



TOWN BOARD REGULAR MEETING
December 12, 2016 – 5:30 P.M.
Town Board Chambers
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance

B. EXECUTIVE SESSION

1. An executive session pursuant to §24-6-402 (4) (f)(I) to discuss personnel matters where the employees who are the subject of the executive session have not both requested an open meeting - Town Manager annual review, Town Attorney annual review (K. Arnold and I. McCargar)

7:00 p.m. - RECONVENE TO REGULAR MEETING

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Recognition of Michael E. Manning, outgoing Municipal Court Judge
5. Swearing in of Municipal Judges
 - Teresa Ablao
 - Michelle Kline
6. Board Liaison Reports
 - Mayor Pro Tem Baker – Parks, Recreation & Culture Advisory Board; North Front Range/MPO alternate
 - Town Board Member Morgan – Water & Sewer Board; Clearview Library Board
 - Town Board Member Bennett – Planning Commission; Windsor Housing Authority
 - Town Board Member Rennemeyer – Historic Preservation Commission; Great Western Trail Authority
 - Town Board Member Boudreau – Chamber of Commerce; Planning Commission alternate
 - Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
 - Mayor Melendez – Downtown Development Authority; North Front Range/MPO
7. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Minutes of the November 28, 2016 – K. Eucker
2. Resolution No. 2016-88 – A Resolution Reappointing Kimberly A. Emil As Windsor Town Prosecutor Pursuant To The Town Of Windsor Home Rule Charter – I. McCargar
3. Resolution No. 2016-89 – A Resolution Designating a Public Place for the Posting of Notices Concerning Public Meetings – P. Garcia
4. Report of Bills November 2016 – D. Moyer

C. BOARD ACTION

1. Harvest Fest Presentation
 - Presentation: Casey Johnson
No packet material submitted
2. Ordinance No. 2016-1527 – Repealing, Amending and Re-adopting Portions of Section 13-2-80 of the Windsor Municipal Code with Respect to the Dedication of Water Rights and Payment of Cash in Lieu of Water Rights Dedication
Super-majority vote required for adoption on second reading
 - Second reading
 - Legislative action
 - Staff presentation: Kelly E. Arnold, Town Manager
3. Resolution No. 2016-90 – A Resolution Approving and Adopting the December 12, 2016, Intergovernmental Agreement Between the Town of Windsor and the Windsor-Severance Fire Rescue District With Respect to the Waiver of Certain Development-Related Fees
 - Legislative action
 - Staff presentation: Kelly E. Arnold, Town Manager
4. Resolution No. 2016-91 – A Resolution Approving an Amended Fee Schedule for Building and Plan Review Services Associated with Building Permits in the Town of Windsor
 - Legislative action
 - Staff presentation: Scott Ballstadt, Director of Planning
5. Resolution No. 2016-92 - Approving a Contract with SAFEbuilt Colorado, LLC for Building Inspection Services Provided to the Town of Windsor
 - Legislative action
 - Staff presentation: Scott Ballstadt, Director of Planning

6. Resolution No. 2016-93 - Approving Modifications to the Road Impact Fee Schedule of Ordinance No. 2008-1318 Based Upon the Most Recent Two-Year Average of the Colorado Construction Cost Index
 - Legislative action
 - Staff presentation: Scott Ballstadt, Director of Planning

7. Resolution No. 2016-94 – A Resolution Setting Sanitary Sewer Utility Rates for Commercial and Industrial Users Served by the Town of Windsor Sanitary Sewer Utilities Enterprise
 - Legislative action
 - Staff presentation: Patti Garcia, Town Clerk/Assistant to the Town Manager

8. Community Development Report
 - Staff presentation: Scott Ballstadt, Director of Planning

D. COMMUNICATIONS

1. Communications from the Town Attorney
 2. Communications from Town Staff
 3. Communications from the Town Manager
 4. Communications from Town Board Members
- E. An executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to water acquisition. (Kelly Arnold)

F. ADJOURN

The Town Manager, Town Attorney and Town Board will be gathering in Windsor following the regular meeting; the location will be announced prior to adjournment of the meeting.