



TOWN BOARD REGULAR MEETING
September 12, 2016 - 7:00 P.M.
Town Board Chambers
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Proclamation- Colorado Cities and Towns Week
5. Board Liaison Reports
 - Mayor Pro Tem Baker – Parks, Recreation & Culture Advisory Board; North Front Range/MPO alternate
 - Town Board Member Morgan – Water & Sewer Board; Clearview Library Board
 - Town Board Member Bennett – Planning Commission; Windsor Housing Authority
 - Town Board Member Rennemeyer – Historic Preservation Commission; Great Western Trail Authority
 - Town Board Member Boudreau – Chamber of Commerce; Planning Commission alternate
 - Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
 - Mayor Melendez – Downtown Development Authority; North Front Range/MPO
6. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Minutes of the August 22, 2016 Town Board Meeting – K. Eucker
2. Resolution No. 2016-63 – A Resolution Changing the Street Name of “Farm House Road” to “Pelican Farm Road” in the South Hill Subdivision Second Filing – J. Olhava
3. Report of Bills – D. Moyer

C. BOARD ACTION

1. Ordinance No. 2016-1524 - An Ordinance Repealing, Amending and Readopting Portions of Chapter 6, Article I of the Windsor Municipal Code Authorizing the Local Licensing Authority to Assign Administrative Functions and Approvals to the Town Clerk
Super-majority vote required for adoption on second reading
 - Second reading
 - Legislative action
 - Staff presentation: Patti Garcia, Town Clerk

2. Ordinance No. 2016-1525 - An Ordinance Repealing Sections 8-2-20 and 8-2-40, and Repealing, Amending and Re-Adopting Section 8-2-30 of the Windsor Municipal Code Concerning Parking Regulations
Super-majority vote required for adoption on second reading
 - Second reading
 - Legislative action
 - Staff presentation: Rick Klimek, Chief of Police

3. Resolution No. 2016-64 - A Resolution Authorizing the Assignment of the Town's Private Activity Bond Allocation for 2016 to the Housing Authority of the Town of Windsor, Colorado; Providing other Details in Connection therewith; and Providing an Effective Date
 - Legislative action
 - Staff presentation: Dean Moyer, Director of Finance

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. ADJOURN



Proclamation

WHEREAS, municipal government is the level of government closest to most citizens and the one with the most direct daily impact upon residents; and

WHEREAS, municipal government is administered for and by the people and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, municipal government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, the Colorado Municipal League's member cities and towns have joined together to recognize the important role played by municipal government in our daily lives; and

WHEREAS, Colorado Cities & Towns Week offers an opportunity to convey to all Colorado residents that they can shape and influence government through their civic involvement.

NOW THEREFORE, BE IT RESOLVED BY the Windsor Town Board that September 12-18, 2016 is recognized as Colorado Cities and Towns Week in the Town of Windsor, Colorado.

Dated this 12th day of September 2016.

Kristie Melendez, Mayor





TOWN BOARD REGULAR MEETING
August 22, 2016 - 7:00 P.M.
Town Board Chambers
301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Melendez called the meeting to order at 7:03 p.m.

1. Roll Call

Mayor
Mayor Pro Tem

Kristie Melendez
Myles Baker
Christian Morgan
Ken Bennett
Paul Rennemeyer
Brenden Boudreau
Ivan Adams

Also Present:

Town Manager
Town Attorney
Communications/Assistant to Town Manager
Town Clerk/Assistant to Town Manager
Chief of Police
Director of Planning
Communications Manager
Director of Economic Development
Director of Engineering
Senior Planner
Open Space Manager
Director of Public Works
Director of Parks, Recreation and Culture
Director of Finance
Town Prosecutor
Deputy Town Clerk

Kelly Arnold
Ian McCargar
Kelly Unger
Patti Garcia
Rick Klimek
Scott Ballstadt
Katie Van Meter
Stacy Johnson
Dennis Wagner
Paul Hornbeck
Wade Willis
Terry Walker
Eric Lucas
Dean Moyer
Kim Emil
Krystal Eucker

1. Pledge of Allegiance

Mayor Pro Tem Baker led the Pledge of Allegiance.

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Town Board Member Rennemeyer moved to amend the agenda by removing agenda item C.6 for an indefinite period of time; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

3. Board Liaison Reports

- Mayor Pro Tem Baker – Parks, Recreation & Culture Advisory Board; North Front Range/MPO alternate
Mayor Pro Tem Baker had no report.
- Town Board Member Morgan – Water & Sewer Board; Clearview Library Board
Town Board Member Morgan reported the Water and Sewer board heard the presentation on the Greeley Loveland Irrigation Company water delivery which has also been heard by the Town Board.
Mr. Morgan reported the Library Board will be meeting this Thursday.
- Town Board Member Bennett – Planning Commission; Windsor Housing Authority
Town Board Member Bennett reported the Planning Commission discussed items C.7 and C.8 that are on the current agenda.
Mr. Bennett reported the Windsor Housing Authority met and discussed private activity bonds. Windsor has qualified to receive the private activity bonds by reaching a certain number in population. The bonds can be transferred to be used for affordable housing and the Windsor Housing Authority will be requesting the Town's private activity bonds be transferred to them again this year. The bonds are to be used or they will be lost. The Windsor Housing Authority is in the process of planning another project but it they will not be ready in time to spend that money. The Town of Windsor transfers the private activity bonds to the Windsor Housing Authority and they can in turn transfer them to the State of Colorado through CHFA which can hold them in an account for up to three years then come back to the Windsor Housing Authority for the project they are currently planning.
- Town Board Member Rennemeyer – Historic Preservation Commission; Great Western Trail Authority.
Town Board Member Rennemeyer reported Mr. Olhava has met with a professor regarding a class at CSU that will be researching the eight historic churches in the downtown area.
- Town Board Member Boudreau – Chamber of Commerce; Planning Commission alternate
Town Board Member Boudreau reported Leaders Night is scheduled for 5:30 p.m. October 4, 2016 at the Community Recreation Center. The Annual Dinner is scheduled for 5:00 on October 19, 2016 at the Community Recreation Center. Discussion took place regarding an election forum in September to discuss various bond issues.
- Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
Town Board Member Adams had no report.
- Mayor Melendez – Downtown Development Authority; North Front Range/MPO
Mayor Melendez reported the Downtown Development Authority discussed the cost analysis of the Mill project that the Town has requested. The Downtown Development Authority is planning a downtown appreciation night scheduled for September 28, 2016 from 5:30-7:30 in the back lots.

4. Public Invited to be Heard

Mayor Melendez opened the meeting up for public comment.

Bill Edwards, 1125 Crescent Drive, Windsor, CO inquired if the agenda item that was removed will come up in the future.

Ms. Melendez stated it has been removed indefinitely.

Mr. Bennett stated he will inform Mr. Edwards if it should come up again.

Brian Comiskey, 570 Moonglow Drive, Windsor, CO commented that he resides in the Greenspire Subdivision and the rocks along the shoreline are sharp and jagged. Residents have a hard time launching paddle boards and kayaks with those rocks and wondered if there was any way to clear some rocks around the lake for easier access.

Mr. Arnold stated the rip rap on the shoreline is for stabilization and all boat access is on the west side of the lake. Permits are required for vessels on the lake which can be acquired at the Community Recreation Center.

B. CONSENT CALENDAR

1. Minutes of the August 8, 2016 Town Board Meeting – K. Eucker
2. Resolution No. 2016-57 - A Resolution Approving an Intergovernmental Agreement for Assistance with Great Outdoors Colorado Funding between the Town of Windsor, Colorado and Weld County School District Re-4 – W. Willis

Town Board Member Bennett moved to approve the consent calendar as presented; Mayor Pro Tem Baker seconded the motion. Roll call on the vote resulted as follows: Yeas – Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

C. BOARD ACTION

1. Review and Confirm Water Rights Requirement for Windsor Charter Academy at 680 Academy Court – Leonard Wiest representing Windsor Charter Academy
 - Staff presentation: Dennis Wagner, Director of Engineering

Per Mr. Wagner, the original Windsor Charter Academy (WCA) was established in 2001 at 680 Academy Court in a Limited Industrial (IL) zoned area. Because the lots were zoned IL, and a school was not yet proposed, the raw water dedication was set at 0.385 acre-feet per lot based on actual water usage data in the Windsor Tech Business Center development to the northwest of Academy Court. The developer of the lots satisfied the original raw water dedication.

WCA was expanded in 2011 and again in 2016. In conjunction with the expansion in 2016 Windsor staff looked back at actual water usage for the school to determine if the original water dedication was sufficient to service the current and projected student population. The raw water deficiency with the 17% shrinkage of 0.73 acre-feet which is a cash value of \$27,740.

The current expansion was evaluated in two separate parts; the current deficiency of the students that the school had last year and then how much more raw water will the 58 new students use. It was determined the new students would use .11 acre-feet which is a cash value of \$4,180 and that has recently been paid by the project contractor although the \$27,740 is still due.

Section 13-2-80 of Windsor’s Municipal Code addressed raw water dedication or cash-in-lieu (subsection b and c) which is pertinent to this issue.

- b) The water requirements for all zoning districts other than those listed in the paragraph above shall be reviewed and determined by the Town Board as specific development

plans are proposed. The basis of water requirements shall be the anticipated annual water usage of the development.

- c) The foregoing water rights requirements shall be based upon their initial intended use and shall be required to be satisfied one (1) time only for each annexation, subdivision, subdevelopment and parcel of land. If the initial intended use is altered or changed, the owner of such tract shall furnish such additional water as shall be determined by the Town to be due on account of such different use.

Mr. Leonard Wiest, representing the project contractor, sent an email and has requested the \$27,740 be waived.

Ms. Melendez inquired if there were incentives provided to Windsor charter Academy for the expansion.

Mr. Arnold stated the Town did not provide incentives for the expansion but have in the past for the high school.

Mr. Baker inquired if the proper dedication has been done for the high school

Mr. Wagner stated it was known from the beginning that it would be a high school, so existing school date was used for the raw water calculation. The school has only been operational for one year and their usage has not been reviewed.

Mr. Baker inquired if there is way for the Town to go back in time to review water usage and how far back can the Town go.

Mr. McCargar stated the code contemplates that if the Town estimates usage for one use, then if the use changes and results in higher water demand, the Town has the ability to require more water. The code does not say when that analysis has to be completed.

Mr. Adams recited Article 12, Town Owned Utilities:

- A. The Town Board shall from time to time fix, establish, maintain, and provide for the collection of rates, fees, and charges for water, sewer, and other utility services furnished by the Town.
- B. Such rates, fees, and charges shall be sufficient in the Town Board's judgment to provide good service to the customers, pay all bonded indebtedness, pay legally required refunds, cover the cost of operation, maintenance, additions, extensions, betterments, and improvements, provide a reasonable return on the Town's investment in utility properties and capital investments, and reimburse the general fund for administrative services and overhead provided and incurred by the Town on behalf of each utility, as allowed by the Colorado Constitution and other applicable laws.

Mr. Adams also commented that the Town knew that there would be an addition to that building when it was first built and the Town should have known that and planned for it.

Ms. Melendez stated she did not think it was up to the Board to make conclusions for individuals that they would complete future expansions.

Mr. Baker inquired if the Board decides to waive the fees for the school, will the funds need to be reimbursed from the general fund.

Per Mr. Arnold; no.

Ms. Melendez inquired as to creating a payment plan for the fees.

Mr. Arnold stated there has not been much exploration of a payment plan but if that is what the Board wishes to do, discussions can take place with Mr. Wiest.

Mr. Bennett inquired if there is a precedent for waiving fees in situations like this.

Mr. Arnold stated it depends; it would be understandable if the Board chooses to waive the fees based on the use being a school.

Ms. Melendez inquired if the Town has required water dedication when there has been a change of use.

Mr. Wagner stated it has been done. When Vestas expanded, their water usage was reviewed also High Hops water usage is reviewed periodically for initial raw water dedication which has resulted in additional fees being paid twice because of their increased in usage.

Mr. Morgan inquired as if the additional water dedication is for the expansion of the facility and the addition of the new students.

Mr. Arnold stated the fees for the expansion and additional students have been paid. When this was zoned and brought to the Town there was water brought for the uses there according to the use so Windsor took that water and counted it towards the school use. Windsor never did an analysis of how many students were going to be there.

Mr. Wagner stated it was unknown how many students were expected initially.

Mr. Morgan inquired if the school crossed a threshold on the number of students that triggered a new water requirement.

Mr. Wagner stated it wasn't anything related to the number of students. In the 2016 expansion, the site plan and traffic were reviewed as well as raw water.

Mr. Morgan inquired if the additional raw water dedication is in the site plan agreement.

Mr. McCargar stated the proposed site plan agreement that has been approved by the Town and the Charter Academy, it's not certain that the building ownership entity that is part of this arraignment has signed off on the site plan agreement but the site plan agreement requires what raw water dedication in accordance with the code language.

Mr. Morgan inquired if a site plan agreement has been received.

Mr. McCargar stated he has not received the signed site plan agreement but the water dedication for the expansion has been completed. The issue is the under-dedication of raw water for the existing property.

Mr. Boudreau inquired if the school is using more than what was predicted and the \$27,000 is essentially back owed fees.

Mr. Wagner stated if the charter school was not expanding this year and the Town simply looked at the water usage at the end of last year, this would be due to the Town because of the students that were there last year.

Mr. Arnold stated is it not an accumulation over the years but it is actual use.

Ms. Melendez inquired as to how a future expansion would work.

Mr. Wagner stated the Town of Windsor has to have raw water rights so that water can be treated and delivered to citizens as potable water. If the Town runs in deficit of raw water, there is a risk of deficit in potable water. Mr. Wagner stated the Town should be keeping up with raw water dedication versus water usage.

Mr. Arnold commented the ordinance recommends imposing the raw water fee.

Ms. Melendez inquired if there are options in terms of collecting the fees.

Mr. Arnold stated there are if that is the wish of the Board.

Mr. Adams stated Mr. Weis has asked on a formal appeal procedure to present his case and the Board approved a delay to allow Mr. Weis to be able to attend the meeting and make his appeal.

Mr. Bennett inquired if there are any other situations in which the Town has underestimated raw water usage.

Mr. Wagner stated he is not aware of any other situations at this point. The best time to review raw water usage is during expansion plans as there are a number of items being reviewed.

Mr. McCargar commented the word appeal has been used but there is no formal appeal process in the code.

Mr. Bennett stated he would like to hear more about a payment plan or discount option for the fees owed.

Mr. Wiest stated the topics mentioned in the memo to Mr. Arnold have been discussed. The initial use in 2001 was a school and the expansion in 2011 was also a school. The raw water for the expansion has been paid and no additional tap or water service has been added. The school and contractor decided to go through the local process instead of the state process and have paid over \$20,000 in fees to the Town. Mr. Wiest is requesting the additional raw water fee be waived.

Ms. Melendez inquired about the 2001 use that has not changed.

Mr. Arnold stated in 2001 the area was a limited industrial zoned area and the developer at that time brought water to the development. At that time, the Town made the choice to take that water and when the use came in, the Town allowed the school to use the water that the developer brought in for that development. There was not an analysis done at that time regarding school and how much was used at that time and that is why there was less water brought forward at that time.

Ms. Melendez inquired as to what happens when a situation is over estimated.

Mr. Arnold stated that issue has not been raised.

Mr. Wagner stated he has not had that situation previously.

Ms. Melendez inquired if a motion is needed from the Board.

Mr. Arnold stated a confirmation acknowledging the fees are owed is needed.

Mr. McCargar stated the staff determination is consistent with the code. That is why the language was to determine and confirm. If a motion to confirm what staff has

determined, a vote would be taken on that. Depending on the outcome of that, if someone wishes to propose something else, that would be done in the form of a motion as well.

Mr. Bennett commented that he is in favor of collecting the fees on a payment plan.

Mr. Baker commented that half of the fees should be waived and the other half resolved on a generous payment plan.

Mr. Morgan agreed with Mr. Baker.

Mr. Adams commented that the overage for the previous two years would actually be an operating cost of the school and not part of the expansion and feels the fees that are owed could be put to a better use for the students.

Town Board Member Morgan moved to confirm that \$27,740 is due to the Town based on the calculation submitted by staff; Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Melendez; Nays- Adams; Motion passed.

