



## **TOWN BOARD WORK SESSION MEETING**

August 15, 2016 – 6:00 P.M.

301 Walnut Street, Town Board Chambers  
Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

***GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.***

***Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board.***

### **AGENDA**

1. 2017 Revenue and CIP discussion
2. Future Meetings Agenda



## 5-YEAR CAPITAL IMPROVEMENT PROGRAM 2017-2021

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DEAN MOYER, DIRECTOR OF FINANCE

VICKI K MILLER, BUDGET ANALYST

AUGUST 15, 2016

**Town of Windsor**  
**2017 MAJOR CAPITAL PLAN PROPOSED PROJECTS**

PW/Parks Maintenance Facility ( <i>split GF, CIF, WF, SF</i> ) w <b>DOLA grant</b>	\$11,667,000	<i>p.7</i>
Street Maintenance - Overlays, sealcoating, crack sealing, concrete replacement	2,500,000	<i>p.8</i>
PW/Parks Maintenance Facility off-site improvements ( <i>split CIF, WF, SF</i> )	1,500,000	<i>p.8</i>
SH 257 Roundabout ( <i>1/2 CIF, 1/2 RIF</i> )	750,000	<i>p.9</i>
County Line Road ditch erosion mitigation construction	600,000	<i>p.10</i>
Sewer Lift Station #5	530,000	<i>p.10</i>
Kyger Reservoir pump station balance	420,000	<i>p.11</i>
Chemical Treatment Facility	375,000	<i>p.12</i>
Harmony Road/WCR 15 traffic signal construction	340,000	<i>p.12</i>
I-25 Widening/Improvement (2017-2019)	333,333	<i>p.13</i>
Northern Integrated Supply Project (NISP)	330,000	<i>p.13</i>
Hwy 257 Improvements from Walnut Street to South of Garden St	320,000	<i>p.14</i>
Windsor High School Pool Repairs (2017-2019)	300,000	<i>p.14</i>
Kyger Reservoir - water supply	298,000	<i>p.11</i>
Boardwalk Farmer's Market construction	275,000	<i>p.15</i>
Water Transmission Line connecting N. Weld Co (2017-2018)	231,000	<i>p.15</i>
IT - Fiber Optic System Expansion	175,000	<i>p.16</i>
Sewer Line Oversizing South Hill / Windshire	170,659	<i>p.16</i>
Operations Study for SH-257/392	150,000	<i>p.17</i>
Davis Seepage Pipe Improvements	150,000	<i>p.18</i>
Sewer Lift Station #7	140,000	<i>p.19</i>
Chimney Park Detention Pond Phase 2	135,000	<i>p.19</i>
Highland Meadows Park playground resurface	125,000	<i>p.20</i>
Renovate Parks Facility	125,000	<i>p.20</i>
Water Line Oversizing So Hill / Windshire	123,630	<i>p.21</i>
Demolish Metal Building 7th & Ash St	100,000	<i>p.21</i>
Diamond Valley Field Phase Development	100,000	<i>p.22</i>
Windsor Trail Highland Meadows Pkwy Crossroads to Belmont Design/construct	100,000	<i>p.23</i>
WCR 17 Shoulder Improvements	100,000	<i>p.24</i>
Storm Drainage Master Plan Update Ph 2	100,000	<i>p.25</i>
WPD Record Management System	100,000	<i>p.25</i>
7th Street Ditch Improvements	95,000	<i>p.26</i>
Sewer Line Rehab - ROW 10th Street to Oak Street	91,435	<i>p.27</i>
Lakeview Cemetery Storm Line Extension	85,000	<i>p.28</i>
Street Oversizing South Hill	84,110	<i>p.29</i>
Regional Water Treatment study	60,000	<i>p.29</i>
Sewer Plant storage building	49,000	<i>p.30</i>
Poudre River maintenance	45,000	<i>p.30</i>
Windsor Trail Jacoby Road #2 Ditch CR17 to Jacoby Easement	40,000	<i>p.23</i>
Jacoby Farm Park Master Plan	30,000	<i>p.31</i>
Manhole Rehab (7)	28,000	<i>p.31</i>
Museums - WSHS statue base	25,000	<i>p.31</i>
Abandon Davis Seepage Pipe at Railroad	15,000	<i>p.33</i>
Entryway signs to promote community events (2017-2018)	2,500	<i>p.34</i>

## FINANCIAL PLAN

### CAPITAL IMPROVEMENT PLAN (CIP)

The continuing growth of the Town of Windsor has increased the demand for high quality government services. Town of Windsor officials have been careful not to add full-time employees too quickly with the intent of avoiding layoffs in the inevitable economic downturns. Management focuses instead on advances in technology and improvements in equipment to improve efficiency in service delivery, thereby reducing the pace at which full-time employees are added.

The continued growth has also provided the financial means to improve equipment and technology. In the last decade the Town adopted measures either through elections or review of existing fees, with the specific purpose of new growth paying for itself. Each measure has specific restrictions on its expenditures, but the underlying purpose of each is funding capital improvements.

#### *CAPITAL IMPROVEMENT FUNDING*

Resources for both ongoing operations and capital projects are not without limits and the capital planning must work in conjunction with the annual budget process. After a capital project is completed, the ongoing operation and maintenance appears in the operating budget for years to come and must be considered in the context of overall community needs. The decision to do a capital project or purchase capital equipment must be balanced with the demands of existing services.

Capital improvement funding revenue is recorded in all funds. Below is a listing of revenue sources available for funding capital improvements. While some of these funds are earmarked for only capital improvement, others are available for general operations as well.

- **3.0% Sales and Use Tax** – Revenues from 40% of the 3% sales tax and 100% of the 3% use tax on new construction materials are recorded in Capital Improvement Fund to be used for street construction and improvement, park and recreation projects and general capital equipment.
- **Traffic Impact Fee** – Revenues from this fee, recorded in the Capital Improvement Fund, finance road improvements and also provide a credit and reimbursement program to developers for projects completed for specific areas in the Master Plan.
- **Park Impact Fees** – Revenues from these fees on new residential development are recorded in the Park Improvement Fund to be used for park construction and improvement.
- **0.2% Sales and Use Tax** – Revenues from this tax are recorded in Community Recreation Center Fund to be used for construction and maintenance of the Community and Recreation Center.
- **0.75% Sales and Use Tax** – Revenues from this tax are recorded in Community Recreation Center Expansion Fund to be used for construction and maintenance of the Community Recreation Center Expansion.
- **Utility Impact Fees** – These fees on new construction are recorded in the three enterprise funds and have been updated to reflect rising costs of providing utilities to new growth.
- **Grants** – Revenues from grants are recorded in the Park Improvement, Conservation Trust, Capital Improvement, Community Recreation Center Expansion and Utility Funds to be used for specific capital projects within those funds.
- **Interest Income** – Interest revenues are generated and recorded in the Park Improvement, Conservation Trust, and Capital Improvement Funds to be used for general capital projects within the respective funds.

- **Monthly User Fees** – A portion of revenues from monthly utility service fees are to be used for replacement and maintenance of capital projects that are already in place.
- **Lottery Funds** – These revenues are recorded in the Conservation Trust Fund to be used for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site. The Town uses these funds to build trails.
- **Larimer County Open Space Tax** – Revenues from this tax are recorded in the Park Improvement Fund to be used for capital acquisition and maintenance of open space projects in Larimer County only.

## DEFINING CAPITAL ITEMS

Defining capital assets and improvements is imperative to both compliance to ballot language and proper financial reporting. Ballot measures are almost exclusively geared toward capital projects and equipment. Also beginning with fiscal year 2004, the Town of Windsor is required to implement GASB No. 34 financial reporting requirements, a large part of which address the reporting of capital assets. The Town of Windsor’s definition of a capital asset satisfies ballot language and GASB No. 34 reporting requirements and appears as follows:

**Capital Assets and Improvements must meet ALL THREE of the following criteria:**

1. A non-recurring expenditure which expands or improves the Town of Windsor’s physical assets.
2. The asset must have an estimated useful life of more than one year.
3. The asset must have a cost of more than \$5,000.

**Capital Assets and Improvements must be one of the following classifications:**

- Land
- Land or Physical Site Improvements
- Buildings and Improvements
- Distribution and collection systems
- Equipment
- Infrastructure

## CAPITAL PLANNING PROCESS

The capital planning process is incorporated in the annual budget process. Department heads are required to submit capital requests when they submit their annual budget requests. These requests are considered first by the Town Manager and Director of Finance then by the Town Board and various advisory boards before final approval. The process of planning capital improvements involves both general policy and more specific questions as the item in question nears approval.

**General considerations in capital planning**

- Current economic conditions and prospects for economic growth.
- Usage and demand for public facilities and services.
- Current and future transportation needs.
- Location and layout of existing facilities and infrastructure.
- Physical condition of existing facilities and infrastructure.

Once a capital item is identified as filling a need or demand as a general consideration, more specific questions are asked to justify the project itself.

### **Justification questions for a specific project**

- Does the need justify using public dollars?
- Do the benefits of the project extend over several years?
- Are citizens willing to pay for the project?
- Is there cash available to pay for construction costs?
- Is there cash available to pay for future operating costs?
- Can the Town afford to pay back any borrowed money?
- Does the project align with the Town Board goals?

After a specific project has been justified through the more general considerations it is included in the 5-Year Capital Improvement Plan. To keep the plan manageable, the Town of Windsor has adopted the priority levels to prioritize capital improvements. These questions and planning considerations are incorporated in capital request forms used by department heads during the budget process.

### ***PRIORITIZING CAPITAL IMPROVEMENTS***

All improvements must be prioritized and ranked based on the following categories:

**Priority I: IMPERATIVE (*Must-Do*) – Projects that cannot reasonably be postponed in order to avoid harmful or otherwise undesirable consequences.**

- A. Corrects a condition dangerous to public health or safety
- B. Satisfies a legal obligation
- C. Alleviates an emergency service disruption or deficiency
- D. Prevents irreparable damage to a valuable public facility.

**Priority II: ESSENTIAL (*Should-Do*) – Projects that address clearly demonstrated needs or objectives.**

- A. Rehabilitates or replaces an obsolete public facility or attachment thereto
- B. Stimulates economic growth and private capital investment
- C. Reduces future operating and maintenance costs
- D. Leverages available state or federal funding

**Priority III: IMPORTANT (*Could-Do*) – Projects that benefit the community but may be delayed without detrimental effects to basic services.**

- A. Provides a new or expanded level of service
- B. Promotes intergovernmental cooperation
- C. Reduces energy consumption
- D. Enhances cultural or natural resources.

**Priority IV: DESIRABLE (*Other Year*) – Desirable projects that are not included within five-year program because of funding limitations.**

### ***DEPARTMENTAL RANKING OF CAPITAL IMPROVEMENTS***

In addition, all projects are numerically ranked by the department within each funding source. The emphasis should be placed on whether the project should fall within the top, middle or bottom third of the listing within the Ranking Category (*1, 2, or 3*)

1. Critical
2. Important
3. Important / but could wait

This refines the selection of the most vitally important projects that can be completed with limited funds.

## IMPACT OF CAPITAL ITEM ON FUTURE OPERATING BUDGETS

Projects are funded in the plan to minimize operating impacts in any one year, so that operating expenditures will keep pace with revenue growth. Capital improvements can impact the budget by increasing or decreasing revenues and expenditures. Revenues could be increased if the improvement attracts new businesses (*building permits, sales tax, and property tax*). The improvement could also increase expenditures. Perhaps an expansion requires new employees, additional maintenance services, or additional utility costs beyond current operations. Construction of a new street may require additional costs for police patrol services, snow and ice removal, or street light utility costs. Perhaps new technology could make the operation of a plant more efficient resulting in a reduction in power costs, utility costs, and personnel costs (*reduction in overtime or man-hours*). Costs related to a capital project that might have an impact on current and/or future operating budgets include additional staff, maintenance, and daily operations.

The approved first-year projects of the CIP are funded in the 2017 Budget. Projects planned in the next four years (2018-2021) are approved by Town Board in concept only. Ongoing projects are placed in the 5-Year CIP and reviewed annually. The CIP is updated annually to address specific needs as they arise, or as Town Board goals and policies change.

## FUNDS ASSOCIATED WITH THE CIP

There are multiple funds in the Town that include at least some expenditures associated with the Capital Improvement Plan (CIP). Some of these funds also include annual operating appropriations. Listed below is a brief description of the funds associated with the CIP for the Town of Windsor.

- Capital Improvement Fund (CIF) – This major fund provides for general governmental infrastructure including streets, parks, information systems, and facilities. Its broad purpose makes this fund a key resource in achieving many of the Town’s strategies for growth and maintenance of Town of Windsor infrastructure. Principal sources of funding for this fund are the 3% use tax on new construction (*approved in 1997*), 40% of the 3% sales tax, traffic impact fees and grants.
- Park Improvement Fund (PIF) – This is a special revenue major fund designed for new park construction and improvement. The main capital projects source of revenue for this fund is park impact fees. Larimer County Open Space Tax, used for open space projects only in Larimer County, and grants are also sources of revenue.
- Conservation Trust Fund (CTF) – This is a special revenue non-major fund with Lottery Funds as its main source of revenue for capital projects. These funds are earmarked for park and trail construction and improvements. Grants and interest are other revenue sources.
- Community Recreation Center Fund (CRCF) – This is a non-major special revenue fund as well, with its main source of revenue for capital projects being the 0.2% use tax (*approved in 2002*). Center construction, operation and maintenance, and programs are paid from this fund along with the capital projects and bond debt servicing.
- Community Recreation Center Expansion Fund (CRCEF) – This is a non-major governmental fund and is a special revenue fund type which is funded by special taxes or other earmarked revenue sources which finance specific activities as required by law or administrative action. By vote of the Town on November 8, 2015, a bond for the construction was approved and a sales and use tax of 0.75% is to be used specifically for operations and capital expenses of the expansion.
- Water, Sewer and Storm Drainage Funds – These funds are major Enterprise Funds. They provide utility services along with capital projects, equipment replacement and purchasing raw

water shares for the Town. Capital project sources of revenue for these funds are monthly service fees, raw water fees and utility impact fees, also referred to as plant investment fees.

- Fleet Management, Information Technology, and Facility Services Funds – These are non-major Internal Services Funds, designed to provide goods or services to other funds or departments on a cost-reimbursement basis, isolating the costs of a particular function and then allocating those costs back to the various operating divisions. These are revolving funds where fund or department assessments become the revenue source for capital purchases.
- General Fund – This major fund is principally for expenditures associated with the daily operations of general government. Occasionally capital projects will be funded here. However, most General Fund department capital items are listed in the Capital Improvement Fund budget under the requesting department.

Along with the revenues cited above, these funds may also have interest income and inter-fund loans and/or transfers, and oil and gas severance tax along with mineral lease royalties included as budgetary revenues.

**Small Equipment Items:**

Along with capital assets and improvements costing over \$5000, there are smaller items that otherwise would qualify as capital items but cost less. These items meet all the criteria and classifications of a capital asset described above except their initial cost is \$500-\$5,000. These items can be equipment, computers, furniture, and furnishings requiring replacement on a short to medium-term basis. Examples include desks, carpet, technical instruments, and microcomputers. Department heads submit requests listing these items separately. Small equipment items are expensed in the current budget year. General Fund small equipment items are recorded in the Capital Improvement Fund budget under the requesting department headings.

## 2017 MAJOR CAPITAL PROJECTS REQUEST DETAIL

Project Name	<u><b>PW/Parks Maintenance Facility</b></u>	Scheduled Start	2015				
Department/Division	<u>PW/Parks, Recreation &amp; Culture</u>	Scheduled Completion	2017				
Requestor	<u>T Walker / E Lucas</u>	Departmental Priority	Priority I -MUST DO				
Account Number	<u>04-430-8420, 06-471-8420, 07-481-8420-910</u>	Departmental Ranking	1 Critical				
<b>Project Description and Location:</b>							
New Building to House PW & Parks Shop							
2015 - Study/Design for new building \$283,000 (split GF, CIF, WF, SF)							
2016 - Remainder of the Study/design & start construction \$2,333,000 (split GF, CIF, WF, SF)							
2017 - Finish construction \$10,167,000 (split GF, CIF, WF, SF)							
Received \$1.5 million from DOLA Tier II Energy Impact Grant							
Total 2017: \$11,667,000							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
The mission for the new Public Works and Parks Service Facility is to provide staff the needed space to meet current and future demands for essential public services; thus improving the quality of life for Windsor residents, businesses, and visitors.							
<b>Project Costs/Year</b>	Budgeted 2016	2017	2018	2019	2020	2021	Total
Engineering/Planning		960,000					960,000
Construction	2,333,000	9,447,000					11,780,000
Contingency		810,000					810,000
Other: FF&E		450,000					450,000
<b>Total:</b>	2,333,000	11,667,000	-	-	-	-	14,000,000
<b>Funding Sources</b>							
CIF - Sales & Use Tax	583,250	2,541,750					3,125,000
Gen Fund Transfer	583,250	2,541,750					3,125,000
Water Fund Transfer	583,250	2,541,750					3,125,000
Sewer Fund Transfer	583,250	2,541,750					3,125,000
Energy Impact grant		1,500,000					1,500,000
<b>Total:</b>	2,333,000	11,667,000	-	-	-	-	14,000,000
<b>Operating Budget Impact:</b> Undetermined							



**infusion**  
ARCHITECTS

**WINDSOR PUBLIC WORKS FACILITY**  
15th Street, Windsor, CO | February 9, 2016

**FINAL SITE PLAN**  
Scale: 1" = 60'-0"  
February 5, 2016

Project Name	<b>Street Maintenance Program</b>		Scheduled Start				
Department/Division	Engineering		Scheduled Completion	Ongoing			
Requestor	D Wagner		Departmental Priority	Priority II -SHOULD DO			
Account Number	04-429-6278-000 & 04-429-6242-000		Departmental Ranking	2 Important			
<b>Project Description and Location:</b>							
<p><b>2016</b> - asphalt overlay (\$1,575,000) on selected streets:  Asphalt sealcoat (\$275,000)  Asphalt crack seal (\$150,000)  Concrete replacement (\$100,000)</p> <p><b>2017</b> - asphalt overlay (\$1,800,000)  asphalt sealcoat (\$400,000)  asphalt crack seal (\$150,000)  concrete replacement (\$150,000)</p>							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
<p>It contributes to the following Town Board goal: Develop and Maintain Effective Infrastructure  The Pavement Management Program indicates that spending \$2.1 million dollars per year will keep the town's overall Pavement Condition Index (PCI) from dropping below 70.</p>							
<b>Project Costs/Year</b>	Budgeted 2016	2017	2018	2019	2020	2021	Total
Asphalt Overlay	1,500,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	10,500,000
Concrete replacement, crack seal, chip seal	600,000	700,000	700,000	700,000	700,000	700,000	4,100,000
<b>Total:</b>	2,100,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	14,600,000
<b>Funding Sources</b>							
Sales & Use Tax	1,768,000	2,168,000	2,168,000	2,168,000	2,168,000	2,168,000	12,608,000
Severance Tax /Severance Tax /O&G Lease	332,000	332,000	332,000	332,000	332,000	332,000	1,992,000
<b>Total:</b>	2,100,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	14,600,000
<b>Operating Budget Impact:</b> None as Town will maintain w/current O&M							

Project Name	<b>Off-Site Public Works Facility Improvements</b>		Scheduled Start	2017			
Department/Division	Streets/Water/Sewer		Scheduled Completion	2017			
Requestor	K Arnold		Departmental Priority	Priority I - MUST DO			
Account Number	04-429-8445, 06-471-8456, 07-481-8456-000		Departmental Ranking	1 Critical			
<b>Project Description and Location:</b>							
<p>In order to complete the Public Works and Parks Maintenance Facility, improvements must be made to 15th Street. Work to improve 15th Street will include surveying, earthwork, asphalt paving, site concrete, water services, sewer services, and storm sewer services. The design development estimate is missing the inclusion of the bike lane. Staff will input the number once received from FCI Constructors.</p>							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
Strategic Plan, "Thoughtful Framework and Supportive Infrastructure."							
<b>Project Costs/Year</b>	2016	2017	2018	2019	2020	2021	Total
Construction		1,431,458					1,431,458
Contingency		68,542					68,542
<b>Total:</b>		1,500,000	-	-	-	-	1,500,000
<b>Funding Sources</b>							
CIF - Sales & Use Tax		500,019					500,019
WF – Water Impact Fees		499,991					499,991
SF – Sewer Impact Fees		499,991					499,991
<b>Total:</b>		1,500,000	-	-	-	-	1,500,000
<b>Operating Budget Impact:</b> In normal maintenance							

Project Name	<b>SH 257 Roundabout</b>		Scheduled Start	2017				
Department/Division	Engineering		Scheduled Completion	2017				
Requestor	D Wagner		Departmental Priority	Priority I -MUST DO				
Account Number	04-429-6242/6419-000		Departmental Ranking	1 Critical				
<b>Project Description and Location:</b>								
Partnership (50%) with East Pointe Development to build traffic roundabout on SH 257 between SH 392 and railroad tracks. (1/2 RIF)								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
When vacant property on east side of SH 257 opposite the Town's cemetery develops its access needs to match with the cemetery access. Both accesses need to be far enough south of the intersection with SH 392 so that the northbound left turn lane at SH 257 and SH 392 has sufficient storage length. The roundabout is an excellent solution because it doesn't need southbound left turn storage which would conflict with the northbound left turn storage. Because the roundabout will serve both sides of SH 257 the costs should be shared between the town and the developer.								
<b>Project Costs/Year</b>	2016	2017	2018	2019	2020	2021		Total
Construction		750,000						750,000
<b>Total:</b>	-	750,000	-	-	-	-	-	750,000
<b>Funding Sources</b>								
Sales & Use Tax		375,000						375,000
Road Impact Fees		375,000						375,000
<b>Total:</b>	-	750,000	-	-	-	-	-	750,000
<b>Operating Budget Impact:</b> Highway 257 is maintained by CDOT								



Project Name	<u>County Line Road ditch erosion mitigation</u>	Scheduled Start	2016				
Department/Division	<u>Engineering</u>	Scheduled Completion	2017				
Requestor	<u>D Wagner</u>	Departmental Priority	Priority II - SHOULD DO				
Account Number	<u>04-429-8445-000</u>	Departmental Ranking	2 Important				
<b>Project Description and Location:</b> Eliminate erosion in the borrow ditches along the steep section of County Line Road south of the Poudre River. Design complete in 2016 (\$50,000) with construction starting in late 2017 and finalizing in 2018.							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b> This section of County Line Road is 7% slope which means that drainage in the borrow ditches reaches high speed as it flows toward the bottom of the hill. Erosion in the ditches has been a perpetual issue. Large amounts of silt get carried to the bottom of the hill resulting in plugged culverts.  Town Board goal: Supportive Infrastructure							
<b>Project Costs/Year</b>	Budgeted 2016	2017	2018	2019	2020	2021	Total
Engineering/Planning	50,000						50,000
Construction		600,000	250,000				850,000
<b>Total:</b>	50,000	600,000	250,000	-	-	-	900,000
<b>Funding Sources</b>							
Sales & Use Tax	50,000	600,000	250,000				900,000
<b>Total:</b>	50,000	600,000	250,000	-	-	-	900,000
<b>Operating Budget Impact:</b> Would reduce existing costs for maintaining ditches.							

