX MACHINE	07/22/2016	1.26
77515	OFFICE DEPOT	OFFICE SUPPLIES	07/22/2016	-21.55
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	13.86
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	16.20
77595	LEEWARD PHOTOGRAPHY	FINANCE PHOTO AND GROUP PHOT	07/29/2016	38.00
Total for Department: 415 FINANCE				1,353.28
Department: 416 HUMAN RESOURCES				
77273	ALLEN MEMORIAL HOSPITAL CORPORATION	OUT OF STATE DRUG TEST	07/01/2016	47.00
77298	KRW ASSOCIATES LLC	CHIEF OF POLICE RECRUITMENT	07/01/2016	10,500.00
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	9.72
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	15.23
77347	SAMS CLUB DIRECT	POLICE CHIEF INTERVIEW REFRESH	07/08/2016	167.30
77391	ALSCO INC	HR HIRING EVENT	07/08/2016	62.28
77409	JOBING.COM LLC	JOB POSTING	07/08/2016	600.00
77410	KEITH MCPHEETERS	POLICE CHIEF INTERVIEWS RECRUI	07/08/2016	402.74
77417	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	07/15/2016	36.22
77421	LIL FLOWER SHOP	INTERVIEWS	07/15/2016	179.93
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	98.84
77444	UNIVERSITY OF COLORADO HEALTH	DOT PHYSICALS	07/15/2016	1,252.00
77451	HIRERIGHT SOLUTIONS INC	BACKGROUND CHECKS FOR NEW E	07/15/2016	1,179.46
77469	CARD SERVICES	RECRUITING AND CHIEF SEARCH SU	07/15/2016	2,148.33
77481	PERSONNEL SYSTEMS & SERVICES	2016 COMP SURVEY	07/15/2016	3,000.00
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	4.90
77493	STAMPEDE STEAK RANCH, LLC	POLICE CHIEF RECRUITMENT	07/15/2016	205.85
77496	PNP, LLC	POLICE CHIEF RETIREMENT PARTY	07/21/2016	3,318.00
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	21.21
77585	ALPHAGRAPHS	INVITATIONS & ENVELOPES FOR CI	07/29/2016	120.89
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	9.72
77592	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHW	JOB INJURY RAPID PANEL	07/29/2016	222.00
77595	LEEWARD PHOTOGRAPHY	HR PHOTO PLUS GROUP PHOTO	07/29/2016	38.00
Total for Department: 416 HUMAN RESOURCES				23,639.62

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 418 LEGAL SERVICES				
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	6.48
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.68
77388	LIND, OTTENHOFF AND ROOT, LLP	OIL & GAS SPECIAL COUNSEL	07/08/2016	344.50
77398	KIM EMIL	CML MILEAGE REIMBURSEMENT	07/08/2016	212.00
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	4.70
77483	MUNICIPAL CODE CORPORATION	CD- SUPPLEMENT 12	07/15/2016	35.00
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	9.80
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	4.12
77530	LAWRENCE JONES CUSTER GRASMICK	LEGAL SERVICES - AUG PLAN 02CW	07/22/2016	4,007.41
77535	WEST PUBLISHING CORPORATION	WESTLAW SUBSCRIPTION - JUNE	07/22/2016	720.35
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	6.48
77591	LIND, OTTENHOFF AND ROOT, LLP	OIL & GAS ATTORNEY	07/29/2016	490.25
77595	LEEWARD PHOTOGRAPHY	ATTORNEY PHOTO PLUS GROUP PH	07/29/2016	38.00
77598	IAN MCCARGAR	I. McCARGAR HOTEL REIMBURSEM	07/29/2016	157.85

Total for Department: 418 LEGAL SERVICES 6,040.62

Department: 419 PLANNING & ZONING				
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	19.44
77338	COREN PRINTING, INC.	OFFICE SUPPLIES	07/08/2016	122.12
77343	PETTY CASH	RECORDING FEE	07/08/2016	43.00
77358	OFFICE DEPOT	OFFICE SUPPLIES	07/08/2016	7.76
77380	PITMAN COMPANY	ADHESIVE CARRIER STRIP	07/08/2016	430.89
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	77.23
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	14.70
77508	VARTEC TELECOM	FAX MACHINE	07/22/2016	1.26
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	15.28
77526	GREELEY TRIBUNE	PC PUBLIC HEARING - 15TH STREET	07/22/2016	176.70
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	19.44
77595	LEEWARD PHOTOGRAPHY	PLANNING PHOTO PLUS GROUP PH	07/29/2016	38.00

Total for Department: 419 PLANNING & ZONING 965.82

Department: 420 ECONOMIC DEVELOPMENT				
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	6.48
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.68
77358	OFFICE DEPOT	OFFICE SUPPLIES	07/08/2016	-30.36
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	4.70
77469	CARD SERVICES	BEDC COURSE, PARKING FEES	07/15/2016	1,050.54
77472	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	07/15/2016	60.58
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	9.80
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	16.31
77531	STACY JOHNSON	REIMBURSE BUSINESS DEVELOPMI	07/22/2016	76.50
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	6.48
77595	LEEWARD PHOTOGRAPHY	ECONOMIC DEVELOPMENT PHOTO	07/29/2016	38.00
77599	GO NOCO	RTA FUNDING - 2016	07/29/2016	15,000.00

Total for Department: 420 ECONOMIC DEVELOPM 16,242.71

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 421 POLICE DEPARTMENT				
77280	BUNTING DISPOSAL, INC.	TRASH SERVICES	07/01/2016	32.50
77289	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION - JAN REMA	07/01/2016	29.40
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	87.48
77334	XCEL ENERGY	UTILITIES	07/01/2016	1,886.21
77337	CHEMATOX LABORATORY INC	BLOOD ALCOHOL TEST/DRUG SCRE	07/08/2016	290.00
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	164.18
77344	PETTY CASH	LUNCHES DURING TRAINING	07/08/2016	23.86
77349	CENTURYLINK	PHONE SERVICE	07/08/2016	307.89
77362	WIRELESS ADVANCED COMMUNICATIO	LOW VOLTAGE DISCONNECT/SHIPP	07/08/2016	189.00
77379	KINSCO, LLC	ARMOR SKIN/WOOL BLEND/PATRO	07/08/2016	249.97
77381	SPOKES, INC	HEADLIGHT FOR PATROL BIKE	07/08/2016	44.99
77383	KENNETH R. HENSCHKE	PSYCH EXAM/T OLSON	07/08/2016	150.00
77389	LEADS ONLINE, LLC	INVESTIGATION SYSTEM/ANNUAL I	07/08/2016	1,668.00
77413	MEDINA'S SPRINKLERS	MOW & WEED CUT DOWN - 5874 W	07/08/2016	260.00
77417	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	07/15/2016	1,486.45
77435	MAIL N COPY	CERTIFIED PKG TO CHEMATOX/16-(	07/15/2016	28.65
77469	CARD SERVICES	BATTERIES	07/15/2016	1,128.18
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	34.30
77497	CHEMATOX LABORATORY INC	BLOOD ALCOHOL/16-06840	07/22/2016	410.00
77500	ROCKY MOUNTAIN INFORMATION NET	MEMBERSHIP RENEWAL	07/22/2016	50.00
77511	BUNTING DISPOSAL, INC.	TRASH SERVICE	07/22/2016	32.50
77515	OFFICE DEPOT	OFFICE SUPPLIES	07/22/2016	272.54
77518	CO ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL	07/22/2016	480.00
77521	ULTRAMAX AMMUNITION	12 GA SHELLS/QTY 50 BOXES	07/22/2016	177.00
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	37.27
77524	KINSCO, LLC	S/S POLO SHIRT/B FRIEDA	07/22/2016	39.99
77527	POUDRE VALLEY HEALTH SYSTEM	BLOOD DRAW/16-06840	07/22/2016	131.00
77528	SPOKES, INC	TUBE/STEM ADAPTER/FOR PATROL	07/22/2016	21.48
77532	NORTHWEST PARKWAY LLC	EXPRESS TOLL	07/22/2016	17.05
77537	MUNICIPAL CODE CORPORATION	SUPPLEMENT PAGES FOR MUNI CO	07/22/2016	153.03
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	87.48
Total for Department: 421 POLICE DEPARTMENT				9,970.40

Department: 428 RECYCLING

77331	WASTE MANAGEMENT OF COLORADO	RECYCLE SITE PULLS	07/01/2016	1,207.71
77334	XCEL ENERGY	UTILITIES	07/01/2016	45.27
77570	XCEL ENERGY	UTILITIES	07/29/2016	48.09
Total for Department: 428 RECYCLING				1,301.07

Department: 429 STREETS & ALLEYS

77285	COLORADO ASPHALT SERVICES, INC	BAGS OF ASPHALT	07/01/2016	1,788.00
77300	LAWSON PRODUCTS, INC.	SIGN HARDWARE	07/01/2016	252.27
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	12.96
77315	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	07/01/2016	2,707.31
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.50
77386	TRAFFIC MASTER, INC.	TRAFFICE CONTROL-ASPHALT PATI	07/08/2016	1,872.80
77387	SAFETY AND CONSTRUCTION SUPPLY	BATTERIES, FLASHING LEDS	07/08/2016	12,653.20
77407	CRASCO, LLC	MANHOLES RAISED FOR ASPHALT	07/08/2016	1,000.00
77418	VERIZON WIRELESS SERVICES LLC	TOWN BILL BOARDS	07/15/2016	68.35
77419	FORT COLLINS-LOVELAND WATER DISTRICT	IRRIGATION WATER	07/15/2016	124.43
77422	MICHAEL TODD AND COMPANY, INC.	SIGNS & ROAD MARKERS	07/15/2016	8,559.36
77423	XCEL ENERGY	STREET LIGHTS	07/15/2016	23,349.80
77429	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	07/15/2016	968.76
77477	AGFINITY, INCORPORATED	WEED SPRAY	07/15/2016	1,788.00
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	4.90
77498	FORT COLLINS-LOVELAND WATER DISTRICT	IRRIGATION WATER	07/22/2016	203.64
77499	MANWEILER HARDWARE, INC	BALL VALVE	07/22/2016	8.99
77509	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	07/22/2016	5,008.64
77573	ZEP SALES AND SERVICE	INSECT REPELLENT	07/29/2016	125.72
77576	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	07/29/2016	2,714.41
77579	FINE LINES PAVEMENT MARKING LL	ROAD STRIPING	07/29/2016	108,919.52
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	12.96
Total for Department: 429 STREETS & ALLEYS				172,147.52

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 430 PUBLIC WORKS DEPARTMENT				
77280	BUNTING DISPOSAL, INC.	TRASH SERVICES	07/01/2016	48.75
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	3.24
77312	OFFICE DEPOT	OFFICE SUPPLIES	07/01/2016	55.44
77334	XCEL ENERGY	UTILITIES	07/01/2016	872.22
77338	COREN PRINTING, INC.	OFFICE SUPPLIES	07/08/2016	21.59
77417	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	07/15/2016	32.14
77420	GENERAL AIR SERVICE AND SUPPLY CO	WELDING SUPPLIES	07/15/2016	85.27
77456	AT & T MOBILITY	WIRELESS SERVICE	07/15/2016	84.50
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	4.90
77508	VARTEC TELECOM	FAX MACHINE	07/22/2016	1.26
77511	BUNTING DISPOSAL, INC.	TRASH SERVICE	07/22/2016	48.75
77515	OFFICE DEPOT	COFFEE	07/22/2016	106.41
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	6.04
77571	CENTURYLINK	PHONE SERVICE	07/29/2016	48.91
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	6.48
77595	LEEWARD PHOTOGRAPHY	PUBLIC WORKS PHOTO PLUS GROU	07/29/2016	38.00
Total for Department: 430 PUBLIC WORKS DEPAR				1,463.90
Department: 431 ENGINEERING DEPARTMENT				
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	22.68
77338	COREN PRINTING, INC.	OFFICE SUPPLIES	07/08/2016	110.60
77380	PITMAN COMPANY	ADHESIVE CARRIER STRIP	07/08/2016	430.89
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	16.47
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	19.60
77508	VARTEC TELECOM	FAX MACHINE	07/22/2016	1.26
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	17.62
77526	GREELEY TRIBUNE	INVITATION TO BID - CONCRETE	07/22/2016	63.00
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	22.68
77595	LEEWARD PHOTOGRAPHY	ENGINEERING PHOTO PLUS GROUP	07/29/2016	38.00
Total for Department: 431 ENGINEERING DEPART				742.80
Department: 432 CEMETERY				
77280	BUNTING DISPOSAL, INC.	TRASH SERVICES	07/01/2016	16.25
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	3.24
77334	XCEL ENERGY	UTILITIES	07/01/2016	651.36
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.50
77368	POUDRE VALLEY COOP ASSOCIATION	GRASS SEED	07/08/2016	200.00
77400	UNITED SITE SERVICES OF COLORADO, INC	TRASH SERVICE	07/08/2016	70.00
77469	CARD SERVICES	FOOD FOR CEMETERY CLEAN UP	07/15/2016	44.80
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	4.90
77499	MANWEILER HARDWARE, INC	HOSE REEL, TARP, TRIMMER LINE, 1	07/22/2016	51.88
77510	SCOTT'S ELECTRIC AND BUCKET TRUCK SERVICE IN	REPAIR WIRING AT CEMETERY	07/22/2016	624.60
77511	BUNTING DISPOSAL, INC.	TRASH SERVICE	07/22/2016	16.25
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	3.24
Total for Department: 432 CEMETERY				1,690.02
Department: 433 COMMUNITY EVENTS				
77287	DATAPRINT SERVICES, LLC	UTILITY BILL INSERT FOR JUNE	07/01/2016	497.04
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.68
77467	ROY OSBORN	ADDITIONAL SOUND FOR JULY 4TH	07/15/2016	430.00
77469	CARD SERVICES	EVENT TENTS	07/15/2016	1,469.21
Total for Department: 433 COMMUNITY EVENTS				2,399.93
Department: 450 FORESTRY				
77293	FINE TREE SERVICE, INC	PLANT BUG SPRAY	07/01/2016	520.00
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	6.48
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.68
77360	WINDSOR ACE HARDWARE, LLC	SPRAYER	07/08/2016	14.99
77372	PIONEER SAND COMPANY	MULCH FOR DOWNTOWN	07/08/2016	988.50
77447	GULLEY GREENHOUSE, INC.	PLANTS	07/15/2016	2,171.66
77448	FINE TREE SERVICE, INC	BASAL DRENCH FOR ELMS AT MAI	07/15/2016	3,600.00
77449	PIONEER SAND COMPANY	MOSS STRIP	07/15/2016	3,158.00
77499	MANWEILER HARDWARE, INC	TRASH CAN, COUPLINGS, FLEX HOSE	07/22/2016	97.42
77577	VICTORY SALES, INC	SICK TREE DAY TSHIRTS	07/29/2016	332.53
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	6.48
Total for Department: 450 FORESTRY				10,899.74

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 451 RECREATION				
77279	BSN SPORTS INC	BASEBALL FOLDING L SCREEN	07/01/2016	869.35
77283	CITY-COUNTY COMMUNICATIONS & MARKETING AS	MEMBERSHIPS	07/01/2016	278.00
77284	CO PARKS AND RECREATION ASSOC	CPRA MEMBERSHIP - R. STEFANICH	07/01/2016	85.00
77295	GOLF AND SPORT SOLUTIONS, LLC	HILLTOPPER	07/01/2016	798.00
77302	LL JOHNSON DISTRIBUTING CO.	LINE MARKING CHALK	07/01/2016	420.00
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	29.16
77307	MOUNTAIN SONG MUSIC STUDIO, INC	MUSIC TOGETHER CLASSES	07/01/2016	567.00
77309	NATIONAL ALLIANCE FOR YOUTH SP	START SMART BASEBALL SUPPLIES	07/01/2016	1,499.67
77312	OFFICE DEPOT	OFFICE SUPPLIES	07/01/2016	33.50
77320	SENIOR JALEPENOS	CONCESSIONS FOR SWIM MEET	07/01/2016	75.00
77324	SWANK MOTION PICTURES, INC.	THE FORCE AWAKENS - MOVIE IN T	07/01/2016	453.00
77325	THOMPSON RIVERS PARKS & REC	UMPIRE AND FIELD FEES	07/01/2016	1,873.00
77338	COREN PRINTING, INC.	OFFICE SUPPLIES	07/08/2016	74.60
77340	MANWEILER HARDWARE, INC	FIELD MARKING PAINT, GLOVES	07/08/2016	453.78
77347	SAMS CLUB DIRECT	MEMBERSHIP	07/08/2016	7,180.01
77355	LL JOHNSON DISTRIBUTING CO.	LINE MARKING CHALK, PRO LEAGU	07/08/2016	1,763.20
77358	OFFICE DEPOT	OFFICE SUPPLIES	07/08/2016	294.98
77360	WINDSOR ACE HARDWARE, LLC	TENT PEGS FOR TBALL BASES	07/08/2016	34.46
77366	KIRK MOSES	MEDALS FOR 4 LEGGED RUN/WALK	07/08/2016	52.50
77370	NORTHERN CO SPORTS OFFICIALS	HS SUMMER BASEBALL STAFF	07/08/2016	23,200.00
77376	SENIOR JALEPENOS	CONCESSIONS SUPPLIES	07/08/2016	220.00
77397	DANNI DANCE CORP	JUNE DANCE CLASS	07/08/2016	696.50
77399	FRONT RANGE RESPONSE	ULTIMATE BABYSITTER CLASS	07/08/2016	619.50
77408	TIMOTHY DANA BOWEN	JEDI ENGINEERING LEGO CAMP'	07/08/2016	2,520.00
77424	GARRETSON'S SPORT CENTER	TBALL BASES	07/15/2016	1,039.26
77436	ENVIROPEST	PEST CONTROL - DV CONCESSIONS	07/15/2016	189.00
77450	NORTH COLORADO MEDICAL CENTER	SAFE SITTER CLASS - JUNE	07/15/2016	369.60
77453	SENIOR JALEPENOS	CONCESSIONS SUPPLIES	07/15/2016	70.00
77459	HIGHLAND PARK LANES	ADAPTIVE BOWLING - JUNE	07/15/2016	845.60
77460	COCA-COLA	CONCESSIONS SUPPLIES	07/15/2016	10,559.52
77465	SWANK MOTION PICTURES, INC.	MOVIE IN THE PARK - HOTEL TRAN	07/15/2016	403.00
77469	CARD SERVICES	SWAG	07/15/2016	6,786.35
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	14.70
77499	MANWEILER HARDWARE, INC	FIELD MAINTENANCE SUPPLIES	07/22/2016	290.05
77512	LL JOHNSON DISTRIBUTING CO.	PROLEAGUE RED	07/22/2016	603.20
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	34.49
77532	NORTHWEST PARKWAY LLC	EXPRESS TOLL	07/22/2016	8.20
77534	DENEICE J DYER	JUNE CLASSES	07/22/2016	651.00
77538	FRONT RANGE RESPONSE	ULTIMATE BABYSITTER - 7/14/16	07/22/2016	536.90
77547	WINDSOR YOUTH CHEER	JULY COMP AND REC CHEER	07/22/2016	6,583.50
77553	DAKTRONICS, INC	SCOREBOARD REPAIR	07/22/2016	945.00
77577	VICTORY SALES, INC	4 LEGGED RACE SHIRTS	07/29/2016	3,134.50
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	29.16
77595	LEEWARD PHOTOGRAPHY	PARKS AND REC PHOTO PLUS GROU	07/29/2016	38.00
77611	PIONEER MANUFACTURING COMPANY	VINYL TARP	07/29/2016	352.09
77612	GIGGLING GEEKS, LLC	MAD SCIENCE CAMP	07/29/2016	2,746.10
77613	KRISTINA, K. WOOD	FITNESS CLASSES JULY 10 - 23	07/29/2016	100.00
77614	JC LYNN & CO LLC	JULY FITNESS INSTRUCTION	07/29/2016	881.25
Total for Department: 451 RECREATION				81,300.68
Department: 452 AQUATICS/SWIMMING POOL				
77286	COLORADO STATE UNIVERSITY FUND #2-21790	WATER TESTING AT LAKE	07/01/2016	60.00
77321	SPORT ABOUT	MEN'S SUITS	07/01/2016	116.00
77360	WINDSOR ACE HARDWARE, LLC	FISHING DERBY SUPPLIES	07/08/2016	82.37
77438	C.E.M. SALES AND SERVICE	POOL CHEMICALS	07/15/2016	794.75
77463	COLORADO STATE UNIVERSITY FUND #2-21790	LAKE WATER TESTING	07/15/2016	30.00
77469	CARD SERVICES	LAKE RADIO CASE	07/15/2016	1,477.32
77499	MANWEILER HARDWARE, INC	CHAINS, HOOKS, SNAP FASTENERS,	07/22/2016	85.70
77504	CENTURYLINK	PHONE SERVICE	07/22/2016	126.53
77577	VICTORY SALES, INC	CARA SWIM SHIRTS	07/29/2016	1,591.82
Total for Department: 452 AQUATICS/SWIMMING				4,364.49

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 454 PARKS				
77280	BUNTING DISPOSAL, INC.	TRASH SERVICES	07/01/2016	700.50
77303	JOHN MARTINEZ	REIMBURSEMENT FOR CLOTHING	07/01/2016	198.50
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	19.44
77311	NEW WINDSOR METROPOLITAN DISTRICT	WATERING SCHEDULE	07/01/2016	199.00
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	15.23
77346	XCEL ENERGY	ELECTRICITY	07/08/2016	4,981.00
77348	GRAINGER, INC.	GAS CANS	07/08/2016	591.24
77349	CENTURYLINK	PHONE SERVICE	07/08/2016	36.45
77360	WINDSOR ACE HARDWARE, LLC	BATTERIES	07/08/2016	218.83
77361	WINDSOR-SEVERANCE FIRE PROTECT	MUSEUM UTILITY EXPENSE	07/08/2016	32.64
77377	HILLYARD INC	GLOVES AND TISSUES	07/08/2016	554.34
77390	THE WELDING AND FAB SHOP, LLC	SIGN FRAMES	07/08/2016	1,490.71
77400	UNITED SITE SERVICES OF COLORADO, INC	TRASH SERVICE	07/08/2016	800.00
77419	FORT COLLINS-LOVELAND WATER DISTRICT	IRRIGATION WATER	07/15/2016	380.38
77427	CHURCHICH RECREATION LLC	BASKETBALL RIMS	07/15/2016	912.71
77434	FINE LINES PAVEMENT MARKING LL	RESTRIPE BASKETBALL COURTS	07/15/2016	450.00
77435	MAIL N COPY	RECYCLING FISHING LINE	07/15/2016	10.46
77443	KIRK MOSES	PARK BENCH SIGN	07/15/2016	10.50
77445	DBC IRRIGATION SUPPLY	SPRINKLER HEADS	07/15/2016	2,338.58
77449	PIONEER SAND COMPANY	ROAD BASE	07/15/2016	69.77
77457	QUALITY WELL AND PUMP	PUMP REPAIR - MAIN PARK	07/15/2016	2,561.20
77469	CARD SERVICES	PRESSURE TRANSDUCER FOR WINI	07/15/2016	1,436.22
77471	FASTENAL COMPANY	HARDWARE	07/15/2016	232.11
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	19.60
77498	FORT COLLINS-LOVELAND WATER DISTRICT	IRRIGATION WATER	07/22/2016	1,813.42
77499	MANWEILER HARDWARE, INC	JUNE CHARGES	07/22/2016	527.31
77508	VARTEC TELECOM	FAX MACHINE	07/22/2016	1.26
77509	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	07/22/2016	35.64
77510	SCOTT'S ELECTRIC AND BUCKET TRUCK SERVICE IN	ADD 50 AMP @ BW PARK CONCESSI	07/22/2016	521.45
77511	BUNTING DISPOSAL, INC.	TRASH SERVICE	07/22/2016	930.50
77515	OFFICE DEPOT	COFFEE	07/22/2016	106.41
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	4.69
77533	THE WELDING AND FAB SHOP, LLC	SIGN FRAMES	07/22/2016	1,490.71
77551	PETER A. WEBER	BACKFLOW TEST - HIGHWAY 392	07/22/2016	130.00
77583	K AND W PRINTING, INC	TRAIL SIGNS	07/29/2016	125.00
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	19.44
77590	FASTENAL COMPANY	HARDWARE	07/29/2016	32.38
77600	UNITED SITE SERVICES OF COLORADO, INC	PORTABLE RESTROOM SERVICE	07/29/2016	2,300.00
77603	HELTON & WILLIAMSEN, P.C.	WELL METER VERIFICATION TESTI	07/29/2016	599.00
Total for Department: 454 PARKS				26,896.62
Department: 455 SAFETY/LOSS CONTROL				
77471	FASTENAL COMPANY	VENDING PROGRAM FEE	07/15/2016	1,093.58
Total for Department: 455 SAFETY/LOSS CONTRO				1,093.58
Department: 456 ART & HERITAGE				
77272	AIR COMFORT, INC	QUARTERLY MAINTENANCE, AHC,	07/01/2016	517.50
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	9.72
77338	COREN PRINTING, INC.	OFFICE SUPPLIES	07/08/2016	21.59
77346	XCEL ENERGY	ELECTRICITY	07/08/2016	755.49
77349	CENTURYLINK	PHONE SERVICE	07/08/2016	51.17
77403	PETER, R. DECKER	SPEAKER SERIES	07/08/2016	150.00
77405	KAREN L. AMES	TRAVELING EXHIBIT - NATIVE AME	07/08/2016	1,000.00
77406	NORA JENNIE HEATON	STORYTELLER/SPEAKER - FAMILY (	07/08/2016	120.00
77469	CARD SERVICES	FACEBOOK BOOST	07/15/2016	110.98
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	4.90
77499	MANWEILER HARDWARE, INC	EDUCATION PROGRAM SUPPLIES	07/22/2016	15.78
77504	CENTURYLINK	PHONE SERVICE	07/22/2016	186.88
77508	VARTEC TELECOM	FAX MACHINE	07/22/2016	1.26
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	0.78
77577	VICTORY SALES, INC	CULTURE SHIRTS	07/29/2016	90.00
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	3.24
77597	BETH SUSANNE HAY	3-D SCULPTURE ART CLASS	07/29/2016	1,018.50
77610	MOUNTAIN-PLAINS MUSEUMS ASSOCIATION	MEMBERSHIP	07/29/2016	200.00
Total for Department: 456 ART & HERITAGE				4,257.79
Department: 457 TOWN HALL				
77280	BUNTING DISPOSAL, INC.	TRASH SERVICES	07/01/2016	21.50
77349	CENTURYLINK	PHONE SERVICE	07/08/2016	131.26
77423	XCEL ENERGY	STREET LIGHTS	07/15/2016	2,338.31
77425	CENTURYLINK	PHONE SERVICE	07/15/2016	630.09
77504	CENTURYLINK	PHONE SERVICE	07/22/2016	64.39
77511	BUNTING DISPOSAL, INC.	TRASH SERVICE	07/22/2016	21.50
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	53.90
Total for Department: 457 TOWN HALL				3,260.95
Total for Fund:01 GENERAL FUND				587,220.93