Mayor Pro Tem Baker moved to waive 50% of the raw water dedication as determined by the Town Engineer, with a payment plan to be established by the Town Manager or his designee; Town Board Member Morgan seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

2. Ordinance No. 2016-1523 – An Ordinance Annexing and Zoning Certain Territory known as the Weakland Annexation to the Town of Windsor, Colorado – Pat and Amanda Weakland, Windsor Gardener/High Hops Brewery, applicants

Super-majority vote required for adoption on second reading

- Second reading
- Legislative action
- Staff presentation: Paul Hornbeck, Senior Planner

Per Mr. Hornbeck, the proposed annexation is requesting General Commercial (GC) zoning for the property which is what is designated on the land use plan. The proposal also includes a site plan that has previously been presented to the Town Board. Should the ordinance be approved, the following agenda item is Resolution 2016-58, Approving the Annexation Agreement with the applicant.

At their August 3, 2016 regular meeting, the Planning Commission forwarded a recommendation of approval of the Weakland Annexation and zoning designation.

Ms. Melendez inquired if the applicant is in agreement with the conditions of the annexation agreement.

Per Mr. Hornbeck, the applicant has signed the agreement.

Ms. Melendez provided the opportunity for public comment to which there was none.

Town Board Member Boudreau moved to approve Ordinance No 2016-1523 Annexing and Zoning Certain Territory known as the Weakland Annexation to the Town of Windsor, Colorado; Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

3. Resolution No. 2016-58 - A Resolution Approving an Annexation Agreement between the Town of Windsor and Pat and Amanda Weakland with Respect to the Weakland Annexation to the Town of Windsor, Colorado – Pat and Amanda Weakland, Windsor Gardener/High Hops Brewery, applicants
 - Legislative action
 - Staff presentation: Paul Hornbeck, Senior Planner

Mr. Hornbeck had nothing further to add.

Town Board Member Rennemeyer moved to approve Resolution No. 2016-58; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

4. Ordinance No. 2016-1524 - An Ordinance Repealing, Amending and Readopting Portions of Chapter 6, Article I of the Windsor Municipal Code Authorizing the Local Licensing Authority to Assign Administrative Functions and Approvals to the Town Clerk
 - First reading
 - Legislative action
 - Staff presentation: Patti Garcia, Town Clerk

Per Ms. Garcia, the proposed ordinance is the concept of authorizing administrative processing and issuance of liquor licensing to the Town Clerk. Currently, liquor license applications are reviewed by the Town Clerk's office, Police Department, and Finance Department and then it is sent to the Liquor Licensing Authority who then reviews the application as well.

The proposed ordinance would allow the Town Clerk's office to review the regular applications such as renewals and repeat special event permits and administratively approve those applications. If there are any concerns by the departments reviewing the applications or new applications would still go before the Liquor Licensing Authority.

The purpose of the ordinance is to allow the applicants to get their licensing completed in a much more efficient manner as opposed to waiting for the next Liquor License Authority Meeting.

Ms. Melendez inquired if the Town Board will be involved in the liquor licensing process.

Ms. Garcia stated the Board will be notified when the Liquor License Authority completes the routine report; the administrative approvals would be added to that report and provided to the Town Board.

Ms. Melendez inquired as to when the report will be received.

Ms. Garcia stated the report is usually done quarterly.

Ms. Melendez inquired if the Town Board will be notified if there are any problems with an application.

Mr. Garcia stated if there are major issues the Town Manager is notified.

Town Board Member Adams moved to approve Ordinance No. 2016-1524 Repealing, Amending and Readopting Portions of Chapter 6, Article I of the Windsor Municipal Code Authorizing the Local Licensing Authority to Assign Administrative Functions and Approvals to the Town Clerk; Town Board Member Boudreau seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

5. Ordinance No. 2016-1525 - An Ordinance Repealing Sections 8-2-20 and 8-2-40, and Repealing, Amending and Re-Adopting Section 8-2-30 of the Windsor Municipal Code Concerning Parking Regulations

- First reading
- Legislative action
- Staff presentation: Rick Klimek, Chief of Police

Per Mr. Klimek, this ordinance is intended to clean up existing parking regulations and make parking easier in the downtown area.

Mr. Boudreau stated he appreciates the work being put in to cleaning up outdated regulations.

Ms. Melendez inquired if public works is in agreement with the change.

Mr. Klimek stated the ordinance was a group effort between Kim Emil, Terry Walker, Dennis Wagner and me.

Mr. Arnold stated the proposed change was also presented to the DDA.

Town Board Member Boudreau to approve Ordinance No. 2016-1525 Repealing Sections 8-2-20 and 8-2-40, and Repealing, Amending and Re-Adopting Section 8-2-30 of the Windsor Municipal Code Concerning Parking Regulations; Mayor Pro Tem Baker seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

7. Public Hearing – Final Major Subdivision Plat for Fossil Ridge Subdivision 5th Filing; Mick Occhiato, TC 56 LLC, applicant/Mike Walker, The Birdsall Group, applicant’s representative

- Staff Presentation: Paul Hornbeck, Senior Planner

Town Board Member Adams moved to open public hearing; Town Board Member Boudreau seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

Per Mr. Hornbeck, what is being presented is a final major subdivision for the Fossil Ridge 5th Filing also known as Belmont Ridge.

The proposal is summarized as follows:

- 7 single-family residential lots totaling approximately 2.25 acres;
- Lots range in size from approximately 10,820 to 18,466 square feet;
- Approximately 0.31 acres of public right-of-way dedication

The subject property was originally platted in 2004 as Tract W and at that time it was depicted as a clubhouse. The clubhouse has never been built and the parcel has remained undeveloped. The clubhouse would have been an amenity for residents but it was not a requirement of Windsor. The existing plat also indicates the parcel as a pedestrian access, utility, and drainage easement.

The applicant held a neighborhood meeting on May 17, 2016, in accordance with the Municipal Code. There were approximately 20 neighbors in attendance and the notes from that meeting are included in the packet materials.

The application is consistent with various goals of the 2016 Comprehensive Plan as well as the Vision 2025 document.

At their August 17, 2016 regular meeting, the Planning Commission forwarded to the Town Board a recommendation of approval of the final major subdivision with the following conditions:

1. All remaining Planning Commission and staff comments shall be addressed prior to recordation of the plat and development agreement; and
2. All development requirements shall continue to be met.
3. Prior to recording the subdivision plat, the applicant shall undertake the necessary steps in accordance with Colorado Revised Statutes to include the new lots in the existing homeowner's association. This condition in no way requires the association to approve the applicant's proposed inclusion in the association.

Staff requests the following be entered into the record:

- Application and supplemental materials
- Staff memorandum and supporting documents
- All testimony presented during the public hearing
- Recommendation

Mr. Bennett inquired if the original plat that was approved by the Planning Commission is no longer valid.

Mr. Hornbeck stated the developer went bankrupt and the property has changed hands.

Ms. Melendez inquired if there will be a clubhouse built.

Mr. Hornbeck stated as far as he knows there will not be one built.

Ms. Melendez inquired if the Planning Commission had any other conditions other than joining the HOA.

Mr. Hornbeck stated joining the HOA was the only additional recommendation; the applicant is required to apply to be accepted to the HOA but beyond that it is an issue between the developer and the HOA.

Ms. McCargar stated at some point it was intended that the parcel was going to join the HOA and the applicant has indicated a willingness to try to join the HOA. Beyond that, the applicant does not have control over whether they are accepted or not.

Mr. Baker inquired if the HOA could reject the request to join the HOA.

Mr. McCargar stated acceptance into the HOA is between the two parties and if the HOA is not willing to entertain the application because of its form, there is nothing the Town neither should nor can do to resolve that issue.

Mr. Adams inquired if the recession was the delay in the development.

Mr. Hornbeck stated that is his understanding.

Jeff Tiffan, 5215 Kempton Drive, Windsor, CO stated the previous proposal was to develop 10 lots in the space with the spaces being 2/3 the size of the surrounding lots which were opposed. Mr. Tiffan stated he believes these lots should be part of the HOA and the HOA wants the builder to join as the goal for the area is consistency in the neighborhood.

Ms. Melendez inquired if the applicant could speak during the public hearing.

Applicant's representative, Mick Occhiato stated several discussions have taken place with the HOA and a letter of intent was signed in June of 2016. It is every intention to join the HOA.

Mr. Baker inquired if there would be any reason the developer and HOA may not be in agreement.

Mr. Occhiato stated he didn't see any reason and there has been dialogue with the HOA from the beginning.

Mr. Adams inquired as to why the HOA would request the developer and not the homeowner to join the HOA.

Mr. Occhiato stated the HOA would like to make certain that the product complies with their architectural guidelines; the intent is to create a product that fits into the neighborhood.

Ms. Melendez inquired if the developer intends to comply with the HOA regulations.

Mr. Occhiato stated that is the intent.

Town Board Member Morgan moved to close public hearing; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

8. Resolution 2016-59 - A Resolution Approving the Final Major Subdivision Plat for Fossil Ridge Subdivision 5th Filing; Mick Occhiato, TC 56 LLC, applicant/Mike Walker, The Birdsell Group, applicant's representative
- Quasi-judicial action
 - Staff presentation: Paul Hornbeck, Senior Planner

Mr. Hornbeck had nothing further to add.

Per Mr. Bennett, "Madam Mayor, for the record, I would like to point out that in my capacity as Town Board liaison to the Planning Commission, I was present at the Planning Commission meeting during which this matter was previously presented. I wish to state that my participation in the Planning Commission proceedings has in no way influenced me in my capacity as a Town Board Member this evening. I will make my decision and cast my vote this evening based solely on the evidence presented during this public hearing."

Town Board Member Adams moved to approve Resolution No. 2016-59; Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

9. Resolution No. 2016-60 - A Resolution Approving an IGA for Larimer County and Windsor to Jointly Hold the Conservation Easements That Make Up the Poudre River Initiative
- Legislative action
 - Staff presentation: Wade Willis, Parks & Open Space Manager

Per Mr. Willis, a partnership was developed with Larimer County to co-hold the easements that Greeley has acquired through the Great Outdoors Poudre River Initiative Grant. The Poudre River Initiative was a \$5.1 million grant that was awarded to Larimer County, Fort Collins, Timnath, Greeley and Windsor to facilitate land acquisition and trail development. Greeley purchased 366 acres of land and one of GoCO's requirements is that all of that land must be under a conservation easement. Larimer County and Windsor have agreed to co-hold the conservation easements as stated in an intergovernmental agreement.

Ms. Melendez inquired if these need to be co-held because Windsor is not a qualified agency.

Mr. Willis stated a qualified agency is required to hold the easement and Larimer County is a qualified agency with many years of experience. Windsor will act as the lead on holding the easements and Larimer County will oversee the easements.

Mr. Melendez inquired if Windsor has held easements with Larimer County in the past.

Mr. Willis stated this is the beginning of the Poudre River Initiative process.

Town Board Member Morgan moved to approve Resolution No. 2016-60; Mayor Pro Tem Baker seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

10. Resolution No. 2016-61 - A Resolution Accepting Deed of Conservation Easement for Signature Bluffs

- Legislative action
- Staff presentation: Wade Willis, Parks & Open Space Manager

Per Mr. Willis the Signature Bluff conservation easement is in relation to the Poudre River Initiative.

Mayor Pro Tem Baker moved to approve Resolution No. 2016-61; Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

11. Resolution No. 2016-62 - A Resolution of the Windsor Town Board Approving the Adopting the 2016-2018 Town of Windsor Strategic Plan

- Legislative action
- Staff presentation: Kelly Unger, Communications/Assistant to the Town Manager

Per Ms. Unger, in May of 2016 the Town Board met with department heads to establish the initial framework of the strategic plan. The framework was made available to the community and feedback was received from approximately 45 citizens. As a group, the public comments were incorporated into the strategic plan and since that time staff has been working to establish a work plan and action items.

The vision was revised and stated, “The Town of Windsor promotes community and hometown pride through sustainable, excellent and equitable delivery of services in a fiscally responsible manner.”

The top 10 initiatives were broken down into four categories.

Thoughtful Framework and Supportive Infrastructure

- Establish a water plan
- Traffic and roadways
- Municipal broadband
- Prioritize the future design and development of Crossroads Boulevard
- Establish standards, criteria, etc., for crosswalk markings, signage and flashing lights

Prosperous Local Economy

- Partner with developer to renovate and establish a commercially viable entity at The Mill
- Explore options for retiring existing debt
- Reevaluate and compare Windsor’s incentive program with our competitors

Diverse, Desirable Recreation and Cultural Opportunities

- Establish a viable downtown Farmer’s Market in Windsor

Safe, Well-Planned Community with Spirit and Pride

- Review current housing policies and most recent information in order to understand gaps and needs in existing housing options

Staff recommends adopting Resolution No. 2016-61.

Ms. Melendez inquired if the farmer's market position will be a town position or a contract position.

Mr. Lucas stated at this point it is a contract position.

Ms. Melendez inquired if the Board will be updated on the progress.

Ms. Unger stated a tracking sheet will be provided to the Town Board on a quarterly basis.

Ms. Melendez inquired if they will have handouts to summarize the strategic plan.

Ms. Unger stated handouts are being planned and will be folded to the size of a business card.

Town Board Member Rennemeyer motioned to approve Resolution No. 2016-62; Town Board Member Adams seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

12. Economic Development Report

- Staff presentation: Stacy Johnson, Director of Economic Development

Ms. Johnson introduced Richard Pickett and Lisa Hudson from East Colorado Small Business Development Center (SBDC).

Mr. Pickett reported the SBDC focuses on three areas; one-on-one consulting with small businesses, providing education through seminars and webinars and help small businesses with funding options.

Mr. Pickett stated the BizHub provides similar services as the SBDC but they are more enhanced. BizHub is a fee based program but provides a much bigger return than what the SBDC provides. One of the services that have been added this year is partnering with students at the University of Northern Colorado to work with BizHub clients to build a business plan and that service alone ranges from \$1,500-\$3,000; the cost to become a BizHub client is \$1,500 per year.

The SBDC program is run by grants and fundraising that is done throughout the year. Each of the communities that the SBDC services have agreed to help fund the SBDC.

The SBDC has spoken with 40 businesses with interest in Windsor; nine jobs have been retained, \$331,000 in increased sales and \$1.4 million in capital formation.

Per Ms. Johnson, the Economic Development Department has received 57 prospect requests between January 1, 2016-June 30, 2016 and has 49 active prospects. There have been 11 prospect site visits through June 2016. Prospect leads did shift with 31% coming from Upstate Colorado. The businesses that have settled or expanded in Windsor over the last few years have or will add over 1,100 new jobs within the community. Out of the active prospects, 65% are in the industry sector and 25% are in the retail sector. The majority of prospects are

requesting existing space and of those requesting existing space they would like less than 25,000 square feet.

Mr. Morgan inquired as to how most of the prospects are received.

Ms. Johnson stated Upstate Colorado has been the primary source although several other sources are utilized.

Mr. Baker inquired if non-qualified prospects are not willing to wait to work with a developer for space.

Ms. Johnson stated she does inform prospects of the business parks in Windsor and that the developer is willing to build to suit.

Ms. Johnson provided Windsor's small business resource guide to the Town Board.

13. July 2016 Financial Report

- Staff presentation: Dean Moyer, Director of Finance

Mr. Moyer provided an overview of the July 2016 financial report.

- CRC expansion tax met the budget requirement for July
- Single family building permits total 430 through July which is up from 193 in July of 2015 (Record number of permits issued in one year is 451)
- Sales tax collections of the 3.2% sales tax for July were \$838,961 which is 3.92% higher than July 2015
- Construction use tax through July is at 104.98% of the annual budget at \$1,850,912
- All three revenue generating collections have met the benchmark to this point
- Expenditures are at 55% which is below the benchmark of 58%.

Ms. Melendez inquired about the difference between the comparison of the Main Park shelter and the Chimney Park shelter.

Mr. Moyer stated a number was budgeted for the project; the estimated portion to be completed in one year was off so the funds spilled over to the next year which makes it look over budget when the project in total is under budget.

D. COMMUNICATIONS

1. Communications from the Town Attorney
Mr. McCargar reminded the Board of the executive session.
2. Communications from Town Staff
None
3. Communications from the Town Manager
Mr. Arnold thanked the group for their work on the strategic plan. Items in the strategic plan could potentially be completed in 6-9 months which could give the opportunity to bring up secondary items.
4. Communications from Town Board Members
Mr. Adams stated he has taken trips through the round-a-bouts and they are helpful.

Ms. Melendez thanked the Board members that were out at the crosswalks on the first day of school.

E. EXECUTIVE SESSION

1. An executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e) (I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to modification of certain development restrictions - (Ian McCargar; Kelly Arnold) and Economic Development Incentives (Stacy Johnson)

Mayor Pro Tem Baker motioned to go into executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e) (I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to modification of certain development restrictions - (Ian McCargar; Kelly Arnold) and Economic Development Incentives (Stacy Johnson); Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

Upon a motion duly made, the Town Board returned to the regular meeting at 10:04 p.m.

