



Town of Windsor
Finance Department - Sales Tax Division

301 Walnut Street, Windsor, CO 80550

(970) 674-2486

(970) 674-2495 Fax

FREQUENTLY ASKED QUESTIONS

GENERAL INFORMATION

Windsor is a Home Rule City and collects sales tax separate from Colorado Department of Revenue, effective January 1, 2005.

Sales & Use Tax regulations are in Chapter 4 of the Windsor Municipal Code, which can be viewed on-line at www.windsorgov.com . Click on **Our Government**, select **Municipal Code**, and then find **04 Revenue and Finance**.

Sales Tax Licenses are MANDATORY. ANNUAL Expiration is midnight, December 31st
Cost: **New Business = \$10.00 *Renewal = \$10.00 Special Event = \$10.00**

**The cost of a license renewal increases when not renewed before the expiration date of 12/31.*

All three License Applications may be printed from our website by clicking on Print a Town Form, scroll down the page to the license application you are applying for.

Windsor Sales & Use Tax Rate is **3.2%** of Net Sales and Services made within Windsor. Effective January 1, 2015 the rate will be **3.95%**.

Vendor Fee Deduction is 2.33% of the tax collected up to a maximum of \$200, and can only be deducted on returns that are filed by the due date.

The due date of a Windsor sales tax return is the 20th day of the month following the end of the filing period. Post-marked mail on this date is acceptable. When the 20th falls on a weekend or holiday, the acceptable post-marked date is the next regular business day.

Penalty & Interest is calculated on Late Filers. Penalty is minimum \$15.00 or 15% of the tax due, whichever is the greater amount. Interest is 1.5% of the tax due per month.

Taxpayers must file a return even if ZERO liability occurred in the period.

In Windsor, all food and beverages and machinery and tools are taxable – The State of Colorado sales tax exemption does not apply.