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 03 CONSERVATION TRUST FUND				
Department: 454 PARKS				
77536	INTERMOUNTAIN TRAFFIC, LLC	TRAIL IMPROVEMENT PROJ - POU	07/22/2016	199.11
77548	LYLE SIGNS, INC	TRAIL IMPROVEMENT PROJ - CR 19	07/22/2016	252.38
77594	MOUNTAIN CONSTRUCTORS, INC	TRAIL IMPROVEMENT PROJECT - CI	07/29/2016	57,155.42
Total for Department: 454 PARKS				57,606.91
Total for Fund:03 CONSERVATION TRUST FUND				57,606.91
Fund: 04 CAPITAL IMPROVEMENT FUND				
Department: 413 TOWN MANAGER				
77469	CARD SERVICES	CAMERA & LENS	07/15/2016	795.90
Total for Department: 413 TOWN MANAGER				795.90
Department: 429 STREETS & ALLEYS				
77330	WALSH CONSTRUCTION, INC	QUIET ZONE CONSTRUCTION	07/01/2016	325,839.97
77335	DCP CIVIL LLC	EASTMAN PARK / 7TH ST ROUND	07/08/2016	277,532.00
77395	TST, INC CONSULTING ENGINEERS	NEW LIBERTY ROAD DESIGN	07/08/2016	1,401.72
77402	COLORADO CIVIL GROUP, INC	COUNTY LINE DITCH EROSION DES	07/08/2016	11,774.70
77462	XCEL ENERGY	EASTMAN PARK DR / 7TH ST ROUN	07/15/2016	32,029.00
77517	FELSBURG HOLT AND ULLEVIG, INC	QUIET ZONE PLANNING/ADMIN	07/22/2016	822.95
77540	WALSH CONSTRUCTION, INC	CONCRETE REPAIR	07/22/2016	21,407.87
77546	WATERHOUSE, INC	CONCRETE REPLACEMENT PROJEC	07/22/2016	116,246.85
77548	LYLE SIGNS, INC	QUIET ZONE CONSTRUCTION SIGN	07/22/2016	48.11
Total for Department: 429 STREETS & ALLEYS				787,103.17
Department: 430 PUBLIC WORKS DEPARTMENT				
77539	WILLIAM T. WELCH COMPANY, LLC	PROJECT MANAGER - PW FACILITY	07/22/2016	1,750.00
77541	INFUSION ARCHITECTS	PW FACILITY ARCHITECT	07/22/2016	14,178.75
Total for Department: 430 PUBLIC WORKS DEPAR				15,928.75
Department: 454 PARKS				
77296	JAG'S ENTERPRISES, INC	BOARDWALK PARK BANK SHELL	07/01/2016	130,915.22
77401	ONEFISH ENGINEERING, LLC	POUDRE RIVER IMPROVEMENT FIS	07/08/2016	8,276.70
77446	CTL/THOMPSON, INC.	BOARDWALK PARK BAND SHELTEI	07/15/2016	755.00
77470	GREELEY LOCK AND KEY	BOARDWALK PARK CAMERAS	07/15/2016	4,860.60
77471	FASTENAL COMPANY	HARDWARE FOR BW PARK	07/15/2016	511.24
77486	PLAYCO PARK BUILDERS, INC.	CHIMNEY PARK SHELTER REPLACE	07/15/2016	91,105.00
77606	PLAYCO PARK BUILDERS, INC.	CHIMNEY PARK SHELTER REPLACE	07/29/2016	57,921.61
77615	WASTE CHASERS LLC	PICKLE BALL COURT TRASH REMO	07/29/2016	630.00
Total for Department: 454 PARKS				294,975.37
Department: 456 ART & HERITAGE				
77480	ROBERT PECCIA AND ASSOCIATES I	FINAL PAYMENT FOR EATON HOUS	07/15/2016	8,203.83
77549	AMERICAN HISTORICAL SOCIETY OF GERMANS FRO	FIREPROOF FILE CABINET	07/22/2016	750.00
Total for Department: 456 ART & HERITAGE				8,953.83
Department: 497 FACILITY MAINTENANCE				
77478	WORKSPACE INNOVATIONS LTD	STOOL FOR GUARD SHACK	07/15/2016	349.05
Total for Department: 497 FACILITY MAINTENAN				349.05
Total for Fund:04 CAPITAL IMPROVEMENT FUND				1,108,106.07

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 05 COMMUNITY & REC CENTER FUND				
Department: 490 COMMUNITY RECREATION				
77280	BUNTING DISPOSAL, INC.	TRASH SERVICES	07/01/2016	113.75
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	25.92
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	26.60
77346	XCEL ENERGY	ELECTRICITY	07/08/2016	6,577.25
77391	ALSCO INC	RENAL LINENS - QUINCEANERA	07/08/2016	152.19
77417	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	07/15/2016	29.22
77425	CENTURYLINK	PHONE SERVICE	07/15/2016	630.09
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	301.50
77469	CARD SERVICES	WILSONS LODGE - DIRECTOR SCHO	07/15/2016	2,482.78
77476	SECURITAS SECURITY SERVICES US	RENTAL SECURITY (WEDDING/QUI	07/15/2016	282.37
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	4.90
77504	CENTURYLINK	PHONE SERVICE	07/22/2016	502.37
77511	BUNTING DISPOSAL, INC.	TRASH SERVICE	07/22/2016	113.75
77515	OFFICE DEPOT	OFFICE SUPPLIES	07/22/2016	123.91
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	1.92
77577	VICTORY SALES, INC	GRAND OPENING STAFF T-SHIRTS -	07/29/2016	199.50
77578	OFFICE DEPOT	OFFICE SUPPLIES	07/29/2016	34.65
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	12.96
77596	ALSCO INC	RENTAL LINENS - HUND WEDDING	07/29/2016	140.46

Total for Department: 490 COMMUNITY RECREAT 11,756.09

Total for Fund:05 COMMUNITY & REC CENTER F 11,756.09

Fund: 06 WATER FUND

Department: 000 NO PROJECT CODE ASSIGNED

77552	MARTIN & SON EXCAVATING	METER RENTAL REFUND	07/22/2016	2,100.00
77556	DR Horton	Refund Check	07/22/2016	44.01
77557	DR Horton	Refund Check	07/22/2016	54.53
77558	DR Horton	Refund Check	07/22/2016	41.96
77559	Deborah Pratt & Joe Essert	Refund Check	07/22/2016	54.14
77562	Robert Warner	Refund Check	07/22/2016	7.57
77563	Patricia Gentleman	Refund Check	07/22/2016	41.16
77566	Jana Witherspoon	Refund Check	07/22/2016	176.18
77567	Travis & Meagan Vanleave	Refund Check	07/22/2016	49.41
77569	The Gathering at Windsor	Refund Check	07/22/2016	0.58
77602	HIGH COUNTRY PIPE & UTILITY	METER RENTAL REFUND	07/29/2016	2,100.00

Total for Department: 000 NO PROJECT CODE 4,669.54

Department: 471 WATER

77278	BLACKBURN MFG. CO.	BLUE PAINT	07/01/2016	103.84
77287	DATAPRINT SERVICES, LLC	ADD TIER DATA TO STATEMENT	07/01/2016	1,857.83
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	16.20
77310	NATIONAL METER AND AUTOMATION	BLUE PAINT	07/01/2016	3,549.66
77315	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	07/01/2016	812.09
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.50
77342	NORTH WELD COUNTY WATER DISTRICT	WATER PURCHASED	07/08/2016	80,362.97
77353	UTILITY NOTIFICATION CENTER OF COLORADO	LOCATE TRANSMISSIONS	07/08/2016	1,019.59
77375	NATIONAL METER AND AUTOMATION	METER BODEIS AND TRANSMITTER	07/08/2016	9,354.36
77419	FORT COLLINS-LOVELAND WATER DISTRICT	WATER PURCHASED	07/15/2016	32,560.22
77429	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	07/15/2016	31.24
77452	BAREFOOT FARMS INC.	LAY SOD @ SYCAMORE RESIDENCI	07/15/2016	120.00
77455	CLEAR WATER SOLUTIONS INC	POTABLE WATER GENERAL SERVIC	07/15/2016	185.00
77474	WELD CO DEPT OF PUBLIC HEALTH	WATER SAMPLES	07/15/2016	1,200.00
77479	DEAN A PENDLETON	KNEELING MATE	07/15/2016	59.90
77498	FORT COLLINS-LOVELAND WATER DISTRICT	WATER PURCHAED	07/22/2016	30,975.26
77499	MANWEILER HARDWARE, INC	SNAPS AND NAILS	07/22/2016	18.23
77502	NORTH WELD COUNTY WATER DISTRICT	EXPAND 24" WATER LINE IN THE RI	07/22/2016	157,118.38
77505	CITY OF GREELEY WATER DEPARTMENT	WATER PURCHASED	07/22/2016	168,370.45
77509	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	07/22/2016	33.29
77519	SPORTSMAN'S WAREHOUSE, INC	UNIFORMS	07/22/2016	139.99
77523	CENTURY LINK	PHONE SERVICE	07/22/2016	0.43
77539	WILLIAM T. WELCH COMPANY, LLC	PROJECT MANAGER - PW FACILITY	07/22/2016	875.00
77541	INFUSION ARCHITECTS	PW FACILITY ARCHITECT	07/22/2016	7,089.37
77572	CITY OF GREELEY WATER DEPARTMENT	WATER PURCHASED	07/29/2016	4,790.21
77574	CO DEPT OF PUBLIC HEALTH/ENVIR	SAFE DRINKING WATER PROGRAM	07/29/2016	865.00
77576	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	07/29/2016	772.50
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	9.72

Total for Department: 471 WATER 502,294.23

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 484 NON-POTABLE				
77274	AQUA ENGINEERING, INC.	IRRIGATION SYSTEM RENOVATION	07/01/2016	2,475.00
77315	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	07/01/2016	112.50
77336	WHITNEY IRRIGATION COMPANY	DITCH MANAGEMENT SERVICE - M	07/08/2016	2,085.00
77354	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	KYGER RESERVOIR PUMP STATION	07/08/2016	6,000.00
77423	XCEL ENERGY	STREET LIGHTS	07/15/2016	62.75
77428	TIMBERLINE ELECTRIC AND CONTRO	TROUBLESHOOT KERN OUTLET CO	07/15/2016	357.50
77455	CLEAR WATER SOLUTIONS INC	KERN/WCSD RE-4 12-120	07/15/2016	3,287.08
77501	NORTH WELD COUNTY WATER DISTRICT	TRANSFERRED WATER	07/22/2016	18.30
77543	WENCK ASSOCIATES, INC	KYGER RESERVOIR PUMP STATION	07/22/2016	10,449.50
77576	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	07/29/2016	112.50
Total for Department: 484 NON-POTABLE				24,960.13
Total for Fund:06 WATER FUND				531,923.90
Fund: 07 SEWER FUND				
Department: 481 SEWER SYSTEM				
77287	DATAPRINT SERVICES, LLC	ADD TIER DATA TO STATEMENT	07/01/2016	2,151.15
77301	PERRY LEWIS	REINBURSTMENT FOR TEST FEES	07/01/2016	55.00
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	3.24
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.50
77349	CENTURYLINK	PHONE SERVICE	07/08/2016	197.39
77357	DALE'S ENVIRONMENTAL SERVICES,	VAC OUT WET WELL AT LIFT STATI	07/08/2016	1,125.00
77417	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	07/15/2016	240.25
77429	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	07/15/2016	32.36
77504	CENTURYLINK	PHONE SERVICE	07/22/2016	49.65
77510	SCOTT'S ELECTRIC AND BUCKET TRUCK SERVICE IN	LOCATE AUTODAILER CONDUIT	07/22/2016	557.95
77513	FARIS MACHINERY COMPANY	REPAIR SEWER PUSH CAMERA	07/22/2016	2,218.43
77539	WILLIAM T. WELCH COMPANY, LLC	PROJECT MANAGER - PW FACILITY	07/22/2016	875.00
77541	INFUSION ARCHITECTS	PW FACILITY ARCHITECT	07/22/2016	7,089.38
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	6.48
Total for Department: 481 SEWER SYSTEM				14,604.78
Department: 482 DISPOSAL PLANT				
77280	BUNTING DISPOSAL, INC.	TRASH SERVICES	07/01/2016	34.84
77290	EWING IRRIGATION PRODUCTS INC	PVC PIPE AND ELBOWS	07/01/2016	50.55
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	6.48
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.50
77349	CENTURYLINK	PHONE SERVICE	07/08/2016	213.00
77352	TIMBERLINE ELECTRIC AND CONTRO	REPLACE VFD AND TEST	07/08/2016	6,990.00
77429	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	07/15/2016	335.96
77471	FASTENAL COMPANY	HARDWARE	07/15/2016	231.07
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	4.90
77495	COLLCORP INC	WWTP UV SYSTEM EXPANSION	07/15/2016	37,860.00
77499	MANWEILER HARDWARE, INC	EAR PLUGS, PAINT, PVC VALVE, HA	07/22/2016	21.01
77504	CENTURYLINK	PHONE SERVICE	07/22/2016	61.89
77508	VARTEC TELECOM	FAX MACHINE	07/22/2016	1.23
77509	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	07/22/2016	18,389.99
77511	BUNTING DISPOSAL, INC.	TRASH SERVICE	07/22/2016	34.84
77526	GREELEY TRIBUNE	WWTP NUTRIENT REMOVAL UPGR	07/22/2016	60.20
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	6.48
Total for Department: 482 DISPOSAL PLANT				64,305.94
Total for Fund:07 SEWER FUND				78,910.72

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 08 STORM DRAIN FUND				
Department: 000 NO PROJECT CODE ASSIGNED				
77555	Tracy & Shannon Fendley	Refund Check	07/22/2016	20.69
77560	Tom & Joyce Ruhser	Refund Check	07/22/2016	30.28
77561	David S. & Rebecca L. Allsup	Refund Check	07/22/2016	27.38
77564	Kenneth & Debbie Tarket	Refund Check	07/22/2016	10.12
77565	Johann & Lori Vonkampen	Refund Check	07/22/2016	0.44
77568	Westmark Homes LLC	Refund Check	07/22/2016	5.05
77616	Richard & Amy Wragge	Refund Check	07/29/2016	60.26
Total for Department: 000 NO PROJECT CODE				154.22
Department: 483 STORM DRAINAGE SYSTEM				
77282	CENTURYLINK ASSET ACCOUNTING - BART	WEST TRIB OF LAW BASIN FIBER OI	07/01/2016	53,312.64
77287	DATAPRINT SERVICES, LLC	POSTAGE	07/01/2016	1,564.47
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.50
77371	COLORADO MOSQUITO CONTROL INC	2016 MOSQUITO CONTROL SERVICE	07/08/2016	14,083.55
77431	GLH CONSTRUCTION, INC.	LAW BASIN WEST TRIBUTARY CHA	07/15/2016	187,363.13
77469	CARD SERVICES	LOGMEIN.COM SUBSCRIPTION	07/15/2016	149.00
Total for Department: 483 STORM DRAINAGE SYS				256,476.29
Total for Fund:08 STORM DRAIN FUND				256,630.51
Fund: 10 FLEET MANAGEMENT FUND				
Department: 491 FLEET MANAGEMENT				
77297	KNOX FLEET & DISPLAY, LLC	INSTALL NEW DECALLS TO UNIT	07/01/2016	433.20
77300	LAWSON PRODUCTS, INC.	MISC. SHOP SUPPLIES	07/01/2016	198.63
77302	LL JOHNSON DISTRIBUTING CO.	BLADES	07/01/2016	163.45
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	6.48
77308	AAA AUTO PARTS NAPA WINDSOR	SERVICE FEE	07/01/2016	162.44
77322	STALKER RADAR	COP TRAX FOR UNIT 03,13 & 25	07/01/2016	10,537.50
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	15.23
77351	HOTSY EQUIPMENT OF N. COLORADO	PARTS FOR HOTSY WASHER	07/08/2016	67.80
77359	KENZ AND LESLIE DISTRIBUTING	ADDITIVES FOR FLEET	07/08/2016	552.70
77362	WIRELESS ADVANCED COMMUNICATIO	LOW VOLTAGE DISCONNENTION	07/08/2016	189.00
77364	MAC EQUIPMENT INC.	DRIVE BELTS & PULLYE'S	07/08/2016	829.02
77367	AAA AUTO PARTS NAPA WINDSOR	SERVICE FEE	07/08/2016	758.49
77373	REX OIL COMPANY	OIL SAMPLE KITS	07/08/2016	157.40
77374	SPRADLEY BARR FORD, INC - FT COLLINS	SEAT BELT ASY	07/08/2016	88.94
77378	OREILLY AUTO PARTS	AUTO PAINT	07/08/2016	51.98
77393	MOTION AND FLOW CONTROL PRODUCTS	HYD. HOSE FITTINGS	07/08/2016	196.48
77426	4RIVERS EQUIPMENT	BLADES AND FILTERS	07/15/2016	1,832.33
77433	B AND G EQUIPMENT, INC	SKID SHOES	07/15/2016	178.24
77437	WIRELESS ADVANCED COMMUNICATIO	NEW LIGHT AND RADIO PACKAGE	07/15/2016	12,162.88
77454	HENSLEY BATTERY LLC	BATTERIES	07/15/2016	810.16
77469	CARD SERVICES	KEY LOCK BOX	07/15/2016	282.03
77477	AGFINITY, INCORPORATED	FUEL FOR FLEET	07/15/2016	9,233.36
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	4.90
77487	KNOX FLEET & DISPLAY, LLC	INSTALL NEW DECALL ON UNIT 02	07/15/2016	433.20
77499	MANWEILER HARDWARE, INC	KEYS	07/22/2016	4.47
77506	SAFETY-KLEEN CORP.	WASTE OIL SERVICE	07/22/2016	100.00
77542	BOB'S CAR WASH	CAR WASH TOKENS	07/22/2016	194.77
77584	T AND T TIRE OF WINDSOR, INC.	ALIGNMENT	07/29/2016	69.95
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	6.48
77607	KNOX FLEET & DISPLAY, LLC	INSTALL NEW TOWN LOGO DECAL	07/29/2016	1,830.36
Total for Department: 491 FLEET MANAGEMENT				41,551.87
Total for Fund:10 FLEET MANAGEMENT FUND				41,551.87

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 11 INFORMATION TECHNOLOGY FUND				
Department: 492 INFORMATION TECHNOLOGY				
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	9.72
77317	QUILL CORPORATION	TONER	07/01/2016	1,589.55
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	15.23
77356	XEROX CORPORATION	XEROX LEASE PAYMENT - TOWN H	07/08/2016	2,841.65
77382	MAPLOGIC CORPORATION	MAP BOOK SOFTWARE MAINTENAN	07/08/2016	250.00
77384	LEWAN AND ASSOCIATES, INC	NBD AND DELL SUPPORT RENEWA	07/08/2016	38,565.18
77394	QUILL CORPORATION	TONER CARTRIDGE	07/08/2016	1,489.31
77417	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	07/15/2016	212.60
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	14.11
77469	CARD SERVICES	ADOBE CREATIVE CLOUD SUBSCRI	07/15/2016	53.00
77484	DISCOVERY BENEFITS, INC	MSA ADMINISTRATION	07/15/2016	9.80
77520	COMCAST CABLE COMM. LLC	INTERNET SERVICE	07/22/2016	214.90
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	16.20
77588	NEWEGG BUSINESS, INC	PRINTER REPLACEMENT	07/29/2016	486.98
Total for Department: 492 INFORMATION TECHNO				45,768.23
Total for Fund:11 INFORMATION TECHNOLOGY				45,768.23
Fund: 15 HEALTH INSURANCE FUND				
Department: 000 NO PROJECT CODE ASSIGNED				
77271	1ST BANK OF NORTHERN COLORADO	EMPLOYEE BENEFITS FUNDING	07/01/2016	9,379.67
77468	1ST BANK OF NORTHERN COLORADO	EMPLOYEE BENEFITS FUNDING	07/15/2016	9,314.69
77589	1ST BANK OF NORTHERN COLORADO	EMPLOYEE BENEFITS FUNDING - DI	07/29/2016	38.00
Total for Department: 000 NO PROJECT CODE ASS				18,732.36
Total for Fund:15 HEALTH INSURANCE FUND				18,732.36
Fund: 17 FACILITY SERVICES				
Department: 496 CUSTODIAL SERVICE				
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	12.96
77323	SUPPLYWORKS	CLEANING SUPPLIES - CRC	07/01/2016	512.44
77327	VERITIV OPERATING COMPANY	CONTAINERS	07/01/2016	386.00
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	3.68
77360	WINDSOR ACE HARDWARE, LLC	DISH WASHER SOAP	07/08/2016	15.98
77377	HILLYARD INC	TISSUE AND ROLL TOWELS	07/08/2016	4,176.91
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	18.82
77503	SAFEWAY, INC.	FLOWERS & CARD	07/22/2016	12.58
77577	VICTORY SALES, INC	UNIFORMS	07/29/2016	228.00
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	12.96
Total for Department: 496 CUSTODIAL SERVICE				5,380.33
Department: 497 FACILITY MAINTENANCE				
77272	AIR COMFORT, INC	HVAC REPAIR @ CRC	07/01/2016	9,628.83
77281	CARRIER CORPORATION	HVAC REPAIRS @ CRC	07/01/2016	1,030.00
77288	DIV OF OIL AND PUBLIC SAFETY DEPT OF LABOR ANI	BOILER INSPECTION-CRC	07/01/2016	255.00
77305	MINES AND ASSOCIATES PC	EAP SERVICE	07/01/2016	6.48
77314	OLD NATIONAL BANK	ENERGY EFFICIENCY LEASE PURCH	07/01/2016	3,455.41
77316	QUALITY DOOR, INC	OVERHEAD DOOR REPAIR - PW SHC	07/01/2016	110.00
77319	SECURITY AND SOUND DESIGN	FIRE SERVICE CALL	07/01/2016	55.00
77338	COREN PRINTING, INC.	PRINTING	07/08/2016	9.54
77341	MOREY'S GLASS AND METALS INC	GLASS FOR BOARDWALK PARK + L	07/08/2016	68.00
77348	GRAINGER, INC.	FILTERS & DIMMER LIGHT	07/08/2016	475.34
77360	WINDSOR ACE HARDWARE, LLC	GFCI COVER	07/08/2016	48.44
77363	DIV OF OIL AND PUBLIC SAFETY DEPT OF LABOR ANI	BOILER INSPECTION-TOWN HALL	07/08/2016	50.00
77385	INTERSTATE BATTERY OF THE ROCKIES	BATTERIES	07/08/2016	95.00
77396	GANDALF ASSOCIATES INC	TEST AIR QUALITY @ CRC	07/08/2016	1,623.37
77420	GENERAL AIR SERVICE AND SUPPLY CO	LIQ.CO2.POOL	07/15/2016	953.47
77432	OFFICE DEPOT	OFFICE SUPPLIES	07/15/2016	4.70
77436	ENVIROPEST	PEST CONTROL-CRC	07/15/2016	232.00
77442	CARRIER CORPORATION	HVAC REPAIRS @ CRC	07/15/2016	2,371.40
77461	SUMMIT SUPPLY CO INC	PLUMMING PARTS-PD	07/15/2016	542.69
77466	OLD NATIONAL BANK	ENERGY EFFICIENCY LEASE PURCH	07/15/2016	3,455.41
77470	GREELEY LOCK AND KEY	DOOR REPAIR @ TOWN HALL	07/15/2016	1,035.69
77473	AJ'S BACKFLOW TESTING LLC	BACK FLOW PREVENTOR FOR SLID	07/15/2016	320.00
77490	CRITTER GITTER OF NORTHERN COLORADO, LLC	BAT REMOVAL AT TOWN HALL	07/15/2016	109.00
77491	A.R.C., INCORPORATED	TEMPORARY CLEANING AT CRC	07/15/2016	1,100.00
77494	GREEN SOL CHEMICAL CORPORATION	DISPENSOR REPAIR - POOL	07/15/2016	175.69
77499	MANWEILER HARDWARE, INC	HALAGEN BULB	07/22/2016	20.49
77504	CENTURYLINK	PHONE SERVICE	07/22/2016	50.71
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	6.48
Total for Department: 497 FACILITY MAINTENAN				27,288.14
Total for Fund:17 FACILITY SERVICES				32,668.47

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 19 DOWNTOWN DEVELOPMENT				
Department: 486 DOWNTOWN DEVELOPMENT				
77329	VISTA WORKS	WEBSITE DOMAIN RENEWALS (4)	07/01/2016	98.80
77350	WINDSOR CHAMBER OF COMMERCE	2016 CHAMBER MEMBERSHIP	07/08/2016	625.00
77458	GREELEY TRIBUNE	DDA 1/8 PAGE	07/15/2016	545.00
77469	CARD SERVICES	CONSTANT CONTACT	07/15/2016	20.00
77482	KAILEE MELENDEZ	WEBSITE/FACEBOOK UPDATES. NE'	07/15/2016	88.00
77526	GREELEY TRIBUNE	DDA 1/8 PAGE	07/22/2016	545.00
77544	AYRES ASSOCIATES, INC.	PROFESSIONAL SERVICES THROUG	07/22/2016	8,312.16
77545	HUMPHRIES POLI ARCHITECTS, P.C.	LIBRARY FEASIBILITY STUDY- PRO	07/22/2016	1,500.00
77587	SPOKES, INC	FACADE IMPROVEMENT GRANT-42'	07/29/2016	19,567.00
77604	LILEY LAW OFFICES, LLC	JUNE 2016 DDA LEGAL SERVICES	07/29/2016	2,258.00
77605	SMART MARKETING, LLC	RACK CARD DELIVERY	07/29/2016	45.00
Total for Department: 486 DOWNTOWN DEVELOP				33,603.96
Total for Fund:19 DOWNTOWN DEVELOPMENT A				33,603.96
Fund: 21 COMMUNITY CENTER EXPANSION				
Department: 493				
77276	BARKER RINKER SEACAT ARCHITECT	CRC EXPANSION	07/01/2016	16,290.25
77446	CTL/THOMPSON, INC.	CRC EXPANSION TESTING CONTRA	07/15/2016	1,300.00
77475	BARKER RINKER SEACAT ARCHITECT	CRC EXPANSION	07/15/2016	17,527.83
77485	PINKARD CONSTRUCTION COMPANY	CRC EXPANSION	07/15/2016	848,245.51
77492	KS STATEBANK	1 OF 3 PAYMENTS FITNESS WELLNE	07/15/2016	57,528.95
77529	UMB BANK, N.A.	BOND PAYMENT - ADMIN FEES, CR	07/22/2016	300.00
77554	LES MILLS UNITED STATES TRADING INC	BODY PUMP FITNESS EQUIPMENT	07/22/2016	7,578.35
77586	MINES AND ASSOCIATES PC	EAP SERVICES	07/29/2016	22.68
Total for Department: 493				948,793.57
Total for Fund:21 COMMUNITY CENTER EXPANS				948,793.57
Grand Total				3,753,273.59
Payroll 3 paychecks				<u>1,064,748.70</u>
Total				\$4,818,022.29



## MEMORANDUM

**Date:** August 8, 2016  
**To:** Mayor & Town Board  
**Via:** Kelly Arnold, Town Manager  
Scott Ballstadt, AICP, Director of Planning  
**From:** Paul Hornbeck, Senior Planner  
**Subject:** Public Hearing and Ordinance No. 2016-1523 – A An Ordinance Annexing and Zoning Certain Territory known as the Weakland Annexation to the Town of Windsor, Colorado – Pat and Amanda Weakland, Windsor Gardener/High Hops Brewery, applicants  
Resolution No. 2016-56 – A Resolution Making Certain Findings and Conclusions Pursuant to Section 31-12-110 C.R.S., Concerning the Weakland Annexation to the Town of Windsor, Colorado – Pat and Amanda Weakland, Windsor Gardener/High Hops Brewery, applicants  
**Location:** 6461 SH 392 (approximately 130 feet west of 17<sup>th</sup> Street at the northwest corner or SH 392 & 17<sup>th</sup> Street)  
**Item #:** C.1, C.2, C.3

### **Background:**

#### **Public Hearing - Ordinance No. 2016-1523:**

The applicants, Mr. Pat Weakland and Mrs. Amanda Weakland, are requesting to annex approximately 9.87 acres to the Town of Windsor. As depicted on the enclosed Annexation Plat, the applicants are requesting General Commercial (GC) zoning for the entire property.

The site is currently home to The Windsor Gardner and High Hops Brewery. Upon annexation and site plan approval, the applicants plan to construct a new 10,200 square foot brew house and a new 3,735 square foot greenhouse (agenda item C.5).

The applicants held a neighborhood meeting on January 25, 2016 and there were no attendees.

On June 21, 2016, the Town Board adopted Resolution No. 2016-44 Making Certain Findings of Fact and Setting the Public Hearing Dates for the Weakland Annexation (Planning Commission on August 3, 2016 and Town Board on August 8, 2016).

#### **Resolution No. 2016-56:**

Section 31-12-110 of the Colorado Revised Statutes requires that upon completion of the Public Hearing and prior to the Town Board making any action on the Annexation Ordinance for the Weakland Annexation, that the Town Board approves a Resolution Making Certain Findings and Conclusions concerning the Weakland Annexation to the Town of Windsor, Colorado. Please find enclosed Resolution No. 2016-56.

### **Conformance with Comprehensive Plan:**

The application is consistent with the following goals and objectives of the 2016 Comprehensive Plan:

**Chapter 5a – Land Use Plan**

The proposed zoning designation is consistent with the land use plan which identifies this property as General Commercial.

**Chapter 5b - Growth Framework**

**Goal:**

***Maintain the character of the community while accommodating future growth that is fiscally and environmentally responsible.***

**Objectives:**

1. *Prioritize new growth in areas currently served by Town infrastructure and services*

Approval of the Weakland Annexation with the General Commercial zoning designation meets the intent of these goals and objectives and is consistent with the Growth Strategy Map, which depicts the property within the ‘Secondary Growth Area’. The Comprehensive Plan states development of such sites “will require careful planning to ensure newly annexed areas...can be served by Town infrastructure.” In this case, infrastructure is in close proximity to the site and the applicant will be responsible for connecting sewer services.

**Conformance with Vision 2025:**

The application is consistent with Growth and Land Use Management elements of the Vision 2025 document.

**Recommendation:**

At their August 3, 2016 regular meeting, the Planning Commission forwarded a recommendation of approval of the Weakland Annexation and zoning designation.