The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the regular meeting, Mayor Melendez advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 10:04 p.m.

F. ADJOURN

Town Board Member Morgan motioned to adjourn; Mayor Pro Tem Baker seconded the motion. Roll call on the vote resulted as follows: Yeas –Baker, Morgan, Bennett, Rennemeyer, Boudreau, Adams, Melendez; Nays- None; Motion passed.

The meeting was adjourned at 10:04 p.m.

Deputy Town Clerk, Krystal Eucker



MEMORANDUM

Date: September 12, 2016
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
Scott Ballstadt, AICP, Director of Planning
From: Josh Olhava, AICP, Senior Planner
Subject: Resolution No. 2016-63 – A Resolution Changing the Street Name of “Farm House Road” to “Pelican Farm Road” in the South Hill Subdivision Second Filing, in the Town of Windsor, Colorado
Item: B.2

Background:

When the subdivision plat for South Hill Subdivision 2nd Filing was approved and recorded, it mistakenly allowed the duplication of a street name already platted and recorded within the Town of Windsor located within the Trautman 2nd Subdivision. In order to fix this oversight, staff and the developer are requesting to change the platted street name within the South Hill Subdivision 2nd Filing from “Farm House Road” to “Pelican Farm Road”.

Recommendation: Staff recommends that the Town Board approve Resolution No. 2016-63 as presented

Enclosures: Resolution No. 2016-63

TOWN OF WINDSOR

RESOLUTION NO. 2016-63

A RESOLUTION CHANGING THE STREET NAME OF “FARM HOUSE ROAD” TO “PELICAN FARM ROAD” IN THE SOUTH HILL SUBDIVISION SECOND FILING, IN THE TOWN OF WINDSOR, COLORADO

WHEREAS, the Town of Windsor (“Town”) is a home rule municipality with all powers and authority granted pursuant to Colorado law; and

WHEREAS, the Town has the power, pursuant §31-15-702 (1)(a)(VIII) ,*Colorado Revised Statutes, (C.R.S.)* to name and change the name of any street within its corporate limits; and

WHEREAS, *Windsor Municipal Code*§17-10-20(c) prohibits the duplication of names of existing streets; and

WHEREAS, duplicate street names are confusing for emergency response purposes, and could lead to a delay in providing crucial services if left unchanged; and

WHEREAS, when the subdivision plat for South Hill Subdivision Second Filing was approved, it erroneously allowed a duplication of a street name, “Farm House Road”, as this name is duplicative of the Farm House Road previously approved for the Trautman 2nd Subdivision ; and

WHEREAS, it is in the public interest of health, safety and welfare to change and correct the platted name of Farm House Road within South Hill Subdivision Second Filing to Pelican Farm Road. For reference, this change is illustrated on “Exhibit A,” attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD FOR THE TOWN OF WINDSOR, COLORADO:

Section 1. The platted street name of Farm House Road in the South Hill Subdivision Second Filing, is hereby changed and corrected to Pelican Farm Road.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 12th day of September, 2016.

TOWN OF WINDSOR, COLORADO

By: _____
Kristie Melendez, Mayor

ATTEST:

Patti Garcia, Town Clerk

"EXHIBIT A"

SOUTH HILL SUB. FILING 2



PLATTED STREET NAME: FARM HOUSE ROAD

CORRECTED STREET NAME: PELICAN FARM ROAD

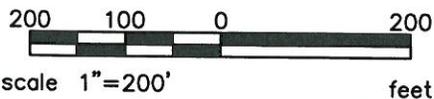


EXHIBIT A
DATE: AUGUST 12, 2016
JOB NO. 732.0252.00
SHEET 1 OF 1

TST TST, INC. CONSULTING ENGINEERS



748 Whalers Way, Suite 200
Fort Collins, Colorado
Phone: 970.226.0557

Report of Bills
August 2016



TOWN OF WINDSOR
301 WALNUT STREET
WINDSOR, CO 80550
WWW.WINDSORGOV.COM
(970) 674-2400
MON-FRI 8AM TO 5PM

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 01 GENERAL FUND				
Department: 000 NO PROJECT CODE ASSIGNED				
77696	AFLAC	EMPLOYEE BENEFITS - JULY 2016	08/12/2016	888.64
77740	CARGILL, INC	50% PERSONAL PROPERTY TAX REBATE FOR CARGILL INCENTIVE AGREEME	08/12/2016	2,565.28
77721	CITY OF GREELEY	2ND QTR 2016 SOUTHGATE BUS PARK IGA	08/12/2016	29,673.66
77738	COLORADO DEPARTMENT OF REVENUE	SALES TAX	08/12/2016	1,403.00
77709	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	08/12/2016	276.92
77710	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	08/12/2016	296.57
77864	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	08/26/2016	296.57
77865	FAMILY SUPPORT REGISTRY	WAGE ASSIGNMENT	08/26/2016	276.92
77724	FRONT RANGE ENERGY LLC	ANNUAL PROPERTY TAX INCENTIVE REBATE	08/12/2016	26,425.28
77757	GC SERVICES, LP	WAGE ASSIGNMENT	08/12/2016	198.18
77901	GC SERVICES, LP	WAGE ASSIGNMENT	08/26/2016	198.18
77679	HIGHLANDS INDUSTRIAL LLC	ECONOMIC INDUCEMENTS AND DEVELOPMENT INCENTIVES REFUND	08/05/2016	1,382.16
77848	JOURNEY HOMES LLC	REFUND LARIMER COUNTY USE TAX - 2051 BAYFRONT DRIVE	08/19/2016	738.49
77761	JULES WHITMAN	REFUND SHELTER FEE - MISCOMMUNICATED DATES	08/12/2016	50.00
77796	LARIMER COUNTY SALES AND USE TAX	LARIMER COUNTY USE TAX COLLECTIONS	08/19/2016	19,184.39
77908	MBM DEVELOPMENT	REFUND SECURITY DEPOSIT - FINAL ACCEPTANCE FOR AP RESTORATION	08/26/2016	2,475.00
77760	OFFICIAL FITNESS	SIGN PERMIT REFUND	08/12/2016	50.00
77751	OKLAHOMA CENTRALIZED SUPPORT REGISTRY	WAGE ASSIGNMENT	08/12/2016	156.85
77899	OKLAHOMA CENTRALIZED SUPPORT REGISTRY	WAGE ASSIGNMENT	08/26/2016	156.85
77819	SAFEBUILT INC.	JULY 2016 REIMBURSEMENT	08/19/2016	201,391.17
77708	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATIONS	08/12/2016	15.00
77863	UNITED WAY OF WELD COUNTY	EMPLOYEE DONATIONS	08/26/2016	15.00
77857	VISION SERVICE PLAN	EMPLOYER'S SHARE OF VISION	08/26/2016	2,198.64
77786	WELD COUNTY DRUG TASK FORCE	MUNICIPAL COURT COLLECTIONS - FINE SURCHARGES JULY 2016	08/19/2016	826.00
77692	WELD COUNTY TREASURER	REFUND - ACH TRANSFER IN ERROR. BELONGS TO NEW WINDSOR SPECIAL	08/12/2016	608.51
77799	WINDSOR-SEVERANCE FIRE PROTECT	FIRE DEPARTMENT BUILDING PERMIT FEE COLLECTION REIMBURSEMENT	08/19/2016	1,500.00
Total for Department: 000 NC				293,247.26
Department: 410 TOWN CLERK/CUSTOMER SERVI				
77769	CARD SERVICES	CML LODGING	08/16/2016	1,739.79
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	10.26
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	147.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	12.61
77657	JUDY MORRIS	MILEAGE REIMBURSEMENT - POST OFFICE	08/05/2016	18.47
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	290.72
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	25.65
Total for Department: 410 TC				2,245.00
Department: 411 MAYOR & TOWN BOARD				
77875	ALPHAGRAPHICS	PHOTO POSTER FOAM MOUNT	08/26/2016	51.50
77769	CARD SERVICES	TOWN BOARD DINNER	08/16/2016	3,336.67
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	11.58
Total for Department: 411 M.				3,399.75
Department: 412 MUNICIPAL COURT				
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	5.43
77621	MICHAEL E MANNING	MUNICIPAL COURT JUDGE SERVICES	08/05/2016	1,410.00
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	36.69
Total for Department: 412 MI				1,452.12
Department: 413 TOWN MANAGER				
77762	BILLY FRIEDA JR	TIER 1 - JULY WINNER	08/12/2016	25.00
77769	CARD SERVICES	GREELEY TRIBUNE WEB ACCESS	08/16/2016	2,230.20
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	9.06
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	206.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	3.34
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	4.40
77859	OFFICESCAPES	OFFICE FURNITURE & REARRANGEMENT	08/26/2016	529.83
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	8.35
77790	VARTEC TELECOM	FAX SERVICE	08/19/2016	1.27
Total for Department: 413 TC				3,017.95

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 415 FINANCE				
77769	CARD SERVICES	2015 CAFR AWARD SUBMITTAL FEE	08/16/2016	614.01
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	13.66
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	DEPOSIT STAMPS - NEW ACCOUNT NUMBER	08/12/2016	246.27
77702	OFFICE DEPOT	OFFICE SUPPLIES	08/12/2016	95.18
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	17.82
77861	OFFICE DEPOT	OFFICE SUPPLIES	08/26/2016	397.90
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	230.57
77809	REVENUE RECOVERY GROUP, INC	AUDIT SERVICES	08/19/2016	425.00
77790	VARTEC TELECOM	FAX SERVICE	08/19/2016	1.27
Total for Department: 415 FI				2,071.18
Department: 416 HUMAN RESOURCES				
77720	ALPHAGRAPHICS	FOAM CORE PRINT - CHIEF RETIREMENT	08/12/2016	61.68
77769	CARD SERVICES	IPMA DUES	08/16/2016	3,182.05
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	12.36
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77890	CONCENTRA MEDICAL CENTERS NE	POST ACCIDENT	08/26/2016	56.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	6.59
77743	DISCOVERY BENEFITS, INC	EMPLOYEE BENEFITS - JULY 2016	08/12/2016	215.60
77829	EMPLOYERS COUNCIL SERVICES, IN	EMPLOYMENT POSTERS	08/19/2016	145.60
77909	FLOWERS FROM THE FARM	FLOWERS FOR CHIEF RETIREMENT	08/26/2016	800.00
77776	LIL FLOWER SHOP	EMPLOYEE FLOWERS	08/19/2016	230.85
77817	MINES AND ASSOCIATES PC	PRE EMPLOYMENT EVALUATION	08/19/2016	1,500.00
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	35.60
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	19.73
77872	SOCIETY FOR HUMAN RESOURCES MANAGEMEN	MEMBERSHIP - KREMSEER	08/26/2016	190.00
77719	TRIPLE S PARTY RENTAL	RENTED TABLES & TABLE CLOTHS - CHIEFS RETIREMENT	08/12/2016	498.68
77866	UNIVERSITY OF COLORADO HEALTH	DOT PHYSICAL, RANDON SCREEN	08/26/2016	213.00
77774	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	08/19/2016	36.22
Total for Department: 416 HU				7,233.96
Department: 418 LEGAL SERVICES				
77769	CARD SERVICES	CML LODGING	08/16/2016	157.85
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	10.00
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77824	LAWRENCE JONES CUSTER GRASMICK	LEGAL SERVICES	08/19/2016	9,669.22
77888	LIND, OTTENHOFF AND ROOT, LLP	OIL & GAS SPE CIAL ATTORNEY	08/26/2016	92.75
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	2.93
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	1.22
77830	WEST PUBLISHING CORPORATION	WESTLAW SUBSCRIPTION	08/19/2016	720.35
Total for Department: 418 LE				10,683.82
Department: 419 PLANNING & ZONING				
77769	CARD SERVICES	APA CONFERENCE REGISTRATION - STAFF	08/16/2016	1,190.00
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	21.25
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	9.27
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	7.34
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	19.22
77790	VARTEC TELECOM	FAX SERVICE	08/19/2016	1.27
77628	WELD COUNTY CLERK AND RECORDER	RECORD LABUE FARM ANNX ORD PLAT AGREEMENT	08/05/2016	118.00
77854	WELD COUNTY CLERK AND RECORDER	RECORDING WEAKLAND ANNEX PLAT ORDINANCE & ANNEX AGREEMENT	08/26/2016	83.00
Total for Department: 419 PL				1,478.85
Department: 420 ECONOMIC DEVELOPMENT				
77769	CARD SERVICES	CREW MEETING	08/16/2016	100.55
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	29.22
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	1.28
77897	LORIE PASTORE	REIMBURSEMENT - PRINTING	08/26/2016	64.55
77764	METRO DENVER ECONOMIC DEVELOPMENT COR	CORPORATE SITE SELECTION MEETING	08/12/2016	600.00
77885	NORTHERN COLORADO COMMERCIAL ASSOCIAT	FALL KICKOFF	08/26/2016	20.00
77635	OFFICE DEPOT	OFFICE SUPPLIES	08/05/2016	60.01
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	2.93
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	2.52
77906	REALTEC COMMERCIAL REAL ESTATE SERVICE,	CONSULTING FOR DOWNTOWN PROJECT	08/26/2016	5,231.00
77900	RICKER-CUNNINGHAM	RETAIL ANALYSIS	08/26/2016	3,000.00
Total for Department: 420 EC				9,141.56

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 421 POLICE DEPARTMENT				
77835	AGGIE ENVIRONMENTAL SERVICES, INC	MOWING 16-09552	08/19/2016	200.00
77825	ANDREW STANGER	WINDSOR OPTIMIST CLUB - 4TH QUARTER DUES	08/19/2016	30.00
77660	ANIMAL CARE EQUIPMENT AND SERVICE	ANIMAL GAUNTLET	08/05/2016	129.21
77794	BUNTING DISPOSAL, INC.	TRASH SERVICE	08/19/2016	32.50
77769	CARD SERVICES	CLEAR BAGS FOR PARKING TICKETS	08/16/2016	489.78
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	42.57
77627	CENTURYLINK	PHONE SERVICE	08/05/2016	309.83
77618	CHEMATOX LABORATORY INC	BLOOD ALCOHOL TEST/16-07806	08/05/2016	25.00
77785	CIRSA	WORKERS COMP CLAIMS	08/19/2016	1,635.63
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	148.70
77652	CREATIVE CULTURE INSIGNIA, LLC	BADGE/EAGLE SHIELD/QTY 2	08/05/2016	187.25
77664	F.I.R.S.T.	SMART PADS FOR AED UNITS	08/05/2016	594.95
77648	GARDEN VALLEY VET HOSPITAL	PET RECOVERY/BOARDING/16-07639	08/05/2016	260.00
77844	MEDINA'S SPRINKLERS	MOWING 16-8346,9547,8335	08/19/2016	150.00
77814	NEVE'S UNIFORMS, INC.	PARAGON/CARRIERS/TRAMA PLATES	08/19/2016	779.00
77635	OFFICE DEPOT	OFFICE SUPPLIES	08/05/2016	158.38
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	93.64
77624	PETTY CASH	STAMPS	08/05/2016	118.13
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	123.54
77820	POUDRE VALLEY HEALTH SYSTEM	BLOOD DRAW / 16-07806	08/19/2016	136.24
77840	PRAETORIAN DIGITAL	SUBSCRIPTION / ONE TIME SET UP FEE	08/19/2016	1,000.00
77650	SPOKES, INC	TUNE UP FOR PATROL BIKES/QTY 3	08/05/2016	177.00
77671	SUSANNAH VARGAS	MILEAGE TO EFORCE USER GROUP MTG	08/05/2016	99.36
77774	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	08/19/2016	1,457.07
77640	WELD COUNTY GOVERNMENT ACCOUNTING	RSA TOKENS/QTY 2	08/05/2016	150.00
77626	XCEL ENERGY	UTILITIES	08/05/2016	2,205.21
77689	XCEL ENERGY	UTILITIES	08/12/2016	364.15
Total for Department: 421 PC				11,097.14
Department: 428 RECYCLING				
77620	WASTE MANAGEMENT OF COLORADO	RECYCLE SITE PULLS	08/05/2016	939.33
77687	WASTE MANAGEMENT OF COLORADO	RECYCLE SITE PULLS	08/12/2016	1,237.90
Total for Department: 428 RE				2,177.23
Department: 429 STREETS & ALLEYS				
77881	BOMGAARS	CONCRETE	08/26/2016	35.00
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	1.22
77914	DONALD & MARY SUE SCOTT	WCR 21 ROW ACQUISITION	08/26/2016	1,250.00
77705	FINE LINES PAVEMENT MARKING LL	PARKING LOT STRIPING	08/12/2016	3,064.00
77850	FORT COLLINS-LOVELAND WATER DISTRICT	IRRIGATION	08/26/2016	367.74
77669	FULLER LANDSCAPING, LLC	I-25 & 392 INTERCHANGE MOWING	08/05/2016	2,252.50
77851	MANWEILER HARDWARE, INC	TAMPING BAR	08/26/2016	34.19
77695	POUDRE VALLEY RURAL ELECTRIC ASSOCIATIO	STREET LIGHTS	08/12/2016	76.23
77791	POUDRE VALLEY RURAL ELECTRIC ASSOCIATIO	UTILITIES	08/19/2016	966.43
77858	POUDRE VALLEY RURAL ELECTRIC ASSOCIATIO	UTILITIES	08/26/2016	5,509.85
77619	VERIZON WIRELESS SERVICES LLC	TOWN BILL BOARDS	08/05/2016	94.50
77689	XCEL ENERGY	UTILITIES	08/12/2016	23,625.32
77629	ZEP SALES AND SERVICE	INSECT REPELLENT	08/05/2016	49.82
Total for Department: 429 ST				37,326.80
Department: 430 PUBLIC WORKS DEPARTMENT				
77771	AMERICAN PUBLIC WORKS ASSOC	MEMBERSHIP RENEWAL	08/19/2016	184.00
77818	AT & T MOBILITY	ALERT MONITORS WIRELESS SERVICE	08/19/2016	87.50
77794	BUNTING DISPOSAL, INC.	TRASH SERVICE	08/19/2016	48.75
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	6.47
77853	CENTURYLINK	PHONE SERVICE	08/26/2016	48.49
77785	CIRSA	CLAIMS	08/19/2016	403.62
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	3.34
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	49.73
77790	VARTEC TELECOM	FAX SERVICE	08/19/2016	1.27
77774	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	08/19/2016	32.16
77626	XCEL ENERGY	UTILITIES	08/05/2016	884.88
Total for Department: 430 PU				1,750.21