Project Name	<u>Sewer Lift Station #5 Replacement</u>	Scheduled Start	2017				
Department/Division	<u>Public Works/Sewer System</u>	Scheduled Completion	2017				
Requestor	<u>T Walker</u>	Departmental Priority	Priority II - SHOULD DO				
Account Number	<u>07-481-8440-000</u>	Departmental Ranking	2 Important				
<b>Project Description and Location:</b> Project would replace existing pump station with new equipment. This lift station is off of Parkwood Drive in Riverbend Subdivision.							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b> Lift Station #5 is 20 years old and is reaching its useful life expectancy. The structure is rusting through in places and access to the wet well is only possible with outside equipment as the entry ladder is unsafe. Electrical equipment is also 20 years old and is the source of the majority of call-outs and replacement part expense. Motors are low efficiency and increase overall O&M costs. A new station would provide a more reliable and efficient system.							
<b>Project Costs/Year</b>	2017	2018	2019	2020	2021		Total
Construction	530,000						530,000
<b>Total:</b>	530,000	-	-	-	-	-	530,000
<b>Funding Sources</b>							
S Monthly User Fees	530,000						530,000
<b>Total:</b>	530,000	-	-	-	-	-	530,000
<b>Operating Budget Impact:</b> Staffing cost is based on over 36 hrs of overtime in 2016 but over 71.5 hrs the last two years							
Staffing	1,300						1,300
<b>Total:</b>	1,300						1,300

Project Name	<b>Kyger Non-Potable Reservoir &amp; Pump Station</b>	Scheduled Start	2014
Department/Division	Water/Non Potable Division	Scheduled Completion	2017
Requestor	D Wagner	Departmental Priority	Priority I -MUST DO
Account Number	06-484-8494-485, 06-484-8456-485	Departmental Ranking	1 Critical

**Project Description and Location:**

Non Potable water storage reservoir located on the northwest corner of SH392 and LCR 13. Reservoir with 1200 acre feet was acquired in 2014. A pump station that will deliver water from the Poudre River to the Kyger Reservoir and also in the opposite direction will start in August 2016 and conclude in 2017. Water rights to store in the reservoir are expected to take multiple years to find and purchase, starting in 2015.

**Project Justification and Relationship to Town Board Goals and Master Plans:**

Town Board Goal: Thoughtful Framework and Supportive Infrastructure

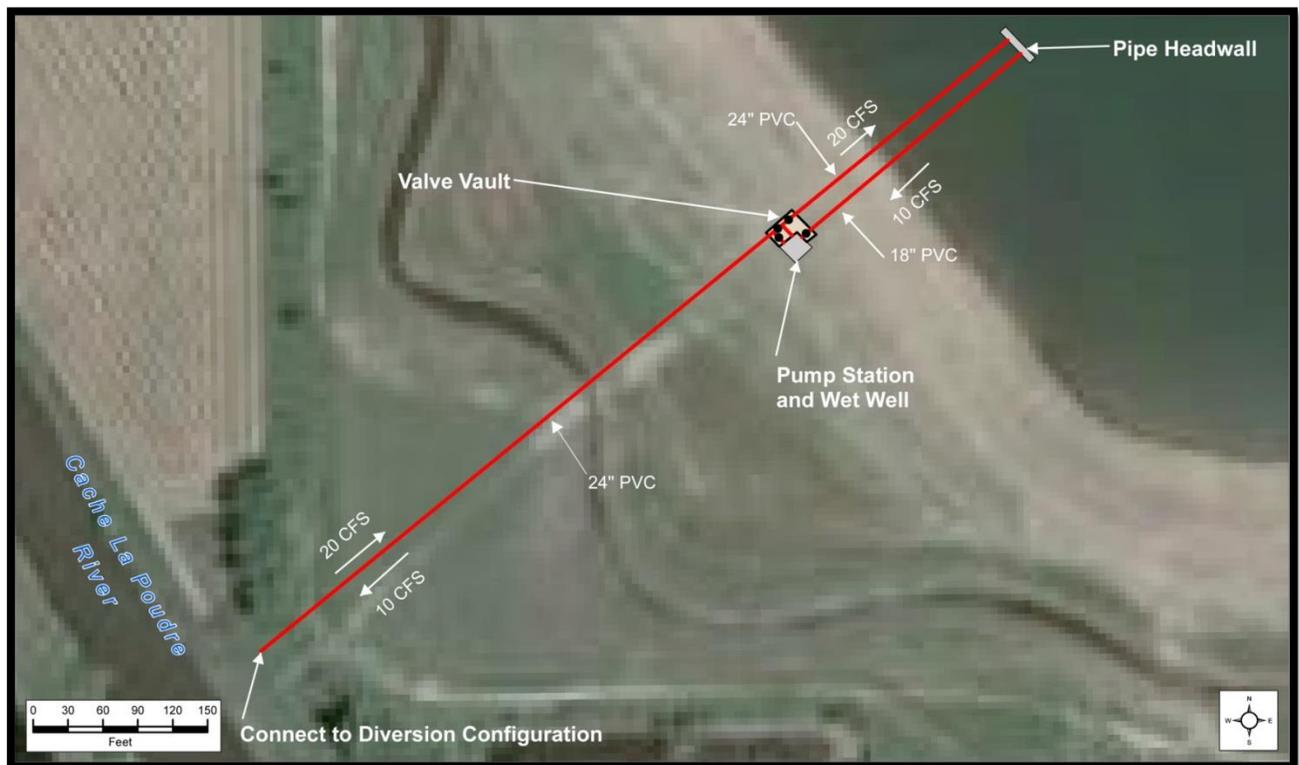
Project Costs/Year	Projected 2016	2017	2018	2019	2020	2021		Total
Engineering/Planning	255,050	20,000						275,050
Construction	2,000,000	400,000						2,400,000
Water Rights Purchase	298,000	298,000						596,000
<b>Total:</b>	<b>2,553,050</b>	<b>718,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>3,271,050</b>

Funding Sources								
WF Non-Potable	2,553,050	718,000						3,271,050
<b>Total:</b>	<b>2,553,050</b>	<b>718,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>3,271,050</b>

Operating Budget Impact								
Staffing Costs		20,000	20,000	20,000	20,000	20,000		100,000
Operating Costs		15,000	15,000	15,000	15,000	15,000		75,000
<b>Total:</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>		<b>175,000</b>



Project Name	<b>Chemical Treatment Facility</b>		Scheduled Start	2016				
Department/Division	Pub Works / Sewer Plant		Scheduled Completion	2017				
Requestor	T Walker		Departmental Priority	Priority II -SHOULD DO				
Account Number	07-482-8433-000		Departmental Ranking	2 Important				
<b>Project Description and Location:</b>								
Chemical treatment facility for phosphorus removal at WWTP. Facility will be small structure containing chemical storage and feed system. Needed to satisfy NPDES permit through the state for phosphorus removal.								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
Necessary to satisfy permit requirement for phosphorus removal.								
<b>Project Costs/Year</b>	Budgeted 2016	2017	2018	2019	2020	2021		Total
Engineering/Planning	35,000							35,000
Construction		350,000						350,000
Contingency		25,000						25,000
<b>Total:</b>	35,000	375,000	-	-	-	-	-	410,000
<b>Funding Sources</b>								
Sewer Impact Fees	35,000	375,000						410,000
<b>Total:</b>	35,000	375,000	-	-	-	-	-	410,000
<b>Operating Budget Impact:</b> minimal no new staffing								

Project Name	<b>Harmony Road/WCR 15 Traffic Signal</b>		Scheduled Start	2016				
Department/Division	Engineering		Scheduled Completion	2017				
Requestor	D Wagner		Departmental Priority	Priority II -SHOULD DO				
Account Number	04-429-8419-000		Departmental Ranking	2 Important				
<b>Project Description and Location:</b>								
Build traffic signal at the intersection of Harmony Road (WCR 74) and WCR 15.								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
A study of the intersection in 2015 indicated that the intersection meets three MUTCD traffic signal warrants. Posted speed limit on Harmony Road is 55 mph. Approximately 14,200 vehicles enter the intersection per day. Existing Level of Service (LOS) for left-turning traffic on WCR 15 is E. A roundabout was estimated to cost \$1.0 million. Meets the Town Board goal of Supportive Infrastructure								
<b>Project Costs/Year</b>	Budgeted 2016	2017	2018	2019	2020	2021		Total
Engineering/Planning	16,000							16,000
Construction		340,000						340,000
<b>Total:</b>	16,000	340,000	-	-	-	-	-	356,000
<b>Funding Sources</b>								
Road Impact Fees	16,000	340,000	-	-	-	-	-	356,000
<b>Total:</b>	16,000	340,000	-	-	-	-	-	356,000
<b>Operating Budget Impact:</b> Efficiencies								
Operating Costs		5,000	5,000	5,000	5,000	5,000		25,000
<b>Total:</b>	-	5,000	5,000	5,000	5,000	5,000		25,000

Project Name	<u>I-25 Widening</u>	Scheduled Start	2014
Department/Division	<u>CIF / Streets</u>	Scheduled Completion	2019
Requestor	<u>K Arnold</u>	Departmental Priority	Priority I -MUST DO
Account Number	<u>04-429-6242-000</u>	Departmental Ranking	1 Critical

**Project Description and Location:**  
This project will widen I-25 between State Highway 402 and State Highway 14 in Larimer County.

**Project Justification and Relationship to Town Board Goals and Master Plans:**  
An I-25 improvement project is beneficial to all Windsor residents and businesses. It fits Strategic Plan, Goal 4 "Develop and Maintain Effective Infrastructure."

Project Costs/Year	2017	2018	2019	2020	2021		Total
Other:	333,333	333,333	333,333				
<b>Total:</b>	333,333	333,333	333,333	-	-	-	1,000,000

Funding Sources							
	333,333	333,333	333,333				1,000,000
<b>Total:</b>	333,333	333,333	333,333	-	-	-	1,000,000

**Operating Budget Impact:** CDOT will maintenance

Project Name	<u>Northern Integrated Supply Project (NISP)</u>	Scheduled Start	2004
Department/Division	<u>Engineering</u>	Scheduled Completion	2025
Requestor	<u>D Wagner</u>	Departmental Priority	Priority II -SHOULD DO
Account Number	<u>06-471-8456-000</u>	Departmental Ranking	2 Important

**Project Description and Location:**  
The Northern Integrated Supply Project includes 15 local governments and water districts in the North Front Range. The proposed project is currently going through the Environmental Impact Study phase. The project proposes to build a system of water storage and conveyance for a new yield of 40,000 acre-feet.

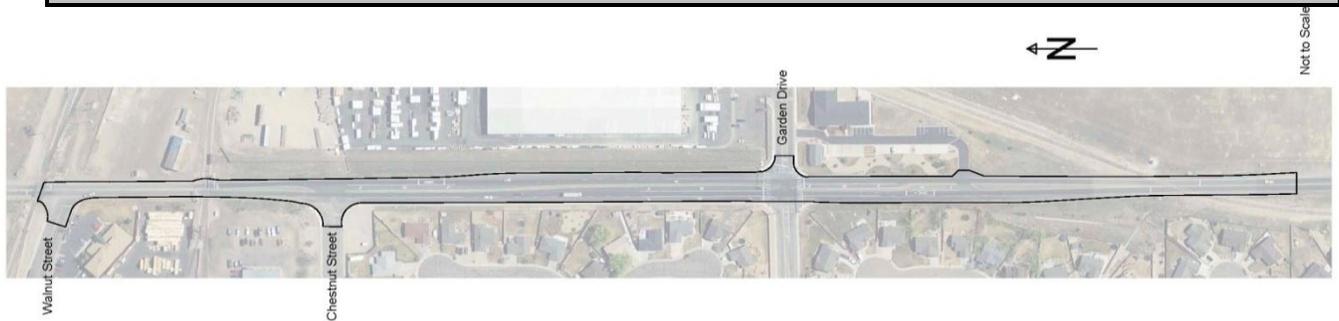
**Project Justification and Relationship to Town Board Goals and Master Plans:**  
New water supplies are necessary in order to meet the following Town Board goals:  
Lead through stewardship of natural resources.  
Pursue water independence.

Project Costs/Year	Budgeted 2016	2017	2018	2019	2020	2021	LT Projects	Total
Engineering/Planning	289,000							289,000
Construction		330,000	458,000	4,620,000	9,672,000	11,187,000	23,181,000	49,448,000
<b>Total:</b>	289,000	330,000	458,000	4,620,000	9,672,000	11,187,000	23,181,000	49,737,000

Funding Sources								
Water Impact fees	289,000	330,000	458,000	4,620,000	9,672,000	11,187,000	23,181,000	49,737,000
NISP Bond								
<b>Total:</b>	289,000	330,000	458,000	4,620,000	9,672,000	11,187,000	23,181,000	49,737,000



<b>Hwy 257 Resurfacing:</b>								
Project Name	<u>Walnut St to south of Garden Dr</u>	Scheduled Start	2017					
Department/Division	<u>Engineering</u>	Scheduled Completion	2017					
Requestor	<u>D Wagner</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>04-429-6242-000</u>	Departmental Ranking	2 Important					
<b>Project Description and Location:</b>								
Rehabilitate SH 257 asphalt surface with mill and overlay from the railroad tracks north of Walnut St. to approximately 150' south of the railroad tracks south of Garden Dr.								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
In 2016, Windsor installed raised medians at 3 railroad crossings in this section of SH 257 and added a northbound left turn lane at Walnut St. The asphalt was simply patched around the medians and the left turn lane pavement was butted against the east edge of the old pavement. That work left asphalt joints exposed to water infiltration and pavement breakdown. In addition, the old pavement is severely rutted at Garden Drive. This project will rehabilitate the entire width of SH 257 to improve the drivability and life of the pavement.								
<b>Project Costs/Year</b>	2016	2017	2018	2019	2020	2021	Total	
Engineering/Planning		20,000					20,000	
Construction		300,000					300,000	
<b>Total:</b>	-	320,000	-	-	-	-	320,000	
<b>Funding Sources</b>								
Sales & Use Tax		320,000					320,000	
<b>Total:</b>	-	320,000	-	-	-	-	320,000	
<b>Operating Budget Impact:</b> Not the Towns maintenance								



<b>Windsor High School Pool Repairs</b>								
Project Name	<u>Windsor High School Pool Repairs</u>	Scheduled Start	2017					
Department/Division	<u>Parks Recreation &amp; Culture</u>	Scheduled Completion	2019					
Requestor	<u>E Lucas</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>04-411-6270-000</u>	Departmental Ranking	1 Critical					
<b>Project Description and Location:</b>								
The Windsor High School swimming pool is in dire need for replacement. The current estimate to replace is pool is \$2.8 million. Our current Town programming use comes out to about 35% of the time the pool is open for use. The remaining time is for high school and junior high use.								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
This project is related to the strategic plan goal 1.g. "support Windsor's youth." And goal 2.a. "provide diverse and healthy choices in leisure, culture, and recreation."								
<b>Project Costs/Year</b>	2016	2017	2018	2019	2020	2021	Total	
Other:		300,000	300,000	300,000			900,000	
<b>Total:</b>	-	300,000	300,000	300,000	-	-	900,000	
<b>Funding Sources</b>								
Sales & Use Tax		300,000	300,000	300,000			900,000	
<b>Total:</b>	-	300,000	300,000	300,000	-	-	900,000	
<b>Operating Budget Impact:</b> Windsor High School maintenance								

Project Name	<u>CP Boardwalk Park</u>		Scheduled Start	2015			
Department/Division	<u>Parks &amp; Recreation / Parks &amp; Open Space</u>		Scheduled Completion	2020			
Requestor	<u>E Lucas</u>		Departmental Priority	<u>Priority I -MUST DO</u>			
Account Number	<u>04-454-8412-462 &amp; 04-454-6242-462</u>		Departmental Ranking	<u>2 Important</u>			
<b>Project Description and Location:</b>							
Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority.							
2017 Farmer Market Construction \$275,000							
2018 Parking lot slurry/stripe \$31,000							
2020 BWP and Lake Storage operations building and yard Design \$25,000, Construction \$200,000 + Contingency \$20,000							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
Goal 3: Town Government							
Goal 5: Quality Development through Managed Growth							
<b>Project Costs/Year</b>	Budgeted 2016	2017	2018	2019	2020	2021	Total
Engineering					25,000		25,000
Construction	540,150	255,000			200,000		995,150
Contingency		20,000			20,000		40,000
Other			31,000				31,000
<b>Total:</b>	540,150	275,000	31,000	-	245,000	-	1,091,150
<b>Funding Sources</b>							
CIF - Sales & Use Tax	500,000	275,000	31,000	-	245,000		1,051,000
PIF - Community	40,150						40,150
<b>Total:</b>	540,150	275,000	31,000	-	245,000	-	1,091,150
<b>Operating Budget Impact</b>							
Staffing Costs	2,400		-		500		2,900
Operating Costs	1,500		-		1,200		2,700
<b>Total:</b>	3,900	-	-	-	1,700	-	5,600

Project Name	<u>Water Transmission Line connection to N Weld County</u>		Scheduled Start	2017			
Department/Division	<u>Engineering</u>		Scheduled Completion	2018			
Requestor	<u>D Wagner</u>		Departmental Priority	<u>Priority II -SHOULD DO</u>			
Account Number	<u>06-471-8453-000</u>		Departmental Ranking	<u>1 Critical</u>			
<b>Project Description and Location:</b>							
20" water line connected to the NWCWD transmission line in WCR 76. The line will run south from WCR 76 to WCR 74 where a master meter will be installed. From WCR 74 the line will continue south 0.6 mile then southeast an additional 0.6 mile to WCR 15, where it will continue 1 mile south to the railroad tracks and connect to Windsor's existing 16" water line.							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
Windsor has an agreement with NWCWD for water treatment. There is an existing master meter at WCR 19 and 72. A second connection to NWCWD's system in WCR 76 between WCR 13 and 15 is identified in the agreement. The second connection is needed for additional supply capacity to Windsor's growing population.							
<b>Project Costs/Year</b>	2016	2017	2018	2019	2020	2021	Total
Engineering/Planning:		231,000					231,000
Construction:			2,545,000				2,545,000
<b>Total:</b>	-	231,000	2,545,000	-	-	-	2,776,000
<b>Funding Sources</b>							
Water Impact Fees		231,000	2,545,000				2,776,000
<b>Total:</b>	-	231,000	2,545,000	-	-	-	2,776,000
<b>Operating Budget Impact:</b> Minimal costs							

Project Name	<u>Fiber Optic System Expansion</u>	Scheduled Start	2016				
Department/Division	Information Technology	Scheduled Completion	2017				
Requestor	D Moyer	Departmental Priority	Priority I -MUST DO				
Account Number	04-415-7811-000 to 11-492-8440-000	Departmental Ranking	1 Critical				
<b>Project Description and Location:</b> Project to expand the existing Town and School District owned fiber-optic system to the new Public Works & Parks Maintenance Facility. This project must be complete to provide adequate access to Town IT services included applications, phones, email, etc.							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b> TB Goal 3 - Provide exceptional quality services - Upgrade Town buildings and facilities, Increase operating efficiency of Town government. TB Goal 4 - Quality development through managed growth with upgrading infrastructure to support future growth and development.							
<b>Project Costs/Year</b>	2017	2018	2019	2020	2021		Total
Construction	175,000						175,000
<b>Total:</b>	175,000	-	-	-	-	-	175,000
<b>Funding Sources</b>							
Transfer from CIF	175,000						175,000
<b>Total:</b>	175,000	-	-	-	-	-	175,000
<b>Operating Budget Impact:</b> will fall under normal operations and maintenance							

Project Name	<u>Sewer Line Oversizing</u>	Scheduled Start	2016				
Department/Division	Engineering	Scheduled Completion	ongoing				
Requestor	D Wagner	Departmental Priority	Priority I -MUST DO				
Account Number	07-481-8452-000	Departmental Ranking	1 Critical				
<b>Project Description and Location:</b> Reimburse anyone who oversizes a sewer main at the request of the Town in order to provide sewer to future growth areas. <b>2016</b> Winter Farm sewer oversizing (\$81,805) <b>2016</b> Village East sewer oversizing (\$3,321) <b>2017</b> South Hill sewer oversizing (\$146,109) <b>2017</b> Windshire sewer oversizing (\$24,549)							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b> Sewer mains that are the backbone of the sewer system are typically larger than those that provide localized service to a single development. It is important and more cost effective to construct the larger lines in association with private development.							
<b>Project Costs/Year</b>	Projected 2016	2017	2018	2019	2020	2021	Total
Construction	85,126	170,658					255,784
<b>Total:</b>	85,126	170,658	-	-	-	-	255,784
<b>Funding Sources</b>							
S Impact Fees	85,126	170,658					255,784
<b>Total:</b>	85,126	170,658	-	-	-	-	255,784
<b>Operating Budget Impact:</b> Ongoing maintenance							

Project Name	<b>Operations Study for SH- 257/392</b>	Scheduled Start	2017				
Department/Division	Engineering	Scheduled Completion	2017				
Requestor	D Wagner	Departmental Priority	Priority II -SHOULD DO				
Account Number	04-429-6267-000	Departmental Ranking	3 Important / but could wait				
<b>Project Description and Location:</b>							
Develop plan for future width, lanes, median and streetscape for SH 392 from 4th St. east to Nankeen Dr.							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
As commercial development continues east, the appearance of SH 392 should transform from a road designed to simply move vehicles.							
<b>Project Costs/Year</b>		2017	2018	2019	2020	2021	Total
Construction:		150,000					150,000
<b>Total:</b>		150,000	-	-	-	-	150,000
<b>Funding Sources</b>							
Sales & Use Tax		150,000					150,000
<b>Total:</b>		150,000	-	-	-	-	150,000
<b>Operating Budget Impact:</b> None at this time							