**Notification:**

The following notifications were completed in accordance with the Municipal Code:

Public Hearing notifications for Planning Commission and Town Board public hearings were as follows:

- July 8, 2016 – public hearing notice published on the Town website
- July 1, 2016 – staff submitted legal ad to the Paper to run for 4 consecutive weeks
  - July 8, 2016 – first week legal ad
  - July 15, 2016 – second week legal ad
  - July 22, 2016 – third week legal ad
  - July 29, 2016 – fourth week legal ad
- July 1, 2016 – large annexation sign posted on the property
- July 1, 2016 – staff mailed Certified Packets to relevant taxing districts
- July 21, 2016 – applicant mailed letters to surrounding property owners

Aug 8, 2016

Town Board – memo – Weakland Annexation and Zoning – Public Hearing and 1<sup>st</sup> Reading

**Enclosures:** Ordinance No. 2016-1523  
Resolution No. 2016-56  
Annexation Petition  
Weakland Annexation Plat  
Staff PowerPoint

pc: Pat Weakland, applicant

TOWN OF WINDSOR

ORDINANCE NO. 2016 - 1523

AN ORDINANCE APPROVING THE WEAKLAND ANNEXATION TO THE TOWN OF WINDSOR PURSUANT TO THE COLORADO MUNICIPAL ANNEXATION ACT OF 1965

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality, with all powers and authority vested under Colorado law; and

WHEREAS, the Town Clerk has received an Annexation Petition dated November 6, 2015, seeking annexation of certain real property described therein and proposed as the “Weakland Annexation to the Town of Windsor”; and

WHEREAS, the Town has complied in all respects with the requirements of law, including conducting required public hearings pursuant to statutory notice and making required findings of fact, which findings are incorporated herein by this reference; and

WHEREAS, following public hearing, the Planning Commission has recommended the approval of the Weakland Annexation to the Town of Windsor; and

WHEREAS, based upon the record and the findings of fact previously made, the Town Board has determined that no election is required for annexation; and

WHEREAS, the proposed Weakland Annexation to the Town of Windsor is depicted and legally-described in the attached Annexation Map, which is incorporated herein by this reference as if set forth fully; and

WHEREAS, the Town Board is prepared to approve the Weakland Annexation as provided in Title 31, Article 12 of the Colorado Revised Statutes.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

**Section 1.** The Weakland Annexation to the Town of Windsor, as depicted and legally-described in Exhibit A hereto, is hereby approved.

**Section 2.** The Town Clerk shall comply with the requirements of § 31-12-113 (2) (a), C.R.S.

Introduced, passed on first reading, and ordered published this 8<sup>th</sup> day of August, 2016.

TOWN OF WINDSOR, COLORADO

By \_\_\_\_\_  
Kristie Melendez, Mayor

ATTEST:

\_\_\_\_\_  
Patti Garcia, Town Clerk

Introduced, passed on second reading, and ordered published this 22<sup>nd</sup> day of August, 2016.

TOWN OF WINDSOR, COLORADO

By \_\_\_\_\_  
Kristie Melendez, Mayor

ATTEST:

\_\_\_\_\_  
Patti Garcia, Town Clerk

Exhibit A

DESCRIPTION

A plat of a parcel of land in the TOWN OF WINDSOR, County of Weld, Colorado, located in the Southwest Quarter of Section Eighteen (18), Township Six North (T.6N), Range Sixty-seven West (R.67W.) of the Sixth Principal Meridian (6th P.M.) and more particularly described as follows:

Lot B, Recorded Exemption No. 0807-18-3 RE1425 recorded July 31, 1992 at Reception No. 2298013 of the Records of Weld County Recorder, Excepting therefrom a parcel of land dedicated as Highway Right-of-Way, and being described in Warranty Deed recorded November 6, 2007 at Reception No. 3515899 of the Records of Weld County Recorders, State of Colorado.

Containing 9.868 acres more or less.

TOWN OF WINDSOR

RESOLUTION NO. 2016-56

A RESOLUTION MAKING CERTAIN FINDINGS AND CONCLUSIONS PURSUANT TO SECTION 31-12-110 C.R.S., CONCERNING THE WEAKLAND ANNEXATION TO THE TOWN OF WINDSOR, COLORADO

WHEREAS, the Town Clerk has received a petition seeking annexation of certain real property proposed as the “Weakland Annexation”; and

WHEREAS, pursuant to The Municipal Annexation Act of 1965, the Town Board has previously made certain findings of fact as to whether or not the aforesaid petition is in substantial compliance with the requirements of said Act; and

WHEREAS, on August 8, 2016, the Town Board conducted a public hearing in compliance with Section 13-12-109, C.R.S.; and

WHEREAS, having concluded the public hearing required by Section 13-12-109, C.R.S., the Town Board is prepared to make findings of fact and conclusions with respect to the matters set forth in Section 31-12-110 (1) and (2), C.R.S.

NOW, THEREFORE, IT IS FOUND AND RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

1. The filing of the petition satisfies Section 30 of Article II of the Colorado Constitution is not required.
2. The eligibility requirements for annexation set forth in Section 31-12-104, C.R.S., have been satisfied.
3. The limitations set forth in Section 13-12-105, C.R.S., have been satisfied.
4. The filing of the petition renders unnecessary an election pursuant to the requirements of Section 30(1)(a) of Article II of the Colorado Constitution.
5. No elector petition pursuant to Section 31-12-107 (2), C.R.S., is required.
6. To the extent that additional conditions are necessary or advisable, such conditions shall be set forth in an annexation agreement between the Town and the petition signatories.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 8<sup>th</sup> day of August, 2016.

TOWN OF WINDSOR, COLORADO

---

Kristie Melendez, Mayor

ATTEST:

---

Patti Garcia, Town Clerk

Annexation Petition

C.R.S. 31-12-107(1)

(I, We) the landowner(s) of more than 50% of the territory, excluding public streets and alleys, described as (Lot B of recorded Exemption No. 0807-18-3-RE-1425, being a part of the East ½ of the SW ¼ of section 18, Township 6 North, Range 67 West of the 6<sup>th</sup> P. M.) containing 9.87 acres more or less, allege the following to be true and correct:

The perimeter of the proposed annexation has a distance of 2,831.16 feet, of which 975.4 feet are contiguous to the existing TOWN limits of the TOWN OF WINDSOR. A minimum of 1/6 of the perimeter of the proposed annexation is contiguous to the TOWN OF WINDSOR.

We further allege:

1. It is desirable and necessary that said territory be annexed to the TOWN OF WINDSOR.
2. A community of interest exists between the said territory and THE TOWN OF WINDSOR.
3. Said territory is integrated or capable of being urbanized in the near future.
4. Said territory is integrated or capable of being integrated with the TOWN OF WINDSOR.
5. No Land held in identical ownership is divided into separate parcels unless the owner of said tract has consented in writing or joins in this petition.
6. No land in identical ownership comprises 20 acres and together with improvements had an assessed valuation in excess of \$200,000.00 in the year preceding the filing of this petition.
7. No proceedings for annexation of the territory have been commenced for annexation to another municipality.
8. The signers hereof compromise the landowners of more than 50% of the territory proposed to be annexed exclusive of streets and alleys, and are in fact owners of 100% of the hereinafter described property.

Therefore, the undersigned hereby request that the TOWN OF WINDSOR approved the annexation of the area described above and do herewith pay the required fees.

In addition to the annexation, the undersigned request the zoning of General Commercial (G.C.) for the above described property.

Date	Owners Signature	Mailing address
11-6-15	Pat Weath	6461 Hwy 392   Windsor Co
11/6/15	Amanda Weathland	80550

# WEAKLAND ANNEXATION TO THE TOWN OF WINDSOR

Being a Part of Lot B, Recorded Exemption No. 0807-18-3 RE-1425,  
Situate in the Southwest Quarter of Section 18, Township 6 North, Range 67 West of the 6th P.M.,  
County of Weld, State of Colorado

**DESCRIPTION**

A plot of a parcel of land in the TOWN OF WINDSOR, County of Weld, Colorado, located in the Southwest Quarter of Section Eighteen (18), Township Six North (T.6N), Range Sixty-seven West (R.67W.) of the Sixth Principal Meridian (6th P.M.) and more particularly described as follows:

Lot B, Recorded Exemption No. 0807-18-3 RE1425 recorded July 31, 1992 at Reception No. 2298013 of the Records of Weld County Recorder, Excepting therefrom a parcel of land dedicated as Highway Right-of-Way, and being described in Warranty Deed recorded November 6, 2007 at Reception No. 3515899 of the Records of Weld County Recorder, State of Colorado.

Containing 9.868 acres more or less.

**ACKNOWLEDGEMENT OF OWNERSHIP INTEREST**

Know all men by these presents that the undersigned, being all the owners, lienholders, and holders of any ownership interest as defined by the Town of Windsor, of the land described hereon, have caused such land to be annexed and master planned as indicated on this plot under the name of WEAKLAND ANNEXATION. In compliance with Town of Windsor regulations and by contractual agreement, the landowners shall bear all expenses involved in improvements.

In witness whereof, we have hereunto set our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**OWNER**

By: \_\_\_\_\_ By: \_\_\_\_\_  
Patrick G Weakland Amanda J Weakland

**NOTARIAL CERTIFICATE**

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )  
The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by Patrick G Weakland and Amanda J Weakland.  
Witness my hand and official seal. (SEAL)  
My commission expires \_\_\_\_\_  
Notary Public

**BASIS OF BEARINGS AND LINEAL UNIT DEFINITION**

Assuming the South line of the Southwest Quarter of Section 18, T.6N., R.67W., as bearing South 89°16'30" West, with all other bearings contained herein relative thereto.

The lineal dimensions as contained herein are based upon the "U.S. Survey Foot."



**VICINITY MAP**  
SCALE: 1"=1000'

**ENGINEERING DEPARTMENT APPROVAL**

Approved this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Director of Engineering

**PLANNING COMMISSION APPROVAL**

Approved this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Chairman,  
Windsor Planning Commission

**PLANNING DEPARTMENT APPROVAL**

Approved this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Director of Planning

**TOWN MANAGER'S APPROVAL**

Approved this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Town Manager

**PUBLIC WORKS DEPARTMENT APPROVAL**

Approved this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Director of Public Works

**SURVEYOR'S CERTIFICATE**

I certify that this plot accurately represents the results of a survey made by me or under my direct supervision.  
I further state that not less than one-sixth of the perimeter of the area proposed to be annexed is contiguous to the boundary line of the Town of Windsor, County of Weld, State of Colorado.

## PRELIMINARY

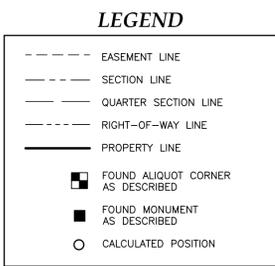
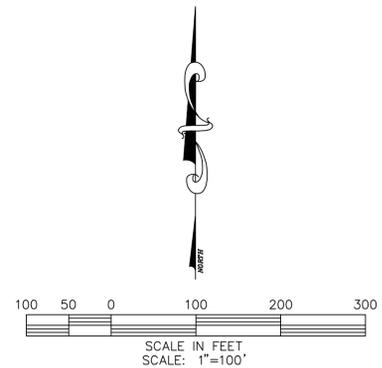
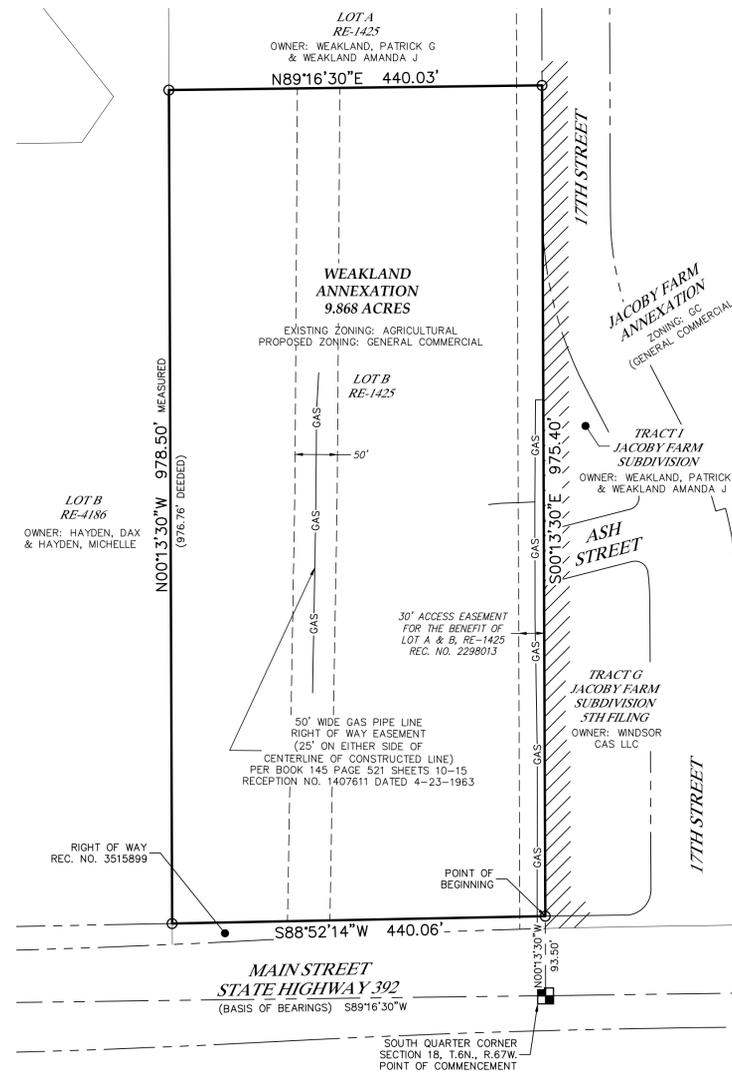
Lawrence S. Pepek - On Behalf Of King Surveyors  
Colorado Registered Professional  
Land Surveyor #132642

**MAYOR'S CERTIFICATE**

This is to certify that an annexation map of the property described herein was approved by Ordinance No. \_\_\_\_\_ of the Town of Windsor passed and adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, A.D. and that the Mayor of the Town of Windsor, as authorized by said ordinance, on behalf of the Town of Windsor, hereby acknowledges and adopts the said annexation map upon which this certificate is endorsed for all purposes indicated thereon.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest: \_\_\_\_\_  
Town Clerk



**NOTICE**  
According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon. (13-80-105 C.R.S. 2012)

**TITLE COMMITMENT NOTE**  
At the request of our client, recorded rights-of-way and easements were not researched and only those easements that were discovered during research to determine the property boundary are shown hereon. (38-51-106 C.R.S. 1994)

**NOTICE OF OTHER DOCUMENTS**  
All persons take notice that certain documents have been executed pertaining to this development, which create certain rights and obligations of the development, the developer and/or subsequent owners of all or portions of the development site, many of which obligations constitute promises and covenants that run with the land. These documents are of record and are on file with the director of planning of the Town of Windsor and should be closely examined by all persons interested in purchasing any portion of the development site.

CONTIGUOUS BOUNDARY = 975.40 L.F.  
TOTAL BOUNDARY = 2833.99 L.F.  
RATIO = 1 : 2.906  
AREA = 9.868 ACRES

////// DENOTES CONTIGUOUS BOUNDARY

DATE:	9/28/2015
FILE NAME:	2015914ANX
SCALE:	1"=100'
DRAWN BY:	CSK
CHECKED BY:	LSP

**KING SURVEYORS**  
650 E. Garden Drive | Windsor, Colorado 80550  
phone: (970) 686-5011 | email: info@KingSurveyors.com



REVISIONS:	DATE:
REVISED NAME & ADDED GAS LINE	3/25/16

**WEAKLAND ANNEXATION**  
FOR  
**PATRICK WEAKLAND**  
6461 STATE HIGHWAY 392  
WINDSOR, CO 80550

PROJECT #:  
2015914

**1**  
SHEET 1 OF 1

# Weakland Annexation

Paul Hornbeck, Senior Planner

August 8, 2016

Town Board



# Annexation

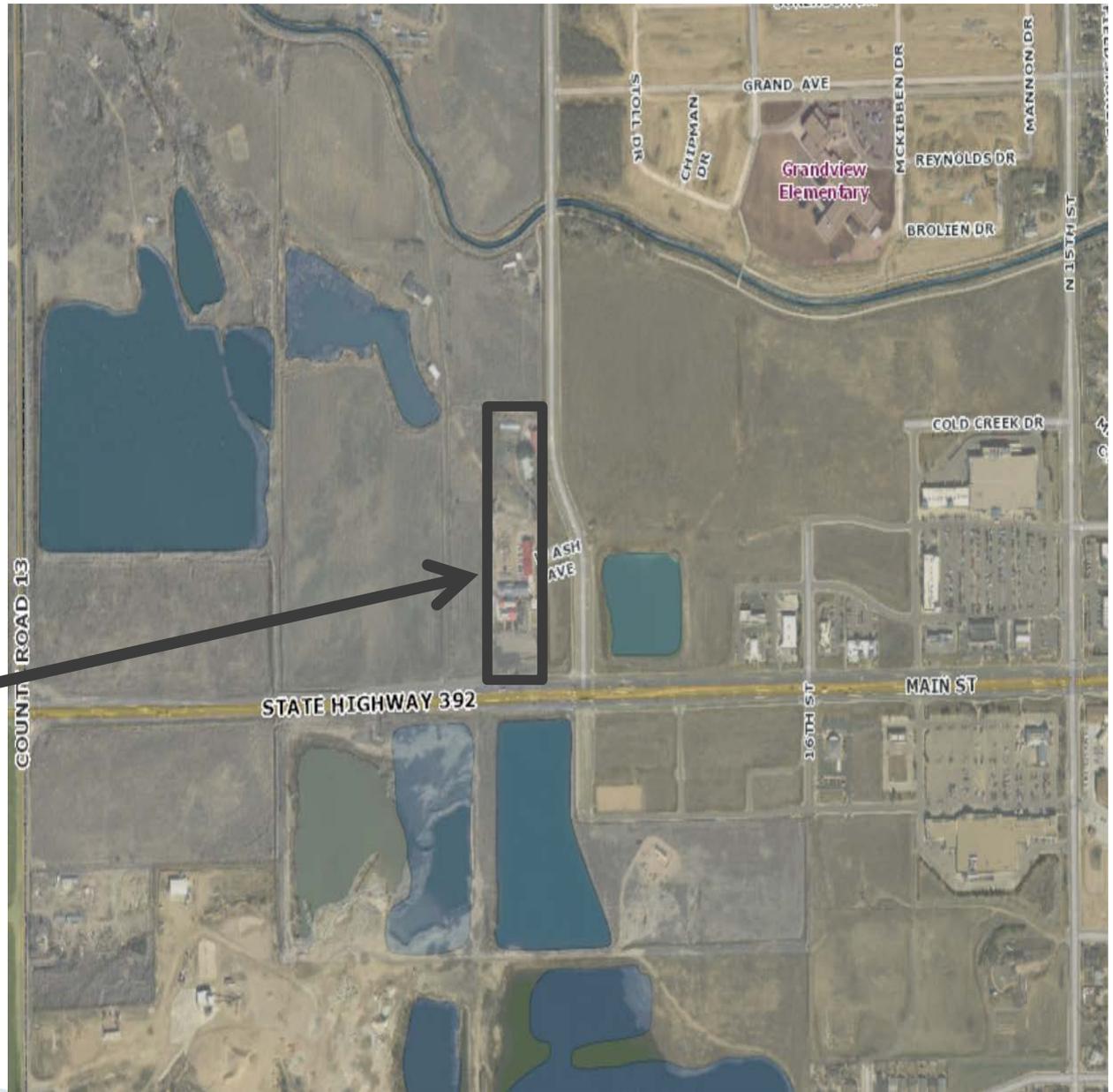
Article I of Chapter 15 of the Municipal Code outlines the purpose and procedures of the Annexation process, including:

## **Sec. 15-1-10. Purpose.**

*The purpose of this Article is to establish a procedure to bring land under the jurisdiction of the Town in compliance with the Colorado Municipal Annexation Act of 1965, as amended.*

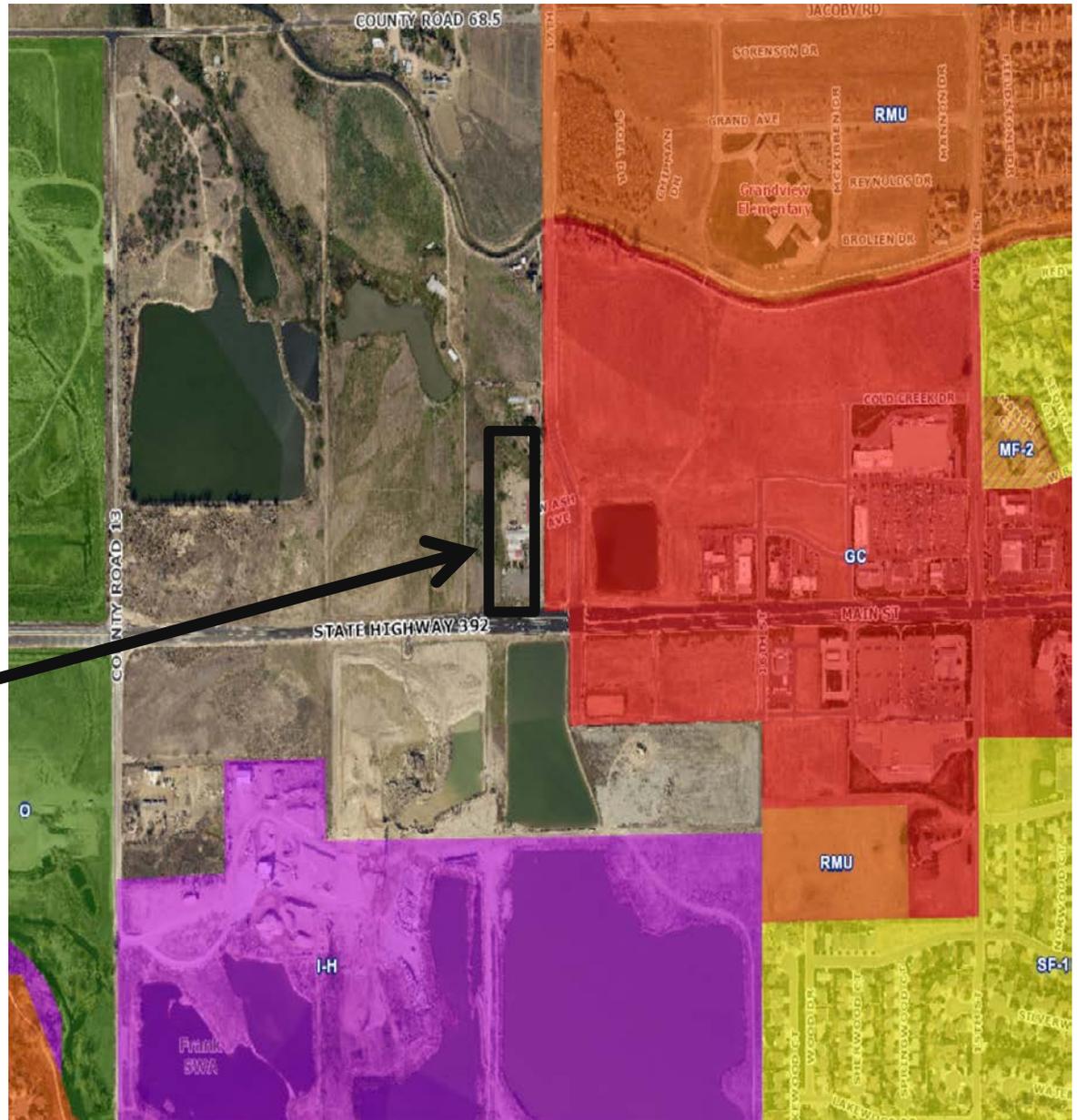
# Site Vicinity Map

Site Location

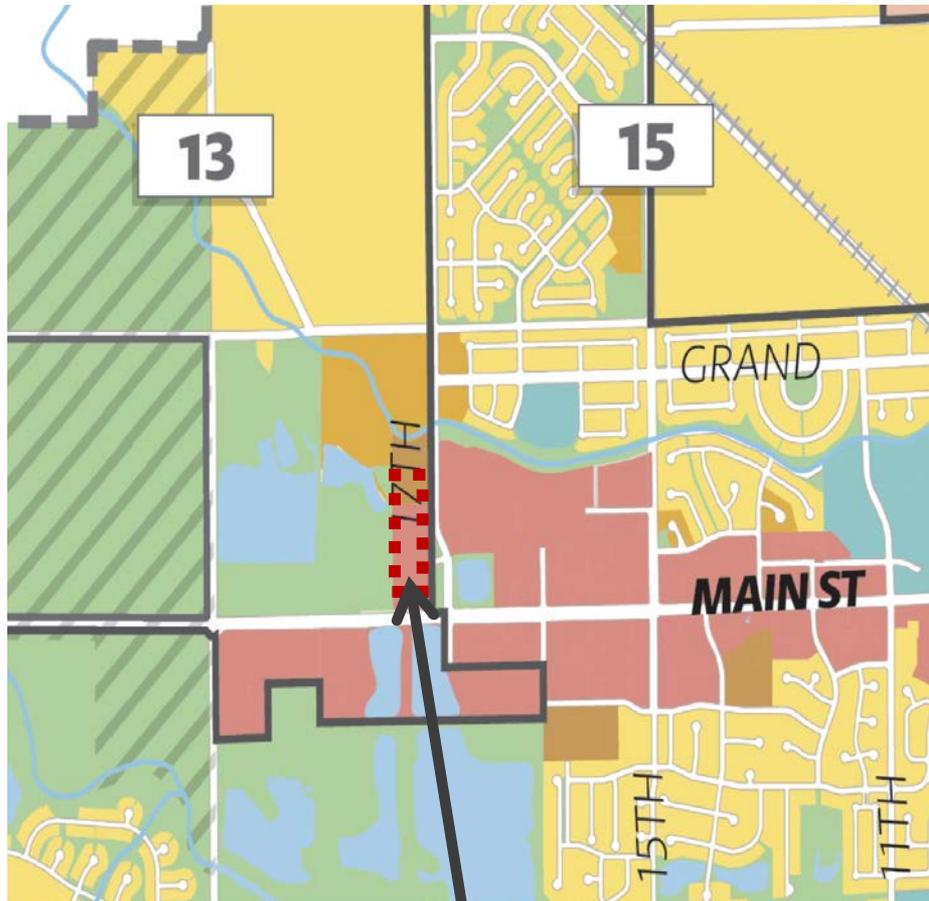


# Site Proximity Zoning Map

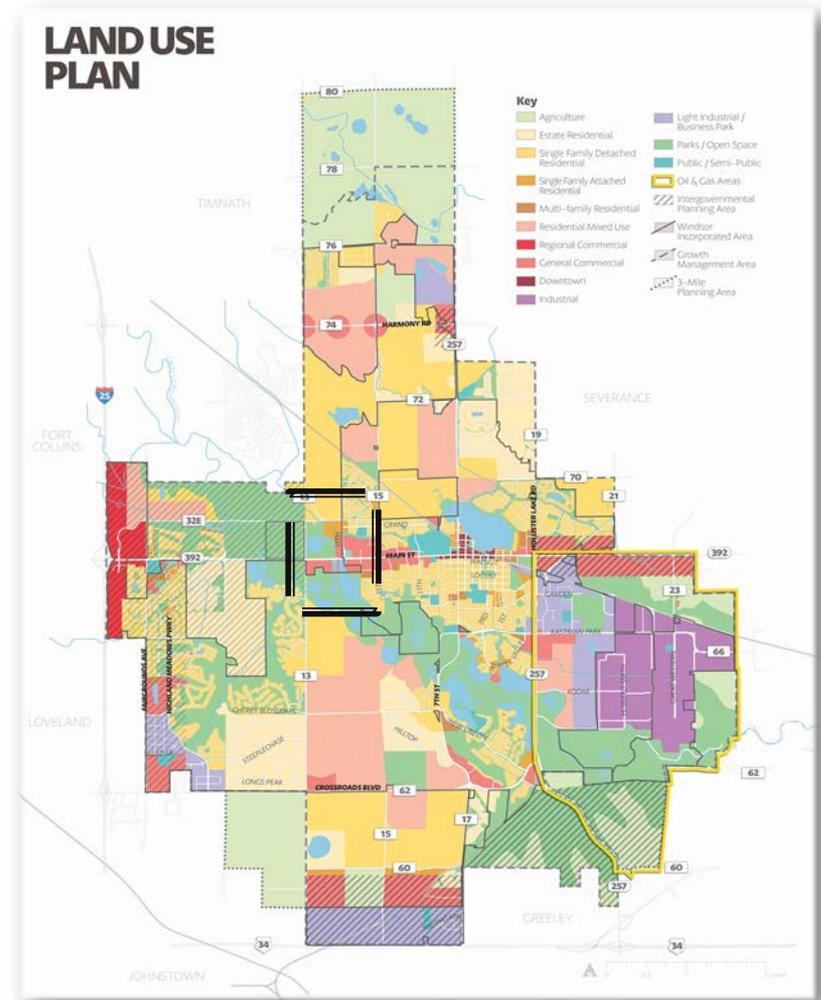
Proposed Zoning – General Commercial (GC)



# Land Use Plan



Subject Property



# Annexation Plat

## WEAKLAND ANNEXATION TO THE TOWN OF WINDSOR

Being a Part of Lot B, Recorded Exemption No. 0807-18-3 RE-1425,  
Situate in the Southwest Quarter of Section 18, Township 6 North, Range 67 West of the 6th P.M.,  
County of Weld, State of Colorado

### ADDRESS

A part of a parcel of land in the TOWN OF WINDSOR, County of Weld, Colorado, located in the Southwest Quarter of Section Eighteen (18), Township Six North (6N), Range Sixty-seven West (67W) of the Sixth Principal Meridian (6th P.M.) and more particularly described as follows:  
Lot B, Recorded Exemption No. 0807-18-3 RE-1425 recorded July 31, 2007 or Reception No. 220823 of the Records of Weld County Recorder. Excepting therefrom a parcel of land, located on Highway Eighty-Nine (89), and being described in Warranty Deed recorded November 6, 2007 at Reception No. 205269 of the Records of Weld County Recorder, State of Colorado.  
Containing 9.888 acres more or less.