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 431 ENGINEERING DEPARTMENT				
77658	BOMGAARS	UNIFORM - PANTS	08/05/2016	15.96
77769	CARD SERVICES	TAPE MEASURE	08/16/2016	14.99
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	26.62
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	46.27
77889	FERGUSON ENTERPRISES, INC.	TOOLS	08/26/2016	193.55
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	10.27
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	22.78
77661	SAFETY AND CONSTRUCTION SUPPLY	SURVEY / SAFETY SUPPLIES	08/05/2016	109.06
77790	VARTEC TELECOM	FAX SERVICE	08/19/2016	1.27
Total for Department: 431 EN				470.27
Department: 432 CEMETERY				
77794	BUNTING DISPOSAL, INC.	TRASH SERVICE	08/19/2016	16.25
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	1.22
77737	L AND M ENTERPRISES INC	CEMETERY FERTILIZER AND SPRAYING	08/12/2016	3,732.00
77851	MANWEILER HARDWARE, INC	SPLICE KIT, CONNECTORS	08/26/2016	56.29
77833	UNITED SITE SERVICES OF COLORADO, INC	TRASH SERVICE	08/19/2016	605.00
77626	XCEL ENERGY	UTILITIES	08/05/2016	789.54
Total for Department: 432 CE				5,200.30
Department: 433 COMMUNITY EVENTS				
77769	CARD SERVICES	PAINT	08/16/2016	200.16
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	2.84
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	1.28
77755	FINDERS & YOUNGSBERG BAND	FOOD BUYOUT FOR BAND	08/12/2016	75.00
77765	SIGNS NOW	BACKDROP FOR STATE AT BOARDWALK PARK	08/12/2016	1,036.60
Total for Department: 433 CC				1,345.38
Department: 450 FORESTRY				
77798	ACE HARDWARE, LLC	TUBING FOR CRC IRRIGATION	08/19/2016	36.95
77769	CARD SERVICES	SICK TREE DAY VOLUNTEER DINNER	08/16/2016	413.99
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	2.84
77785	CIRSA	WORKERS COMP CLAIMS	08/19/2016	144.97
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	1.28
77807	FINE TREE SERVICE, INC	SPIDER MITE SPRAY FOR DOWNTOWN	08/19/2016	500.00
77851	MANWEILER HARDWARE, INC	HOE, PVC CAP	08/26/2016	37.03
77811	WILLIAM RALPH ZENTZ III	TREE ASSESSMENTS	08/19/2016	52.50
Total for Department: 450 FC				1,189.56

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 451 RECREATION				
77798	ACE HARDWARE, LLC	AUDIO ADAPTOR FOR PA	08/19/2016	4.49
77674	ALISON KOSTER	CRITTER/SCIENCE BIRTHDAY PARTIES	08/05/2016	190.00
77699	ARAPAHOE RENTAL	SOD CUTTER	08/12/2016	248.55
77911	BIGFOOT TURF	SOD	08/26/2016	73.00
77769	CARD SERVICES	MONTHLY STAFF LUNCH	08/16/2016	4,853.03
77733	CASH-WA DISTRIBUTING CO.	CONCESSIONS SUPPLIES	08/12/2016	488.88
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	51.07
77827	COAL CREEK MIDGET FOOTBALL LEA	LEAGUE FEES FOR 3 CCMFL TEAMS	08/19/2016	2,450.46
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	157.27
77682	CRICKET STEVENS FUECKER	AQUA AEROBICS - JUNE	08/05/2016	576.00
77741	DANNI DANCE CORP	DANCE CLASS	08/12/2016	266.70
77910	DEBORAH L. CAMPBELL	FITNESS AUG 23 - 27	08/26/2016	100.00
77665	DENEICE J DYER	JULY CLASSES	08/05/2016	658.00
77892	DENEICE J DYER	AUGUST CLASSES	08/26/2016	393.40
77745	FRONT RANGE RESPONSE	ULTIMATE BABYSITTER	08/12/2016	784.70
77780	GARRETSON'S SPORT CENTER	ADULT MENS SOFTBALLS	08/19/2016	879.71
77821	GOLF AND SPORT SOLUTIONS, LLC	DIRT AND FIELD GRADE, DV #2 AND #3	08/19/2016	5,067.98
77876	INDIAN PEAKS GIRLS SOFTBALL AS	FALL SOFTBALL REGISTRATION	08/26/2016	1,950.00
77714	JAY ECKHARDT	SENIOR TRIP REIMBURSEMENT	08/12/2016	98.10
77766	KELLY MARIE KENNEDY	FITNESS CLASSES	08/12/2016	100.00
77903	KELLY MARIE KENNEDY	FITNESS CLASSES 8/6 - 8/19	08/26/2016	125.00
77768	KING SOOPERS	ICE CREAM, HOT DOG BUNS	08/16/2016	1,188.23
77758	KRISTINA, K. WOOD	FITNESS CLASSES	08/12/2016	150.00
77902	KRISTINA, K. WOOD	FITNESS CLASSES 8/7 - 8/20	08/26/2016	175.00
77860	LL JOHNSON DISTRIBUTING CO.	FIELD PAINT	08/26/2016	512.00
77851	MANWEILER HARDWARE, INC	FIELD SUPPLIES	08/26/2016	606.82
77742	MOUNTAIN SONG MUSIC STUDIO, INC	MUSIC TOGETHER SUMMER SESSION	08/12/2016	529.00
77653	MUTSUMI PAULINE BROWN	FITNESS INSTRUCTION	08/05/2016	336.00
77870	NATIONAL ALLIANCE FOR YOUTH SP	NYSCA COACH CERTIFICATIONS	08/26/2016	300.00
77717	NORTH COLORADO MEDICAL CENTER	SAFE SITTER CLASS	08/12/2016	268.80
77643	NORTHERN CO SPORTS OFFICIALS	RECREATION BASEBALL TOURNAMENT	08/05/2016	6,296.00
77871	NORTHERN CO SPORTS OFFICIALS	ASB FALL LEAGUE STAFFING	08/26/2016	19,098.00
77625	PETTY CASH	CS STAFF MEETING REFRESHMENTS	08/05/2016	58.60
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	62.86
77726	SAI NORTH TEAM SPORTS	SOCCER EQUIPMENT	08/12/2016	1,529.80
77646	SENIOR JALEPENOS	CONCESSIONS SUPPLIES	08/05/2016	40.00
77718	SENIOR JALEPENOS	BURRITOS FOR CONCESSIONS	08/12/2016	80.00
77656	SWANK MOTION PICTURES, INC.	MOVIE IN THE PARK	08/05/2016	353.00
77728	SWANK MOTION PICTURES, INC.	MOVIE IN THE PARK	08/12/2016	353.00
77683	TERISA LACERT PECK	FITNESS INSTRUCTION	08/05/2016	360.00
77846	TERISA LACERT PECK	FITNESS INSTRUCTION 8/1 - 8/12/16	08/19/2016	330.00
77697	VICTORY SALES, INC	STAFF SHIRT CHANGES	08/12/2016	172.40
77753	WINDSOR YOUTH CHEER	HARVEST FEST CLINIC	08/12/2016	847.00
Total for Department: 451 RE				53,162.85

Department: 452 AQUATICS/SWIMMING POOL

77798	ACE HARDWARE, LLC	HOOKS FOR LAKE	08/19/2016	7.48
77684	BIG AIR JUMPERS, INC	INFLATABLES FOR WATER CARNIVAL	08/05/2016	1,022.50
77706	C.E.M. SALES AND SERVICE	CHEMICAL TEST AGENTS	08/12/2016	1,001.95
77769	CARD SERVICES	DECK LINE FOR RENTAL LAKE SIGN	08/16/2016	1,240.23
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	2.84
77853	CENTURYLINK	PHONE SERVICE	08/26/2016	126.42
77651	COLORADO STATE UNIVERSITY FUND #2-21790	LAKE WATER TESTING	08/05/2016	60.00
77725	COLORADO STATE UNIVERSITY FUND #2-21790	FECAL COLIFORM / E COLI COUNT	08/12/2016	30.00
77768	KING SOOPERS	STAFF MEETING SNACKS	08/16/2016	100.05
77851	MANWEILER HARDWARE, INC	SPRAY PAINT, CABLE CLAMP, ZIP TIES	08/26/2016	71.63
77681	MIKAYLA SCHWINDT	END OF SEASON CELEBRATION - REIMBURSEMENT	08/05/2016	94.99
77730	ROLYAN BUOYS	BUOY MARKER	08/12/2016	324.00
77633	VICTORY SALES, INC	SWEATS FOR LIFE GUARDS	08/05/2016	675.50
77626	XCEL ENERGY	UTILITIES	08/05/2016	2,553.83
Total for Department: 452 AC				7,311.42

Check No.	Vendor/Employee	Transaction Description	Date	Amount
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Department: 454 PARKS

77798	ACE HARDWARE, LLC	MARKING PAINT	08/19/2016	706.26
77699	ARAPAHOE RENTAL	AERATOR RENTAL	08/12/2016	39.58
77772	BESTWAY CONCRETE COMPANY	CONCRETE FOR MEMORIAL BENCH	08/19/2016	484.00
77658	BOMGAARS	PASTURE GATE	08/05/2016	86.96
77881	BOMGAARS	COVERALLS FOR SPRAYING	08/26/2016	36.99
77794	BUNTING DISPOSAL, INC.	TRASH SERVICE	08/19/2016	630.50
77769	CARD SERVICES	STAFF LUNCH	08/16/2016	97.93
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	5.44
77690	CENTURYLINK	PHONE SERVICE	08/12/2016	37.18
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	5.31
77850	FORT COLLINS-LOVELAND WATER DISTRICT	IRRIGATION	08/26/2016	2,026.03
77669	FULLER LANDSCAPING, LLC	I-25 & 392 INTERCHANGE MOWING	08/05/2016	2,252.50
77782	GRAINGER, INC.	SUNSCREEN	08/19/2016	226.52
77886	GREELEY LOCK AND KEY	DOOR REPAIR @ EASTMAN PARK	08/26/2016	348.00
77801	HOME DEPOT	PLYWOOD	08/19/2016	32.36
77768	KING SOOPERS	SNACKS FOR BELMONT OS CLEANUP VOLUNTEERS	08/16/2016	41.91
77803	KIRK MOSES	PARK BENCH SIGN	08/19/2016	34.50
77737	L AND M ENTERPRISES INC	IRRIGATION REPAIR - I25	08/12/2016	7,725.51
77851	MANWEILER HARDWARE, INC	PARK CHARGES	08/26/2016	223.41
77891	MILLIKEN JOHNSTOWN ELECTRIC IN	IRRIGATION PUMP REPAIR - CRC	08/26/2016	998.80
77822	NEW WINDSOR METROPOLITAN DISTRICT	WATERING SCHEDULE	08/19/2016	1,196.75
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	24.52
77858	POUDRE VALLEY RURAL ELECTRIC ASSOCIATIO	UTILITIES	08/26/2016	36.02
77649	QUALITY WELL AND PUMP	PUMP REPAIR	08/05/2016	666.80
77723	QUALITY WELL AND PUMP	PUMP REPAIR	08/12/2016	2,421.93
77877	QUALITY WELL AND PUMP	PUMP MOTOR - CRC	08/26/2016	3,026.66
77896	UNITED SITE SERVICES OF COLORADO, INC	PORTABLE RESTROOMS - VARIOUS LOCATIONS JULY 2016	08/26/2016	1,080.00
77907	UNIVERSAL FOREST PRODUCTS WINDSOR	TIMBERS FOR DOG PARK	08/26/2016	386.37
77790	VARTEC TELECOM	FAX SERVICE	08/19/2016	1.27
77704	WINDSOR-SEVERANCE FIRE PROTECT	TOWNS PORTION OF MUSEUM UTILITY EXPENSE	08/12/2016	29.31
77626	XCEL ENERGY	UTILITIES	08/05/2016	553.34
77689	XCEL ENERGY	UTILITIES	08/12/2016	27,609.74

Total for Department: 454 PA 53,101.90

Department: 455 SAFETY/LOSS CONTROL

77887	FASTENAL COMPANY	VENDING PROGRAM FEE	08/26/2016	114.45
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Total for Department: 455 SA 114.45

Department: 456 ART & HERITAGE

77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	3.77
77627	CENTURYLINK	PHONE SERVICE	08/05/2016	51.83
77853	CENTURYLINK	PHONE SERVICE	08/26/2016	186.56
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	3.34
77645	DIGI PIX SIGNS	EXTERIOR EXHIBIT SIGN	08/05/2016	175.38
77768	KING SOOPERS	EXHIBIT OPENING REFRESHMENTS	08/16/2016	33.74
77851	MANWEILER HARDWARE, INC	EDUCATION PROGRAM SUPPLIES	08/26/2016	20.37
77680	MBA DESIGN & DISPLAY PRODUCTS CORP	MUSEUM MILA WALL - 50% DEPOSIT	08/05/2016	4,458.50
77845	MBA DESIGN & DISPLAY PRODUCTS CORP	MILA WALL FOR MUSEUM	08/19/2016	1,541.50
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	5.47
77790	VARTEC TELECOM	FAX SERVICE	08/19/2016	1.27
77691	WINDSOR CHAMBER OF COMMERCE	NEW TEACHERS BREAKFAST	08/12/2016	25.00
77626	XCEL ENERGY	UTILITIES	08/05/2016	799.47
77689	XCEL ENERGY	UTILITIES	08/12/2016	730.38

Total for Department: 456 AF 8,066.08

Department: 457 TOWN HALL

77794	BUNTING DISPOSAL, INC.	TRASH SERVICE	08/19/2016	21.50
77627	CENTURYLINK	PHONE SERVICE	08/05/2016	134.02
77690	CENTURYLINK	PHONE SERVICE	08/12/2016	634.22
77853	CENTURYLINK	PHONE SERVICE	08/26/2016	64.44
77779	XCEL ENERGY	UTILITIES	08/19/2016	2,445.41

