



## TOWN BOARD REGULAR MEETING

January 8, 2018 // 7:00 p.m. // Town Board Chambers  
301 Walnut Street, Windsor, CO 80550

### AGENDA

#### A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
4. Introduction of New Employees to the Board – S. Gourley
5. Board Liaison Reports
  - Mayor Pro Tem Baker – Parks, Recreation & Culture Advisory Board; North Front Range/MPO alternate
  - Town Board Member Scheuerman – Water & Sewer Board; Clearview Library Board
  - Town Board Member Bennett – Planning Commission; Windsor Housing Authority
  - Town Board Member Rennemeyer – Historic Preservation Commission; Great Western Trail Authority; Chamber of Commerce
  - Town Board Member Adams – Tree Board; Poudre River Trail Corridor Board
  - Mayor Melendez – Downtown Development Authority; North Front Range/MPO
6. Public Invited to be Heard

*Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.*

*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Deputy Town Clerk prior to the start of the meeting.*

#### B. CONSENT CALENDAR

1. Minutes of the December 4, 2017 Special Town Board Meeting and December 11, 2017 Regular Meeting – P. Garcia

2. Resolution No. 2018-01 - A Resolution Designating a Public Place for the Posting of Notices Concerning Public Meetings – P. Garcia
3. Resolution No. 2018-02– A Resolution Approving the Accessioning of Items to the Town of Windsor Museum Collection – E. Lucas
4. Resolution No. 2018-03 – A Resolution Approving Temporary Compensation for Patti Garcia in Her Capacity as Acting Town Manager for the Town of Windsor – S. Gourley
5. Resolution No. 2018-04, A Resolution Approving an Option Agreement Between the Town of Windsor and the Windsor-Severance Fire Rescue District With Respect to Town-Owned Real Property, and Authorizing the Mayor to Execute Same – I. McCargar
6. Report of Bills December 2017 – D. Moyer
7. Approval of Windsor Joint Fuel Tank Facility 2018 Budget – D. Moyer

C. BOARD ACTION

1. Ordinance No. 2017-1548 – An Ordinance Rezoning Eagle Crossing Subdivision 2nd Filing Tract B, Eagle Crossing Subdivision 3rd Filing Tracts A and Tract B, and Fossil Ridge Subdivision 2nd Filing, Lot 4, Block 11 – Tom Siegel, Eagle Crossing Windsor, LLC, applicant/ John Meyers, TST Inc. Consulting Engineers, applicant’s representative  
*Super majority vote required on second reading*
  - Second Reading
  - Quasi-judicial
  - Staff presentation: Paul Hornbeck, Senior Planner
  
2. Ordinance No. 2017-1553 - An Ordinance Amending Specific Sections of the Windsor Municipal Code with respect to Post-Approval Document Submittal Requirements in Land Use Matters  
*Super majority vote required on second reading*
  - Second reading
  - Legislative action
  - Staff presentation: Devin King, Planning Technician
  
3. Ordinance No. 2018-1554 - An Ordinance Fixing the Compensation of the Municipal Court Judge and Municipal Court Clerk for the Town of Windsor in Compliance with Sections 13-10-107 and 13-10-108, C.R.S., and Section 2-4-90 of the Windsor Municipal Code
  - First Reading
  - Legislative action
  - Staff presentation: Ian McCargar, Town Attorney
  
4. Resolution No. 2018-05 - A Resolution Making Certain Findings of Fact Concerning the Swanson Annexation to the Town of Windsor, Colorado; Determining Substantial Compliance with Section 31-12-101, ET SEQ., C.R.S., “The Municipal Annexation Act of 1965”; and Establishing Dates for Public Hearings Before the Planning Commission and the Town Board of the Town of Windsor, Colorado, with Regard to the Swanson Annexation - Jon Turner, North Windsor Holdings, LLC, applicant/ Kristen Turner, TB Group, applicant’s representative

- Legislative action
  - Staff presentation: Paul Hornbeck, Senior Planner
5. Resolution No. 2018-06 – A Resolution Initiating Annexation Proceedings for the Weld County Road 76 Annexation to the Town of Windsor, Colorado - Jon Turner, North Windsor Holdings, LLC, applicant/ Kristen Turner, TB Group, applicant's representative
    - Legislative Action
    - Staff presentation: Paul Hornbeck, Senior Planner
  6. Resolution No. 2018-07 - Approving and Adopting an Intergovernmental Agreement between the Town of Windsor and City of Thornton with respect to Annexation of Certain Property and Provision for Location of a Water Transmission Pipeline
    - Legislative action
    - Staff presentation: Scott Ballstadt, Director of Planning
  7. Public Hearing – Resolution No. 2018-08 - Approving an Agreement to Revoke First Amendment to Intergovernmental Agreement between the Town of Windsor and Town of Severance
    - Legislative action
    - Staff presentation: Ian D. McCargar, Town Attorney; Scott Ballstadt, Director of Planning
  8. Resolution No. 2018-08 - Approving an Agreement to Revoke First Amendment to Intergovernmental Agreement between the Town of Windsor and Town of Severance
    - Legislative action
    - Staff presentation: Ian D. McCargar, Town Attorney; Scott Ballstadt, Director of Planning
  9. Resolution No. 2018-09 - A Resolution Establishing Rates for Town of Windsor Water Service Customers, and Authorizing the Implementation of Such Rates
    - Legislative action
    - Staff presentation: Dean Moyer, Director of Finance
  10. Resolution No. 2018-10 – A Resolution Approving a Professional Services Contract with Mr. Wes LaVanchy for Municipal Advisory Services
    - Legislative action
    - Staff presentation: Patti Garcia, Acting Town Manager
  11. Resolution No. 2018-11 – A Resolution Approving an Agreement Between the Town of Windsor and Peckham & McKenney, for the Provision of Executive Search Consulting Services
    - Legislative action
    - Staff presentation: Patti Garcia, Acting Town Manager/Town Clerk
  12. Financial Report for November 2017
    - Staff Presentation: Dean Moyer, Director of Finance

D. COMMUNICATIONS

1. Communications from the Town Attorney
2. Communications from Town Staff
3. Communications from the Town Manager
4. Communications from Town Board Members

E. EXECUTIVE SESSION

An executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to Downtown Development Authority property acquisition. (Patti Garcia)

F. ADJOURN