### ACKNOWLEDGMENT OF OWNERSHIP INTEREST

None of men by these presents that the undersigned, being of the owners, holders, and holders of any separate interest as defined by the Town of Windsor, of the land described herein, have caused such land to be annexed and master process as indicated on this plat under the name of WEAKLAND ANNEXATION, in compliance with Town of Windsor regulations and by contractual agreement, the landowners and/or of expenses involved in improvements.

In witness whereof, we hereunto set our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

### OWNER

By: Patrick C Medland By: Amanda J Medland

### NOTARIAL CERTIFICATE

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Patrick C Medland and Amanda J Medland.

Whose my hand and official seal. (SEAL)

My commission expires \_\_\_\_\_

Nancy Public

### BASIC MEASUREMENTS AND LINEAL UNIT INFORMATION

Assuming the South line of the Southwest Quarter of Section 18, T.6N., R.67W., as bearing South 89°12'00" West, with all other bearings contained herein relative thereto.

The lineal dimensions on contained herein are based upon the "U.S. Survey Foot."



VICINITY MAP  
SCALE: 1"=1000'

### ENGINEERING DEPARTMENT APPROVAL

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Director of Engineering

### PLANNING COMMISSION APPROVAL

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Chairman,  
Windsor Planning Commission

### CLERKING DEPARTMENT APPROVAL

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Director of Planning

### TOWN MANAGER'S APPROVAL

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Town Manager

### PUBLIC WORKS DEPARTMENT APPROVAL

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Director of Public Works

### SURVEYOR'S CERTIFICATE

I certify that this plat accurately represents the results of a survey made by me or under my direct supervision.

I further state that not less than one-third of the perimeter of the area proposed to be annexed is contiguous to the boundary line of the Town of Windsor, County of Weld, State of Colorado.

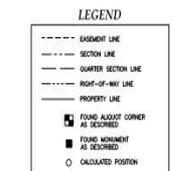
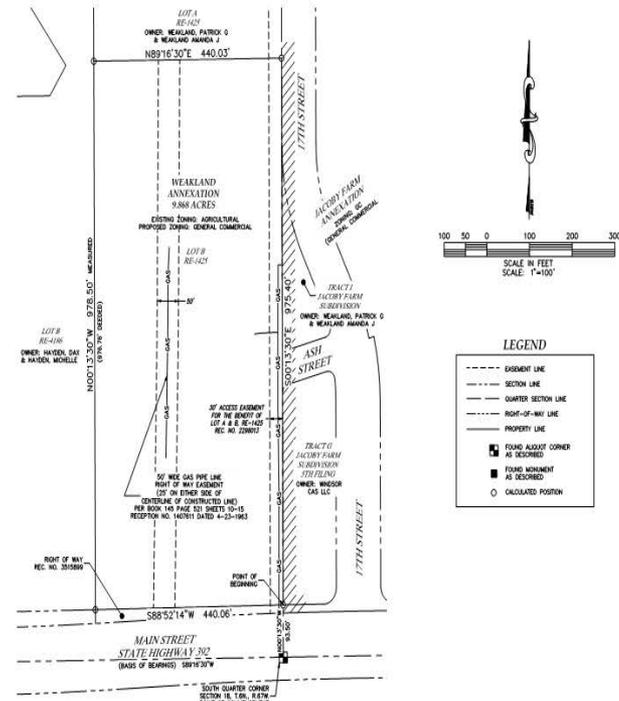
### PRELIMINARY

Laurance S. Paup - On Behalf of King Surveyors  
Colorado Registered Professional  
Land Surveyor #3542

### MAKER'S CERTIFICATE

This is to certify that an annexation map of the property described herein was approved by Ordinance No. \_\_\_\_\_ of the Town of Windsor passed and adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, A.D., and that the Mayor of the Town of Windsor, as authorized by said ordinance, on behalf of the Town of Windsor, hereby acknowledges and attests the said annexation map upon which this certificate is endorsed for all purposes indicated thereon.

Mayor \_\_\_\_\_ ATTEST: \_\_\_\_\_  
Town Clerk



**NOTE**  
According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown herein. (13-80-108 C.R.S. 2012)

**DISCLAIMER**  
At the request of our client, recorded rights-of-way and easements were not researched and only those easements that were documented during research to determine the property boundary are shown herein. (20-01-108 C.R.S. 1094)

**NOTICE OF OTHER DOCUMENTS**  
All persons take notice that certain documents have been executed pertaining to this development, which create certain rights and obligations of the development, the developer and/or subsequent owners of all or portions of the development, any of which obligations constitute promises and covenants that run with the land. These documents are of record and are on file with the director of planning of the Town of Windsor and should be reviewed by all persons interested in purchasing any portion of the development site.

CONTIGUOUS BOUNDARY = 975.40 L.F.  
TOTAL BOUNDARY = 2833.99 L.F.  
RATIO = 1 : 2.906  
AREA = 9.888 ACRES

/////// DENOTES CONTIGUOUS BOUNDARY

DATE: 8/28/2015  
FILE NAME: 201518ANNX  
SCALE: 1"=100'  
DRAWN BY: CSK  
CHECKED BY: LSP

**KING SURVEYORS**  
650 E. Garden Drive | Windsor, Colorado 80550  
phone: (970) 686-5011 | email: info@KingSurveyors.com

DATE	BY	REVISIONS

WEAKLAND ANNEXATION  
PATRICK WEAKLAND  
6461 STATE HIGHWAY 392  
WINDSOR, CO 80550

PROJECT #: 2015184

**1**

SHEET 1 OF 1

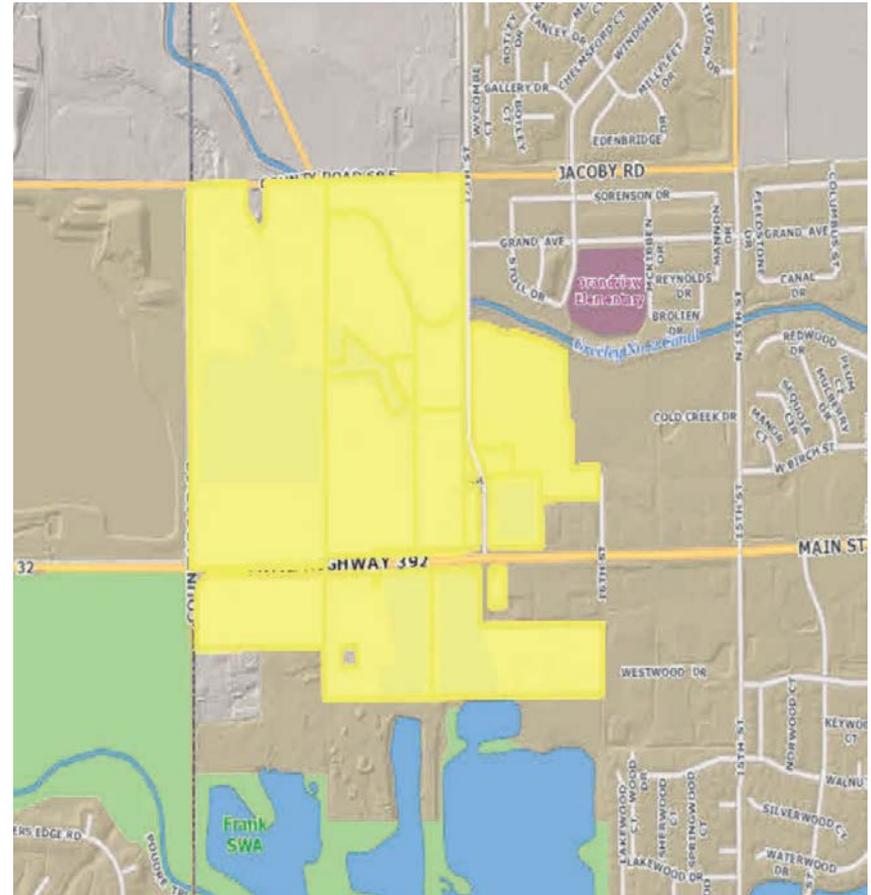
# Annexation Recommendation

At their August 3, 2016, regular meeting the Planning Commission forwarded a recommendation of approval of the Weakland Annexation and zoning designation

# Notification Area

Public Hearing notifications for Planning Commission and Town Board public hearings were as follows:

- ▶ July 8, 2016 – public hearing notice published on the Town website
- ▶ July 1, 2016 – staff submitted legal ad to the Paper to run for 4 consecutive weeks
  - July 8, 2016 – first week legal ad
  - July 15, 2016 – second week legal ad
  - July 22, 2016 – third week legal ad
  - July 29, 2016 – fourth week legal ad
- ▶ July 1, 2016 – large annexation sign posted on the property
- ▶ July 1, 2016 – staff mailed Certified Packets to relevant taxing districts
- ▶ July 21, 2016 – applicant mailed letters to surrounding property owners



# Annexation

Staff requests that the following be entered into the record:

- ▶ Application and supplemental materials
- ▶ Staff memorandum and supporting documents
- ▶ All testimony presented during the Public Hearing
- ▶ Recommendation



## MEMORANDUM

**Date:** August 8, 2016  
**To:** Mayor & Town Board  
**Via:** Kelly Arnold, Town Manager  
Scott Ballstadt, AICP, Director of Planning  
**From:** Paul Hornbeck, Senior Planner  
**Subject:** Site Plan Presentation – Weakland Annexation – Windsor Gardener/High Hops Brewery, Pat and Amanda Weakland, applicants  
**Location:** 6461 SH 392 (approximately 130 feet west of 17<sup>th</sup> Street at the northwest corner of SH 392 & 17<sup>th</sup> Street)  
**Item #:** C.4

### **Background:**

The applicants, Mr. Pat Weakland and Mrs. Amanda Weakland, are proposing a site development associated with the Weakland Annexation. The proposed zoning for the site is General Commercial (GC) and is surrounded by other commercially zoned property.

The development proposal includes:

- Construction of a new 10,200 square foot brew house
- Construction of a new 3,735 square foot greenhouse
- Paving of the existing gravel parking area and driveway

The current presentation is intended for the Town Board's information. Should the Town Board have any comments or concerns pertaining to this project, please refer such comments to staff during the presentation so that they may be addressed during staff's review of the project. The site plan will be reviewed and approved administratively by staff, however, if the project review process reveals issues that cannot be resolved between the applicant and staff, the site plan will be brought back to the Planning Commission and Town Board for review.

### **Conformance with Comprehensive Plan:**

The application is consistent with the following goal and objectives of the Commercial & Industrial Areas Framework Plan of the Comprehensive Plan:

#### **Goal:**

*Maintain the character of the community while accommodating future growth that is fiscally and environmentally responsible.*

#### **Objectives:**

1. *Prioritize new growth in areas currently served by Town infrastructure and services.*

### **Conformance with Vision 2025:**

The proposed application is consistent with various elements of the Vision 2025 document, particularly the chapter on Economic Vitality.

### **Notification:**

Aug 8, 2016  
Town Board – memo – Weakland Site Plan Presentation

The Municipal Code does not require notification as this item is for presentation purposes

**Recommendation:**

No recommendation as this item is for presentation purposes.

**Enclosures:**

application materials  
staff PowerPoint

pc: Pat and Amanda Weakland, applicants

Pat and Amanda Weakland  
6461 Hwy 392  
Windsor, CO 80550

November 16, 2015

Town of Windsor  
Planning Department  
301 Walnut Street  
Windsor, CO 80550

This letter is to address the narrative requirement for land use of the Weakland Annexation.

This land will continue to be used for a retail greenhouse, agricultural farm and growing range for the greenhouse and a brewery.

We plan to expand the greenhouse and add a production brewery on site. We will continue to have events and festivals. A commercial kitchen is planned for the expansion which will allow us to obtain a tavern or brewpub license and serve food. Room for a cidery and/ or distillery is included .

We currently employ 14 full time people with a projection of 30 in the next few years.

Due to the nature of a production facility, traffic will not change significantly from current numbers.

Pat and Amanda Weakland

# Site Plan Presentation

## Weakland Annexation Site Plan

(High Hops Brewery/Windsor Gardner – 6461  
SH 392)

Paul Hornbeck, Senior Planner  
August 8, 2016  
Town Board

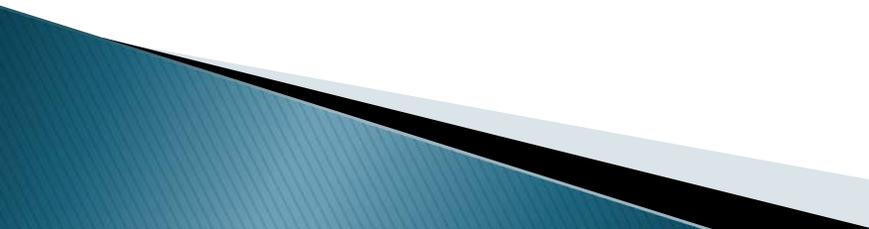


# Qualified Commercial & Industrial Site Plan

Article IX of Chapter 17 of the Municipal Code outlines the purpose and procedures of the Qualified Commercial & Industrial Site Plan process, including:

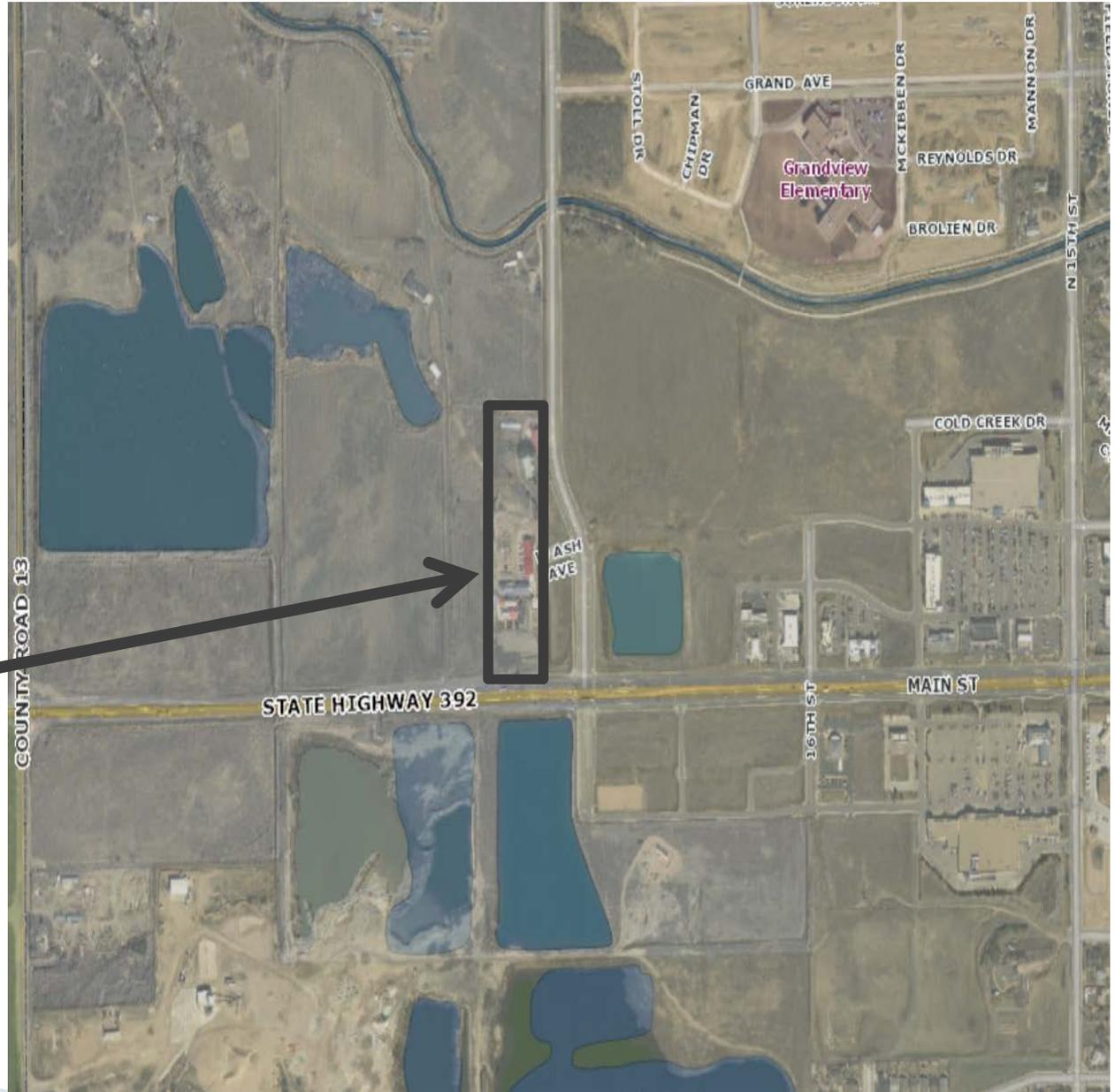
## **Sec. 17-9-10. Purpose.**

“Commercial and industrial site plans proposed to be developed on lots that have either previously been subdivided or are presently being subdivided as part of a minor subdivision shall qualify for administrative site plan review in accordance with the requirements of this Section.”



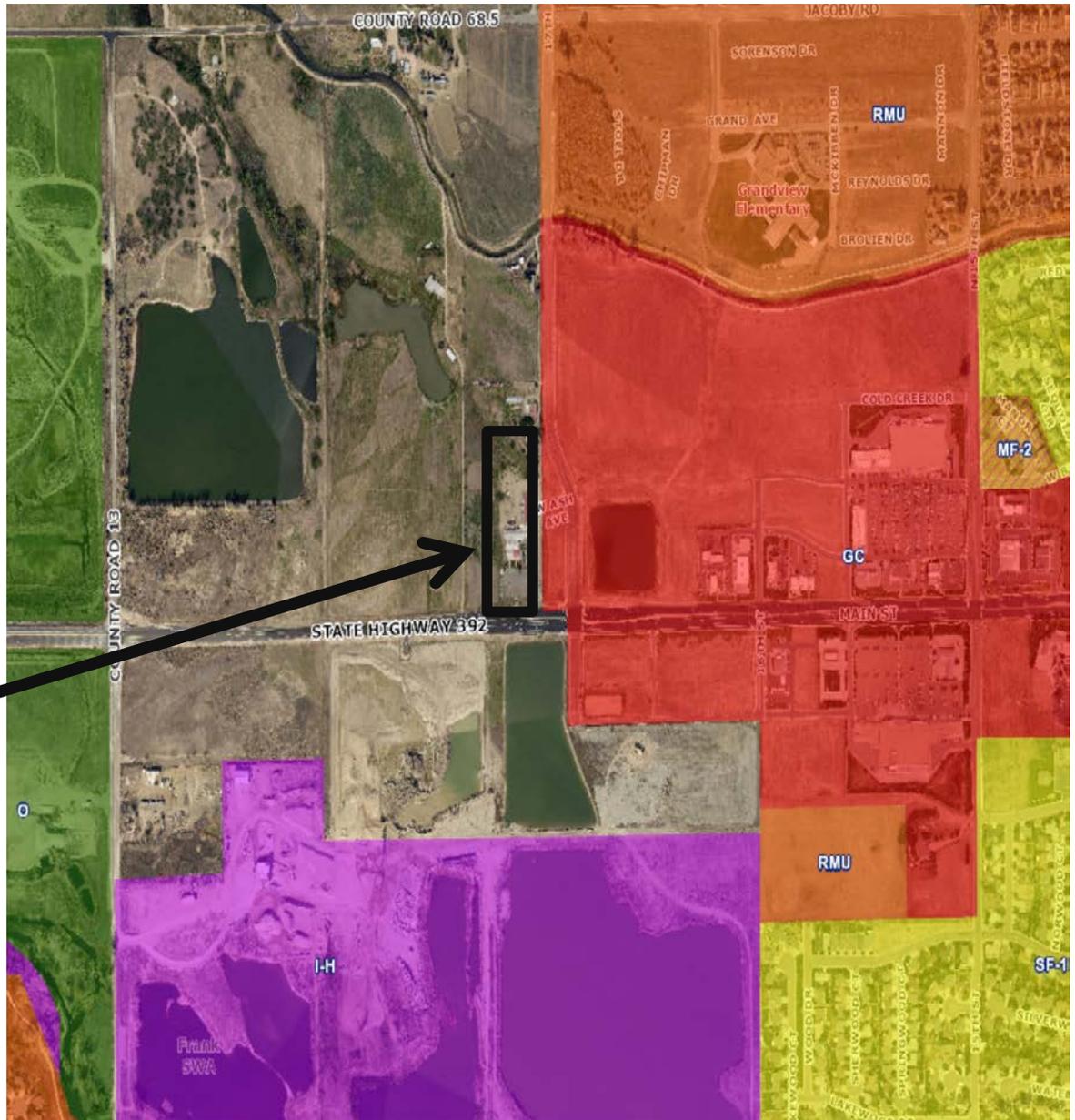
# Site Vicinity Map

Site Location



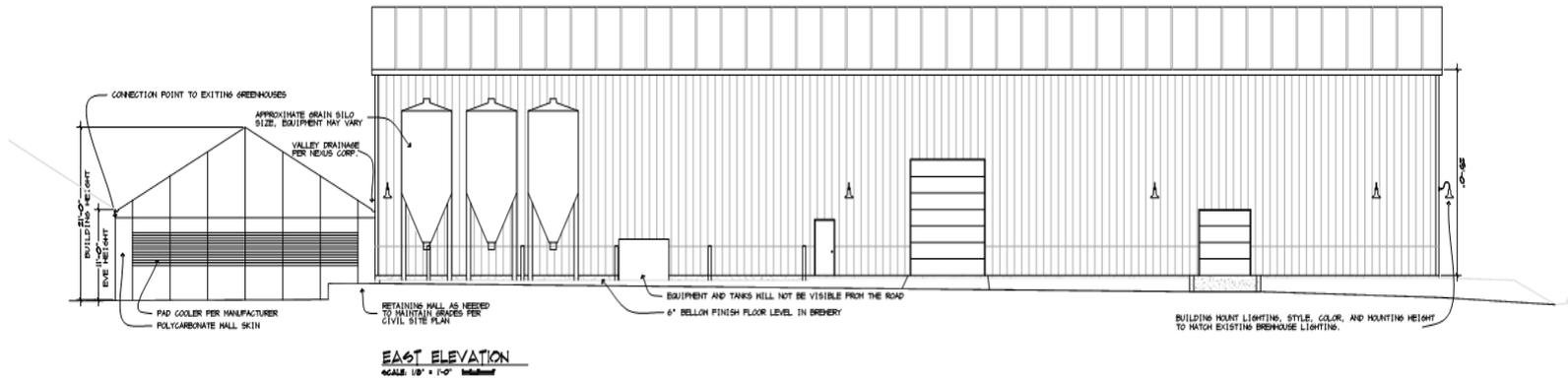
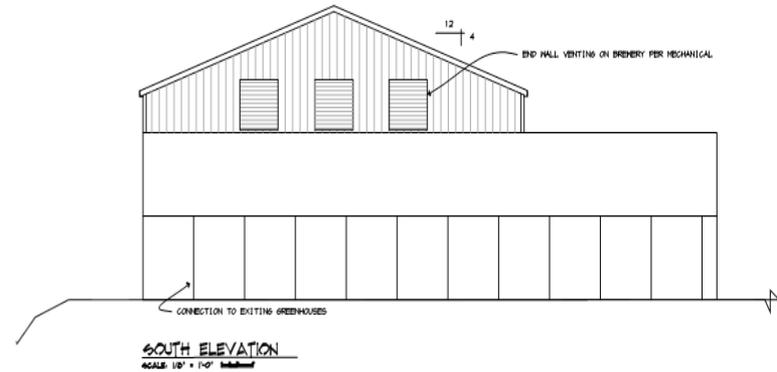
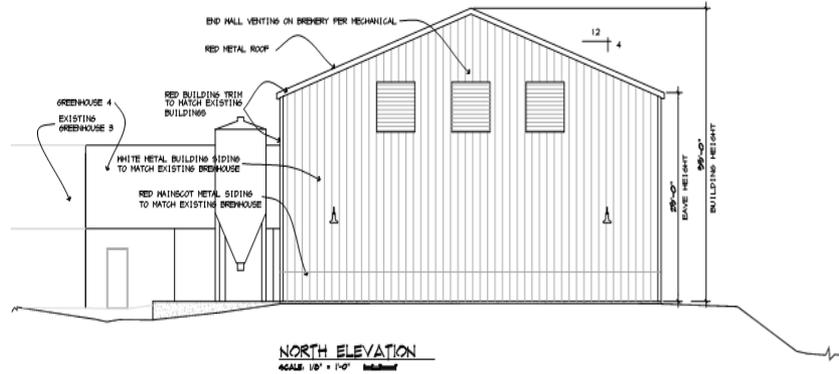
# Site Proximity Zoning Map

Proposed Zoning – General Commercial (GC)

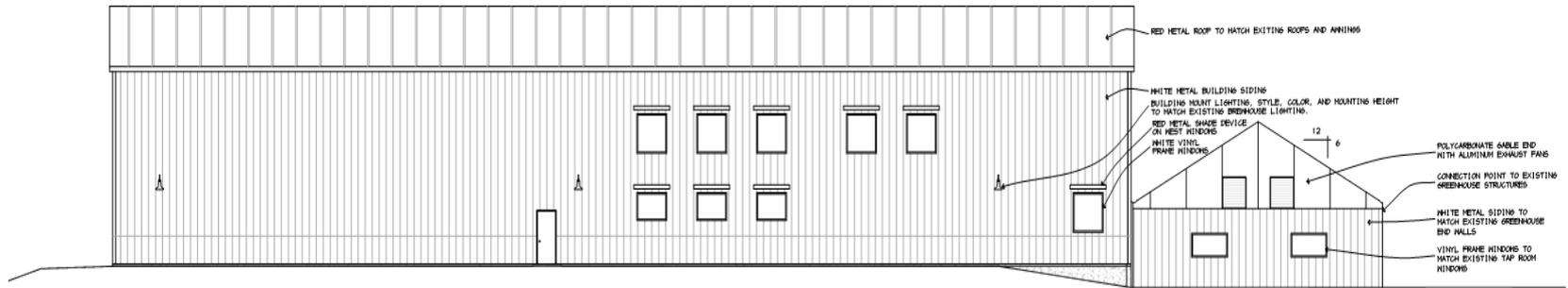




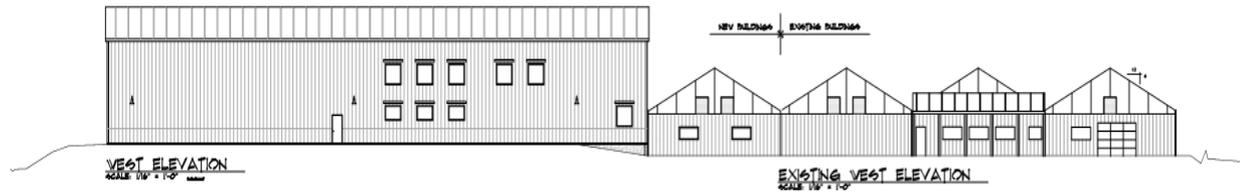
# Building Elevations



# Building Elevations



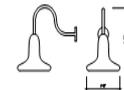
**WEST ELEVATION**  
SCALE: 1/8" = 1'-0"



**WEST ELEVATION**  
SCALE: 1/8" = 1'-0"

**EXISTING WEST ELEVATION**  
SCALE: 1/8" = 1'-0"

**EXTERIOR MOUNTED LIGHT FIXTURE**  
TO SCALE



ALL LIGHTING IS EXTERIOR MOUNTED.  
ALL LIGHTING IS TO MATCH EXISTING LIGHTING.  
ALL LIGHT FIXTURES ARE TO BE INSTALLED ON THE OUTSIDE OF THE BUILDING.



## MEMORANDUM

**Date:** August 8, 2016  
**To:** Mayor & Town Board  
**Via:** Kelly Arnold, Town Manager  
Scott Ballstadt, AICP, Director of Planning  
**From:** Paul Hornbeck, Senior Planner  
**Subject:** Public Hearing – Conditional Use Grant to allow expansion of telecommunications facilities in the Limited Industrial (IL) zone district – Universal Forest Products West Annexation – Verizon Wireless, applicant; Rachel Long, Retherford Enterprises, Inc., applicant’s representative  
**Location:** 25 Walnut Street  
**Item #:** C.5 C.6

### **Background:**

The applicant, Verizon Wireless, represented by Ms. Rachel Long of Retherford Enterprises, Inc., is requesting a Conditional Use Grant (CUG) to allow for the expansion of telecommunications facilities in the Heavy Industrial (IH) zone district. This proposal is to add a new “H” frame structure on the top of the existing grain elevator and to relocate a telecommunications cable from the interior of the structure to the exterior of the structure.