Total for Department: 457 TC 3,299.59

Total for Fund:01 GENERAL 519,584.63

<u>Check No.</u>	<u>Vendor/Employee</u>	<u>Transaction Description</u>	<u>Date</u>	<u>Amount</u>
Fund: 04 CAPITAL IMPROVEMENT FUND				
Department: 000 NO PROJECT CODE ASSIGNED				
77679	HIGHLANDS INDUSTRIAL LLC	ECONOMIC INDUCEMENTS & DEVELOPMENT INCENTIVES REFUND	08/05/2016	30,740.18
Total for Department: 000 NC				30,740.18
Department: 413 TOWN MANAGER				
77769	CARD SERVICES	CAMERA LENS	08/16/2016	7.95
Total for Department: 413 TC				7.95
Department: 429 STREETS & ALLEYS				
77842	COLORADO CIVIL GROUP, INC	COUNTY LINE DITCH EROSION DESIGN	08/19/2016	3,460.50
77912	COLORADO DEPARTMENT OF TRANSPORTATION	SH 392 & I25 INTERCHANGE RECONSTRUCTION - 2ND HALF OF FINAL PMT	08/26/2016	58,689.16
77676	CTC, INC.	QUIET ZONE CONSTRUCTION	08/05/2016	117,949.60
77748	CTC, INC.	QUIET ZONE CONSTRUCTION	08/12/2016	62,890.21
77898	CTC, INC.	QUIET ZONE CONSTRUCTION	08/26/2016	29,554.98
77756	DCP CIVIL LLC	NEW LIBERTY ROAD EXTENSION	08/12/2016	87,460.33
77843	DCP CIVIL LLC	EASTMAN PARK DR / 7TH STREET ROUNDABOUT DESIGN	08/19/2016	312,300.13
77823	INTERWEST CONSULTING GROUP INC	EASTMAN PARK / 7TH STREET ROUNDABOUT DESIGN	08/19/2016	1,652.65
77832	TST, INC CONSULTING ENGINEERS	NEW LIBERTY ROAD DESIGN	08/19/2016	2,450.00
77675	WALSH CONSTRUCTION, INC	CONCRETE REPLACEMENT PROJECT	08/05/2016	23,953.76
Total for Department: 429 ST				700,361.32
Department: 430 PUBLIC WORKS DEPARTMENT				
77895	WILLIAM T. WELCH COMPANY, LLC	PW MAINTENANCE FACILITY	08/26/2016	1,160.00
Total for Department: 430 PU				1,160.00
Department: 432 CEMETERY				
77747	SCHLOSSER SIGNS, INC	LAKEVIEW CEMETERY SIGN PROJECT	08/12/2016	6,996.82
Total for Department: 432 CE				6,996.82
Department: 454 PARKS				
77874	DAVINCI SIGN SYSTEMS INC	LETTER INSTALLATION ON WIRE MESH - BW PARK BANDSHELL	08/26/2016	3,951.72
77828	JAG'S ENTERPRISES, INC	FINAL PAYMENT	08/19/2016	85,640.28
77672	ROOT HOUSE STUDIO	LANDSCAPE ARCHITECTURE SERVICES - BANDSHELL	08/05/2016	5,374.63
Total for Department: 454 PA				94,966.63
Department: 456 ART & HERITAGE				
77845	MBA DESIGN & DISPLAY PRODUCTS CORP	MILA WALL FOR MUSEUM	08/19/2016	2,917.00
77752	THE COLLABORATIVE, INC.	EATON HOUSE HISTORIC STRUCTURE ASSESSMENT	08/12/2016	8,660.00
Total for Department: 456 AF				11,577.00
Total for Fund:04 CAPITAL				845,809.90

Check No.	Vendor/Employee	Transaction Description	Date	Amount
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Fund: 05 COMMUNITY & REC CENTER FUND

Department: 000 NO PROJECT CODE ASSIGNED

77759	HIGHLANDS INDUSTRIAL LLC	INDUCEMENTS & DEVELOPMENT INCENTIVES REFUND	08/12/2016	2,049.35
Total for Department: 000 NC				2,049.35

Department: 490 COMMUNITY RECREATION CENT

77663	ALSCO INC	RENTAL LINENS - BABY SHOWER	08/05/2016	33.44
77794	BUNTING DISPOSAL, INC.	TRASH SERVICE	08/19/2016	113.75
77769	CARD SERVICES	FRONTIER - DIRECTORS SCHOOL	08/16/2016	2,171.68
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	3.53
77690	CENTURYLINK	PHONE SERVICE	08/12/2016	634.22
77853	CENTURYLINK	PHONE SERVICE	08/26/2016	501.29
77715	COMCAST CABLE COMM. LLC	CABLE / INTERNET	08/12/2016	251.02
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	9.27
77702	OFFICE DEPOT	OFFICE SUPPLIES	08/12/2016	314.99
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	8.86
77774	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	08/19/2016	29.24
77626	XCEL ENERGY	UTILITIES	08/05/2016	6,165.78
Total for Department: 490 CC				10,266.57
Total for Fund:05 COMMUN				12,315.92

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 06 WATER FUND				
Department: 000 NO PROJECT CODE ASSIGNED				
77904	A-MAC UNDERGROUND	METER RENTAL REFUND	08/26/2016	2,100.00
77905	BEMAS CONSTRUCTION	METER RENTAL REFUND	08/26/2016	2,100.00
77917	Bryon McAvoy	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	60.62
77916	DR Horton	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	1.00
77924	Natalie Macsalka	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	120.88
77920	Richmond American Homes	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	39.62
77921	Richmond American Homes	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	39.33
77922	Richmond American Homes	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	39.44
77923	Richmond American Homes	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	39.33
77926	Rocky Mountain Property Management	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	41.41
77925	Thai Nigiri LLC	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	143.69
Total for Department: 000 NC				4,725.32
Department: 471 WATER				
77658	BOMGAARS	UNIFORMS	08/05/2016	43.92
77810	CENTURY LINK	TELEPHONE SERVICE	08/19/2016	3.80
77784	CITY OF GREELEY WATER DEPARTMENT	WATER PURCHASED	08/19/2016	282,901.95
77856	CITY OF GREELEY WATER DEPARTMENT	WATER PURCHASED	08/26/2016	4,457.67
77647	CLEAR WATER SOLUTIONS INC	POTABLE WATER GENERAL SERVICES	08/05/2016	1,058.46
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	147.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	160.22
77722	DATAPRINT SERVICES, LLC	POSTAGE	08/12/2016	1,539.84
77850	FORT COLLINS-LOVELAND WATER DISTRICT	WATER PURCHASED	08/26/2016	32,412.17
77637	MAIL N COPY	MAILING OUT WATER SAMPLES	08/05/2016	70.74
77851	MANWEILER HARDWARE, INC	TOOLS, HARDWARE, BATTERIES	08/26/2016	181.93
77688	NORTH WELD COUNTY WATER DISTRICT	WATER PURCHASED	08/12/2016	61,791.07
77852	NORTHERN COLORADO WATER CONSERVANCY	2016 ASSESSMENT	08/26/2016	141,753.00
77797	OFFICE DEPOT	LABEL TAPE	08/19/2016	37.98
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	209.96
77695	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	08/12/2016	31.24
77858	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	08/26/2016	68.17
77673	QUICK STITCH EMBROIDERY, LLC	UNIFORMS	08/05/2016	37.50
77778	SAFEWAY, INC.	MEETING REFRESHMENTS	08/19/2016	6.99
77878	SGS ACCUTEST, INC.	WATER SAMPLES	08/26/2016	911.50
77631	UTILITY NOTIFICATION CENTER OF COLORADO	LOCATE TRANSMISSIONS	08/05/2016	998.14
77895	WILLIAM T. WELCH COMPANY, LLC	PW MAINTENANCE FACILITY	08/26/2016	580.00
Total for Department: 471 W.				529,403.75
Department: 484 NON-POTABLE				
77816	CLEAR WATER SOLUTIONS INC	WINDSOR GENERAL WATER	08/19/2016	4,600.27
77777	NORTH WELD COUNTY WATER DISTRICT	UTILITIES	08/19/2016	36.60
77791	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	08/19/2016	32.17
77770	WHITNEY IRRIGATION COMPANY	DITCH MANAGEMENT	08/19/2016	2,085.00
77689	XCEL ENERGY	UTILITIES	08/12/2016	62.90
Total for Department: 484 NC				6,816.94
Total for Fund:06 WATER FI				540,946.01

Check No.	Vendor/Employee	Transaction Description	Date	Amount
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Fund: 07 SEWER FUND

Department: 481 SEWER SYSTEM

77627	CENTURYLINK	PHONE SERVICE	08/05/2016	150.49
77690	CENTURYLINK	PHONE SERVICE	08/12/2016	48.75
77853	CENTURYLINK	PHONE SERVICE	08/26/2016	49.57
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	147.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	1.22
77722	DATAPRINT SERVICES, LLC	POSTAGE	08/12/2016	1,539.83
77884	ERWIN EQUIPMENT SERVICES	REPLACE OF STAND-BY GENERATOR	08/26/2016	22,581.23
77637	MAIL N COPY	UPS-MAILING-CHECK TO IRONBROOK	08/05/2016	44.20
77851	MANWEILER HARDWARE, INC	SAFETY GLASSES, HOSES, LIGHT	08/26/2016	116.95
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	0.87
77673	QUICK STITCH EMBROIDERY, LLC	UNIFORMS	08/05/2016	22.50
77700	SCOTT'S ELECTRIC AND BUCKET TRUCK SERVICE	SERVICE CALL-LS# 7 POWER FAILURE	08/12/2016	157.50
77774	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	08/19/2016	240.25
77895	WILLIAM T. WELCH COMPANY, LLC	PW MAINTENANCE FACILITY	08/26/2016	580.00

Total for Department: 481 SE 25,680.86

Department: 482 DISPOSAL PLANT

77798	ACE HARDWARE, LLC	SPRINKLER PARTS	08/19/2016	234.96
77805	ACZ LABORATORIES, INC.	LAB TESTING	08/19/2016	160.00
77881	BOMGAARS	BATTERY, NIPPLES, ELBOW & ADAPTER	08/26/2016	123.65
77794	BUNTING DISPOSAL, INC.	TRASH SERVICE	08/19/2016	34.84
77627	CENTURYLINK	PHONE SERVICE	08/05/2016	211.94
77853	CENTURYLINK	PHONE SERVICE	08/26/2016	61.78
77712	CMS MECHANICAL SERVICES, INC.	FURANCE INSPECTION	08/12/2016	345.75
77639	COLORADO ANALYTICAL LABORATORY	LAB TESTING	08/05/2016	316.00
77707	COLORADO ANALYTICAL LABORATORY	LAB TESTING	08/12/2016	120.00
77693	COLORADO DEPARTMENT OF PUBLIC HEALTH & WWTP	DESIGN REVIEW	08/12/2016	4,035.00
77788	COLORADO DEPARTMENT OF PUBLIC HEALTH &	ANNUAL PRETREATMENT PERMIT	08/19/2016	6,171.00
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	1.22
77686	DANA KEPNER COMPANY, INC.	REPAIR CLAMP, PIPE, POLY TAPE	08/12/2016	307.30
77773	DANA KEPNER COMPANY, INC.	PVC PIPE, COUPLING AND PIPE SAW	08/19/2016	153.96
77775	HACH ENVIRONMENTAL	LAB EQUIPMENT	08/19/2016	702.75
77632	JAX INC.	UNIFORMS	08/05/2016	189.92
77637	MAIL N COPY	OFFICE SUPPLIES	08/05/2016	94.85
77695	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	STREET LIGHTS	08/12/2016	324.90
77858	POUDRE VALLEY RURAL ELECTRIC ASSOCIATION	UTILITIES	08/26/2016	17,832.11
77700	SCOTT'S ELECTRIC AND BUCKET TRUCK SERVICE	SERVICE CALL-FAILED BYPASSES BREAKER	08/12/2016	105.00
77855	SEACREST GROUP	LAB TEST	08/26/2016	1,650.00
77790	VARTEC TELECOM	FAX SERVICE	08/19/2016	1.25

Total for Department: 482 DI 33,178.18

Total for Fund:07 SEWER FU 58,859.04

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 08 STORM DRAIN FUND				
Department: 000 NO PROJECT CODE ASSIGNED				
77918	Robert & Consuelo Herschbach	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	6.21
77919	William James & Debra Widdows	CLOSED UTILITY ACCOUNT - REFUND	08/26/2016	5.71
Total for Department: 000 NC				11.92
Department: 483 STORM DRAINAGE SYSTEM				
77862	ANDERSON CONSULTING ENGINEERS	JOHN LAW PDM PROJECT	08/26/2016	875.50
77716	COLORADO MOSQUITO CONTROL INC	MOSQUITO CONTROL SERVICES	08/12/2016	14,083.55
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	147.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	1.22
77722	DATAPRINT SERVICES, LLC	POSTAGE	08/12/2016	1,539.82
77793	GLH CONSTRUCTION, INC.	LAW BASIN WEST TRIBUTARY CHANNEL	08/19/2016	204,542.35
77834	WALSH CONSTRUCTION, INC	JOHN LAW PDM CONSTRUCTION	08/19/2016	475,648.75
Total for Department: 483 ST				696,838.69
Total for Fund:08 STORM D				696,850.61
Fund: 10 FLEET MANAGEMENT FUND				
Department: 491 FLEET MANAGEMENT				
77783	4 RIVERS EQUIPMENT - AG, LLC	BALL JOINT	08/19/2016	763.98
77662	AGFINITY, INCORPORATED	FUEL FOR FLEET	08/05/2016	8,025.08
77808	AMSOIL INC #774148	2-CYCLE OIL	08/19/2016	77.74
77699	ARAPAHOE RENTAL	PROPANE	08/12/2016	21.25
77636	B AND G EQUIPMENT, INC	FILTER	08/05/2016	65.01
77642	BOBCAT OF THE ROCKIES LLC	FILTERS	08/05/2016	1,400.29
77837	BOB'S CAR WASH	CAR WASH TOKENS	08/19/2016	161.35
77769	CARD SERVICES	OIL SAMPLE	08/16/2016	6.00
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	5.31
77795	FARIS MACHINERY COMPANY	MAIN & GUTTER BROOMS	08/19/2016	1,630.00
77694	J. J. KELLER AND ASSOCIATES	SAFETY COMPLIANCE-DOT REGULATIONS	08/12/2016	268.95
77698	JERRY'S AUTO UPHOLSTERY, CIN	RECOVER BUKET SEAT	08/12/2016	135.00
77703	KENZ AND LESLIE DISTRIBUTING	ADDITIVES FOR FLEET	08/12/2016	492.85
77806	KIMBALL MIDWEST	FAST DRY SOLVENT, RUST MASTER, TORQ	08/19/2016	320.58
77678	KNOX FLEET & DISPLAY, LLC	INSTALL NEW TOWN LOGO DECALS	08/05/2016	1,299.60
77750	KNOX FLEET & DISPLAY, LLC	INSTALL NEW TOWN LOGO DECALS	08/12/2016	866.40
77841	KNOX FLEET & DISPLAY, LLC	INSTALL NEW TOWN LOGO DECALS	08/19/2016	433.20
77789	LAWSON PRODUCTS, INC.	MISC. SHOP SUPPLIES	08/19/2016	345.30
77711	MAC EQUIPMENT INC.	MULCHING BLADE, AIR FILTER	08/12/2016	180.69
77622	MICHAEL TODD AND COMPANY, INC.	MINI LIGHT BAR	08/05/2016	184.59
77623	MOREY'S GLASS AND METALS INC	WINDSHIELD-UNIT 112	08/05/2016	469.00
77804	NAPA AUTO PARTS	CREDIT FOR RETURN PART	08/19/2016	610.20
77644	SPRADLEY BARR FORD, INC - FT COLLINS	STEP ASSEMBLY	08/05/2016	339.45
77815	THE WATER SHED LLC	TRIMMER HEADS & FILTER	08/19/2016	79.75
77781	WELD COUNTY SCHOOL DIST RE-4	JOINT FUEL FACILITY EXPENDITURES	08/19/2016	1,099.15
77638	WIRELESS ADVANCED COMMUNICATIO	INSTALL NEW LIGHTING AND RADIO PACKAGE - UNIT 3	08/05/2016	12,250.88
Total for Department: 491 FL				31,531.60
Total for Fund:10 FLEET M/				31,531.60

Check No.	Vendor/Employee	Transaction Description	Date	Amount
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Fund: 11 INFORMATION TECHNOLOGY FUND