Project Name	<u>Davis Seepage Pipe Improvements</u>	Scheduled Start	2017
Department/Division	Engineering	Scheduled Completion	2021
Requestor	D Wagner	Departmental Priority	Priority II -SHOULD DO
Account Number	08-483-6267-000	Departmental Ranking	2 Important

**Project Description and Location:**

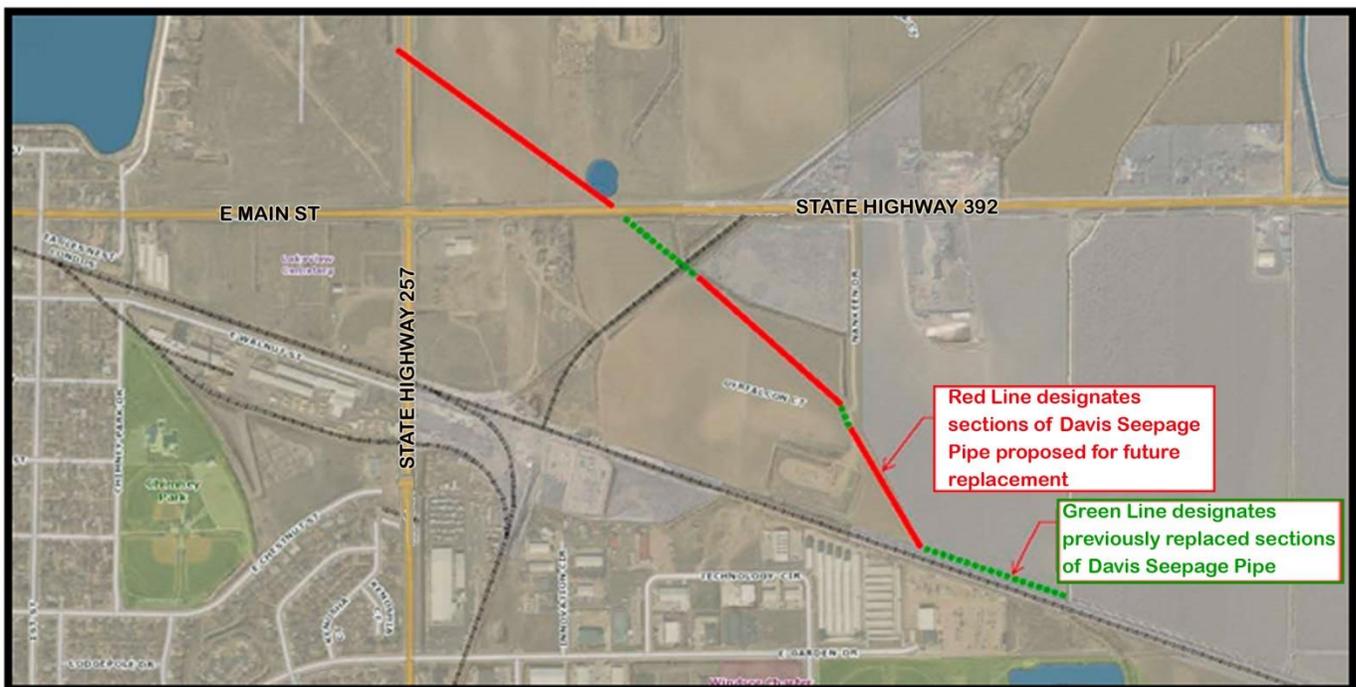
Replace aging sections of the Davis Seepage Pipe over 5-year period.

**Project Justification and Relationship to Town Board Goals and Master Plans:**

The original Davis Seepage Pipe is a 21" diameter clay pipe constructed around 1919 to convey groundwater in order to control groundwater levels in an area east of WCR 19. The pipe has provided good service for 100 years while the ground was farmed but now that development is occurring over much of the pipe there have been numerous problems which get increasingly more difficult and expensive to access and repair due to the development. The proposal is to replace sections of the pipe over a 5-year period until it is completely replaced by perforated PVC pipe that is better able to handle vehicular loading. Some sections of the pipe have already been replaced as illustrated on the attached map.

Project Costs/Year	2017	2018	2019	2020	2021	Total
Construction:	150,000	150,000	150,000	150,000	150,000	750,000
<b>Total:</b>	150,000	150,000	150,000	150,000	150,000	750,000
Funding Sources						
Storm Dr Monthly Fees	150,000	150,000	150,000	150,000	150,000	750,000
<b>Total:</b>	150,000	150,000	150,000	150,000	150,000	750,000

**Operating Budget Impact:** Under regular maintenance



Project Name	<b>Sewer Lift Station #7 Replacement</b>	Scheduled Start	2017
Department/Division	Public Works/Sewer System	Scheduled Completion	2017
Requestor	T Walker	Departmental Priority	Priority II - SHOULD DO
Account Number	07-481-8440-000	Departmental Ranking	2 Important

**Project Description and Location:**

Project would replace existing Lift Station #7 with new submersible pump station. This lift station is east of 7th street in Grasslands subdivision.

**Project Justification and Relationship to Town Board Goals and Master Plans:**

Lift Station #7 is 15 years old and has never worked to its full efficiency. Due to space constraints a short discharge force main (less than 10') was installed. The volume and type of flow the lift station receives it is difficult to maintain a "primed and ready condition" for the discharge pumps. The vacuum pumps must be rebuilt and/or replaced often due to the wear caused by the long run times. This also puts a strain on the rest of the electrical system which is starting to show. A new submersible pump type pump station would provide a more reliable and efficient system by eliminating the vacuum priming system.

Project Costs/Year	2017	2018	2019	2020	2021	Total
Construction	140,000					140,000
<b>Total:</b>	140,000	-	-	-	-	140,000
<b>Funding Sources</b>						
S Monthly User Fees	140,000					140,000
<b>Total:</b>	140,000	-	-	-	-	140,000
<b>Operating Budget Impact:</b> Staffing costs is based on 75 hrs in 2016 but over 207.5 over the past 2 years.						
Staffing Cost	2,500					2,500
<b>Total:</b>	2,500					2,500

Project Name	<b>Chimney Park Detention Pond Ph 2</b>	Scheduled Start	2016
Department/Division	Engineering	Scheduled Completion	2017
Requestor	D Wagner	Departmental Priority	Priority I -MUST DO
Account Number	08-483-8458-000	Departmental Ranking	3 Important / but could wait

**Project Description and Location:**

Design and construct a detention pond just south of the existing detention pond east of Chimney Park. The proposed pond will serve the property east of Chimney Park per an agreement between the Town and the former property owner of the property where the current regional pond is located. A secondary smaller pond is necessary to capture flows from the property to the east of the regional pond.

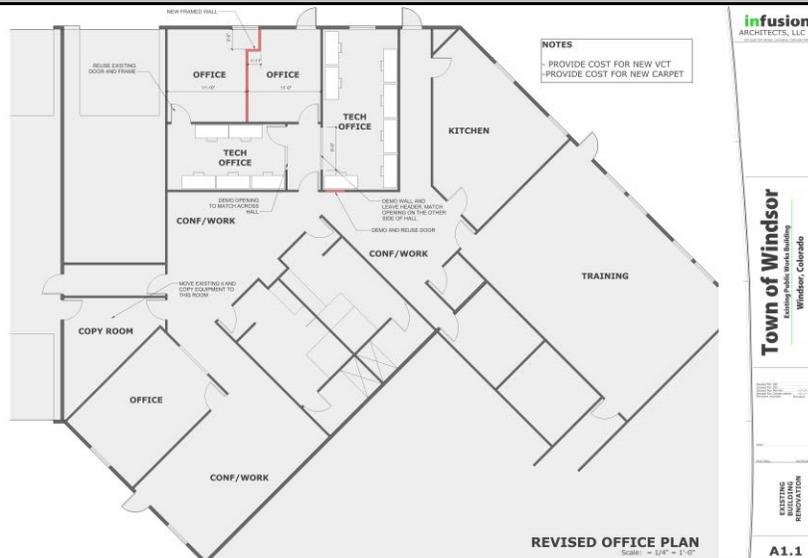
**Project Justification and Relationship to Town Board Goals and Master Plans:**

The Town is obligated per an agreement to provide detention for the undeveloped property east of Chimney Park south of Chestnut St. The project will satisfy requirements of an agreement made when the Chimney Park regional pond property was acquired from the adjacent property owner.

Project Costs/Year	2017	2018	2019	2020	2021	Total
Engineering/Planning	20,000					20,000
Construction	100,000					100,000
Contingency	15,000					15,000
<b>Total:</b>	135,000	-	-	-	-	135,000
<b>Funding Sources</b>						
St Drainage Impact Fees	135,000					135,000
<b>Total:</b>	135,000	-	-	-	-	135,000
<b>Operating Budget Impact:</b> Beginning 2018 11.5% of a full time person to mow and maintain new channel. Operating costs are 240 hrs x \$50/hr						

Project Name	<b>Highland Meadows Park playground resurface</b>	Scheduled Start	2017
Department/Division	Parks & Recreation	Scheduled Completion	2017
Requestor	E Lucas	Departmental Priority	Priority IV - Other Year
Account Number	02-454-6240-468	Departmental Ranking	3 Important / but could wait
<b>Project Description and Location:</b>			
Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority. Necessary upgrades and maintenance of aging park amenities. Park was built in 2005. Mulch surfacing is the hardest surfacing to maintain to standards and this location is significantly more difficult due to exposure to high winds. New surfacing type will last 10 years at minimum and requires almost minimal maintenance.			
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>			
Goal 3: Town Government			
Goal 5: Quality Development through Managed Growth			
<b>Project Costs/Year</b>		2017	2018
Construction		125,000	
<b>Total:</b>		125,000	-
<b>Funding Sources</b>			
PIF-Neighborhood		125,000	
<b>Total:</b>		125,000	-
<b>Operating Budget Impact:</b> Under normal maintenance			

Project Name	<b>Renovate Parks Facility</b>	Scheduled Start	2017
Department/Division	Parks & Recreation	Scheduled Completion	2017
Requestor	E Lucas	Departmental Priority	Priority II -SHOULD DO
Account Number	04-454-6232-000	Departmental Ranking	2 Important
<b>Project Description and Location:</b>			
Renovation to the current Parks & Public Works facility. These changes will enable parks staff to improve their usage of the facility when public works moves to their new site.			
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>			
Current facility is out dated and does not provide good working space. Renovation will enable the Town to demolish the satellite building utilized by parks at the corner of Ash & 7th St.			
<b>Project Costs/Year</b>		2017	2018
Construction		125,000	
<b>Total:</b>		125,000	-
<b>Funding Sources</b>			
Sales & Use Tax		125,000	
<b>Total:</b>		125,000	-
<b>Operating Budget Impact:</b> Under normal maintenance			



Project Name	<b>Water Line Oversizing</b>		Scheduled Start	2016			
Department/Division	Engineering		Scheduled Completion	ongoing			
Requestor	D Wagner		Departmental Priority	Priority I -MUST DO			
Account Number	06-471-8452-000		Departmental Ranking	1 Critical			
<b>Project Description and Location:</b>							
Reimburse anyone who oversizes a water main at the request of the Town in order to provide water to future growth areas.							
<p>2016 Winter Farm 3rd water oversizing (\$69,217)</p> <p>2016 Village East water oversizing (\$66,700)</p> <p>2016 The Ridge at Harmony Road (\$157,118)</p> <p>2017 South Hill water oversizing (\$72,815)</p> <p>2017 Windshire water oversizing (\$50,815)</p>							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
Water mains that are the backbone of the water system are typically larger than those that provide localized service to a single development. It is important and more cost effective to construct the larger lines in association with private development.							
<b>Project Costs/Year</b>	Projected 2016	2017	2018	2019	2020	2021	Total
Construction	293,035	123,630	150,000	150,000	150,000	150,000	1,016,665
<b>Total:</b>	293,035	123,630	150,000	150,000	150,000	150,000	1,016,665
<b>Funding Sources</b>							
W Impact Fees	293,035	123,630	150,000	150,000	150,000	150,000	1,016,665
<b>Total:</b>	293,035	123,630	150,000	150,000	150,000	150,000	1,016,665
<b>Operating Budget Impact:</b> Ongoing maintenance							

Project Name	<b>Demolish Metal Building 7<sup>th</sup> &amp; Ash St</b>		Scheduled Start	2017			
Department/Division	Engineering		Scheduled Completion	2017			
Requestor	D Wagner		Departmental Priority	Priority II -SHOULD DO			
Account Number	04-457-6241-000		Departmental Ranking	1 Critical			
<b>Project Description and Location:</b>							
Demolish existing 40' X 80' metal building that is being used by the Parks Department and includes a bulk water dispenser on the NE corner of 7th and Ash St. The building is approximately 40 years old.							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
TB Goal to upgrade infrastructure to support future growth and development.							
<b>Project Costs/Year</b>	2016	2017	2018	2019	2020	2021	Total
Construction		100,000					100,000
<b>Total:</b>	-	100,000	-	-	-	-	100,000
<b>Funding Sources</b>							
Sales & Use Tax		100,000					100,000
<b>Total:</b>	-	100,000	-	-	-	-	100,000
<b>Operating Budget Impact:</b> Utility costs for existing building eliminated. There will be some maintenance of landscaping costs.							

Project Name	<b>Diamond Valley Field Phase Development</b>	Scheduled Start	2017
Department/Division	Parks & Recreation / Parks & Open Space	Scheduled Completion	2020
Requestor	E Lucas	Departmental Priority	Priority I -MUST DO
Account Number	02/03/04-454-8412-445	Departmental Ranking	I Critical

**Project Description and Location:**

Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority.

2017 Field Phase Design / Construction Documents \$100,000

2018 Field Phase Development - fields \$2,000,000

2020 Parking Design \$50,000 and Construction \$750,000

Remaining development per Master Plan: \$14,151,677

**Project Justification and Relationship to Town Board Goals and Master Plans:**

Goal 3: Town Government

Goal 5: Quality Development through Managed Growth

Project Costs/Year	2017	2018	2019	2020	2021	LT	Total
Engineering/Planning	100,000			50,000			150,000
Construction (average)		2,000,000		750,000		14,151,677	16,901,677
<b>Total:</b>	100,000	2,000,000	-	800,000	-	14,151,677	17,051,677
<b>Funding Sources</b>							
CIF - Sales & Use Tax	100,000	1,000,000					1,100,000
PIF community funds		700,000	-	800,000			1,500,000
CTF		300,000	-	-			300,000
<b>Total:</b>	100,000	2,000,000	-	800,000	-	-	2,900,000
<b>Operating Budget Impact:</b>							
Staffing Costs		10,000					10,000
Operating Costs		15,000					15,000
<b>Total</b>		25,000					25,000



Project Name	<b>Windsor Trail System</b>		Scheduled Start	2013				
Department/Division	Parks & Recreation / Parks & Open Space		Scheduled Completion	2021				
Requestor	E Lucas		Departmental Priority	Priority II -SHOULD DO				
Account Number	03-454-8412-441, 03 & 02-454-8410-441		Departmental Ranking	2 Important				
<b>Project Description and Location:</b>								
Upgrades and installation of new trails or trail amenities.								
2016 Held from 2013 \$5,000 for trail easement acquisition at BROE - Poudre River Initiative (cash in lieu)								
2016 Jacoby road easement acquisition 13 to New Cache Ditch \$10,000								
2016 Crossing improvements of CR 19 and the #2 Ditch \$23,107								
2016 392 Trail Design @ Highlands and Underpass \$185,000								
2017 Highland Meadows Parkway, Crossroads to Belmont Ridge Subdivision \$10,000 Design \$90,000 Construct								
2017 Easement Acquisition for future #2 Ditch Trail expansion from 15th St to River Bluffs: \$40,000								
2019 Construction of #2 Ditch Trail from 15th Street to River Bluffs Open Space \$525,000								
2019 15th Street Jacoby Road South to #2; then South to Main Street \$77,000								
2020 Detached Trail 15th Street from Main to Jacoby Road \$216,750								
2020 Detached Trail CR 13 to 17th Street \$255,000								
2021 CR Jacoby Road #2 Ditch Windsor Trail Flashing Signal \$30,000								
Long-Term Windsor West Trail Connection and Easement Acquisition (FSWA) \$200,000								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
Goal 3: Town Government								
Goal 4: Effective Transportation System								
Goal 5: Quality Development								
<b>Project Costs/Year</b>	Budgeted 2016	2017	2018	2019	2020	2021	LT Project	Total
Property Acquisition	15,000	40,000						55,000
Engineering/Planning	185,000	10,000						195,000
Construction	23,107	90,000		602,000	471,750		200,000	1,386,857
Equipment						30,000		30,000
<b>Total:</b>	223,107	140,000	-	602,000	471,750	30,000	200,000	1,666,857
<b>Funding Sources</b>								
CTF	218,107	140,000		602,000	471,750	30,000		1,461,857
PIF Cash in Lieu	5,000							5,000
<b>Total:</b>	223,107	140,000	-	602,000	471,750	30,000		1,466,857
<b>Operating Budget Impact</b>								
Staffing Costs	200	1,500	500	1,500	1,500	1,500		6,700
Operating Costs	200	500	50	500	500	500		2,250
<b>Total:</b>	400	2,000	550	2,000	2,000	2,000		8,950

Project Name	<b>WCR 17 Shoulder Improvements</b>	Scheduled Start	2017				
Department/Division	Engineering	Scheduled Completion	2017				
Requestor	D Wagner	Departmental Priority	Priority I -MUST DO				
Account Number	04-429-6242-000	Departmental Ranking	1 Critical				
<b>Project Description and Location:</b>							
Install sheet piling along the east shoulder of CR 17 near the Windsong Subdivision							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
The shoulder along CR 17 has 2 location with sever drop off adjacent to the roadway. Installing sheet pile will allow for a wider shoulder giving vehicles more shoulder to recover making this stretch of CR 17 safer.							
<b>Project Costs/Year</b>		2017	2018	2019	2020	2021	Total
Engineering/Planning		10,000					10,000
Construction		90,000					90,000
<b>Total:</b>		100,000	-	-	-	-	100,000
<b>Funding Sources</b>							
Sales & Use Tax		100,000					100,000
<b>Total:</b>		100,000	-	-	-	-	100,000
<b>Operating Budget Impact:</b> in normal maintenance							



<b>Project Name</b>	<b>Storm Drainage Master Plan Update</b>		Scheduled Start	2016				
	<b>Phase 2</b>		Scheduled Completion	2017				
Department/Division	Engineering		Departmental Priority	Priority I -MUST DO				
Requestor	D Wagner		Departmental Ranking	2 Important				
Account Number	08-483-6267-000							
<b>Project Description and Location:</b>								
Update the original 2003 Windsor Master Drainage Plan. The update will account for drainage improvement projects that have been constructed since 2003, take a closer look at needs in certain basins where development is most active and adjust cost estimates for future projects.								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
Drainage Master Planning is a vital function for proper planning in developing areas of the Town.								
Thoughtful Framework and Effective Infrastructure								
<b>Project Costs/Year</b>	Budgeted 2016	2017	2018	2019	2020	2021		Total
Engineering/Planning	100,000	100,000						200,000
<b>Total:</b>	100,000	100,000	-	-	-	-		200,000
<b>Funding Sources</b>								
Storm Dr Monthly Fees	100,000	100,000						200,000
<b>Total:</b>	100,000	100,000	-	-	-	-		200,000
<b>Operating Budget Impact:</b> No impact								

<b>Project Name</b>	<b>WPD Record Management System</b>		Scheduled Start	2017				
	<b>Information Technology</b>		Scheduled Completion	2017				
Department/Division	Information Technology		Departmental Priority	Priority II -SHOULD DO				
Requestor	D Moyer		Departmental Ranking	1 Critical				
Account Number	04-421-7811-000 to 11-492-8440-000							
<b>Project Description and Location:</b>								
This project includes replacement of existing RMS software (e-Force) which will include: data migration from three previous systems and implementation of a new record management system. The existing system will provide a consolidated system-of-record for all WPD records and will increase software efficiency and reliability.								
Cody is still working on costs for this.								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
TB Goal 3 - Provide exceptional quality services - Upgrade Town buildings and facilities, Increase operating efficiency of Town government.								
TB Goal 4 - Quality development through managed growth with upgrading infrastructure to support future growth and development.								
<b>Project Costs/Year</b>		2017	2018	2019	2020	2021		Total
Other		100,000						100,000
<b>Total:</b>		100,000	-	-	-	-		200,000
<b>Funding Sources</b>								
Transfer to IT		100,000						200,000
<b>Total:</b>		100,000	-	-	-	-		200,000
<b>Operating Budget Impact:</b> No impact								

Project Name	<u>7<sup>th</sup> Street Ditch Improvements</u>	Scheduled Start	<u>2017</u>
Department/Division	<u>Engineering</u>	Scheduled Completion	<u>2017</u>
Requestor	<u>D Wagner</u>	Departmental Priority	<u>Priority II -SHOULD DO</u>
Account Number	<u>04-429-8445-000</u>	Departmental Ranking	<u>3 Important / but could wait</u>

**Project Description and Location:**

Re-grade borrow ditch on west side of 7th St. starting at New Liberty Road going south approximately 1,100 feet. Includes replacing driveway culverts.

