

NOTE TO APPLICANTS: This agenda is considered tentative and may be revised at any time prior to the meeting. Applicants are advised to be present at 7:00 p.m. Final agendas will be available at the meeting.

AGENDA

WINDSOR BOARD OF ADJUSTMENT

TOWN HALL, 301 WALNUT STREET

THURSDAY, AUGUST 26, 2010

BOARD ROOM

7:00 P.M.

Chairman, Danny Horner presiding.

1. Call to order
 - a. Roll call
 - b. Reading of the statement of the documents to be entered into the record
2. **PUBLIC INVITED TO BE HEARD**
3. Approval of the minutes of May 27, 2010
4. Variance of Municipal Code Section 16-12-40 pertaining to Building Location in the Single Family (SF-1) zoning district – 117 Oak Street – Mark Kempshall, applicant – D. Aungst
 - a. Motion to open public hearing to receive evidence and comment regarding the variance request and second
 - b. Presentation of variance request by applicant
 - c. Receipt of any comments from the public regarding the variance request
 - d. Staff report and recommendation
 - e. Questions and answers to/from BOA members to/from applicant, public, staff, legal counsel
 - f. Motion to close public hearing and second
 - g. Motion on variance and second
 - h. Board discussion
 - i. Board action on variance request
5. Variance of Municipal Code Section 16-12-40 pertaining to Building Location in the Single Family (SF-1) zoning district – 317 7th Street – Allan Despain, applicant – D. Aungst
 - a. Motion to open public hearing to receive evidence and comment regarding the variance request and second
 - b. Presentation of variance request by applicant
 - c. Receipt of any comments from the public regarding the variance request
 - d. Staff report and recommendation
 - e. Questions and answers to/from BOA members to/from applicant, public, staff, legal counsel
 - f. Motion to close public hearing and second

- g. Motion on variance and second
 - h. Board discussion
 - i. Board action on variance request
6. Communications from the Board of Adjustment
 7. Communications from the staff
 8. Adjourn

STATE LAW DICTATES THAT A FAVORABLE VOTE OF 4 OUT OF 5 MEMBERS OF THE BOARD OF ADJUSTMENT IS REQUIRED TO GRANT ANY VARIANCE. A SIMPLE MAJORITY VOTE IS NOT SUFFICIENT.

Applicants may discuss the requests and the recommendations with staff during normal business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. For the convenience of the applicants, appointments are recommended.

Upcoming Meeting Dates

<u>Thursday, August 26, 2010</u>	7:00 P.M.	Regular Board of Adjustment Meeting*
<u>Thursday, September 23, 2010</u>	7:00 P.M.	Regular Board of Adjustment Meeting*
<u>Thursday, October 28, 2010</u>	7:00 P.M.	Regular Board of Adjustment Meeting*
<u>Thursday, November 25, 2010</u>	7:00 P.M.	The regular November meeting will need to be re-scheduled due to the Thanksgiving holiday if items for that agenda are received

* All regular meetings of the Board of Adjustment are subject to the receipt of an item of business to be placed on the meeting agenda.