



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

December 09, 2015, 5:15 P.M. (special start time)

First Floor Conference Room

301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Monday prior to the meeting to make arrangements.

WORK SESSION AGENDA

1. Discuss DRAFT 2016-2017 Work Plan
 - Staff presentation: Josh Olhava, Associate Planner

2. 2016 Saving Places Conference – Wednesday, February 3 through Saturday, February 6, in Denver at the Colorado Convention Center (for additional information please visit: <http://coloradopreservation.org/saving-places-conference/2016-saving-places-conference/>)
 - Staff presentation: Josh Olhava, Associate Planner

3. Other discussion topics

Upcoming Meeting Dates

<u>Wednesday, January 13, 2016</u>	5:45 P.M.	Regular meeting**	Historic	Preservation	Commission
<u>Wednesday, February 10, 2016</u>	5:45 P.M.	Regular meeting**	Historic	Preservation	Commission
<u>Wednesday, March 09, 2016</u>	5:45 P.M.	Regular meeting**	Historic	Preservation	Commission

** Does not include any Historic Preservation Commission (HPC) work sessions which may be requested and may also be scheduled for these dates. Regular meeting dates may be changed to a work session at the discretion of the Chair when no action items are present.

Note: Special meeting dates or events may be scheduled at regular HPC meetings.



WINDSOR HISTORIC PRESERVATION COMMISSION

2016-2017 WORK PLAN

	PROJECT AND TASKS	TIMEFRAMES	START DATES	COMPLETION DATES
1	Digital (mobile) tours	Projected Quarter for Activity	MM/DD/YY	MM/DD/YY
	➤ Continue to market 'Historic Windsor – Downtown Walking Tour'	Ongoing		
	➤ Develop additional tours (Poudre River; Greeley #2 Canal; Museum at Boardwalk Park; churches; etc.)	4 th Quarter 2016 thru 3 rd Quarter 2017		
	➤ Develop Historic Tours Handout/Map	1 st Quarter 2017		
2	Develop Water and Agricultural preservation activities	Projected Quarter for Activity	MM/DD/YY	MM/DD/YY
	➤ Identify waterways and agricultural areas for research (work with Art & Heritage division)	1 st and 2 nd Quarters 2016		
	➤ Look into educational opportunities	2 nd thru 4 th Quarters 2016		
3	Historic Preservation Ordinance	Projected Quarter for Activity	MM/DD/YY	MM/DD/YY
	➤ Assess local landmark nomination criteria and implement any relevant amendments to ordinance	2 nd & 3 rd Quarter 2016		
	➤ Assess local preservation ordinance and propose amendments to 'modernize' preservation ordinance	2 nd & 3 rd Quarter 2016		
4	Community Outreach, Public Education and Events	Ongoing	MM/DD/YY	MM/DD/YY
	➤ Conduct seminars and presentations on historic preservation (partner with Art & Heritage division on events and presentations)	At least 1/year		
	➤ Submit articles on historic preservation to local newspapers (coordinate with Art & Heritage division)	Semi-annually		
	➤ Update historic preservation documents and develop new educational documents	3 rd Quarter 2016		
	➤ Continue to update historic preservation webpage content and layout	As needed		

	➤ Continue to pursue local landmark designations	Ongoing		
5	Property Surveying	Projected Quarter for Activity	MM/DD/YY	MM/DD/YY
	➤ Work to develop a framework and strategy for surveying residential core	1 st Quarter 2017		
	➤ Pursue funding opportunities to assist with survey work	1 st & 2 nd Quarter 2017		
	➤ Partner with Art & Heritage division to promote and execute survey work	3 rd Quarter 2017		