**Project Justification and Relationship to Town Board Goals and Master Plans:**

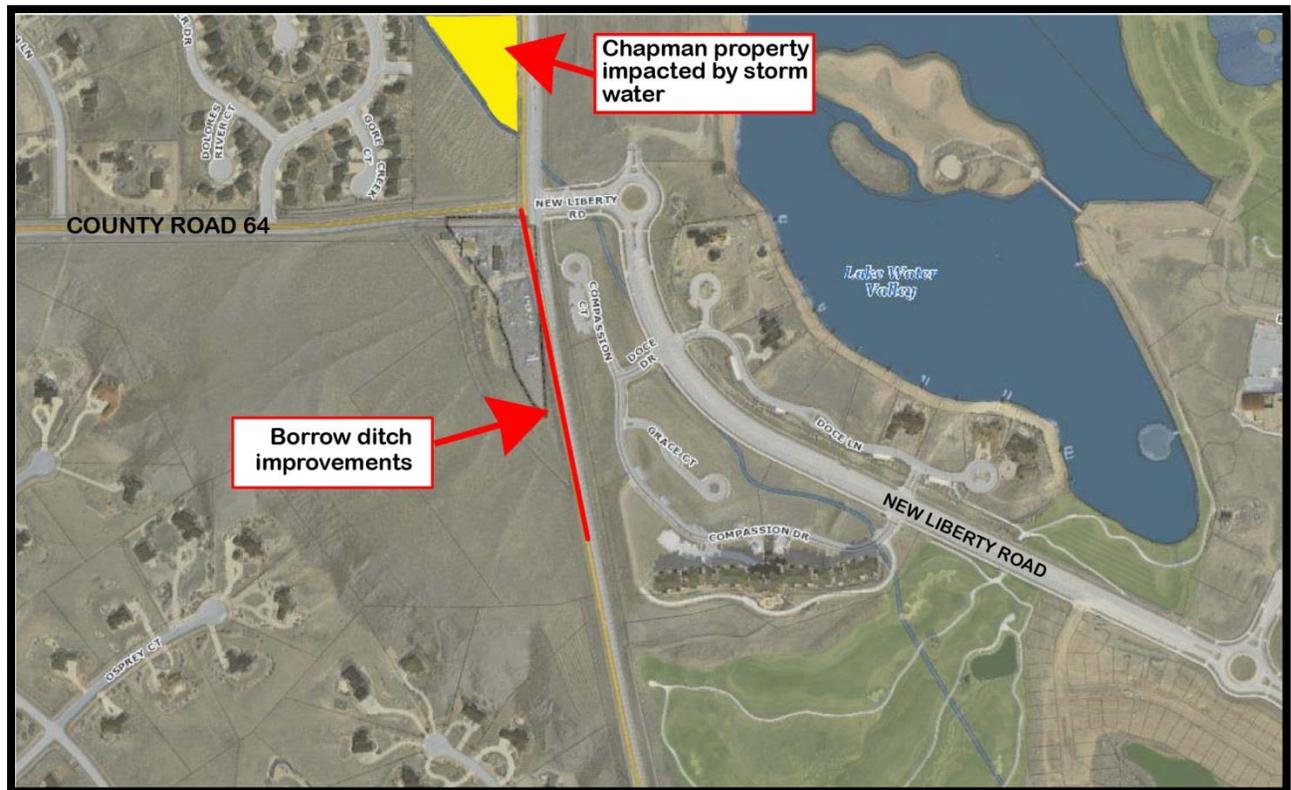
Existing ditch is shallow and unable to contain and convey storm water and driveway culverts are under-sized. This results in the water spilling onto the west 7th St. shoulder where it continues to run north past New Liberty Road and eventually into Chapman's property north of the Eaton Ditch. The water should stay in the 7th St. ditch until it reaches New Liberty Road ditch where it should enter the existing large culverts that would convey it to the northeast across 7th St.

Project Costs/Year	Projected 2016	2016	2017	2018	2019	2020	Total
Engineering/Planning	10,000	5,000					5,000
Construction		90,000					90,000
<b>Total:</b>	10,000	95,000	-	-	-	-	105,000

**Funding Sources**

Sales & Use Tax	10,000	95,000					105,000
<b>Total:</b>	10,000	95,000	-	-	-	-	105,000

**Operating Budget Impact:** In current maintenance



Project Name	<b>Sewer Line Rehab</b>	Scheduled Start	
Department/Division	Pub Works / Sewer System	Scheduled Completion	Ongoing
Requestor	T Walker	Departmental Priority	Priority II -SHOULD DO
Account Number	07-481-8457-000	Departmental Ranking	2 Important

**Project Description and Location:**

Sewer line rehabilitation using CIP process  
**2016-** Hemlock Dr. S2-146 to S2-159 from Juniper Dr. to Larch Dr.  
**2017-** Right of way S2 MH 66 to S2 MH 48 from 10th Street to Oak Street  
**2018-** 10th Street S2 MH 35 to S1 MH 248, S2 MH 87 to S2 MH 82 from the bend to 11th Street.  
**2019-** Oak Street S2 MH 66 to S2 MH 60, S2 MH 50 to S2 MH 62 from Crystal Mtn. Ct. to Iron Mtn. Ct.  
**2020-** Larch Drive S2 MH 159 to S2 MH 146 from Stone Mtn. Dr. to Hemlock Dr.  
**2021-** Oak and Hemlock S2 MH 60 to S2 MH 149 from Juniper to Table Mtn Ct, Pinyon Dr. S2 MH 148 to S2 MH 137 S2 MH 136 to S2 MH 146, Pinyon Ct. S2 MH 139 to S2 MH 143.

**Project Justification and Relationship to Town Board Goals and Master Plans:**

TB Goal to upgrade infrastructure to support future growth and development.

Project Costs/Year	Budgeted 2016	2017	2018	2019	2020	2021	Total
Other	83,370	91,435	89,625	88,670	91,680	78,130	522,910
<b>Total:</b>	83,370	91,435	89,625	88,670	91,680	78,130	522,910

**Funding Sources**

Monthly User Fees	83,370	91,435	89,625	88,670	91,680	78,130	522,910
<b>Total:</b>	83,370	91,435	89,625	88,670	91,680	78,130	522,910

**Operating Budget Impact:** Absorbed in maintenance program



<b>Project Name</b>	<u>Lakeview Cemetery Storm Line</u>		Scheduled Start	2017			
Department/Division	<u>Engineering</u>		Scheduled Completion	2017			
Requestor	<u>D Wagner</u>		Departmental Priority	Priority I -MUST DO			
Account Number	<u>08-483-8458-000</u>		Departmental Ranking	1 Critical			
<b>Project Description and Location:</b>							
Extend the storm pipe out of the Lakeview Cemetery to an open ditch along Hollister Lake Road north of Main Street							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
The existing storm line that drains the Lakeview Cemetery was inadvertently buried during the construction of Hollister Lake Road.							
<b>Project Costs/Year</b>	2016	2017	2018	2019	2020	2021	Total
Engineering/Planning		10,000					10,000
Construction		75,000					75,000
<b>Total:</b>	-	85,000	-	-	-	-	85,000
<b>Funding Sources</b>							
Storm Dr Impact Fees		85,000					85,000
<b>Total:</b>	-	85,000	-	-	-	-	85,000
<b>Operating Budget Impact:</b> No additional							



<b>Project Name</b>	<u>Street Oversizing</u>	Scheduled Start	2016
Department/Division	Engineering	Scheduled Completion	ongoing
Requestor	D Wagner	Departmental Priority	Priority I -MUST DO
Account Number	04-429-8419-000	Departmental Ranking	1 Critical

**Project Description and Location:**  
Reimburse anyone who oversizes a street at the request of the Town in order to provide service to future growth areas.

2016 Winter Farm 3rd street oversizing (\$200,028.16)  
2016 Village East street oversizing (\$193,828.50)  
2017 South Hill street oversizing (\$84,109.86)

**Project Justification and Relationship to Town Board Goals and Master Plans:**  
Streets that are the backbone of the transportation system are typically larger than those that provide localized service to a single development. It is important and more cost effective to construct the larger streets in association with private development.

<b>Project Costs/Year</b>	Projected 2016	2017	2018	2019	2020	2021		Total
Construction	393,857	84,110						477,967
<b>Total:</b>	393,857	84,110	-	-	-	-		477,967

<b>Funding Sources</b>								
Road Impact Fees	393,857	84,110						477,967
<b>Total:</b>	393,857	84,110	-	-	-	-		477,967

**Operating Budget Impact:** In normal maintenance

<b>Project Name</b>	<u>Regional Water Treatment</u>	Scheduled Start	2017
Department/Division	Engineering	Scheduled Completion	
Requestor	D Wagner	Departmental Priority	Priority III -COULD DO
Account Number	06-471-6267-000	Departmental Ranking	3 Important / but could wait

**Project Description and Location:**  
Windsor is one of 11 municipalities and water districts that participated in a study of the feasibility of a regional water treatment plant or plants.  
The preferred location for a water treatment plant, especially for communities north of Hwy. 34, is north of Hwy. 14  
  
2017 - additional engineering study of how to convey and treat NISP water

**Project Justification and Relationship to Town Board Goals and Master Plans:**  
Many smaller municipalities, including Windsor, in the North Front Range buy potable water from another larger entity. As they grow it might be advantageous for them to pool resources and build a regional water treatment plant or two. In addition, some entities that have existing water treatment plants are interested in the study because diversifying their facilities might be wise.

Establish a Water Plan

<b>Project Costs/Year</b>		2017	2018	2019	2020	2021	LT Projects	Total
Engineering/Planning		60,000						60,000
Other							32,500,000	32,500,000
<b>Total:</b>	-	60,000	-	-	-	-	32,500,000	32,560,000

<b>Funding Sources</b>								
WF Monthly User Fees								
<b>Total:</b>	-	60,000	-	-	-	-		60,000

**Operating Budget Impact:** None at this time

Project Name	<u>Storage Building for Sewer Plant</u>	Scheduled Start	2017					
Department/Division	<u>Public Works/Sewer System</u>	Scheduled Completion	2017					
Requestor	<u>T Walker</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>07-482-8420-000</u>	Departmental Ranking	2 Important					
<b>Project Description and Location:</b>								
24'x48' metal building with 2 overhead doors to be used for storage of equipment, spare parts, etc.								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
Existing operations building does not have the space necessary for equipment and parts used for the operation and maintenance of the wastewater treatment plant.								
<b>Project Costs/Year</b>		2017	2018	2019	2020	2021		Total
Construction		49,000						49,000
<b>Total:</b>	-	49,000	-	-	-	-		49,000
<b>Funding Sources</b>								
Monthly User Fees		49,000						49,000
<b>Total:</b>	-	49,000	-	-	-	-		49,000
<b>Operating Budget Impact:</b> No new staffing								

Project Name	<u>Poudre River Maintenance</u>	Scheduled Start	2015					
Department/Division	<u>Engineering</u>	Scheduled Completion	ongoing					
Requestor	<u>D Wagner</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>04-429-6241-000</u>	Departmental Ranking	2 Important					
<b>Project Description and Location:</b>								
This work includes periodic channel and bank maintenance. Examples: remove gravel/sand deposit immediately upstream of the WCR 13 bridge, remove vegetation and gravel/sand approximately 500 feet upstream of 7th St.								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
Gravel and sand deposits reduce the capacity of the channel to convey high river flows. Upstream of WCR 13 it can adversely affect the south bank and cause unnecessary flooding upstream of the bridge. Upstream of 7th St. the deposits have evolved into a large obstruction in the middle of the channel with trees and willows that have caused the channel to shift south and probably contributes to unusual flooding of Eastman Park south of the river and 7th St at the south end of the park property.								
Town Board Goal: Build Community Spirit and Pride - Promote Safety and Security								
<b>Project Costs/Year</b>	Projected 2016	2017	2018	2019	2020	2021		Total
Construction	30,000	45,000	75,000	75,000	75,000	75,000		375,000
<b>Total:</b>	30,000	45,000	75,000	75,000	75,000	75,000		375,000
<b>Funding Sources</b>								
Sales & Use Tax	30,000	45,000	75,000	75,000	75,000	75,000		375,000
<b>Total:</b>	30,000	45,000	75,000	75,000	75,000	75,000		375,000
<b>Operating Budget Impact:</b> Included in normal operations								

Project Name	<u>NP Jacoby Farm Park</u>	Scheduled Start	2017					
Department/Division	<u>Parks &amp; Recreation / Parks &amp; Open Space</u>	Scheduled Completion						
Requestor	<u>E Lucas</u>	Departmental Priority	Priority IV - Other Year					
Account Number	<u>02-454-6267 &amp; 8412-448</u>	Departmental Ranking	3 Important / but could wait					
<b>Project Description and Location:</b>								
Park development or maintenance according to Parks, Recreation and Open Lands Master Plan, and established priority. 1.9 acres x \$170,000 per acre = \$323,000 (add \$40,000 design, 10% contingency and \$100,000 permits, taps, and inspections) * note that cost is design dependent 2017 Master Plan (\$30,000)								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
Goal 3: Town Government Goal 5: Quality Development through Managed Growth								
<b>Project Costs/Year</b>		2017	2018	2019	2020	2021	LT Projects	Total
Engineering/Planning		30,000					40,000	70,000
Construction							323,000	323,000
Contingency							32,300	32,300
Other							100,000	100,000
<b>Total:</b>		30,000	-	-	-	-	495,300	525,300
<b>Funding Sources</b>								
PIF – Neighborhood		30,000						30,000
<b>Total:</b>		30,000	-	-	-	-	-	30,000
<b>Operating Budget Impact</b>								
Staffing Costs							1,000	1,000
Operating Costs							2,000	2,000
<b>Total:</b>		-	-	-	-	-	3,000	3,000

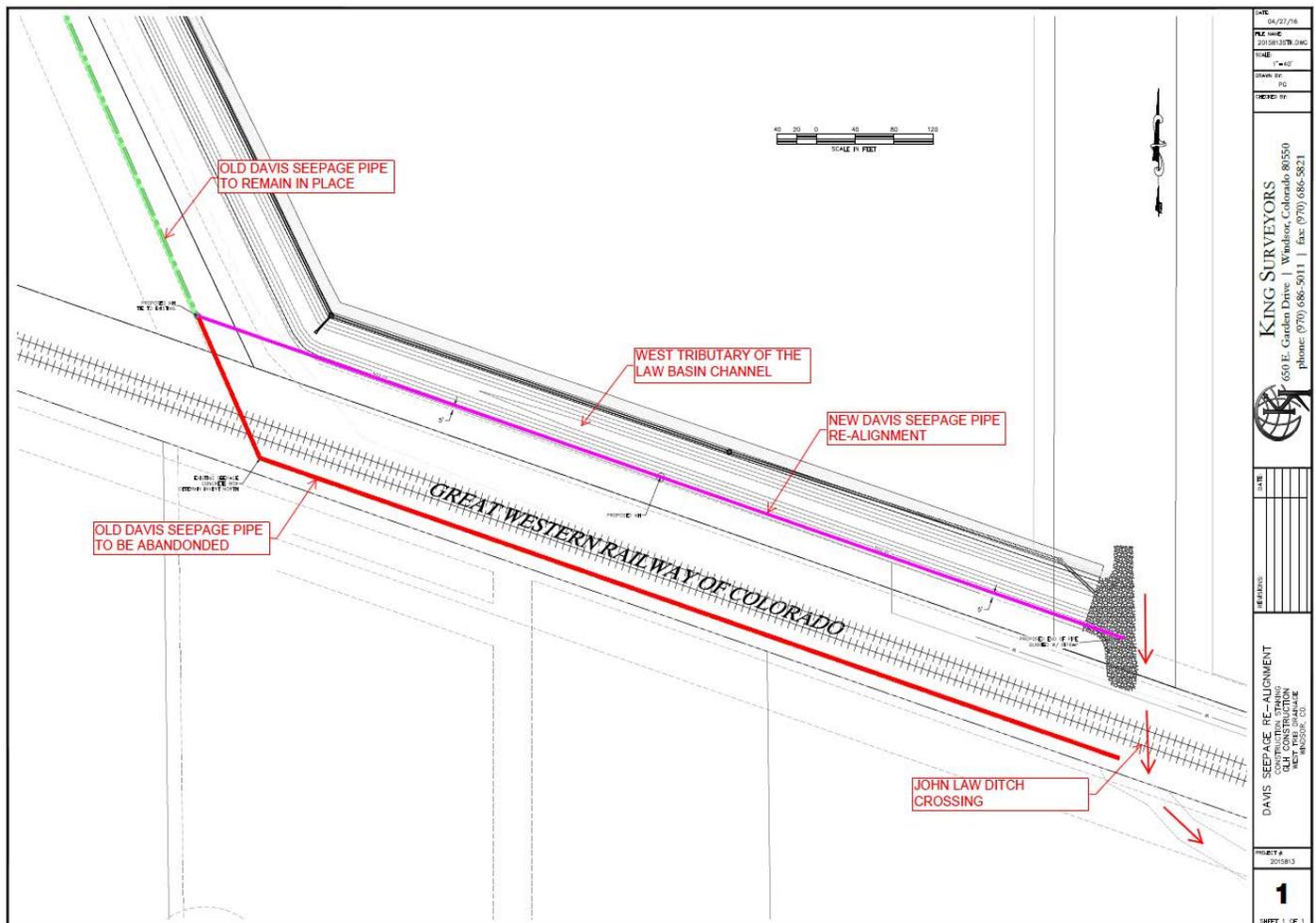
Project Name	<u>Manhole Rehab</u>	Scheduled Start						
Department/Division	<u>Pub Works / Sewer System</u>	Scheduled Completion	Ongoing					
Requestor	<u>T Walker</u>	Departmental Priority	Priority II -SHOULD DO					
Account Number	<u>07-481-8457-000</u>	Departmental Ranking	2 Important					
<b>Project Description and Location:</b>								
2016- 6 Manholes - Calabria Drive 2017- 7 Manholes - Between Oak St. and Chestnut St. / 7th St. and 3rd St., Walnut St and Elm St. / 10th St. and 8th St. 2018- 6 Manholes - Between Oak St. and Chestnut St. / 4th St. and Chimney Park Dr. 2019- 7 Manholes - Between Main St. and Oak St. on 4th and 5th Streets 2020- 11 Manholes - Between Walnut St. and Oak St. / 3rd St. and Chimney Park Dr. 2021- 10 Manholes - Between Elm and Locust and 8th and 10th								
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>								
TB Goal to upgrade infrastructure to support future growth and development.								
<b>Project Costs/Year</b>	Budgeted 2016	2017	2018	2019	2020	2021	Total	
Other	40,000	28,000	32,000	40,000	40,000	14,000	194,000	
<b>Total:</b>	40,000	28,000	32,000	40,000	40,000	14,000	194,000	
<b>Funding Sources</b>								
Monthly User Fees	40,000	28,000	32,000	40,000	40,000	14,000	194,000	
<b>Total:</b>	40,000	28,000	32,000	40,000	40,000	14,000	194,000	
<b>Operating Budget Impact:</b> Absorbed in Maintenance program								

Project Name	<b>Town of Windsor Museum Landscaping</b>	Scheduled Start	2012				
Department/Division	Parks & Recreation / Art & Heritage	Scheduled Completion	2019				
Requestor	E Lucas	Departmental Priority	Priority I -MUST DO				
Account Number	04-456-8412-000	Departmental Ranking	2 Important				
<b>Project Description and Location:</b>							
Museum building restoration or improvements:							
2016 Interpretive Landscape-Phase 3 Planning (Construction Documents): \$37,645; Repair Depot Siding \$45,000							
2017 Statue base for WSHS statue being built \$25,000							
2018 Fencing west perimeter of BW Park Museum buildings \$50,000							
2019 Interpretive Landscape-Phase 4 Construction (Demolition, Earth Work, Irrigation, Electrical): \$243,562							
2019 Interpretive Landscape-Phase 5 Construction (Pavement-Hardscape, Fencing, Planting, Structures): \$281,704							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
Thoughtful Framework and Supportive Infrastructure							
Diverse, Desirable Recreation and Cultural Opportunities							
Potential grant matches exist.							
<b>Project Costs/Year</b>	Budgeted 2016	2017	2018	2019	2020	2021	Total
Engineering/Planning	37,645						37,645
Construction	45,000	25,000	50,000	525,266			645,266
<b>Total:</b>	82,645	25,000	50,000	525,266	-	-	682,911
<b>Funding Sources</b>							
CIF - Sales & Use Tax	82,645	25,000	50,000	525,266			682,91
<b>Total:</b>	82,645	25,000	50,000	525,266	-	-	682,91
<b>Operating Budget Impact:</b> No operational impact for base							

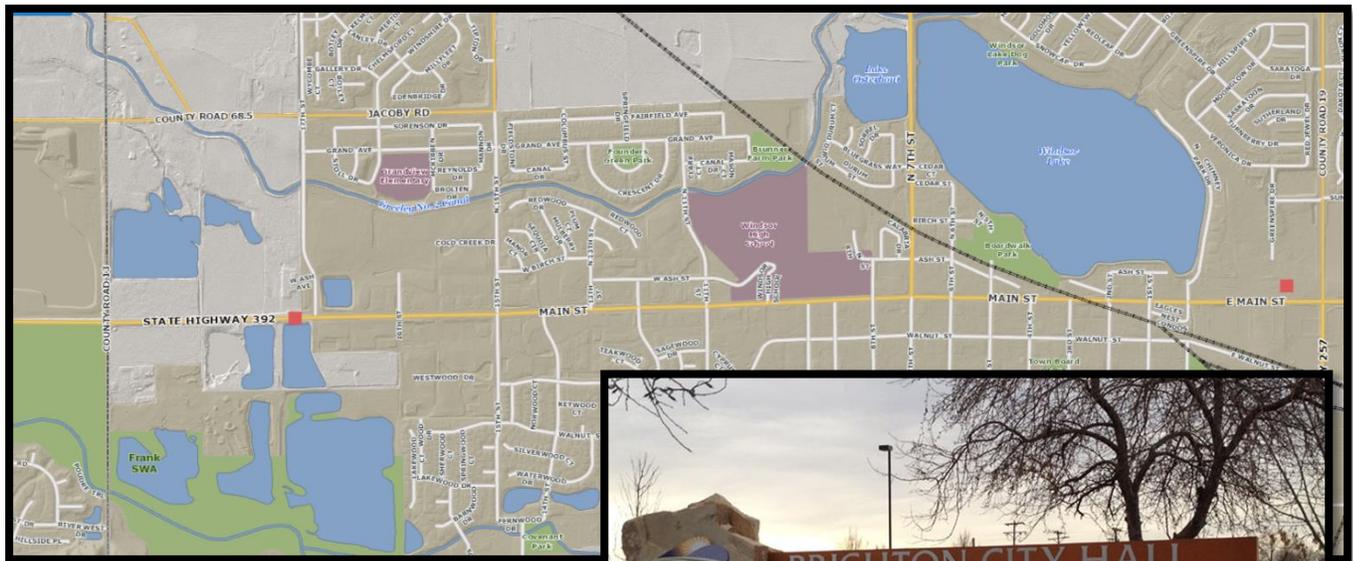


TOWN OF WINDSOR  
 MASTER PLAN  
 AREA PLAN  
 Museum of Boardwalk Park  
 WINDSOR, COLORADO  
 July 2, 2013