Department: 492 INFORMATION TECHNOLOGY

77894	ACCELA, INC	UTILITY ONLINE BILL PAY - MAY 2016	08/26/2016	7,394.00
77769	CARD SERVICES	WEBEX PREMIUM ACCOUNT	08/16/2016	4,400.39
77735	CARTEGRAPH SYSTEMS INC	OMS IMPLEMENTATION	08/12/2016	27,640.00
77869	COMCAST CABLE COMM. LLC	HIGH SPEED INTERNET - TOWN HALL	08/26/2016	214.90
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	5.31
77668	FRONTIER PRECISION INC	SOFTWARE MAINTENANCE - TRIMBLE	08/05/2016	767.47
77836	LATITUDE GEOGRAPHICS GROUP, LTD	DEVELOPING WORKFLOWS FOR GEOCORTEX ESSENTIALS	08/19/2016	742.00
77746	MALWAREBYTES, INC.	ANTI MALWARE	08/12/2016	2,362.50
77873	MOUNTAIN STATES EMPLOYERS COUNCIL	STAFF TRAINING	08/26/2016	620.00
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	8.80
77763	OPEN MEDIA FOUNDATION	CHANNEL 8 LIVE STREAM & ON DEMAND SOFTWARE	08/12/2016	3,000.00
77729	PSI DIGITAL IMAGING SOLUTIONS	PLOTTER PAPER	08/12/2016	142.00
77666	QUILL CORPORATION	TONER	08/05/2016	941.85
77893	QUILL CORPORATION	TONER	08/26/2016	817.22
77915	SAMANAGE USA, INC	ANNUAL SUBSCRIPTION	08/26/2016	4,470.00
77774	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	08/19/2016	212.66
77701	XEROX CORPORATION	LEASE PAYMENT	08/12/2016	2,752.86
Total for Department: 492 IN				56,521.46
Total for Fund:11 INFORMA				56,521.46

Fund: 15 HEALTH INSURANCE FUND

Department: 000 NO PROJECT CODE ASSIGNED

77731	1ST BANK OF NORTHERN COLORADO	EMPLOYEE BENEFITS FUNDING	08/12/2016	9,424.38
77883	1ST BANK OF NORTHERN COLORADO	EMPLOYEE BENEFITS FUNDING	08/26/2016	9,095.42
Total for Department: 000 NC				18,519.80
Total for Fund:15 HEALTH I				18,519.80

Fund: 17 FACILITY SERVICES

Department: 496 CUSTODIAL SERVICE

77798	ACE HARDWARE, LLC	MURIATIC ACID & DRILL BIT	08/19/2016	58.93
77769	CARD SERVICES	LUNCH MEETING - NEW EMPLOYEE WELCOME	08/16/2016	28.95
77785	CIRSA	WORKERS COMP CLAIMS	08/19/2016	1,514.29
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	1.28
77727	LEE'S HARDWOOD FLOORING, INC.	BUFF, CLEAN & COAT GYMNASIUM FLOOR	08/12/2016	3,744.00
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	11.74
77630	SUPPLYWORKS	TISSUE, TOWELS & DISINFECTION	08/05/2016	405.27
77787	SUPPLYWORKS	TISSUE, DUSTER REFILL, JANITOR CART	08/19/2016	269.10
77739	VERITIV OPERATING COMPANY	CAN LINERS	08/12/2016	223.48
77831	VERITIV OPERATING COMPANY	MOPS	08/19/2016	97.68
Total for Department: 496 CU				6,384.22

Department: 497 FACILITY MAINTENANCE

77798	ACE HARDWARE, LLC	WASP KILLER & BIG GAP STUFF	08/19/2016	11.48
77826	AIR COMFORT, INC	HVAC REPAIR @ PD	08/19/2016	1,905.77
77670	BITZERS' POOL SERVICES	PRESSURE GAUGE & BACKFLOW PREVENTER	08/05/2016	616.50
77641	CARRIER CORPORATION	HVAC REPAIRS @ CRC	08/05/2016	2,297.50
77853	CENTURYLINK	PHONE SERVICE	08/26/2016	50.60
77713	COMPLETE MAILING SOLUTIONS	EQUIPMENT RENTAL	08/12/2016	29.50
77685	COREN PRINTING, INC.	ENVELOPES	08/12/2016	3.36
77879	DEAN CONTRACTING, INC.	REPLACE APEX CONTROL BOARD-PD GATE	08/26/2016	1,000.25
77800	ENVIROPEST	PEST CONTROL-DIAMOND VALLEY	08/19/2016	202.00
77655	FRONT RANGE FIRE PROT. INC	TOWN HALL SECURITY	08/05/2016	3,055.00
77782	GRAINGER, INC.	FILTERS	08/19/2016	489.36
77659	GREELEY LOCK AND KEY	DOOR REPAIR	08/05/2016	1,268.80
77734	GREELEY LOCK AND KEY	DOOR REPAIR	08/12/2016	157.90
77617	JOHN BRUNNER AND COMPANY	WATER HEATER REPAIR	08/05/2016	221.50
77797	OFFICE DEPOT	OFFICE DEPOT	08/19/2016	2.93
77792	OFFICESCAPES	HANGING FOLDER FRAME	08/19/2016	20.64
77880	OLD NATIONAL BANK	ENERGY EFFICIENCY LEASE PURCHASE	08/26/2016	3,455.41
77812	SCHINDLER ELEVATOR CORPORATION	YEARLY PREVENTIVE MAINTENANCE	08/19/2016	2,596.42
77634	SCOTT'S ELECTRIC AND BUCKET TRUCK SERVICE	SERVICE CALL @ POOL-TRIPPING BREAKER	08/05/2016	521.75
77667	SECURITY AND SOUND DESIGN	SERVICE CALL - TOWN HALL	08/05/2016	350.98
77847	SHERWIN-WILLIAMS CO	PAINT	08/19/2016	128.95
Total for Department: 497 FA				18,386.60
Total for Fund:17 FACILITY				24,770.82

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 19 DOWNTOWN DEVELOPMENT AUTHORI				
Department: 486 DOWNTOWN DEVELOPMENT AU				
77677	AYRES ASSOCIATES, INC.	PROFESSIONAL SERVICES THROUGH 7/23/2016- DDA	08/05/2016	2,607.16
77769	CARD SERVICES	DOWNTOWN COLORAOD MEMBERSHIP	08/16/2016	345.00
77802	K AND W PRINTING, INC	DDA SHIRT ORDER	08/19/2016	32.50
77838	LILEY LAW OFFICES, LLC	JULY 2016 DDA LEGAL SERVICES	08/19/2016	1,537.00
77813	PITNEY BOWES	SUPPLIES/MAIL MACHINE	08/19/2016	16.87
77839	SMART MARKETING, LLC	POSTAGE AND DELIVERY, PRINTING, EXECUTIVE ASST	08/19/2016	217.58
Total for Department: 486 DC				4,756.11
Total for Fund:19 DOWNTO				4,756.11
Fund: 21 COMMUNITY CENTER EXPANSION				
Department: 000 NO PROJECT CODE ASSIGNED				
77759	HIGHLANDS INDUSTRIAL LLC	INDUCEMENTS & DEVELOPMENT INCENTIVES REFUND	08/12/2016	7,685.04
77732	WINDSOR HOUSING AUTHORITY	USE TAX REFUND	08/12/2016	23,750.00
Total for Department: 000 NC				31,435.04
Department: 493				
77882	ACADEMIC SPECIALTIES, INC	CUT CURTAIN FOR NEW TRACK	08/26/2016	540.00
77913	ALLIED 100 LLC	PRESTAN MANIKIN PACK	08/26/2016	1,039.50
77767	ASSOCIATED BUILDING SPECIALTIES, INC	GUARD ROOM LOCKERS	08/12/2016	2,675.00
77736	BARKER RINKER SEACAT ARCHITECT	CRC EXPANSION	08/12/2016	13,197.31
77685	COREN PRINTING, INC.	NAME PLATES AND BADGES	08/12/2016	60.00
77868	CTL/THOMPSON, INC.	CRC EXPANSION TESTING CONTRACT	08/26/2016	1,655.00
77849	FIRE PROTECTION, INC	UPGRADE SPRINKLERS SYSTEM IN CURRENT CRC FACILITY	08/19/2016	3,261.00
77744	PINKARD CONSTRUCTION COMPANY	CRC EXPANSION CONSTRUCTION	08/12/2016	793,792.76
77754	PLAYTIME LLC	FINAL PAYMENT - PLAY STRUCTURE	08/12/2016	4,846.00
77654	TOWN OF WINDSOR PLANNING DEPT	SOLAR BUILDING PERMIT - CRC EXPANSION	08/05/2016	640.66
77867	VERMONT SYSTEMS, INC.	CASH DRAWER FOR CRC	08/26/2016	1,247.31
77749	WORKPLACE PARTNERS	LOUNGE SEATING - FINAL PAYMENT	08/12/2016	54,051.47
Total for Department: 493				877,006.01
Total for Fund:21 COMMUN				908,441.05
Total .				3,718,906.95
Payroll 2 Pay Periods				<u>441,086.49</u>
Grand Total				4,159,993.44



MEMORANDUM

Date: September 12, 2016
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Patti Garcia, Town Clerk/Assistant to the Town Manager
Re: Administrative processing and issuance of Liquor Licenses
Item #: C.1.

Background / Discussion:

On August 22, 2016 the Town Board approved on first reading an ordinance adopting administrative processing and issuance of liquor licenses through the Town Clerk's office. Administrative approval of certain licenses and permits would save repeat applicants from having to appear at a local licensing meeting. In addition, such approvals would save the Town the cost of having the contracted Authority review each and every license application and permit.

License applications that are required by State Liquor Code to be set for a public hearing will continue to be heard before the local Liquor Licensing Authority along with any applications that would require appearance by the applicant such as applications or renewals that contain liquor code violations by the applicant, failure to provide necessary information, or other circumstances that may be indicative of a lack of fitness to conduct its business in accordance with state or local law.

Financial Impact:

The administrative processing and issuance of routine liquor licenses and permits by the Town Clerk would have a positive financial impact to the Town because it would reduce the number of applications to be reviewed by the contracted Liquor Authority and could reduce the number of Local Licensing Authority meetings set each year.

Relationship to Strategic Plan:

Goal 3.A.

Recommendation:

Approve Ordinance No. 2016-1524 on second reading; super majority vote required.

Attachments:

Ordinance No. 2016-1524 - An Ordinance Repealing, Amending and Readopting Portions of Chapter 6, Article I of the Windsor Municipal Code Authorizing the Local Licensing Authority to Assign Administrative Functions and Approvals to the Town Clerk

TOWN OF WINDSOR

ORDINANCE NO. 2016-1524

AN ORDINANCE REPEALING, AMENDING AND READOPTING PORTIONS OF CHAPTER 6, ARTICLE I OF THE WINDSOR MUNICIPAL CODE AUTHORIZING THE LOCAL LICENSING AUTHORITY TO ASSIGN ADMINISTRATIVE FUNCTIONS AND APPROVALS TO THE TOWN CLERK

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality, with all powers and authority vested under Colorado law; and

WHEREAS, by the adoption of Ordinance No. 2013-1456, the Town determined it to be in the best interests to appoint an individual knowledgeable and familiar with the liquor codes to act as the local licensing authority ; and

WHEREAS, the Town acknowledges that since then, the liquor licensing matters and enforcement proceedings have proceeded in a professional, fair and expeditious manner; and

WHEREAS, the Local Licensing Authority has further suggested that some matters can be handled administratively by the Town Clerk, which would improve efficiency and allow for quicker processing of some applications; and

WHEREAS, the Town Clerk is sufficiently familiar with the requirements of the law and the applicable procedures to responsibly review and administer matters deemed administrative, and not subject to public hearing requirements; and

WHEREAS, the Town Board has given due consideration to the efficiency, better customer service and quality of the administration of the liquor licensing process and find it would be in the public interest to allow the Town Clerk to handle administrative matters, including administrative approvals of matters assigned to the Town Clerk by the Local Licensing Authority.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

The following portions of Article I of Chapter 6 of the Windsor Municipal Code is hereby repealed, amended and readopted as follows:

ARTICLE I - Alcoholic Beverages

Section 1. Section 6-1-10 of Article I of Chapter 6 of the Windsor Municipal Code is hereby repealed, amended and readopted as follows:

Sec. 6-1-10. - Delegation of Local Licensing Authority duties to Town Board appointee.

The Town of Windsor Local Licensing Authority (“Authority”), for all purposes under the Colorado Liquor Code, Section 12-47-101, et seq., C.R.S., shall be appointed by resolution of the Town Board from time to time. The Authority may assign the administrative portion of its functions under this article to the Town Clerk.

- (a) Adoption of administrative procedures. The Authority, with the assistance of the Town Clerk, may adopt such administrative procedures, rules and regulations as necessary or convenient to implement the provisions of this Article. All such procedures, rules and regulations shall be consistent with state liquor laws.
- (b) Town Clerk Administrative Authority. Subject to the applicant’s right of appeal to the Authority, the Town Clerk is authorized to act as the Local Licensing Authority, process and issue the following administrative applications:
 - (1) Special events permits to applicants who have not previously been granted a special event permit pursuant to Article 48 of Title 12, C.R.S., provided that there are no persons filing a written objection to said permit;
 - (2) Annual Colorado Liquor Code and Colorado Beer Code license renewals, provided that the licensee has no pending actions, is not the subject of any official investigation, or had any adjudicated violations or stipulations within the preceding year, concerning provisions of the Colorado Liquor or Beer Codes and associated regulations or local ordinances;
 - (3) Changes in shareholders, officers, directors or trade names of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the applicant is not qualified to hold the respective license;
 - (4) Changes in registered manager of a licensee, provided that any investigation conducted by the Town does not reveal information that may reasonably form the basis of a determination that the proposed manager is not qualified to hold the position;
 - (5) The issuance of temporary permits pursuant to and in compliance with the provisions of Section 12-47-303, C.R.S.;

- (6) The issuance and renewal of tastings permits as authorized by and pursuant to Article 47, Title 12, C.R.S.
- (c) Town Clerk Discretion. The Town Clerk may refer any licensing determination authorized under this section to the Local Licensing Authority if, in the Clerk's sole discretion, the matter should be presented to the Local Licensing Authority.

Section 2. Section 6-1-20 of the *Windsor Municipal Code* is hereby repealed, amended and readopted to add the definitions of Administrative application, Special Event Permit and Town Clerk.

Sec. 6-1-20. - Definitions.

As used in this Article, the following words or phrases shall have the following meanings, respectively:

Administrative application means an application for a local liquor license or permit that may be granted or denied administratively by the Town Clerk.

Malt liquor includes beer and shall be construed to mean any beverage obtained by the alcoholic fermentation of any infusion or decoction of barley, malt, hops or any other similar products or any combination thereof in water, containing more than three point two percent (3.2%) alcohol by weight.

Medicinal liquor means any liquor sold by a duly licensed pharmacist or drugstore solely on a bona fide doctor's prescription.

Operator means a person licensed by law to sell three point two (3.2) beer and malt, vinous and spirituous liquors, other than medicinal liquors, for beverage purposes at retail and who is engaged at any time during the calendar year in such operation within the Town.

Person includes persons, partnerships, associations, organizations or corporations.

Special Event Permit means a permit authorizing the sale, by the drink only, of fermented malt beverages, or of malt, spirituous or vinous liquors to qualified organizations and political candidates at a location and for the duration of time specified on the issued permit.

Spirituous liquor means any alcoholic beverage obtained by distillation, mixed with water and other substances in solution, and includes among other things: brandy, rum, whiskey, gin and every liquid or solid, patented or not, containing alcohol and which are fit for use for beverage purposes. Any liquid or

solid containing beer or wine in combination with any other liquor except as above provided shall not be construed to be malt or vinous liquors but shall be construed to be spirituous liquor.

Three point two (3.2) beer means malt liquor as herein defined as containing not more than three point two percent (3.2%) alcohol by weight.

Town Clerk means the Town Clerk for the Town of Windsor or such person as may be designated by the Town Clerk to perform functions and duties required by this Article.

Vinous liquor includes wine and fortified wines not exceeding twenty-one percent (21%) alcohol by volume and shall be construed to mean an alcoholic beverage obtained by the fermentation of the natural sugar contents of fruits or other agricultural produce containing sugar.

Section 3. Section 6-1-110 of the *Windsor Municipal Code* is repealed, amended and readopted to replace references to the Town Board with the Local Licensing Authority.

Sec. 6-1-110. - Optional premises licenses.

- (a) Authority. The Local Licensing Authority shall have the power to issue optional premises licenses and optional premises for hotel and restaurant licenses in accordance with the provisions of the Colorado Liquor Code, Section 12-47-101, *et seq.*, C.R.S., and the provisions of this Section. The provisions of this Section shall be considered in addition to all other standards applicable to the issuance of licenses under this Article and under the Colorado Liquor Code.
- (b) Definitions. In addition to the definitions set forth in Section 6-1-20 of this Article, the following definitions shall apply for the purposes of this Section.

Optional premises means:

- a. The premises specified in an application for a hotel and restaurant license under this Article with related outdoor sports and recreational facilities for the convenience of its guests or the general public located on or adjacent to the hotel or restaurant within which such operator is authorized to sell or serve three point two (3.2) beer or malt, vinous or spirituous liquors, other than medicinal liquors, in accordance with the provisions of this Article and at the discretion of the Local Licensing Authority and the State Licensing Authority; or
- b. The premises specified in an application for an optional premises license located on an applicant's outdoor sports and recreational facility.