Section 16-7-50 of the Municipal Code lists the following requirements for approval of a conditional use grant, with staff analysis below:

***(a) Approval of a conditional use grant shall be based on the evaluation of such factors as the following:***

***(1) The character and quality of the area in which the use will be located.***

The areas surrounding the use are a mix of residential, industrial and a public park. The facilities will be co-located with a number of existing telecommunications facilities on the structure.

***(2) The physical appearance of the use, including suitability of architectural and landscaping treatment.***

Mitigation proposed as conditions of approval should minimize visual impacts of the proposal.

***(3) Appropriate location of the building or buildings on the lot.***

Not applicable; no new buildings are proposed.

***(4) Adequate provision of parking, loading and circulation facilities.***

Not applicable; as no new parking or circulation is needed.

***(5) Potential effect of the use upon off-site vehicular and pedestrian traffic circulation, with particular reference to potential traffic congestion.***

Not applicable; the use will not generate additional traffic.

***(6) Potential effect of the use on storm drainage in the area.***

Not applicable; no new impervious surfaces are proposed.

**(7) Adequacy of planting screens where necessary.**

Not applicable; plantings would not be able to screen the additional equipment. .

**(8) Provision of operational controls where necessary to avoid hazardous conditions or eliminate potential air or water pollutants or other noxious influences.**

Not applicable; no hazardous conditions or potential air or water pollutants have been identified.

**(9) The general compatibility of the proposed use with the area in which it is to be located.**

In order to maximize the compatibility of the use, the color of proposed improvements should match the existing structure. External cables should also be colored to match the building and should be located on the elevator portion of the structure rather than the silos.

**Conformance with Comprehensive Plan:**

This type of proposal is not discussed in the Comprehensive Plan.

**Conformance with Vision 2025:**

The proposal complies with the following goal/strategy of the Infrastructure section of the Vision 2025 document:

*Goal 3: Provide abundant, modern, affordable utilities for Windsor.*

*Strategy: Continue to cooperate and partner with private utility providers to furnish modern utility services to Windsor residents*

**Recommendation:**

At their August 3, 2016 regular meeting, the Planning Commission forwarded a recommendation of approval of the conditional use grant with the following conditions:

1. New equipment and structures shall be painted to match the existing structure
2. External cables shall be colored to match the building and shall be mounted on the elevator portion of the building rather than the silos.

**Notification:**

The following notifications were completed in accordance with the Municipal Code:

Public Hearing notifications for Planning Commission and Town Board public hearings were as follows:

- July 19, 2016 - affidavit of letters mailed to the adjacent property owners
- July 12, 2016 - property posted with a notification sign
- July 15, 2016 - legal notice posted on the Town of Windsor website
- July 15, 2016 - legal ad published in the Tribune

**Enclosures:** application materials  
staff PowerPoint

pc: Rachel Long, Retherford Enterprises, Inc.

**Project Description:**

Verizon Wireless is proposing upgrades to its existing telecommunications facility at 25 East Walnut Street. The facility is collocated on a 133' sugar silo owned by Amalgamated Sugar Company. The silo is located in an I-8 zone district. The adjacent property uses consist of a public storage facility to the north, Chimney Park to the south, industrial uses to the east and single family residences to the west.

Verizon Wireless' existing facility consists of three (3) sectors of four (4) antennas mounted on top of the penthouse on the silo, a base station equipment shelter and back-up generator located on the ground, and cabling running up the silo interior to the antennas. The elevation of the penthouse is 133' and Verizon Wireless' antenna tips are at 139'.

Upgrades to the facility are being proposed in order to bring the site up-to-date with the latest technology. These upgrades include removing and replacing six (6) existing antennas with upgraded models utilizing the existing antenna mounts. In addition, a new 4'-4" x 4'-4" x 5'-4" H-frame is proposed on the penthouse rooftop, behind the antennas. The H-frame is required to mount ancillary equipment consisting of nine (9) remote radio heads to enhance antenna reception and two (2) OVP units for cable distribution and surge protection. Two (2) lines of hybridflex cabling will be added from the base station equipment to the H-frame configuration. The overall height of 139' feet will not change with this modification to the site. The H-frame height is below this 139' plane. The H-frame and equipment can be painted to match the existing antennas.

In addition to these modifications the property owner has requested that the existing cabling which runs up the silo interior be moved to the exterior of the silo in order to eliminate the potential for dust build-up which is a possible fire hazard. This cabling, consisting of twelve (12) 1-5/8" coaxial lines and the two (2) proposed hybrid lines, would be mounted to the exterior of the silo on the northwest face in four (4) cable blocks. The cabling can be painted to match the silo color.

This upgrade to the site does not expand the existing use of the facility. The facility is unmanned and under normal conditions is visited approximately once a month by a site technician. This upgrade will not result in additional traffic to the site post-construction or a change to off-site vehicular or pedestrian traffic. No changes are proposed to the existing base-station equipment shelter or ground space; no drainage would be affected with this change. This upgrade would eliminate a potential hazardous condition with regard to the cabling change. This change to the facility is compatible with the site on which it is located and the surrounding area.

# Conditional Use Grant Universal Forest Products West Annexation

(Verizon Wireless – 25 Walnut St)

Paul Hornbeck, Senior Planner

August 8, 2016

Town Board



# Conditional Use Grant

Article VIII of Chapter 16 of the Municipal Code outlines the intent of the Conditional Use Grant process, including:

## **Sec. 16-7-10. Purpose.**

The *conditional use* classification is intended to allow consideration of *uses* which are unique in nature or character and, except as otherwise specifically provided in this Chapter, not specifically included as *uses* by right in any specific zoning districts. It is the specific intent of this Article, except as otherwise specifically provided in this Chapter, to prohibit the granting of *conditional uses* in any zone when such *use* is allowed as a *use* by right in any other zone.

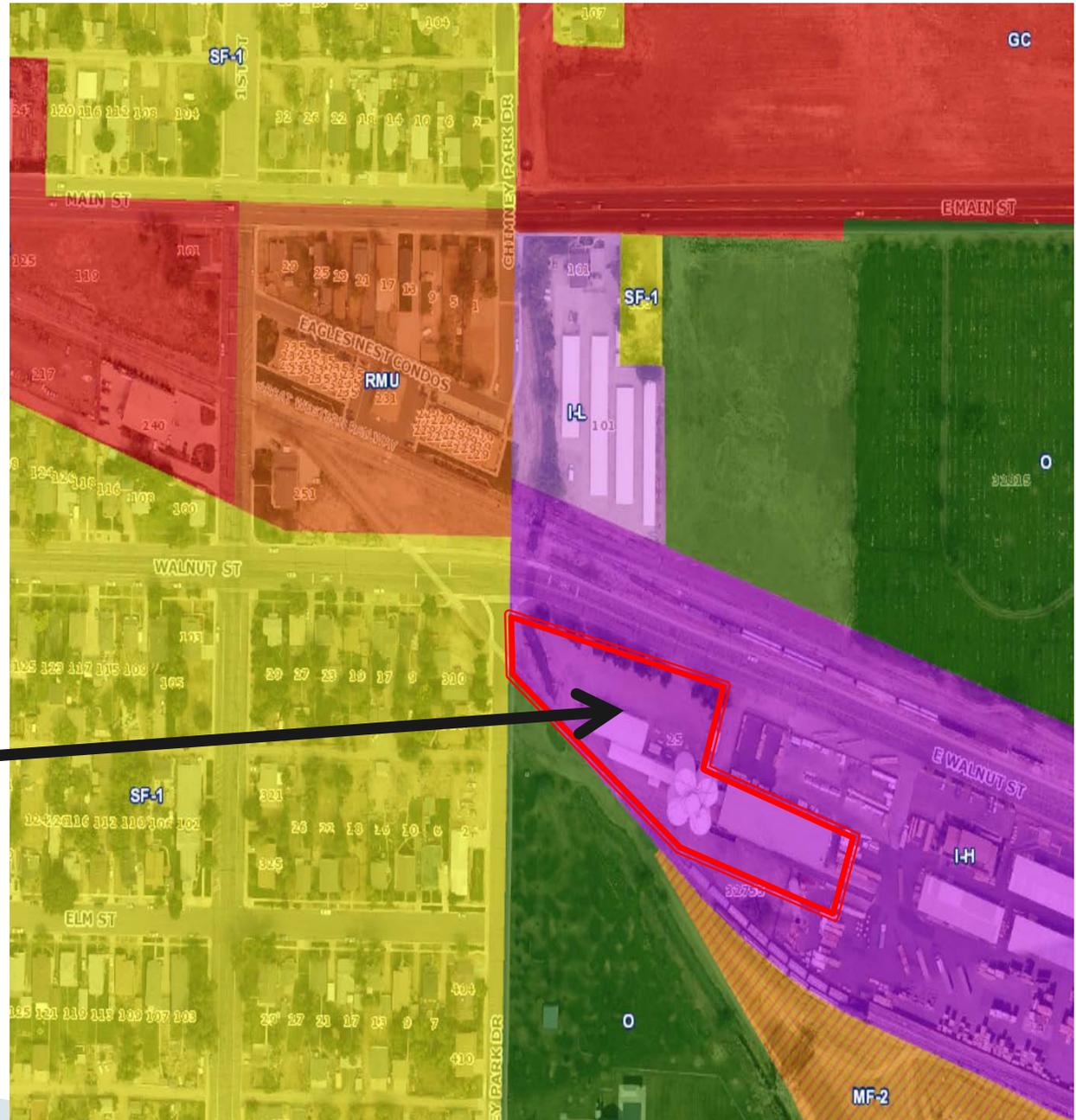
# Site Vicinity Map

Site Location



# Site Proximity Zoning Map

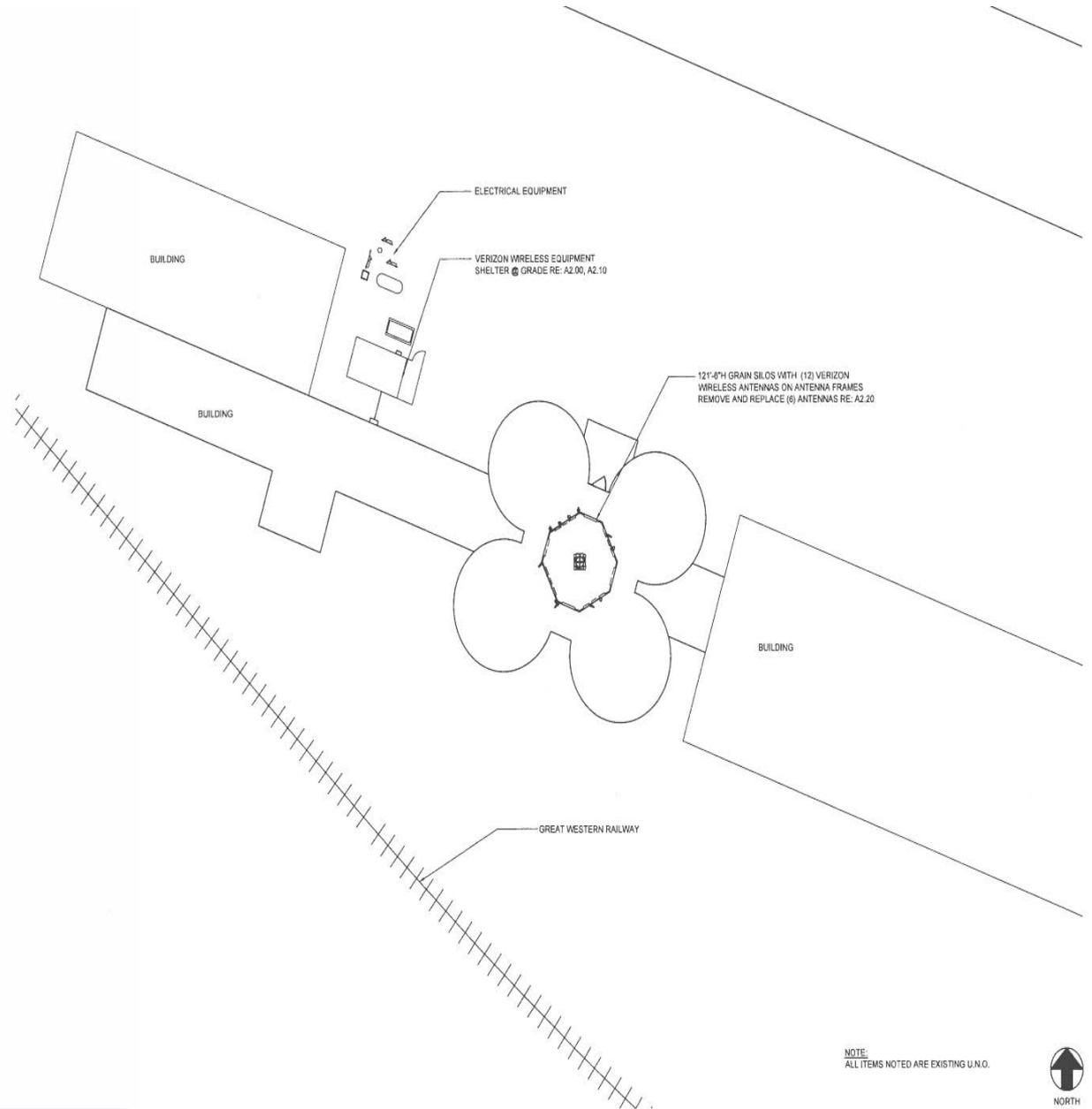
Site Location –  
Zone Heavy  
Industrial (IH)



# Existing Site Conditions



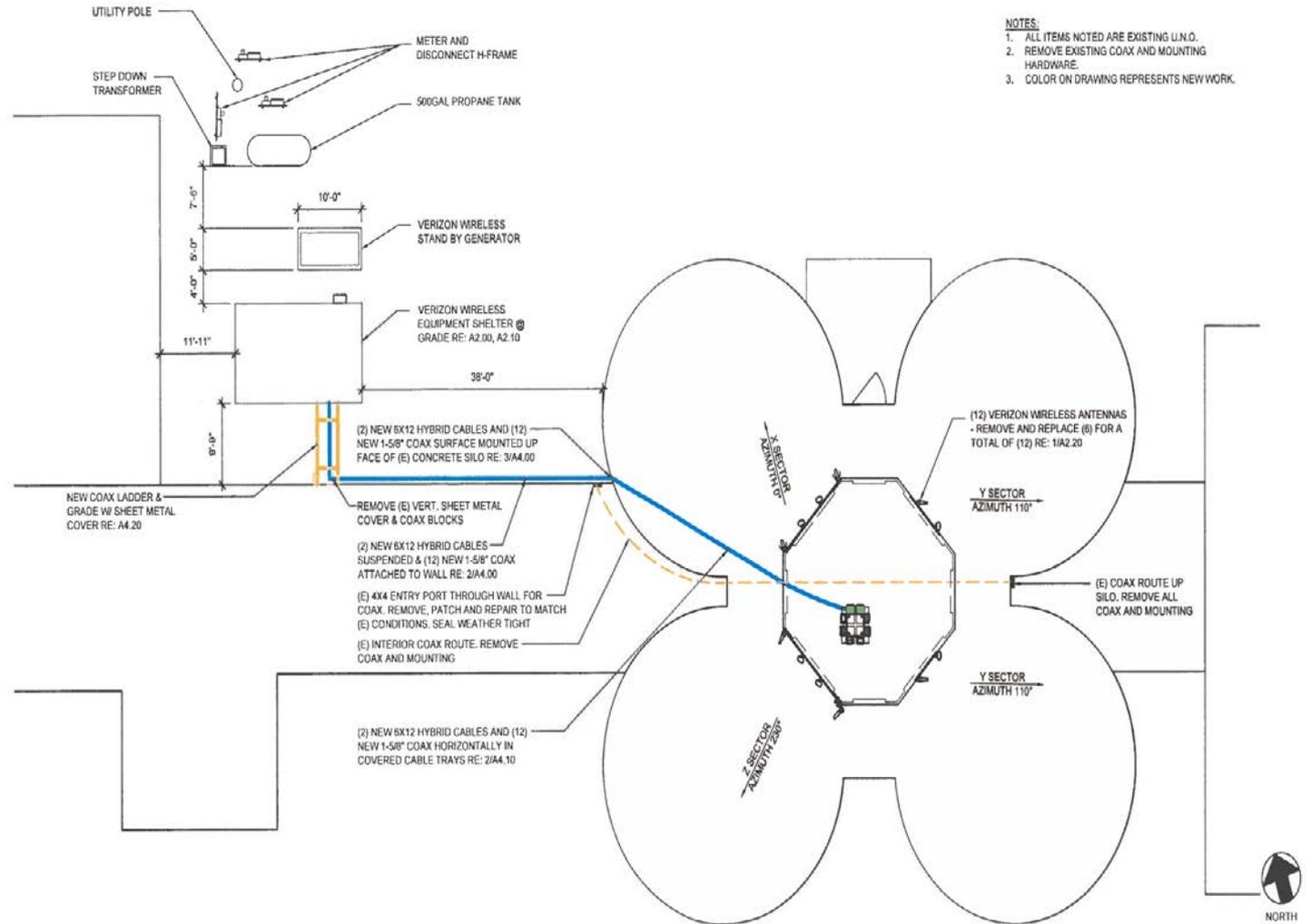
# Proposed Site Plan



NOTE:  
ALL ITEMS NOTED ARE EXISTING U.N.O.



# Proposed Site Plan

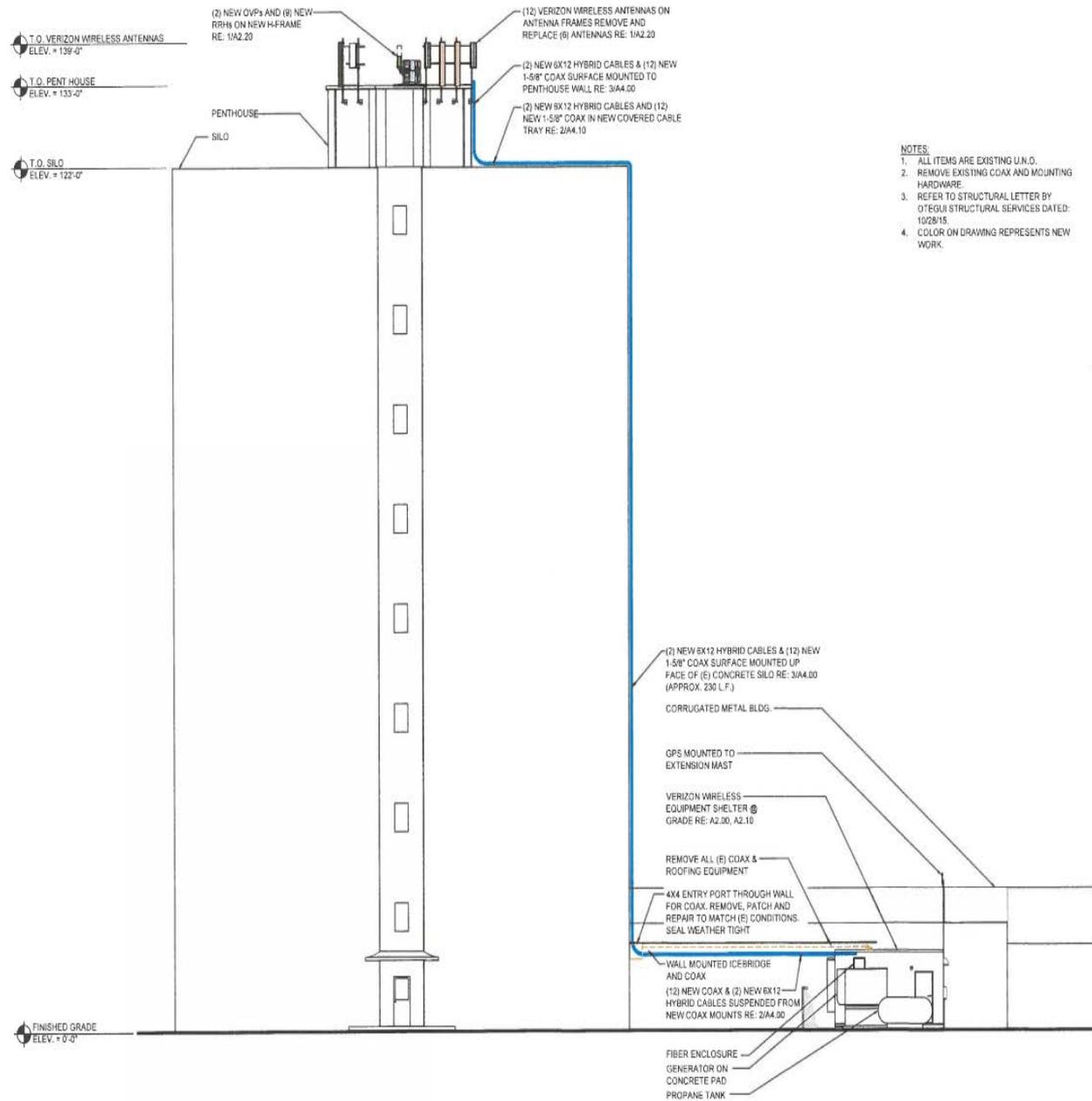


- NOTES:**
1. ALL ITEMS NOTED ARE EXISTING U.N.O.
  2. REMOVE EXISTING COAX AND MOUNTING HARDWARE.
  3. COLOR ON DRAWING REPRESENTS NEW WORK.

1 - ENLARGED SITE PLAN

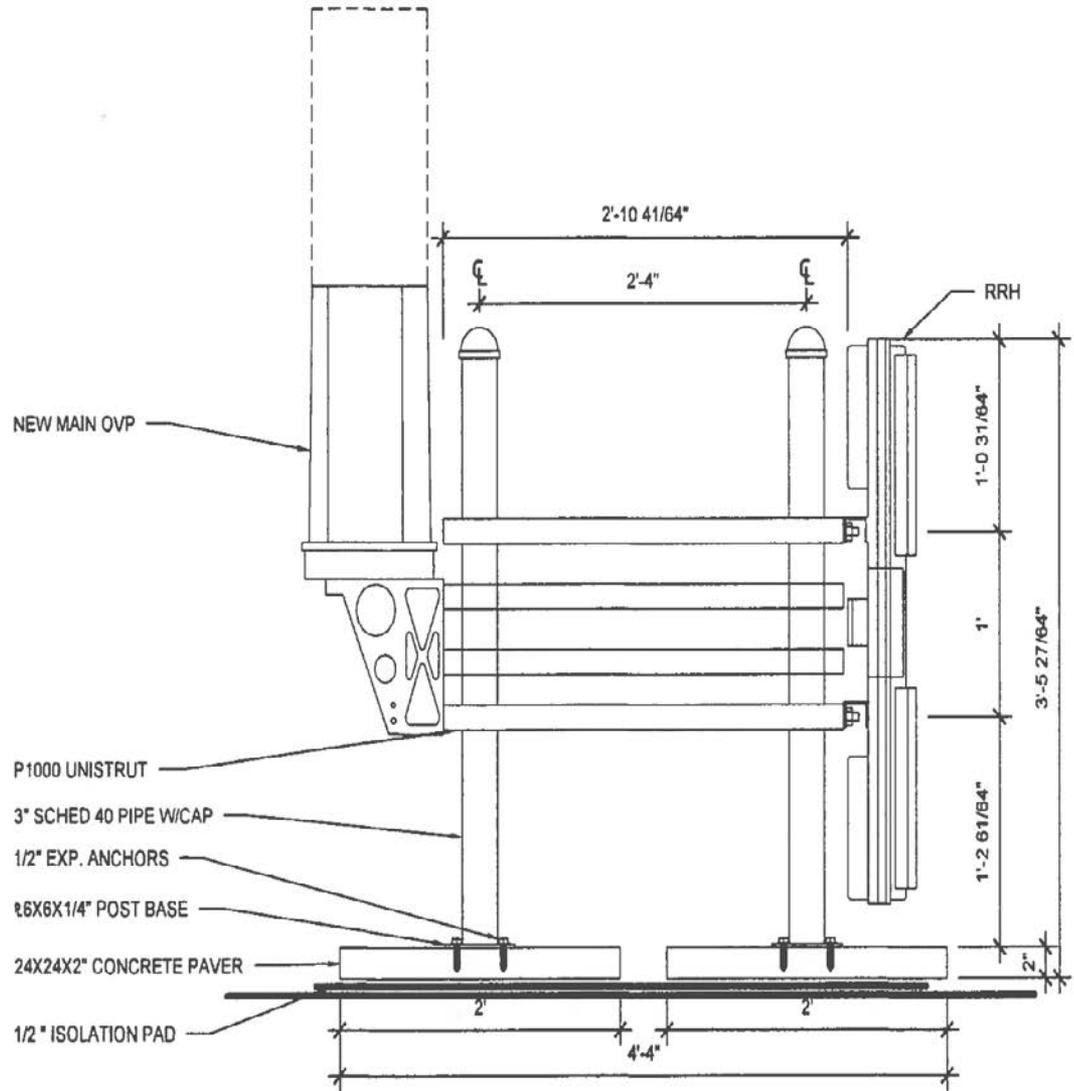
SCALE 1/8" = 1'-0"

# Proposed North Elevation



- NOTES:
1. ALL ITEMS ARE EXISTING U.N.D.
  2. REMOVE EXISTING COAX AND MOUNTING HARDWARE.
  3. REFER TO STRUCTURAL LETTER BY OTEGUI STRUCTURAL SERVICES DATED: 10/28/15
  4. COLOR ON DRAWING REPRESENTS NEW WORK.

# Proposed “H” Frame Elevation



1 - H-FRAME DETAIL

# Analysis

Section 16-7-50 of the Municipal Code lists the following requirements for approval of a conditional use grant, with staff analysis below:

*(a) Approval of a conditional use grant shall be based on the evaluation of such factors as the following:*

*(1) The character and quality of the area in which the use will be located.*

The areas surrounding the use are a mix of residential, industrial and a public park. The facilities will be co-located with a number of existing telecommunications facilities on the structure.

*2) The physical appearance of the use, including suitability of architectural and landscaping treatment.*

Mitigation measures should minimize visual impacts of the proposal.

*(3) Appropriate location of the building or buildings on the lot.*

The proposed building locations appear to maximize screening of the use.

*(4) Adequate provision of parking, loading and circulation facilities.*

Not applicable.

# Analysis (cont.)

*(5) Potential effect of the use upon off-site vehicular and pedestrian traffic circulation, with particular reference to potential traffic congestion.*

Not applicable.

*(6) Potential effect of the use on storm drainage in the area.*

Not applicable.

*(7) Adequacy of planting screens where necessary.*

Not applicable.

*(8) Provision of operational controls where necessary to avoid hazardous conditions or eliminate potential air or water pollutants or other noxious influences.*

Not applicable.

*(9) The general compatibility of the proposed use with the area in which it is to be located.*

In order to maximize the compatibility of the use, proposed improvements should be painted to match the existing structure and external cables should be located on the south side of the elevator structure.

# Conformance with Comprehensive Plan

This type of proposal is not discussed in the Comprehensive Plan.

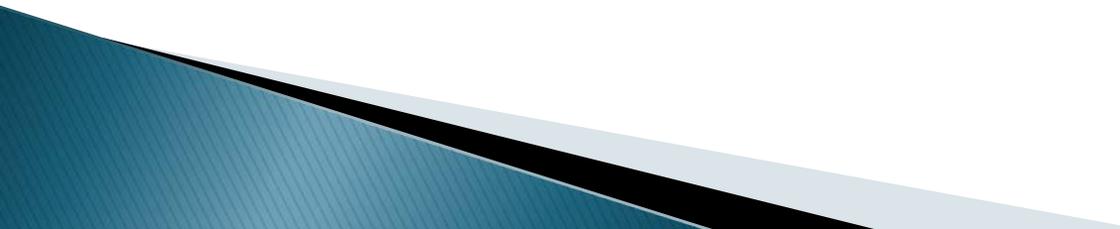
# Recommendation

At their August 3, 2016 regular meeting, the Planning Commission forwarded a recommendation of approval of the conditional use grant with the following conditions:

1. New equipment and structures shall be painted to match the existing structure
2. External cables shall be colored to match the building and shall be mounted on the elevator portion of the building rather than the silos.

# Conditional Use Grant

Staff requests that the following be entered into the record:

- ▶ Application and supplemental materials
  - ▶ Staff memorandum and supporting documents
  - ▶ Recommendation
- 

# Notification

The following notifications were completed in accordance with the Municipal Code:

- ▶ Public Hearing notifications for Planning Commission and Town Board public hearings were as follows:
- ▶ July 19, 2016 – affidavit of letters mailed to the adjacent property owners
- ▶ July 12, 2016 – property posted with a notification sign
- ▶ July 15, 2016 – legal notice posted on the Town of Windsor website
- ▶ July 15, 2016 – legal ad published in the Tribune



## MEMORANDUM

**Date:** August 8, 2016  
**To:** Mayor & Town Board  
**Via:** Kelly Arnold, Town Manager  
Scott Ballstadt, AICP, Director of Planning  
**From:** Paul Hornbeck, Senior Planner  
**Subject:** Site Plan Presentation – 15<sup>th</sup> Street Park Site Annexation – Town of Windsor  
Public Works Facility – Town of Windsor, applicant; Will Welch, WTW  
Company, and Angela Milewski, BHA Design, applicant's representatives  
**Location:** 922 15<sup>th</sup> Street  
**Item #:** C.7

### **Background:**

The applicant, the Town of Windsor, represented by Mr. Will Welch of WTW Company and Ms. Angela Milewski of BHA Design, Inc., is proposing a site development to construct a new facility to house the Town of Windsor Public Works Department, with possible future additions to house the Town's Parks Department. The subject property is zoned Recreation and Open Space (O), adjacent to property also zoned Open Space and Recreation (future park site) to the north, Single Family Residential (SF-1) to the east and Residential Mixed Use (RMU) to the south.