Project Name	<b>Abandon Davis Seepage Pipe at Railroad</b>	Scheduled Start	2017				
Department/Division	Engineering	Scheduled Completion	2017				
Requestor	D Wagner	Departmental Priority	Priority II -SHOULD DO				
Account Number	08-483-6237-000	Departmental Ranking	3 Important / but could wait				
<b>Project Description and Location:</b>							
Abandon a section of the Davis Seepage Pipe that crosses under and adjacent to the Great Western Railroad (GWR). The crossing is located approximately 1000 feet west of where the John Law Ditch crosses the GWR. The abandonment would consist of flow filling with concrete approximately 1100 LF of the Davis Seepage Pipe under and adjacent to the railroad.							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
The existing Davis Seepage Pipe collapsed in early 2016 south of the Great Western Railroad (GWR), causing the ground water table to back up and flood Falcon Point Subdivision Detention Pond. In an effort to relieve the ground water table the Town realigned the Davis Seepage Pipe and installed 950 LF of new perforated PVC pipe along the south bank of the West Tributary Channel north of the GWR. With the installation of the new pipe alignment, the old 1919 Davis Seepage Pipe crossing under the GWR is no longer viable and is a potential safety risk to the GWR.							
<b>Project Costs/Year</b>		2017	2018	2019	2020	2021	Total
Construction		15,000					15,000
<b>Total:</b>		15,000	-	-	-	-	15,000
<b>Funding Sources</b>							
CIF - Sales & Use Tax		15,000					15,000
<b>Total:</b>		15,000	-	-	-	-	15,000
<b>Operating Budget Impact:</b> No operational impact							



Project Name	<b>Entryway signs to promote community events</b>		Scheduled Start	2017			
Department/Division	Streets Division		Scheduled Completion	2018			
Requestor	K Arnold		Departmental Priority	Priority II -SHOULD DO			
Account Number	04-429-8440-000		Departmental Ranking	2 Important			
<b>Project Description and Location:</b>							
Develop a permanent entryway sign with an e-message board to promote town activities. The e-message board will also be used for Town-sponsored special event promotion. This would replace the temporary construction message board near Hwy 392/ 17th street and near Hwy 392 and Hollister Lake Road.							
2017: Work with CDOT for approval and finalized design. Design cost for both signs is \$2,500.							
2018: Construction of e-message boards. Sign construction of both signs includes stone work, foundation, with a double faced message board cost \$70,000. There is also a cost associated with running electricity to the signs.							
<b>Project Justification and Relationship to Town Board Goals and Master Plans:</b>							
Strategic Plan, "Thoughtful Framework and Supportive Infrastructure."							
<b>Project Costs/Year</b>	2016	2017	2018	2019	2020	2021	Total
Engineering/Planning		2,500					2,500
Construction			90,000				90,000
<b>Total:</b>	-		90,000	-	-	-	90,000
<b>Funding Sources</b>							
CIF - Sales & Use Tax		63,000	63,000				126,000
<b>Total:</b>	-	63,000	63,000	-	-	-	126,000
<b>Operating Budget Impact:</b> Unknown electricity costs							



Sample Signs



**PROPOSED SUMMARY CAPITAL IMPROVEMENT 5-YR PLAN 2017-2021**

**DRAFT**

1-Recreation / CRC	Initial Funding Source		2017	2018	2019	2020	2021	Total 5yr CIP	LT Projects
	CRC Expansion	Subtotal	2017	2018	2019	2020	2021	Total 5yr CIP	
CRC Locker replacement in current locker room			0	0	0	75,000	75,000	75,000	0
<b>2-Community Parks Development</b>									
Diamond Valley Field Phase Development (PIF)	Initial Funding Source		0	700,000	0	0	0	700,000	0
Diamond Valley Field Phase Development (CIF) Design '17	PIF-Community		100,000	1,000,000	0	0	0	1,100,000	0
Diamond Valley Field Phase Development (CTF)	CIF-Sales & Use Tax		0	300,000	0	0	0	300,000	0
Diamond Valley Field Phase Development (Construction)	CTF		0	0	800,000	0	0	800,000	0
Diamond Valley Field Development per Master Plan	PIF-Community		0	0	0	0	0	0	14,151,677
Chimney Park Splash Park	PIF-Community		0	500,000	0	0	0	500,000	0
<b>Subtotal</b>			100,000	2,000,000	500,000	800,000	0	3,400,000	14,151,677
<b>2-Community Parks Maintenance / Improvements</b>									
Boardwalk Farmer's Market construction	Initial Funding Source		275,000	0	0	0	0	275,000	0
Boardwalk parking lot slurry/stripe '18, BWP & lake storage bldg/yard '20	CIF-Sales & Use Tax		0	31,000	0	245,000	0	276,000	0
Main Park Irrigation construction '17, playground repl '18, restroom '19-'20	CIF-Sales & Use Tax		0	330,000	365,000	270,000	0	965,000	0
Chimney Park playground replacement '18, slide replacement & splash park '19	CIF-Sales & Use Tax		0	100,000	300,000	0	0	400,000	0
Eastman Park South side engineering '19 construction '20	CIF-Sales & Use Tax		0	0	100,000	1,000,000	0	1,100,000	0
Eastman Park parking lot slurry/stripe '18, Field 5 regrade '19	CIF-Sales & Use Tax		0	35,000	260,000	0	0	295,000	0
<b>Subtotal</b>			275,000	496,000	1,025,000	1,515,000	0	3,311,000	0
<b>3-Neighborhood Parks Development</b>									
Jacoby Farm Park Master Plan, development LT	Initial Funding Source		30,000	0	0	0	0	30,000	495,300
Village East Park Dvpm	PIF-Neighborhood		0	0	0	0	0	0	822,000
<b>Subtotal</b>			30,000	0	0	0	0	30,000	1,317,300
<b>3-Neighborhood Parks Maintenance / Improvements</b>									
Windsor West Park playground resurface	Initial Funding Source		0	68,200	0	0	0	68,200	0
Covenant Park playground resurface	CIF-Sales & Use Tax		0	0	220,000	0	0	220,000	0
Highland Meadows Park playground resurface	CIF-Sales & Use Tax		125,000	0	0	0	0	125,000	0
<b>Subtotal</b>			125,000	68,200	220,000	0	0	413,200	0
<b>4-Trails Projects</b>									
Poudre Trail Repair at Eastman Park '20 -Trail from Westwood Village LT	Initial Funding Source		0	0	0	18,000	0	18,000	240,000
Poudre Trail from Westwood Village w/grant LT	CTF		0	0	0	0	0	0	10,000
Windsor Trail #2 Ditch Trail from Jacoby Rd Trail Between #2 Ditch & River Bluffs	Poudre Hert All Grant		0	213,000	0	0	0	213,000	0
Windsor Trail Highland Meadows Pkwy Crossroads to Belmont Design/const	CTF		100,000	0	0	0	0	100,000	0
Windsor Trail Jacoby Road #2 Ditch CR17 to Jacoby Easement	CTF		40,000	0	0	0	0	40,000	0
Windsor Trail #2 Ditch Trail from 15th Street to River Bluffs Open Space	CTF		0	0	525,000	0	0	525,000	0
Windsor Trail Detached Trail 15th Street from Main to Jacoby Road	CTF		0	0	0	216,750	0	216,750	0
Windsor Trail 15th Street Jacoby Road South to #2, then South to Main St	CTF		0	0	77,000	0	0	77,000	0
Windsor Trail Jacoby Road #2 Ditch Windsor Trail Flashing Signal	CTF		0	0	0	0	30,000	30,000	0
Windsor Trail Detached Trail CR 13 to 17th St	CTF		0	0	0	255,000	0	255,000	0
Windsor Trail Windsor West connection & easement acquisition (FSWA)	CTF		0	0	0	0	0	0	200,000
Windsor Trail System - Design Underpass RR at Grasslands trail w/grant	State Trails Grant		0	0	200,000	0	0	200,000	0
Windsor Trail System - Design Underpass RR at Grasslands construction	CTF		0	70,000	300,000	0	0	370,000	0
<b>Subtotal</b>			140,000	283,000	1,102,000	489,750	30,000	2,044,750	450,000
<b>5-Art &amp; Heritage Projects</b>									
Art & Heritage Center ADA Access Elevator	Initial Funding Source		0	0	0	0	0	0	305,000
Museums - WSHS statue base '17, Fence West perimeter '18, Interpretive Landscape Ph 4 & 5 Construction '19 (Demolition, Earth Work, Irrigation, Electrical, Pavement, Hardscape, Fencing, Planting, Structures)	CIF-Sales & Use Tax		25,000	50,000	525,266	0	0	600,266	0
Permanent Museum Collections Storage & Exhibit Fabrication Building Design/Build	CIF-Sales & Use Tax		0	0	0	0	0	0	675,000
Museums - Eaton House Renovation construction docs '18, construction '20	CIF-Sales & Use Tax		0	25,000	0	250,000	0	275,000	0
<b>Subtotal</b>			25,000	75,000	525,266	250,000	0	875,266	980,000





PROPOSED SUMMARY CAPITAL IMPROVEMENT 5-YR PLAN 2017-2021

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13-WATER Rights Acquisition	Initial Funding Source					2021					LT Projects	
	Raw Water Impact Fees	2017	2018	2019	2020	2021	2020	2019	2018	2017		Total 5yr CIP
Raw Water Shares		1,073,163	1,073,163	1,073,163	1,073,163	1,073,163	1,073,163	1,073,163	1,073,163	1,073,163	5,365,816	0
<b>Subtotal</b>		1,073,163	1,073,163	1,073,163	1,073,163	1,073,163	1,073,163	1,073,163	1,073,163	1,073,163	5,365,816	0
14-15-NON-POTABLE WATER												
Non-Potable Water - automate splitter box E Chmny Pk construction	Initial Funding Source		0	100,000	0	0	0	0	0	0	100,000	0
Water/Non-Potable			0	550,000	0	0	0	0	0	0	550,000	0
Windsor Lake - Shoreline rip-rap all North side	Water/Non-Potable		420,000	0	0	0	0	0	0	0	420,000	0
Kyger Reservoir pump station balance	Water/Non-Potable		298,000	0	0	0	0	0	0	0	298,000	0
Kyger Reservoir - water supply	Water/Non-Potable		718,000	650,000	0	0	0	0	0	0	1,368,000	0
<b>Subtotal</b>			718,000	650,000	0	0	0	0	0	0	1,368,000	0
16-SEWER Construction / Oversizing / Mains												
Sewer Line Oversizing South Hill / Windshire	Initial Funding Source		170,658	0	0	0	0	0	0	0	170,658	0
Sewer Interceptor to Hwy 257 & Harmony Rd	SF Impact Fees		0	0	0	0	0	0	0	0	0	2,900,000
Chemical Treatment Facility	SF Impact Fees		375,000	0	0	0	0	0	0	0	375,000	0
<b>Subtotal</b>			545,658	0	0	0	0	0	0	0	545,658	2,900,000
17-SEWER SYSTEM Rehab												
Manhole Rehab (7)	Initial Funding Source		28,000	32,000	40,000	40,000	40,000	14,000	14,000	14,000	154,000	0
Sewer Line Rehab - ROW 10th Street to Oak Street	Sewer Monthly User fees		91,435	89,625	88,670	91,680	91,680	78,130	78,130	78,130	439,540	0
Sewer Lift Station #7	Sewer Monthly User fees		140,000	0	0	0	0	0	0	0	140,000	0
Sewer Lift Station #5	Sewer Monthly User fees		530,000	0	0	0	0	0	0	0	530,000	0
Sewer Plant storage building	Sewer Monthly User fees		49,000	0	0	0	0	0	0	0	49,000	0
<b>Subtotal</b>			838,435	121,625	128,670	131,680	131,680	92,130	92,130	92,130	1,312,540	0
18-STORM DRAINAGE Improvements/Replacements												
Law Basin Master Plan Channel - Phase 1	Initial Funding Source		0	0	0	0	0	0	0	0	0	4,423,300
Law Basin Master Plan Channel - Phase 2			0	0	0	0	0	0	0	0	0	4,262,200
Abandon Davis Seepage Pipe at Railroad	SDF Impact Fees		15,000	0	0	0	0	0	0	0	15,000	0
Lakeview Cemetery Storm Line Extension	SDF Impact Fees		85,000	0	0	0	0	0	0	0	85,000	0
Storm Drainage Master Plan Update Ph 2	SDF Monthly User Fees		100,000	0	0	0	0	0	0	0	100,000	0
Davis Seepage Pipe Improvements	SDF Impact Fees		150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	750,000	0
Chimney Park Detention Pond Ph 2	SDF Impact Fees		135,000	0	0	0	0	0	0	0	135,000	0
<b>Subtotal</b>			485,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,085,000	8,685,500
<b>TOTAL CIP</b>			24,386,829	13,342,321	14,032,713	17,964,692	17,964,692	17,425,687	17,425,687	17,425,687	87,152,242	87,424,565



2017 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS



	2017				
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
<b>BEGINNING BALANCE</b>	\$ 12,134,948	\$ 6,244,829	\$ 770,981	\$ 19,310,581	\$ 38,461,341
<b>REVENUE SOURCE:</b>					
Development Fees		1,535,231	1,166,333	5,017,349	7,718,914
Monthly User Fees				5,995,681	5,995,681
3% Sales Tax (40% for CIF)	2,766,662				2,766,662
0.75T Sales & Use Tax for CRCEX	1,333,250				1,333,250
Construction Use Tax 3% CIF	2,102,855				2,102,855
Severance Tax	442,085				442,085
Oil & Gas Royalty	1,018,375			316,417	1,334,792
Lottery Funds		221,372			221,372
Larimer County Open Space Tax		152,427			152,427
General Fund transfer to CIF PW Facility	2,060,000				2,060,000
Miscellaneous (Grants, Interest, Contrib)	928,454	709		651,026	1,580,189
<b>TOTAL REVENUE:</b>	\$ 10,651,681	\$ 1,909,739	\$ 1,166,333	\$ 11,980,473	\$ 25,708,228
<b>DEBT SERVICE / TRANSFERS:</b>					
Debt Service (Police, Kern loans)	(145,080)			(303,972)	(449,052)
Sewer Fund Headworks Loan				(231,184)	(231,184)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
CRC Expansion Bond payment	(1,333,250)				(1,333,250)
Community Rec Cntr Fund (CIF to CRC)					-
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
Drainage Fund Loan (CIF to DF)	102,382			(102,382)	-
<b>TOTAL MISCELLANEOUS:</b>	\$ (1,441,781)	\$ -	\$ -	\$ (867,228)	\$ (2,309,009)
<b>CAPITAL PROJECTS:</b>					
<sup>1</sup> Recreation / CRC	-				-
<sup>2</sup> Community Parks Dvpmt / Improvement	375,000	-			375,000
<sup>3</sup> Neighborhood Parks Dvpmt / Improvement	-	155,000			155,000
<sup>4</sup> Trails Projects		140,000			140,000
<sup>5</sup> Art & Heritage Projects	25,000				25,000
<sup>6</sup> Street Development	1,880,000		459,110		2,339,110
<sup>7</sup> Street / Bridge / RR Crossing Maintenance	2,978,333				2,978,333
<sup>8</sup> Public Facilities Repair / Replace / Improve	7,136,019			6,833,481	13,969,500
<sup>11</sup> Water Construction / Oversizing / Mains				744,630	744,630
<sup>12</sup> Water Line Replacements				-	-
<sup>13</sup> Water Rights Acquisition				1,073,163	1,073,163
<sup>14</sup> Non-Potable Construction / Replacement				420,000	420,000
<sup>15</sup> Non-Potable Water Rights Acquisition				298,000	298,000
<sup>16</sup> Sewer Construction / Oversizing / Mains				545,658	545,658
<sup>17</sup> Sewer System Rehab				838,435	838,435
<sup>18</sup> Storm Drainage Improvements/Replacements				485,000	485,000
<b>TOTAL PROJECT COSTS:</b>	\$ 12,394,352	\$ 295,000	\$ 459,110	\$ 11,238,367	\$ 24,386,829
<b>Beginning Balance Plus Revenue</b>	\$ 8,950,497	\$ 7,859,569	\$ 1,478,205	\$ 19,185,459	\$ 37,473,731
<b>Less Expenditures</b>					



2018 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS



	2018				
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
<b>BEGINNING BALANCE</b>	\$ 8,950,497	\$ 7,859,569	\$ 1,478,205	\$ 19,185,459	\$ 37,473,731
<b>REVENUE SOURCE:</b>					
Development Fees		1,534,392	1,166,333	5,041,857	7,742,582
Monthly User Fees				945,371	945,371
3% Sales Tax (40% for CIF)	2,766,662				2,766,662
0.75T Sales & Use Tax for CRCEX	1,330,500				1,330,500
Construction Use Tax 3% CIF	2,102,855				2,102,855
Oil & Gas Royalty	-			316,417	316,417
Lottery Funds		221,372			221,372
Larimer County Open Space Tax		152,427			152,427
Bonds/External Loans (NISP)				30,000,000	30,000,000
Miscellaneous (Grants, Interest, Contrib)	188,954	200,709		664	390,327
<b>TOTAL REVENUE:</b>	\$ 6,388,971	\$ 2,108,900	\$ 1,166,333	\$ 36,304,308	\$ 45,968,513
<b>DEBT SERVICE / TRANSFERS:</b>					
Debt Service (Police, Kern loans)	(145,080)			(303,972)	(449,052)
Sewer Fund Headworks Loan				(228,234)	(228,234)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
CRC Expansion Bond payment	(1,330,500)				(1,330,500)
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
Drainage Fund Loan (CIF to DF)	102,382			(102,382)	-
<b>TOTAL MISCELLANEOUS:</b>	\$ (1,439,031)	\$ -	\$ -	\$ (864,277)	\$ (2,303,309)
<b>CAPITAL PROJECTS:</b>					
<sup>1</sup> Recreation / CRC	-				-
<sup>2</sup> Community Parks Dvpmt / Improvement	1,496,000	1,000,000			2,496,000
<sup>3</sup> Neighborhood Parks Dvpmt / Improvement	68,200	-			68,200
<sup>4</sup> Trails Projects		283,000			283,000
<sup>5</sup> Art & Heritage Projects	75,000				75,000
<sup>6</sup> Street Development	460,000		-		460,000
<sup>7</sup> Street / Bridge / RR Crossing Maintenance	3,076,333				3,076,333
<sup>8</sup> Public Facilities Repair / Replace / Improve	826,000				826,000
<sup>11</sup> Water Construction / Oversizing / Mains				3,153,000	3,153,000
<sup>12</sup> Water Line Replacements				910,000	910,000
<sup>13</sup> Water Rights Acquisition				1,073,163	1,073,163
<sup>14</sup> Non-Potable Construction / Replacement				650,000	650,000
<sup>15</sup> Non-Potable Water Rights Acquisition				-	-
<sup>16</sup> Sewer Construction / Oversizing / Mains				-	-
<sup>17</sup> Sewer System Rehab				121,625	121,625
<sup>18</sup> Storm Drainage Improvements/Replacements				150,000	150,000
<b>TOTAL PROJECT COSTS:</b>	\$ 6,001,533	\$ 1,283,000	\$ -	\$ 6,057,788	\$ 13,342,321
<b>Beginning Balance Plus Revenue</b>	\$ 7,898,903	\$ 8,685,468	\$ 2,644,538	\$ 48,567,703	\$ 67,796,614
<b>Less Expenditures</b>					



2019 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS



	2019				
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
<b>BEGINNING BALANCE</b>	\$ 7,898,903	\$ 8,685,468	\$ 2,644,538	\$ 48,567,703	\$ 67,796,614
<b>REVENUE SOURCE:</b>					
Development Fees		1,533,527	1,166,333	5,075,122	7,774,982
Monthly User Fees				593,416	593,416
3% Sales Tax (40% for CIF)	2,766,662				2,766,662
0.75T Sales & Use Tax for CRCEx	1,331,500				1,331,500
Construction Use Tax 3% CIF	2,102,855				2,102,855
Oil & Gas Royalty	-			316,417	316,417
Lottery Funds		221,372			221,372
Larimer County Open Space Tax		152,427			152,427
Miscellaneous (Grants, Interest, Contrib)	178,454	709		664	179,827
<b>TOTAL REVENUE:</b>	\$ 6,379,471	\$ 1,908,035	\$ 1,166,333	\$ 5,985,619	\$ 15,439,458
<b>DEBT SERVICE / TRANSFERS:</b>					
Debt Service (Police, Kern loans, NISP Bonds)	(145,080)			(1,039,790)	(1,184,870)
Sewer Fund Headworks Loan				(232,870)	(232,870)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
CRC Expansion Bond payment					-
Community Rec Cntr Fund (CIF to CRC)	(1,331,500)				(1,331,500)
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
Drainage Fund Loan (CIF to DF)	102,382			(102,382)	-
<b>TOTAL MISCELLANEOUS:</b>	\$ (1,440,031)	\$ -	\$ -	\$ (1,604,732)	\$ (3,044,763)
<b>CAPITAL PROJECTS:</b>					
<sup>1</sup> Recreation / CRC	-				-
<sup>2</sup> Community Parks Dvpm / Improvement	1,025,000	500,000			1,525,000
<sup>3</sup> Neighborhood Parks Dvpm / Improvement	220,000	-			220,000
<sup>4</sup> Trails Projects		1,102,000			1,102,000
<sup>5</sup> Art & Heritage Projects	525,266				525,266
<sup>6</sup> Street Development	-		700,000		700,000
<sup>7</sup> Street / Bridge / RR Crossing Maintenance	2,958,334				2,958,334
<sup>8</sup> Public Facilities Repair / Replace / Improve	329,280				329,280
<sup>11</sup> Water Construction / Oversizing / Mains				4,770,000	4,770,000
<sup>12</sup> Water Line Replacements				551,000	551,000
<sup>13</sup> Water Rights Acquisition				1,073,163	1,073,163
<sup>14</sup> Non-Potable Construction / Replacement				-	-
<sup>15</sup> Non-Potable Water Rights Acquisition				-	-
<sup>16</sup> Sewer Construction / Oversizing / Mains				-	-
<sup>17</sup> Sewer System Rehab				128,670	128,670
<sup>18</sup> Storm Drainage Improvements/Replacements				150,000	150,000
<b>TOTAL PROJECT COSTS:</b>	\$ 5,057,880	\$ 1,602,000	\$ 700,000	\$ 6,672,833	\$ 14,032,713
<b>Beginning Balance Plus Revenue</b>					
Less Expenditures	\$ 7,780,462	\$ 8,991,503	\$ 3,110,871	\$ 46,275,756	\$ 66,158,596