The optional premises license and the optional premises for hotel and restaurant license shall be collectively referred to as an *optional premises license* unless otherwise specified herein.

Outdoor sports and recreational facility means a facility that charges a fee for the use of such facility, as defined in Section 12-47-103(22), C.R.S.

- (c) Eligible facilities. An optional premises license may only be considered for premises which are located upon an outdoor sports and recreational facility as defined herein.
- (d) Size of eligible facilities. There shall be no minimum size requirement for the outdoor sports and recreational facilities which may be eligible for the approval of an optional premises license. However, the Authority may consider the size of the particular outdoor sports and recreational facility in relation to the number of optional premises requested for the facility.
- (e) Number of optional premises per facility. There shall be no restrictions on the number of optional premises which any one (1) licensee may have on an outdoor sports and recreational facility. However, any applicant requesting approval of more than one (1) optional premises on an outdoor sports and recreational facility shall demonstrate the need for each optional premises in relationship to the outdoor sports and recreational facility and its guests.
- (f) Information required on application. When submitting a request for the approval of an optional premises license, an applicant shall comply with all application requirements set forth in Section 6-1-40 of this Article. In addition, the applicant for an optional premises license shall submit the following information:
 - (1) A map or other drawing illustrating the outdoor sports and recreational facility boundaries and the approximate location of each optional premises requested;
 - (2) A description of the method which shall be used to identify the boundaries of the optional premises when in use; and
 - (3) A description of the provisions which have been made for storing three point two (3.2) beer or malt, vinous or spirituous liquor, other than medicinal liquors, in a secured area on or off the optional premises for future use on the optional premises.
- (g) Processing of applications. An application for a new optional premises license shall be processed in the same manner as any other new license application under this Article. An application for an optional premises license filed in connection with an existing hotel and restaurant license shall be processed in the same manner as an application to modify or expand the licensed premises.
- (h) Discretion of Local Licensing Authority. Any decision by the Local Licensing Authority to grant, deny or renew an optional premises license under this Section shall be discretionary.

- (i) Notice of operation. Pursuant to Section 12-47-310, C.R.S., no alcoholic beverages may be served on the optional premises unless the operator has provided written notice to the Local Licensing Authority and the State Licensing Authority forty-eight (48) hours prior to serving alcoholic beverages on the optional premises. Such notice shall contain the specific days and hours during which the optional premises are to be used. There shall be no limitation on the number of days which an operator may specify in each notice; however, no notice may specify any date of use which is beyond the current license period.
- (j) Compliance with Article required. Nothing in this Section shall be construed to permit the violation of any other provision of this Article under circumstances not specified in this Section.

Introduced, passed on first reading, and ordered published this 22nd day of August, 2016.

TOWN OF WINDSOR, COLORADO

By Kristie Melendez
Kristie Melendez, Mayor

ATTEST:

Patti Garcia
Patti Garcia, Town Clerk



Introduced, passed on second reading, and ordered published this 12th day of September, 2016.



MEMORANDUM

Date: September 12, 2016
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Rick Klimek, Chief of Police
Re: Parking Ordinance
Item #: C.3.

Background / Discussion:

This ordinance cleans up existing parking regulations that are either no longer enforced, no longer viable and/ or no longer compatible with current needs. This review was initiated by a request from the Downtown Development Association, (“DDA”) to review the parking regulations for Main Street that prohibited parking during certain timeframes overnight; and on other streets after a certain level of snow fall accumulated. There were other streets in the Town that had specific no parking zones that were reviewed as well. It was determined that most of these restrictions are no longer enforced, and the need for them is no longer viable as the streets and lanes have changed eliminating the need for the restrictions.

Therefore, after review with the Director of Public Works and the Chief of Police, it was determined to repeal *Windsor Municipal Code* (“WMC”) sections 8-2-20 (prohibiting parking on Main Street between Third and Seventh Streets between 3:00 am and 5:00 am) and 8-2-40 (parking prohibited after snowfall accumulation) in their entirety. Additionally, section 8-2-30 is repealed, amended and readopted eliminating certain parking restrictions and reinforcing parking restrictions on 11th Street between Main Street and Sagewood Drive, and restricting parking in fire lanes. The attached ordinance cleans up these discrepancies, and harmonizes the Municipal Code with current practices and needs.

Financial Impact: None

Relationship to Strategic Plan:

Diversify, Grow and Strengthen the Local Economy by supporting the Downtown Development Authority

Recommendation:

Approve Ordinance 2016-1525 on second reading: super majority vote required

Attachments:

Ordinance No. 216-1525 An Ordinance Repealing Sections 8-2-20 and 8-2-40, Repealing, Amending and Re-Adopting Section 8-2-30 of the Windsor Municipal Code concerning Parking Regulations

TOWN OF WINDSOR

ORDINANCE NO. 2016-1525

AN ORDINANCE REPEALING SECTIONS 8-2-20 AND 8-2-40, AND REPEALING, AMENDING AND RE-ADOPTING SECTION 8-2-30 OF THE *WINDSOR MUNICIPAL CODE* CONCERNING PARKING REGULATIONS

WHEREAS, the Town of Windsor (“Town”) is a Colorado home rule municipality, with all powers and authority vested under Colorado law; and

WHEREAS, the Town has deemed it to be in the best interests of the public health, safety and welfare to bring the *Windsor Municipal Code* current by making necessary corrections and amendments from time to time; and

WHEREAS, the Town’s Home Rule Charter delegates the administration of Town facilities to the Town Manager, including the discretion to authorize and establish parking regulations pertaining to all Town streets and rights of way.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

Section 1. Sections 8-2-20 and 8-2-40 of the *Windsor Municipal Code* are hereby repealed in their entirety.

Section 2. Section 8-2-30 of the *Windsor Municipal Code* is hereby repealed, amended and re-adopted to read as follows:

Sec. 8-2-30. Parking Prohibited at Certain Locations.

- (a) The parking of motor vehicles on 11th Street between Main Street and Sagewood Drive shall be prohibited at all times.
- (b) The parking of motor vehicles on the north and south sides of Garden Drive between Kenosha Court and Diamond Valley Parkway shall be prohibited.
- (c) The following regulations shall apply to parking of motor vehicles on Walnut Street in the specific locations described below:
 - (1) The parking of motor vehicles on the south side of Walnut Street commencing two hundred thirty-five (235) feet north from the center of the intersection of Walnut Street and Cottonwood Drive and continuing thereafter for one hundred (100) linear feet; and

- (2) The parking of motor vehicles on the south side of Walnut Street commencing two hundred ninety-two feet west from the center of the intersection of Walnut Street and 10th Street and continuing thereafter for one hundred (100) linear feet shall be prohibited.
- (d) The parking of motor vehicles in designated fire lanes shall be prohibited, without exception.
- (e) The Town Manager is hereby authorized and instructed to erect appropriate signs and make appropriate street and curb markings to designate the restricted parking areas established hereby.

Introduced, passed on first reading, and ordered published this 22nd day of August, 2016.

TOWN OF WINDSOR, COLORADO

By Kristie Melendez
Kristie Melendez, Mayor



ATTEST:

Patti Garcia

Patti Garcia, Town Clerk

Introduced, passed on second reading, and ordered published this _12th day of September, 2016.



MEMORANDUM

Date: September 12, 2016
To: Mayor and Town Board
Via: Kelly Arnold, Town Manager
From: Dean Moyer, Finance Director
Re: Resolution for Assignment of Private Activity Bonds
Item #: C.3.

Background / Discussion:

The purpose and intent of this Resolution is to assign the Town of Windsor's 2016 Private Activity Bond Allocation (PAB) of \$1,086,600 to the Loveland Housing Authority. The assigned allocation will be used to issue bonds to finance affordable housing development.

The Town of Windsor became an entitlement community in 2015 for the State of Colorado's Private Activity Bond program. If any portion of the allocation is not used, carried forward, or transferred to another entity by September 15, it is recaptured into the statewide pool for reallocation to other entities.

PABs are tax-exempt bonds that can be issued for specific purposes. Allocations of bonding authority are granted to states annually. The primary purpose of the PAB program is to encourage private investment in housing, manufacturing, higher education, infrastructure, and environmental projects. The Department of Local Affairs administers the Colorado's PAB allocation. Fifty percent of the allocation is allocated directly to state authorities including the Colorado Housing and Finance Authority and the Colorado Agricultural Development Authority and the other fifty percent is distributed to local issuing authorities, including municipalities, based on population.

Financial Impact:

There is no financial impact to the Town as this is an allocation of the right to issue bonds for the benefit of Town residents. The Town does not issue the bonds and has no financial liability.

Recommendation:

Motion to approve Resolution No. 2016-64 – A Resolution Authorizing the Assignment of the Town's Private Activity Bond Allocation for 2016 to the Housing Authority of the City of Loveland, Colorado; Providing other Details in Connection Therewith; and Providing an Effective Date.

Attachments:

Resolution No. 2016-64
Assignment of Allocation
Town Certificate Regarding Volume Cap

TOWN OF WINDSOR

RESOLUTION NO. 2016 – 64

A RESOLUTION AUTHORIZING THE ASSIGNMENT OF THE TOWN'S PRIVATE ACTIVITY BOND ALLOCATION FOR 2016 TO THE HOUSING AUTHORITY OF THE TOWN OF WINDSOR, COLORADO; PROVIDING OTHER DETAILS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to the Private Activity Bond Ceiling Act, constituting Title 24, Article 32, Part 17, Colorado Revised Statutes (the "Allocation Act"), the Town of Windsor (the "Town") has received a direct allocation of the State of Colorado's Private Activity Bond Ceiling for the year 2016 (the "2016 Allocation") in the amount of \$1,086,600; and

WHEREAS, the Housing Authority of the Town of Windsor (the "Authority") has requested that the Town assign all of the 2016 Allocation in the amount of \$1,086,600 to the Authority pursuant to Section 24-32-1706 of the Allocation Act (the "Assigned Allocation"), to be used to issue revenue bonds to finance qualified residential rental projects that substantially benefit persons of low income in the Town of Windsor; and

WHEREAS, the Town desires to assign the Assigned Allocation to the Authority; and

WHEREAS, the Windsor Town Board has received and reviewed the proposed Assignment of Allocation between the Town and the Authority (the "Assignment"), a copy of which is attached hereto and incorporated herein by this reference as if set forth fully; and

WHEREAS, the Town Board finds that approval of the attached Assignment promotes the public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, AS FOLLOWS:

1. Authorization of Assignment. The Town hereby authorizes the assignment of the Assigned Allocation to the Authority for use as described above.
2. Approval of Assignment of Allocation. The form, terms and provisions of the Assignment hereby are approved and the officers of the Town hereby are authorized and directed to execute and deliver the Assignment, with such changes therein as are approved by the officers of the Town executing the Assignment. The execution of the Assignment shall be conclusive evidence of the approval by the Town of such document in accordance with the terms hereof.
3. Further Action. The officers of the Town shall take such other steps or actions necessary or reasonably required to carry out the terms and intent of this Resolution and the Assignment.
4. Ratification. All action not inconsistent with the provisions of this Resolution heretofore taken by the Town Board and the officers of the Town directed toward

the assignment of the Assigned Allocation and the authorization of the Assignment hereby are ratified, approved and confirmed.

- 5. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution, the intent being that the same are severable.
- 6. Repealer. All orders, resolutions, bylaws, ordinances or regulations of the Town, or parts thereof, inconsistent with this Resolution are hereby repealed to the extent only of such inconsistency.
- 7. Effective Date. This Resolution shall be in full force and effect upon its adoption.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 12th day of September, 2016.

TOWN OF WINDSOR, COLORADO

By: _____
Kristie Melendez, Mayor

ATTEST:

Patti Garcia, Town Clerk

ASSIGNMENT OF ALLOCATION

THIS ASSIGNMENT (the “Assignment”), dated September 12, 2016, is between the Town of Windsor, Colorado, a body corporate and politic (the “Assignor”), and the Housing Authority of the Town of Windsor, Colorado, a body corporate and politic (the “Assignee”).

RECITALS

A. The Assignee intends to finance qualified residential rental projects that substantially benefit persons of low income in the Town of Windsor, Colorado (the “Project”). The Project will be designed to qualify as a “project” within the meaning of Title 29, Article 4, Part 2, Colorado Revised Statutes, as amended (the “Act”).

B. The Assignee intends to provide for the issuance of its Multi-family Housing Revenue Bonds (the “Proposed Bonds”), pursuant to the provisions of the Act for the purpose of financing the Project.

C. The Assignee has requested that the Assignor assign to the Assignee all of the Assignor’s 2016 allocation, in the amount of \$1,086,600 (the “2016 Allocation”), under the bond ceiling for the State of Colorado and its issuing authorities (the State Ceiling”) computed under Section 146(d) of the Internal Revenue Code of 1986, as amended (the “Code”) as provided for the Assignor as a “designated local issuing authority” under Part 17 of Article 32 of Title 24, Colorado Revised Statutes (the “Allocation Act”), for use in connection with the financing of the Project.

D. Subject to the terms and conditions set forth herein, the Assignor desires to assign to the Assignee, and the Assignee desires to accept, the 2016 Allocation from the State Ceiling.

ASSIGNMENT

In exchange for the agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The Assignor hereby assigns and transfers to the Assignee the Assignor’s 2016 Allocation, in an amount equal to \$1,086,600, from the State Ceiling for private activity bonds. The Assignor and the Assignee understand that such assigned allocation shall automatically be relinquished to the “Statewide Balance” as defined under the Allocation Act unless (a) the Proposed Bonds are issued by the Assignee on or before September 15, 2016, or (b) Section 24-32-1706(3)(c) of the Allocation Act applies.

2. The Assignor represents that it has received no monetary consideration for the assignment set forth above.

3. The Assignee hereby:

(a) accepts the assignment of \$1,086,600 of the Assignor's 2016 Allocation from the State Ceiling described above; and

(b) agrees to abide by each of the terms and conditions of this Assignment and applicable provisions of the Allocation Act in connection with the use of such allocation.

4. The Assignor hereby consents to the election by the Assignee, if the Assignee in its discretion so decides, to treat all or any portion of the assignment set forth herein as an allocation for a project with a carryforward purpose within the meaning of the Allocation Act.

5. This Assignment shall not constitute the debt or indebtedness or financial obligation of the Assignor within the meaning of the constitution or statutes of the State of Colorado, nor give rise to a pecuniary liability or charge against the general credit or taxing power of the Assignor.

[Signature page follows]

[Signature pages to Assignment of Allocation]

IN WITNESS WHEREOF, the Assignor and the Assignee have caused this instrument to be executed to be effective as of the date and year first written above.

TOWN OF WINDSOR, COLORADO,
as Assignor

By _____
Kristie Melendez, Mayor

[SEAL]

Attest:

Patti Garcia, Town Clerk

HOUSING AUTHORITY OF THE TOWN
OF WINDSOR, as Assignee

By: _____
Its: _____

[SEAL]

Attest:

By: _____
Its: _____

CERTIFICATE OF THE TOWN OF WINDSOR, COLORADO
CONCERNING ASSIGNMENT OF
PRIVATE ACTIVITY BOND VOLUME CAP ALLOCATION
TO THE HOUSING AUTHORITY OF THE TOWN OF WINDSOR

I, Kelly E. Arnold, hereby certify that I am the duly-appointed Town Manager of the Town of Windsor, Colorado (the "Town"), and that:

1. The Town is a public body politic and corporate, duly organized and existing under the constitution and laws of the State of Colorado.

2. The Town has been previously notified that, pursuant to Section 24-32-1706 of the Colorado Private Activity Bond Ceiling Allocation Act, Part 17 of Article 32 of Title 24, Colorado Revised Statutes (the "Allocation Act"), it has an allocation of a portion of the State ceiling (as defined in the Allocation Act) for 2016 in the amount of \$1,086,600.

3. Attached hereto as Exhibit A is a true and correct copy of a Resolution (the "Resolution") authorizing the assignment to the Housing Authority of the Town of Windsor, Colorado (the "Authority") of all of such allocation of the 2016 State ceiling in the amount of \$1,086,600 (the "Assigned Allocation"), and authorizing the execution and delivery of an Assignment of Allocation dated as of September 1, 2016 (the "Assignment of Allocation") between the Town and the Authority in connection therewith, which Resolution was duly adopted by the Town Board of the Town (the "Town Board") at a meeting thereof held on September 12, 2016, at which meeting a quorum was present and acting throughout and which Resolution has not been revoked, rescinded, repealed, amended or modified and is in full force and effect on the date hereof.

