



TOWN BOARD REGULAR MEETING
November 28, 2016 - 7:00 P.M.
Town Board Chambers
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Board Liaison Reports
 - Mayor Pro Tem Baker – Parks, Recreation & Culture Advisory Board; North Front Range/MPO alternate
 - Town Board Member Morgan – Water & Sewer Board; Clearview Library Board
 - Town Board Member Bennett – Planning Commission; Windsor Housing Authority
 - Town Board Member Rennemeyer – Historic Preservation Commission; Great Western Trail Authority
 - Town Board Member Boudreau – Chamber of Commerce; Planning Commission alternate
 - Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
 - Mayor Melendez – Downtown Development Authority; North Front Range/MPO
5. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Minutes of the November 14, 2016 – K. Eucker
2. Resolution No. 2016-77 - A Resolution Vacating the 10 foot Utility Easement Located Along the Northern Boundary of Lot 16, Block 1 of Water Valley South Subdivision, 1844 Seadrift Ct. – P. Hornbeck
3. Resolution No. 2016-78 – A Resolution Accepting a Deed of Dedication for Utility Easement in Association with the Expansion of High Hops Brewery and Windsor Gardner – D. Roth

C. BOARD ACTION

1. Ordinance No. 2016-1527 – Repealing, Amending and Re-adopting Portions of Section 13-2-80 of the Windsor Municipal Code with Respect to the Dedication of Water Rights and Payment of Cash in Lieu of Water Rights Dedication
 - First reading
 - Legislative action
 - Staff presentation: Dennis Wagner, Director of Engineering
2. Resolution No. 2016-79 – A Resolution Approving an Agreement for Economic Incentives and Inducements by, Between and Among the Town of Windsor, Old Windsor Mill, LLC, and the Windsor Downtown Development Authority, With Respect to the Redevelopment of the Windsor Mill and Elevator Company Property
 - Legislative action
 - Staff presentation: Kelly Arnold, Town Manager; Ian D. McCargar, Town Attorney
3. Resolution No. 2016-80 – A Resolution Approving and Adopting the Intergovernmental Agreement Between the Town of Windsor and the Windsor Downtown Development Authority Modifying the March 14, 2016, Intergovernmental Agreement Regarding Funding for Redevelopment of the Windsor Mill and Elevator Property
 - Legislative action
 - Staff presentation: Kelly Arnold, Town Manager; Ian D. McCargar, Town Attorney
4. Resolution No. 2016-81 – A Resolution Making Certain Findings of Fact Concerning the South Gate 7th Annexation to the Town of Windsor, Colorado; Determining Substantial Compliance with Section 31-12-101, ET SEQ., C.R.S., “The Municipal Annexation Act of 1965”; and Establishing Dates for Public Hearings Before the Planning Commission and the Town Board of the Town of Windsor, Colorado, with Regard to the South Gate 7th Annexation
 - Legislative action
 - Staff presentation: Josh Olhava, Senior Planner
5. Resolution No. 2016-82 – A Resolution Approving and Accepting a Bargain and Sale Deed from Broe Land Acquisitions II, LLC, to the Town of Windsor for the Donation of a Parcel of Land Located in the Town of Windsor
 - Legislative action
 - Staff presentation: Wade Willis, Parks & Open Space Manager
6. Site Plan Presentation – Windsor Commons Subdivision 3rd Filing, Lot 1, Block 1 – Windsor Charter Academy High School expansion – WCA Holdings LLC., applicant/ AJ Roche, Roche Constructors, Inc. and Tricia Kroetch, North Star Design Inc., applicant’s representative
 - Staff presentation: Josh Olhava, Senior Planner

7. Public Hearing – Conditional Use Grant to Allow a Wireless Telecommunications Facility in the Single Family Residential (SF-1) Zone District – Beaver Subdivision, Lot 1 – Verizon Wireless, applicant/Brendan Thomson, Pinnacle Consulting, Inc., applicant’s representative
 - Quasi-judicial action
 - Staff presentation: Paul Hornbeck, Senior Planner
8. Conditional Use Grant to Allow a Wireless Telecommunications Facility in the Single Family Residential (SF-1) Zone District – Beaver Subdivision, Lot 1 – Verizon Wireless, applicant/Brendan Thomson, Pinnacle Consulting, Inc., applicant’s representative
 - Quasi-judicial action
 - Staff presentation: Paul Hornbeck, Senior Planner
9. Consideration of a Request to Sponsor an Application on Behalf of the Windsor Downtown Development Authority for a Brownfields Assessment Grant
 - Presentation: Matt Ashby, Executive Director – Windsor Downtown Development Authority
10. Resolution No. 2016-83 – A Resolution Establishing Rates for Town of Windsor Water Service Customers, and Authorizing the Implementation of Such Rates
 - Legislative action
 - Staff presentation: Dean Moyer, Director of Finance
11. Public Hearing 2017 Budget
 - Legislative action
 - Staff presentation: Dean Moyer, Director of Finance
12. Resolution No. 2016-84 - A Resolution Summarizing Expenditures and Revenues for Each Fund, and Adopting a Budget for the Town of Windsor, Colorado, for the Calendar Year Beginning on the First Day of January, 2017, and Ending on the Last Day of December, 2017, and Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amount and for the Purpose as Set Forth Below, for the Town of Windsor, Colorado, for the 2017 Budget Year
 - Legislative action
 - Staff presentation: Dean Moyer, Director of Finance
13. Resolution No. 2016-85 - A Resolution Levying General Property Taxes for the Taxable Year 2016 to Help Defray the Costs of Government for the Town of Windsor, Colorado, for the 2017 Budget Year (Weld County)
 - Legislative action
 - Staff presentation: Dean Moyer, Director of Finance
14. Resolution No. 2016-86 - A Resolution Levying General Property Taxes for the Taxable Year 2016 to Help Defray the Costs of Government for the Town of Windsor, Colorado, for the 2017 Budget Year (Larimer County)
 - Legislative action
 - Staff presentation: Dean Moyer, Director of Finance

15. Resolution No. 2016-87 – A Resolution of the Town Board of the Town of Windsor, Colorado, Approving the 2017 Windsor Downtown Development Authority (DDA) Budget; Making Annual Appropriations for The Windsor Downtown Development Authority for the Fiscal Year Ending December 31, 2016; and Fixing the Mill Levy for the Windsor DDA District for the Fiscal Year Ending December 31, 2017

- Legislative action
- Presentation: Matt Ashby, Executive Director – Windsor Downtown Development Authority

16. Financial Report for October 2016

- Staff presentation: Dean Moyer, Director of Finance

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. EXECUTIVE SESSION

An Executive Session pursuant to § 24-6-402 (4) (e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators – Economic Development Prospect (Stacy Johnson)

F. ADJOURN