2020 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS



	2020				
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
<b>BEGINNING BALANCE</b>	\$ 7,780,462	\$ 8,991,503	\$ 3,110,871	\$ 46,275,756	\$ 66,158,596
<b>REVENUE SOURCE:</b>					
Development Fees		1,532,636	1,166,333	5,044,776	7,743,745
Monthly User Fees				645,426	645,426
3% Sales Tax (40% for CIF)	2,766,662				2,766,662
0.75T Sales & Use Tax for CRCEX	1,331,000				1,331,000
Construction Use Tax 3% CIF	2,102,855				2,102,855
Oil & Gas Royalty	-			316,417	316,417
Lottery Funds		221,372			221,372
Larimer County Open Space Tax		152,427			152,427
Miscellaneous (Grants, Interest, Contrib)	178,454	709		664	179,827
<b>TOTAL REVENUE:</b>	\$ 6,378,971	\$ 1,907,144	\$ 1,166,333	\$ 6,007,283	\$ 15,459,732
<b>DEBT SERVICE / TRANSFERS:</b>					
Debt Service (Police, Kern loans, NISP Bonds)	(145,080)			(1,039,790)	(1,184,870)
Sewer Fund Headworks Loan				(230,703)	(230,703)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
CRC Expansion Bond payment	(1,331,000)				(1,331,000)
Community Rec Cntr Fund (CIF to CRC)					-
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
Drainage Fund Loan (CIF to DF)	102,382			(102,382)	-
<b>TOTAL MISCELLANEOUS:</b>	\$ (1,439,531)	\$ -	\$ -	\$ (1,602,565)	\$ (3,042,096)
<b>CAPITAL PROJECTS:</b>					
<sup>1</sup> Recreation / CRC	75,000				75,000
<sup>2</sup> Community Parks Dvpmt / Improvement	1,515,000	800,000			2,315,000
<sup>3</sup> Neighborhood Parks Dvpmt / Improvement	-	-			-
<sup>4</sup> Trails Projects		489,750			489,750
<sup>5</sup> Art & Heritage Projects	250,000				250,000
<sup>6</sup> Street Development	-		-		-
<sup>7</sup> Street / Bridge / RR Crossing Maintenance	2,635,000				2,635,000
<sup>8</sup> Public Facilities Repair / Replace / Improve	423,099				423,099
<sup>11</sup> Water Construction / Oversizing / Mains				9,822,000	9,822,000
<sup>12</sup> Water Line Replacements				600,000	600,000
<sup>13</sup> Water Rights Acquisition				1,073,163	1,073,163
<sup>14</sup> Non-Potable Construction / Replacement				-	-
<sup>15</sup> Non-Potable Water Rights Acquisition				-	-
<sup>16</sup> Sewer Construction / Oversizing / Mains				-	-
<sup>17</sup> Sewer System Rehab				131,680	131,680
<sup>18</sup> Storm Drainage Improvements/Replacements				150,000	150,000
<b>TOTAL PROJECT COSTS:</b>	\$ 4,898,099	\$ 1,289,750	\$ -	\$ 11,776,843	\$ 17,964,692
<b>Beginning Balance Plus Revenue</b>					
Less Expenditures	\$ 7,821,802	\$ 9,608,897	\$ 4,277,204	\$ 38,903,631	\$ 60,611,539



2021 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

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	2021				
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
<b>BEGINNING BALANCE</b>	\$ 7,821,802	\$ 9,608,897	\$ 4,277,204	\$ 38,903,631	\$ 60,611,539
<b>REVENUE SOURCE:</b>					
Development Fees		1,531,719	1,166,333	5,053,918	7,751,970
Monthly User Fees				405,876	405,876
3% Sales Tax (40% for CIF)	2,766,662				2,766,662
0.75T Sales & Use Tax for CRCEx	1,329,000				1,329,000
Construction Use Tax 3% CIF	2,102,855				2,102,855
Oil & Gas Royalty	-			316,417	316,417
Lottery Funds		221,372			221,372
Larimer County Open Space Tax		152,427			152,427
Miscellaneous (Grants, Interest, Contrib)	178,454	709		664	179,827
<b>TOTAL REVENUE:</b>	\$ 6,376,971	\$ 1,906,227	\$ 1,166,333	\$ 5,776,875	\$ 15,226,406
<b>DEBT SERVICE / TRANSFERS:</b>					
Debt Service (Police, Kern loans, NISP Bonds)	(145,080)			(1,039,790)	(1,184,870)
Sewer Fund Headworks Loan				(228,849)	(228,849)
Water Fund I-25 Loan (CIF to WF)	(65,833)			65,833	-
CRC Expansion Bond payment	(1,329,000)				(1,329,000)
Community Rec Cntr Fund (CIF to CRC)					-
Water Non-Potable Fund (Kyger)				(295,523)	(295,523)
<b>TOTAL MISCELLANEOUS:</b>	\$ (1,539,913)	\$ -	\$ -	\$ (1,498,328)	\$ (3,038,242)
<b>CAPITAL PROJECTS:</b>					
<sup>1</sup> Recreation / CRC	-				-
<sup>2</sup> Community Parks Dvpmt / Improvement	-	-			-
<sup>3</sup> Neighborhood Parks Dvpmt / Improvement	-	-			-
<sup>4</sup> Trails Projects		30,000			30,000
<sup>5</sup> Art & Heritage Projects	-				-
<sup>6</sup> Street Development	-		-		-
<sup>7</sup> Street / Bridge / RR Crossing Maintenance	2,575,000				2,575,000
<sup>8</sup> Public Facilities Repair / Replace / Improve	1,768,394				1,768,394
<sup>11</sup> Water Construction / Oversizing / Mains				11,337,000	11,337,000
<sup>12</sup> Water Line Replacements				400,000	400,000
<sup>13</sup> Water Rights Acquisition				1,073,163	1,073,163
<sup>14</sup> Non-Potable Construction / Replacement				-	-
<sup>15</sup> Non-Potable Water Rights Acquisition				-	-
<sup>16</sup> Sewer Construction / Oversizing / Mains				-	-
<sup>17</sup> Sewer System Rehab				92,130	92,130
<sup>18</sup> Storm Drainage Improvements/Replacements				150,000	150,000
<b>TOTAL PROJECT COSTS:</b>	\$ 4,343,394	\$ 30,000	\$ -	\$ 13,052,293	\$ 17,425,687
<b>Beginning Balance Plus Revenue</b>	\$ 8,315,466	\$ 11,485,124	\$ 5,443,538	\$ 30,129,885	\$ 55,374,017
<b>Less Expenditures</b>					



2017-2021 PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS

DRAFT



5-Yr Capital Improvement Plan 2017-2021					
	Sales/Use Tax CIF/CRCE	Quality of Life PIF/CTF	Traffic Impact Fees CIF	Utilities W/S/SD/NP	Total
<b>BEGINNING BALANCE</b>	\$ 12,134,948	\$ 6,244,829	\$ 770,981	\$ 19,310,581	\$ 38,461,341
<b>REVENUE SOURCE:</b>					
Development Fees	-	7,667,505	5,831,666	25,233,023	38,732,193
Monthly User Fees	-	-	-	8,585,772	8,585,772
3% Sales Tax (40% for CIF)	13,833,309	-	-	-	13,833,309
0.75T Sales & Use Tax for CRCEX	6,655,250	-	-	-	6,655,250
Construction Use Tax 3% CIF	10,514,276	-	-	-	10,514,276
Severance Tax	442,085	-	-	-	442,085
Oil & Gas Lease	1,018,375	-	-	1,582,084	2,600,459
Lottery Funds	-	1,106,860	-	-	1,106,860
Larimer County Open Space Tax	-	762,135	-	-	762,135
Transfer from General Fund	2,060,000	-	-	-	2,060,000
Bonds/External Loans (NISP)	-	-	-	30,000,000	30,000,000
Miscellaneous (Grants, Interest, Contrib)	1,652,769	203,545	-	653,681	2,509,994
<b>TOTAL REVENUE:</b>	\$ 36,176,064	\$ 9,740,045	\$ 5,831,666	\$ 66,054,559	\$ 117,802,334
<b>DEBT SERVICE / TRANSFERS:</b>					
Debt Service (Police, Kern loans, NISP Bonds)	(725,400)	-	-	(3,727,314)	(4,452,714)
Sewer Fund Headworks Loan	-	-	-	(1,151,839)	(1,151,839)
Water Fund I-25 Loan (CIF to WF)	(329,165)	-	-	329,165	-
CRC Expansion Bond payment	(5,323,750)	-	-	-	(5,323,750)
General Fund transfer to CIF PW Facility	-	-	-	-	-
Community Rec Cntr Fund (CIF to CRC)	(1,331,500)	-	-	-	(1,331,500)
Water Non-Potable Fund (Kyger)	-	-	-	(1,477,615)	(1,477,615)
Drainage Fund Loan (CIF to DF)	409,527	-	-	(409,527)	-
<b>TOTAL MISCELLANEOUS:</b>	\$ (7,300,289)	\$ -	\$ -	\$ (6,437,130)	\$ (13,737,418)
<b>CAPITAL PROJECTS:</b>					
<sup>1</sup> Recreation / CRC	75,000	-	-	-	75,000
<sup>2</sup> Community Parks Dvpmt / Improvement	4,411,000	2,300,000	-	-	6,711,000
<sup>3</sup> Neighborhood Parks Dvpmt / Improvement	288,200	155,000	-	-	443,200
<sup>4</sup> Trails Projects	-	2,044,750	-	-	2,044,750
<sup>5</sup> Art & Heritage Projects	875,266	-	-	-	875,266
<sup>6</sup> Street Development	2,340,000	-	1,159,110	-	3,499,110
<sup>7</sup> Street / Bridge / RR Crossing Maintenance	14,223,000	-	-	-	14,223,000
Severance Tax / O&G lease special projects	-	-	-	-	-
<sup>8</sup> Public Facilities Repair / Replace / Improve	10,482,792	-	-	6,833,481	17,316,273
<sup>11</sup> Water Construction / Oversizing / Mains	-	-	-	29,826,630	29,826,630
<sup>12</sup> Water Line Replacements	-	-	-	2,461,000	2,461,000
<sup>13</sup> Water Rights Acquisition	-	-	-	5,365,816	5,365,816
Non-Potable Studies	-	-	-	-	-
<sup>14</sup> Non-Potable Construction / Replacement	-	-	-	1,070,000	1,070,000
<sup>15</sup> Non-Potable Water Rights Acquisition	-	-	-	298,000	298,000
<sup>16</sup> Sewer Construction / Oversizing / Mains	-	-	-	545,658	545,658
<sup>17</sup> Sewer System Rehab	-	-	-	1,312,540	1,312,540
Storm Drainage Studies	-	-	-	-	-
<sup>18</sup> Storm Drainage Improvements/Replacements	-	-	-	1,085,000	1,085,000
<b>TOTAL PROJECT COSTS:</b>	\$ 32,695,258	\$ 4,499,750	\$ 1,159,110	\$ 48,798,125	\$ 87,152,242
<b>Beginning Balance Plus Revenue</b>	\$ 8,315,466	\$ 11,485,124	\$ 5,443,538	\$ 30,129,885	\$ 55,374,014
<b>Less Expenditures</b>					



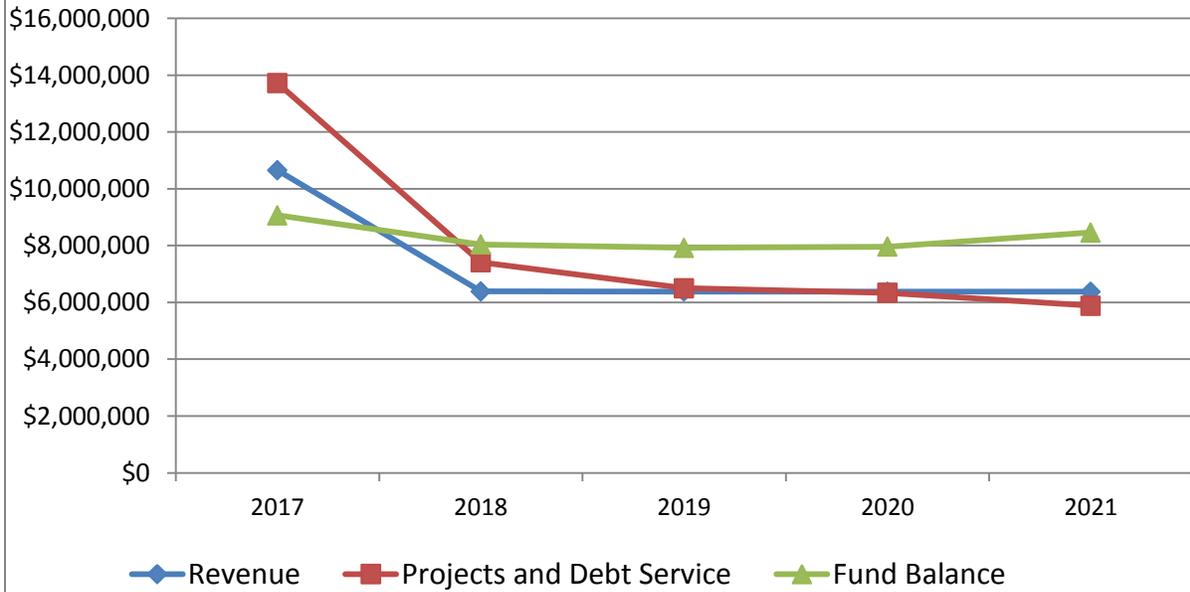
## Long-Term Community Capital Projects

Fund	LT Cost	Funding Source	Priority	Ranking	O&M Cost
PIF	\$ 822,000	Park Improvement Fund - Neighborhood	IV	3	Y
PIF	495,300	Park Improvement Fund - Neighborhood	IV	3	Y
CTF	250,000	Conservation Trust Fund - Lottery	II	2	Y
CTF	200,000	Conservation Trust Fund - Lottery	II	2	Y
Capital	14,151,677	Park Improvement Fund - Community, grants, partnerships	I	1	Y
Capital	853,728	Capital Improvement Fund	II	2	Y
Capital	85,360	Capital Improvement Fund, DDA	III	3	Y
Capital	1,220,000	Capital Improvement Fund	III	3	Y
Capital	675,000	Capital Improvement Fund	IV	3	Y
Capital	305,000	Capital Improvement Fund	IV	3	Y
Capital	500,000	Capital Improvement Fund	IV	3	Y
Water	23,181,000	Bond, Loan, <i>The project proposes to build a system of water storage and conveyance for a new yield of 40,000 acre-feet.</i>	II	2	Y
Water	600,000	Water Line Replacements - Rehab/Replace 20" water main from Fernwood to Bible College	I	3	N
Water	32,500,000	Regional Water Treatment Windsor is one of about 11 municipalities & water districts that are participating in a study of the feasibility of a regional water treatment plant or plants.	III	3	Y
Sewer	2,900,000	Sewer Interceptor to Hwy 257 & Harmony Rd <i>Sewer interceptor starting in Greenspire Subdivision northwest to Hwy. 257; north along Hwy 257 to WCR 72; northeast along Springer Canal; then north &amp; northwest to intersection of Hwy 257 &amp; Harmony Rd.</i>	III	3	Y
Drainage	4,423,300	Law Basin Master Plan Channel - Phase 1 <i>Construct the drainage channel from Eastman Park Drive south to the Poudre River that is a part of Windsor's Storm Drainage Master Plan</i>	II	3	Y
Drainage	4,262,200	Law Basin Master Plan Channel - Phase 2 <i>Construct the drainage channel from the railroad south to Eastman Park Drive that is a part of Windsor's Storm Drainage Master Plan.</i>	II	3	Y

**\$ 87,424,565**



## Capital Improvement Fund 2017-2021





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## 5-YEAR CAPITAL IMPROVEMENT PLAN 2017-2021

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DEAN MOYER, DIRECTOR OF FINANCE  
AUGUST 15, 2016

Town Board  
Work Session Item #1



### Town Board Key Project Updates

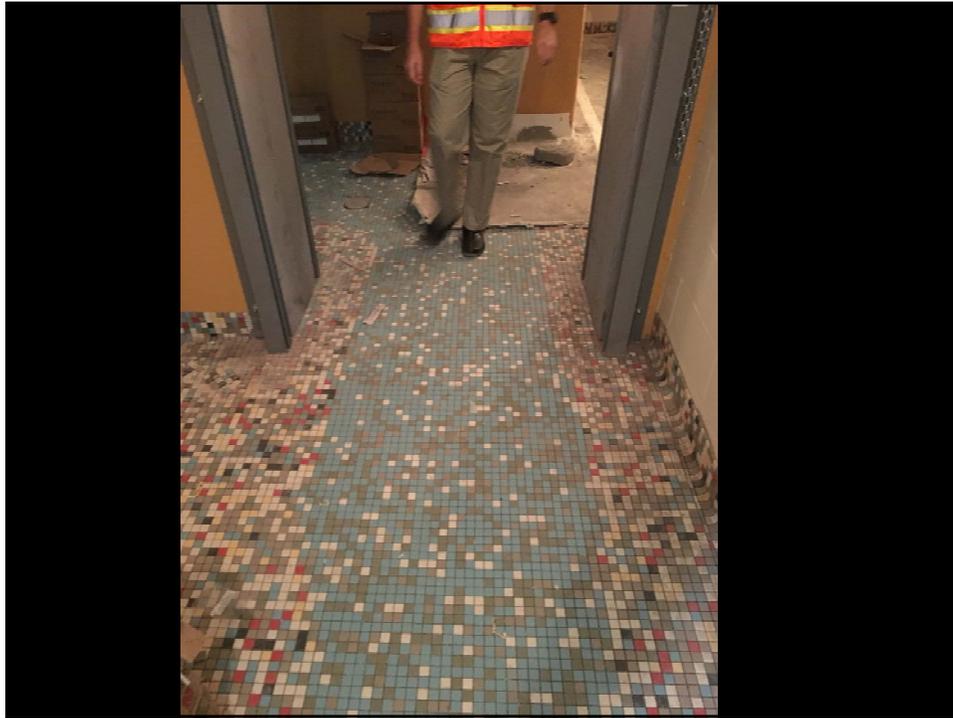
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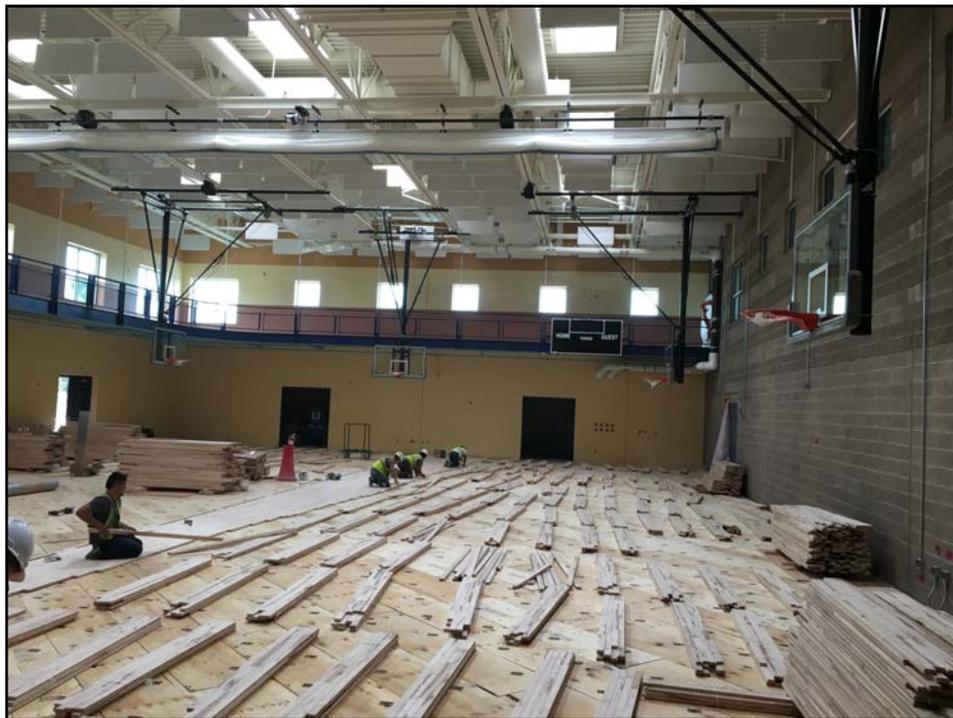
Community Recreation Center Expansion

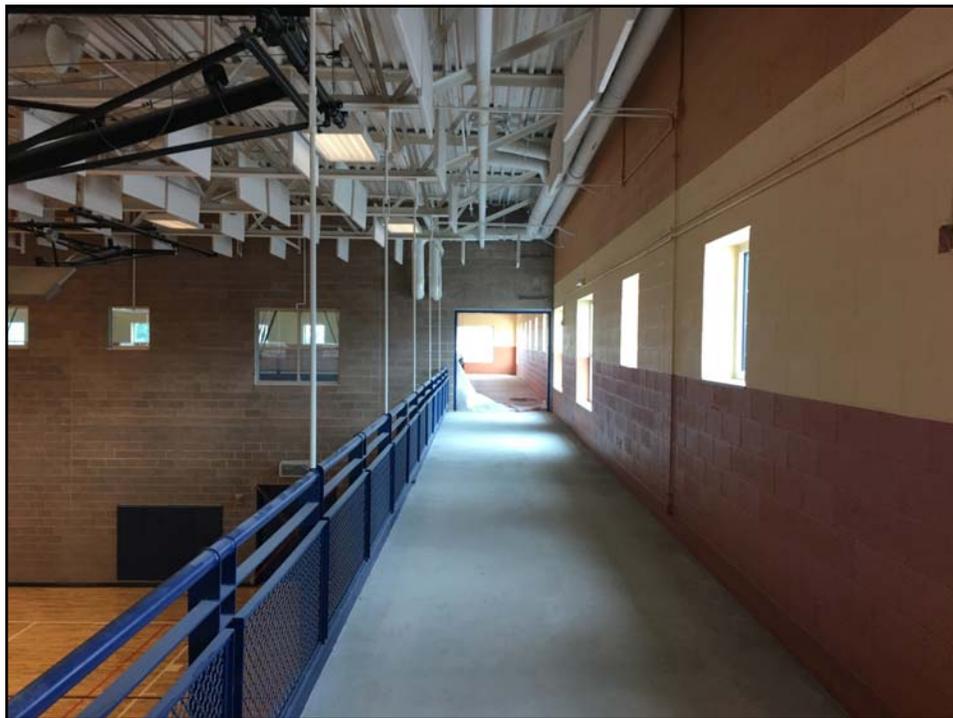
Actual 2015	\$ 5,379,561
Budgeted 2016	<u>\$ 8,049,363</u>
Total	\$ 13,428,924

- Projected Opening October 1<sup>st</sup>, 2016
- Project Update











### Town Board Key Project Updates

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- ❑ Public Works/Parks Maintenance Building Funding

2016	\$ 2,333,000
<u>2017</u>	<u>\$ 11,667,000</u>
Total	\$ 14,000,000

  - 1/4 from each: General, Capital Improvement, Water, and Sewer Funds
  - Received DOLA Tier II Energy Impact Grant Award of \$1.5 Million
- ❑ Public Works Facility Off-Site Improvements \$1,500,000
  - 1/3 from each: Capital Improvement, Water, and Sewer Funds
- ❑ IT Fiber Optic System Expansion \$175,000
- ❑ Renovate Existing Parks Facility \$125,000
- ❑ Demolish Metal Building 7<sup>th</sup> & Ash St \$100,000



### Town Board Key Project Updates

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- ❑ Street Maintenance
  - Funding of \$2.5M/year to stay at or above a PCI of 70
    - Increase of \$400,000/yr
  - SH 257 Roundabout at cemetery \$750,000
    - Split with developer
    - 1/2 from Road Impact Fees
  - County Line Road Ditch erosion mitigation \$600,000
  - Harmony Road Traffic Signal \$340,000
  - I-25 Widening improvement \$333,333/yr for 3 years
  - SH 257 Improvements from Walnut to South of Garden St \$320,000



## Capital Improvement Funding Sources

- ❑ 3.2% Sales and Use Tax
- ❑ 0.75% Sales and Use Tax
- ❑ Traffic Impact Fee
- ❑ Park Impact Fees
- ❑ Severance Tax
- ❑ Oil & Gas Income
- ❑ Utility Impact Fees
- ❑ Grants
- ❑ Interest Income
- ❑ Monthly User Fees
- ❑ Lottery Funds (Conservation Trust Funds)
- ❑ Larimer County Open Space Tax



## Revenue

### Forecasting Guidelines for 2017

- ❑ Unless we knew specifically otherwise via notification from the State, we used the 3-year average of 2016 projected, 2015 and 2014 actual numbers.
- ❑ 3.95% Sales tax = \$10,497,402. (3 year average). 2016 = \$10,852,969.
- ❑ 3.95% Construction Use Tax three year average = \$2,547,073 based on 400 SFR permits.