The applicant's proposal includes constructing the following on the 24 acre site:

- Public works administrative offices
- Public works equipment maintenance and storage facilities
- Facilities management
- Utilities and streets divisions shop space
- Fueling services

The current presentation is intended for the Town Board's information. Should the Town Board have any comments or concerns pertaining to this project, please refer such comments to staff during the presentation so that they may be addressed during staff's review of the project. The site plan will be reviewed and approved administratively by staff, however, if the project review process reveals issues that cannot be resolved between the applicant and staff, the site plan will be brought back to the Planning Commission and Town Board for review.

### **Conformance with Comprehensive Plan:**

The proposal complies with the Comprehensive Plan Community Facilities & Infrastructure goal:

*Maintain and enhance Windsor as a safe and healthy community that is served by quality facilities and infrastructure that support a high quality of life.*

### **Conformance with Vision 2025:**

The proposal complies with the following goal of the Infrastructure section of the Vision 2025 document:

*Goal 2: Ensure fully functional and efficient Public Works and Services (including state-of-the-art Engineering, Design, and Operations & Maintenance (O&M)).*

**Notification:**

The Municipal Code does not require notification as this item is for presentation purposes

**Recommendation:**

No recommendation as this item is for presentation purposes.

**Enclosures:**

application materials  
staff PowerPoint

pc: Will Welch, applicant's representative  
Angela Milewski, applicant's representative

## **Windsor Public Works and Parks Service Facility**

QUALIFIED COMMERCIAL AND INDUSTRIAL SITE PLAN SUBMITTAL

MAY 3, 2016

### **Project Narrative**

The project consists of building a new public works and parks service facility located on a 24 acre site in the North West corner of the Town of Windsor.

The initial phase of the project provides: public works administrative offices; public works equipment maintenance and storage facilities; facilities management, utilities, and streets divisions shop space. The 24-acre site is being master planned to allow for future expansion. At full buildout the parks department administrative offices, equipment storage, and shops will be included in the site. Community park maintenance will be conducted from facilities located on this site. The Town currently has 36 employees in the public works, parks and engineering departments. The Town projects 65 employees will be needed in 2035 given growth projections of the Town.

The site plan provides significant open space areas and buffering with buildings setback from the street and with landscape buffers adjacent to the railroad tracks along the south. Once the community park site programming begins it is intended that the separation lines between the two sites will be softened. The concept is that park development will provide additional screening of the public works & parks service facility.

Since the budget for the initial phase of the facility is constrained, the Town may consider phasing in the construction of the landscaping (trees and shrubs) shown on the plans over time in order to utilize Town staff and crews to complete the work. We would expect this work would be completed within three years of the receipt of Certificate of Occupancy for the initial phase buildings.

# Site Plan Presentation 15<sup>th</sup> Street Park Site Annexation

(Windsor Public Works Facility – 922 15<sup>th</sup> St)

Paul Hornbeck, Senior Planner

August 8, 2016

Town Board



# QUALIFIED COMMERCIAL & INDUSTRIAL SITE PLAN

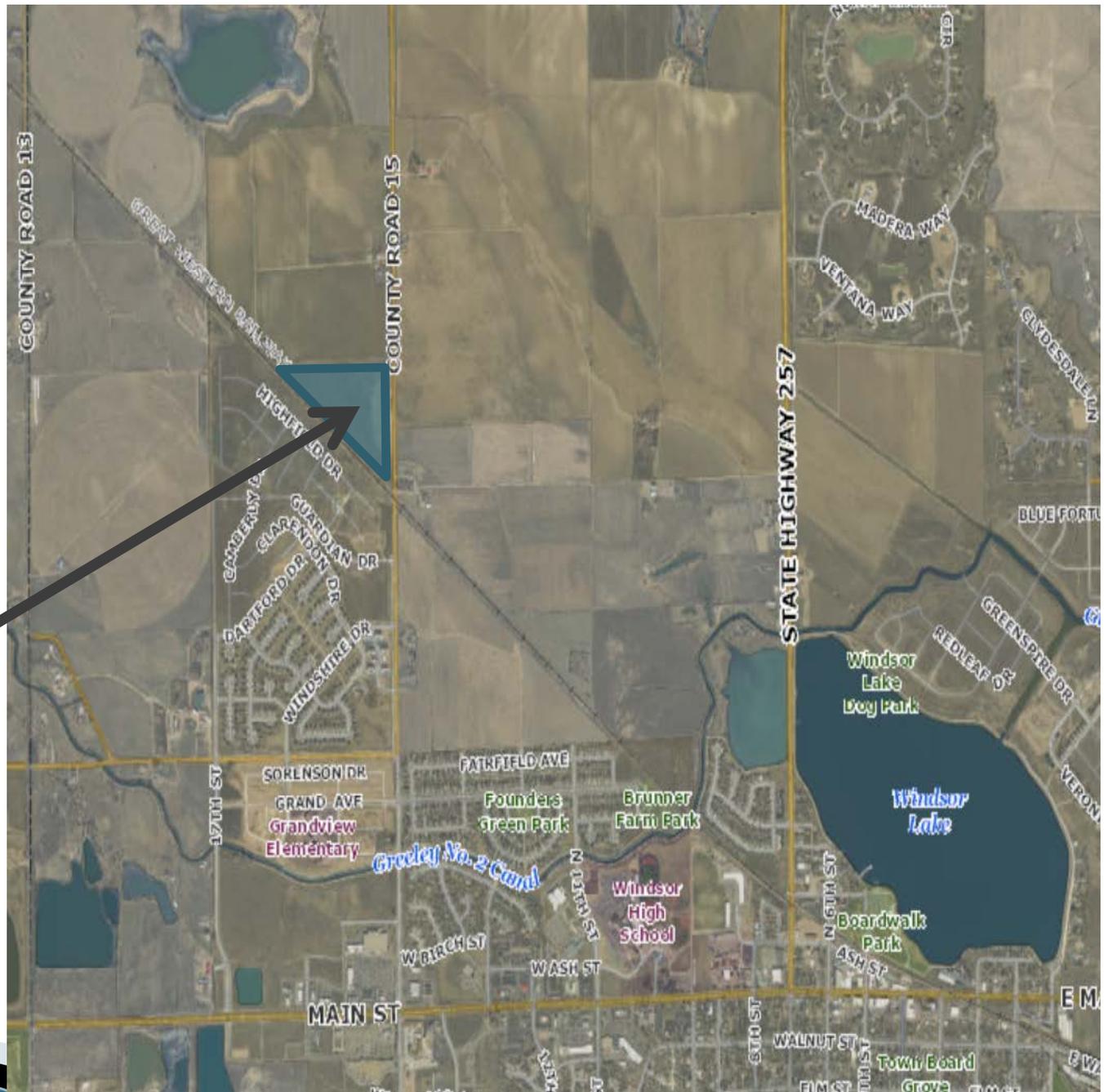
Article IX of Chapter 17 of the Municipal Code outlines the purposes of the Qualified Commercial & Industrial Site Plan process such that

## **Sec. 17-9-10. Intent and Purpose**

“Commercial and industrial site plans proposed to be developed on lots that have either previously been subdivided or are presently being subdivided as part of a minor subdivision shall qualify for administrative site plan review in accordance with the requirements of this Section.”

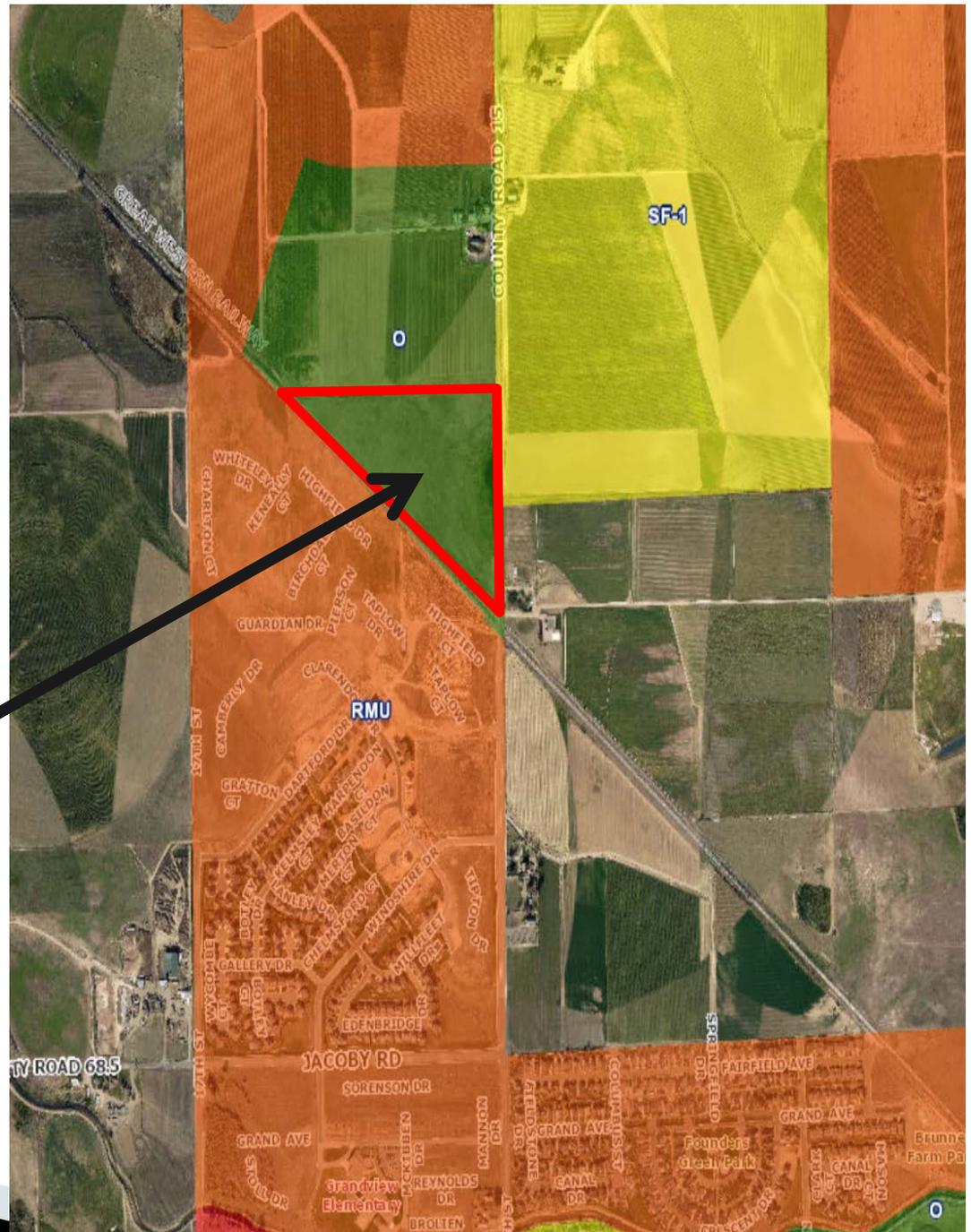
# Site Vicinity Map

Site Location

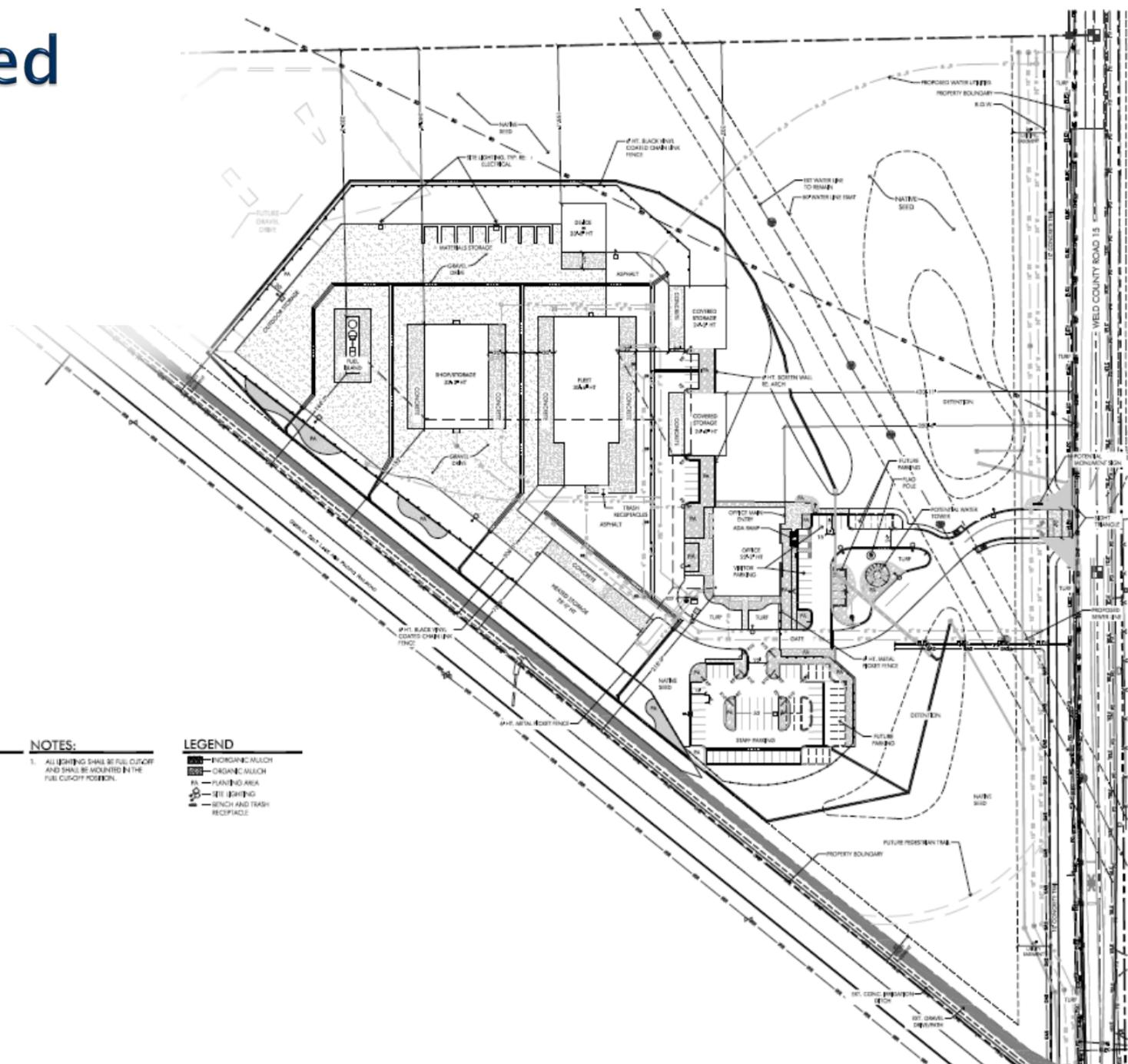


# Site Proximity Zoning Map

Site Location –  
Zoned Open  
Space &  
Recreation



# Proposed Site Plan



## LAND USE TABLE

TOTAL SITE SQUARE FOOTAGE	1,054,899.3 SF (24.3 AC)
PROPOSED LAND USE	INDUSTRIAL
OPEN SPACE	799,850.3 SF (17%)
LANDSCAPED AREA (w/ PERMANENT VEGETATION)	80,489 SF (8%)
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## BUILDING INFORMATION

TOTAL SQUARE FOOTAGE	92,945 SF
OFFICE	9,089 SF
FILES	15,078 SF
SHED STORAGE	10,086 SF
COVERED STORAGE (3,750 EA)	7,500 SF
HEATED STORAGE	7,800 SF
DINING BUILDING	3,900 SF

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EMPLOYEE PARKING LOT	17,983 SF
INTERIOR PARKING LOT LANDSCAPED AREA	5,227 SF (30%)

VEHICLE PARKING	15
VEHICLE PARKING LOT	3,520 SF
INTERIOR PARKING LOT LANDSCAPED AREA	852 SF (24%)

## PRIVATE DRIVE

PRIVATE DRIVE	16,698 SF
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## BIOTIC AREA

AGRIAL	41,314 SF
DIRT	85,453 SF
CONC. ASPHON	26,852 SF

## PUBLIC STREETS

PUBLIC STREETS	0 SF
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SIDEWALKS AND PATHWAYS	4,213 SF
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## NOTES:

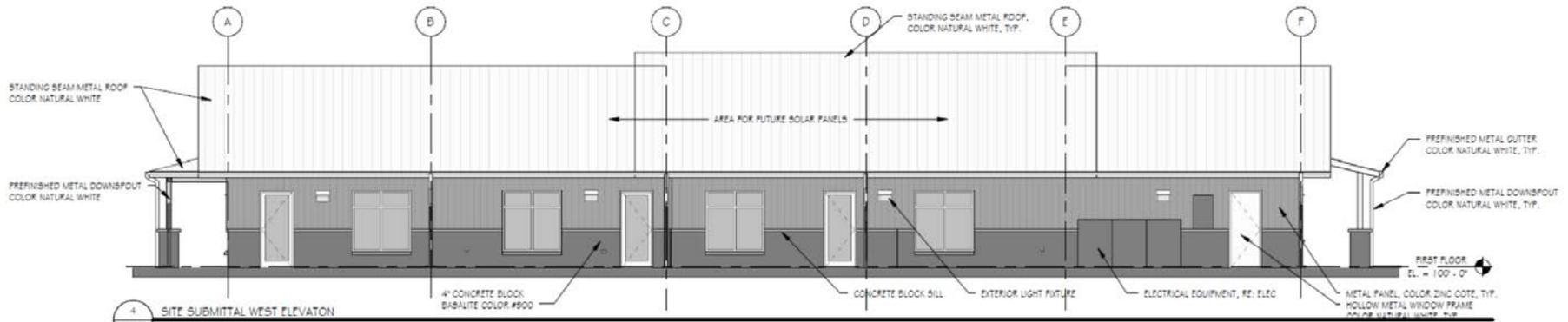
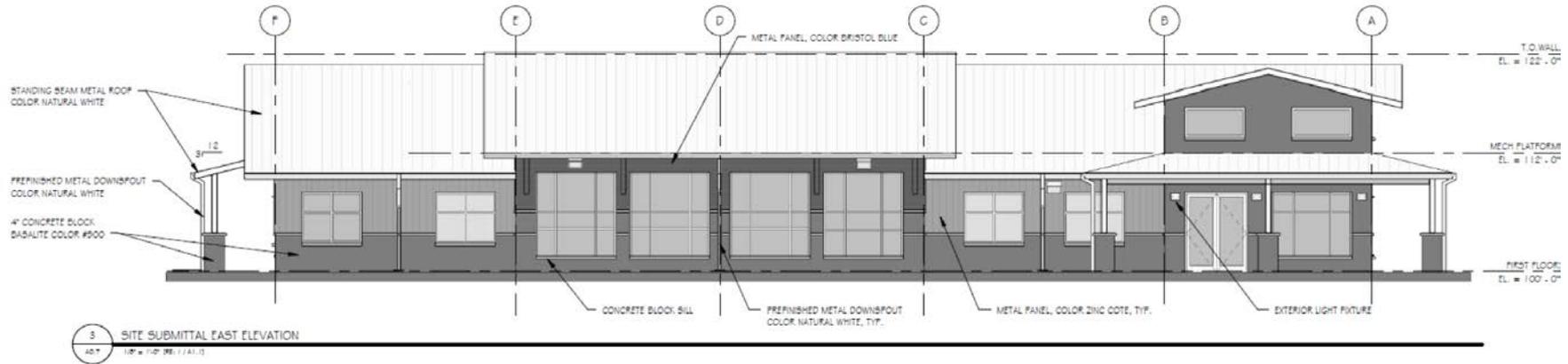
1. ALL LIGHTING SHALL BE FULL CUT-OFF AND SHALL BE MOUNTED IN THE FULL CUT-OFF POSITION.

## LEGEND

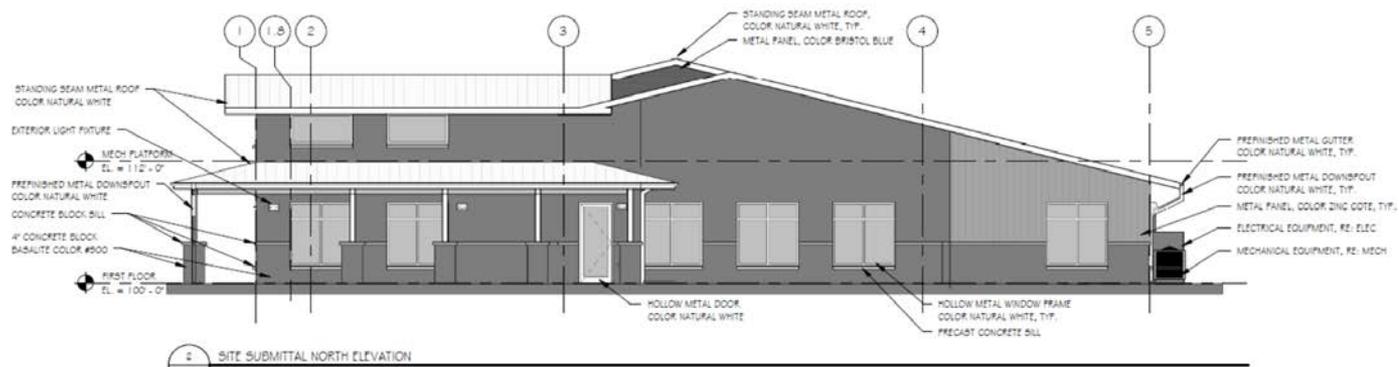
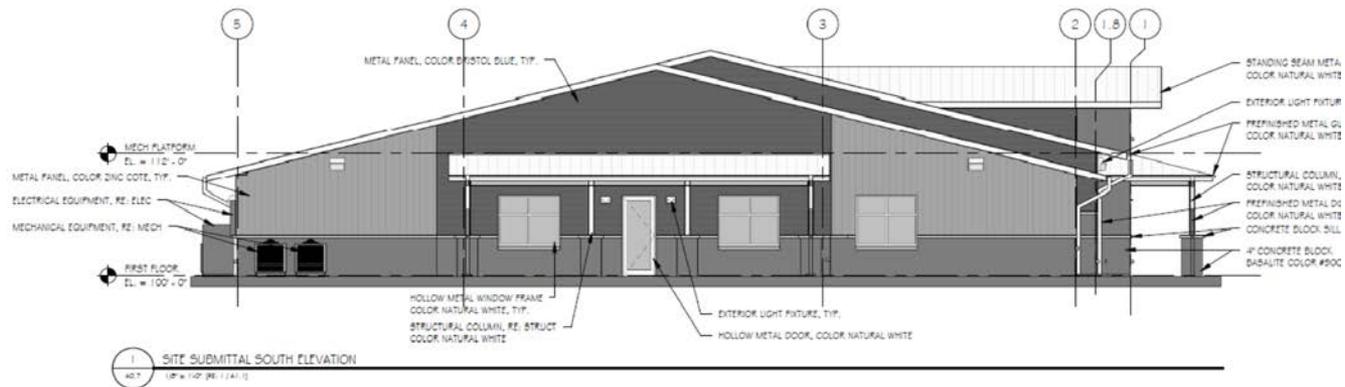
- INORGANIC MULCH
- ORGANIC MULCH
- PLANTING AREA
- SITE LIGHTING
- BENCH AND TRASH RECEPTACLE



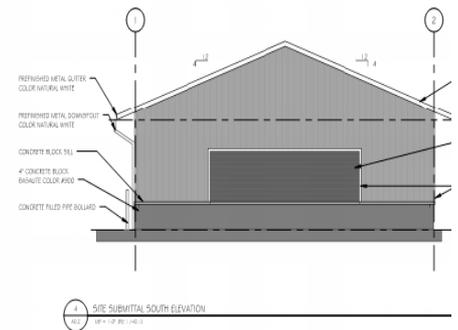
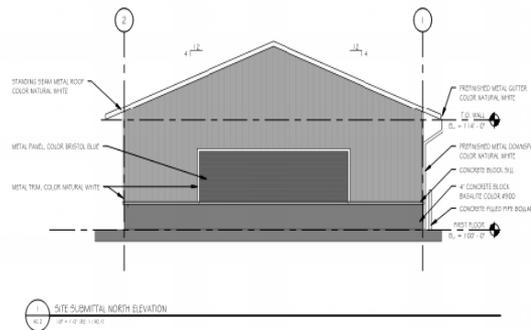
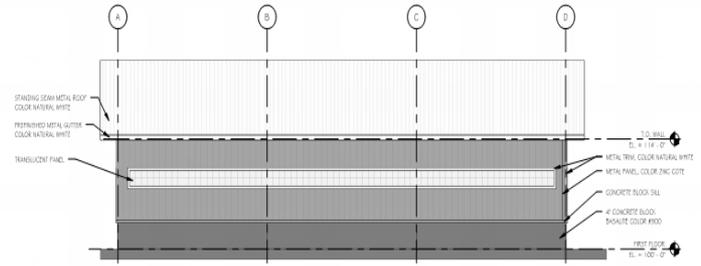
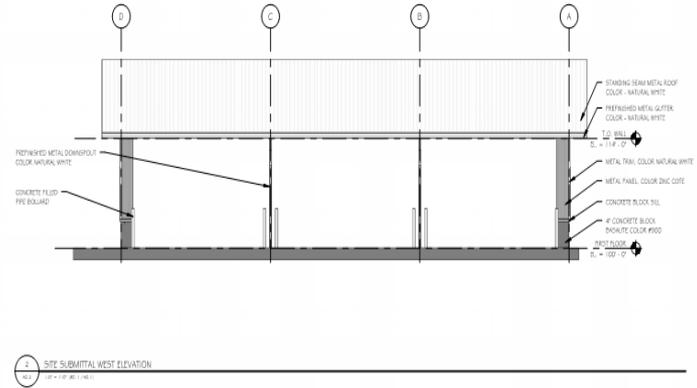
# Proposed Elevations Office Building



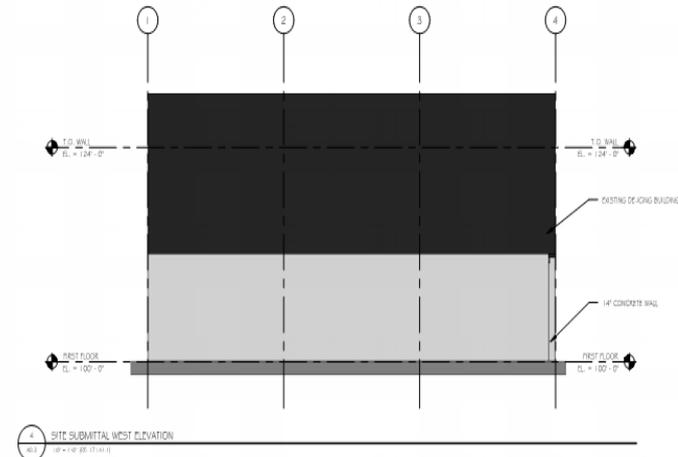
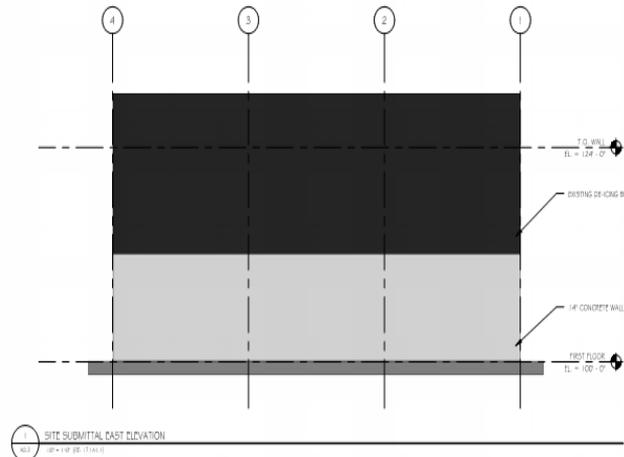
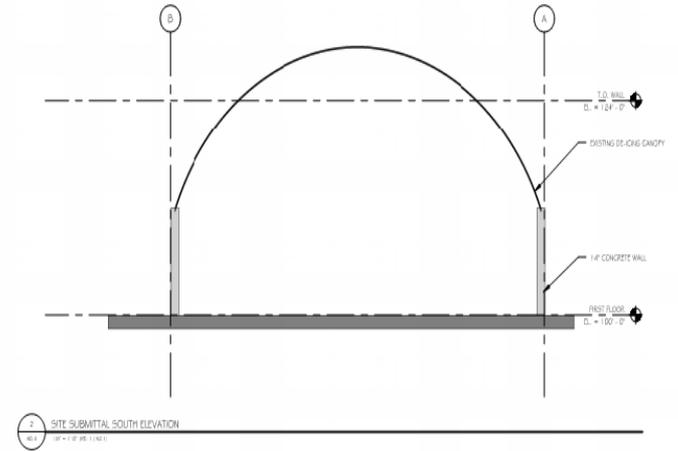
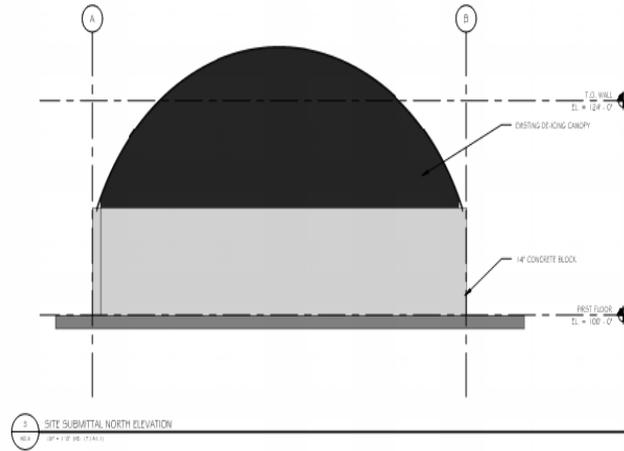
# Proposed Elevations Office Building