4. The meeting of the Town Board at which action has been taken with respect to the Assignment of Allocation was a regular meeting properly called and open to the public at all times.

5. With respect to the Assigned Allocation, the Town has not heretofore: (a) issued private activity bonds; (b) assigned the Assigned Allocation to another "issuing authority," as defined in the Allocation Act; (c) made a mortgage credit certificate election; or (d) treated the Assigned Allocation as an allocation for a project with a carryforward purpose, as defined in the Allocation Act.

6. The Assignment of Allocation, attached hereto as Exhibit B, is in the form presented to and approved by the Town Board at the meeting thereof held on September 12, 2016.

7. On or before the date hereof, the Mayor of the Town and the Town Clerk officially executed counterparts of the Assignment of Allocation.

8. The Town has authorized the execution, delivery and due performance of the Assignment of Allocation, and the execution and delivery of the Assignment of Allocation and the compliance by the Town with the provisions thereof, will not, to the best of my knowledge, conflict with or constitute on the part of the Town a breach of or a default under any

existing Colorado law, Town resolution, court or administrative regulation, decree or order or any agreement or other instrument to which the Town is subject or by which it is bound.

9. To the best of the undersigned's knowledge, there does not exist any action, suit, proceeding or investigation pending, or threatened against the Town, contesting (a) the corporate existence of the Town, (b) the title of its present officers or any of them to their respective offices, including, without limitation, the members of the Town Board, (c) the validity of the Assignment of Allocation or (d) the power of the Town to execute, deliver or perform the Assignment of Allocation.

10. No referendum petition has been filed concerning the Resolution; and to the best of my knowledge none is being circulated or planned for circulation.

WITNESS my hand this September ____, 2016.

Kelly E. Arnold, Town Manager

EXHIBIT A
RESOLUTION

EXHIBIT B
ASSIGNMENT OF ALLOCATION



1899 Wynkoop St. Suite 550
Denver, CO 80202

August 29, 2016

TB packets

VIA FACSIMILE

Kelly Arnold
Town Manager
Town of Windsor
301 Walnut St.
Windsor, CO 80550
Fax No. 970-686-7180

RE: Price Changes

Dear Kelly,

Starting on October 1, 2016, prices for select XFINITY services and fees will change. See the attached document for details of the price changes.

Such changes are a function of a variety of factors including increases to business costs as well as product and technology upgrades. Please know that we have made an effort to reduce some fees and minimize the scope of our increases.

Customers currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice plans, except for changes to the BTV and RSN fees, the prices for these specific services will not be affected during the applicable period.

Should you have any questions regarding this information, please feel free to contact me at 303-603-2012.

Sincerely,

A handwritten signature in cursive script that reads "Glenn Walker".

Glenn Walker
Government Affairs Manager

Enc.

Aspen, Avon, Basalt, Beaver Creek, Blue River, Breckenridge, Carbondale, Dacono, Dillon, Eagle County, Edwards, Evans, Firestone, Fort Collins, Fraser, Frederick, Frisco, Ft. Lupton, Garden City, Garfield County, Glenwood Springs, Granby, Grand County, Grand Lake, Greeley, Hot Sulphur Springs, Keystone, La Salle, Larimer County, Minturn, New Castle, Pitkin County, Rifle, Routt County, Silt, Silver Creek, Silverthorne, Snowmass Village, Steamboat Springs, Summit County, Timnath, Vail, Weld County, Windsor and Winter Park

We're writing to let you know that starting on October 1, 2016, prices for select XFINITY services and fees will change.

Such changes are a function of a variety of factors including increases to business costs as well as product and technology upgrades. Please know that we have made an effort to reduce some fees and minimize the scope of our increases.

Category	Product	Current Price	New Price
Triple Play Packages	Starter XF Triple Play	149.95	154.95
	Preferred XF Triple Play	159.95	164.95
	HD Preferred XF Bundle	169.95	174.95
	HD Preferred Plus XF Bundle	189.95	194.95
	HD Premier XF Bundle	219.95	224.95
	HD Complete XF Bundle	249.95	254.95
	XH PF Starter Triple Play Bundle	149.95	154.95
	XH PF Preferred Triple Play Bundle	159.95	164.95
	XH PF HD Preferred Triple Play Bundle	169.95	174.95
	XH PF HD Preferred Plus Triple Play Bundle	189.95	194.95
	XH PF HD Premier Triple Play Bundle	219.95	224.95
	XH PF HD Complete Triple Play Bundle	249.95	254.95
	XH PM Starter Triple Play Bundle	159.95	164.95
	XH PM Preferred Triple Play Bundle	169.95	174.95
	XH PM HD Preferred Triple Play Bundle	179.95	184.95
	XH PM HD Preferred Plus Triple Play Bundle	199.95	204.95
	XH PM HD Premier Triple Play Bundle	229.95	234.95
XH PM HD Complete Triple Play Bundle	259.95	264.95	
Xfinity Latino Paquete Triple	Xfinity 3300 Latino	134.95	139.95
	Xfinity 3450 Latino	149.95	154.95
	Xfinity 3600 Latino	159.95	164.95
	Xfinity 3650 Latino	169.95	174.95
	Xfinity 3300S Latino (with XH Secure)	134.95	139.95
	Xfinity 3450S Latino (with XH Secure)	149.95	154.95
Double Play Packages	Internet Plus 25 Choice (with HBO or Showtime)	67.95	72.95
	Starter XF Double Play	124.94	129.95
	Preferred XF Double Play	143.44	148.45
	XFINITY 2300 Latino	99.95	104.95
	XFINITY 2450 Latino	114.95	117.95
	XFINITY 2600 Latino	129.95	132.95
Basic Services	XFINITY 2175 Latino	67.95	72.95
	Limited Basic	26.70	27.95
Digital Services	Broadcast TV Fee	5.00	6.50
	XFINITY TV 150 Latino	29.95	32.95
	XFINITY TV 200 Latino	39.95	42.95

	XFINITY TV 300 Latino	49.95	52.95
Xfinity TV Services	HBO	19.99	15.00
	Showtime	19.99	10.00
	Starz	19.99	10.00
	Cinemax	19.99	10.00
	The Movie Channel	19.99	10.00
	XFINITY TV Latino	16.95	18.00
	Digital Adapter Additional Outlet Service (SD or HD)	3.99	4.99
Xfinity Internet	Performance 25 Internet	59.95	64.95
	Performance Pro	74.95	79.95
	Blast Pro	89.95	94.95
	Extreme 250 (upgrade from Performance 25)	90.00	85.00
	Extreme 250 (upgrade from Performance Pro)	75.00	70.00
	Extreme 250 (upgrade from Blast! Pro)	60.00	55.00
Miscellaneous Fee	Regional Sports Fee	3.00	4.50

Customers currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice plans, except for changes to the BTV and RSN fees, the prices for these specific services will not be affected during the applicable period.

PROJECT UPDATE REPORT

DATE: September, 2016

**PROJECT: Northern Integrated Supply Project-
NEPA Phase**

CONTACT: Carl Brouwer

PURPOSE: Complete the National Environmental Policy Act (NEPA) phase of the project and obtain a Record of Decision that will allow the project to be implemented.

PROJECT STATUS:

- Participation for the 15 participants is 40,000 acre-ft of permitted yield.
- A Supplemental DEIS has been prepared for the Project. The FEIS is being prepared.
- Additional water quality modeling is underway.
- Preliminary design of Glade Reservoir is underway.

BUDGET ACTIVITY:

Category	ERO	NW	TRMWF	Ciruli&Sigler	Hydros/WQ	B&V	Other	Total
Budget	\$ 720,000	\$ 500,000	\$ 100,000	\$ 50,000	\$ 500,000	\$ 1,000,000	\$ 280,000	\$3,150,000
January	\$ 42,663	\$ 52,635	\$ 11,787	\$ -	\$ 62,901	\$ 120,271	\$ 25	\$ 290,281
February	\$ 54,242	\$ 53,936	\$ 14,368	\$ -	\$ 10,820	\$ 151,004	\$ 25	\$ 284,396
March	\$ 42,776	\$ 34,523	\$ 15,657	\$ 9,809	\$ -	\$ 112,902	\$ 25	\$ 215,693
April	\$ 111,203	\$ 39,656	\$ 11,412	\$ -	\$ 34,093	\$ 79,707	\$ 29,467	\$ 305,537
May	\$ 57,091	\$ 41,988	\$ 8,138	\$ 1,233	\$ 32,983	\$ 73,333	\$ 5,676	\$ 220,442
June	\$ 53,532	\$ 49,258	\$ 13,111	\$ -	\$ 109,413	\$ 33,118	\$ 21,180	\$ 279,612
July	\$ 42,244	\$ 28,443	\$ 13,841	\$ -	\$ -	\$ -	\$ 4,650	\$ 89,178
August	\$ -	\$ 42,104	\$ -	\$ -	\$ -	\$ -	\$ 14,358	\$ 56,461
September	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure to Date	\$ 403,751	\$ 342,542	\$ 88,314	\$ 11,042	\$ 250,209	\$ 570,335	\$ 75,407	\$1,741,600
Budget Remaining	\$ 316,249	\$ 157,458	\$ 11,686	\$ 38,958	\$ 249,791	\$ 429,665	\$204,593	\$1,408,400
% Spent	56%	69%	88%	22%	50%	57%	27%	55%

PREVIOUS MONTH ACTIVITY:

- Corps and ERO addressing comments on the SDEIS and preparing the FEIS.
- Hydros working on water quality modeling. Have also included reservoir water quality modeling for Glade and Cactus Hill.
- ***NW beginning preparation of 401 Certification.***
- ***Fort Collins and NW signed agreement to allow Halligan EIS to use NISP Temperature model.***
- ***MOU completed with Larimer County to develop IGA in-lieu of 1041.***
- ***On-going discussions with power companies to discuss power supply for Glade Pump Station.***
- Continuing to meet with State of Colorado DNR and Parks and Wildlife to discuss State Mitigation Plan.
- Working on alternative ditch company Proposal concept including conveyance approaches to satisfy concerns, additional water, additional facilities, and other compensation.
- ***Preliminary Design: Dam configurations have been analyzed to optimize available material. Project scheduling workshop held.***
- ***NW beginning to work on 401 certification.***
- Field services collecting water quality data along the Poudre for use in the 401 certification.
- Continued dialog with land owners in Glade area including private and BLM.
- Meetings with various interest groups, newspapers, and other media.

OUTSTANDING ISSUES:

- Time in bringing the permitting phase to a conclusion.
- Continuing effort is being made by opponents to stop NISP.

FUTURE ACTION:

- ***Complete FEIS.***
- ***Issue RFP for financing consultant.***
- ***Continue 401 certification process.***
- ***Continue State of Colorado Section 122.2 Mitigation and Enhancement process.***
- Determine land acquisition plan for State, BLM, Holcim, and Weaver properties.
- Work out agreements with New Cache and Larimer and Weld Ditch Companies.

			July 2016		
	<u>Previous Month</u>	<u>Previous Month's Year to Date</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Y.T.D. 2015</u>
Misdemeanor Complaints					
911 Hang up Calls	3	81	5	86	143
Animal	37	162	38	200	209
Arson	0	0	0	0	1
Assault	2	24	6	30	35
Assist Other Department	11	66	12	78	65
Attempted Suicide	0	5	0	5	7
Checks	0	0	1	1	2
Child Abuse	4	19	1	20	11
Citizen Service	112	551	110	661	553
Civil Complaints	13	68	14	82	70
Contributing Delinq./ Minor	0	0	0	0	0
Crime Against At-Risk Adult	0	2	1	3	0
Criminal Mischief	18	69	9	78	107
Criminal Trespass Premises	4	21	5	26	27
Death	0	7	2	9	11
Drugs	0	4	4	8	18
DUI's	3	29	1	30	47
False Burglar Alarm	27	134	26	160	215
False Imprisonment	0	0	1	1	0
False Reporting	0	2	0	2	2
Found Property	18	57	22	79	63
Harassment	7	63	6	69	61
Indecent Exposure	0	2	0	2	5
A. Curfew	0	0	0	0	0
B. Runaway	3	18	3	21	25
C. Other	4	31	7	38	28
Juvenile Problems (total)	7	49	10	59	53
Liquor Violations	0	0	0	0	1
Lost Property	4	17	4	21	34
Menacing	0	1	4	5	6
MIC / MIP	3	8	2	10	24
Missing Persons	3	13	2	15	6
Obstructing Police	0	4	0	4	0
Obstructing Telephone Service	1	3	0	3	1
Open door	11	26	4	30	61
Ordinance Violations	49	221	54	275	235
Reckless Endangerment	0	0	0	0	1
Repossession	0	0	0	0	0
Sexual Assault	0	13	0	13	7
Sex Offender Violation	0	1	0	1	1
Soliciting	0	2	1	3	7
Suspicious Activity	48	315	69	384	397

			July 2016		
	<u>Previous Month</u>	<u>Previous Month's Year to Date</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Y.T.D. 2015</u>
Misdemeanor Complaints Cont'd					
Theft	10	85	21	106	112
Theft By Receiving	0	0	0	0	0
Towed - Abandoned	1	5	1	6	2
Towed - Traffic	8	58	5	63	52
Towed (Total)	9	63	6	69	57
Traffic Accidents (total)	30	176	39	215	210
A. Non-injury/Property damage	30	163	37	200	182
B. Injury	0	9	2	11	18
C. Fatal	0	0	0	0	0
D. DUI Accidents	0	4	0	4	10
Underage Possession Marijuana	0	4	3	7	17
Vehicle Laws	138	946	168	1114	1273
Violation of Restraining Order	5	19	0	19	30
Warrants - WPD	1	3	0	3	4
Warrants - Other Department	14	48	15	63	57
Warrants (Total)	15	51	15	66	61
Weapon Violation	0	1	1	2	5
Felony Complaints					
Armed Robbery	0	0	0	0	2
Arrests	9	45	13	58	47
Arson	0	0	0	0	1
Assault	0	4	0	4	8
Attempted Burglary	0	1	0	1	0
Auto Theft	0	7	3	10	4
Burglary	3	14	3	17	20
Checks	0	0	0	0	0
Child abuse	0	3	0	3	1
Child Neglect	0	0	0	0	0
Contrib./Delinq. of Minor	0	0	0	0	0
Criminal Impersonation	0	2	0	2	0
Criminal Mischief	1	20	2	22	12
Criminal Trespass - Dwelling	0	2	2	4	2
Criminal Trespass - Vehicle	1	11	3	14	44
Drugs	6	7	2	9	4
Forgery	0	5	0	5	7
Fraud	6	37	4	41	88
Homicide	0	0	0	0	1
Identity Theft	5	17	1	18	40
Intimidating Witness/Victim	0	0	0	0	0
Menacing	0	2	0	2	9
Recovery of Stolen Vehicle (ALL)	1	5	2	7	4
Robbery	0	0	1	1	0
Sexual Assault	0	0	0	0	1
Tampering with Evidence	0	0	0	0	1
Theft by Receiving	0	0	0	0	0

			July 2016		
	<u>Previous Month</u>	<u>Previous Month's Year to Date</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Y.T.D. 2015</u>
Theft	4	21	3	24	33
Warrant (Other Department)	1	9	2	11	10
Weapon Violation	0	2	0	2	1
Adult Arrest	24	140	26	166	178
Juvenile Detentions	1	20	3	23	21
Total Calls for Service	566	3288	657	3945	4129
A. Criminal	281	1760	325	2085	2221
B. Non-Criminal	285	1528	332	1860	1908
Cases Filed (County Penal)	19	100	19	119	171
County Traffic Citations	37	260	23	283	322
Municipal Citation	122	757	156	913	1066
A. Traffic	94	627	129	756	937
B. Ordinances	28	130	27	157	129
Warnings	247	1771	269	2040	2025
Juvenile Filings	0	8	8	16	9
Parking Tickets	47	265	55	320	307
Juvenile Notification Forms	10	73	18	91	99
M-1 Holds	4	25	7	32	36
Misdemeanor Complaints Cleared by Arrest	15	120	24	144	152
Monetary Loss Misdemeanor Complaints	\$3,797	\$30,809	\$2,822	\$33,631	\$33,644
Monetary Recovery Misdemeanor Complaints	\$1,700	\$5,989	\$216	\$6,205	\$2,442
Felony Complaints Cleared by Arrest	9	40	13	53	47
Monetary Loss Felony Complaints	\$20,573	\$293,703	\$59,875	\$353,578	\$230,868
Monetary Recovery Felony Complaints	\$11,460	\$119,602	\$19,618	\$139,220	\$20,270