## Revenue

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### CRC Expansion .75% Detail

- Retail Sales Tax Collections = \$2,212,833
- Construction Use Tax Collections = \$483,621
- Total Sales & Use Tax Collections = \$2,696,454

Uses in 2017

- Debt Service Requirements = \$1,333,250
- Available for O & M = \$1,363,204

\$2,696,454



## Revenue

---

### Development Impact Fees for 2017

- Traffic Impact Fees, Park Improvement Fees and Utility Impact Fees driven by number of new construction permits.
  - Traffic Impact Fees = \$1,166,333
  - Community Park Fees = \$518,998
  - Neighborhood Park Fees = \$1,062,220



## Revenue

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### Development Impact Fees for 2017

- Utility Impact Fees are not collected on every permit – we do not provide water and sewer to every address in Town.
  - Water Tap Fees = \$1,751,490
  - Sewer Tap Fees = \$1,932,392
  - Drainage Investment Fees = \$410,669



## Revenue

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### Other Sources

- Severance Tax- tied to oil & gas industry workers. Should know this figure later in August. Used 3-year average = \$442,085
- O&G royalty and mineral lease funds. \$1,018,375 is 15% reduction from 2016 projection.
- Grants- \$1.5 million in grants scheduled for 2017.
- Monthly User Fees- water, sewer and drainage charges.
- Lottery Funds – to be used for parks and open space. Average @ \$11 per capita.



## Community Driven

- *Strategic Plan*
  - Initiatives:
    - Establish a Water Plan
    - Traffic and Roadways
    - Prioritize the future design and development of Crossroad Blvd.



## 2016 Project not completed – now 2017

- Kyger Reservoir Pump Station
  - 2015 actual \$ 116,729
  - 2016 projected 2,255,050
  - 2017 budgeted 420,000
  - TOTAL \$ 2,791,779

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- Moved to *Long-Term Community Projects*
  - Poudre Trail from Westwood Village \$ 250,000



TOWN of WINDSOR		
2017 Major Capital Projects – over \$100,000		
PW/Parks Maintenance Facility w/ <b>DOLA Grant</b>	(split GF/CIF/WF/SF)	\$11,667,000
Street maintenance, sealcoating, crack sealing, concrete replacement	CIF	2,500,000
PW/Parks Maintenance Facility off-site improvements	(split CIF, WF, SF)	1,500,000
SH 257 Roundabout (1/2 RIF)	CIF	750,000
County Line Road ditch erosion	CIF	600,000
Sewer Lift Station #5 replacement	Sewer	530,000
Kyger Reservoir pump station balance	NP Water	420,000
Sewer Chemical Treatment Facility	Sewer	375,000
Harmony Road / WCR 15 traffic signal	CIF	340,000
I-25 Widening / Improvements (2017-2019)	CIF	333,333
Northern Integrated Supply Project (NISP)	Water	330,000
SH 257 Improvements from Walnut St to South of Garden Street	CIF	320,000
Windsor High School Pool Repairs (2017-2019)	CIF	300,000
Kyger Reservoir - water supply	NP Water	298,000
Boardwalk Park Farmer's Market	CIF	275,000
Water Transmission Line connecting N Weld County	Water	231,000
IT – Fiber Optic System expansion for Public Works Facility	CIF	175,000
Sewer Line Oversizing South Hill / Windshire	Sewer	170,659



TOWN of WINDSOR		
2017 Major Capital Projects – over \$100,000		
<i>Continued from previous slide</i>		
Operations Study for SH 257 / SH 392	CIF	150,000
Davis Seepage Pipe Improvements (2017-2021)	Storm Drain	150,000
Sewer Lift Station #7	Sewer	140,000
Chimney Park Detention Pond Phase 2	Storm Drain	135,000
Highland Meadows Park playground resurface	PIF	125,000
Renovate Parks facility	CIF	125,000
Water Line Oversizing South Hill / Windshire	Water	123,630
Demolish metal building 7 <sup>th</sup> and Ash Street	CIF	100,000
Diamond Valley Field Phase Development (2017-2018)	CIF	100,000
Windsor Trail Highland Meadows Pkwy Crossroads to Belmont	CTF	100,000
WCR 17 Shoulder improvements	CIF	100,000
Storm Drainage Master Plan Update Phase 2	Storm Drain	100,000
WPD Record Management System	CIF	100,000



### Development Driven Projects 2016-2017

- ❑ Winter Farm 3<sup>rd</sup> Filing-\$351,051
  - Water Sewer Street oversizing
- ❑ Village East - \$263,610
  - Water Sewer Street oversizing
- ❑ South Hill 2<sup>nd</sup> Filing - \$303,035
  - Water Sewer Street oversizing
- ❑ Windshire 3<sup>rd</sup> Filing - \$75,365
  - Water Sewer oversizing
- ❑ Harmony Ridge - \$157,118
  - Water Sewer Street oversizing



### Water Fund 2017-2021 Projects

Water line

- ❑ 2017 – Water Transmission 20" line connecting N Weld County Water District - Design \$231,000
- ❑ 2018 – Construction \$2,545,000

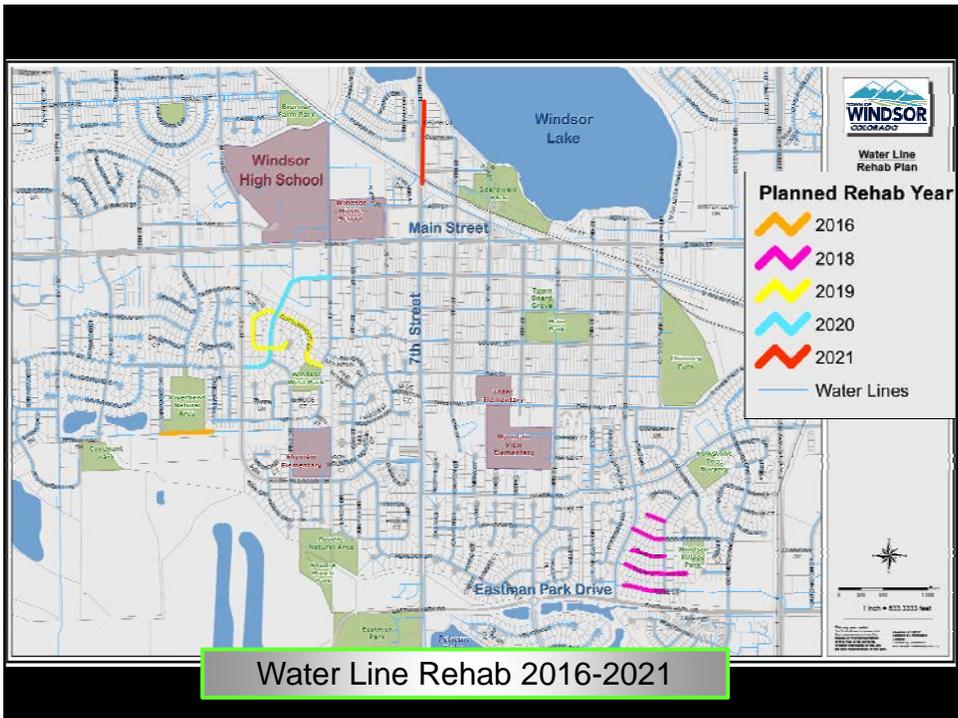


## Water Fund 2017-2021 Projects

### Water line replacements

- ❑ 2017 None
- ❑ 2018 Nantucket, Rochester, Daisy, Ivy, Tulip and Rose Courts \$910,000
- ❑ 2019 Cottonwood Dr and Cottonwood Ct \$551,000
- ❑ 2020 Walnut Street from 10th to 12th \$600,000
- ❑ 2021 7th Street from RR to Cedar Court \$400,000

[Water Line Map](#)





### Water Fund 2017-2021 Projects

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Continued...

Northern Integrated Supply Project (NISP)

❑ 2017	\$ 330,000
❑ 2018	\$ 458,000
❑ 2019	\$ 4,620,000
❑ 2020	\$ 9,782,000
❑ 2021	\$11,187,000



### Water Fund 2017-2021 Projects

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Continued...

Regional Water Treatment Plant

❑ 2017 – Study how to convey and treat NISP water	\$ 60,000
❑ Long-term project	\$ 32,560,000
❑ 2017 Water Line Oversizing	
• South Hill	\$72,815
• Windshire	\$50,815
❑ 2018-2021 Oversizing	\$150,000/yr



## Non-Potable Water 2017 Projects

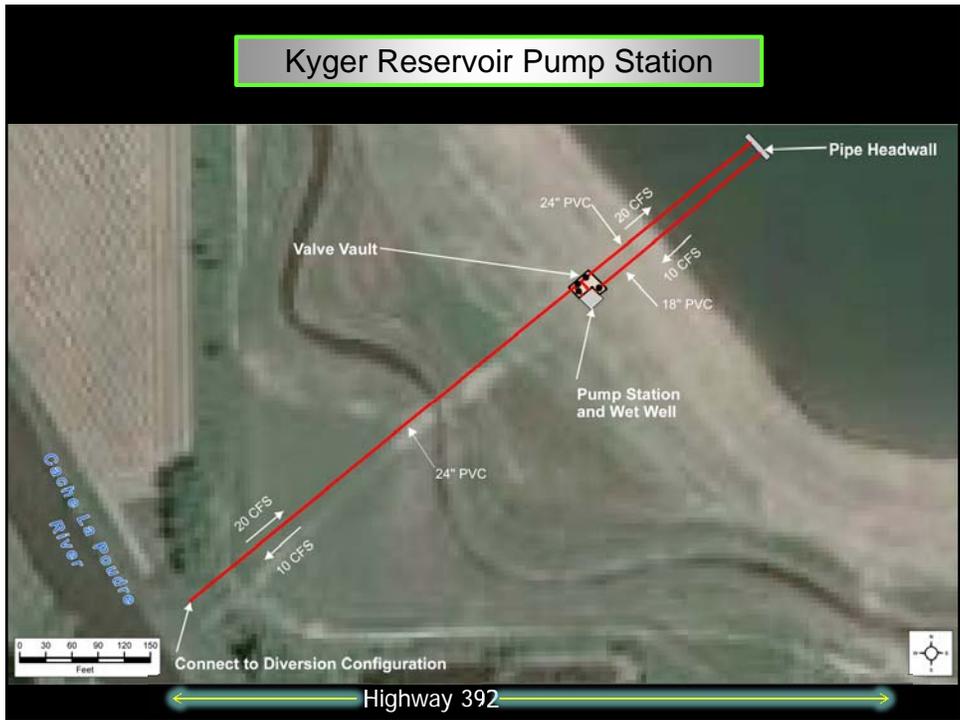
  

### Kyger Reservoir pump station and water supply

- Engineering in 2015
\$ 116,729
- Engineering in 2016/2017
275,050
- Construction of pump station 2016/2017
2,400,000
- Water purchased in 2015/2016/2017
686,700
- TOTAL 2015/2017 Project
\$3,478,479

(\$718,000 in 2017 Budget)  
(\$3,438,546 in 2014 for Kyger purchase)

[Pump Station Location Map](#)





### Sewer Fund 2017 Projects

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- ❑ Sewer Lift Station #7 Upgrade      \$ 140,000
- ❑ Chemical Treatment Facility      \$ 375,000
  - For phosphorus removal at WWTP
  - Small structure containing chemical storage & feed system
- ❑ Sewer Plant storage building      \$ 49,000
- ❑ Sewer Line Oversizing
  - South Hill      \$ 146,109
  - Windshire      \$ 24,549



### Sewer Fund 2017 Projects

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Continued...

- ❑ Sewer Lift Station #5 off Parkwood Dr in Riverbend Subdivision      \$530,000
  - New submersible pump station
    - More reliable and efficient

[Pictures](#)



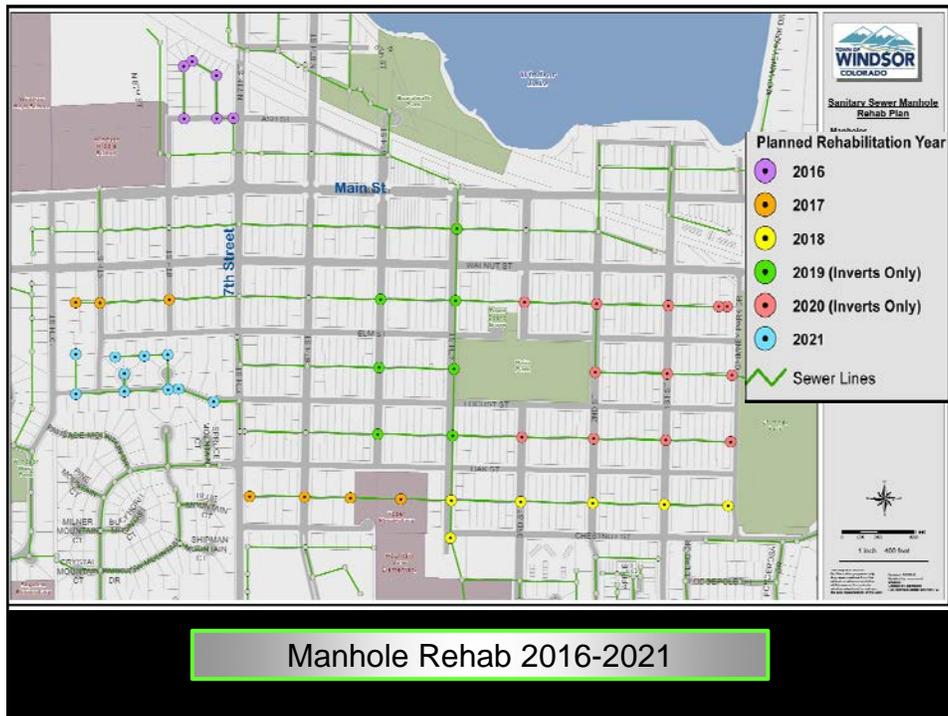
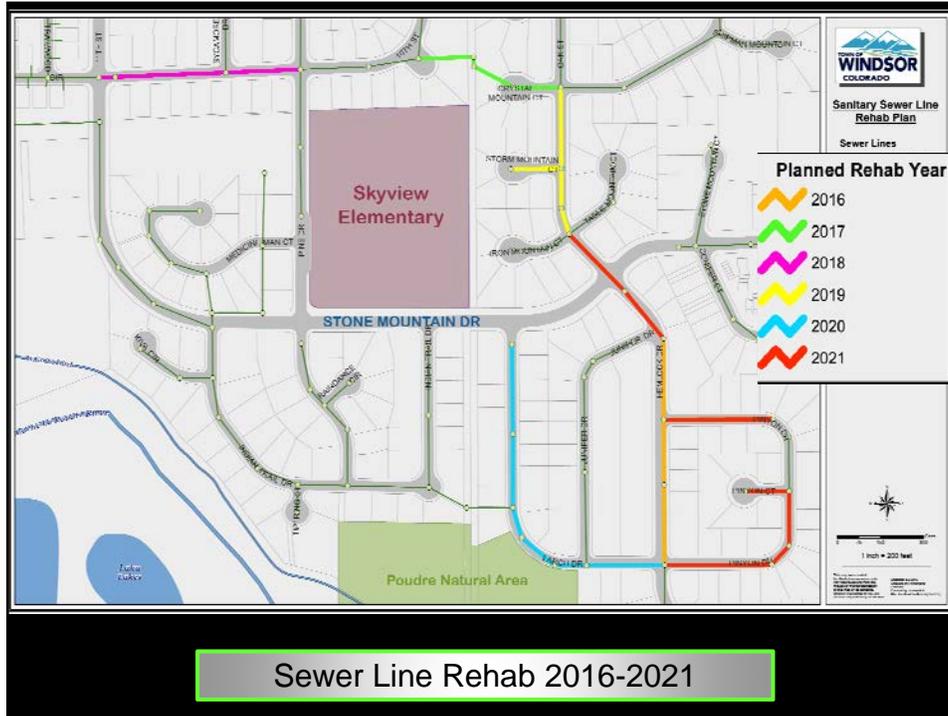
 **TOWN OF WINDSOR**  
COLORADO

### Sewer Fund 2017 Projects

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Continued...	
Sewer Line Rehab	\$91,435
Manhole Rehab	\$28,000

[Maps](#)



  
**Storm Drainage Fund 2017 Projects**  
Davis Seepage Pipe improvements  
\$ 150,000/yr for 5 years

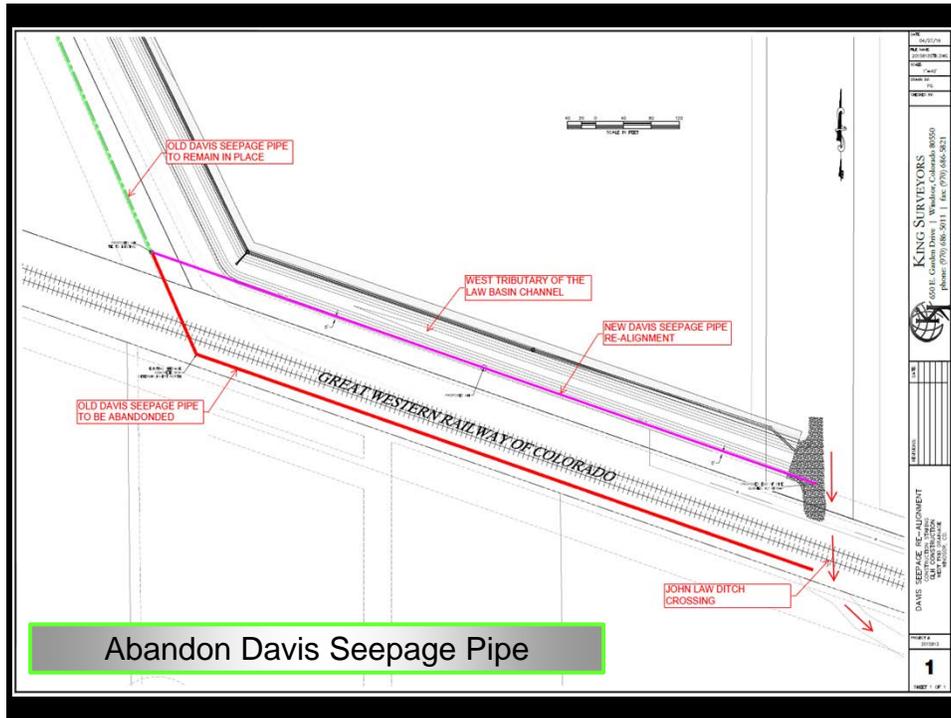


Red Line designates sections of Davis Seepage Pipe proposed for future replacement

Green Line designates previously replaced sections of Davis Seepage Pipe

  
**Storm Drainage Fund 2017 Projects**  
Continued...  
Abandon Davis Seepage Pipe at railroad  
\$15,000

Location Map



Abandon Davis Seepage Pipe



## Storm Drainage Fund 2017 Projects

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Continued...

- ❑ Storm Drainage Master Plan Update Ph 2
\$100,000
- ❑ Chimney Park Detention Pond Ph 2
\$135,000
- ❑ Lakeview Cemetery Storm Line Extension
\$ 85,000

Storm Line Location Map



 **TOWN OF WINDSOR**  
COLORADO

### Park Improvement Fund 2017 Projects

According to Parks, Recreation and Open Lands Master Plan, and established priority

- Neighborhood Park Fees
  - Highland Meadows Park playground resurface \$125,000
  - Jacoby Farm Park Master Plan \$30,000
    - *with long-term development planned* \$495,000



## Conservation Trust Fund 2017 Projects

Lottery Funds

### Windsor Trail

- Highland Meadows Pkwy  
Crossroads to Belmont \$100,000

Windsor Trail Map





### Conservation Trust Fund 2017 Projects

Lottery Funds

Continued...