# Proposed Elevations Covered Storage

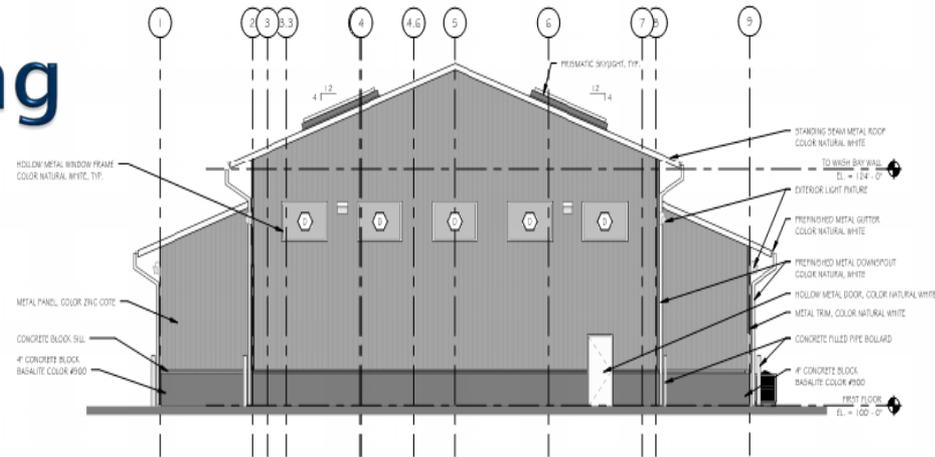


# Proposed Elevations De-Icing Building

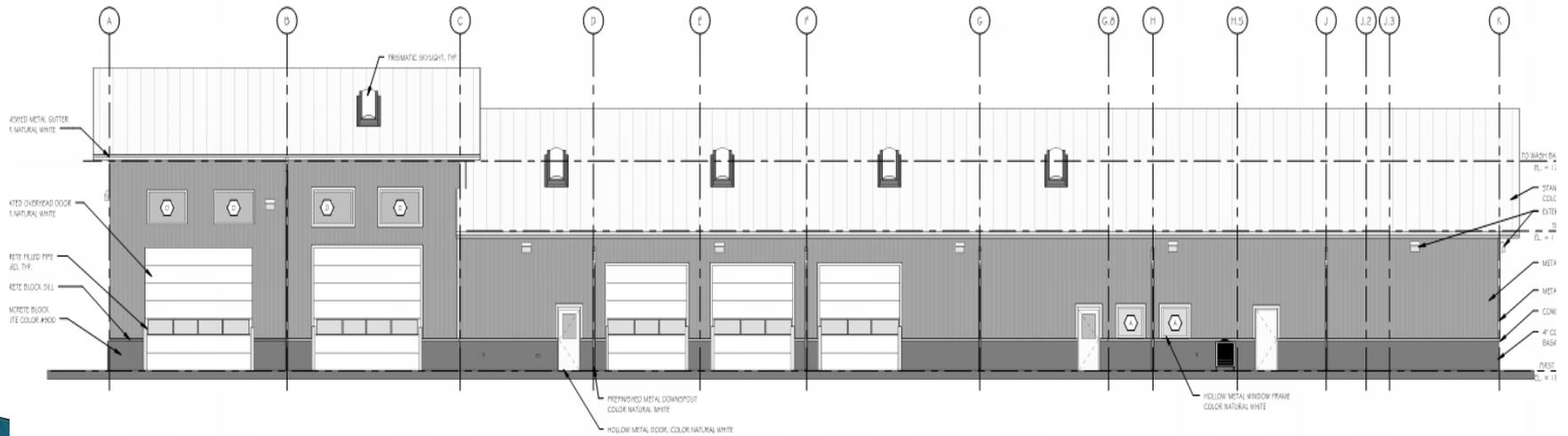


# Proposed Elevations

## Fleet Building

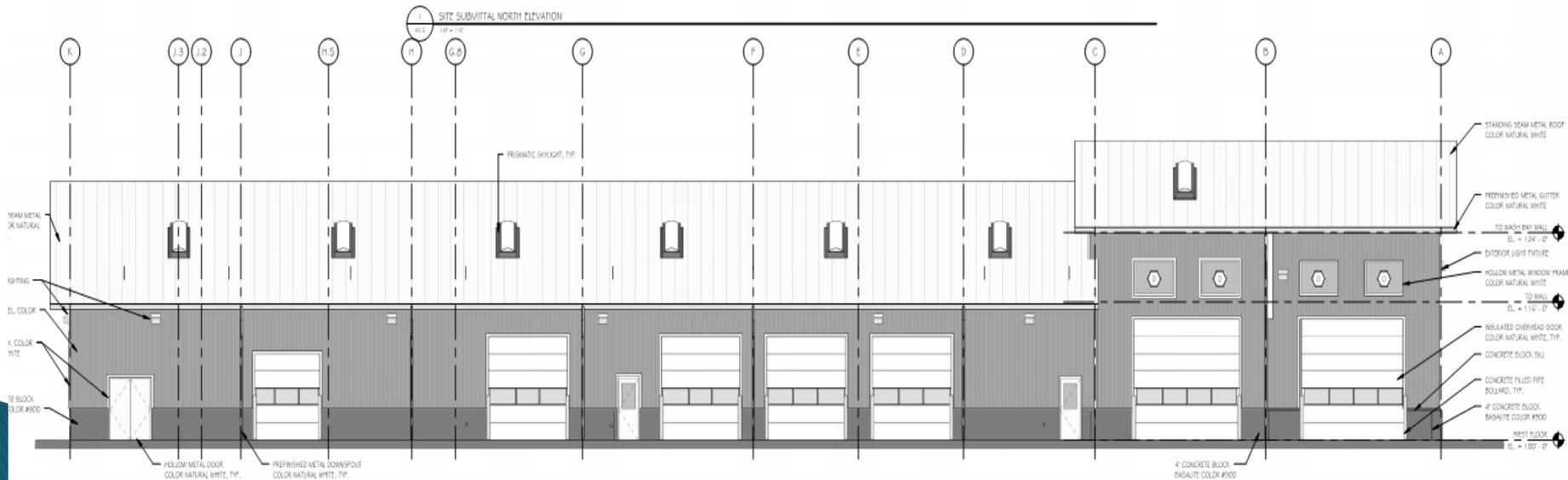
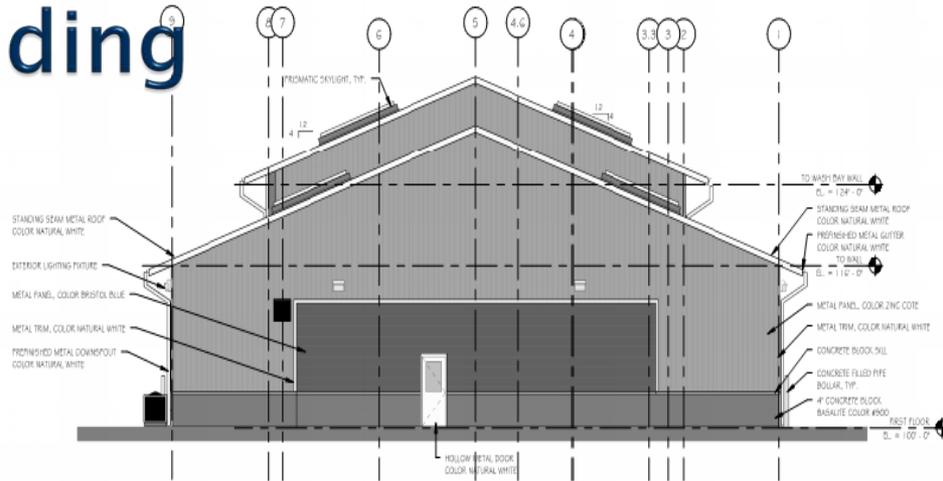


1 SITE SUBMITTAL SOUTH ELEVATION  
10'-0" = 1'-0"

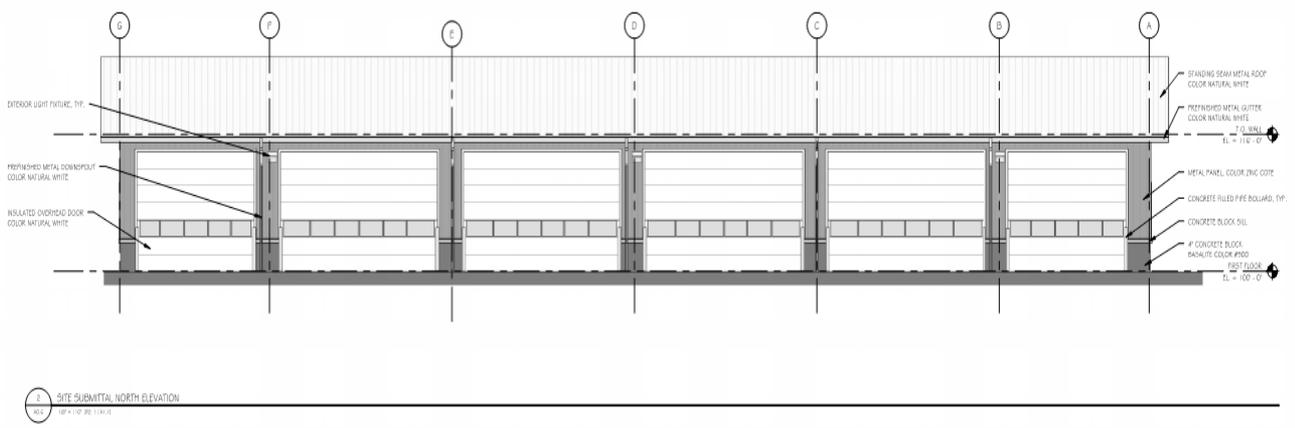
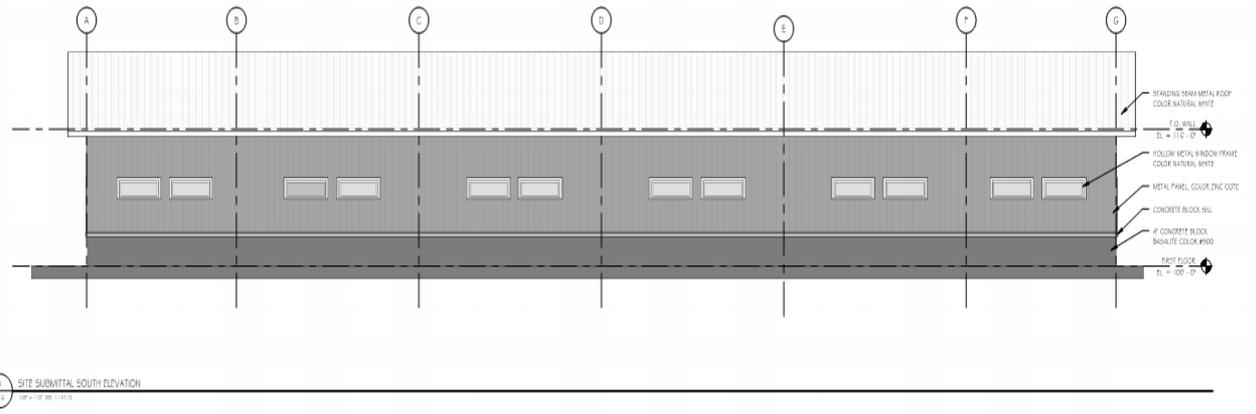
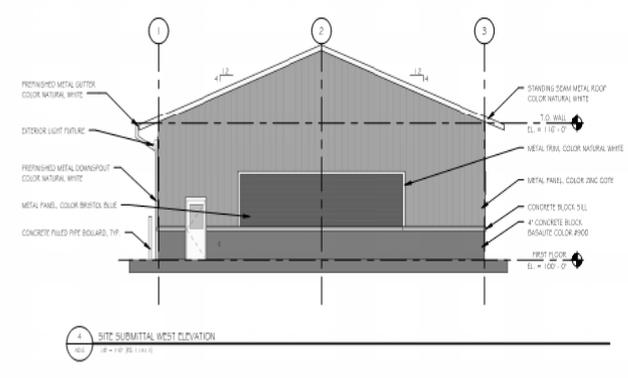
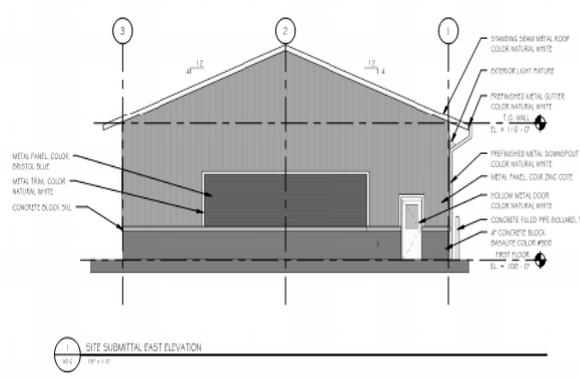


2 SITE SUBMITTAL EAST ELEVATION  
10'-0" = 1'-0" (SEE PLAN)

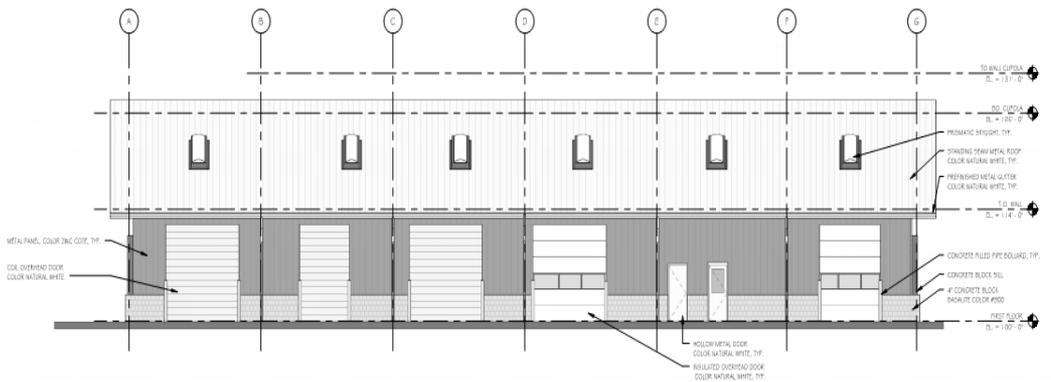
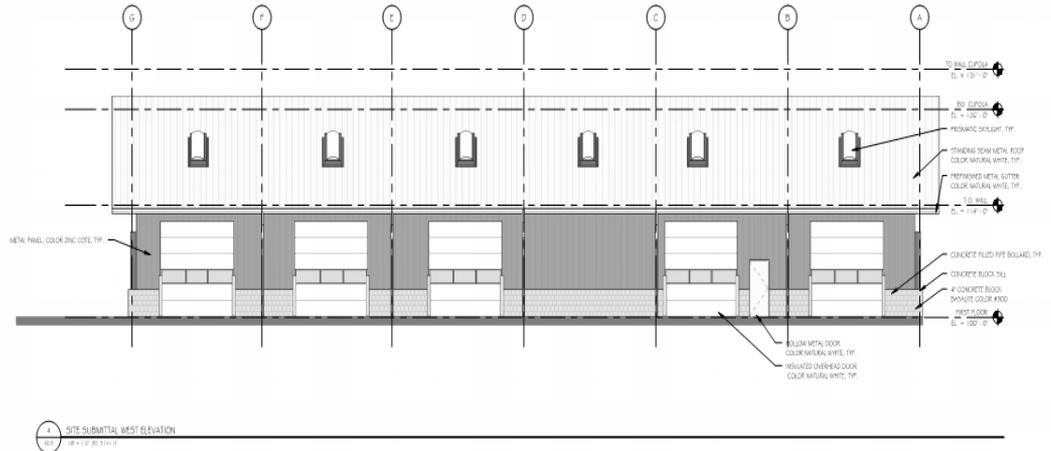
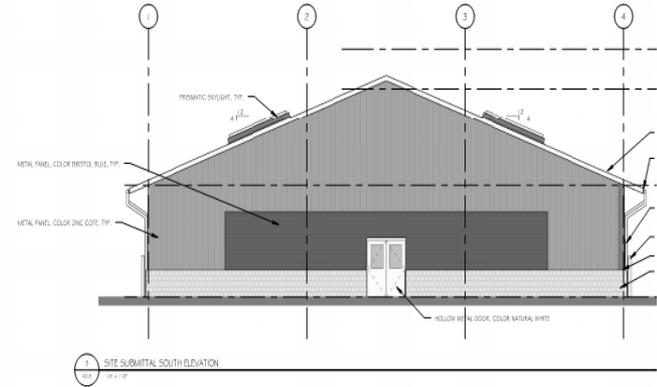
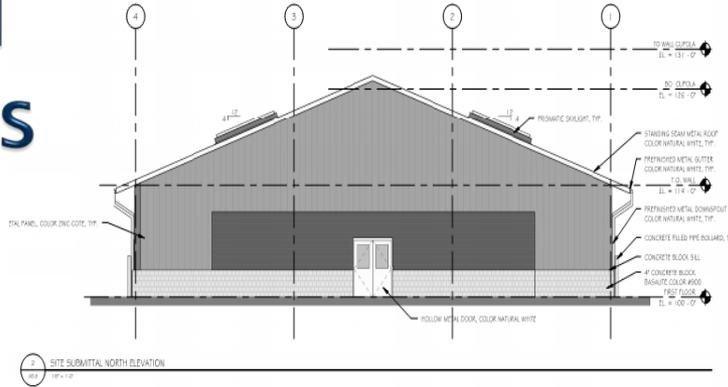
# Proposed Elevations Fleet Building



# Proposed Elevations Heated Storage



# Proposed Elevations Shops & Storage Building





## MEMORANDUM

**Date:** August 8, 2016  
**To:** Mayor & Town Board  
**Via:** Kelly Arnold, Town Manger  
Scott Ballstadt, AICP, Director of Planning  
**From:** Paul Hornbeck, Senior Planner  
**Subject:** Public Hearing and Recommendation to Town Board – Conditional Use Grant to allow public administrative offices and service buildings in the Recreation and Open Space (O) zone district – 15<sup>th</sup> Street Park Site Annexation – Town of Windsor, applicant; Will Welch, WTW Company, and Angela Milewski, BHA Design, applicant’s representatives  
**Location:** 922 15<sup>th</sup> St  
**Item #:** C.8 C.9

### **Background:**

The applicant, the Town of Windsor, represented by Mr. Will Welch of WTW Company and Ms. Angela Milewski of BHA Design, Inc., is requesting a Conditional Use Grant (CUG) to allow public administrative offices and service buildings in the Recreation and Open Space (O) zone district. This proposal is to construct a new facility to house the Town of Windsor Public Works Department, with possible future additions to house the Town’s Parks Department.

The applicant’s proposal includes constructing the following on the 24 acre site:

- Public works administrative offices
- Public works equipment maintenance and storage facilities
- Facilities management
- Utilities and streets divisions shop space
- Fueling services

Section 16-7-50 of the Municipal Code lists the following requirements for approval of a conditional use grant, with staff analysis below:

### ***(a) Approval of a conditional use grant shall be based on the evaluation of such factors as the following:***

#### ***(1) The character and quality of the area in which the use will be located.***

The areas surrounding the use are currently undeveloped and/or agricultural. The Future Land Use identified in the *2016 Windsor Comprehensive Plan* depicts surrounding properties as Residential Mixed Use and Single Family Detached. The area to south is a platted residential subdivision under construction but no homes have been built yet. The area to the north is planned for a future Town of Windsor community park.

#### ***(2) The physical appearance of the use, including suitability of architectural and landscaping treatment.***

The appearance of the use from 15<sup>th</sup> Street will include landscaping and enhanced architecture. Storage and operational areas will be screened from 15<sup>th</sup> Street by buildings and screen walls. A raised railroad bed provides some screening from the residential subdivision.

**(3) Appropriate location of the building or buildings on the lot.**

The proposed building locations appear to maximize screening of the use.

**(4) Adequate provision of parking, loading and circulation facilities.**

Adequate parking, and room for future parking, appears to be provided.

**(5) Potential effect of the use upon off-site vehicular and pedestrian traffic circulation, with particular reference to potential traffic congestion.**

With few customers visiting the site, the use will generate relatively minimal traffic. Traffic generated by the site will primarily consist of employees (currently 36 employees Public Works employees) and public works vehicles that will be coming and going throughout the day. A left turn lane will be added onto 15<sup>th</sup> street to accommodate site access. The sidewalk/trail along 15<sup>th</sup> street is planned to be expanded in the future when the park is developed.

**(6) Potential effect of the use on storm drainage in the area.**

Storm drainage will be properly accommodated through the site plan process.

**(7) Adequacy of planting screens where necessary.**

Planting screens adjacent to future residential development on the south side of the property need to be addressed through the site plan.

**(8) Provision of operational controls where necessary to avoid hazardous conditions or eliminate potential air or water pollutants or other noxious influences.**

Staff has not identified any hazardous conditions, pollutants, or other noxious influences that cannot be addressed through the site plan process.

**(9) The general compatibility of the proposed use with the area in which it is to be located.**

As previously mentioned the area is largely agricultural and/or undeveloped at this time, with a platted residential subdivision under development to the south. Additional residential development is anticipated given the future land use and zoning of the surrounding area. The site design and operations will need to be cognizant of future residential neighbors to mitigate sound, lighting, and visual impacts.

**Conformance with Comprehensive Plan:**

The proposal complies with the Comprehensive Plan Community Facilities & Infrastructure goal:

*Maintain and enhance Windsor as a safe and healthy community that is served by quality facilities and infrastructure that support a high quality of life.*

**Conformance with Vision 2025:**

The proposal complies with the following goal of the Infrastructure section of the Vision 2025 document:

*Goal 2: Ensure fully functional and efficient Public Works and Services (including state-of-the-art Engineering, Design, and Operations & Maintenance (O&M)).*

**Recommendation:**

At their August 3, 2016 regular meeting, the Planning Commission forwarded a recommendation of approval of the conditional use grant with the following conditions:

1. Sound, lighting, and visual impacts upon future residential neighbors shall be adequately addressed through the site plan.
2. Any trail or road improvements that are deferred shall be completed with the development of the park site to the north.

**Notification:**

The following notifications were completed in accordance with the Municipal Code:

Public Hearing notifications for Planning Commission and Town Board public hearings were as follows:

- July 20, 2016 - affidavit of letters mailed to the adjacent property owners
- May 27, 2016 - property posted with a notification sign
- July 15, 2016 - legal notice posted on the Town of Windsor website
- July 15, 2016 - legal ad published in the Tribune

**Enclosures:** application materials

pc: Will Welch, applicant's representative  
Angela Milewski, applicant's representative

## **Windsor Public Works and Parks Service Facility**

CONDITIONAL USE GRANT- PROJECT DESCRIPTION

MAY 3, 2016

The Town of Windsor requests this application for Conditional Use to allow for the development of the proposed Public Works and Parks administrative office and service facilities.

The project is located in the Recreation and Open Space O District. According to Chapter 16, Article XXII of the Municipal Code, public administrative office and service buildings are allowed as Conditional Uses in the O District – see below.

### ***ARTICLE XXII – Recreational and Open Space O District***

*Sec.16-22-20. – Use regulations.*

- a) Principal uses permitted by right*
  - 1) Public parks and recreation areas*
  - 2) Public schools*
  - 3) Public, private, commercial and private group outdoor recreational facilities*
  - 4) Other similar uses as defined in Section 16-2-20 of this Chapter*
- b) Permitted accessory uses.*
  - 1) Service buildings and facilities normally incidental to the use of a public park and recreation area.*
  - 2) Any other structure or use clearly incidental to and commonly associated with the operation of a principal use permitted by right.*
- c) Conditional uses. The following uses shall be permitted in this District upon approval of a conditional use grant as provided in Article VII of this Chapter:*
  - 1) Public administrative office and services buildings.*

### **Project Background**

The 24.21 acre site has been owned by the Town of Windsor since November 2006. It is adjacent on the north side to a 58-acre parcel that has been committed to Windsor for a future community park. The south side shares a property line with the Great Western Railway right-of-way.

The initial phase of the project provides: public works administrative offices; public works equipment maintenance and storage facilities; facilities management, utilities, and streets divisions shop space. The 24-acre site is being master planned to allow for future expansion. At full buildout the parks department administrative offices, equipment storage, and shops will be included in the site. Community park maintenance will be conducted from facilities located on this site. The site plan provides significant open space areas and buffering with buildings setback from the street and with landscape buffers adjacent to the railroad right-of-way along

the south. Once the community park site programming begins it is intended that the separation lines between the two sites will be softened. The concept is that park development will provide additional screening of the public works & parks service facility.

### **Project Need**

The grant of Conditional Use and the approval of the Site Plan for the project will allow the Town of Windsor to develop much-needed facilities for the Public Works and Parks departments. The current facilities do not meet space requirements necessary to operate safely for the needs of a community the size of Windsor. The Town must store valuable equipment outside. Space is cramped for personnel and maintenance requirements. The facilities do not meet current needs and there is no room for growth in a growing community. The Town shops are currently located in 2 buildings in central Windsor. The Town shares one of the buildings with School District.

The Town conducted a space needs assessment in 2009 which showed the Town had outgrown its public works facilities. The Town in 2014 did a new Space Assessment study once again determined the Public Works facility had many space deficiencies and needed a new facility. The study looked at various sites to locate such a facility out of the downtown area.

The Town currently has 36 employees in the public works, parks and engineering departments who function out of the facility. The Town projects 65 employees will be needed in 2035 given growth projections of the Town.

The Town's parks department will move into the current facility vacated by the public works department once the new facility is done. When phase 2 of the new facility is constructed, the parks and engineering departments will move into the new facility. The school district is in the process of evaluating their spaces for the possibility of a November bond election to make improvements to its facilities. This may impact the timing and location of the parks department facilities.

The project has been a goal of the Town since 2009. The project is a top priority in the Town's Capital Improvements, Strategic, and Comprehensive Plans.

