



TREE BOARD REGULAR MEETING
May 22, 2018 - 5:00 P.M.
Maple Room Community Recreation Center – 250 North 11th Street
Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
3. Liaison Reports
 - Town Board Report
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes from April 24, 2018

C. BOARD ACTION

1. None

D. BOARD DISCUSSION

1. TPT/ECCFC Update - Alison
2. Sick Tree Day Update
3. Talking Trees with the Tree Board

E. COMMUNICATIONS

1. Communications from Town Staff
2. Communications from Chairperson and Board

F. ADJOURN

FUTURE MEETINGS

June 26, 2018
July 24, 2018
August 28, 2018

Tree Board Meeting
Tree Board Meeting
Tree Board Meeting



Minutes

A. CALL TO ORDER

Chair Alison O'Connor called the meeting to order at 5:04 pm

1. Roll Call

Bill Monroe
Mary Monroe
Sue Bielawski
Alison O'Connor
Rebekah Wilson
Wendy Ball

Also Present:

Town Board Liaison	Ivan Adams
Director of PR&C	Eric Lucas
Town Forester	Ken Kawamura
Manager of Parks	Bob Worthen

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Modify the June 26, 2018 Tree Board Meeting to Sick Tree Day

Ms. Monroe moved to approve the Agenda. Ms. Bielawski seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Liaison Mr. Adams:

- Ivan thanked the Board for their community engagement and support to Windsor.
- He said the Mill rebuilding is going forward and they are still on clean-up stages.
- Raindance subdivision is building roads and basements for homes. There is also a lot slated a for a new high school, middle school, parks and football field.
- The Rocky Mountain Sports Park has reached collaboration and is currently installing sewer lines. A portion of the park has been annexed at County Road 76.

4. Public Invited to be Heard

No Report/Hearings

5. Introduction - Bob Worthen, Manager of Parks

- Bob has been with Windsor for a couple of months and has 32 years of experience in City government.
- This position was split between Parks and Open Space/Trails (Wade Willis).

B. CONSENT CALENDAR

1. None

C. BOARD ACTION

1. None

D. BOARD DISCUSSION

1. Summary Main Park Audit
 - Things went great; see supplemental attachment for the final assessment.
2. Quarterly Goal Update
 - There was a discussion on a fee-based class.
 - Some thoughts were going to HOAs or homeowners on proper tree planting.
 - Additional talks at the library were held May 1 with 18 in attendance; future talks include “Ask the Experts” on August 14, 2018 and “Xeriscape” on October 9, 2018.
3. Arbor Day Events Debrief
 - The Tree Board educated over 1,000 people between Grandview and Windsor Charter.
 - A silver linden and catalpa were planted on the schools grounds.
 - Twenty-two trees were planted in Main Park on April 21 in the rain and snow.
 - The Rotary donation totaled \$6000 and they also had 19 volunteers participate.
 - A total of 69 threes were sold at the tree sale.
 - 1,200 seedlings were given away to the school kids and public.
4. Eastern Colorado Community Forestry Conference/Tree People Towns Conference Update
 - All of the Board will be attending both Thursday, June 28 at The Ranch in Loveland and on Friday, June 29 at Main Park in Windsor.

E. COMMUNICATIONS

1. Communications from Town Staff
 - No Report
2. Communications from Chairperson and Board
 - No Report

F. ADJOURN

Ms. Bielawski moved to adjourn; Ms. Ball seconded the motion. All members voted aye. Motioned carried. Meeting was adjourned at 6:50 pm.

Submitted by:

Alison O'Connor, Tree Board Member



MEMORANDUM

Date: May 22, 2018
To: Tree Board
From: Ken Kawamura, Town Forester
Re: ECCFC/TPT Conference Update
Item #: D.1.

Background / Discussion:

The Town of Windsor will host the Eastern Colorado Community Forestry Conference/ Trees People and Towns Conference. The event is put on by a regional forestry group from Colorado, Kansas, Nebraska, South Dakota, Wyoming and Region 2 of the USDA Forest Service. This is an opportunity to provide the Board an update on what has been planned and the role of the Tree Board at the event.

Financial Impact:

\$3,000 Budgeted

Recommendation:

Discussion only

Attachments:

None



MEMORANDUM

Date: May 22, 2018
To: Tree Board
From: Ken Kawamura, Town Forester
Re: Sick Tree Day Discussion
Item #: D.2.

Background / Discussion:

Sick tree day is scheduled for June 26, 2018 starting at 5:00 pm. We invited professionals from across the region to help evaluate tree health and provide recommendations to homeowners who schedule appointments in advance. This is a great opportunity to evaluate the condition of Windsor's urban forest and a great learning opportunity for everyone involved.

Financial Impact:

Cost of dinner afterwards \$350 to \$400

Recommendation:

For discussion only

Attachments:

None



MEMORANDUM

Date: May 22, 2018
To: Tree Board
From: Ken Kawamura, Town Forester
Re: Talking Trees with the Tree Board
Item #: D.3.

Background / Discussion:

Members of the Tree Board decided to host an informal public outreach program where residents are invited to talk trees over a cup of coffee at the Community Recreation Center on a quarterly basis. This program is part of their goal to educate the community about the importance of trees in our community. The March date was cancelled due to time constraints so the June 2, 2018 event will be the first event of the season. Bill, Mary, and Sue agreed to host these meetings.

Financial Impact:

N/A

Recommendation:

For discussion only

Attachments:

None