#### **Windsor Trail**

- ❑ Easement Acquisition for future #2 Ditch Trail expansion from 15<sup>th</sup> St to River Bluffs \$40,000

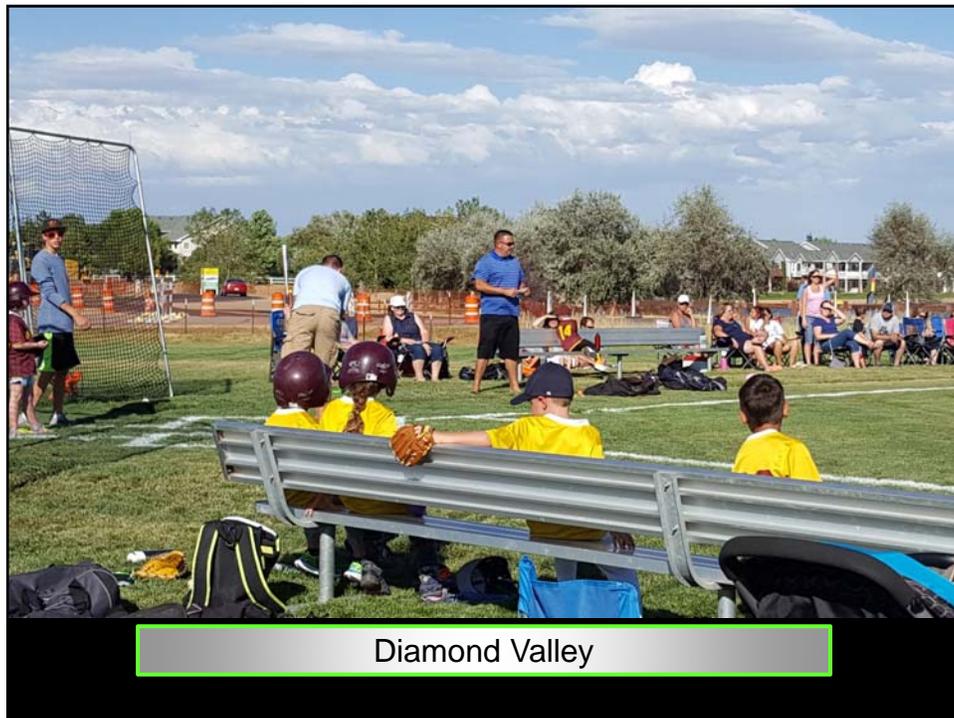


### Capital Improvement Fund 2017 Projects

Diamond Valley Field Phase Development

Design and Construction documents	\$100,000
❑ 2018 Development	CIF \$1,000,000
	PIF Community \$700,000
	CTF (Lottery) \$300,000
❑ 2020 Parking	PIF Community \$800,000
❑ Long-term per Master Plan	\$14,151,677

[Site Plan & Picture](#)





## Capital Improvement Fund 2017 Projects

Continued...

### Farmer's Market Project

- ❑ Permanent Multipurpose Structure \$275,000
  - Serves as the Entry Feature to Boardwalk Park from 5<sup>th</sup> St.
- ❑ Structure will serve as the home of the Farmers Market beginning May 2016
- ❑ Multiple uses include but are not limited to:
  - Farmers Market
  - Arts & Crafts shows
  - Other Cultural Programming such as pop up art and summer camps
  - All Town BBQ's
  - Other Special Events
  - Rentals
- ❑ Timeline:
  - September 16 Specs and Bid Project
  - Award & begin construction shortly after budget adopted
  - Fall 16 RFQ for Market Manager

[Map](#)





 **TOWN OF WINDSOR**  
COLORADO

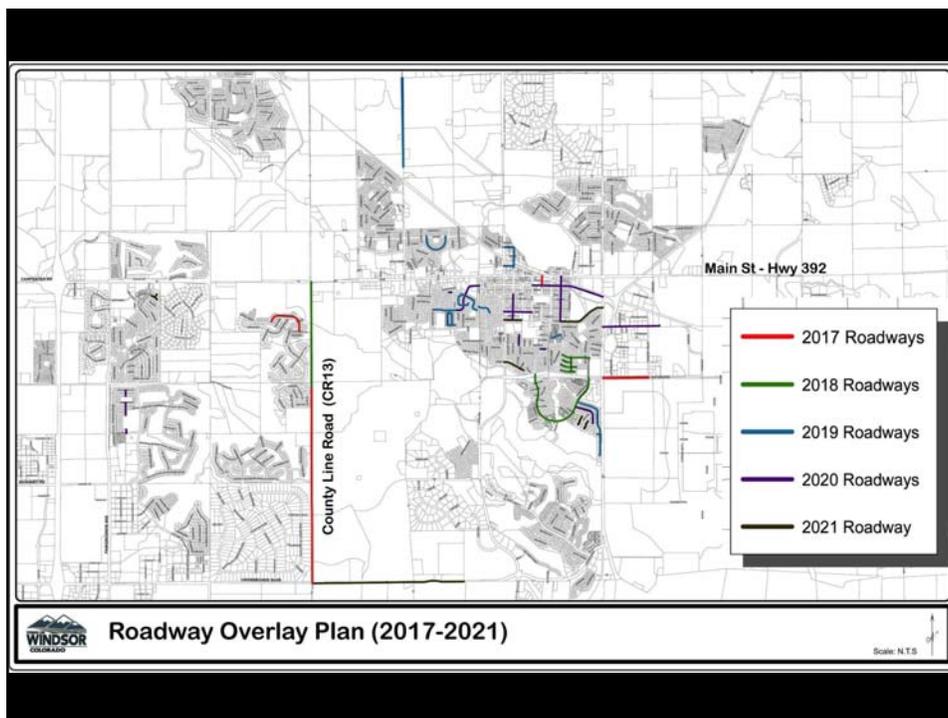
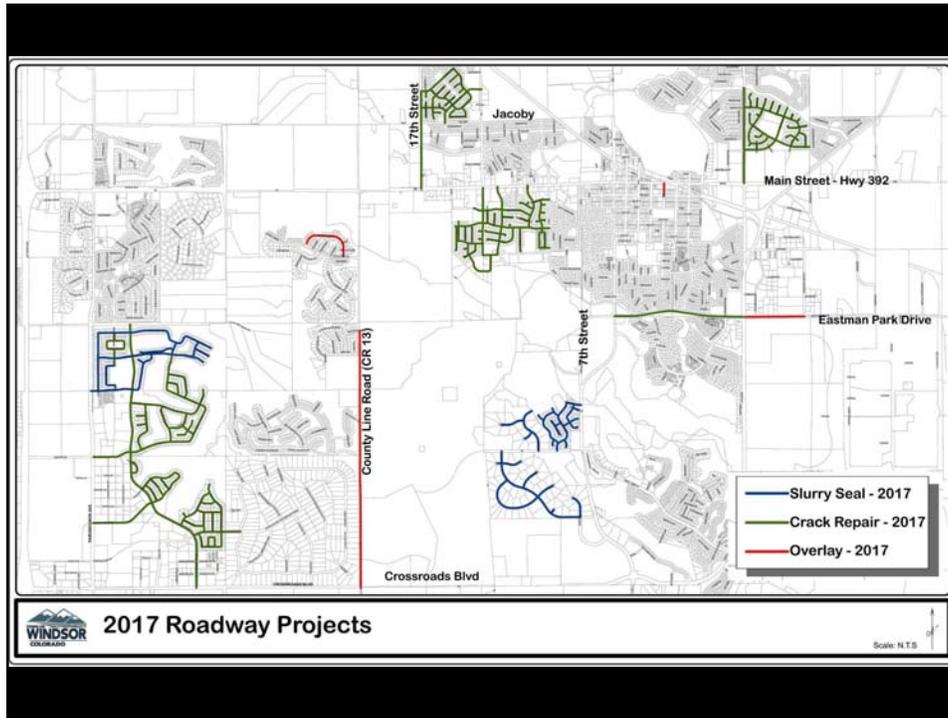
### Capital Improvement Fund 2017 Projects

Continued...

Street Maintenance Projects	\$2,500,000
-----------------------------	-------------

- Asphalt overlay on selected streets: (\$1.8M)
  - To meet or exceed streets PCI of 70 (good)
  - Every \$4 overlay work \$1 is spent to repair adjacent concrete
- Asphalt sealcoating, crack sealing, concrete replacement: (\$700,000)
- Paid from Sales/Use Tax
  - Plus Severance Tax, O&G Royalties, & Mineral Lease Revenue

[Street Maintenance Maps](#)





### Capital Improvement Fund 2017 Projects

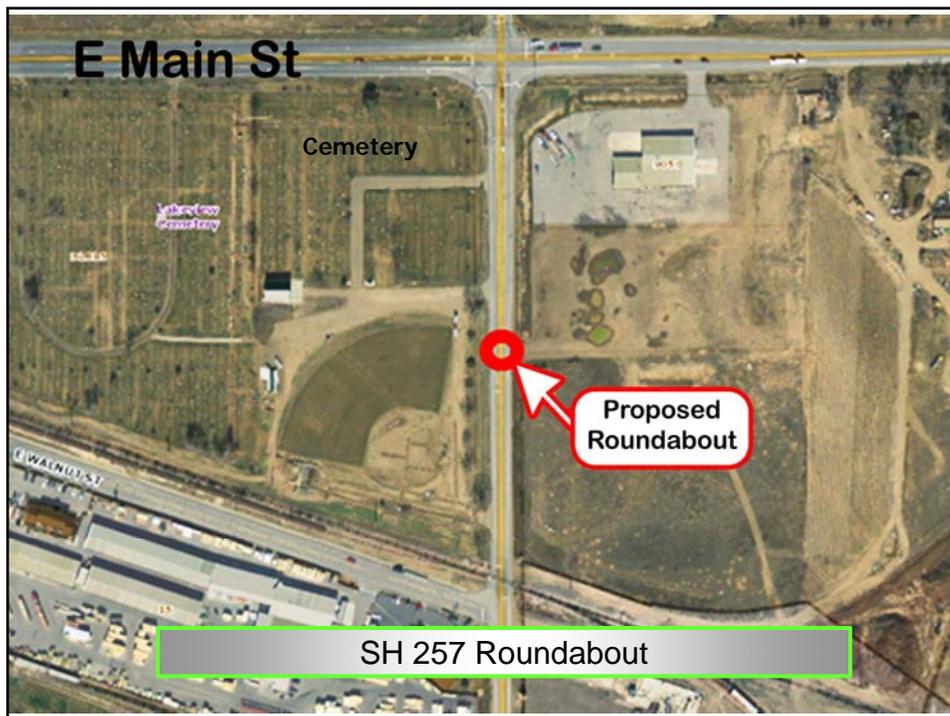
Continued...

#### SH 257 Roundabout

□ ½ Sales and Use Tax	\$ 375,000
□ ½ Road Impact Fees	375,000

Town Share of Project: \$750,000

[Map](#)





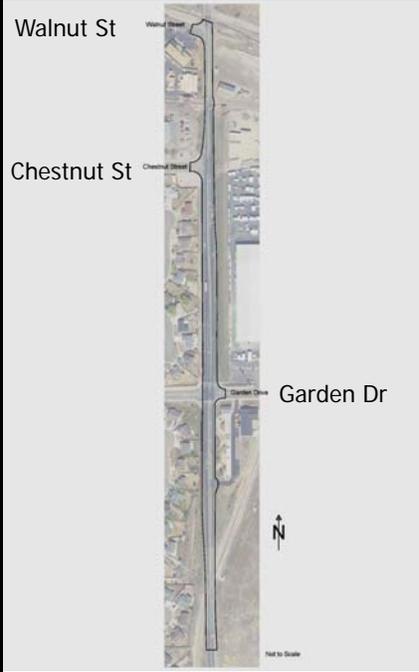
### Capital Improvement Fund 2017 Projects

Continued...

- County Line Road ditch erosion mitigation \$600,000
- Harmony Road Traffic Signal \$340,000
- I-25 Widening (2017-2019) \$333,333
- SH 257 Improvements from Walnut St to South of Garden Street \$320,000

[Improvements location](#)

**SH 257 Improvements from Walnut to South of Garden Drive**





## Capital Improvement Fund 2017 Projects

Continued...

- ❑ Operations Study for SH 257/392      \$150,000
- ❑ WCR 17 Shoulder Improvements      \$100,000

WCR 17





## Capital Improvement Fund 2017 Projects

Continued...

- 7<sup>th</sup> Street Ditch Improvements \$ 95,000

7<sup>th</sup> St



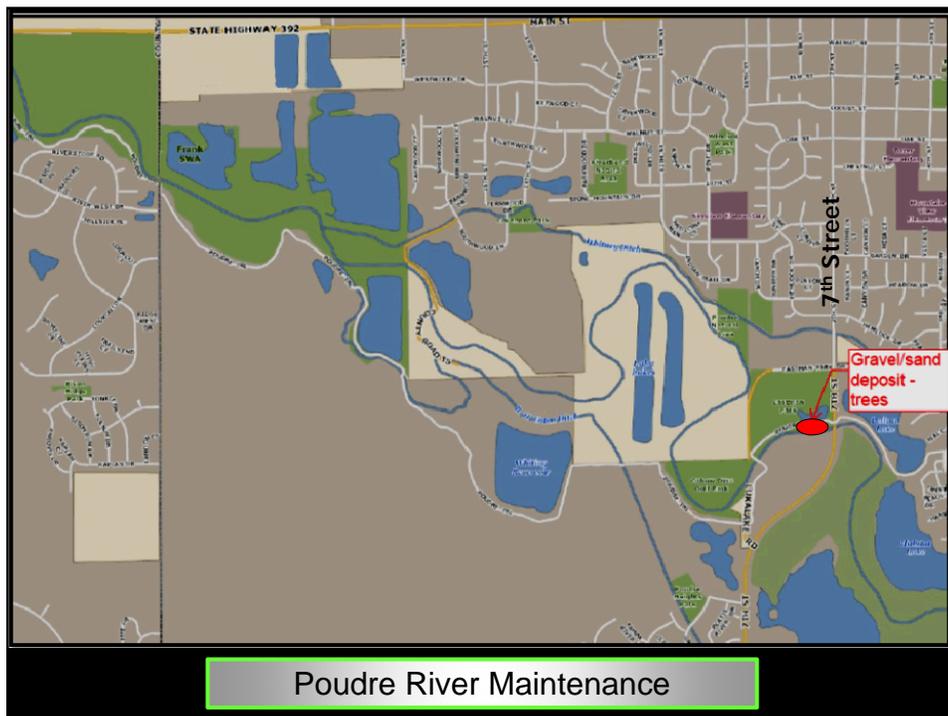


### Capital Improvement Fund 2017 Projects

Continued...

❑ Street Oversizing South Hill	\$ 84,110
❑ Poudre River Maintenance	45,000

Poudre River



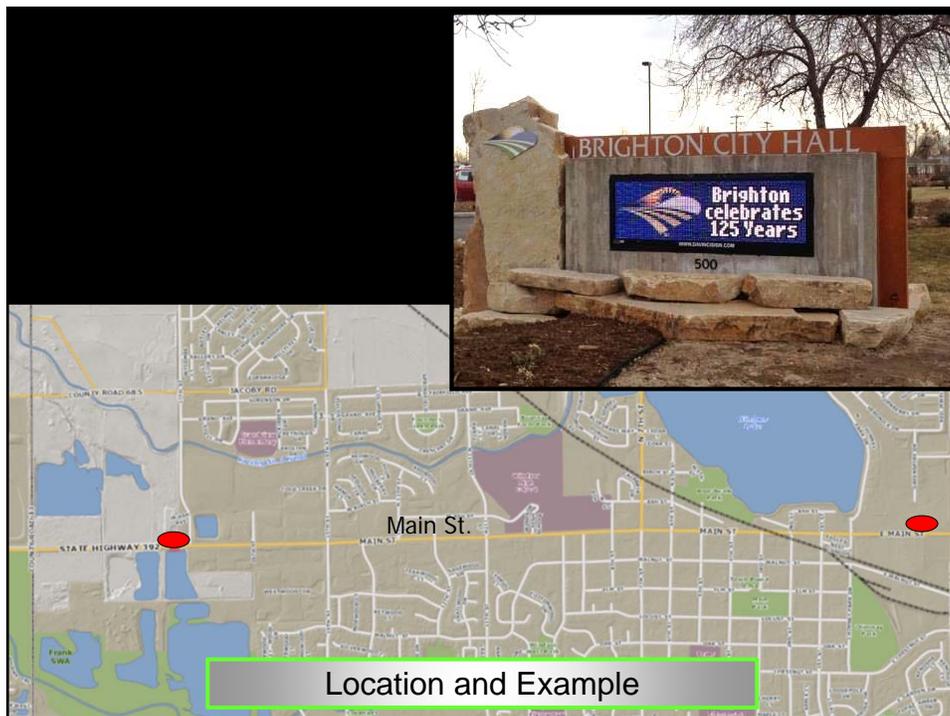


### Capital Improvement Fund 2017 Projects

Continued...

- IT WPD Records Management System \$100,000
- Arts & Heritage - WSHS Statue base \$ 25,000
- Entryway signs to promote community events design 2017, construct 2018 (\$90,000) \$ 2,500

Entryway signs Location & Sample





## Capital Improvement Fund 2017 Projects

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Continued...

### Windsor High School Pool Replacement

- ❑ Replacement costs \$2.8million
  - Recommending \$300,000 annually for 3 years beginning in 2017 (our 1/3)
  
- ❑ Built in 1970
  - Life expectancy of a pool is 20-30 years
  
- ❑ Town uses the pool 1/3 of time
  - Pool is used 985 hrs a year (330 by Windsor PRC)
  - CRC indoor pool will not reduce our need for HS pool
  - PRC is a heavy user of other School facilities



## Long-Term Community Projects

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Diamond Valley remaining development per master plan	\$14,151,677
Water Line Replacements	600,000
NISP	23,181,000
Law Basin Master Plan Channel - Phase 1	4,423,300
Law Basin Master Plan Channel - Phase 2	4,262,200
Cemetery Balance of Master Plan Implementation	853,728
Poudre Trail from Westwood Village	250,000
Windsor Trail Windsor West Connection & Easement (FSWA)	200,000
Regional Water Treatment	32,500,000
Sewer Interceptor to Hwy 257 & Harmony Rd	2,900,000
7th St Roundabouts – Garden / Stone Mtn.	1,220,000
Alley Paving	85,360
Village East Park Development	822,000
Jacoby Farm Park Development	495,300
Permanent Museum Collections Storage & Exhibit Fabrication Building	675,000
Poudre River Diversion	500,000
Art & Heritage Center Elevator	305,000



### 2017 Capital Improvement Plan

All projects by Fund

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Park Improvement Fund	\$	155,000
Conservation Trust Fund		140,000
Capital Improvement Fund		12,853,461
Water Fund		5,952,534
Sewer Fund		4,800,834
Storm Drainage Fund		485,000
		\$ 24,386,829



### 5-Year Capital Improvement Plan

2017-2021 Projects

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Park Improvement Fund	\$	2,155,000
Conservation Trust Fund		2,344,750
Capital Improvement Fund		33,779,367
Water Fund		42,438,186
Sewer Fund		5,274,939
Storm Drainage Fund		1,085,000
CRC Expansion Fund		75,000
		\$87,152,242



### Additional CIP 2017 Project

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- ▣ 3<sup>rd</sup> and Ash Street (*The Mill*)
  - ⇒ Sidewalks
  - ⇒ Curbs
  - ⇒ Alley
  - ⇒ Parking
  - ⇒ Unknown????

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### What's Missing?

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Questions

Additional Items





## FUTURE TOWN BOARD MEETINGS

Work Sessions & Regular Meetings will be held in the Board Chambers unless otherwise noted.

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August 22, 2016 6:00 p.m.	Town Board Work Session PVREA update Update on CRC Grand Opening
August 22, 2016 7:00 p.m.	Town Board Meeting
August 29, 2016	Fifth Monday
September 5, 2016 6:00 p.m.	Labor Day holiday
September 12, 2016 5:30 p.m./1 <sup>st</sup> floor conference room	Board/Manager/Attorney Monthly Meeting School District bond update – 6:00 p.m. (tentative)
September 12, 2016 7:00 p.m.	Town Board Meeting Kern Board Meeting
September 19, 2016 5:00 p.m.	Town Board Work Session NISP work session and tour
September 26, 2016 6:00 p.m.	Town Board Work Session Greeley Loveland Water Irrigation Company follow up Water Rates Update Winter Averaging for Commercial/Industrial Accounts
September 26, 2016 7:00 p.m.	Town Board Meeting
October 3, 2016 6:00 p.m.	Town Board Work Session Code Update kick off – Chapter 15-17 code update
October 10, 2016 5:30 p.m./1 <sup>st</sup> floor conference room	Board/Manager/Attorney Monthly Meeting
October 10, 2016 7:00 p.m.	Town Board Meeting
October 17, 2016 6:00 p.m.	Town Board Work Session Budget follow up discussion
October 24, 2016 6:00 p.m.	Town Board Work Session
October 24, 2016 7:00 p.m.	Town Board Meeting

October 31, 2016	Fifth Monday
November 7, 2016 6:00 p.m.	Town Board Work Session
November 14, 2016 5:30 p.m./1 <sup>st</sup> floor conference room	Board/Manager/Attorney Monthly Meeting
November 14, 2016 7:00 p.m.	Town Board Meeting Kern Board Meeting
November 21, 2016 6:00 p.m.	Town Board Work Session
November 28, 2016 6:00 p.m.	Town Board Work Session
November 28, 2016 7:00 p.m.	Town Board Meeting
December 5, 2016 6:00 p.m.	Town Board Work Session
December 12, 2016 5:30 p.m./1 <sup>st</sup> floor conference room	Board/Manager/Attorney Monthly Meeting
December 12, 2016 7:00 p.m.	Town Board Meeting
December 19, 2016 6:00 p.m.	Town Board Work Session
December 26, 2016 7:00 p.m.	Town Board Meeting – Town Hall closed

**Additional Events**

September 29, 2016	Colorado Municipal League District 2 meeting – Evans; attending – K. Melendez, P. Renemeyer
October 4, 2016	Chamber of Commerce – Meet the Leaders Night/CRC
October 8, 2016	Town Board Budget work session
October 19, 2016	Chamber of Commerce – Annual Dinner/CRC

**Future Work Session Topics**

Follow up on retail study – October  
CIP Parks Master plan - October  
Broadband discussion - December  
Economic Development Incentive Program review - December  
Continuation of Water Discussion

Water Rights Dedication Policy  
Road Impact Fee review/update  
Overview of Police Operations  
Weld County CPA Design Standards  
Windsor Housing Authority Update  
Review of current Intergovernmental Agreements