# Conditional Use Grant 15<sup>th</sup> Street Park Site Annexation

(Windsor Public Works Facility – 922 15<sup>th</sup> St)

Paul Hornbeck, Senior Planner

August 8, 2016

Town Board



# Conditional Use Grant

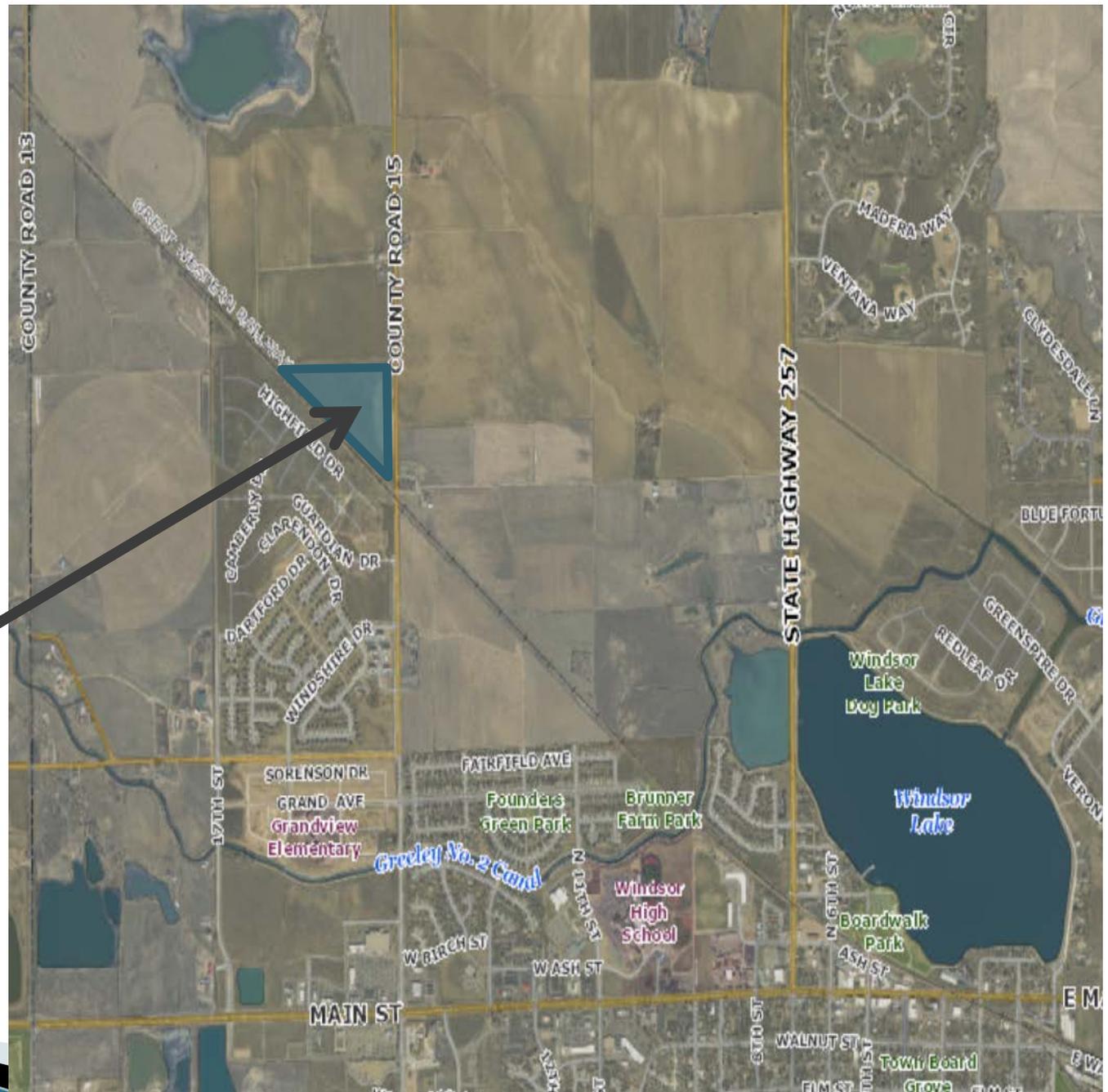
Article VIII of Chapter 16 of the Municipal Code outlines the intent of the Conditional Use Grant process, including:

## **Sec. 16-7-10. Purpose.**

The *conditional use* classification is intended to allow consideration of *uses* which are unique in nature or character and, except as otherwise specifically provided in this Chapter, not specifically included as *uses* by right in any specific zoning districts. It is the specific intent of this Article, except as otherwise specifically provided in this Chapter, to prohibit the granting of *conditional uses* in any zone when such *use* is allowed as a *use* by right in any other zone.

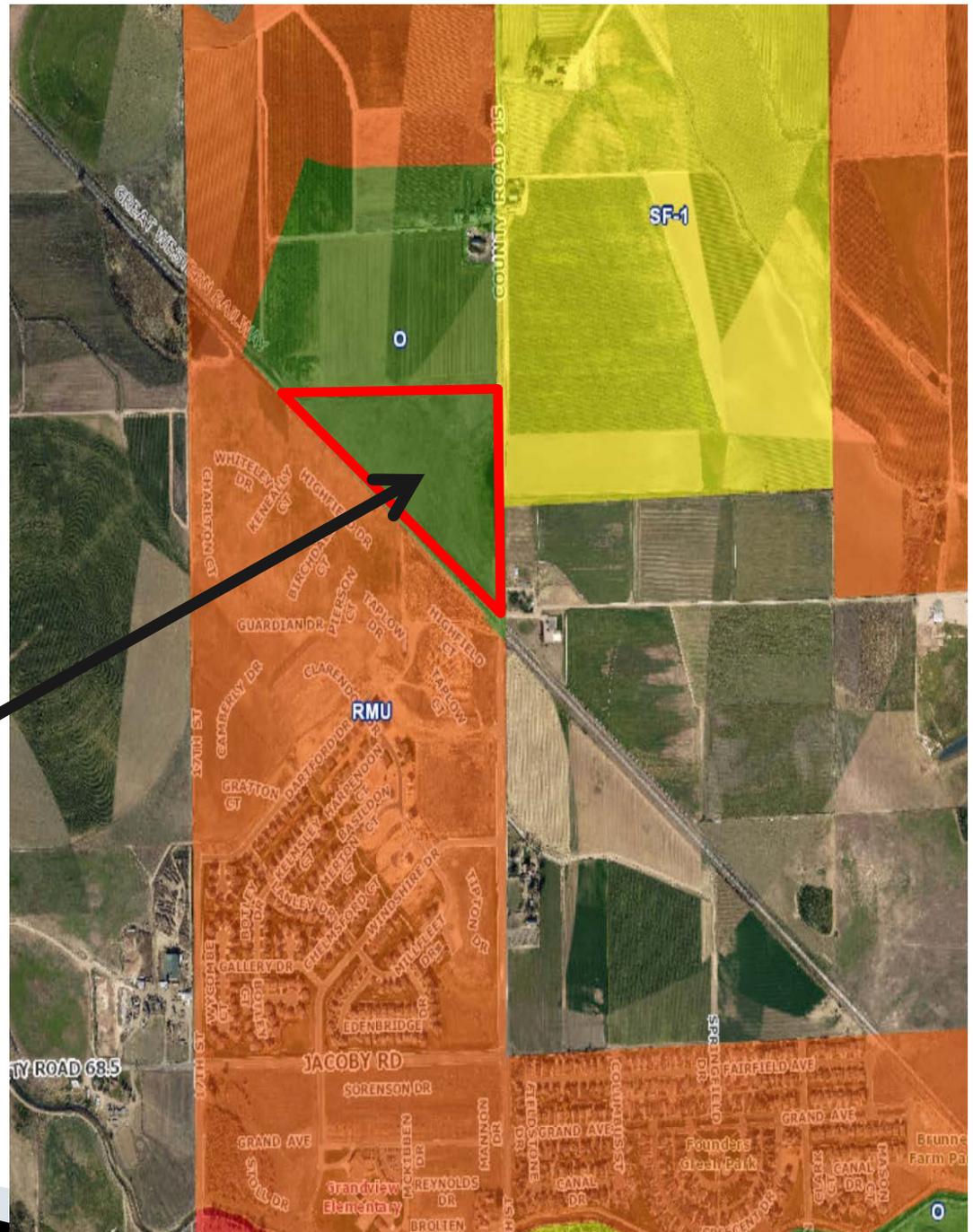
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Site Location

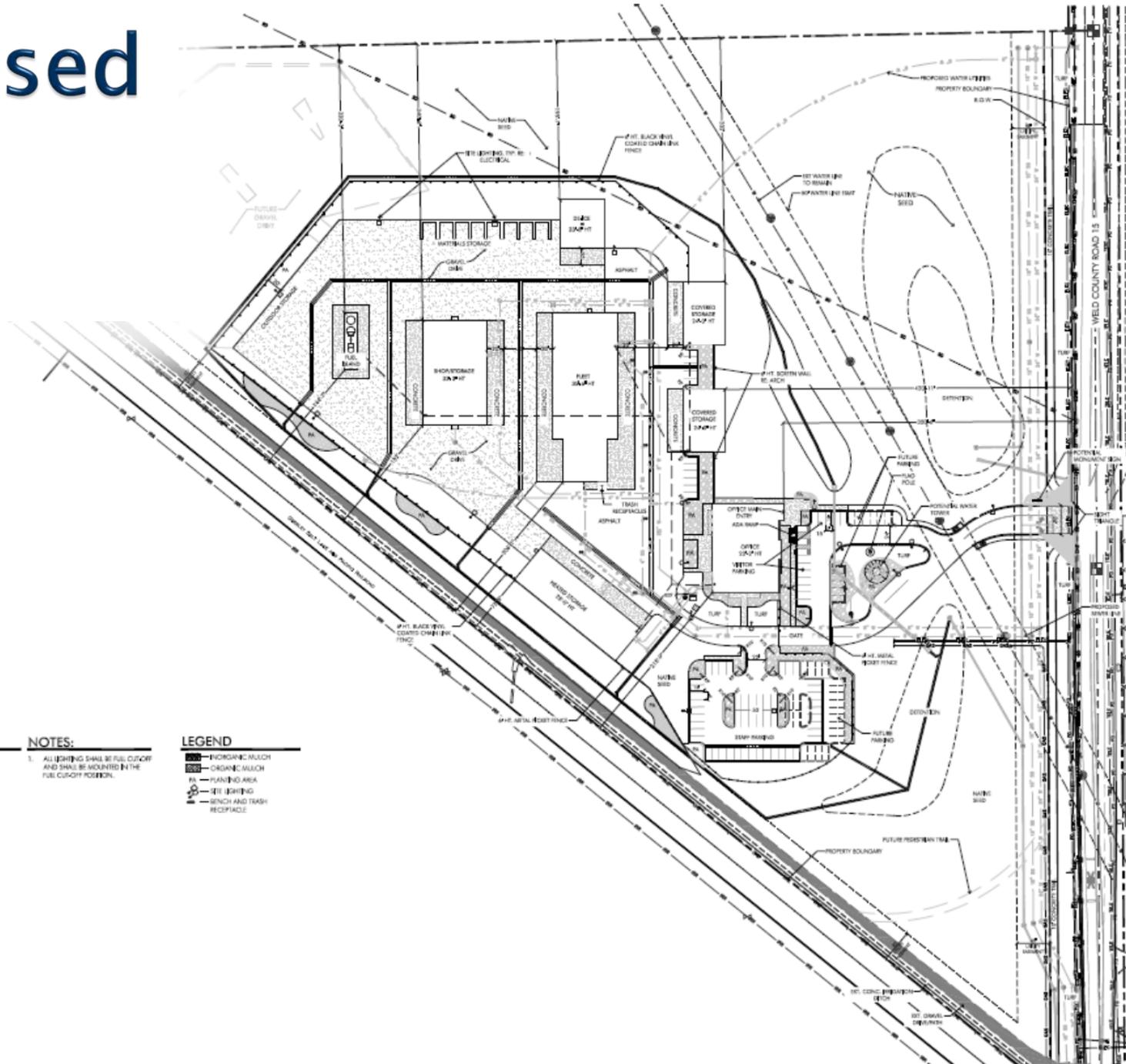


# Site Proximity Zoning Map

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Space &  
Recreation



# Proposed Site Plan



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PRIVATE DRIVE:	16,498 SF
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CONC. ASPHON:	26,852 SF

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PUBLIC STREETS:	0 SF
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SIDEWALKS AND PATHWAYS:	4,213 SF
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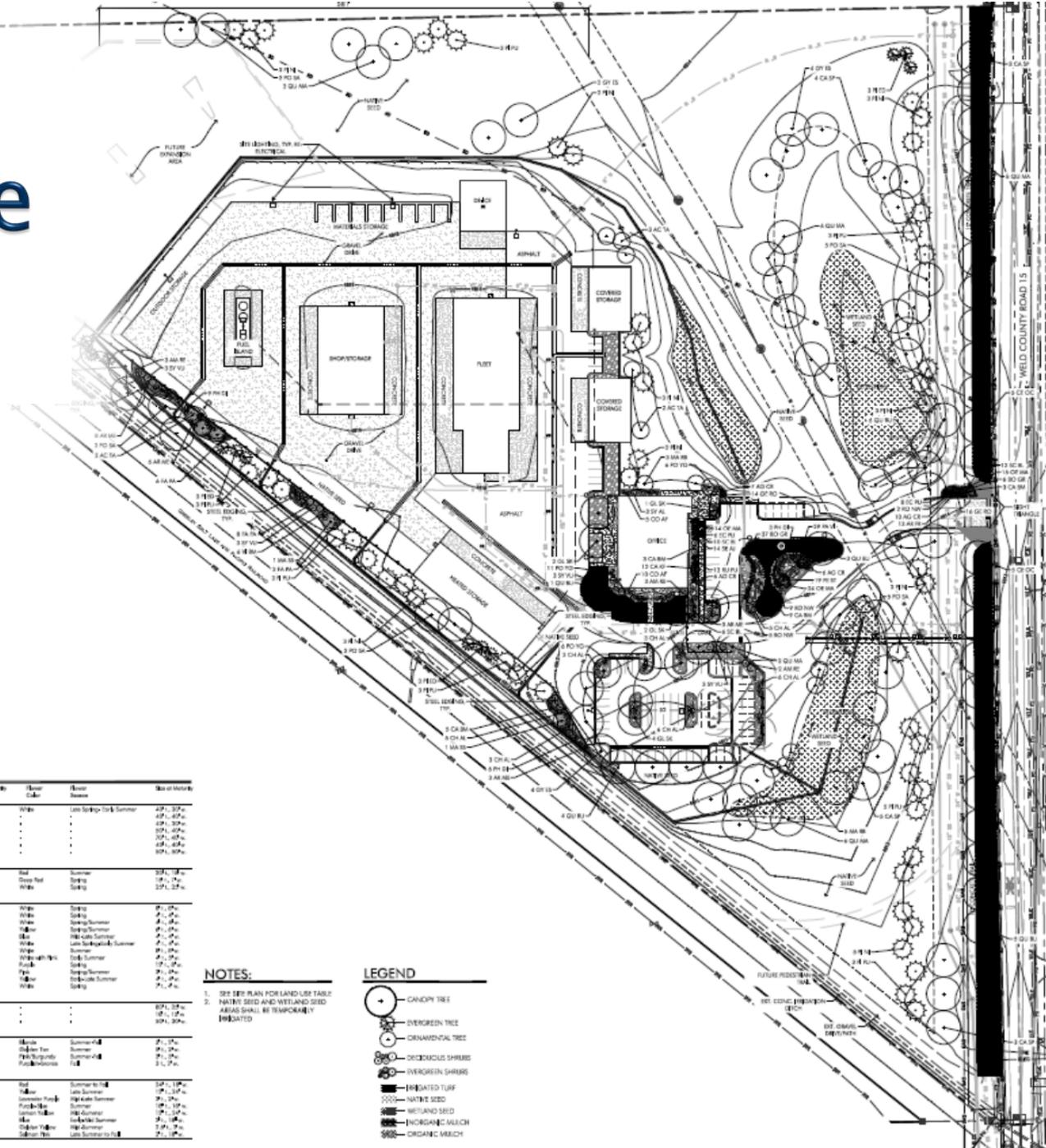
## NOTES:

1. ALL LIGHTING SHALL BE FULL CUT-OFF AND SHALL BE MOUNTED IN THE FULL CUT-OFF POSITION.

## LEGEND

- INORGANIC MULCH
- ORGANIC MULCH
- PLANTING AREA
- SITE LIGHTING
- BENCH AND TRASH RECEPTACLE

# Proposed Landscape Plan



## REPRESENTATIVE PLANT LIST

Code	Botanical Name	Common Name	Size at Planting	Root	Spacing	Quantity	Flower Color	Bloom Season	Site at Install
CA 1A	Camellia japonica	Western Camellia	12' x 12'	Ball	See Plan	15	White	Late Spring to Summer	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

**NOTES:**  
 1. SEE SET PLAN FOR LAND USE TABLE.  
 2. NATIVE SEED AND WETLAND SEED AREAS SHALL BE TEMPORARILY IMBATED.

**LEGEND**

- CANDY TREE
- EVERGREEN TREE
- ORNAMENTAL TREE
- DECIDUOUS SHRUB
- EVERGREEN SHRUB
- IMBRICATED TURF
- NATIVE SEED
- WETLAND SEED
- INORGANIC MULCH
- ORGANIC MULCH

# Analysis

Section 16-7-50 of the Municipal Code lists the following requirements for approval of a conditional use grant, with staff analysis below:

*(a) Approval of a conditional use grant shall be based on the evaluation of such factors as the following:*

*(1) The character and quality of the area in which the use will be located.*

The areas surrounding the use are currently undeveloped and/or agricultural. The Future Land Use identified in the *2016 Windsor Comprehensive Plan* depicts surrounding properties as Residential Mixed Use and Single Family Detached. The area to south is a platted residential subdivision under construction but no homes have been built yet. The area to the north is planned for a future Town of Windsor community park.

*(2) The physical appearance of the use, including suitability of architectural and landscaping treatment.*

The appearance of the use from 15<sup>th</sup> Street will include landscaping and enhanced architecture. Storage and operational areas will be screened from 15<sup>th</sup> Street by buildings and screen walls. A raised railroad bed provides some screening from the residential subdivision.

# Analysis (cont.)

*(3) Appropriate location of the building or buildings on the lot.*

The proposed building locations appear to maximize screening of the use.

*(4) Adequate provision of parking, loading and circulation facilities.*

Adequate parking, and room for future parking, appears to be provided.

*(5) Potential effect of the use upon off-site vehicular and pedestrian traffic circulation, with particular reference to potential traffic congestion.*

With few customers visiting the site, the use will generate relatively minimal traffic. Traffic generated by the site will primarily consist of employees (currently 36 employees Public Works employees) and public works vehicles that will be coming and going throughout the day. A left turn lane will be added onto 15<sup>th</sup> street to accommodate site access. The sidewalk/trail along 15<sup>th</sup> street is planned to be expanded in the future when the park is developed.

# Analysis (cont.)

*(6) Potential effect of the use on storm drainage in the area.*

Storm drainage will be properly accommodated through the site plan process.

*(7) Adequacy of planting screens where necessary.*

Plant screening adjacent to future residential development on the south side of the property needs to be addressed through the site plan.

*(8) Provision of operational controls where necessary to avoid hazardous conditions or eliminate potential air or water pollutants or other noxious influences.*

Staff has not identified any hazardous conditions, pollutants, or other noxious influences that cannot be addressed through the site plan process.

# Analysis (cont.)

*(9) The general compatibility of the proposed use with the area in which it is to be located.*

As previously mentioned the area is largely agricultural and/or undeveloped at this time, with a platted residential subdivision under development to the south. Additional residential development is anticipated given the future land use and zoning of the surrounding area. The site design and operations will need to be cognizant of future residential neighbors to mitigate sound, lighting, and visual impacts.

# Conformance with Comprehensive Plan

The proposal complies with the Comprehensive Plan Community Facilities & Infrastructure goal:

*“Maintain and enhance Windsor as a safe and healthy community that is served by quality facilities and infrastructure that support a high quality of life.”*

# Recommendation

At their August 3, 2016 regular meeting, the Planning Commission forwarded a recommendation of approval of the conditional use grant with the following conditions:

1. Sound, lighting, and visual impacts upon future residential neighbors shall be adequately addressed through the site plan.
2. Any trail or road improvements that are deferred shall be completed with the development of the park site to the north.

# Conditional Use Grant

Staff requests that the following be entered into the record:

- ▶ Application and supplemental materials
- ▶ Staff memorandum and supporting documents
- ▶ Recommendation
- ▶ All testimony presented during the public hearing

# Notification

The following notifications were completed in accordance with the Municipal Code:

- ▶ Public Hearing notifications for Planning Commission and Town Board public hearings were as follows:
- ▶ July 20, 2016 – affidavit of letters mailed to the adjacent property owners
- ▶ May 27, 2016 – property posted with a notification sign
- ▶ July 15, 2016 – legal notice posted on the Town of Windsor website
- ▶ July 15, 2016 – legal ad published in the Tribune



## MEMORANDUM

**Date:** August 8, 2016  
**To:** Mayor and Town Board  
**Via:** Kelly Arnold, Town Manager  
**From:** Eric Lucas, Director of Parks, Recreation & Culture  
**Re:** Update and Request for Direction on the 15<sup>th</sup> & Walnut Property Improvements  
**Item #:** C.10.

### **Background/Discussion:**

During the 2015 budget process, Town Board requested that staff look into site improvements for Town owned property at 15<sup>th</sup> & Walnut. This is a 1 acre piece of land that the Town acquired through Parkland Dedication requirements for the Westwood Village Subdivision.

Park staff commissioned The Birdsall Group (TB Group), to develop a master for the site. In May 2016, the plan along with cost estimates was presented to Town Board. Estimates for the project were significantly higher than the budgeted amount. However staff requested the ability to take the project out to bid in order to determine the true cost.

With Town Board approval staff bid the project in July 2016. In order to save money on consulting services, staff forewent development of construction documents. Instead, staff posted the project as a RFP for a landscape construction team to develop the site based generally off of the master plan and the parks adopted standard specifications. Two bids were received. The low bid is from Walker Landscaping Inc. out of Fort Collins. Their base bid was \$53,950. Their bid did not include the pathway or development of the xeric grass demonstration areas, but does include seeding the entire site as xeric fescue turf grass. They provided individual pricing for each if the Town chooses to add them to the project. They are listed below:

Base Bid: \$53,950  
Breeze Pathway: \$5,360  
Sod: \$22,500  
Total if alternatives included: \$81,810

Additionally, staff bid installation of the well on the site separately. The cost to install a well and an estimated cost for electrical on this site is: \$45,000

Therefore, the total cost of the project with the alternatives would be \$104,310

**Financial impact:**

\$100,000 allocated in 2016 Capital Improvement Budget

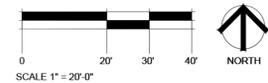
**Recommendation:**

Staff recommends proceeding with the bid from

**Attachment:**

Master Plan Drawing

# 15th AND WALNUT





## MEMORANDUM

**Date:** August 8, 2016  
**To:** Mayor and Town Board  
**Via:** Kelly Arnold, Town Manager  
**From:** Eric Lucas, Director of Parks, Recreation & Culture  
**Re:** Update and Request for Direction for Pickleball Court Project at Main Park  
**Item #:** C.11.

### **Background/Discussion:**

In late May, staff received approval from Town Board to proceed with a design – build project not to exceed \$45,000. Staff believed that the funding level would enable us to build 3 pickleball courts. In late June, we received one bid for the project. The bid was for \$40,400 to build 3 pickleball courts. The vendor also provided a price for 6 courts (full project buildout) of \$57,200.

As you know the local pickleball group is very active and engaged in this project. When we received the bid, we realized that with some investment by the pickleball group we may be able to build 6 courts instead of 3. Knowing that, I approached the pickleball group to see if they would be willing to raise some portion of the gap (\$12,200). The thinking was that if they had some investment in the project that maybe we could build complete the project in one year rather than return with a subsequent request in the future.

Recently the pickleball group communicated with me the following commitment on their behalf:

30 donors have pledged \$5,005 in up-front money to the project. They can provide this cash to the Town by September 1, 2016. They have agreed to form a Windsor Pickleball Club and begin collecting nominal dues beginning in the spring of 2017. These funds will be used to reserve court time for club members. While it is difficult to determine, my initial estimates are that we would generate \$1,500-\$2,000 in court rentals annually.

Additionally, the group has committed to help find up to 6 sign/banner sponsors that would generate an additional \$1,800 in sponsorships for 2017. Finally, one of the members has committed to donating \$500 in lessons which will enable us to provide fee based pickleball classes. Combined, this commitment raises \$8,805 in funding towards the 6 court proposal.

### **Financial impact:**

\$7,195 allocated in 2016 general fund. 2016 donation revenue would rise by \$5,005. 2017 revenues will reflect an additional \$3,300 in pickleball revenue from previous years.

### **Recommendation:**

Given the investment and commitment shown by the soon to be formed Windsor Pickleball Club, staff is recommending approval to proceed with the 6 court project.

			June 2016		
	<u>Previous Month</u>	<u>Previous Month's Year to Date</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Y.T.D. 2015</u>
<b>Misdemeanor Complaints</b>					
911 Hang up Calls	10	78	3	81	123
Animal	34	125	37	162	180
Arson	0	0	0	0	0
Assault	6	22	2	24	31
Assist Other Department	19	55	11	66	53
Attempted Suicide	2	5	0	5	7
Checks	0	0	0	0	2
Child Abuse	7	15	4	19	10
Citizen Service	117	439	112	551	471
Civil Complaints	10	55	13	68	59
Contributing Delinq./ Minor	0	0	0	0	0
Crime Against At-Risk Adult	1	2	0	2	0
Criminal Mischief	8	51	18	69	97
Criminal Trespass Premises	8	17	4	21	23
Death	3	7	0	7	9
Drugs	1	4	0	4	14
DUI's	6	26	3	29	40
False Burglar Alarm	24	107	27	134	176
False Imprisonment	0	0	0	0	4
False Reporting	0	2	0	2	2
Found Property	3	39	18	57	53
Harassment	12	56	7	63	48
Indecent Exposure	0	2	0	2	4
A. Curfew	0	0	0	0	0
B. Runaway	6	15	3	18	20
C. Other	9	27	4	31	24
Juvenile Problems (total)	15	42	7	49	44
Liquor Violations	0	0	0	0	0
Lost Property	0	13	4	17	26
Menacing	0	1	0	1	5
MIC / MIP	5	5	3	8	10
Missing Persons	6	10	3	13	5
Obstructing Police	2	4	0	4	0
Obstructing Telephone Service	0	2	1	3	1
Open door	2	15	11	26	47
Ordinance Violations	32	172	49	221	184
Reckless Endangerment	0	0	0	0	0
Repossession	0	0	0	0	0
Sexual Assault	3	13	0	13	5
Sex Offender Violation	0	1	0	1	1
Soliciting	1	2	0	2	6
Suspicious Activity	59	267	48	315	339

			June 2016		
	<u>Previous Month</u>	<u>Previous Month's Year to Date</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Y.T.D. 2015</u>
<b>Misdemeanor Complaints Cont'd</b>					
Theft	18	75	10	85	88
Theft By Receiving	0	0	0	0	0
Towed - Abandoned	1	4	1	5	2
Towed - Traffic	19	50	8	58	42
Towed (Total)	20	54	9	63	47
Traffic Accidents (total)	24	146	30	176	185
A. Non-injury/Property damage	24	133	30	163	161
B. Injury	0	9	0	9	16
C. Fatal	0	0	0	0	0
D. DUI Accidents	0	4	0	4	8
Underage Possession Marijuana	0	4	0	4	13
Vehicle Laws	123	808	138	946	1098
Violation of Restraining Order	3	14	5	19	24
Warrants - WPD	0	2	1	3	2
Warrants - Other Department	4	34	14	48	49
Warrants (Total)	4	36	15	51	51
Weapon Violation	0	1	0	1	3
<b>Felony Complaints</b>					
Armed Robbery	0	0	0	0	2
Arrests	7	36	9	45	41
Arson	0	0	0	0	0
Assault	1	4	0	4	8
Attempted Burglary	1	1	0	1	0
Auto Theft	1	7	0	7	4
Burglary	3	11	3	14	15
Checks	0	0	0	0	0
Child abuse	0	3	0	3	1
Child Neglect	0	0	0	0	0
Contrib./Delinq. of Minor	0	0	0	0	0
Criminal Impersonation	0	2	0	2	0
Criminal Mischief	1	19	1	20	8
Criminal Trespass - Dwelling	0	2	0	2	2
Criminal Trespass - Vehicle	2	10	1	11	42
Drugs	0	1	6	7	4
Forgery	2	5	0	5	6
Fraud	12	31	6	37	80
Homicide	0	0	0	0	1
Identity Theft	3	12	5	17	38
Intimidating Witness/Victim	0	0	0	0	0
Menacing	1	2	0	2	6
Recovery of Stolen Vehicle (ALL)	0	4	1	5	3
Robbery	0	0	0	0	0
Sexual Assault	0	0	0	0	1
Tampering with Evidence	0	0	0	0	1
Theft by Receiving	0	0	0	0	0

			June 2016		
	<u>Previous Month</u>	<u>Previous Month's Year to Date</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Y.T.D. 2015</u>
<b>Theft</b>	5	17	4	21	32
<b>Warrant ( Other Department)</b>	0	8	1	9	8
<b>Weapon Violation</b>	0	2	0	2	0
<b>Adult Arrest</b>	24	116	24	140	147
<b>Juvenile Detentions</b>	4	19	1	20	16
<b>Total Calls for Service</b>	552	2722	566	3288	3499
<b>A. Criminal</b>	271	1479	281	1760	1904
<b>B. Non-Criminal</b>	281	1243	285	1528	1595
<b>Cases Filed (County Penal)</b>	17	81	19	100	116
<b>County Traffic Citations</b>	35	223	37	260	271
<b>Municipal Citation</b>	102	635	122	757	917
<b>A. Traffic</b>	81	533	94	627	817
<b>B. Ordinances</b>	21	102	28	130	100
<b>Warnings</b>	234	1524	247	1771	1720
<b>Juvenile Filings</b>	1	8	0	8	1
<b>Parking Tickets</b>	38	218	47	265	260
<b>Juvenile Notification Forms</b>	12	63	10	73	87
<b>M-1 Holds</b>	7	21	4	25	34
<b>Misdemeanor Complaints Cleared by Arrest</b>	21	105	15	120	122
<b>Monetary Loss Misdemeanor Complaints</b>	\$6,289	\$27,012	\$3,797	\$30,809	\$25,507
<b>Monetary Recovery Misdemeanor Complaints</b>	\$500	\$4,289	\$1,700	\$5,989	\$2,276
<b>Felony Complaints Cleared by Arrest</b>	7	31	9	40	41
<b>Monetary Loss Felony Complaints</b>	\$64,805	\$273,130	\$20,573	\$293,703	\$207,380
<b>Monetary Recovery Felony Complaints</b>	\$2,200	\$108,142	\$11,460	\$119,602	\$20,270