



COMMERCIAL/INDUSTRIAL BUILDING PERMIT FEE ESTIMATE – REQUIRED INFORMATION

Due to all of the variables involved in building permit fees, the following information is necessary for the Town to provide an accurate estimate.

Please note that this sheet must be completed for each individual building.

Name: _____

Email: _____

Phone: _____

Street Address and Legal Description (subdivision, lot, block) of property:

Specify IGA or CAC boundary (if applicable): _____

Select One:

Site Plan Approved

Site Plan Under Review

No Site Plan

Valuation of materials + labor + profit (this does not include land cost):

Construction: _____ Electrical: _____

Square footage of:

Lot: _____ Building: _____ Irrigated Landscaping: _____

Parking Lot & Driveways: _____ Total % of Lot to be landscaped: _____ %

Proposed use (what type of business): _____

Number of employees: _____

Number of hours/week the employees work: (i.e. 5 full time work 40 hours, 3 part time work 25 hours)

In the case of a manufacturing plant, breakdown the square footage of the building devoted to manufacturing and to office/administrative functions:

*Water Tap Size: _____

*Raw Water Use

How many gallons or acre-feet of water will be used per year? _____

Actual water usage data from a similar project (if available): _____

(For information or questions about this requirement, please contact the Town Engineer (970) 674-2400)

* If this project is located within the Fort Collins/Loveland Water and South Fort Collins Sanitation Districts, please contact them at 970-226-3104 to request their fees for the raw water, water tap and sewer tap.

Date Submitted to Town
(completed by applicant)

Date Received by Town
(completed by Town)

Send completed forms to the Town's Permit Technician, Robin Volner at volner@windsorgov.com.
For questions: (970) 674-2436.