



PARKS, RECREATION & CULTURE ADVISORY BOARD MEETING

September 13, 2016, 7:00 P.M.

Community Recreation Center

250 N. 11th Street, Windsor, CO 80550

Minutes

A. CALL TO ORDER

Eric Lucas called the meeting to order at 7:00 P.M.

1. Roll Call

The following PReCAB members were present:

Sandy Brug
Jennifer Dionne
Rebecca Holder-Otte
Patrick Lightfoot
Matt Morgan
John Nuspl
Regan Price

Staff present

Parks & Recreation Director	Eric Lucas
Parks & Open Space Manager	Wade Willis
Recreation Manager	Tara Fotsch
Receptionist/Utility Billing Clerk	Kim Johnson

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Price moved to approve the Agenda as presented. Ms. Brug seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

a. Town Board Liaison – Myles Baker

Mr. Baker announced the strategic plan was adopted by Town Board for the next two years. He mentioned the budget retreat coming up in October and expecting to make the ribbon cutting for the Community Recreation Center scheduled for the same day. He said Town Board has gone over the capital improvement plan stating the farmer's market pavilion will most likely move forward. He was pleased to publicize the annex of I-hops now officially being a part of Windsor.

b. Weld RE-4 School District – Regan Price

Ms. Price expressed it has been a very busy time with the start of the school year. Attendance is up 10% and they have closed open enrollment due to the growth. They have hired several new teachers and staff to support the increase in every school. She further identified they have met with Town Board to present information and to go over the bond in hopes a resolution will pass in favor of it.

4. Public Invited to be Heard

Mr. Lightfoot invited Frank and Meg Lowery, new residents of Windsor, who have been highly involved with former communities in which they lived. They came to share with the board how they would like to get more involved. They have been acquired by ironman managing the Western United States overlooking large events from logistics to operations of the production. They find Windsor to be a progressive city but still upholding the small town charm. They would like to further discuss the opportunities that are available, where the development and growth is and how they would like very much to be a part of it in some way shape or form.

B. CONSENT CALENDAR

1. Minutes from July 7, 2016
Ms. Price moved to approve July 7, 2016 minutes as presented. Mr. Lightfoot seconded the motion. All members present voted Aye. Motion carried.
2. Minutes from August 16, 2016
Upon a motion dually made, the board moved to approve the minutes as presented. All members present voted Aye. Motion carried.

C. BOARD REVIEW / DISCUSSION

1. Election of Board President
Ms. Price moved to nominate Mr. Nuspl as President. All members present voted Aye. Motion carried.
2. Tour CRC / Update
Mr. Lucas stated there were only 24 more days until the recreation center would be completed. He briefed the board on the upcoming events commenting the ribbon cutting will be held on October 8th, an open house on the 9th and normal operations will resume on the 10th. The meeting took a break to tour the facility showing the progress of the pool, disclosing the walking track and revealing the new equipment in the fitness room where the views towards the west will be outstanding. The tour was very enlightening and the expansion will be a perfect addition to the center.
3. Museum Accession
The items were donated to add and to fill a gap to the existing collection in the permanent collection.
Ms. Brug moved to approve items as presented. Ms. Dionne seconded the motion. All members present voted Aye. Motion carried.
4. 2016 Special Events Review
Mr. Lucas reviewed some of the special events that have occurred over the last year to gather feedback from the board to determine whether or not any changes are needed. Several events were discussed and the board's comments were noted and the findings will be shared with Town Board.

D. COMMUNICATION

1. Communications from Town Staff
Mr. Lucas addressed some of the items in the communications report noting the eco counter installed at the recreation center is showing one hundred and twenty thousand people have visited the facility since July stating 95% of the building is closed and the numbers will only increase once the center is fully open. Likewise scanning in at the front desk will show the membership count compared to just visits to the building to help build a more complete picture of everyone visiting the center.
2. Financial Report July 2016
Mr. Lucas verbalized the town is doing well sales tax wise and building permits are at exceeding numbers from last year.

3. Communications from Chairperson and Board
There was no further communication from the Board

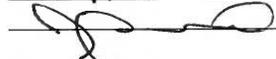
E. ADJOURN

Ms. Price moved to adjourn the meeting. Ms. Holder-Otte seconded the motion. All members present voted Aye. Motion carried. The meeting was adjourned at 8:45 P.M.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 4th day of

Oct 4~~th~~, 2016



Regan Price, Secretary
Parks, Recreation & Culture Advisory Board

Submitted by:

Kim Johnson, Receptionist, Utility Billing Clerk